

**CITY OF ANNA, TEXAS**

**ANNUAL BUDGET**

**FISCAL YEAR 2019– 2020**

**The Next Big Thing  
in North Texas**



**The City of Anna**

**111 N. Powell Parkway, Anna, TX 75409**

**972-924-3325**

**[www.annatexas.gov](http://www.annatexas.gov)**

**THE CITY OF  
Anna**

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**Anna**

# City of Anna

## Fiscal Year 2019–2020

### Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$1,091,680, which is a 16.48 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$442,884.

The members of the governing body voted on the budget as follows:

**FOR:** Mayor Nate Pike, Kevin Toten, Josh Vollmer, John Beazley, Chris Reeves, Nathan Bryan

**AGAINST:** Lee Miller

**PRESENT** and not voting:

**ABSENT:**

#### Property Tax Rate Comparison

	<b>2019-2020</b>	<b>2018-2019</b>
Property Tax Rate:	\$0.591288/100	\$0.591288/100
Effective Tax Rate:	\$0.537068/100	\$0.536478/100
Effective Maintenance & Operations Tax Rate:	\$0.388882/100	\$0.427266/100
Rollback Tax Rate:	\$0.559740/100	\$0.624613/100
Debt Rate:	\$0.139748/100	\$0.163166/100

Total amount of municipal debt obligations for City of Anna: \$54,836,500

- \$33,357,000 is directly secured by property taxes through the I&S rate.
- \$15,817,000 is secured by a tax pledge and is supported by the I&S rate and water and sewer revenues.
- \$5,662,500 in revenue and contractual debt obligations to the Greater Texoma Utility Authorization is also secured by water and sewer revenues.

THE CITY OF  
**Anna**

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THE CITY OF  
**Anna**



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# OVERVIEW

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THE CITY OF  
**Anna**

*September 17, 2019*

Honorable Mayor and Council Members:

In accordance with the City Charter and the laws of the State of Texas governing home rule cities, it is the privilege of my staff and I, as your City Manager, to deliver to you this budget transmittal and executive summary of the fiscal year 2019-2020 budget.

The Annual City Budget is the most important document that is adopted by the City Council each year. In developing this document, a significant amount of time is devoted by City Council Members and City Staff. An Annual Budget is developed through an extensive process of reviewing requests received from all City departments, then prioritizing those requests in a manner that utilizes resources effectively, within fiscal constraints, while working to achieve the City's strategic goals.

This past year has been the "Year of Transition" for the organization. During this year, I have spent a great deal of time reviewing organizational processes, the code of ordinances, policies and procedures, departmental structures and efficiencies, contractual and consulting agreements, service delivery methods, and levels of service with a focus of continuous improvement to address our community needs and economic impacts. There have been many changes, improvements, corrective actions, and plans developed. Our work is far from over, but much progress has been made. While I anticipate transitions to continue throughout the next year, this upcoming year will be the "Year of Implementation", and I am excited about the possibilities ahead.

With the acquisition of new staff members in key leadership roles, the setting of high expectations with neighbor-based values, new core values, and improved operational efficiencies, the City of Anna is primed to take-on the explosive commercial and residential development in our community. With the City Council adopting a new and improved Strategic Plan, providing leadership and guidance to the organization by establishing goals based on a new Mission, a clear Vision, and an aggressive and accountable Action Plan, the organization is now poised to be the **"Premier Community in Collin County."** My staff and I are excited, proud, privileged, and honored to be part of what will be one of the most exciting periods in Anna's history.

In the following text, I will discuss some of the specific strategic initiatives and goals, the challenges and opportunities before us, the wants and needs of our community, and the recommendations and long-term outlook for the organization.

## **STRATEGIC PLAN & GOALS**

The Strategic Plan is a working document that provides guidance to City Staff when making budgetary, planning, and operational decisions. As part of the Strategic Plan, the City Council has identified four (4) strategic goals that help frame the City's operational work plans, providing focus for staff and Council alike. As a part of the iterative process to develop the Strategic Plan, the City Council established a new Vision, Mission, set of Strategic Goals, and key Core Values by which the organization will operate, plan, develop, and grow.

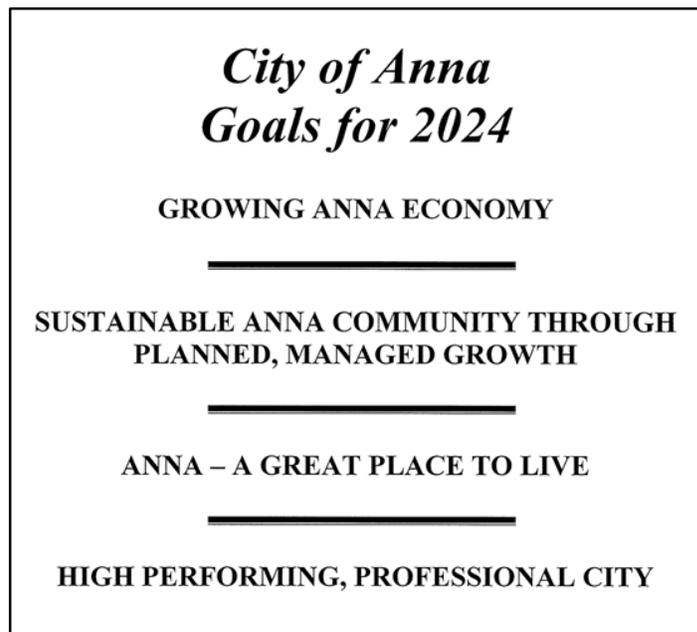
The Action Plan developed is the guiding document that outlines the annual work plans and identifies the priorities and direction for the day-to-day tactical approaches to every service and project we deliver. It is

the measurement for each department and its targets. As we navigate the set of plans in each functional area, these efforts ensure that we focus on the things that are truly important to the City, the City Council, and the neighbors we serve each and every day.

## **Goals**

The Goals for the City of Anna are:

- Growing Anna Economy
- Sustainable Anna Community Through Planned, Managed Growth
- Anna – A Great Place to Live
- High Performing, Professional City



The Strategic Plan, which is available on the City's web site at [annatexas.gov](http://annatexas.gov), expands upon the multi-faceted comprehensive goals as well as the strategies to be employed in the execution of the plan.

## **Mission**

Our Mission which support these stated goals, commits us to provide for, to be for, and act for our community with a laser focus:

- (to provide) **Exceptional City Services & Facilities**
- (to be) **Financially Responsible**
- (to act in a) **Neighbor-Focused Way**
- (provide a) **High Performing, Professional City Team**
- (to provide) **Value to Neighbors' Lives**

*Anna City Government*  
*Our Mission*

*The Mission of the ANNA CITY GOVERNMENT is to provide*  
**EXCEPTIONAL CITY SERVICES AND FACILITIES <sup>(1)</sup>**  
*in a*  
**FINANCIALLY RESPONSIBLE <sup>(2)</sup>**  
*and*  
**NEIGHBOR-FOCUSED WAY <sup>(3)</sup>**  
*through a*  
**HIGH PERFORMING, PROFESSIONAL CITY TEAM <sup>(4)</sup>**  
*that provides results in adding*  
**VALUE TO NEIGHBORS' LIVES <sup>(5)</sup>.**

As you can see, we are now defining our Citizens, Customers, Partners, and Visitors as our ***“Neighbors”***, and we shall treat them as such in all that we do.

***Vision***

In the development of the City's new Vision, the Mayor and the City Council, along with staff, have defined the City of Anna in its best form for the future (Anna 2034), looking at the challenges and the opportunities, to ensure the responsible growth of this, our exploding North Texas community, “The Premier Community in Collin County” Anna 2034!

The Anna Vision 2034 is a ***community of families*** that is ***safe and beautiful***.

Anna in 2034 has a ***vibrant downtown***, ***great housing opportunities*** and a ***dynamic business community***.

Anna in 2034 is a ***fun community for all*** and has ***convenient mobility options***.

Anna 2034 is ***THE PREMIER COMMUNITY IN COLLIN COUNTY!***

## *Anna Vision 2034*

*ANNA 2034 is a*  
**COMMUNITY OF FAMILIES <sup>(1)</sup>**  
*that is*  
**SAFE <sup>(2)</sup> and BEAUTIFUL <sup>(3)</sup>.**

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*ANNA 2034 has a*  
**VIBRANT DOWNTOWN <sup>(4)</sup>,**  
**GREAT HOUSING OPPORTUNITIES <sup>(5)</sup>**  
*and a*  
**DYNAMIC BUSINESS COMMUNITY <sup>(6)</sup>.**

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*ANNA 2034 is a*  
**FUN COMMUNITY FOR ALL <sup>(7)</sup>**  
*and has*  
**CONVENIENT MOBILITY OPTIONS <sup>(8)</sup>.**  
***THE PREMIER COMMUNITY IN COLLIN COUNTY!***

### **Core Values**

One of the most impactful results of the Strategic Planning was development of the Organizational Cores Values.

#### ***The Anna Team CARES!***

The Anna Team C.A.R.E.S. by:

- (being) CREATIVE
- (taking) ACTION
- (taking) RESPONSIBILITY
- (delivering) EXCELLENCE
- (is privileged to) SERVE

*Anna City Government  
Core Values*

**ANNA TEAM C.A.R.E.S.**

**C = CREATIVE**

**A = ACTION**

**R = RESPONSIBILITY**

**E = EXCELLENCE**

**S = SERVE**

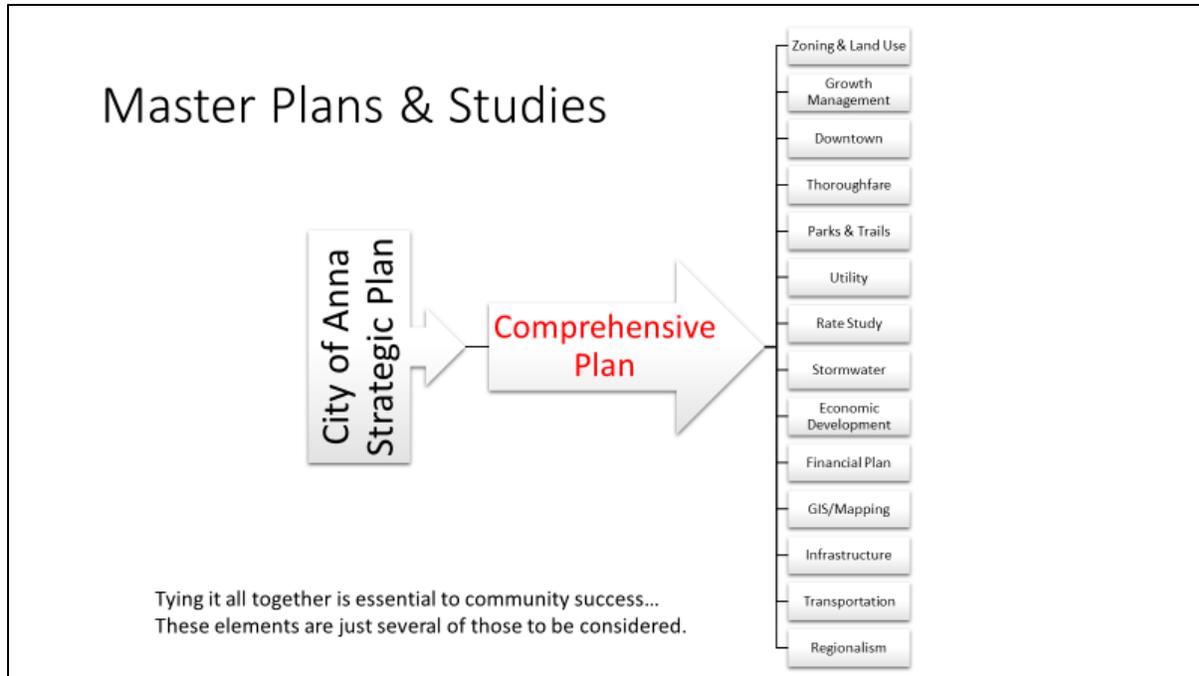
Each of these attributes is the guiding values for the organization. This is the measuring stick for all staff. These are the values to which they will be accountable.

All of the details of the Strategic Plan have been integrated in all that we do, providing the guiding values, the purpose, and inspiration for driving the organization to accountability and results.

We have installed these processes into our everyday actions, and we review these regularly in our strategy meetings to ensure the execution of the Action Plan.

***MASTER PLANS & STUDIES***

As an extension of the adopted Strategic Plan, there are several master plans that have been identified as needing to be updated, revised, revisited, or in some cases, created. Several of these plans have statutory requirements, and some are simply needed to ensure the planned and managed growth of our community.



In the upcoming year several of these plans will be brought before the City Council for implementation and execution. These plans will require extensive public input to guarantee that we are adhering to the City's Vision. The community needs to assist with the development of the plans' components if we are to be successful in achieving sustainable growth and providing the environment and opportunity for development that brings value to neighbors' lives and makes Anna a great place to live, work, and play.

In the upcoming year we expect to make progress on the Comprehensive Plan, Parks & Trails Master Plan, Parks Development Fund Plan, Downtown Plan, and Economic Development Strategic Plan. In addition, we will develop a true Capital Improvement Plan that we will bring forth as the Community Investment Plan; identifying a long-term outlook that plans for future opportunities, which may be unfunded but can be planned and shovel-ready for potential grant opportunities.

### **CHALLENGES & OPPORTUNITIES**

In the evaluation of the City and its many components, we have identified many of the challenges and opportunities that will require resources and efforts to overcome and to take the City to the next level. In no particular order of priority, the following are several of those challenges and opportunities we will face in the upcoming year and perhaps beyond. Each year going forward we will review these challenges and opportunities and include additional target areas all in support of the adopted Strategic Plan.

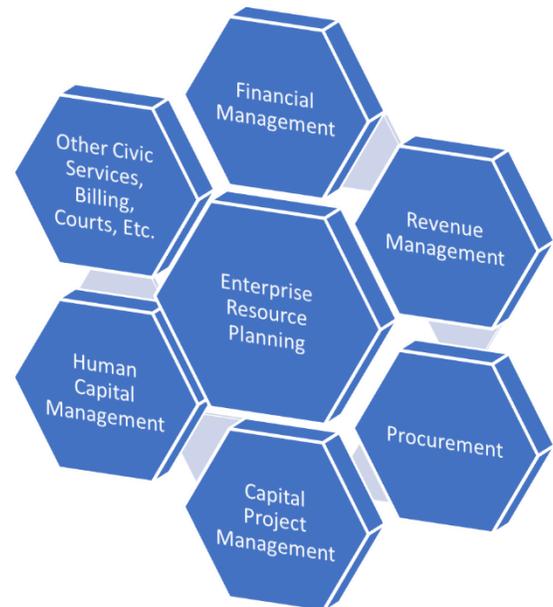
### **Pay Plan / Employee Compensation / Benefits**

During the last fiscal year, staff has embarked upon the comprehensive analysis of the employee Compensation Plan. North Texas is a highly competitive environment for local government employees and while our City is far from being the leader in compensation, it is imperative that we remain relatively competitive in the area of employee compensation and benefits if we are to attract, retain, and develop qualified employees. This is most important for a growing community that is constantly seeking employees in all functional areas of the organization. Funding for the implementation of the new Compensation Plan is a component of this budget.

### ***Software (ERP, Financial, etc.)***

The current financial software has become obsolete and can no longer support an organization of this size. As we are closing in on the software's capacity to function properly, we are looking at a more comprehensive approach with the implementation of Enterprise Resource Planning (ERP) to be integrated in the upcoming year. This will be funded by a drawdown of the reserve balance within the guidelines of our financial policy.

**ERP** is the integrated management of main business processes, often in real-time and mediated by software. Upon implementation, this will provide for better reporting, efficient processing of data, and while it will not eliminate current staffing, it will certainly reduce the need for some future additional staffing as the organization rapidly grows. ERP can address needs such as those in the accompanying illustration.



### ***Utility Challenges - Stormwater Utility***

Cities are authorized to implement a stormwater utility fee by Local Government Code 552, Sub-chapter C - Municipal Drainage Utility Systems Act. The Act allows municipalities to establish a service fee for users of the municipal storm system, provided that the basis for the fee is “directly related to drainage” and the fee is “reasonable, equitable, and non-discriminatory.” The City of Anna does not currently operate nor directly fund a stormwater utility or related programs regardless of the need.

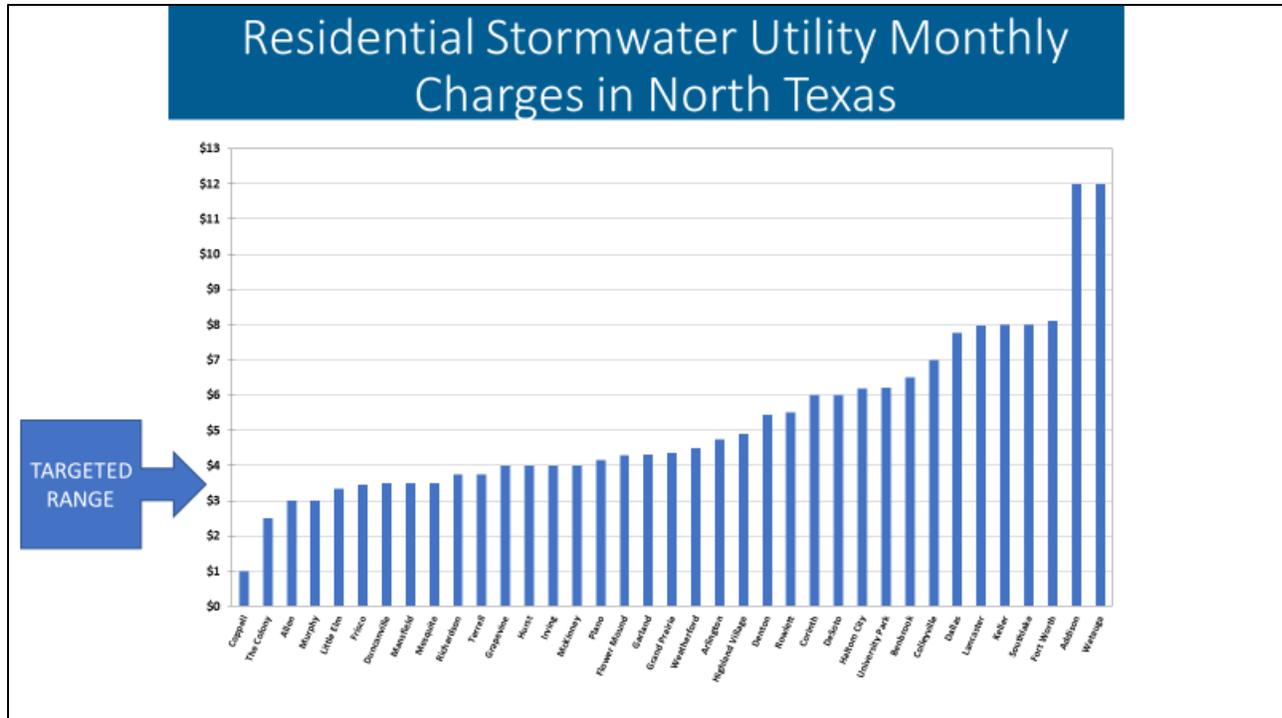
The goals of a stormwater utility include the components of:

- Public Outreach
- Public Participation/Involvement
- Illicit Discharge Detection and Elimination
- Construction Site Runoff Control
- Post-Construction Runoff
- Pollution Prevention & Good House-Keeping

Revenue derived from a stormwater utility can be used for staffing, projects, equipment, materials, operational impacts, debt service, and planning and engineering related to stormwater. Currently, no funding is specifically allocated for these items, yet there are growing needs that include several stormwater projects and ongoing maintenance, capital projects, staffing, and more.

An initial study will be required to determine the needs assessment and a potential fee structure to fund identified projects and programs. The target will be National Pollution Discharge Elimination System (NPDES) compliance and to determine and implement the level of Integrated Stormwater Management (iSWM) compliance that is right for our community.

The chart, which follows, illustrates several of the communities in North Texas that have already implemented a stormwater utility. We would anticipate bringing forth a proposal in the upcoming fiscal year.



### Utility Challenges - Wastewater/Water Impacts

North Texas Municipal Water District (NTMWD) charges to the City are projected to increase once again. Historically, NTMWD has had double digit increases to customer cities going back to 2011. NTMWD provides approximately half of the City water supply. In the last 5 years the City has not imposed a rate increase, yet the costs for NTMWD have increased during this same period of time.

Absorbing these NTMWD rate increases is not financially sustainable for the City. Continuing to do so results in:

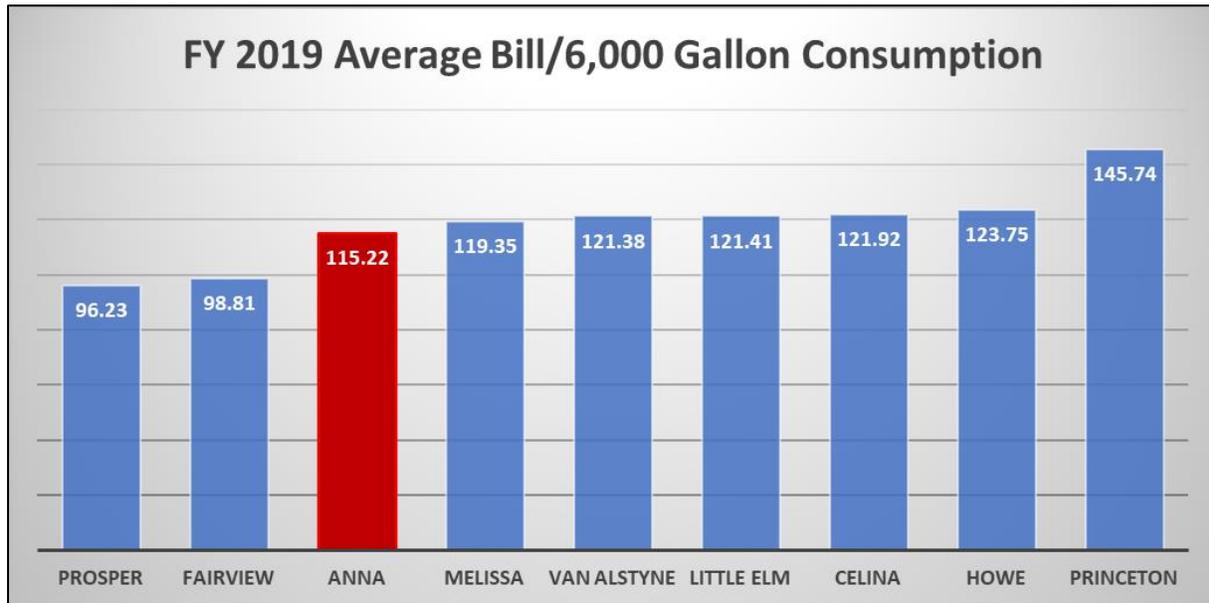
- A Utility that has a diminished operational financial capacity; for example, as these NTMWD costs increase without passing these expenses to customers, the Utility has less operating capital.
- A Utility that has no bonding capability for needed improvements, expansion or system reinvestment. Without sustainable funding sources, the Utility cannot execute required system improvements, mainline refurbishing, and securing water supply needs.
- The cost to provide services, which has increased over the last decade, is headed towards costing more than revenue generation capacity of the Utility. Such a business model is not financially sustainable and **cannot be sustained**.

Contrary to perception, the NTMWD Water Rates have increased 58.5% since 2014 without cost recovery, and the NTMWD Sewer rates have increased 24% since 2016 without cost recovery. Overall, it is expected that NTMWD rates will increase significantly in this upcoming year. NTMWD water supply makes up 50% of our water supply expenses as well as a large portion of our sewer treatment expenses, which means it has a significant impact to our rates and our ability to operate the system.

***The Water rates are going from \$2.97 per thousand to \$3.04, a 2.36% increase in water expense.***

***The Sewer rates (treatment and transportation combined) are going from \$3.70 per thousand to \$4.66, a 25.77% increase in sewer expense.***

The average Anna utility bill is \$115.22 per month. Comparing that bill to our neighboring communities, Anna is actually below average in the region.



Recovering at minimum of 50% of the NTMWD increase would provide the foundation for establishing sufficient revenue to replenish the reserve to targeted proposed levels (25-40%), solidifying utility bond ratings and providing revenue for bonding needed projects that are required for improvement and expansion. (NOTE: Impact fees do not provide for all funds required to address capacity improvements and needs; this is determined by state law, and no more than 50% of capacity project costs can be collected through these means). Doing any less in cost recovery efforts means that the Utility would be subsidizing the Utility bills and eventually operating at a financial loss. This would not reflect well in bond ratings going forward and must be avoided.

In an effort to remedy this concern, NTMWD rate increases are passing along to the users as a direct expense.

While no one takes any rate increase lightly, we will need to educate our community on these realities. As such, and due to price elasticity of water rates, it is highly recommended that a rate study be conducted to fully calculate these pass through expenses and their impacts. Additionally, we need to initiate a capital cost recovery component that will provide for the revenue to properly maintain the systems and infrastructure that exponentially deteriorates.

Similarly, we should review the tiered structured with the intention to advocate conservation. These efforts should be coupled with a comprehensive education campaign for our neighbors and staff.

### ***Unfunded Mandates & Legislative Impacts***

In 2019 the Texas State Legislature passed a number of bills that will affect Local Government (specifically Cities); particularly impactful are the unfunded mandates which we must be prepared to implement. These are being planned for currently, and some will require on-going strategies and resources to be effectively addressed.

**S.B.2 – 3.5% rollback cap** - This bill lowers the City property tax rollback rate (will now be called the “voter-approval rate) to 3.5 percent with an automatic election required to exceed that percentage. This is effective January 1, 2020 and does not affect this fiscal year budget process. Several regional cities

are using the current rollback rate of 8 percent as the last opportunity to avoid what will ultimately result in loss of the revenue and require elections each year if funds were needed in excess of the new cap.

Based on an inquiry of nine other similar cities in our region, five are holding to the FY2019 tax rate. For three of these cities (and Anna) the current rate is higher than the 8% rollback rate. Two other cities Three other cities raised their tax rates up to or just under the rollback rate, illustrating a general consensus of setting a baseline for future years, where the expectation is that the cap will result in inability to set the tax rate above a 3.5% increase to meet the growing needs of the community.

In circumstances where the community needs exceed revenue, we will have to plan for elections to ask for new programs and other public improvements. This is being factored into strategies going forward and will have a financial impact on the organization.

City	Current Rate	Effective Rate	Rollback Rate	Adopted Rate
Sherman	0.427300	0.394606	0.489951	0.489000
Prosper	0.520000	0.494959	0.530287	0.520000
Paris	0.551950	0.516080	0.556390	0.516080
<b>Anna</b>	0.591288	0.537068	0.559740	<b>0.591288</b>
Melissa	0.609541	0.568847	0.593354	0.609541
Celina	0.645000	0.633998	0.604870	0.645000
Denison	0.633377	0.610263	0.652034	0.652034
Waxahachie	0.680000	0.629000	0.717494	0.717494
Greenville	0.652162	0.596747	0.683685	0.642162
Gainesville	0.722540	0.686300	0.696300	0.722540
<b>Average</b>	<b>0.603316</b>	<b>0.566787</b>	<b>0.608411</b>	<b>0.610514</b>

**H.B.2439** - Building materials can no longer be regulated by code (effective September 1, 2019). Staff is working with builders, developers, and contractors to secure contractual agreements that will ensure architectural standards and building materials standards are secured. These efforts are being pursued with existing development as well as future development in an effort to protect the value of neighbors' homes. This bill is retroactive, which mean facilities under construction do not have to adhere to former architectural standards, subdivisions in place can renovate to a lower standard than originally built, and future building does not have to adhere to any of our previously adopted standards. We have already encountered such circumstances and cannot enforce our existing code. This renders components of our neighborhood design standards unenforceable.

**S.B. 1303** – City and ETJ Mapping and Notice provides that every city must maintain a copy of the map of the City's boundaries and extraterritorial jurisdiction in a location that is easily accessible to the public. This will be accomplished by the further development of GIS, which is in its development stages. We anticipate we will easily address this as we have staff on board with GIS capability.

**S.B. 944** – Personal use of phones (effective September 1, 2019) will require users to document all communications. This winds up being a burden to those receiving public communications on private

devices as staff will now have to record and file communications once they are forwarded. Our legal team is providing specific guidance on this bill to ensure compliance and transparency.

**S.B.1152** – Allows cable and phone companies to stop paying the lesser of their state cable franchise or telephone access line fees, which will have a direct impact on General Fund revenues. This is being factored into our projections which supports the need for the projected tax rate to support the organizational needs.

**H.B. 3167** – Requires action on submitted plats to occur in 30 days (effective September 1, 2019), which is an operational impact. Currently these reviews are contracted to a consultant firm with a three-week review time. In an effort to accelerate the process time, staff is anticipating process improvements and enhancement in an effort to meet this unfunded mandate. After a review of this process and its related revenues and expenses, moving to an in-house review process will be considered. If cost efficient, this initiative would be brought to Council as a budget amendment in the first quarter.

### ***Permit Volume***

As we received record numbers of building permits both this current and past fiscal years, staff recently restructured the permit fee process. As part of an in-depth analysis by staff, it was recommended that additional staffing was needed to address the ongoing flows of permits, plan reviews, zoning initiatives, and engineering services. A new rate structure was designed to cover these expenses and will be in full effect this fiscal year. Several initiatives will realize faster turnaround times for permitting that include: new software implementation, mass permit and review process, and expedited permit processing through third party providers as an option for developers.

We are anticipating that we will pursue moving the plan review process to an in-house effort as the external reviews are not meeting the timing and expense expectations. Staff is currently working on analysis and will bring forth findings in the first quarter with the goal of improved service delivery and cost containment efforts.

### ***Sanitation System***

In the upcoming year, staff will be looking at the current solid waste disposal process. The demand for services has been increasing with the growth of new homes, and a complete review and analysis is in order at this time. Staff anticipates issuance of a request for proposals in the upcoming fiscal year and a possible revision to the process providing needed services to our neighbors.

As part of this analysis we will be looking at potential new systems for bulk waste pick-up, vehicle maintenance, cart maintenance, and complaint and service request tracking.

### ***Inflows & Infiltration***

After the completion of an Inflow and Infiltration (I&I) study in late 2018, the Utility staff has been incrementally implementing corrective actions inclusive of manhole rehabilitation, sanitary sewer point repairs, smoke testing to isolate leaks in the systems, and main line replacement program (which is direly needed but not funded due to lack of bonding capacity). Funds in the Utility Fund will continue to be allocated to continue these repairs and upgrades and reduce I&I expenses for treatment of stormwater. Once the rate study is completed and adjustments can be realized, staff will bring a comprehensive plan for a long-term and on-going solution to this issue.

### ***Staffing Challenges and Opportunities***

In FY19, the staffing efforts were focused on the establishment of several key functional areas inclusive of:

- Established Code Compliance and acquired a highly qualified manager
- Created an Economic Development Department and acquired highly qualified staff
- Established a Building Permitting Division and acquired highly qualified staff
- Enhanced Police Patrol presence City-wide and acquired four new patrol positions
- Established Right-of-Way Regulation and acquired highly qualified staff
- Augmented Development staff with the addition of a Planner and a Permit Coordinator overseen by a Community Services Manager
- Enhanced the leadership team by naming a new Fire Chief, Assistant to the City Manager, and Public Works Director

For FY20 the focus will be on several functional areas inclusive of:

- Enhanced Fire-Rescue (SAFER Grant match funds)
- Enhanced Police Patrol (2 FTE)
- Enhanced Parks Maintenance (2 FTEs)
- Establish Information Technology Division (1 FTE)
- Enhanced Administrative support (1 FTE; 2 PT)

These positions are focused on addressing the greatest and most urgent needs of the City.

### ***Public Safety Staffing***

Council has been desirous of enhanced neighborhood presence and faster response times. This is inclusive of enhanced patrol during peak shifts, EMS transport response times, and expansion of fire rescue response. The specific efforts to address these goals include:

- Addition of 4 patrol positions in the past fiscal year (FY19) and two more positions planned in FY20
- Application for a SAFER Grant to provide for 7 positions in Fire-Rescue in FY20
- Transitioning over the next 12-18 months towards internal EMS transport capabilities with improved response times
- Addition of part-time administrative support position in both public safety departments to provide for assistance in records management, report writing, purchasing, and coordination efforts
- Additional administrative, analytical, and management support

### ***Parks (& Recreation) Staffing***

Parks staffing has historically been approached with a minimalistic approach. With the additional landscaping planned for FM455, increase levels of service in the mowing operations to meet community demands, park and playground additions and improvements, and new trails and planned facilities, enhanced staffing is imperative to maintain existing levels of service and prepare for future needs. Two positions are being proposed to augment the current efforts.

### ***Parks Planning***

In conjunction with the Parks & Trails Master Plan being planned in FY20, staff will develop a comprehensive capital improvement plan. The Parks Development Fund, which is fueled by growth, will be a significant component of the planned Community Investment Plan. Once completed, the CIP will have a 5-year plan and a long-term outlook, providing a blueprint for the community for years to come.

Several projects previously discussed for funding by the Parks Development Fund will require Council approval for the allocations required to execute said projects. These will be brought before Council with specific work plans, budgets, and strategic references to illustrate the alignment with the City's Vision as set forth in the Strategic Plan.

Several supplemental requested items are being funded through the Parks Development Fund. These will include some equipment, partial funding for the Parks Master Plan, and Engineering for Phase II of the Green Ribbon Program.

### ***Communications/Outreach***

Over the last year, staff has increased social media presence with the distribution of posts and interaction with neighbors in an effort to share information about neighborhood and City events. We have established monthly Homeowners Association Meetings and have had various problem-solving meetings in the neighborhoods.

In the upcoming year we are planning to create a new City Leadership program, improve the web site, and augment other outreach programs to determine the community wants and needs in an effort to develop future bond election referenda.

We are planning to pursue the Texas Comptrollers Transparency Stars program which will certify our agency as one of the elite agencies with regard to community transparency.

### ***Municipal Complex Funding***

With the Construction Manager at Risk (CMAR) selected earlier this year for the Municipal Complex and the funding in place to proceed, staff, along with the CMAR and the Architect, have completed value engineering to get the best product at the best price for the proposed buildings, and we will bring forth the Guaranteed Maximum Price (GMP) in FY20. Construction will be approximately 16 months.

We will be bringing forth a planned drawdown of the reserve and setting aside a contingency for unforeseen events associated with the Municipal Complex Project in the first quarter of this fiscal year.



### ***Development Code Re-Write***

Staff will be working on revisions to the development code in FY20. The objective is to clean up ambiguities, modernize the code to provide for responsible development practices, and to provide a facilitative philosophy, which will result in improved development processes and remove unnecessary processes or “red tape.” The goal is to ultimately change the reputation to positively reflect the City of Anna as being development and neighbor friendly.

### ***Personal Policies and Procedures/Administrative Policies and Practices***

In the past year staff has begun to review current policies and procedures and found multiple areas requiring updates and revisions. In the upcoming year we intend on bringing revisions to the City's Personal Policies and Procedures. Revisions will require City Council approvals, and the administrative policies will reside under the authority of the City Manager.

Additionally, in the past year we have reset expectations in Human Resources by:

- Moving payroll to the Finance Department
- Centralizing all interview processes, background checks, hiring, and disciplinary hearings
- Completing the Q12 Employee Climate Assessment survey and action plans for morale concerns with a follow-up planned for the first quarter of FY20
- Implementation of the Comprehensive Compensation Plan Database that enables future internal management of the pay plan structure
- Implementation of the step plan for public safety departments

### ***Financial Policies / Budget Cycle / CIP***

In the upcoming year staff will be augmenting the budget process to include:

- Two-year Operational Budgeting (executed annually)
- Five-year financial forecast modeling to assist in long and short-term decision making
- Five-year capital planning with a long-term outlook for unfunded items and projects
- Review and reissue of financial policies with a target of resetting reserve limits and the establishment of holding accounts for undesignated reserve balances by establishing a targeted range of 25%-40%
- Variance analysis for more active budget management
- Financial Reserve Policies that reserves in excess of fund balance policy goals would be assigned to funds created to fund strategic elements to address Council goals. These funds are the Capital Projects Fund, Grant Matching Fund, Employee Benefits Fund, Code Compliance Fund, and Equipment Replacement Fund.

### ***BOND ELECTION***

During the Council Budget Workshop a number of currently unfunded items were presented for future funding consideration. The items discussed included significant public interest projects and infrastructure projects that are desired by our community. The list included items such as a library, community center, additional park facilities, and other related municipal facilities.

Council was desirous to explore the elements of initiating a potential bond election process to ask our neighbors what items they would like to see and what items they would want to invest in, giving our neighbors the opportunity to decide what they want in our community.

Going forward the strategies for a successful bond election include the elements as illustrated as follows, inclusive of:

- Financially Sustainable Goals
- Foundational Values for Success
- Community Priorities
- Driven for Results

## Bond Election Strategy for Success

- Strategic Goals for Bond Election Success
  - Financially Sustainable Goals
  - Foundational Values for Success
  - Community Priorities
  - Driven for Results



In the first quarter staff will initiate the components of bond election preparation which will be brought before Council for discussion.

### **ON THE HORIZON**

In this year's budget making process, there were many wants and needs identified. Department Directors and I accumulated almost \$2.5 million in supplemental requests for programs, staffing, and projects. While many of the requests were viable and warranted, the financial capacity to deliver all of these requests simply was not possible within the current revenue structure.

Several of the discussed items are noted in the following exhibit:

## On The Horizon (Currently Unfunded)

- Economic Development Funding/Marketing Plan/Website/Etc.
- Sidewalks & Trails
- Thoroughfares
- Traffic Signals
- MS4 Permit & Funding
- Library
- Community Center/Recreation Elements
- Public Safety Buildings (west of 75)
- Parks
- Beautification/Art/Entryway/Landscaping
- Engine 2/Quint/Ladder Truck
- Major Utility Improvements
- Downtown
- More...



Several of these may be incrementally implemented once a more stable revenue source is evident. This is why the development of solid financial models, long range planning, and master planning is crucial to the success of the Strategic Plan.

### **TAX RATE**

In an effort to reconcile this budget and the drivers behind it, it is important to explain how we got to this point. The basis is as follows:

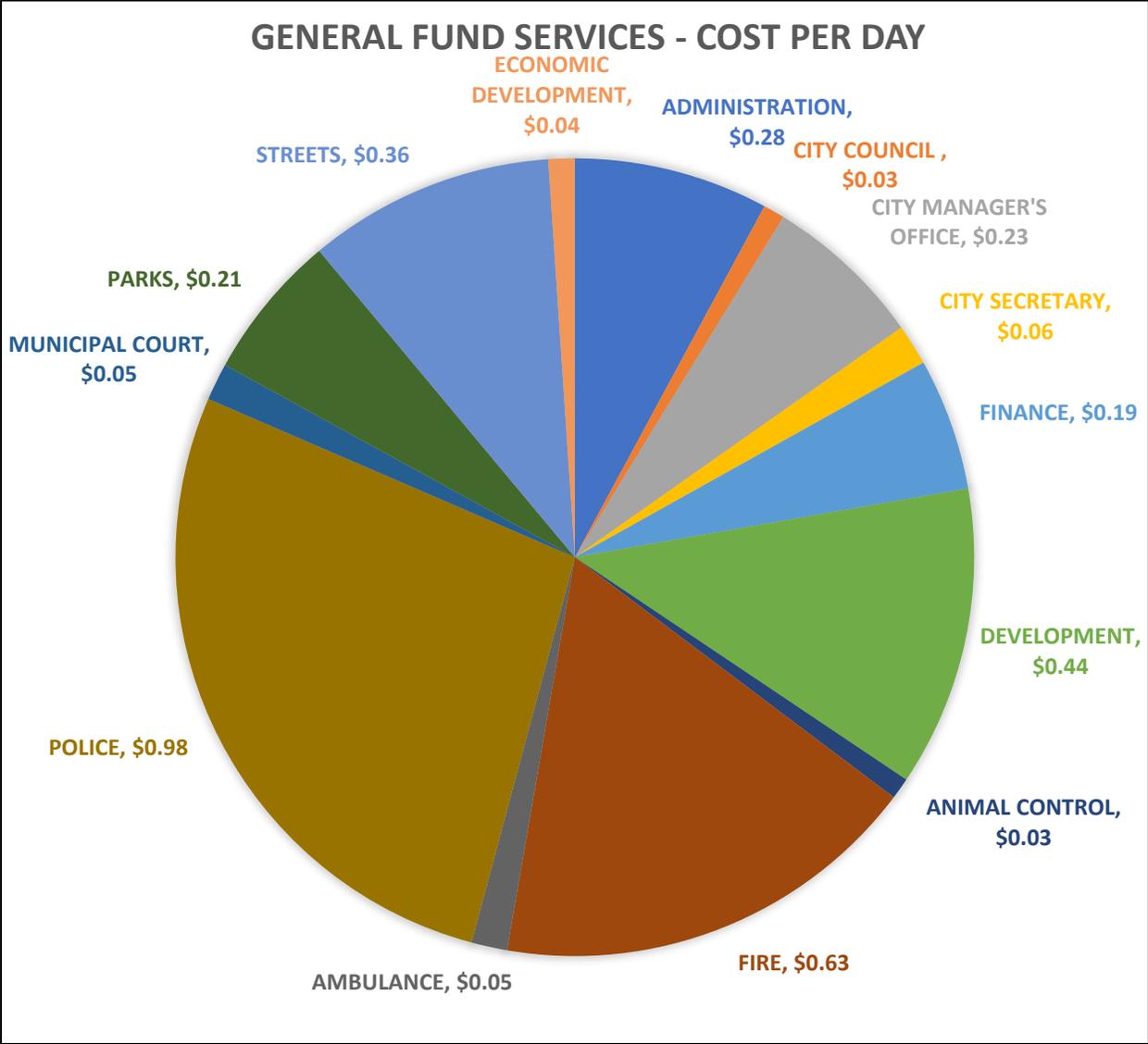
## Tax Rates & and other Numbers of Interest

- Current Rate = \$0.591288
- Taxable Value = \$1,304,938,519 (up from \$1.2B)
- The projected **Effective Tax Rate** is **\$0.537068**  
The projected **Debt Tax Rate** is **\$0.139748**  
The projected **Rollback Tax Rate** is **\$0.559740**
- **If we had to do the 3.5% this year the effect would have reduced the rollback rate to \$0.54224 (an almost 4 cent cut in the tax rate) effectively we would have little of no capacity for growth of the organization.**
- **This year a penny on the tax rate yields approximately \$130,500**
- Average Home Taxable Value = \$221,880
- Average City Tax per Home = \$1,311.95

With requests totaling almost \$2.5 million, growing needs in all functional areas, and deterioration of infrastructure, the adopted tax rate was set at the same tax rate as FY 2019, or \$0.591288, which generates almost \$850,000 for new programs, personnel and other requests.

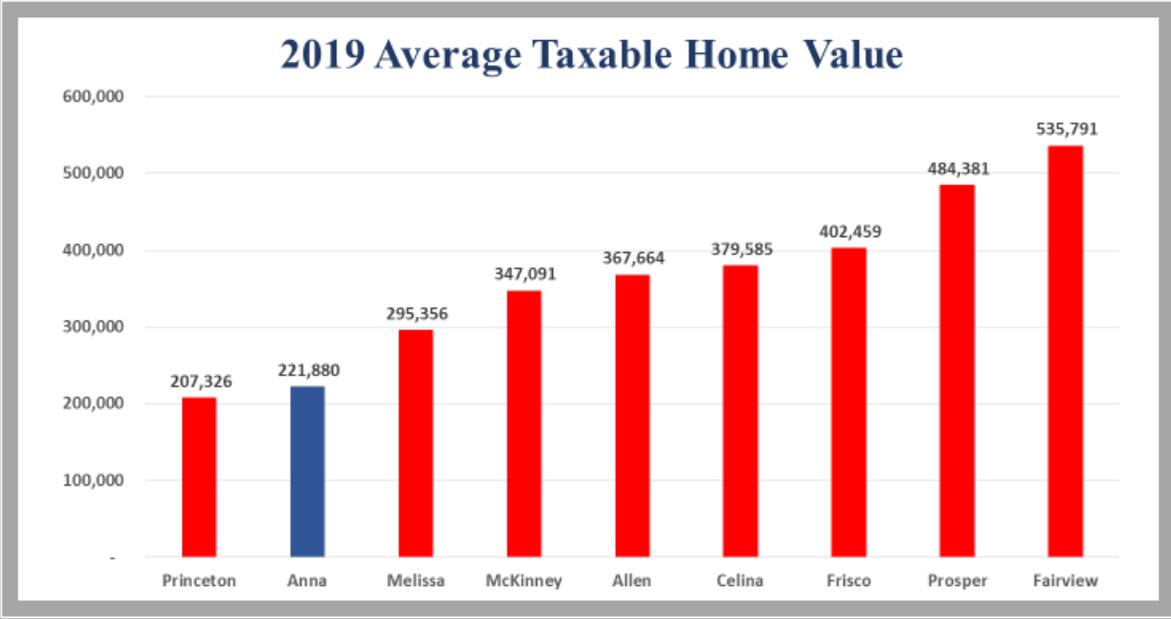
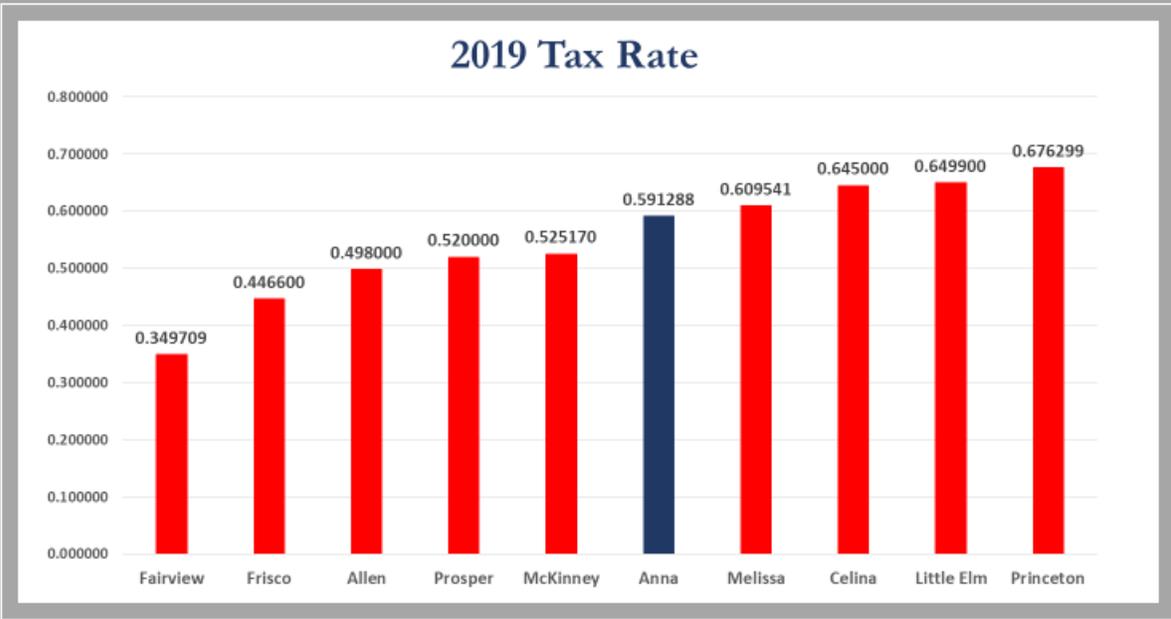
This is approximately one third of the identified needs, leaving many unmet needs to be deferred to

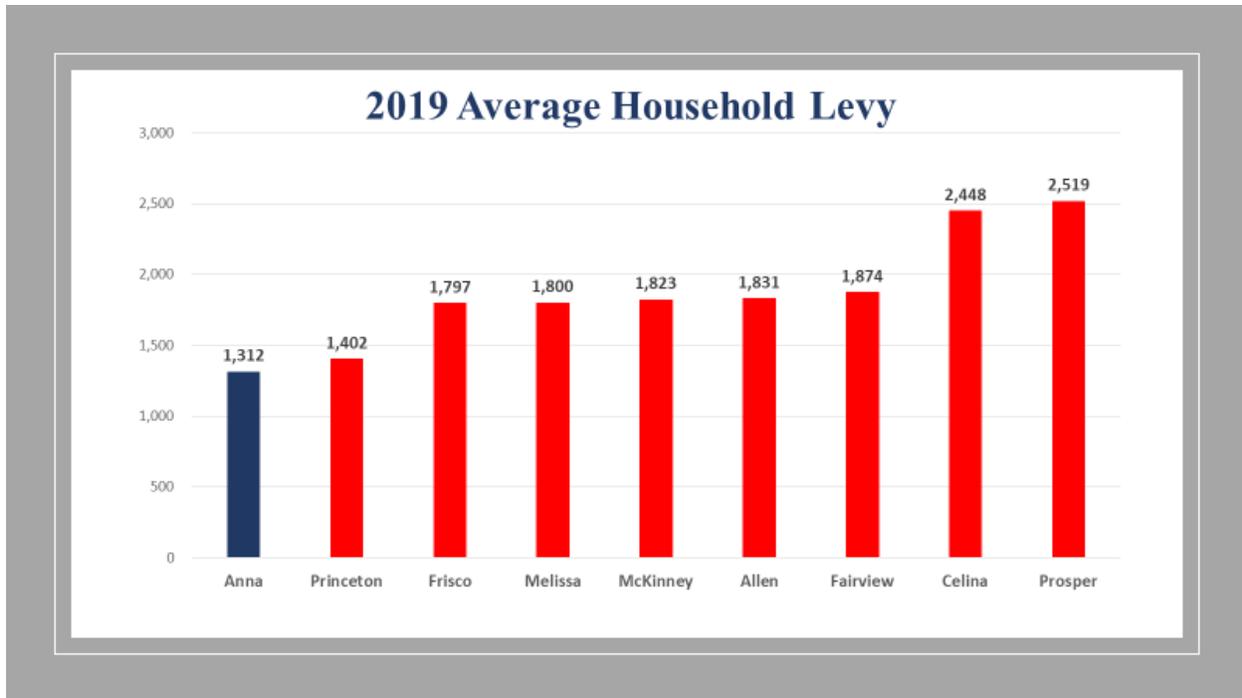
future years. Even the smallest of increments are important, as the potential to generate a few dollars can be profound in a community of our size, as illustrated in the cost per day chart which follows:



In looking at this chart it illustrates the daily cost of each of the operation's expenses broken down to a daily cost per neighbor. We will continue to provide this cost analysis as a baseline for future budgets.

As a matter of providing comparative information we have provided the tax rate comparison data of our neighboring communities, which illustrate our taxing structure as compared to the norms in the regions.





The message here is that in comparison to neighboring cities, our financial health is more challenging than that of our neighbors. With a having a relatively median tax rate and near the bottom in taxable value and levy, we certainly have a great need to develop more reliable revenue sources to continue to compete with our neighboring communities.

With the Legislative restrictions coming in FY20, the direction was to prepare a budget at the current rate of \$0.591288. The adopted budget is designed to address the current capacity of the organization in its current state.

### **CLOSING**

While city budgets are always a challenge, our team has worked diligently to prepare a budget that is both balanced and sufficient to meet the needs of the coming fiscal year. We have spent much time scrubbing the accounts throughout this process to provide the services needed, while identifying the capacity to provide for the improvements and increased activities that our community desires.

I would like to take the time to thank all of the City of Anna staff for their input and hard work during what is truly a year-long budget process. I would like to specifically thank Dana Thornhill and the entire Finance Department, Stephanie Beitelschies, Human Resources, and Ryan Henderson, City Manager's Office, for their tireless efforts in this process.

We express our appreciation to the Mayor and the members of the City Council for your diligent efforts throughout the year in providing guidance, direction, and support towards our dedicated efforts to serve our neighbors. We are honored and privileged to serve the City of Anna.

The fiscal year 2020 budget is designed to preserve and enhance the quality of existing services and to respond appropriately to our City's continual growth and development by delivering the elements of our Strategic Plan.

Respectfully Submitted,



Jim Proce, ICMA-CM, PWLF, MBA  
City Manager Anna Texas



# City Organization

**Nate Pike**  
*Mayor*

**Kevin Toten**  
*Place 1*

**Chris Reeves**  
*Place 4*

**Josh Vollmer**  
*Place 2*

**Nathan Bryan**  
*Place 5*

**John Beazley**  
*Place 3, Deputy Mayor Pro Tem*

**Lee Miller**  
*Place 6, Mayor Pro Tem*

**Jim Proce**  
*City Manager*

**Ryan Henderson**  
*Assistant City Manager*

**Carrie Smith**  
*City Secretary*

**Clark McCoy**  
*City Attorney*

**Greg Peters**  
*Director of Public Works*

**Ross Altobelli**  
*Director of Development Services*

**Dana Thornhill**  
*Director of Finance*

**Terri Doby**  
*Budget Manager*

**Joey Grisham**  
*Economic Development Director*

**Taylor Lough**  
*Economic Development Manager*

**Ray Isom**  
*Fire Chief*

**Jeff Caponera**  
*Chief of Police*

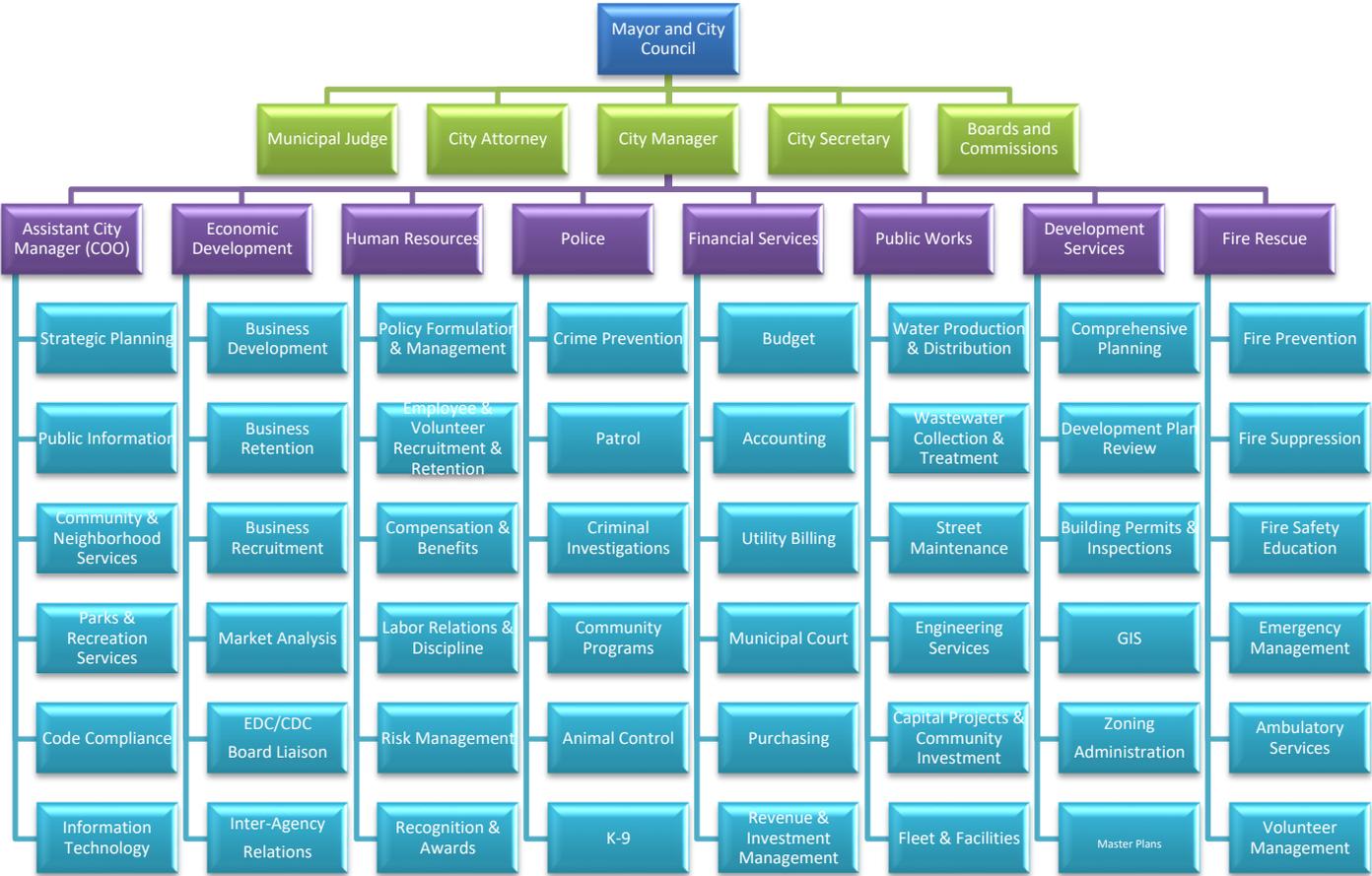
**Stephanie Beitelschies**  
*Human Resources Director*

**Ashley Stathatos**  
*Managing Director of Community Services*

**Matt Lewis**  
*Parks Superintendent*

**Kevin Martin**  
*Code Compliance Manager*

# City Organization Chart



# Strategic Vision and Goals

## *Anna Vision 2034*

*Anna 2034 is a*

**COMMUNITY OF FAMILIES**

*that is*

**SAFE and BEAUTIFUL**

---

---

*Anna 2034 has a*

**VIBRANT DOWNTOWN**

**GREAT HOUSING OPPORTUNITIES**

*and a*

**DYNAMIC BUSINESS COMMUNITY**

---

---

*Anna 2034 is a*

**VIBRANT COMMUNITY FOR ALL**

*and has*

**CONVENIENT MOBILITY OPTIONS**

**THE PREMIER COMMUNITY IN COLLIN  
COUNTY!!**

## *Our Guiding Principles*

- ★ ***Principle 1 Community of Families***
- ★ ***Principle 2 Safe Community***
- ★ ***Principle 3 Beautiful Community***
- ★ ***Principle 4 Vibrant Downtown***
- ★ ***Principle 5 Great Housing Opportunities***

## *Strategic Goals and Objectives*

- ★ ***Growing Anna Economy***
- ★ ***Sustainable Anna Community Through Planned, Managed Growth***
- ★ ***Anna-A Great Place to Live***
- ★ ***High Performing, Professional City***

## *Strategic Plan Implementation Strategy*

### ***Growing Anna Economy***

1. Have an effective development organization that markets Anna, finds prospects, and closes the deal
2. Expand the commercial tax base
3. More jobs for neighbors
4. Develop Wal-Mart outparcels with viable businesses
5. Have a buildout Business Park
6. Expand retail businesses

### ***Sustainable Anna Community Through Planned, Managed Growth***

1. Manage residential growth
2. Have growth paying for growth
3. Develop and use City infrastructure master plans to support growth

4. Have buildings and homes complying with City codes and development regulations
5. Develop Downtown Anna – a community destination
6. Have new buildings and homes that are attractive and using the appropriate building materials and meeting City's architectural standards
7. Develop city infrastructure to support a growing community
8. Have a range of housing choice available in Anna

### ***Anna – A Great Place to Live***

1. Develop a new City Library
2. Increase the number of “family-oriented” restaurants
3. Develop a Community/Recreation Center
4. Maintain a safe community – people feeling safe and secure
5. Increase the number of sports/athletic fields
6. Expand community festivals and events with a feeling of community pride
7. Have strong partnerships among the City, the schools, and community organizations
8. Increase the number of retail businesses
9. Have attractive gateways and entrances that are distinctive for Anna

### ***High Performing, Professional City***

1. Upgrade financial systems and planning processes
2. Hire, develop, and retain a professional City workforce
3. Have open and transparent City government that is trusted by neighbors
4. Define performance expectations/standards and have managers and employees accountable for their behaviors and actions
5. Institutionalize strategic planning process
6. Have effective ways of communicating with the community

## VISION 2034

*ANNA 2034 is a*  
**COMMUNITY OF FAMILIES**  
*that is*  
**SAFE and BEAUTIFUL.**  
*ANNA 2034 has a*  
**VIBRANT DOWNTOWN,**  
**GREAT HOUSING OPPORTUNITIES**  
*and a*  
**DYNAMIC BUSINESS COMMUNITY.**  
*ANNA 2034 is a*  
**FUN COMMUNITY FOR ALL**  
*and has*  
**CONVENIENT MOBILITY OPTIONS.**  
**THE PREMIER COMMUNITY IN COLLIN COUNTY!**

## POLICY AGENDA 2019

### Top Priority

City Economic Development Strategic Plan  
 Wal-Mart Outparcels Development  
 Highway 455/U.S. 75 Corner Development  
 Medical Campus Development  
 Zoning Ordinance/Map: Short-Term Actions  
 TIRZ for Downtown: Direction  
 EMS Services: Direction and Funding

### High Priority

Comprehensive Plan: Development  
 City Strategy for Downtown  
 Employee Compensation: Market Analysis, Policy, and Funding  
 Business Park Development  
 Code Enforcement/Compliance Performance Audit and Improvements  
 Downtown Master Plan: Development  
 Parks and Trails Master Plan Development

## GOALS 2024

GROWING ANNA ECONOMY

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SUSTAINABLE ANNA COMMUNITY THROUGH PLANNED, MANAGED GROWTH

---

ANNA – A GREAT PLACE TO LIVE

---

HIGH PERFORMING, PROFESSIONAL CITY

## MANAGEMENT ACTIONS 2019

### Top Priority

Municipal Complex Development  
 Village of Hurricane Creek:  
 Infrastructure Improvements  
 Anna ISD Direction  
 City Organization Plan  
 Strategic Plan: Development and Institutionalization  
 Financial Policies, Financial Model, and Financial Plan with Projections  
 City Employee Training and Professional Development

### High Priority

SH 5 Utility Relocation Project: Planning  
 Holiday Inn Express Development  
 City-Owned Land Inventory: Direction on Sale or Use  
 Development/Building Review: Evaluation and Process Improvements  
 Green Ribbon Project – Median Beautification: TxDOT Review and TxDOT Construction  
 Parks and Recreation/Leisure Services Department: Direction and Funding  
 Budget Calendar

## MANAGEMENT IN PROGRESS 2019

Online Real Estate Inventory  
 Economic Development Website  
 Development Forum  
 Micro Paver Street Audit  
 GIS Mapping: Software Upgrade  
 2019 TA Set-Aside Sidewalks: Application  
 Bluebeam Digital Plan: Review  
 Wastewater Permit Renewal  
 Water Modeling/Infrastructure Planning –  
 System Upgrade  
 Police Chaplain Program  
 Villages of Hurricane Agreements PID:  
 Bond Issuance  
 Financial Audit  
 Enterprise Fleet Management  
 Replacement: Update  
 E-Citations Upgrades  
 HOA Meetings: Mayor and City Manager  
 Employee Survey Q12: Implementation  
 Teen Firefighter Summer Camp: Development  
 Remote Bank Depository: Implementation

City Codification Project  
 Cash Management Policies and Processes  
 Smart Data: Implementation  
 Internal Control System and Process  
 Fire SOP Review  
 Records Management System: Conversion  
 Investment Policy and Strategy  
 Police Policy and Procedures: Update  
 Police Diversity Council  
 Employee Records Management Training  
 Engine 2 Replacement  
 Water Smart: Implementation  
 NIMS Training and Exercise  
 Emergency Management Protocols/NIMS  
 Protocols  
 Public Works Accreditations: Completion  
 Ladder Truck (Quint) Acquisition  
 Neighbor Fire Academy: Development  
 Fire Code: Modification  
 Fire Accreditation

## MAJOR PROJECTS 2019

Foster Crossing Water Line Projects  
 Wastewater Treatment Plant Upgrades  
 Rosamond Parkway  
 Grayson Pump Station  
 Municipal Complex Utility Relocation  
 Hackberry Road: ROW Acquisition  
 Hackberry Elevated Storage Tank: Logo Painting  
 and Lighting

Ferguson Parkway  
 Taylor Road Reconstruction  
 TxDOT Traffic Signals  
 Hurricane Creek Regional Sewer  
 Slayter Creek Park Fence  
 Johnson Park Fence  
 Depot Renovation  
 Sherley Park: Update

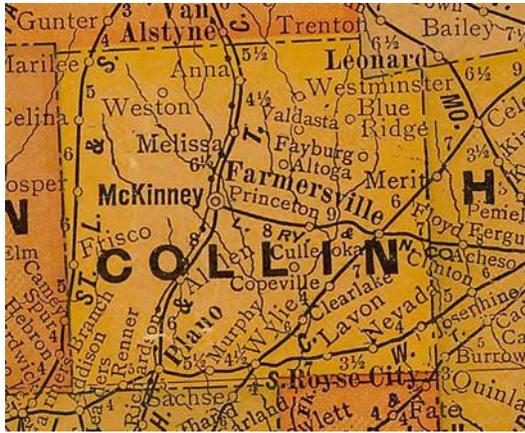
## ANNA CITY GOVERNMENT: OUR MISSION

*The mission of ANNA CITY GOVERNMENT is to provide*  
**EXCEPTIONAL CITY SERVICES AND FACILITIES in a**  
**FINANCIALLY RESPONSIBLE and**  
**NEIGHBOR-FOCUSED WAY through a**  
**HIGH PERFORMING, PROFESSIONAL CITY TEAM**  
*that provides results in adding*  
**VALUE TO NEIGHBORS' LIVES <sup>(5)</sup>.**

# City Statistics

Date of Incorporation	1913
Date of Home Rule Charter Adoption	7-May-05
Form of Government	Council/Manager
Estimated Population as of January 1, 2019	15,010
Area in Square Miles	15.6
Planning Area in Square Miles (Including ETJ)	61.1
Fire Protection	
Number of Full Time Equivalents	13
Number of Volunteers	22
Calls for Service (2018 Fiscal Year)	1,438
Fire Inspections (2018 Fiscal Year)	119
Police Protection	
Sworn Officers	21
Calls for Service (2018 Fiscal Year)	13,287
Arrests (2018 Fiscal Year)	356
Water and Sewer Utility	
Active Residential Accounts (2018 Fiscal Year)	5,243
Active Non-Residential Accounts (2018 Fiscal Year)	227
Average Daily Water Production (2017)	1,896,630
Ground Storage Capacity (gallons)	1,000,000
Elevated Storage Capacity (gallons)	1,500,000
Ground (Well) Water Production Capacity (gallons per day)	1,656,000
Water Distribution Capacity (gallons per day)	2,520,000
Waste Water Treatment Capacity (gallons per day)	500,000
Building Permits	
Residential Building Permits (2018 Fiscal Year)	440
Residential Market Value (2019 Certified Tax Roll)	\$1,033,386,746
Non-Residential Building Permits (2018 Fiscal Year)	11
Non-Residential Market Value (2019 Certified Tax Roll)	\$623,178,428
Parkland Acreage	
Acres of Developed Parkland	121
Acres of Undeveloped Parkland	76

# Community Profile



**County:** Collin

**Location:** Anna is located on State Highway 5, Farm Road 455, and U.S. Highway 75 eleven miles northeast of McKinney and approximately 40 miles north of Dallas in north central Collin County.

**Area:** Approximately 15 square miles

**Form of Government:** Council/Manager

**Number of Council:** 7

## *History of Anna*

Anna sprang to life in the mid-1800's with the arrival of pioneers staking their claim to a better life along the railroad and the Texas high plains. Although Collin McKinney settled within a few miles of the future townsite in 1846, John L. Greer, who arrived in 1867, is credited with building the first home and store in the new community. The Houston and Texas Central Railway, at that time built between Dallas and Denison, passed through the area in 1873. By the time Anna was platted in 1883, it had a population of twenty, two stores, a steam gristmill, and a Baptist church. A post office also opened in that year. By 1890, the town had a population of 100 to 200. In the mid-1980's Anna had 855 residents, several businesses, and a strong sense of community. Anna was incorporated in 1913, with John L. Greer as first mayor. The Census shows the population increased to 1,225 by 2000 and to 8,249 by 2010. Today the estimated population is approximately 15,000.

(Source: City of Anna and Anna Chamber of Commerce)

## *Local Economy*

The City of Anna's economic outlook continues to improve due to overall improvement in the economy and continued residential and commercial growth. This growth is evidenced by local economic indicators such as a continued increase in tax appraisal values, the increase in residential building permits, and continued sales tax growth. Please see General Fund revenue section beginning on page 38 for historical information on taxable assessed value, tax rate, sales tax, and building permits.

The Anna Community Development Corporation and the Anna Economic Development Corporation actively recruit new commercial enterprises that help diversify the City of Anna's tax base and provide job opportunities for Anna neighbors. FY 2020 will see many key openings including Starbucks, Chick-fil-A, Salsa Tex Mex, Whataburger, Game Stop, Verizon, El Jefecito, a 13,000 square foot freestanding emergency room, and a 23,000 square foot ambulatory surgery center and many more! New residential developments will continue to drive more density that will lead to additional retailers, restaurants, medical, and other commercial projects. 2020 will bring an increased focus on Downtown Anna as the new Municipal Complex gets underway.

## DEMOGRAPHICS

### Employment

#### ANNA CENSUS 2010 DATA

<b>Population (16 years and older)</b>	5,084
<b>In Labor Force</b>	3,742
<b>Civilian Labor Force</b>	3,719
<b>Employed</b>	3,583
<b>Employed In:</b>	
Management, Business, Science, & Arts	1,198
Service Occupations	607
Sales and Office Occupations	996
Natural resources, construction, & maintenance	358
Production, transportation, & material moving	424
Unemployed	136
Armed Forces	23
Not in Labor Force	1,342

(Source: Census 2010)

### Education

#### ANNA ISD

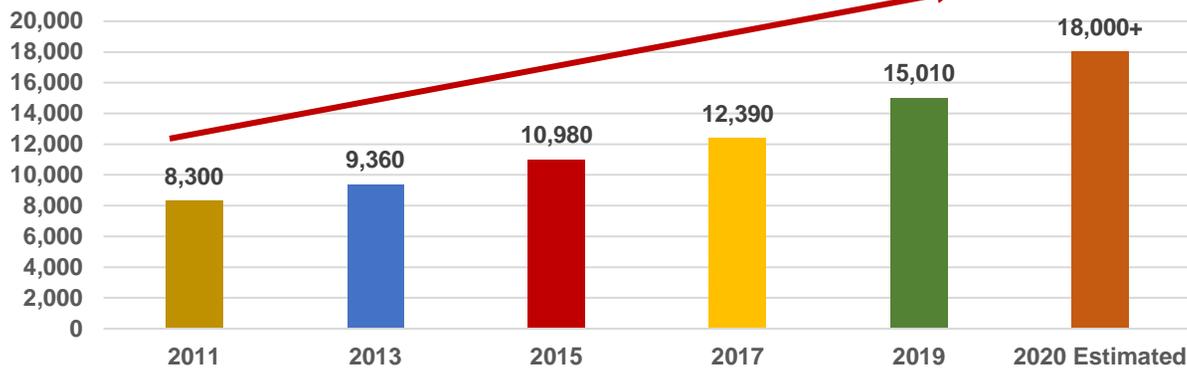
➤ Number of Enrolled Students:	3,799
➤ Anna Education Center	397
➤ Rattan Elementary	572
➤ Bryant Elementary	592
➤ Harlow Elementary	607
➤ Anna Middle School	601
➤ Anna High School	1,030

#### AREA UNIVERSITIES AND COLLEGES

- Collin County College at Allen (Allen)
- Collin College Preston Ridge Campus (Frisco)
- Collin College Higher Education Center (McKinney)
- Collin College Central Park Campus (Plano)
- Grayson County College (Denison)
- Texas A&M University (Commerce)
- Southern Methodist University (Dallas)
- Southern Methodist University at Legacy (Plano)
- University of Dallas (Plano)
- Austin College (Sherman)
- University of Texas at Dallas (Richardson)
- University of North Texas (Denton)
- Texas Women's University (Denton)

POPULATION					
	2015	2016	2017	2018	2019
<b>City of Anna</b>	10,980	11,320	12,390	13,690	15,010
<b>Collin County</b>	870,560	897,510	932,530	969,730	1,010,330

### City of Anna Population Growth



	Year	City of Anna	Collin County
Total Number of Households:	2012	2,576	283,025
	2013	2,827	289,752
	2014	3,022	296,878
	2015	3,154	305,827
	2016	3,282	314,918
	2017	3,271	323,195
	Median Household Income:	2012	\$65,370
2013		\$68,297	\$82,762
2014		\$63,556	\$84,233
2015		\$69,663	\$100,839
2016		\$76,198	\$102,707
2017		\$84,223	\$105,954
Average Household Income:		2012	\$72,647
	2013	\$74,789	\$104,541
	2014	\$73,765	\$106,923
	2015	\$75,008	\$107,693
	2016	\$83,124	\$125,098
	2017	\$87,192	\$130,276
	Per Capita Income:	2012	\$23,895
2013		\$25,332	\$37,839
2014		\$24,937	\$38,575
2015		\$24,974	\$38,883
2016		\$27,354	\$39,933
2017		\$26,296	\$41,609

(Source: United States Census Bureau American Fact Finder, Collin County, and the City of Anna Budget Document)

<b>PRINCIPAL TAXPAYERS</b>			
<b>Top Taxpayers</b>	<b>Type of Business</b>	<b>2019 Taxable Value</b>	<b>Percent of Total Valuation</b>
Walmart Real Estate Business Trust	Retail Store	\$20,460,245	1.56%
Lennar Homes of Texas	Home Builder	\$14,492,890	1.11%
Bloomfield Homes LP	Home Builder	\$12,505,748	0.95%
LGI Homes of Texas	Home Builder	\$10,847,605	0.83%
Wal-Mart Stores Texas LLC	Retail Store	\$10,377,449	0.79%
RR-LI Enterprises LP	Strip Shopping Center	\$6,149,225	0.47%
Anna Crossign Phase VII	Residential	\$5,585,135	0.43%
DR Horton - Texas Ltd.	Home Builder	\$5,510,287	0.42%
Palladium Anna Ltd.	Apartments	\$5,044,222	0.38%
Burnco Texas LLC	Wholesale Supplier/Distribution Center	\$4,878,913	0.37%
<b>TOTAL ASSESSED VALUATION</b>		<b>\$95,851,719</b>	

<b>MAJOR EMPLOYERS</b>			
<b>Company</b>	<b>Product or Service</b>	<b>Approximate Number of Employees</b>	<b>Percent of Total City Employment</b>
Anna ISD	Education	333	18.55%
Pete Rehab	Medical	162	9.03%
Brookshire's	Grocery Store	118	6.57%
Bronco	Machine Shop	68	3.79%
City of Anna	Government	56	3.12%
Hurricane Creek Country Club	Country Club	45	2.51%
Loves Travel Shop	Retail	45	2.51%
McDonalds	Restaurant	40	2.23%
Tri-County Vet	Veterinary Clinic	31	1.73%
Wells McCoy	Steel Services	26	1.45%

## ANNA RECOGNIZED AS ONE OF THE SAFEST CITIES

During FY 2018, Anna was recognized as being on of the top 50 safest cities by the National Council for Home Safety and Security and Safewise. To determine the safest cities in Texas, both sources used the FBI Uniform Crime Report statistics.



# Budget Process

The annual budget is the single most important financial responsibility of a local government. Citizens are able to see how city officials and staff plan to spend taxpayer dollars. Once the budget is adopted, funds may only be spent in a manner consistent with the stated plans, objectives, and policies outlined in the budget unless amended in accordance with the City Charter and by approval of the City Council.

The budget begins with a transmittal letter written by the City Manager to the City Council. The purpose of this letter is to officially present the budget to the City Council and provide an executive summary highlighting budget conditions and trends for the City of Anna. The budget is divided into four specific sections: introduction, financial/operational summaries by fund, component units, and supplemental information. The introduction contains the transmittal letter, policy statements to guide City officials and staff, and an overview of budget practices and administration within the City of Anna. The financial/operational section of the budget will contain specific information on each fund and the various departments the City operates. Activities, services, goals, and objectives will be outlined for each department. Comparisons of revenue and expenditures will be presented for the actual amounts from the previous fiscal year (FY), the current FY budget, the current FY estimate, and the proposed budget for the upcoming FY.

## ***General Budget process, practice, and administration***

The budget follows a FY beginning on October 1 and ending on September 30. Each year the budget is adopted by the Council, which sets the legal spending limits for the government during the upcoming FY. In order to prepare for and adopt the budget on time, the City must follow a

schedule allowing sufficient time to adequately evaluate current and past budgets, current economic conditions, and project revenues and expenditures for the upcoming budget. The budget is developed by line items at the department level and adopted at the fund level.

Many individuals are involved in the budget process. City officials, department staff, and the public are all involved; however, the primary responsibility to assemble and create the document falls upon the City Manager and Finance Director. The City follows a schedule to ensure the budget progresses in a timely manner. Following, you will see a budget calendar the City follows(ed) for the preparation and adoption of this document.

Throughout the year the Finance Department provides periodic and regular reports to department directors. These reports are used to analyze current and projected revenues and expenditures. In this way, department heads are able to control their expenditures, maintain their budgets, and project future expenditures throughout the year. This is crucial to the budget process as conditions and situations may change throughout the year. Once the budget is adopted it can only be amended under certain provisions established through the City's charter. If amendments are required it is imperative that budget amendments be accurate and only occur when absolutely necessary. In this way, the

budget process occurs continually throughout the year; first to ensure that budgets are maintained, second to prepare for any amendments that may be necessary due to unforeseen circumstances, and third to evaluate trends in preparation for the upcoming budget.

While the budget process is ongoing, the bulk of the work begins at the end of the 2nd quarter of each fiscal year. Beginning in April, department directors submit their proposed operating budgets and capital improvements plans to the City Manager. This includes the estimated cost for all projects currently in the capital plan and plans for any newly proposed projects. These expenditure projections are reviewed extensively for accuracy, justification, and cost-effectiveness. By the end of April, all projected revenues and expenditures for the subsequent fiscal year are due. Throughout the first 2 weeks of May, the City Manager and Finance Director will meet jointly with each department head to review the department's budget proposal, including the line item details. Additionally, the City Manager and Finance Director will refine the Capital Improvements Plan to determine which projects or items should be addressed in the upcoming budget year. The remaining capital improvements and large capital purchases are also outlined for a five-year period, as well as the potential funding sources.

The City Council conducts workshop sessions to discuss departmental budgets, review supplemental requests, and review priorities. The workshop meetings with the Council are public meetings where citizens can come to participate and hear a review of each department's current accomplishments and discuss priorities and goals for the subsequent year's budget.

During the time workshops are scheduled, staff will continue to refine the budget as more information becomes available. Budget requests and priorities are carefully weighed to ensure that city functions and services will be maintained while allowing for increased services where necessary. Upon conclusion of all department

budget workshops and in consideration of priorities established in the City's Strategic Plan, staff will present a preliminary draft of a balanced budget to the City Council by the middle of August. Once the Council has reviewed the preliminary draft, a final workshop will be held in late August when the budget has been made available for public review. Once the budget is made available, a public hearing will be held on the budget where citizens can express their views on particular budget items. This hearing typically occurs in late August or early September.

As will be discussed later, property taxes are a major driver of the City's budget. The Collin Central Appraisal District (CAD) provides the tax roll with information on the taxable value of properties within the City of Anna. Staff receives periodic reports from the CAD to evaluate trends in the taxable value in order to estimate property tax revenue. Once certified tax rolls are available from Collin County, the City will finalize the proposed budget including a recommended property tax rate that will allow the City to meet its financial obligations. The certified tax rolls are typically available no later than July 25<sup>th</sup>; the proposed budget presented in late July will include the proposed tax rate to fund the budget.

Depending on the official tax rate calculation from the Collin County Tax Assessor-Collector, tax rate hearings typically occur in late August and/or early September. Formal adoption of the budget and tax rate is typically scheduled for mid-September.

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Anna for its annual budget for the fiscal year beginning October 1, 2018. In order to receive this award, the governmental unit must publish a budget document that meets the program criteria as a policy document, an operations guide, as a financial plan, and as a communications device.

While the City of Anna has received this award for five consecutive years, it is valid for a period

of one year only. We believe our current budget continues to conform to program requirements, and we intend to submit it to GFOA to determine its eligibility for another award.

For more information on the budget process and administration of the budget, please refer to Article 7 of the City of Anna Charter included in the supplemental section of the budget.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Anna  
Texas**

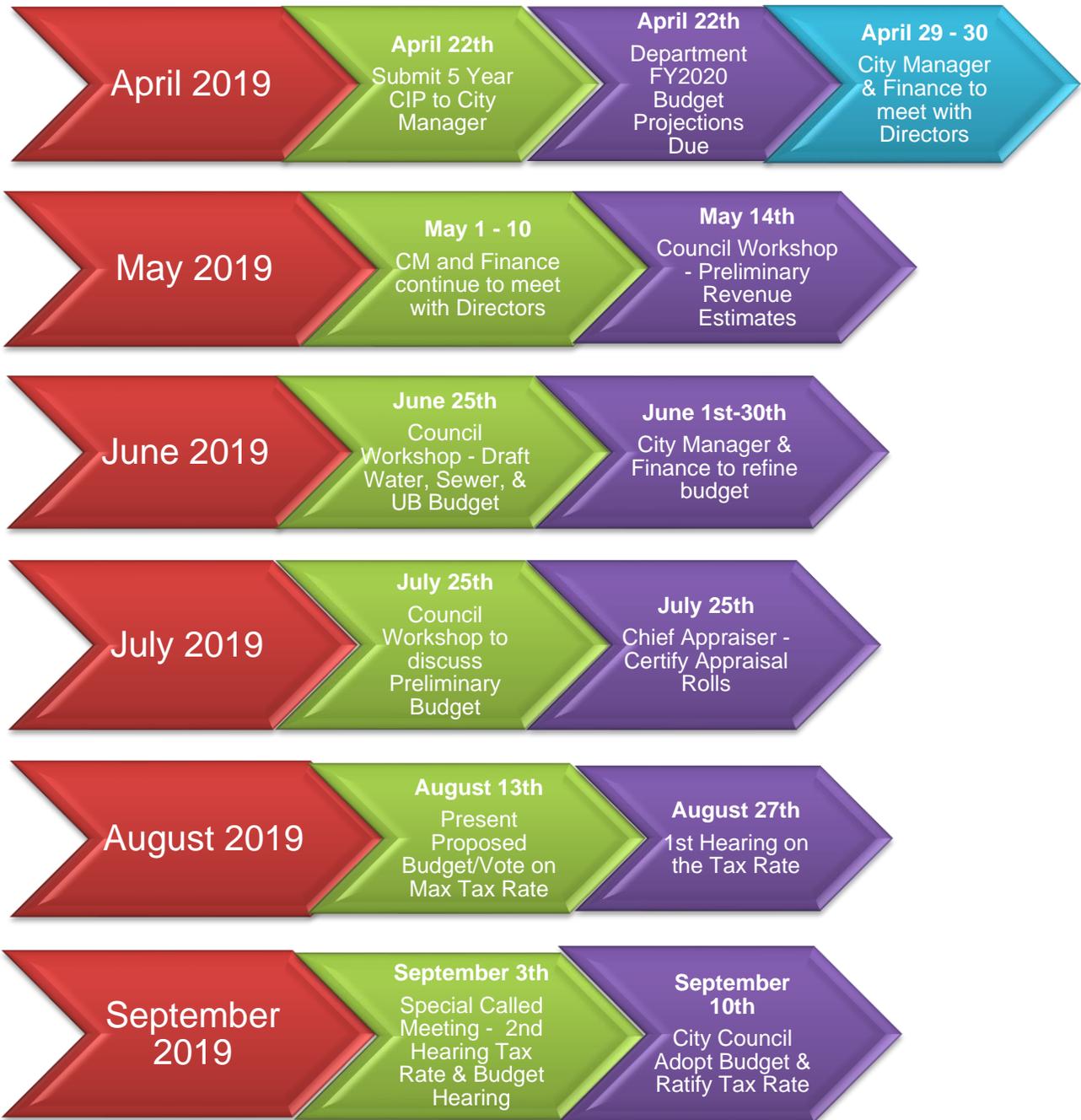
For the Fiscal Year Beginning

**October 1, 2018**

*Christopher P. Morill*

Executive Director

# FY 2020 Budget Calendar



# Description of Fund Structure

The budget is organized by funds with departments and line items all rolling up to the fund level. A fund is generally defined as a fiscal/accounting entity with its own set of self-balancing accounts. Each fund can be presented independent of the other funds to illustrate that funds' purpose for specific activities.

The City of Anna deploys Governmental and Proprietary Funds. Governmental funds are used for the bulk of the activities carried out by the City. The focus of Governmental funds is the flow of current financial resources. The Governmental funds account for services like Police and Fire in the General Fund, as well as debt in the Debt Service Fund, capital projects in the Capital Improvements Fund, and restricted/special revenues. Proprietary or Enterprise funds focus is that of a business which charges a fee to cover the cost of providing goods or services. The Utility Fund, which accounts for water, sewer, and trash services provided to the citizens of Anna, is an Enterprise Fund.

## ***Basis of Budgeting***

Budgetary basis refers to the basis of accounting used to estimate financing sources and uses in the budget. Accrual basis of accounting is used to estimate financing sources and uses in the budget. Accrual basis of accounting indicates revenues are recorded as they are earned (whether or not cash is received at the time) and expenditures are recorded when goods and services are received (whether cash disbursement has been made at the time or not). Modified accrual is the method under which revenues and other financial resource increments are recognized when they become susceptible to accrual; that is, when they become both "measurable" and "available" to finance expenditures of the current period. "Available"

means collectible in the current period or soon enough thereafter to be used to pay the liabilities of the current period.

The City of Anna accounts and budgets for all Governmental Funds using the modified accrual basis of accounting except where the accrual basis is specified by generally accepted accounting principles. The Proprietary/Enterprise Funds are accounted for using the accrual basis of accounting in accordance with generally accepted accounting principles.

## ***Governmental Fund Types***

**General Fund** – This is the primary operating fund for the City. General Fund revenue is from taxes, fees, fines, licenses, etc. General Fund expenditures are for typical municipal services such as Police, Fire, Ambulance, Parks, Streets, and Administration.

**Debt Service Fund** – This fund accounts for all the long-term debt supported by taxes and issued to support governmental fund type activities. A portion of the property tax levy (Interest and Sinking Rate) is dedicated to support this fund. Principal and interest payments on long term debt are found in the Debt Service Fund.

**Capital Improvements Fund** – This fund accounts for major capital projects and improvements such as streets, sidewalks, park projects, etc. Revenues for this fund are restricted for the project. Revenue sources include bond proceeds, fund transfers, and intergovernmental

revenue from other governmental entities such as TxDOT and Collin County.

Restricted Revenue Trusts Funds – With the exception of capital projects, this accounts for revenue sources that are legally restricted to expenditures for a specific purpose and in accordance with the enabling legislation.

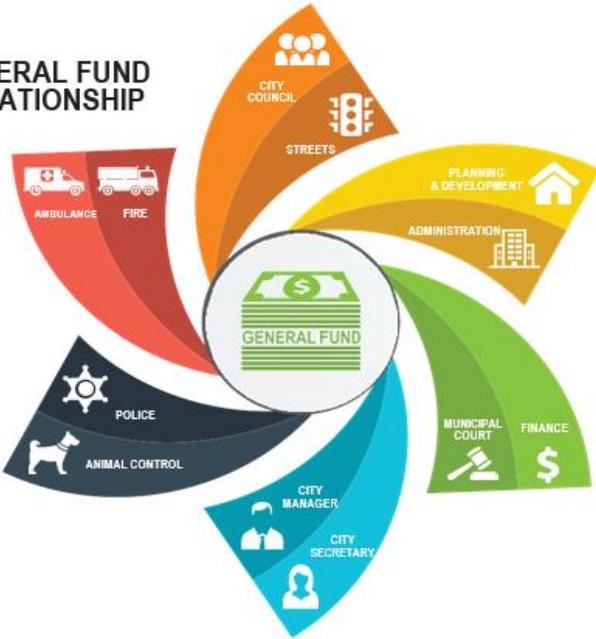
### ***Proprietary/Enterprise Fund Types***

Utility Fund – This fund accounts for the operation

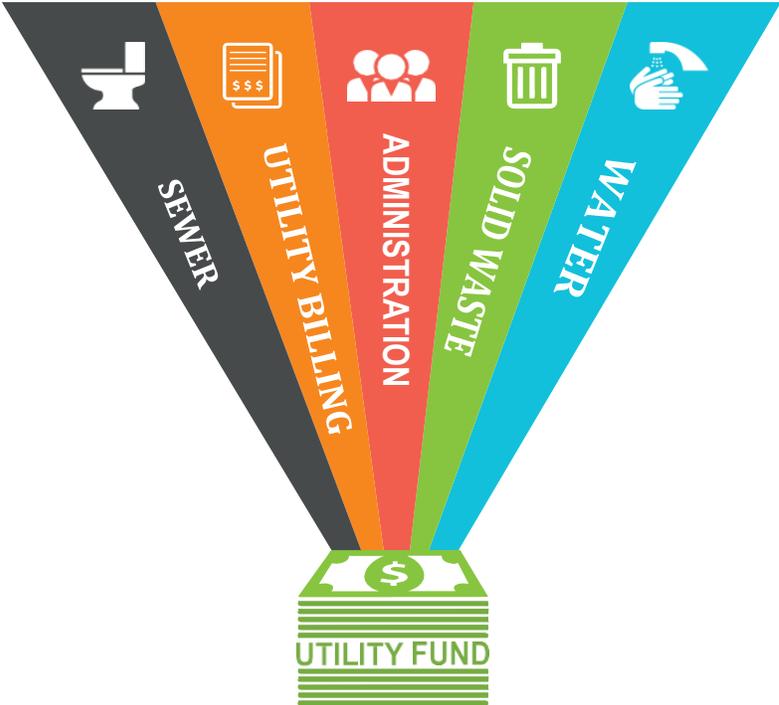
and maintenance of the City's water and waste water utility system and the contract for solid waste collection services. This fund is financially supported solely by user charges for utility and trash service.

Below are two diagrams representing the departments that make up the General Fund and the Utility Fund, as well as a chart which shows the funds that support and/or are managed by each department.

**GENERAL FUND RELATIONSHIP**



**UTILITY FUND RELATIONSHIP**



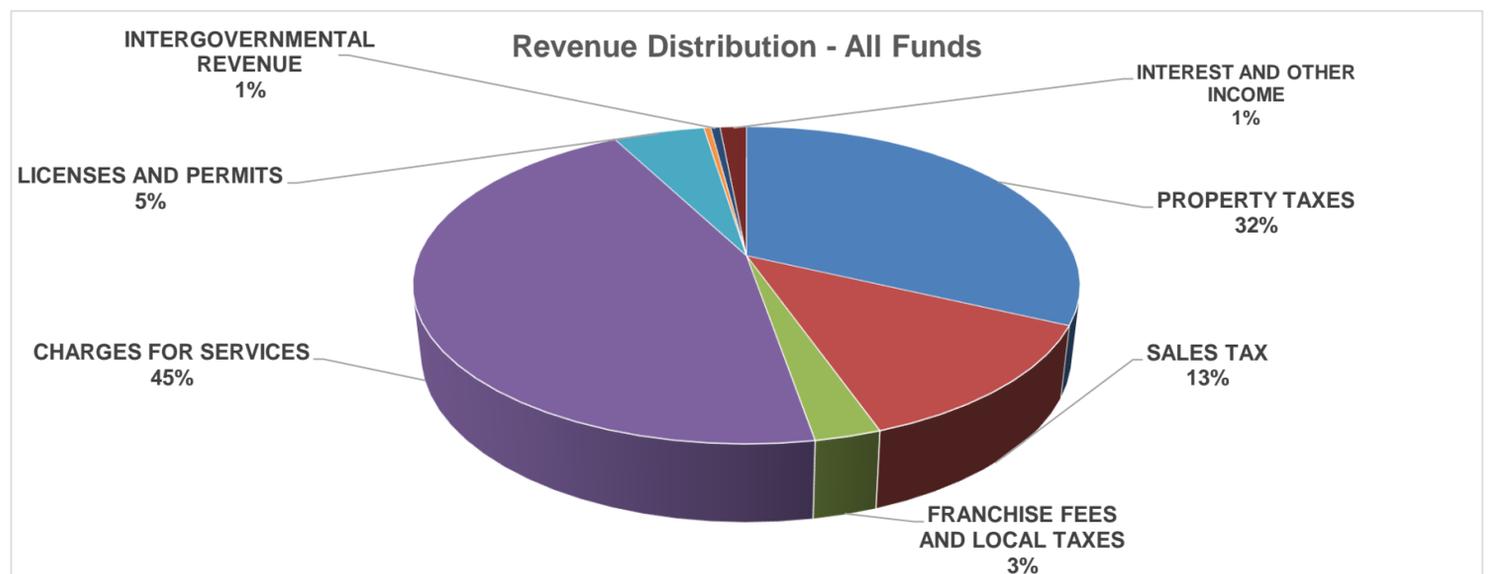
# Budgeted Fund Relationships

Budgeted Departments	General Fund	Utility Fund	Special Revenue Funds	Capital Projects Funds
<b>GOVERNMENTAL FUNDS</b>				
Administration	√			
City Council	√			
City Manager	√			
City Secretary	√			
Finance	√			
Development	√			
Police	√		√	
Animal Control	√			
Fire	√		√	
Ambulance				
Municipal Court	√		√	
Streets	√		√	√
Parks	√		√	
Economic Development	√		√	
<b>ENTERPRISE FUND</b>				
Public Works Administration		√		
Water		√		√
Sewer		√		√
Solid Waste		√		
Utility Billing		√		

THE CITY OF  
**Anna**

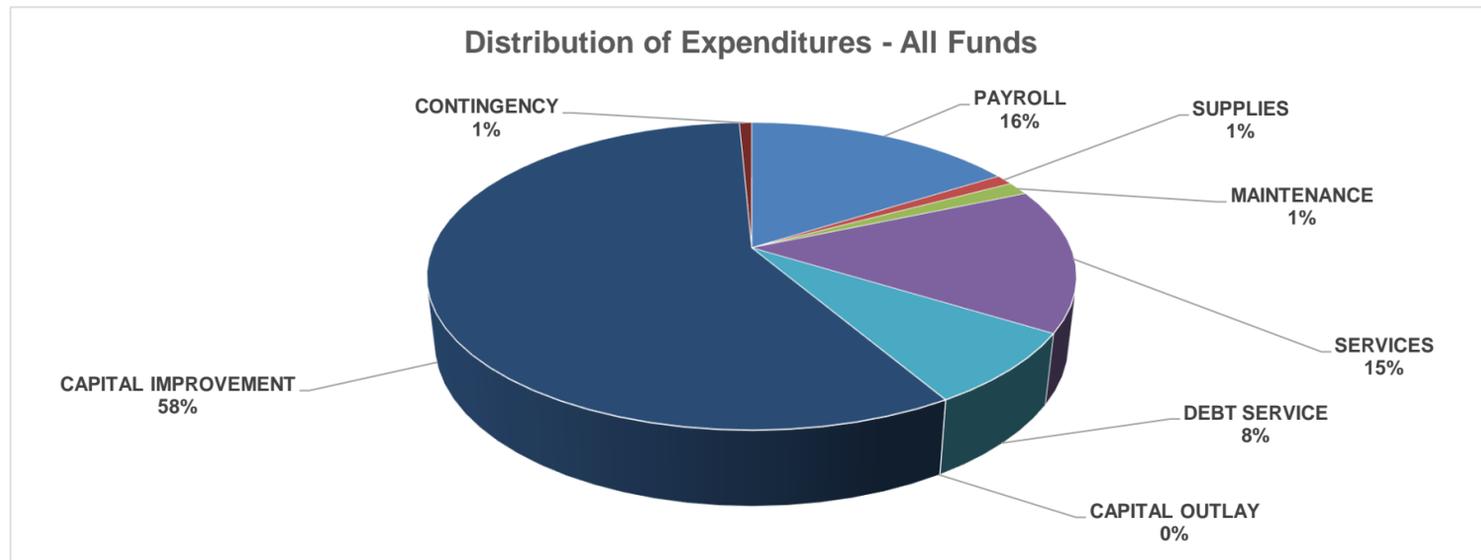
**CONSOLIDATED BUDGET SUMMARY OF REVENUE AND EXPENDITURES  
FOR FISCAL YEAR 2019 - 2020**

	Major Governmental Funds		Enterprise Fund	Restricted Revenue Funds			
	General	Debt Service	Utility	Grant	Special Revenue	Park Development	Eastside Park
BEGINNING BALANCES	\$ 5,309,614	\$ 77,559	\$ 2,829,918	\$ 2,344	\$ 122,459	\$ 1,058,136	\$ 12,891
<b>REVENUES:</b>							
Property Taxes	\$ 5,892,319	\$ 1,823,632	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax	1,911,312	-	-	-	-	-	-
Franchise Fees and Local Taxes	646,600	-	-	-	8,526	-	-
Charges for Services	119,200	-	9,943,285	-	-	787,500	-
Licenses and Permits	1,272,250	-	-	-	-	-	-
Fines	80,000	-	-	-	15,890	-	-
Intergovernmental Revenue	118,190	-	-	13,026	-	-	-
Interest and Other Income	194,864	15,882	114,490	-	-	24,000	-
<b>TOTAL OPERATIONAL REVENUE</b>	<b>\$ 10,234,735</b>	<b>\$ 1,839,514</b>	<b>\$ 10,057,775</b>	<b>\$ 13,026</b>	<b>\$ 24,416</b>	<b>\$ 811,500</b>	<b>\$ -</b>
Transfers from other funds	-	-	-	4,875	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 10,234,735</b>	<b>\$ 1,839,514</b>	<b>\$ 10,057,775</b>	<b>\$ 17,901</b>	<b>\$ 24,416</b>	<b>\$ 811,500</b>	<b>\$ -</b>
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$ 15,544,349</b>	<b>\$ 1,917,073</b>	<b>\$ 12,887,693</b>	<b>\$ 20,245</b>	<b>\$ 146,875</b>	<b>\$ 1,869,636</b>	<b>\$ 12,891</b>
<b>EXPENDITURES:</b>							
Payroll	\$ 6,761,873	\$ -	\$ 1,960,478	\$ -	\$ 1,800	\$ -	\$ -
Supplies	409,480	-	167,666	6,300	-	-	-
Maintenance	219,576	-	530,785	-	-	-	-
Services	2,135,912	5,500	5,206,981	11,601	9,325	155,000	-
Debt Service	-	1,820,132	2,091,866	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Capital Improvement	256,349	-	-	-	-	710,400	-
Contingency	300,000	-	100,000	-	-	-	-
<b>TOTAL OPERATIONAL EXPENDITURES</b>	<b>\$ 10,083,190</b>	<b>\$ 1,825,632</b>	<b>\$ 10,057,776</b>	<b>\$ 17,901</b>	<b>\$ 11,125</b>	<b>\$ 865,400</b>	<b>\$ -</b>
Transfers to other funds	151,545	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 10,234,735</b>	<b>\$ 1,825,632</b>	<b>\$ 10,057,776</b>	<b>\$ 17,901</b>	<b>\$ 11,125</b>	<b>\$ 865,400</b>	<b>\$ -</b>
<b>ENDING FUND BALANCES</b>	<b>\$ 5,309,614</b>	<b>\$ 91,441</b>	<b>\$ 2,829,917</b>	<b>\$ 2,344</b>	<b>\$ 135,750</b>	<b>\$ 1,004,236</b>	<b>\$ 12,891</b>



**CONSOLIDATED BUDGET SUMMARY OF REVENUE AND EXPENDITURES  
FOR FISCAL YEAR 2019 - 2020**

		Capital Improvement Funds		Component Units		Total All Funds		
Fire Capital	Seizure	Street & General Improvements	Utility Improvements	Community	Economic	Budget FY2020	Estimated FY2019	Actual FY2018
\$ 72,019	\$ 9,416	\$ 29,604,971	\$ 7,034,027	\$ 934,227	\$ 136,878	\$ 47,204,459	\$ 46,071,127	\$ 11,911,586
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,715,951	\$ 6,683,990	\$ 5,517,112
-	-	-	-	1,137,630	-	3,048,942	2,865,938	2,403,326
-	-	-	-	-	-	655,126	624,720	580,997
15,000	-	-	-	-	10,776	10,875,761	10,162,872	9,206,481
-	-	-	-	-	-	1,272,250	1,274,520	824,186
-	-	-	-	-	-	95,890	93,666	92,873
-	-	-	-	-	-	131,216	329,124	1,916,527
800	-	-	-	11,140	6,996	368,172	6,143,665	35,032,082
\$ 15,800	\$ -	\$ -	\$ -	\$ 1,148,770	\$ 17,772	\$ 24,163,308	\$ 28,178,495	\$ 55,573,584
-	-	146,670	-	-	-	151,545	2,158,791	3,443,723
\$ 15,800	\$ -	\$ 146,670	\$ -	\$ 1,148,770	\$ 17,772	\$ 24,314,853	\$ 30,337,286	\$ 59,017,307
\$ 87,819	\$ 9,416	\$ 29,751,641	\$ 7,034,027	\$ 2,082,997	\$ 154,650	\$ 71,519,312	\$ 76,408,413	\$ 70,928,893
\$ -	\$ -	\$ -	\$ -	\$ 110,039	\$ -	\$ 8,834,190	\$ 7,101,863	\$ 5,870,760
-	-	-	-	7,600	-	591,046	594,267	609,590
-	-	-	-	-	5,000	755,361	910,821	856,690
-	-	-	-	705,256	70,730	8,300,305	8,495,351	6,814,246
-	-	-	-	325,876	-	4,237,874	4,467,765	2,726,739
-	-	-	-	-	-	-	443,999	594,462
-	-	23,646,637	7,034,027	-	-	31,647,413	4,777,063	3,941,556
-	-	-	-	-	-	400,000	266,925	-
\$ -	\$ -	\$ 23,646,637	\$ 7,034,027	\$ 1,148,771	\$ 75,730	\$ 54,766,189	\$ 27,058,054	\$ 21,414,043
-	-	-	-	-	-	151,545	2,158,791	3,443,723
\$ -	\$ -	\$ 23,646,637	\$ 7,034,027	\$ 1,148,771	\$ 75,730	\$ 54,917,734	\$ 29,216,845	\$ 24,857,766
\$ 87,819	\$ 9,416	\$ 6,105,004	\$ -	\$ 934,226	\$ 78,920	\$ 16,601,578	\$ 47,191,568	\$ 46,071,127



**COMBINED FUNDS SUMMARY OF REVENUE AND EXPENDITURES  
FOR FISCAL YEAR 2019 - 2020**

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20
BEGINNING BALANCES	\$ 11,911,586	\$ 13,284,679	\$ 46,071,127	\$ 47,204,459
REVENUES:				
Property Taxes	\$ 5,517,112	\$ 6,594,511	\$ 6,683,990	\$ 7,715,951
Sales Tax	2,403,326	2,510,727	2,865,938	3,048,942
Franchise Fees and Local Taxes	580,997	518,348	624,720	655,126
Charges for Services	9,206,481	10,186,421	10,162,872	10,875,761
Licenses and Permits	824,186	1,088,260	1,274,520	1,272,250
Fines	92,873	66,503	93,666	95,890
Intergovernmental Revenue	1,916,527	329,124	329,124	131,216
Interest and Other Income	35,032,082	2,149,775	6,143,665	368,172
<b>TOTAL OPERATIONAL REVENUE</b>	<b>\$ 55,573,584</b>	<b>\$ 23,443,669</b>	<b>\$ 28,178,495</b>	<b>\$ 24,163,308</b>
Transfers from other funds	3,443,723	2,158,791	2,158,791	151,545
<b>TOTAL REVENUES</b>	<b>\$ 59,017,307</b>	<b>\$ 25,602,460</b>	<b>\$ 30,337,286</b>	<b>\$ 24,314,853</b>
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$ 70,928,893</b>	<b>\$ 38,887,139</b>	<b>\$ 76,408,413</b>	<b>\$ 71,519,312</b>
EXPENDITURES:				
Payroll	\$ 5,870,760	\$ 7,427,161	\$ 7,101,863	\$ 8,834,190
Supplies	609,590	609,070	594,267	591,046
Maintenance	856,690	744,030	910,821	755,361
Services	6,814,246	8,330,662	8,495,351	8,300,305
Debt Service	2,726,739	4,467,765	4,467,765	4,237,874
Capital Outlay	594,462	299,527	443,999	-
Capital Improvement	3,941,556	3,499,148	4,777,063	31,647,413
Contingency	-	266,925	266,925	400,000
<b>TOTAL OPERATIONAL EXPENDITURES</b>	<b>\$ 21,414,043</b>	<b>\$ 25,644,288</b>	<b>\$ 27,058,054</b>	<b>\$ 54,766,189</b>
Transfers to other funds	3,443,723	2,158,791	2,158,791	151,545
<b>TOTAL EXPENDITURES</b>	<b>\$ 24,857,766</b>	<b>\$ 27,803,079</b>	<b>\$ 29,216,845</b>	<b>\$ 54,917,734</b>
<b>ENDING FUND BALANCES</b>	<b>\$ 46,071,127</b>	<b>\$ 11,084,060</b>	<b>\$ 47,191,568</b>	<b>\$ 16,601,578</b>

CHANGE IN FUND BALANCE  
FOR FISCAL YEAR 2019-2020

FUND	PROJECTED FUND BALANCE 9/30/19	PROJECTED FUND BALANCE 9/30/20	% CHANGE	EXPLANATION
GENERAL FUND	\$ 5,309,614	\$ 5,309,614	0%	N/A
DEBT SERVICE	\$ 77,559	\$ 91,441	18%	The fund balance will grow due to the decrease in scheduled bond payments.
UTILITY	\$ 2,829,918	\$ 2,829,917	0%	N/A
SPECIAL REVENUE	\$ 122,459	\$ 135,750	11%	The fund balance continues to grow in this fund largely due to the City not currently having expenditures associated with the PEG fees.
GRANT FUND	\$ 2,344	\$ 2,344	0%	N/A
FIRE CAPITAL	\$ 72,019	\$ 87,819	22%	The increase in fund balance was due to no planned purchases in this fiscal year
PARK DEVELOPMENT	\$ 1,058,136	\$ 1,004,236	-5%	The reduction in fund balance is due to capital expenditures being completed at the parks.
SEIZURE	\$ 9,416	\$ 9,416	0%	N/A
ECONOMIC DEVELOPMENT CORPORATION	\$ 136,878	\$ 78,920	-42%	The Economic Development Corporation is no longer funded with sales tax. The only revenue source is from rental of a building owned by the EDC and not being reimbursed. Future expenditures will shift to the Community Development Corporation.
COMMUNITY DEVELOPMENT CORPORATION	\$ 889,959	\$ 1,148,771	29%	The increase is due to better than expected sales tax collections.
STREET CAPITAL	\$ 29,604,971	\$ 6,105,004	-79%	The reduction in fund balance is due to capital expenditures being completed.
WATER & SEWER CAPITAL	\$ 7,034,027	\$ -	-100%	The reduction in fund balance is due to capital expenditures being completed.

# Staffing Schedule

## FISCAL YEAR 2020

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	Increase (Decrease) FY2020
<b>GENERAL FUND</b>					
City Manager's Office	3.5	4.5	4.5	5.0	0.5
City Secretary	1.0	1.0	1.0	1.5	0.5
Finance	4.0	5.0	5.0	6.0	1.0
Development	4.0	9.0	9.0	9.0	-
Fire	11.0	13.0	13.0	13.5	0.5
Police	18.0	21.0	21.0	23.5	2.5
Municipal Court	1.0	1.0	1.0	1.0	-
Parks	7.0	7.0	7.0	9.0	2.0
Street	6.0	6.0	6.0	6.0	-
Economic Development	-	1.0	1.0	1.0	-
<b>GENERAL FUND TOTAL</b>	<b>55.5</b>	<b>68.5</b>	<b>68.5</b>	<b>75.5</b>	<b>7.0</b>
Public Works Administration	6.0	7.0	7.0	7.0	-
Water	7.0	9.0	9.0	9.0	-
Sewer	6.0	7.0	7.0	7.0	-
Utility Billing	4.0	3.0	3.0	3.0	-
<b>WATER &amp; SEWER FUND TOTAL</b>	<b>23.0</b>	<b>26.0</b>	<b>26.0</b>	<b>26.0</b>	<b>-</b>
<b>COMMUNITY DEVELOPMENT TOTAL</b>	<b>-</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>-</b>
<b>TOTAL CITY OF ANNA EMPLOYEES, ALL FUNDS</b>	<b>78.5</b>	<b>95.5</b>	<b>95.5</b>	<b>102.5</b>	<b>7.0</b>

All positions are shown as full-time equivalents (FTE).

Position Change Summary:

- Add 1 FTE in City Manager for a Management Analyst.
- Add 1 FTE in Finance for an IT Manager.
- Add 0.5 FTE in Fire for an Administrative Assistant.
- Add 2.5 FTEs in Police for 2 Police Officers and a part-time Administrative Assistant.
- Add 2 FTEs in Parks for an Irrigation Technician and a Maintenance Worker.

THE CITY OF  
**Anna**

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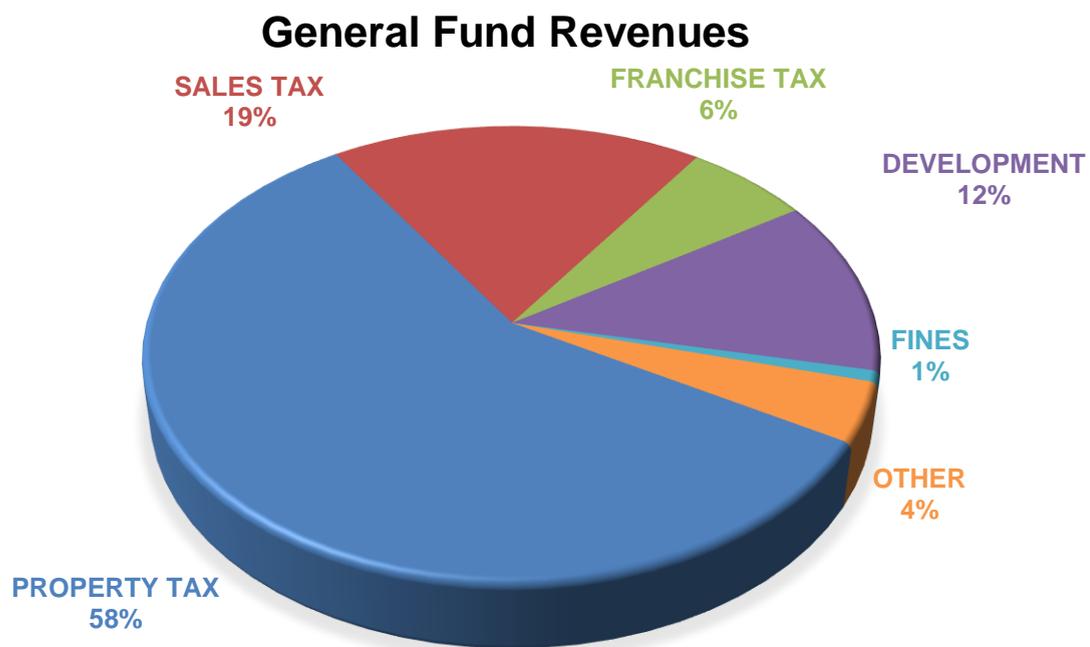
**GENERAL FUND**

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THE CITY OF  
**Anna**

# General Fund Revenue

The majority of General Fund revenue is from property taxes and sales taxes. Other revenues include franchise fees, licenses & permits and fines. Beneficiaries of General Fund services are not generally required to pay a fee commensurate with the value of the services received. Property taxes, sales tax, and development fees constitute approximately 89% of FY 2020 revenues.



## Property Tax

In Texas, property taxes are often the primary source of revenue for local governments. Local governments set tax rates and collect property taxes that are used to provide local services including schools, streets and roads, police and fire protection and many other services.

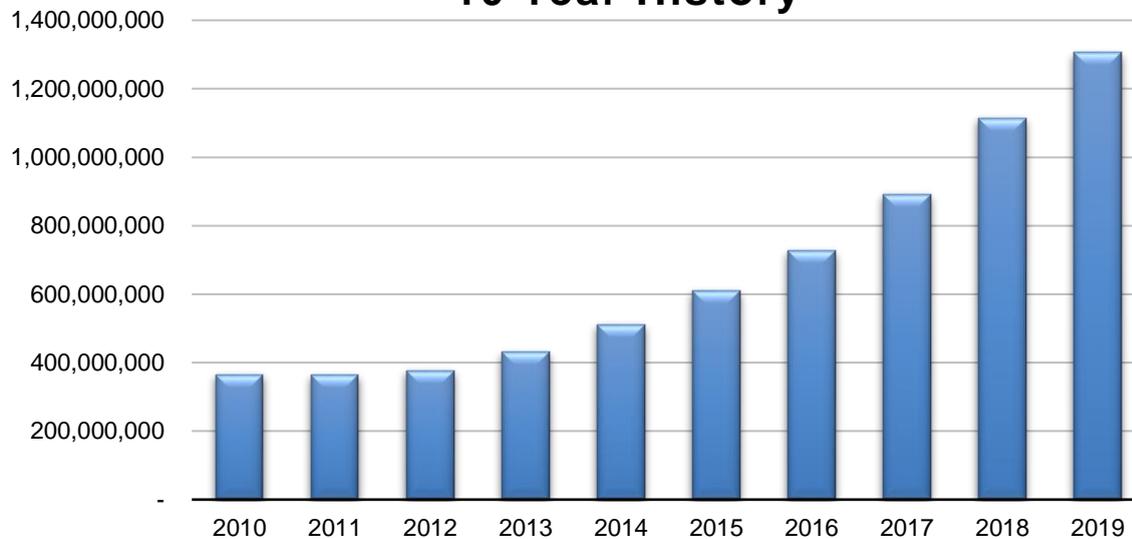
Property taxes are levied each October 1st on the assessed value listed as of the prior January 1st for all real and business personal property located in the Town. Texas law requires property values used in determining taxes to be equal and uniform and establishes the process local officials follow in determining property values, setting tax rates and collecting taxes. Assessed values are established by the Collin Central Appraisal District (CCAD) at 100 percent of the estimated market value and certified by the Chief Appraiser.

The certified taxable assessed value for the tax year 2019 (FY 2020) is \$1,304,938,519. This represents an increase of 17% and is due, in part, to the addition of just under \$75 million in new construction.

After four years of declining property values between 2009 and 2012, property values eventually stabilized in 2013 when the total taxable value exceeded for the first time the previous peak for taxable value set in 2008.

Beginning in 2013, strong population growth and new construction has delivered increasing demand for new homes and led to growth in the taxable value each year. Continued growth and new construction in 2018 contributed to a significant increase in total taxable value for the 2019 tax year. We remain guardedly optimistic that a trend of market appreciation and modest growth will continue in the coming years.

### Taxable Assessed Value 10 Year History



The growth in taxable value corresponds to a significant increase in population over the past year. According to the most recent population estimates published by the North Central Texas Council of Governments, the City of Anna population as of January 1, 2019 was approximately 15,010.

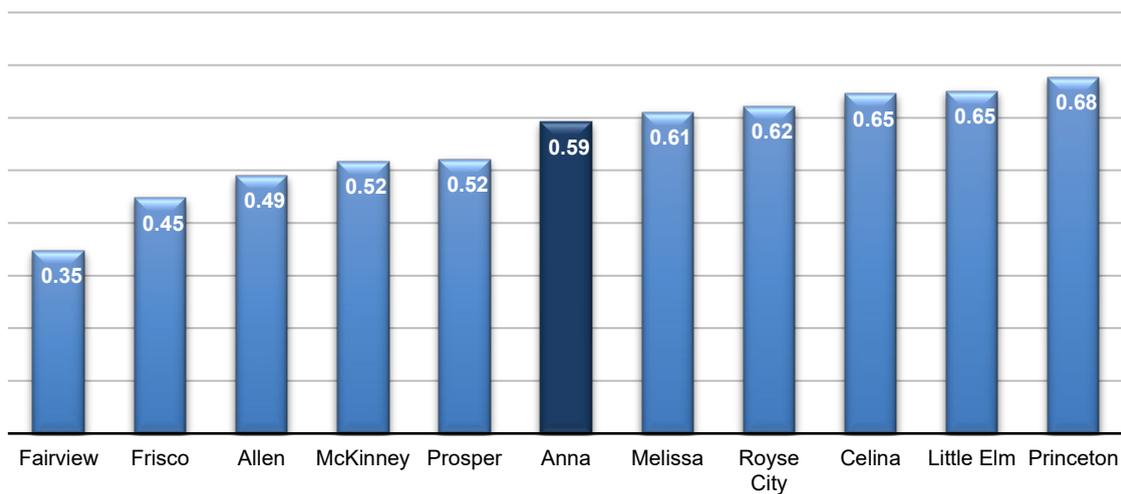
The following table details the change in TAV, tax rate(s), and property tax revenue over time:

Tax Year	Certified Assessed Value	Total Tax Rate	M&O Rate	Debt Service Rate	Total Property Tax Revenue
2000	29,991,809	0.529800	0.256300	0.273500	\$ 158,897
2001	35,320,292	0.579900	0.151100	0.428800	\$ 204,822
2002	52,462,163	0.499700	0.499700	0.000000	\$ 262,153
2003	79,351,888	0.499700	0.499700	0.000000	\$ 396,521
2004	136,234,607	0.499700	0.499700	0.000000	\$ 680,764
2005	211,508,957	0.525000	0.525000	0.000000	\$ 1,110,422
2006	288,590,455	0.525000	0.525000	0.000000	\$ 1,515,100
2007	356,238,071	0.574900	0.466700	0.108200	\$ 2,048,013
2008	383,935,013	0.574900	0.479400	0.095500	\$ 2,207,242
2009	378,153,710	0.622733	0.529939	0.092794	\$ 2,354,888
2010	365,119,804	0.650332	0.554225	0.096107	\$ 2,374,491
2011	362,969,678	0.650332	0.559367	0.090965	\$ 2,360,508
2012	376,533,308	0.650332	0.559367	0.090965	\$ 2,448,717
2013	430,834,574	0.650332	0.559367	0.090965	\$ 2,801,855
2014	510,576,704	0.649000	0.545826	0.103174	\$ 3,313,643
2015	608,694,594	0.639000	0.532341	0.106659	\$ 3,889,558
2016	726,642,896	0.629000	0.506582	0.122418	\$ 4,570,584
2017	891,474,571	0.601288	0.478870	0.122418	\$ 5,360,330
2018	1,115,372,832	0.591288	0.428122	0.163166	\$ 6,595,066
2019	1,304,938,519	0.591288	0.451540	0.139748	\$ 7,715,945

### Tax Rate

Below is a summary of comparison cities tax year 2019 tax rates:

### Tax Rate Comparison

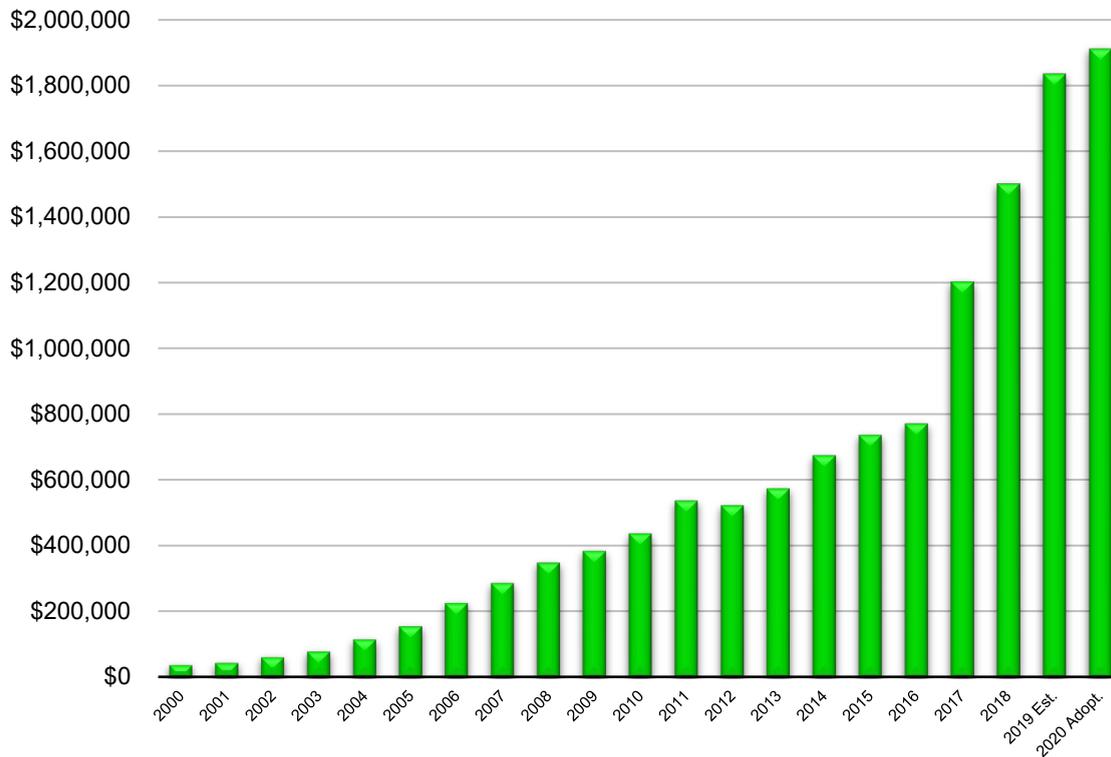


## Sales Tax

Sales tax revenue accounts for 19% of General Fund Revenue. The total sales tax in Anna is 8.25 percent of goods or services sold within the City's boundaries. The tax is collected by businesses making the sale and is remitted to the State's Comptroller of Public Accounts on a monthly, or and in some cases, a quarterly basis. Of the 8.25 percent tax, the State retains 6.25 percent and distributes 2 percent to the City of Anna. In November 2017, a ballot proposition to change the allocation of the sales tax was approved. As a result, the portion of the sales tax revenue allocated to the General Fund increased from 1% to 1.25%, with 0.25% being dedicated to streets projects. This reallocation was effective in April 2017. The remaining 0.75% funds the Community Development Corporation. As the City has grown, so has the sales tax base. The sales tax for FY 2020 reflects a conservative increase of approximately 4.13% over the FY 2019 estimate.

General Fund Sales Tax Revenue		
Fiscal Year	Sales Tax Revenue	% Change
2000	\$37,586	
2001	\$43,827	16.60%
2002	\$61,160	39.55%
2003	\$78,236	27.92%
2004	\$115,843	48.07%
2005	\$155,399	34.15%
2006	\$225,886	45.36%
2007	\$286,947	27.03%
2008	\$348,632	21.50%
2009	\$384,642	10.33%
2010	\$438,071	13.89%
2011	\$537,544	22.71%
2012	\$522,840	-2.74%
2013	\$574,649	9.91%
2014	\$675,516	17.55%
2015	\$736,481	9.02%
2016	\$771,155	4.71%
2017	\$1,203,749	56.10%
2018	\$1,502,078	24.78%
2019 Est.	\$1,835,421	22.19%
2020 Adopt.	\$1,911,312	4.13%

## Sales Tax History



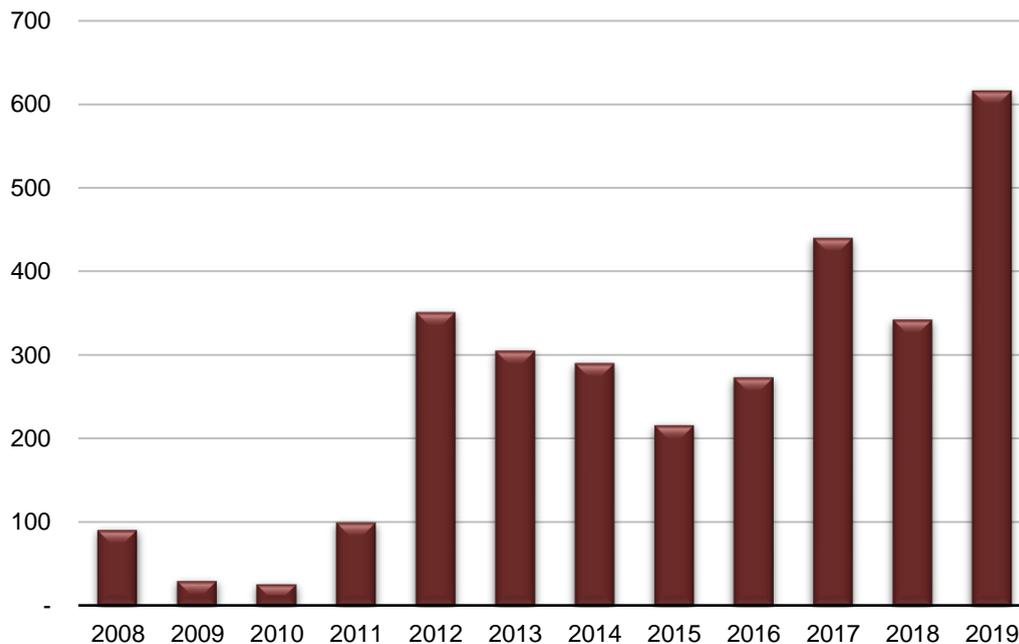
## Development

Development revenue is driven by building activity in the City. Development revenue is a combination of building permits, zoning fees, plat fees, contractor registration fees, and all other fees related to the permitting and approval of construction activity in the City. The City experienced a sharp decline in building permits from 2006 through 2010 that coincided with the recession. As the economy improved, we saw strong growth in single family permits through 2012; however, lot inventory began to diminish as developers had not added inventory to keep up with demand. As that inventory diminished, we observed a modest drop in building activity. In 2016, as the developers began increasing the lot inventory to keep up with the continually increasing demand for housing in Anna, the City began to see a strong growth once again in single family permits.

In FY 2018, due to the inventory of lots decreasing, the City once again saw a decline in number of permits. However, the City has once again seen a significant increase in FY 2019 and anticipates this growth to continue. The FY 2020 budget reflects an increase to 525 building permits for purposes of budgeting revenue and expenditures as the City continues to see steady growth.

We anticipate that new home construction will continue to increase as subdivisions that are under construction or in various stages of the development process are completed and become available in the market.

### Building Permits by Year



Illustrated below is a brief history of revenue sources for the City of Anna. Revenue for FY 2020 is up 17.19% over the budgeted amount for FY 2019. Property taxes are up by 23.41% over FY 2019 due to continued population growth and growth in commercial development.

The estimate for FY 2019 is based upon performance over the first 3 quarters of the fiscal year including historical and seasonal trends.

### General Fund Revenue Summary

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
PROPERTY TAX	\$ 4,400,596	\$ 4,774,602	\$ 4,853,946	\$ 5,892,319	23.41%
SALES TAX - GENERAL	1,201,663	1,312,500	1,432,969	1,529,050	16.50%
SALES TAX - STREETS	300,416	300,000	358,242	382,262	27.42%
DEVELOPMENT	870,236	1,114,760	1,307,520	1,306,750	17.22%
FRANCHISE FEES	572,015	509,000	615,000	645,000	26.72%
COURT FINES	77,541	52,500	78,200	80,000	52.38%
OTHER	674,143	294,841	523,977	399,354	35.45%
TRANSFER IN	-	375,118	-	-	-100.00%
<b>TOTAL</b>	<b>\$ 8,096,610</b>	<b>\$ 8,733,321</b>	<b>\$ 9,169,854</b>	<b>\$ 10,234,735</b>	<b>17.19%</b>

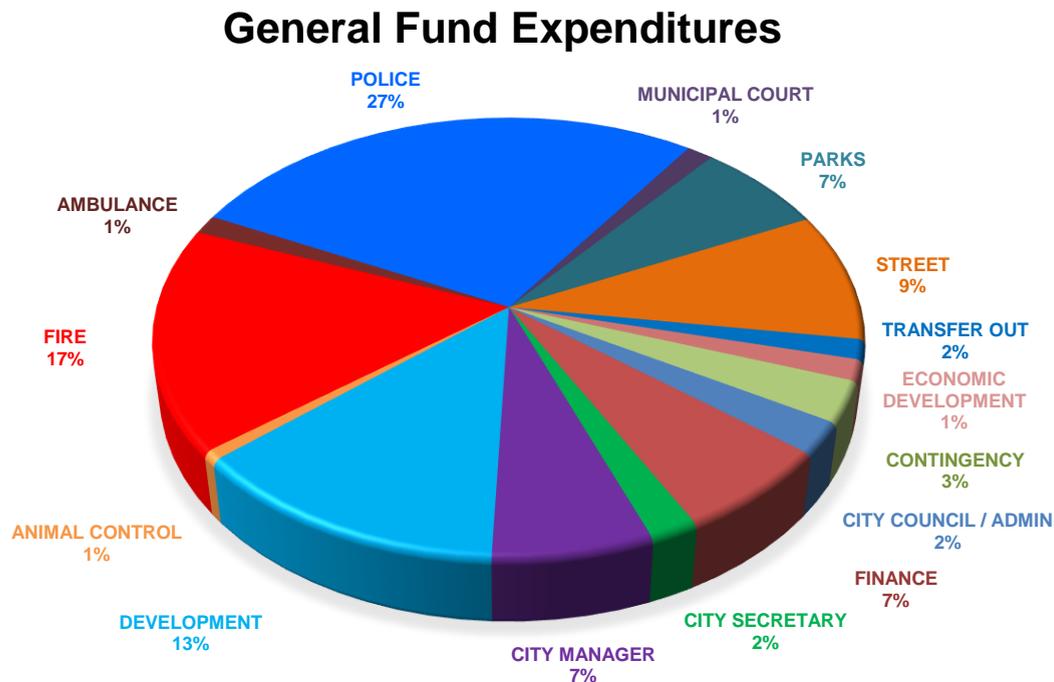
# General Fund Expenditures

The General Fund is the largest governmental fund and accounts for most of the financial resources of the general government. The General Fund usually includes most of the basic operating services, such as fire and police protection, parks, development services, street maintenance, and general government administration for these services and the City Council.

The chart below illustrates the percentage of the budget attributed to each department. For FY 2019, public safety will account for 44% of the budget. This includes police, fire, ambulance services, and animal control.

The proposed FY 2020 budget has an increase of 18.61% over the FY 2019 budget. This is due to an increase in department budgets which can be attributed to (1) new positions funded in the budget, (2) merit and pay plan study increases (3) equipment replacement costs, and (4) increases in employee benefit costs. These changes are detailed in the departmental summaries that follow.

The table on the following page illustrates a brief history for each department from FY 2018 through FY 2020. The table includes actual costs from FY 2018, budgeted and estimated costs for FY 2019, the adopted budget for FY 2020, and the percent change from the FY 2019 budget.



Illustrated below is a brief history of revenue sources for the City of Anna. Revenue for FY 2020 is up 17.19% over the budgeted amount for FY 2019. Property taxes are up by 23.41% over FY 2019 due to continued population growth and growth in commercial development.

### General Fund Expenditure Summary

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
ADMINISTRATION	\$ 505,478	\$ 487,902	\$ 513,322	\$ 489,260	0.28%
CITY COUNCIL	31,274	74,803	77,719	44,939	-39.92%
CITY MANAGER	448,907	560,081	553,889	650,727	16.18%
CITY SECRETARY	134,470	142,879	143,206	193,588	35.49%
FINANCE	402,638	461,630	448,078	645,079	39.74%
DEVELOPMENT	752,168	1,050,532	1,154,532	1,303,677	24.10%
ANIMAL CONTROL	57,513	74,680	74,720	67,042	-10.23%
FIRE	1,271,599	1,504,702	1,461,161	1,635,570	8.70%
AMBULANCE	142,269	125,167	125,167	137,684	10.00%
POLICE	1,912,752	2,358,057	2,357,308	2,714,987	15.14%
MUNICIPAL COURT	121,290	130,071	121,418	135,934	4.51%
PARKS	530,145	512,523	495,842	681,313	32.93%
STREET	786,097	862,417	766,589	938,632	8.84%
ECONOMIC DEVELOPMENT	-	91,918	88,617	144,758	0.00%
TRANSFER OUT	781,278	33,522	33,522	151,545	0.00%
CONTINGENCY	-	158,922	158,922	300,000	88.77%
<b>TOTAL</b>	<b>\$ 7,877,878</b>	<b>\$ 8,629,806</b>	<b>\$ 8,574,012</b>	<b>\$ 10,234,735</b>	<b>18.60%</b>

# Departmental Summaries

Each departmental summary includes its purpose, FY 2019 Accomplishments, FY 2020 goals, and a summary of expenditures. Expenditures are summarized into the following categories:

## *Payroll*

Payroll expenditures include all the costs associated with the employees in that department. The payroll category includes salaries and wages, overtime, payroll taxes, health insurance, retirement, unemployment, workers compensation, and other related payroll costs.

## *Services*

Service expenditures include services which the City pays an outside vendor to provide. Some examples are utilities, insurance, and professional services such as engineering, auditing, and information technology services.

## *Supplies*

Supply expenditures include office supplies, vehicle supplies, fuel, postage, medical supplies, clothing supplies, chemical supplies, protective gear and other consumable items.

## *Capital Expenditures*

Capital expenditures include items such as machinery, equipment, motor vehicles, building renovations, etc.

## *Maintenance*

Maintenance expenditures include maintenance and repair costs for all city assets, equipment, and other city owned property, such as buildings, streets, parks, water and sewer system (in the Utility Fund), vehicles, equipment, etc.

The table below illustrates how departments will be summarized.

## General Fund Expenditure Summary by Category

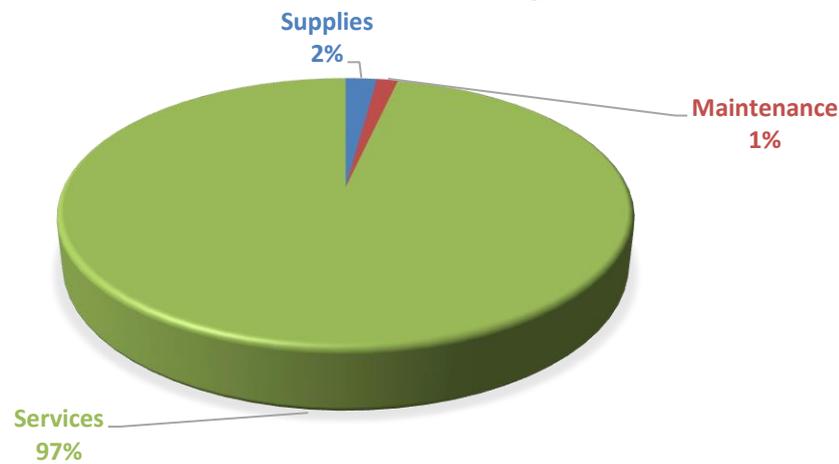
	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
PAYROLL	\$ 4,125,878	\$ 5,356,717	\$ 5,211,469	\$ 6,761,873	26.23%
SUPPLIES	436,084	447,617	407,614	409,480	-8.52%
MAINTENANCE	264,718	196,750	296,390	219,576	11.60%
SERVICES	1,739,377	2,248,778	2,279,689	2,135,912	-5.02%
CAPITAL EXPENSE	530,543	187,500	186,406	256,349	36.72%
TRANSFER OUT	781,278	33,522	33,522	151,545	352.08%
CONTINGENCY	-	158,922	158,922	300,000	88.77%
<b>TOTAL</b>	<b>\$ 7,877,878</b>	<b>\$ 8,629,806</b>	<b>\$ 8,574,012</b>	<b>\$ 10,234,735</b>	<b>18.60%</b>

# 10-400 Administration

## *Purpose / Description*

The Administration Department provides general administrative support to all the functions, programs, activities, and projects in the General Fund. These activities have costs not readily assignable to any specific department. Administration covers several shared expenses at City Hall (utilities, supplies, etc.) as well as other General Fund expenses (IT services).

### FY 2020 Administration Budget



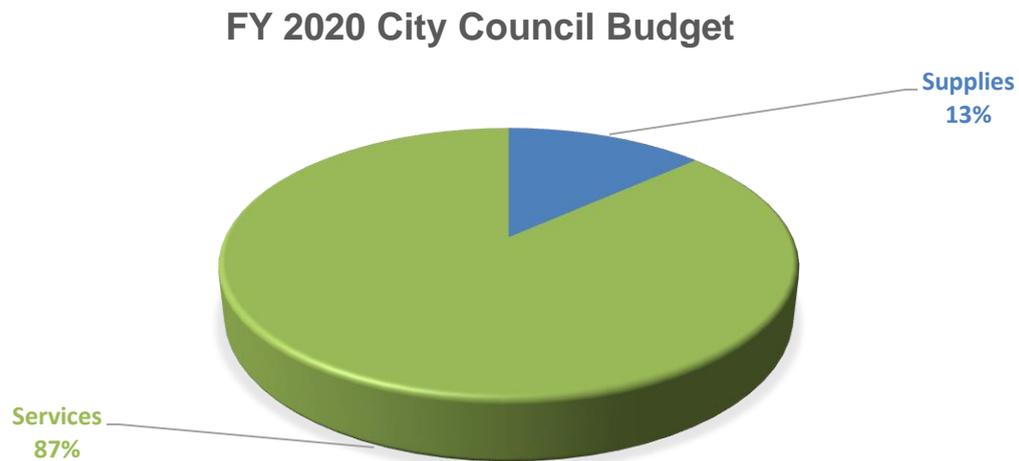
### Administration Expenditure Summary

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
Supplies	7,132	10,504	9,107	10,300	-1.94%
Maintenance	9,717	8,100	4,300	7,000	-13.58%
Services	486,079	469,298	499,915	471,960	0.57%
Capital Outlay	2,550	-	-	-	100.00%
<b>TOTAL</b>	<b>\$ 505,478</b>	<b>\$ 487,902</b>	<b>\$ 513,322</b>	<b>\$ 489,260</b>	<b>0.28%</b>

# 10-403 City Council

## *Purpose / Description*

The City Council is the legislative body of the City functioning under a Home Rule Charter. This department is designed to provide funding related to administration of legislative matters including, professional development of Council members.



## **City Council Expenditure Summary**

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
Supplies	10,868	4,000	4,125	6,000	50.00%
Maintenance	-	-	-	-	0.00%
Services	20,406	70,803	73,594	38,939	-45.00%
Capital Outlay	-	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 31,274</b>	<b>\$ 74,803</b>	<b>\$ 77,719</b>	<b>\$ 44,939</b>	<b>-39.92%</b>

# 10-406 City Manager

## *Purpose / Description*

The City Manager oversees the implementation of City Council policies and directives, manages the day-to-day operations of the City, administers the annual operating budget, and promotes the overall interests of the community. The City Manager's Office includes an Assistant to the City Manager, Human Resources Manager, and Code Compliance Manager.

## *FY 2019 Accomplishments*

- Managed the development and implementation of the City's new Strategic Plan
- Hired a new Assistant to the City Manager and Code Compliance Manager with a combined 20 plus years of local government experience
- Instituted a City-wide reorganization plan and have acquired new, key staff.
- Initiated the Pay Study for the City organization
- Implemented the TMRS Restricted Prior Service Credit
- Increased community outreach efforts by hosting monthly HOA Meetings
- Increased the presence of the City of Anna through social and traditional media outlets

## *FY 2020 Objectives*

### ***Strategic Goal: Sustainable Anna Community Through Planned, Managed Growth***

- Finalize City strategy for downtown
- Determine how to proceed with our City-owned land inventory

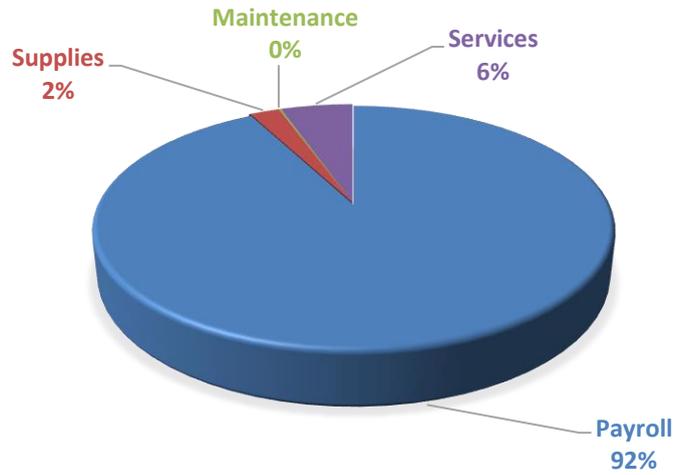
### ***Strategic Goal: Anna-A Great Place to Live***

- Continue developing a strong partnership with the Anna ISD
- Proceed with a bond election to get direction from community on the desire of a library and community center
- Address rental registration and update our code of ordinances to strengthen our code compliance efforts

### ***Strategic Goal: High Performing, Professional City***

- Institute the City's Pay Plan
- Develop the Neighbor Leadership Academy

### FY 2020 City Manager Budget



### City Manager Expenditure Summary

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
Payroll	\$ 431,706	\$ 531,456	\$ 506,067	\$ 600,302	12.95%
Supplies	2,808	6,885	9,429	14,500	110.60%
Maintenance	-	-	300	1,040	100.00%
Services	14,393	21,740	38,093	34,885	60.46%
Capital Outlay	-	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 448,907</b>	<b>\$ 560,081</b>	<b>\$ 553,889</b>	<b>\$ 650,727</b>	<b>16.18%</b>

### City Manager FTE Schedule

Description	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20
City Manager	1.0	1.0	1.0	1.0
Assistant to the City Manager	1.0	1.0	1.0	1.0
Human Resources Manager	1.0	1.0	1.0	1.0
Code Compliance Manager	-	1.0	1.0	1.0
Receptionist	0.5	-	-	-
Admin. Assistant / Records Clerk	-	0.5	0.5	-
Management Analyst	-	-	-	1.0
	3.5	4.5	4.5	5.0

# 10-409 City Secretary

## *Purpose / Description*

The City Secretary provides administrative support to the City Council; attends all the City Council meetings and keeps minutes of the proceedings; works with the City Manager to prepare agendas and support materials for City Council meetings; responds to requests for public information; coordinates City elections; oversees the Records Management Program for the City; and serves as custodian of all official City records.

## *FY 2019 Accomplishments*

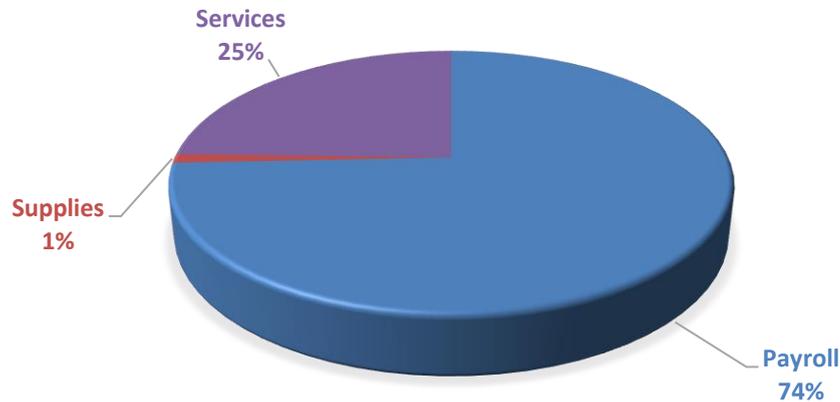
- Continued to digitize municipal records
- Coordinated the May 2019 and June 2019 General Elections
- Provided support to City Council by attending all public meetings and hearings, and keeping minutes of the proceedings of all public meetings and hearings
- Provided support to City Staff by ensuring official City documents are accessible
- Completed the re-codification of City Ordinances

## *FY 2020 Objectives*

### ***Strategic Goal: High Performing, Professional City***

- Conduct May 2020 General Election
- Complete inventory of all department's records

### FY 2020 City Secretary Budget



### City Secretary Expenditure Summary

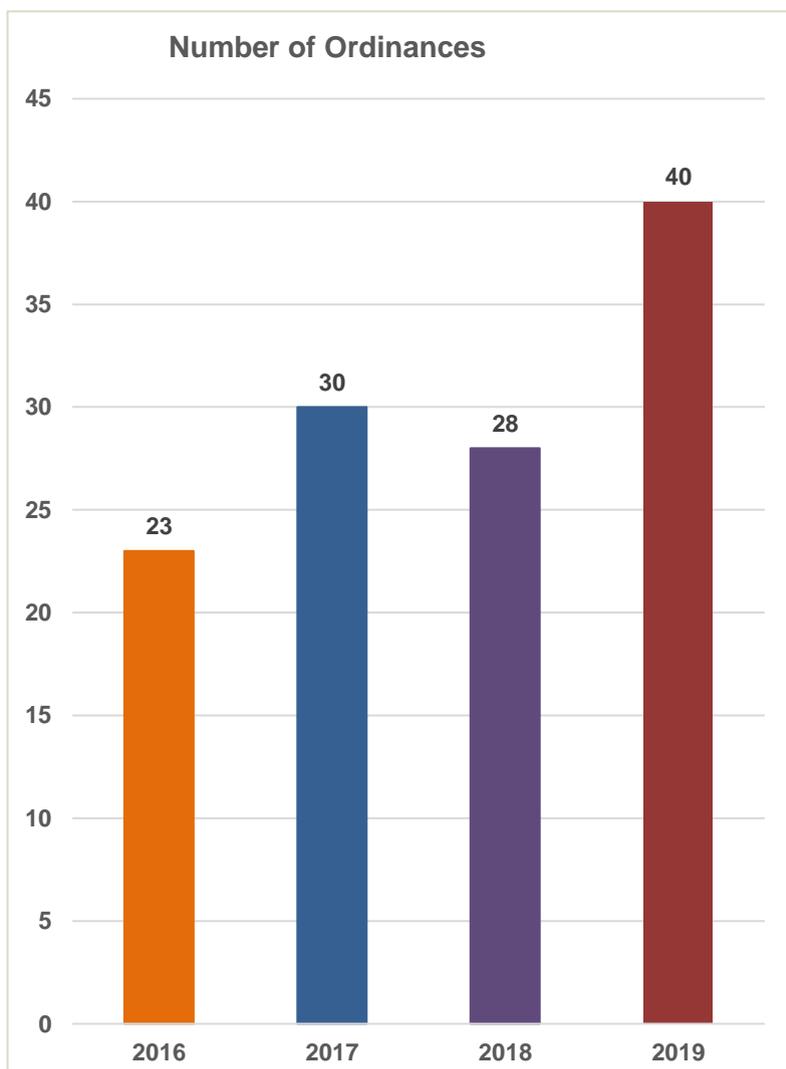
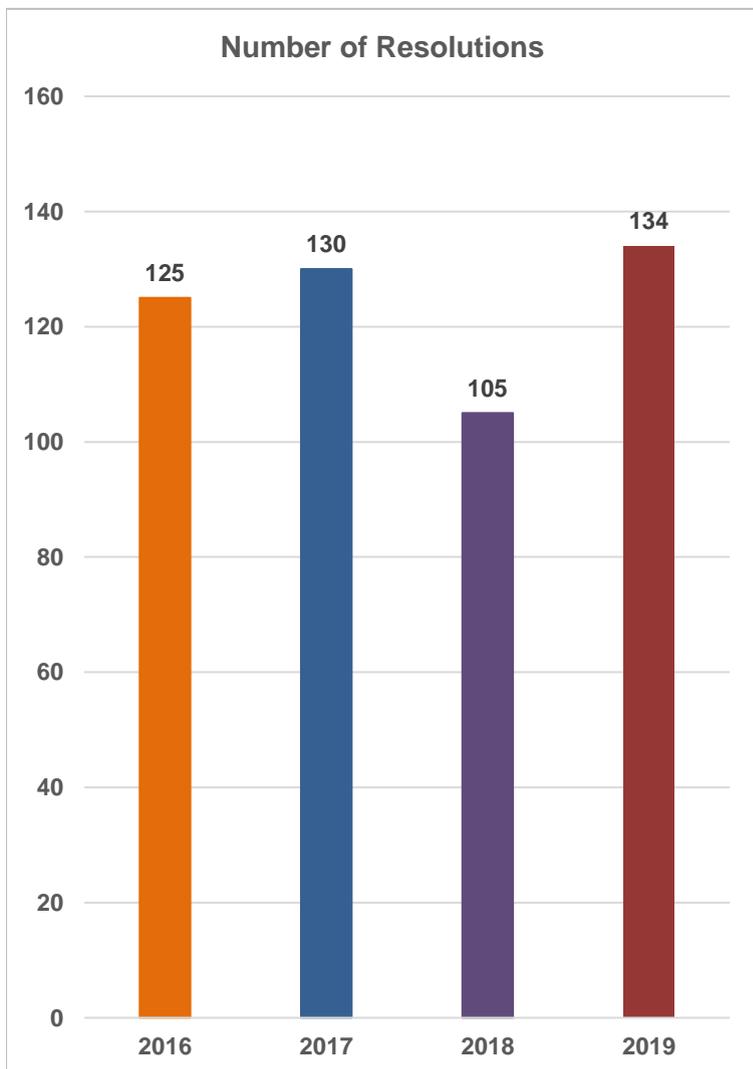
	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
Payroll	\$ 102,449	\$ 106,899	\$ 106,891	\$ 143,921	34.63%
Supplies	195	1,200	1,180	2,080	73.33%
Maintenance	-	-	-	-	0.00%
Services	31,826	34,780	35,135	47,587	36.82%
Capital Outlay	-	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 134,470</b>	<b>\$ 142,879</b>	<b>\$ 143,206</b>	<b>\$ 193,588</b>	<b>35.49%</b>

### City Secretary FTE Schedule

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20
City Secretary	1.0	1.0	1.0	1.0
Admin. Assistant / Records Clerk	-	-	-	0.5
	1.0	1.0	1.0	1.5

*City Secretary Performance Measures*

Performance Benchmark				
Fiscal Year	2016	2017	2018	2019
Departmental Goal 1. Ensure timeliness in responding to open records request				
Number of open records requests completed	250	312	477	504
Percent of open records requests responded to within 10 days	100%	100%	100%	90%
Departmental Goal 2. Ensure training of newly appointed and reappointed Board members on laws and procedures relating to their appointment				
Number of newly appointed and reappointed Council/Board Members	3	7	4	11
Percent of appointees completing open meetings training required by the Open Meetings Act	100%	100%	100%	100%
Departmental Goal 3. Improve boards and commissions recruitment by making board applications available at all City meetings, advertising in newspaper, and website				
Number of applications received (Target: 50)	Not Tracked	Not Tracked	33	38



# 10-414 Finance

## *Purpose / Description*

The Finance Department maintains the financial integrity of the city and provides comprehensive and integrated financial management of the day-to-day operations of the city. The Finance Department keeps and maintains financial records; provides accurate financial reporting; invests public funds in compliance with applicable laws, ordinances, and policies; oversees purchasing, accounts payable; and manages the City's information technology support operations.

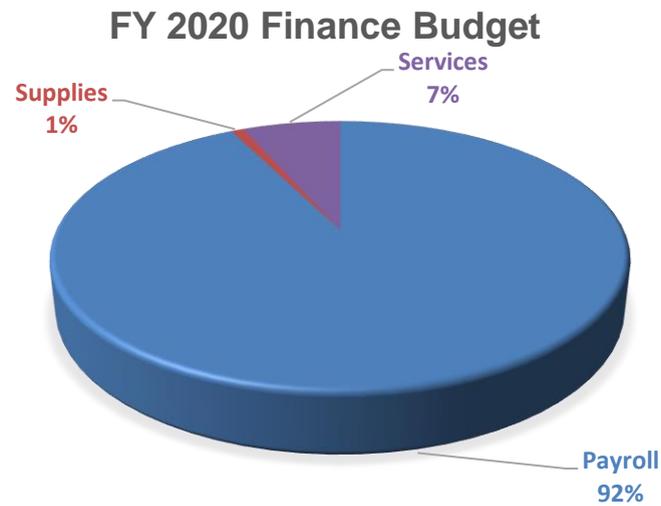
## *FY 2019 Accomplishments*

- Received the GFOA Distinguished Budget Presentation Award
- Submitted the Comprehensive Annual Financial Report for the GFOA Certificate of Achievement for Financial Excellence in Reporting
- Began evaluating financial software needs which will allow staff to increase efficiency
- Implemented remote deposit capture for electronic check deposit
- Structured and laddered the City's investment portfolio in order to earn higher interest earnings
- Received the external audit for the period ending September 30, 2018 which resulted in no deficiencies or management comment items
- Provided financial analysis to monitor the economic incentive agreements related to various agreements
- Continued to work to ensure financial transparency

## *FY 2020 Objectives*

### ***Strategic Goal: High Performing, Professional City***

- Ensure excellent fiscal management to maintain public trust
- Continue to monitor the impact of the economy on current financial conditions affecting the City's revenues and expenses
- Evaluate the City's internal control processes and make needed adjustments
- Finalize the review of the financial policies and make updates to reflect process and procedural changes and/or improvements
- Develop long range financial plans and create a financial model to utilize for forecasting and for multi-year budgeting
- Update the Finance website to provide more information and apply for the Texas Comptroller of Public Accounts' Transparency Stars program
- Continue to review and evaluate the City's Investment Policy and strategy



### Finance Expenditure Summary

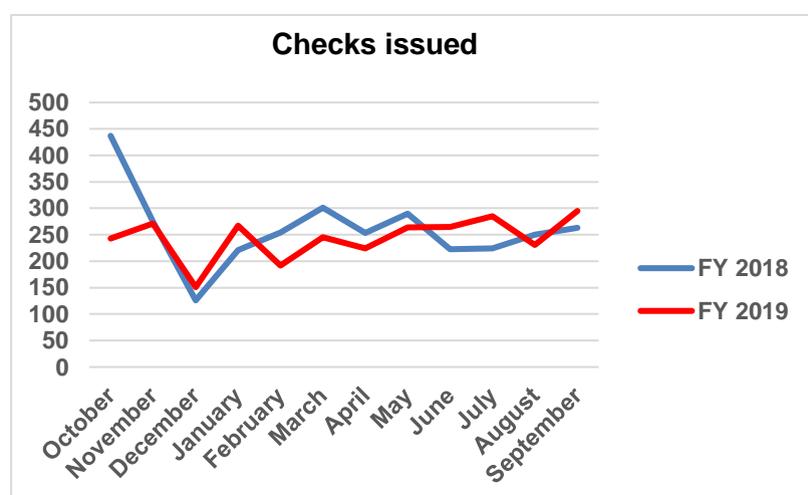
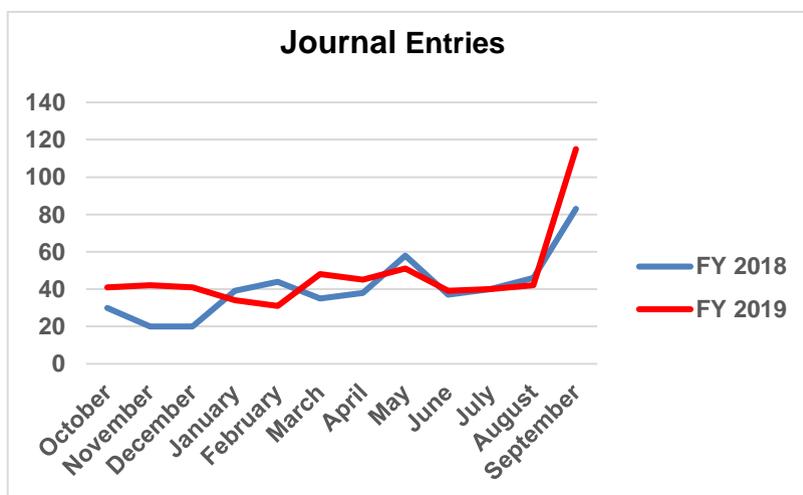
	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
Payroll	\$ 360,796	\$ 419,331	\$ 410,304	\$ 597,209	42.42%
Supplies	6,531	6,800	6,800	5,300	-22.06%
Maintenance	-	-	-	-	0.00%
Services	35,311	35,499	30,974	42,570	19.92%
Capital Outlay	-	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 402,638</b>	<b>\$ 461,630</b>	<b>\$ 448,078</b>	<b>\$ 645,079</b>	<b>39.74%</b>

### Finance FTE Schedule

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20
Finance Director	1.0	1.0	1.0	1.0
Accountant II	1.0	1.0	1.0	1.0
Budget Manager	-	1.0	1.0	1.0
Finance / Budget Analyst	1.0	-	-	1.0
Accountant	-	1.0	1.0	1.0
Accounting Technician	1.0	1.0	1.0	-
IT Manager	-	-	-	1.0
	4.0	5.0	5.0	6.0

**Finance Performance Measures**

Performance Benchmark				
Fiscal Year	2016	2017	2018	2019
Departmental Goal 1. Improve the accuracy & timeliness of reporting				
Number of check registers posted on the City's website (Target 12)	12	12	12	12
Number of Quarterly Investment Reports posted on the City's website (Target 4)	0	4	4	4
Annual Debt Report Posted on the City's website	N	Y	Y	Y
Debt Profile Updated by Financial Advisors	N	Y	Y	Y
Number of consecutive years awarded the Distinguished Budget Presentation Award	3	4	5	6
Departmental Goal 2. Promote financial stability by maintaining or improving the City's current bond rating				
Moody's Bond Rating (Target Aa2)	A1	A1	Aa3	Aa3
Fitch Bond Rating (Target AA)	A	AA-	AA-	AA-



# 10-420 Development

## *Purpose / Description*

The Development Department promotes sustainable development consistent with the City's Strategic Plan through fair, consistent and ethical enforcement of the City's land development regulations. The Development Department ensures that new development occurring within the City and its extra-territorial jurisdiction is consistent and in compliance with the City's comprehensive plan, zoning ordinance, subdivision ordinance, building codes, and other development regulations.

### ***FY 2019 Accomplishments***

- Drafted a Comprehensive Plan request for proposals
- Identified areas in need of improvement in the zoning ordinance & subdivision regulations
- Updated the building fee schedule
- Decreased permitting times
- Initiated master permitting process
- Evaluated and selected new Planning & Development software platform
- Approved new Building Official, Building Inspector, Permit Supervisor and Planner II
- Improved the process for issuing impact fee credits

### ***FY 2020 Objectives***

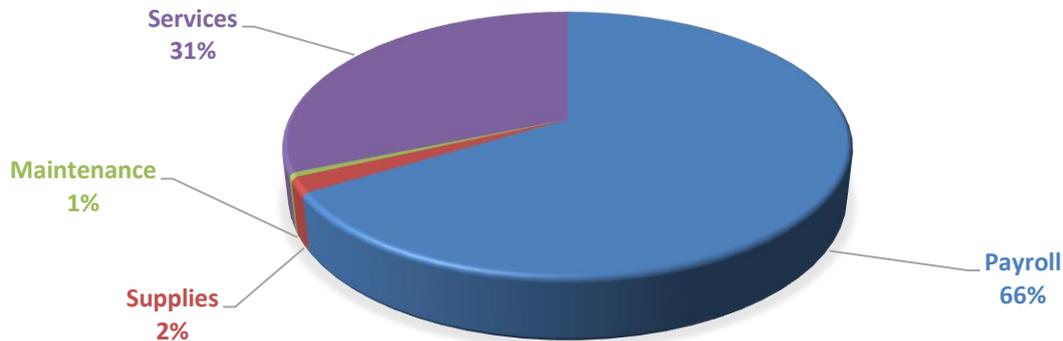
#### ***Strategic Goal: Creating a Sustainable Anna Community through Planned, Managed Growth***

- Develop a multi-faceted Comprehensive Plan
- Conduct a Cost of Community Services Study comprised of an economically resilient and sustainable land use strategy
- Update the land use map and major thoroughfare plan
- Evaluate the zoning ordinance, map and development regulations; make a report prioritizing future updates
- Apply for Scenic City certification and update ordinances based on the Scenic City review
- Establish Design Guidelines for commercial and multi-family development

#### ***Strategic Goal: Having a High Performing Professional City***

- Implement new Planning & Development software and electronic payments
- Update procedures and processes pertaining to Planning & Development and Building & Inspections
- Update the Planning & Development and Building & Inspections user's guide, flow chart, forms, applications, website, print and electronic communications
- Adopt 2018 international building, residential, plumbing, mechanical, fuel gas, energy conservation, swimming pool and spa codes and regional amendments and 2018 national electric code

### FY 2020 Development Budget



### Development Expenditure Summary

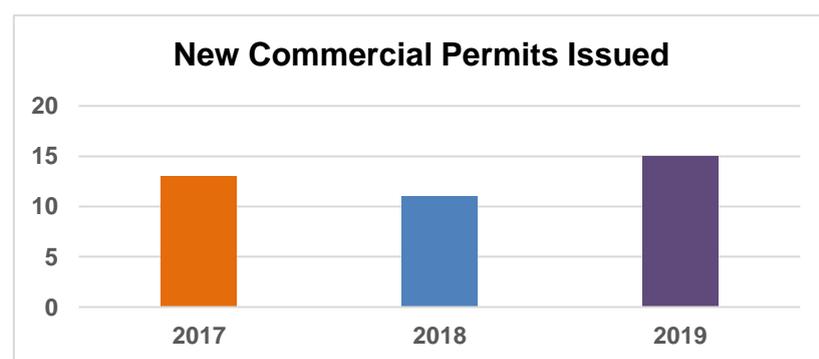
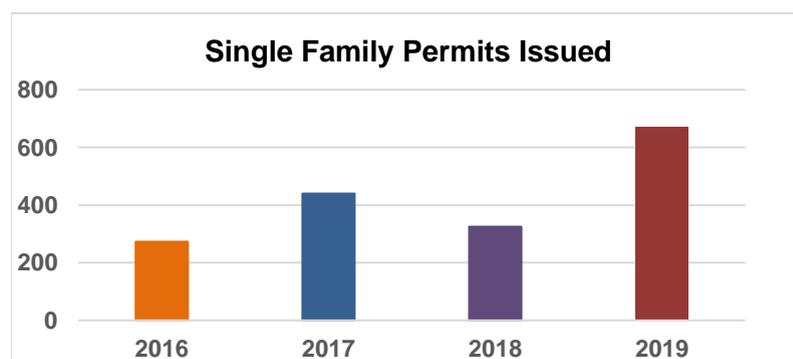
	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
Payroll	\$ 358,219	\$ 466,349	\$ 467,806	\$ 863,815	85.23%
Supplies	14,679	23,290	23,475	24,220	3.99%
Maintenance	787	3,550	3,550	6,800	91.55%
Services	378,483	557,343	652,631	408,842	-26.64%
Capital Outlay	-	-	7,070	-	0.00%
<b>TOTAL</b>	<b>\$ 752,168</b>	<b>\$ 1,050,532</b>	<b>\$ 1,154,532</b>	<b>\$ 1,303,677</b>	<b>24.10%</b>

### Development FTE Schedule

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20
Managing Director of Community Services	-	1.0	1.0	1.0
Director of Planning	1.0	1.0	1.0	1.0
Planner II	1.0	1.0	1.0	1.0
Planner I	1.0	1.0	1.0	1.0
GIS Specialist	-	1.0	1.0	1.0
Building Inspector	-	1.0	1.0	1.0
Building Official	-	1.0	1.0	1.0
Permit Technician Supervisor	-	1.0	1.0	1.0
Permit Technician	-	1.0	1.0	1.0
Administrative Assistant	1.0	-	-	-
	4.0	9.0	9.0	9.0

**Development Performance Measures**

Performance Benchmark				
Fiscal Year	2016	2017	2018	2019
<b>Departmental Goal 1. Timely Review and Approval of Zoning Requests, Plats, Site Plans and Building Permits</b>				
Zoning Request Processing (30 Days)	Not Tracked	Not Tracked	Not Tracked	30 Days
Plat Completeness Review & Acceptance (5 Days)	Not Tracked	Not Tracked	Not Tracked	5 Days
Plat 1st Technical Review (10 Days)	Not Tracked	Not Tracked	Not Tracked	15 Days
Site Plan Completeness Review & Acceptance (5 Days)	Not Tracked	Not Tracked	Not Tracked	5 Days
Site Plan 1st Technical Review (10 Days)	Not Tracked	Not Tracked	Not Tracked	15 Days
SF Permits (10 Days)	Not Tracked	Not Tracked	Not Tracked	2 Months
Complex Commercial Permits (30 Days)	Not Tracked	Not Tracked	Not Tracked	2 Months
<b>Departmental Goal 2. Streamline Procedures &amp; Processes</b>				
Percent of Planning Applications Submitted Online (50%)	Not Tracked	Not Tracked	Not Tracked	0%
Percent of Building Applications Submitted Online (50%)	Not Tracked	Not Tracked	Not Tracked	0%
Percent of Payments Made Online (50%)	Not Tracked	Not Tracked	Not Tracked	0%
Percent of Plans Filed Electronically (50%)	Not Tracked	Not Tracked	Not Tracked	0%
<b>Departmental Goal 3. Enhance Customer Service</b>				
Planning Outreach Initiatives (4)	Not Tracked	Not Tracked	Not Tracked	0
Building Outreach Initiatives (4)	Not Tracked	Not Tracked	Not Tracked	1
<b>Departmental Goal 4. Up-Dates of Ordinances, Codes, Regulations, Policies and Fees</b>				
Planning Ordinance, Code, Regulation, Policy and Fee Updates	Not Tracked	Not Tracked	Not Tracked	0
Building Ordinance, Code, Regulation, Policy and Fee Updates	Not Tracked	Not Tracked	Not Tracked	1



# 10-525 Animal Control

## *Purpose / Description*

Animal control and animal shelter services are currently provided through a contract with Collin County. Services include responding to citizen complaints regarding animal control issues. The contract also allows animals captured within the City of Anna to be housed at the Collin County animal shelter. Animal Control does not have any personnel related costs as it is a contracted service. The contract does not provide pro-active or routine patrols and enforcement of animal control ordinances.

### FY 2020 Animal Control Budget



### Animal Control Expenditure Summary

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
Services	\$ 57,513	\$ 74,680	\$ 74,720	\$ 67,042	-10.23%
<b>TOTAL</b>	<b>\$ 57,513</b>	<b>\$ 74,680</b>	<b>\$ 74,720</b>	<b>\$ 67,042</b>	<b>-10.23%</b>

# 10-543 Fire

## *Purpose / Description*

The Fire Department provides fire suppression, emergency rescue, fire prevention (plan review/inspections/investigations), fire safety education, emergency medical response, and emergency management services to the community of Anna.

## *FY 2019 Accomplishments*

- Acquired a new Pierce fire engine
- Conducted 6th annual Operation Santa
- Worked with UT Dallas in the completion of a Comprehensive Staffing and Needs Assessment Report
- Streamlined fire plan review process
- Initiated departmental social media presence
- Hired an Assistant Fire Chief to oversee the Operations Division
- Applied for a SAFER Grant through FEMA for 7 additional Fire/EMS personnel
- Increased volunteer hiring standards
- Received multiple training grants and a vehicle grant from the Texas Forest Service

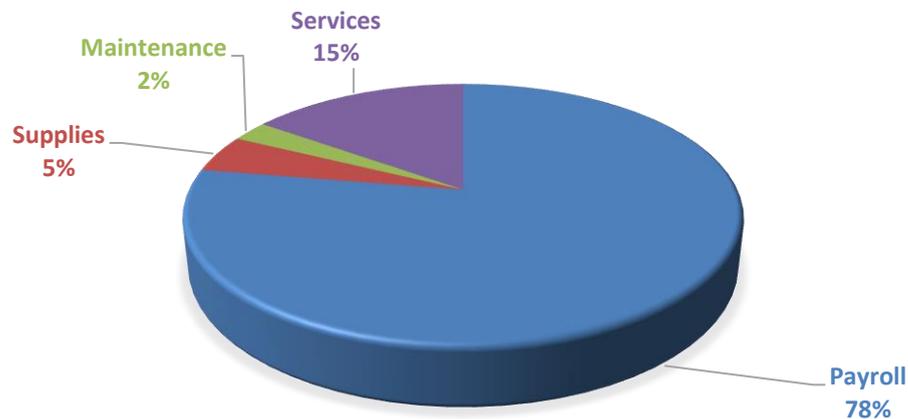
## *FY 2020 Objectives*

### ***Strategic Goal: High Performing, Professional City***

- Improve basic administrative capabilities and services
- Ensure greater responsiveness to the community and customers during normal business hours
- Enhance overall customer service delivery regarding administrative tasks
- Establish Fire department-based EMS Ambulance transport service
- Acquire needed equipment and software
- Establish EMS Protocols
- Engage in and establish advanced EMS training for ambulance operations
- Establish minimum staffing levels and appropriate departmental rank structure
- Develop Driver/Engineer and Battalion Chief ranks
- Ensure that staffing is adequate to support functional and safe fire ground operations
- Define, develop, and refine Engine Company and Ambulance Company duty roles
- Implement short and long-term apparatus acquisition and replacement strategy
- Complete initial design plans for Quint (Ladder Truck)
- Adopt major fire apparatus acquisition/replacement schedule
- Establish modern Standard Operating Procedures (SOP's) and EMS Protocols
- Adopt modern policies and practices related to the hiring, training, and operational characteristics of responding firefighters
- Begin internal review process with goal of obtaining Best Practices recognition through the Texas Fire Chiefs Association

- Continue to enhance community Fire Prevention, Fire Safety Education, and Public Relations activities
- Continue Operation Santa
- Establish a Firefighter Career Camp for young adults
- Begin offering C.P.R. classes for city employees and community neighbors
- Establish a citizen ride-out program
- Celebrate 80<sup>th</sup> anniversary of the department with an Open House event
- Begin updating city ordinances related to fire codes

### FY 2020 Fire Budget



### Fire Expenditure Summary

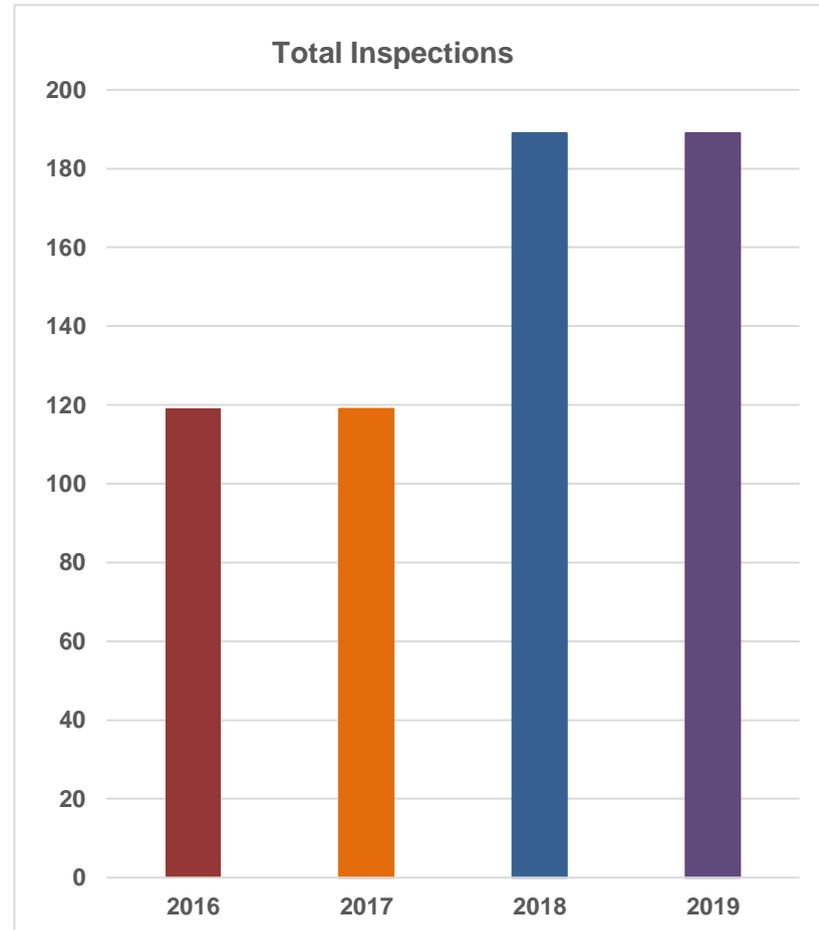
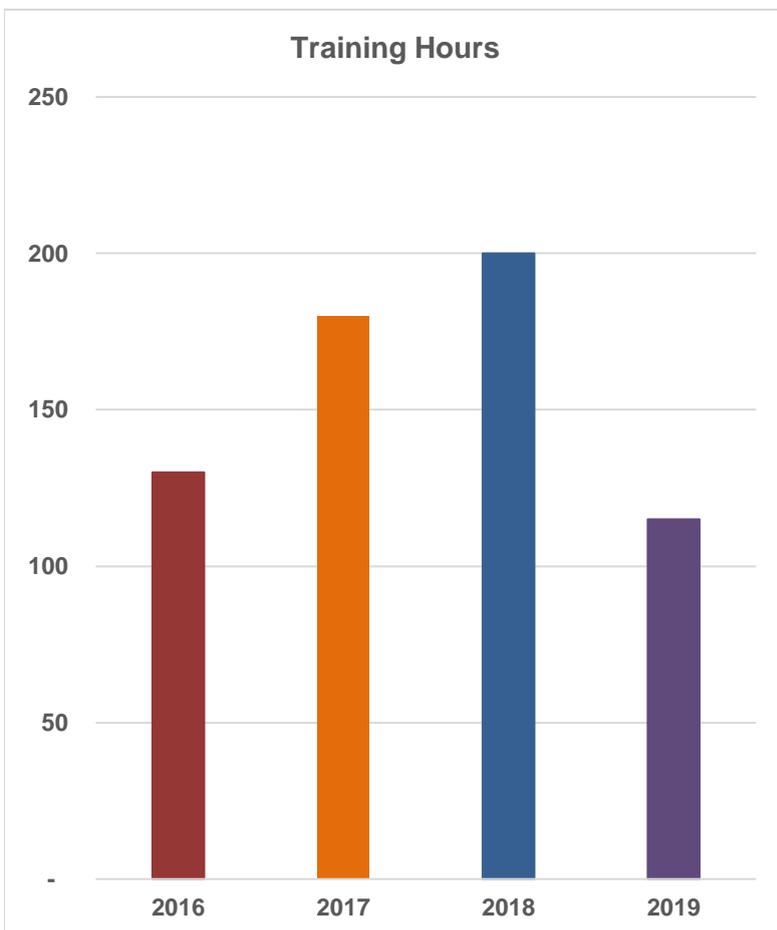
	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
Payroll	\$ 845,537	\$ 1,089,457	\$ 1,102,444	\$ 1,269,351	16.51%
Supplies	179,557	109,120	99,500	76,400	-29.99%
Maintenance	54,147	39,500	40,500	42,000	6.33%
Services	74,442	239,125	218,717	247,819	3.64%
Capital Outlay	117,916	27,500	-	-	-100.00%
<b>TOTAL</b>	<b>\$ 1,271,599</b>	<b>\$ 1,504,702</b>	<b>\$ 1,461,161</b>	<b>\$ 1,635,570</b>	<b>8.70%</b>

### Fire FTE Schedule

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20
Fire Chief	1.0	1.0	1.0	1.0
Deputy Fire Chief	1.0	-	-	-
Assistant Fire Chief	-	1.0	1.0	1.0
Fire Prevention Captain	-	1.0	1.0	1.0
Fire Marshal / Code Enforcement	1.0	-	-	-
Fire Shift Captain	3.0	3.0	3.0	3.0
Fire Fighter Day Shift	2.0	-	-	-
Fire Fighter	3.0	7.0	7.0	7.0
Administrative Assistant	-	-	-	0.5
	11.0	13.0	13.0	13.5

**Fire Performance Measures**

Performance Benchmark				
Fiscal Year	2016	2017	2018	2019
Department Goal 1. Provide a quality of service to our customers through dedication, training, and professionalism				
Full Time Firefighters	7	9	11	13
Training Hours (Target 20hrs/FF)	130	180	200	115
Goal Obtained (Y/N)	N	Y	N	Y
Department Goal 2. Work with the Water Department to maintain the City's fire hydrants				
Number of Fire Hydrants	635	682	808	858
Fire Hydrants Flowed Annually (Target: 100%)	85%	90%	100%	80%
Department Goal 3. Complete all annual fire business inspections				
Number of Businesses	119	119	120	150
Completed Annual Fire Inspections (Target: 90%)	Y	Y	Y	Y

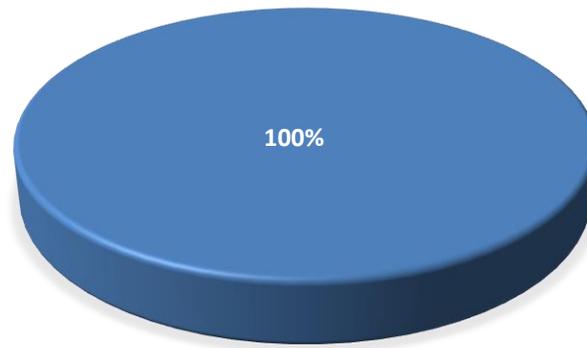


# 10-525 Ambulance

## *Purpose / Description*

Ambulance service is currently provided by AMR through a contract with Collin County. The Ambulance Department does not have any personnel costs as it is a contracted service.

### FY 2020 Ambulance Budget



### Ambulance Expenditure Summary

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
Services	\$ 142,269	\$ 125,167	\$ 125,167	\$ 137,684	10.00%
<b>TOTAL</b>	<b>\$ 142,269</b>	<b>\$ 125,167</b>	<b>\$ 125,167</b>	<b>\$ 137,684</b>	<b>10.00%</b>

# 10-550 Police

## *Purpose / Description*

It is the Mission of the Anna Police Department to provide quality impartial police services to our residents and visitors; this is accomplished through Integrity, Courtesy, Honor and Respect. In building strong collaborative partnerships with members of the Anna community, we are committed to reducing crime, reducing the fear of crime and maintaining a high quality of life within our city.

## *FY 2019 Accomplishments*

- Awarded “Texas Safest Cities” designation for 2019 (3rd year in a row)
- Established a Police Canine Program
- Established New Community Outreach Programs/Partnerships
- Explorer Post competed in regional and state competitions, placing in the top three in both competitions
- Upgraded in-car video systems
- Deployed Body Worn Camera Program
- Training/Professional Development

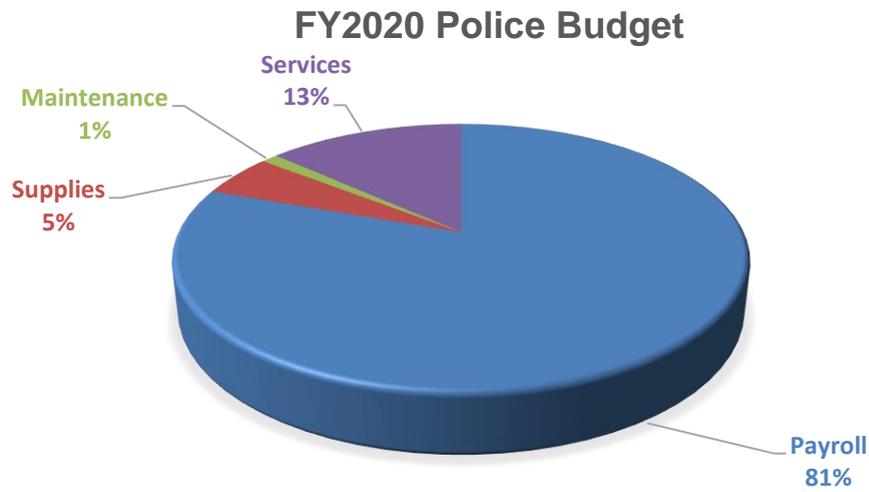
## *FY 2020 Objectives*

### ***Strategic Goal: Anna – A Great Place to Live***

- Continue to build the strength of the social media platforms
- Improve processes to streamline non-emergency crime reporting
- Continue to strengthen the partnership with the School District Police Department
- Establish Community Services Division
- Continue to grow the Anna Police Explorer Post
- Continue developing partnerships with other Collin County police agencies and non-profit organizations (Life-Path, Child Advocacy Center, and OneSafePlace)

### ***Strategic Goal: High Performing, Professional City***

- Continue efforts to become a recognized department through the Texas Police Chiefs Association Best Practices Recognition Program
- Develop solid recruiting/retention strategies (videos and other marketing tools)
- Continue to focus on processes for career development and succession planning



### Police Expenditure Summary

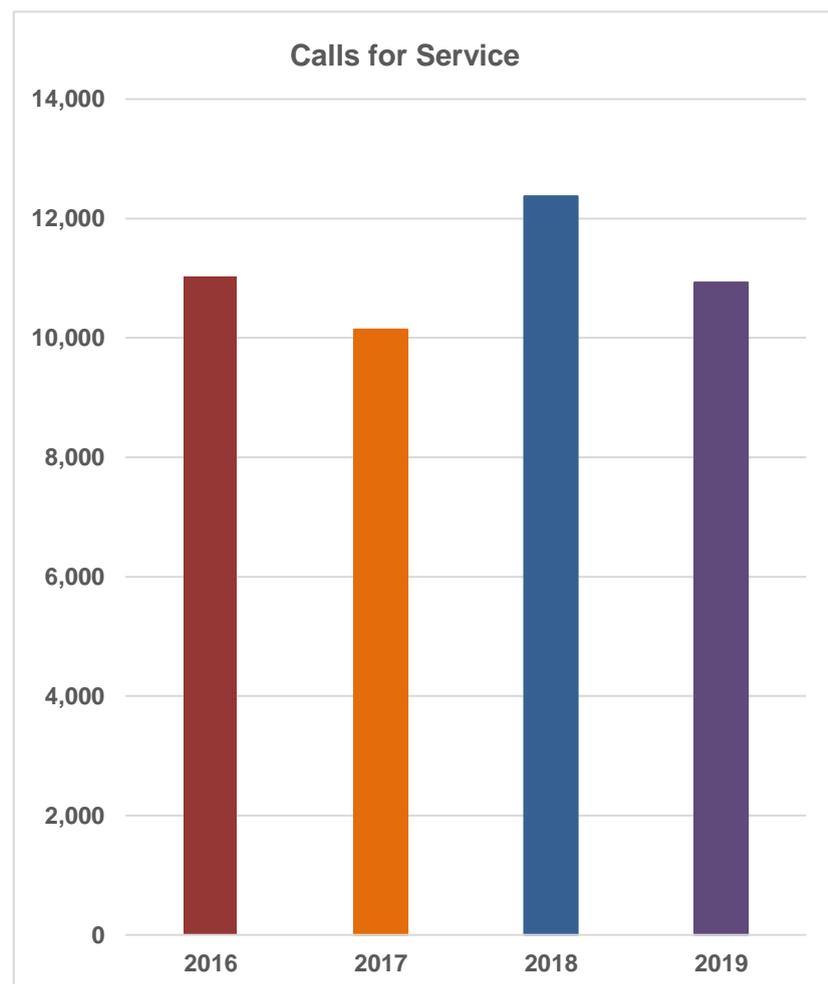
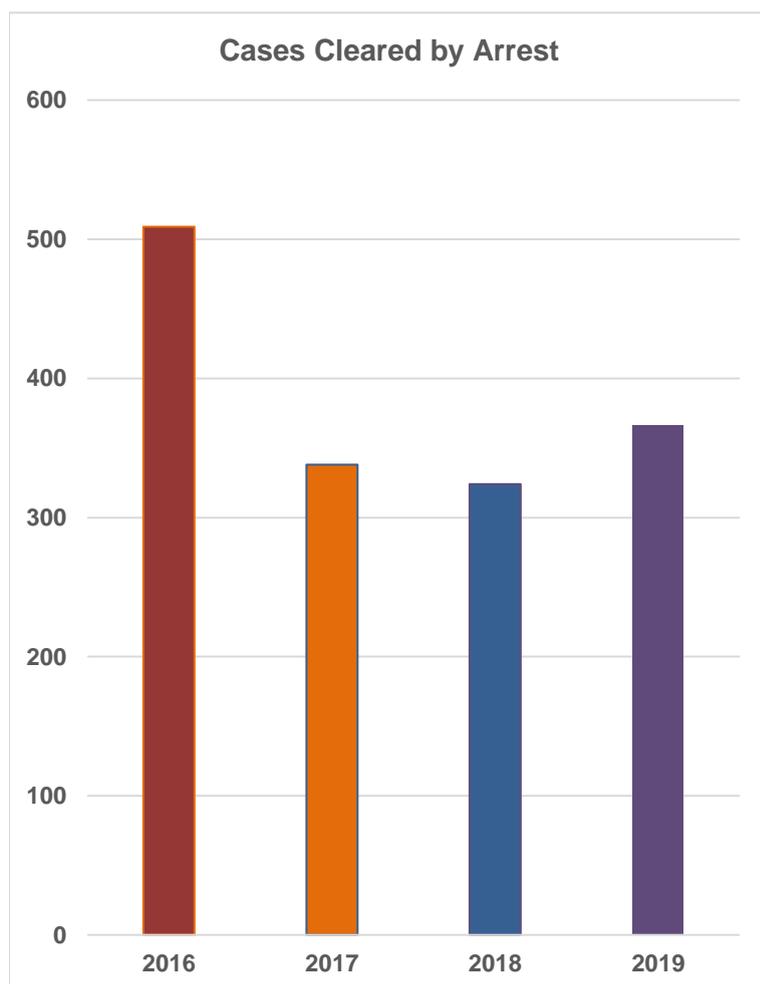
	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
Payroll	\$ 1,404,881	\$ 1,849,389	\$ 1,761,580	\$ 2,185,376	18.17%
Supplies	142,931	172,843	133,368	138,780	-19.71%
Maintenance	60,159	25,540	31,740	30,500	19.42%
Services	235,501	310,285	311,284	360,331	16.13%
Capital Outlay	69,280	-	119,336	-	0.00%
<b>TOTAL</b>	<b>\$ 1,912,752</b>	<b>\$ 2,358,057</b>	<b>\$ 2,357,308</b>	<b>\$ 2,714,987</b>	<b>15.14%</b>

### Police FTE Schedule

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20
Police Chief	1.0	1.0	1.0	1.0
Records Administrator	1.0	1.0	1.0	1.0
Lieutenant	1.0	1.0	1.0	1.0
Sergeant	4.0	4.0	4.0	4.0
Police Officer	9.0	13.0	13.0	16.0
Family Violence Investigator	1.0	1.0	1.0	-
Administrative Assistant	-	-	-	0.5
School Resource Officer	1.0	-	-	-
	18.0	21.0	21.0	23.5

**Police Performance Measures**

Performance Benchmark				
Fiscal Year	2016	2017	2018	2019
Departmental Goal 1. To provide high-quality services in a timely and respectful manner				
Calls for Service	11,027	10,140	12,373	10,928
Response time to emergency calls (Target: Under 5 minutes)	4:06	4:44	4:58	3:01
Departmental Goal 2. To reduce the number of crashes on roadways by increasing traffic enforcement				
Accidents Reported (Target >Prior Year)	262	246	336	323
Departmental Goal 3. To create a higher quality of life for our citizens				
Number of Part I Crimes (Target > Prior Year)	286	265	248	223
Departmental Goal 4. To identify and respond to crime trends in the community utilizing professional investigative procedures				
Percentage of assigned cases cleared. (Target>70%)	53%	56%	63%	65%



# 10-552 Municipal Court

## *Purpose / Description*

The Municipal Court provides a fair, impartial and unbiased court system for persons charged with criminal offenses. The Anna Municipal Court has jurisdiction over all fine-only offenses that have been committed within the Anna city limits including Class C misdemeanors, traffic offenses and violations of City ordinances.

## ***FY 2019 Accomplishments***

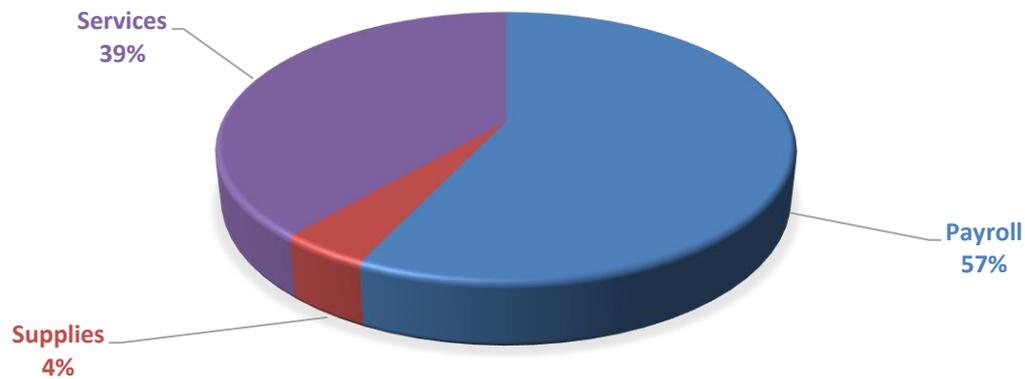
- Continued to work with AMS and the Police Department on collection of warrants
- Continued to partner with a collection agency to increase warrant collection
- Cross trained Utility Billing office staff to help with the processing of cases
- Increased community awareness of Municipal Courts' Week
- Attended and spoke at a program here in Anna called "Unidos" for our Hispanic community about the court system and police
- Participated in the statewide Municipal Courts Week by setting up an informational desk for visitors with enhanced visibility of materials geared towards traffic safety awareness

## ***FY 2020 Objective***

### ***Strategic Goal: High Performing, Professional City***

- Continued participation in the Court Clerk Certification Program for the Court Administrator to receive her Level III Court Certification
- Research other avenues for non-traditional contact while enhancing and improving current services to give the flexibility of time for citizens to handle tickets in a timely manner

### FY 2020 Court Budget



### Municipal Court Expenditure Summary

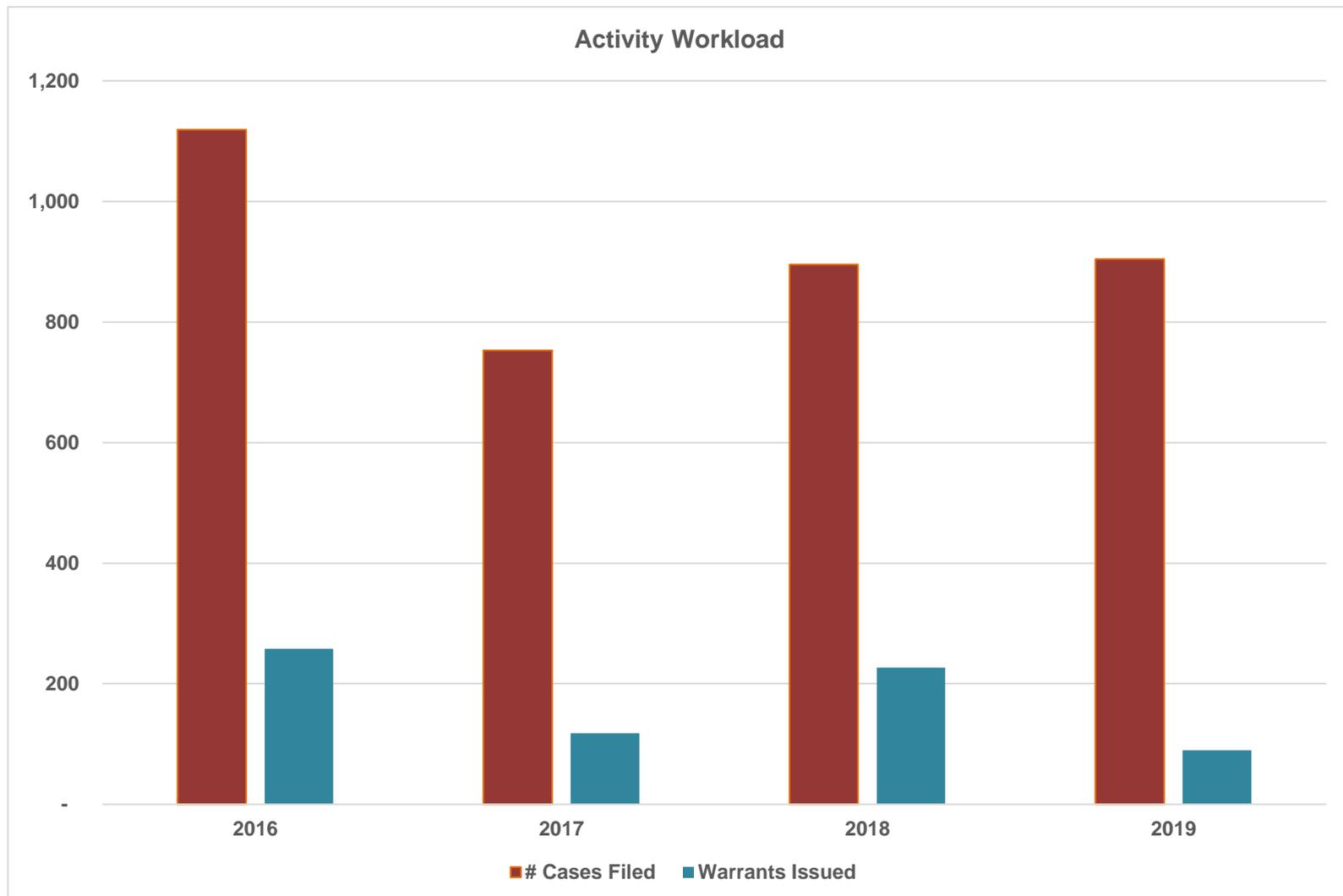
	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
Payroll	\$ 70,530	\$ 71,847	\$ 72,327	\$ 77,531	7.91%
Supplies	3,083	3,400	3,663	5,800	70.59%
Maintenance	-	-	-	-	0.00%
Services	47,677	54,824	45,428	52,603	-4.05%
Capital Outlay	-	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 121,290</b>	<b>\$ 130,071</b>	<b>\$ 121,418</b>	<b>\$ 135,934</b>	<b>4.51%</b>

### Municipal Court FTE Schedule

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20
Municipal Court Administrator	1.0	1.0	1.0	1.0
	1.0	1.0	1.0	1.0

**Municipal Court Performance Measures**

Performance Benchmark				
Fiscal Year	2016	2017	2018	2019
Departmental Goal 1. Increase the number of cases closed annually				
Number of cases	1,119	753	895	904
Cases closed (Target: 75%)	65.5%	74.1%	54.0%	65.3%
Departmental Goal 2. Increase the number of warrants closed annually				
Warrants Issued	258	118	227	90
Warrants closed (Target: 50%)	37.2%	73.7%	29.1%	28.9%



# 10-555 Parks

## *Purpose / Description*

The Parks department oversees the development and maintenance of the City's parks and recreation facilities. The department also supports community organizations that provide sports and recreation opportunities for the youth of our community.

## *FY 2019 Accomplishments*

- Restored the train depot, constructed a new playground, and pavilion at Sherley Heritage Park
- Constructed a 20' by 20' storage building and split rail fence at Slayter Creek Park
- Fenced in an area for a dog park at Natural Springs Park
- Made a new picnic area with sidewalks, a barbecue and trash cans at Natural Springs Park
- New restrooms and a parking lot were built at Lakeview Park
- New backstops were placed at Geer and Bryant Parks
- Began overseeing the median maintenance of Ferguson

## *FY 2020 Objectives*

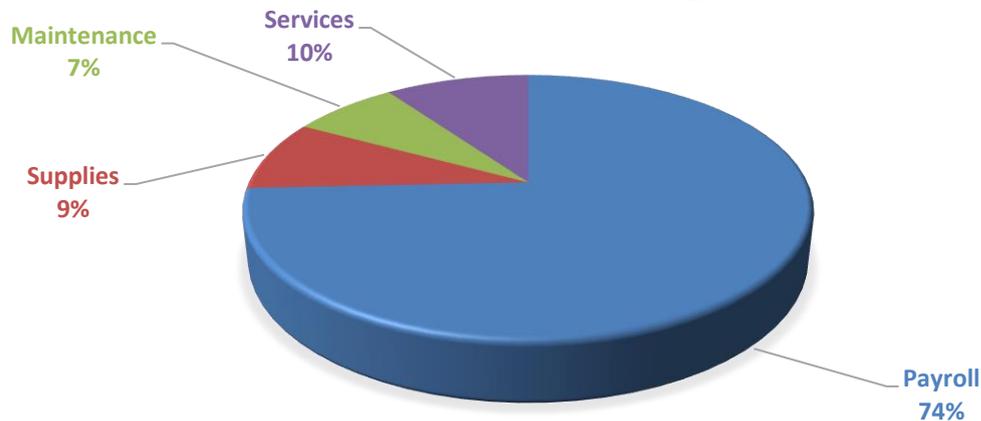
### ***Strategic Goal: Making Anna a Great Place to Live***

- Finish improvements to Sherley Heritage Park including finalizing the delivery of the locomotive to the park
- Complete Lakeview Park playground, pavilion, hike and bike trails, lake dredging and wall
- Fix drainage issues impacting the ballfield and concession stand at Slayter Creek Park
- Make improvements to Johnson Park
- Partner with TXDOT to facilitate the Green Ribbon median enhancements along FM 455 between US Hwy 75 and SH 5
- Apply for Phase II of the Green Ribbon Program
- Conduct research on regional recreation facilities, programs and trends, as well as local desires and needs
- Determine programming, staffing, and funding requirements for recreation facilities and programs and prepare a report based on a phased approach to establishing additional recreation opportunities in Anna
- Conduct a comparison of community centers in the region
- Determine the programming needs that would be essential to developing a community center
- Assess costs, staffing, operations and maintenance needs and resources and evaluate funding options

### ***Strategic Goal: Creating a Sustainable Anna Community through Planned, Managed Growth***

- Develop a new Parks, Open Space and Trail System Master Plan
- Complete a parks assessment of existing parks, recreation facilities, open spaces and trails in order to prioritize needs

### FY 2020 Parks Budget



### Parks Expenditure Summary

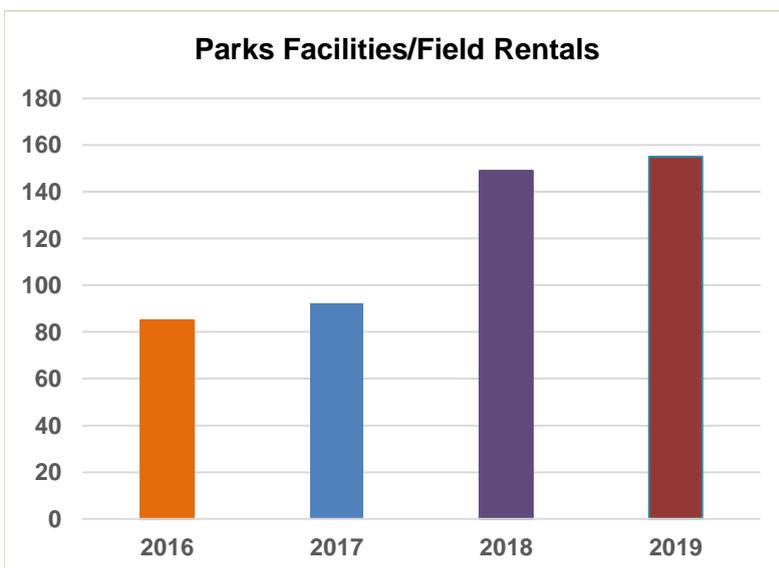
	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
Payroll	\$ 312,350	\$ 376,848	\$ 358,750	\$ 506,273	34.34%
Supplies	40,013	49,700	55,800	58,700	18.11%
Maintenance	40,822	43,500	37,000	49,500	13.79%
Services	40,219	42,475	44,292	66,840	57.36%
Capital Outlay	91,302	-	-	-	0.00%
Capital Improve.	5,439	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 530,145</b>	<b>\$ 512,523</b>	<b>\$ 495,842</b>	<b>\$ 681,313</b>	<b>32.93%</b>

### Parks FTE Schedule

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20
Parks Superintendent	1.0	1.0	1.0	1.0
Parks Crew Leader	1.0	1.0	1.0	1.0
Maintenance Worker II	-	1.0	1.0	1.0
Maintenance Worker I	4.0	3.0	3.0	4.0
Seasonal Laborer	1.0	1.0	1.0	1.0
Irrigation Technician	-	-	-	1.0
	7.0	7.0	7.0	9.0

**Parks Performance Measures**

Performance Benchmark				
Fiscal Year	2016	2017	2018	2019
<b>Departmental Goal 1. Inspect &amp; maintain all parks, grounds, and playgrounds in accordance with National &amp; Park Association Standards</b>				
Class A Properties (City facilities/Athletic Fields) maintained on a weekly basis (Target: 100%)	Not Tracked	Not Tracked	85%	90%
Class B Properties (Parks/Medians) maintained on a bi-weekly basis (Target: 100%)	Not Tracked	Not Tracked	85%	85%
Class C Properties (Railroad, County Road rights-of-way) maintained on a monthly basis (Target: 100%)	Not Tracked	Not Tracked	80%	80%
Daily Inspection of Splash Park (Target: 100%)	Not Tracked	Not Tracked	95%	95%
Inspections of Playgrounds (Target: 100%)	Not Tracked	Not Tracked	92%	95%
<b>Departmental Goal 2. Maintain or increase usage of rental facilities</b>				
Number of Rentals of Pavilions/Fields/Facilities (Target: > prior year)	85	92	149	155
<b>Departmental Goal 3. Activate Park Land in Anna</b>				
Number of Acres Per Resident (10.1 Acres Per 1,000 Neighbors)	Not Tracked	Not Tracked	Not Tracked	177.6 Acres
Number of Parks Activated (1 Park Per 2,200 Neighbors)	Not Tracked	Not Tracked	Not Tracked	4
<b>Departmental Goal 4. Increase Events, Activities and Programming in Anna</b>				
Number of Events (2)	Not Tracked	Not Tracked	Not Tracked	0
Number of Activities and Programs (6)	Not Tracked	Not Tracked	Not Tracked	0



# 10-580 Street

## *Purpose / Description*

The Street Department is responsible for the maintenance of the City's roadway and storm water drainage systems. Services funded by this department include: cleaning streets, clearing and mowing public rights of way, routine maintenance and repair of street pavement and sidewalks, installation and maintenance of street signs, and maintenance of the storm drainage system. State highways and FM roads are maintained by the Texas Department of Transportation.

## *FY 2019 Accomplishments*

- Completed additional sidewalk repairs due to having experienced staff
- Completed 90% of the Storm Water Master Plan
- Continued street sign replacement for TMUTCD compliance
- Updated and replaced 25% of street sign logos
- Finalized street audit
- Completed Safe Routes to School grant applications for sidewalk projects
- Completed Transportation Alternatives Set-Aside applications for additional sidewalk projects

## *FY 2020 Objectives*

### ***Strategic Goal: Sustainable Anna Community Through Planned and Managed Growth***

- Adopt erosion control and storm drainage design manual
- Complete 25% street and regulatory sign audit and inventory to meet TMUTCD compliance
- Implement Storm Water Master Plan and mechanism for funding CIP
- Continue work with TxDOT, NCTCOG and the RTC to secure funding for priority local
- Complete street projects
- Ensure adequate funding sources for street maintenance and reconstruction projects

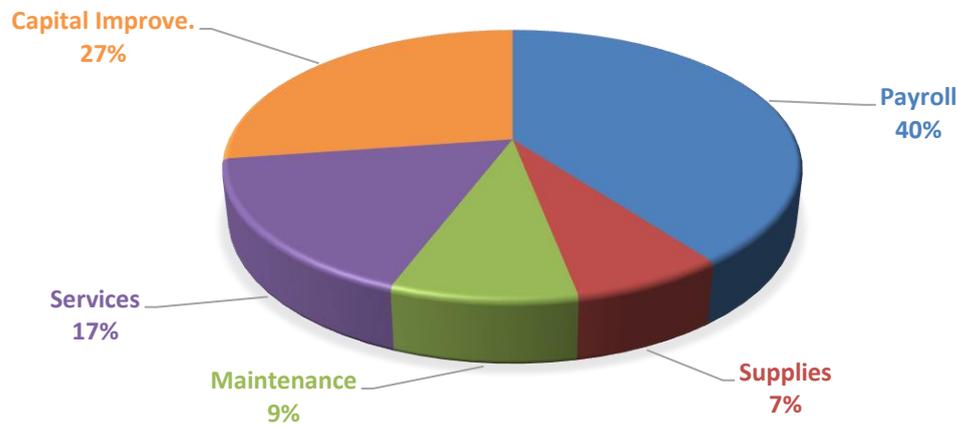
### ***Strategic Goal: A Great Place to Live***

- Enhance neighbor outreach through improved neighbor service and marketing (public education flyers, social media campaigns, neighbor meetings, etc.)
- Implement an Adopt-A-Street program

### ***Strategic Goal: High Performing, Professional City***

- Continue to work in preparation for the City of Anna becoming an MS4 in 2020 by

### FY 2020 Street Budget



### Street Expenditure Summary

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
Payroll	\$ 239,410	\$ 353,223	\$ 338,800	\$ 373,337	5.69%
Supplies	28,287	59,875	59,650	67,400	12.57%
Maintenance	99,086	76,560	179,000	82,736	8.07%
Services	175,258	212,759	129,139	158,810	-25.36%
Capital Outlay	81,148	-	-	-	0.00%
Capital Improve.	162,908	160,000	60,000	256,349	60.22%
<b>TOTAL</b>	<b>\$ 786,097</b>	<b>\$ 862,417</b>	<b>\$ 766,589</b>	<b>\$ 938,632</b>	<b>8.84%</b>

### Street FTE Schedule

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20
Street Superintendent	1.0	1.0	1.0	1.0
Street Supervisor	1.0	-	-	-
Crew Leader	-	1.0	1.0	1.0
Traffic Safety Technician	1.0	1.0	1.0	1.0
Maintenance Worker II	-	1.0	1.0	1.0
Maintenance Worker I	3.0	2.0	2.0	2.0
	6.0	6.0	6.0	6.0

**Street Performance Measures**

Performance Benchmark				
Fiscal Year	2016	2017	2018	2019
Departmental Goal 1. Maintain the community's infrastructure effectively and efficiently.				
Maintain roadways within annual operating budget. (Target 100%)	100%	100%	100%	100%
Respond to customer work orders within 1 business day. (Target: 1 business day)	90%	95%	98%	100%
Departmental Goal 2. Provide prompt and efficient responses to storm events.				
Primary roads cleared within 24 hours (Target: 100%)	100%	100%	100%	100%
Clean the problem sewer culverts and inlets within 24 hours of storm event (Target 100%)	100%	100%	100%	100%
Responded to all emergency calls within 4 hours	100%	100%	100%	100%



# 10-826 Economic Development Corporation

## *Purpose / Description*

The Anna Economic Development Corporation works to coordinate efforts to expand the City's business tax base with a focus on creating primary jobs within the City of Anna.

## *FY 2019 Accomplishments*

- Attended ICSC and NTCAR to build relationships with developers, brokers, and retailers interested in locating in Anna
- Implemented Impact Data Source, a software tool to better formulate and evaluate the economic impacts of a project/business locating in Anna
- Implemented Placer AI, a software tool that uses smartphone tracking data to help with business recruitment
- Launched new online mapping tool that markets available commercial real estate
- Executed agreements for the Medical Campus at 75/455 and the new Holiday Inn Express
- Secured press coverage through the *Dallas Business Journal* and other news outlets
- Secured a listing broker for the Anna Business Park and posted the property on major online commercial real estate databases
- Developed professional marketing materials such as a trade show booth, website, updated aerial maps, brochures, promotional items, community photos, and a video of the Business Park

## *FY 2020 Objectives*

### **Goal: Growing Anna Economy**

- Continue to market the City to prospective businesses and developers through trade shows and targeted events and materials
- Continue to promote development of the Business Park to diversify the tax base and attract jobs to the community
- Continue to review options for the Business Park entry sign and road design
- Complete Economic Development Strategic Plan
- Build and grow name recognition for the City of Anna through targeted marketing and business recruitment
- Pursue targeted economic development consistent with the City's Strategic Plan
- Host trade show booth at ICSC, NTCAR and other targeted events to promote the Anna brand and build relationships with prospective businesses, developers, and brokers
- Identify opportunities to build the professional workforce in Anna through partnerships with businesses and educational institutions
- Continue to promote community functions that foster civic pride and promote our community identity through partnerships with GACC, Anna ISD, and other community organizations
- Continue to implement targeted marketing efforts

### FY 2020 Economic Development Budget



### Economic Development Expenditure Summary

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
Payroll	\$ -	\$ 91,918	\$ 86,500	\$ 144,758	57.49%
Supplies	-	-	1,517	-	0.00%
Maintenance	-	-	-	-	0.00%
Services	-	-	600	-	0.00%
Capital Outlay	-	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 91,918</b>	<b>\$ 88,617</b>	<b>\$ 144,758</b>	<b>57.49%</b>

### Economic Development FTE Schedule

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20
Director of Economic Develop.	-	1.0	1.0	1.0
	-	1.0	1.0	1.0



**RESTRICTED  
REVENUE FUNDS**

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THE CITY OF  
**Anna**

# Restricted Revenue Funds

The Restricted Revenue Funds are separated in different funds due to being restricted for a specific purpose and to separate these funding sources from operating funds. In prior fiscal years, these funds were incorporated within the General Fund or Utility Fund. With the exception of Water & Sewer Improvement Funds, these restricted revenue funds are a Governmental Fund type. Monies in the restricted revenue funds are restricted based upon the circumstances of their receipt. Restrictions are placed on the use of these funds for a number of reasons including, but not limited to laws, ordinances, grant contracts, and donations.

The City manages the following restricted revenue funds:

- Special Revenue
- Grant Fund
- Eastside Park Trust
- Fire Capital
- Park Development
- State Seizure and Federal Seizure
- Street Capital Improvement (Impact and Developer Fees)
- Water & Sewer Improvement (Impact and Developer Fees)

## ***Special Revenue Fund***

These funds are used to account for funds that have external legal restrictions associated with their use. This fund includes the following types of revenues: Court Technology fees, Court Building Security fees, Child Safety fees, and Cable Public Education Government (PEG) Fees.

The Court Technology fees account for a portion of court fines to support the use of technology in the courtroom. The FY 2020 budget includes the annual software licensing of the ticket writers.

The Building Security fees are used to maintain security in the court room and for overtime pay to officers acting as a bailiff for the court when necessary.

The Child Safety fees account for a portion of Collin County court fees that can be used to fund various programs designed to enhance child safety as outlined in State Code. As the City does not operate a school crossing guard program, the funds will be used on other public safety programs in accordance with State Code. The FY 2020 budget is being used for the Child Abuse Task Force membership.

PEG Fees are a portion of fees assessed by a cable franchise provider. These fees are restricted by state code to support a municipality's public access cable channel. These funds will be held in reserve until they can support an eligible expenditure. There are no funds budgeted to be spent in FY 2020.

### Special Revenue Fund Revenue Summary

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
COURT TECHNOLOGY FEES	\$ 2,176	\$ 1,720	\$ 2,480	\$ 2,500	45.35%
COURT BUILDING SECURITY FEES	1,635	1,383	1,800	1,890	36.66%
CHILD SAFETY FEES	11,953	10,900	11,186	11,500	5.50%
PEG FEES	7,480	8,148	8,120	8,526	4.64%
<b>TOTAL</b>	<b>\$ 23,244</b>	<b>\$ 22,151</b>	<b>\$ 23,586</b>	<b>\$ 24,416</b>	<b>10.23%</b>

### Special Revenue Fund Expenditure Summary

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
COURT TECHNOLOGY EXPENSE	\$ 1,720	\$ 1,720	\$ 1,772	\$ 1,825	6.10%
COURT BUILDING SECURITY EXPENSE	850	1,800	1,800	1,800	0.00%
CHILD SAFETY EXPENSE	10,783	8,000	7,500	7,500	-6.25%
PEG EXPENSE	-	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 13,353</b>	<b>\$ 11,520</b>	<b>\$ 11,072</b>	<b>\$ 11,125</b>	<b>-3.43%</b>

**Grant Fund**

The Grant Fund was created in order to track grant awards previously budgeted in multiple funds in one fund separate from operating funds. The fund is used to account for funds received from other state or federal government agencies that have restricted legal requirements and multi-year budgets. In the event matching funds are required for a grant, the City’s matching portion is transferred from the applicable operating fund.

In FY 2020, the grants included in this fund are the Bullet Proof Vest Grant, funds from the Law Enforcement Officer Standards and Education (LEOSE), and Texas Forestry Service grants.

**Grant Fund Revenue Summary**

	Department	Budget 2019-20
LEOSE	Police	\$ 1,641
Rural Volunteer Assistance Program	Fire	8,410
Bullet Proof Vest Grant	Police	2,975
Transfer in from General Fund		4,875
<b>TOTAL</b>		<b>\$ 17,901</b>

**Grant Fund Expenditure Summary**

	Department	Budget 2019-20
LEOSE	Police	\$ 1,641
Rural Volunteer Assistance Program	Fire	6,300
Bullet Proof Vest Grant	Police	9,960
<b>TOTAL</b>		<b>\$ 17,901</b>

### ***Eastside Park Trust Fund***

The Eastside Park Trust was created from a private donation for improvements to the Eastside Park, otherwise known as Geer Park. The trust has a just over \$12,891 in fund balance; no additional resources are dedicated to grow the fund balance at this time. The available funds will be held in reserve until a project is selected for funding that meet the restrictions of the donation. All interest earnings from the donation are held in the same trust for the same purpose.

### ***Fire Capital Fund***

The Fire Capital Fund accounts for voluntary fees negotiated with developers in support of the Anna Fire Department. Fire Capital Fund revenues and expenditures are illustrated below. The FY 2020 budget reflects a conservative estimate for these fees.

#### **Fire Capital Fund Revenue Summary**

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
DEVELOPER FEES	\$ 13,750	\$ 5,500	\$ 33,000	\$ 15,000	172.73%
INTEREST	668	600	1,250	800	33.33%
<b>TOTAL</b>	<b>\$ 14,418</b>	<b>\$ 6,100</b>	<b>\$ 34,250</b>	<b>\$ 15,800</b>	<b>159.02%</b>

#### **Fire Capital Fund Expenditure Summary**

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
TOOLS & CAPITAL EQUIPMENT	\$ 16,918	\$ 10,100	\$ 5,365	\$ -	-100.00%
CAPITAL OUTLAY	7,666	8,000	9,568	-	-100.00%
<b>TOTAL</b>	<b>\$ 24,584</b>	<b>\$ 18,100</b>	<b>\$ 14,933</b>	<b>\$ -</b>	<b>-100.00%</b>
<b>FUND BALANCE</b>	<b>\$ 52,702</b>	<b>\$ 40,702</b>	<b>\$ 72,019</b>	<b>\$ 87,819</b>	

### ***Park Development Fund***

The Park Development Fund is funded by park development fees as stipulated in either developer agreements or the subdivision ordinance. These funds are used to fund the City's parks master plan through development, improvement, or maintenance of the City's parks. Estimated and proposed revenues are the result of building activity in the City.

In FY 2020, the expenditures in the Park Development Fund include an athletic feasibility study, partial funding for the Parks Master Plan, engineering for Phase II of the Green Ribbon Program, a zero-turn mower, a 1600 series mower, a gator, flat-bed trailer, stump grinder, continued renovations to the train depot, and splash pad playground equipment. Also included in the budget are funds for items approved in the FY 2019 budget which were not completed or delivered. These items include restrooms and landscaping, tracks, and the locomotive to be located at the Sherley Heritage Park.

### Park Development Fund Revenue Summary

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
DEVELOPER FEES	\$ 308,833	\$ 475,800	\$ 862,350	\$ 787,500	65.51%
INTEREST	8,797	7,500	24,000	24,000	220.00%
GAIN ON SALE OF ASSET	333,391	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 651,021</b>	<b>\$ 483,300</b>	<b>\$ 886,350</b>	<b>\$ 811,500</b>	<b>67.91%</b>

### Park Development Fund Expenditure Summary

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
SUPPLIES	\$ -	\$ -	\$ 18,972	\$ -	0.00%
MAINTENANCE	40,000	-	32,000	-	0.00%
SERVICES	-	-	-	155,000	0.00%
LAND & IMPROVEMENTS	643,855	105,300	179,206	255,000	142.17%
OTHER CAPITAL	3,200	895,500	300,853	455,400	-49.15%
<b>TOTAL</b>	<b>\$ 687,055</b>	<b>\$ 1,000,800</b>	<b>\$ 531,031</b>	<b>\$ 865,400</b>	<b>-13.53%</b>
<b>FUND BALANCE</b>	<b>\$ 702,817</b>	<b>\$ 185,317</b>	<b>\$ 1,058,136</b>	<b>\$ 1,004,236</b>	

#### *State and Federal Seizure Funds*

Police Seizure Funds are funds recognized from revenues generated from property seized in connection with illegal activity once they are forfeited after prosecution. Funds can only be used in accordance with applicable state and federal laws. These funds can only be used to support the Police Department. Typically, the City has used these funds only for one-time purchases in the Police Department, not for recurring expenses. Seizure funds are held in reserve until a sufficient balance can support a specific need. No expenditures are budgeted for FY 2020.

#### *Street Capital Improvement Funds*

The City has three funds for street capital improvements. These funds account for fees negotiated with developers for the improvements of streets and roadway impact fees. There are two funds set up to track the two different service areas separately, and one set up to track the developer agreements. The City is working to build up this fund for future strategic roadway improvements. The developer reimbursement is based upon an agreement negotiated between the City and a developer to reimburse the developer for roadway improvements that benefit the City.

#### *Water & Sewer Improvement Funds (Impact and Developer Fees)*

The city maintains four funds to account for water and sewer impact and water and sewer developer fees to be used in accordance with applicable laws, regulations, and ordinances. These funds are typically held in reserve for the use of one-time expenditures and not to supplement operations.

THE CITY OF  
**Anna**



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**DEBT SERVICE  
FUND**

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THE CITY OF  
**Anna**

# Debt Service Fund

## *Revenue*

The Debt Service Fund is a special revenue fund used to account for a portion of the ad valorem property tax revenue exclusively reserved for principal and interest payments on debt issued for General Fund purposes. Unlike Enterprise Funds, which are intended to operate like a business enterprise, the General Fund's intent is to focus on the flow of current financial resources.

Debt accounted for in the Debt Service Fund includes bonded debt and notes supported by taxes. Bonded debt includes general obligation bonds, certificates of obligation and combination tax and revenue certificates of obligation.

Revenues generated from the City's Interest and Sinking (I&S) portion of the tax rate are deposited into the Debt Service Fund and are dedicated to pay the principal and interest of outstanding debt secured by property taxes. All debt issued for general government purposes is accounted for in the Debt Service Fund. However, from time to time, the City has also issued combination tax and revenue certificates of obligation to support water and sewer infrastructure projects. These bonds are accounted for in the Utility Fund. Under these Bond Covenants, there remains a tax pledge to

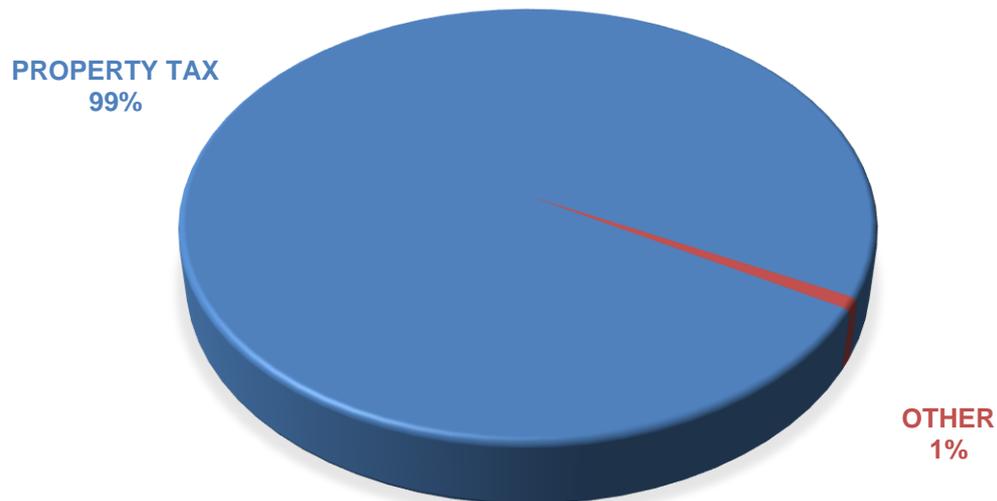
support the debt if surplus revenues from the water and sewer operations are not sufficient to make the debt payments. Of the outstanding Debt Service Obligations for FY 2020, 33% is related to tax secured debt issued for water and sewer projects.

The total debt service on tax secured debt for FY 2020 is \$1,825,632. The I&S revenue is budgeted at \$1,839,514.

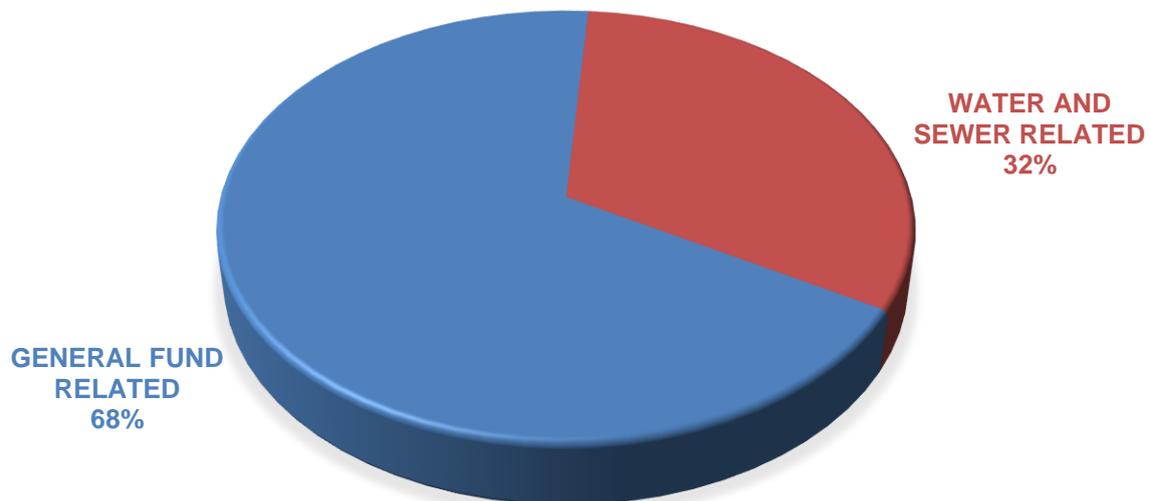
### Debt Service Fund Revenue Summary

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
PROPERTY TAX	\$ 1,116,516	\$ 1,819,909	\$ 1,830,044	\$ 1,823,632	0.20%
OTHER SOURCES	8,416	8,000	15,126	15,882	98.53%
<b>TOTAL</b>	<b>\$ 1,124,932</b>	<b>\$ 1,827,909</b>	<b>\$ 1,845,170</b>	<b>\$ 1,839,514</b>	<b>0.63%</b>

### Debt Service Fund Revenues



### FY 2020 Outstanding Tax Secured Debt

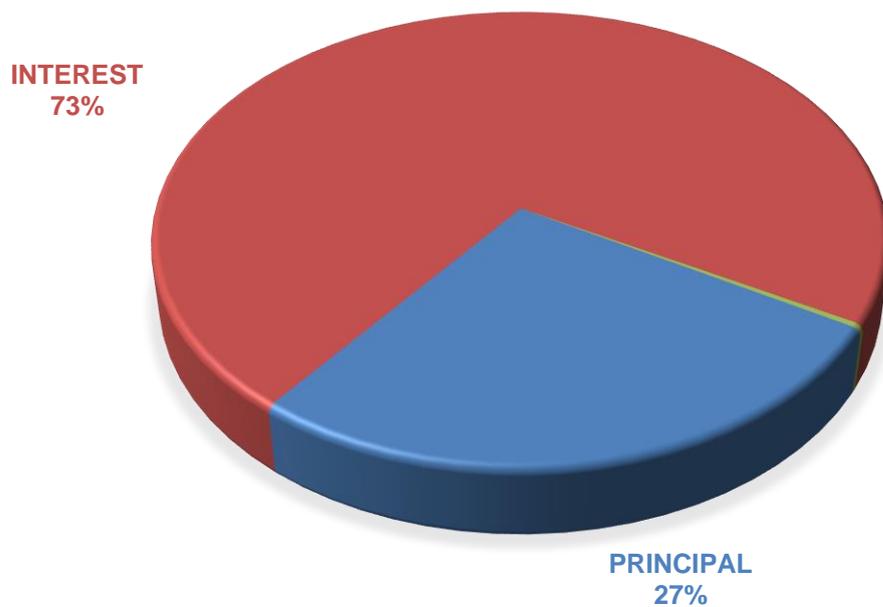


# Debt Service Fund

## *Obligations*

The City of Anna currently holds just under \$49.2 million in outstanding tax supported debt. Of the outstanding tax supported debt, approximately \$15.8 million was issued for water and sewer infrastructure projects and is payable from water and sewer revenues; however, to obtain more favorable financing terms, the debt has a tax pledge. The balance of tax supported debt, just over \$33.3 million, was issued for general fund purposes. In October of 2017, the City's certificate of obligation debt rating received a rating increase by Moody's from A1 to Aa3 citing, "material assessed valuation growth supported by high residential demand. The rating also reflects ample reserves a benefit of consistently strong operating performance, as well as affordable debt and pension profile."

## Debt Service Fund Expenses



### Debt Service Fund Expenditure Summary

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
PRINCIPAL	\$ 342,000	\$ 371,000	\$ 371,000	\$ 497,000	33.96%
INTEREST	67,774	1,672,917	1,672,917	1,323,132	-20.91%
OTHER SERVICES	3,500	5,500	5,500	5,500	0.00%
TRANSFER FOR TAX PLEDGE	445,435	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 858,709</b>	<b>\$ 2,049,417</b>	<b>\$ 2,049,417</b>	<b>\$ 1,825,632</b>	<b>-10.92%</b>

#### *Debt Management Plan*

The City has worked closely with our financial advisors, First Southwest, to develop a sound debt management plan. Looking to the future, the City anticipates spikes in our debt service starting in FY 2027. In order for the City to not increase the I&S tax rate, the tax levy will need to increase by 2% annually. In the event a 2% tax increase does not occur, the City and First Southwest will evaluate the potential for refunding opportunities of existing debt.

The current debt plan is based upon very conservative assumptions in the growth of the property tax base and interest rates. Additionally, any planned refundings will be scheduled to coincide with interest rate resets and, where possible, refunding bonds that are callable and advance refundable. In this way, the plan will minimize the present value cost to the City.

The following table illustrates the total annual debt service for all tax pledged debt through FY 2048.

**Outstanding Debt Schedule - Tax Pledged Debt**

<b>Period Ending</b>	<b>Principal</b>	<b>Interest</b>	<b>Total Debt Service</b>	<b>% Change</b>
9/30/2020	1,247,000	1,846,500	3,093,500	-6.93%
9/30/2021	1,281,000	1,808,264	3,089,264	-0.14%
9/30/2022	1,325,000	1,770,251	3,095,251	0.19%
9/30/2023	1,364,000	1,728,451	3,092,451	-0.09%
9/30/2024	1,415,000	1,682,890	3,097,890	0.18%
9/30/2025	1,461,000	1,635,221	3,096,221	-0.05%
9/30/2026	1,500,000	1,585,911	3,085,911	-0.33%
9/30/2027	1,716,000	1,529,235	3,245,235	5.16%
9/30/2028	1,785,000	1,463,125	3,248,125	0.09%
9/30/2029	2,030,000	1,389,138	3,419,138	5.26%
9/30/2030	2,530,000	1,297,501	3,827,501	11.94%
9/30/2031	2,635,000	1,190,955	3,825,955	-0.04%
9/30/2032	2,735,000	1,086,099	3,821,099	-0.13%
9/30/2033	2,820,000	983,683	3,803,683	-0.46%
9/30/2034	1,745,000	897,556	2,642,556	-30.53%
9/30/2035	1,375,000	835,900	2,210,900	-16.33%
9/30/2036	1,430,000	779,800	2,209,800	-0.05%
9/30/2037	1,485,000	721,500	2,206,500	-0.15%
9/30/2038	1,545,000	660,900	2,205,900	-0.03%
9/30/2039	1,305,000	603,900	1,908,900	-13.46%
9/30/2040	1,360,000	550,600	1,910,600	0.09%
9/30/2041	1,415,000	495,100	1,910,100	-0.03%
9/30/2042	1,475,000	437,300	1,912,300	0.12%
9/30/2043	1,535,000	377,100	1,912,100	-0.01%
9/30/2044	1,595,000	314,500	1,909,500	-0.14%
9/30/2045	1,660,000	249,400	1,909,400	-0.01%
9/30/2046	1,730,000	181,600	1,911,600	0.12%
9/30/2047	1,800,000	111,000	1,911,000	-0.03%
9/30/2048	1,875,000	37,500	1,912,500	0.08%
<b>TOTAL</b>	<b>49,174,000</b>	<b>28,250,880</b>	<b>77,424,880</b>	

The chart below illustrates the outstanding general fund related debt through FY 2048. The amounts included here represent just the portion of all tax-secured debt that was issued for general fund purposes.

The amounts reflected do not include any projected savings from planned refundings.

### Outstanding Debt Schedule - GO Debt

Period Ending	Principal	Interest	Total Debt Service	% Change
9/30/2020	497,000	1,323,132	1,820,132	-6.93%
9/30/2021	504,000	1,308,163	1,812,163	-0.44%
9/30/2022	520,000	1,295,364	1,815,364	0.18%
9/30/2023	535,000	1,280,839	1,815,839	0.03%
9/30/2024	556,000	1,264,362	1,820,362	0.25%
9/30/2025	571,000	1,247,106	1,818,106	-0.12%
9/30/2026	588,000	1,229,323	1,817,323	-0.04%
9/30/2027	611,000	1,206,885	1,817,885	0.03%
9/30/2028	640,000	1,177,875	1,817,875	0.00%
9/30/2029	675,000	1,145,700	1,820,700	0.16%
9/30/2030	1,110,000	1,101,400	2,211,400	21.46%
9/30/2031	1,165,000	1,044,525	2,209,525	-0.08%
9/30/2032	1,215,000	991,100	2,206,100	-0.16%
9/30/2033	1,265,000	941,500	2,206,500	0.02%
9/30/2034	1,320,000	889,800	2,209,800	0.15%
9/30/2035	1,375,000	835,900	2,210,900	0.05%
9/30/2036	1,430,000	779,800	2,209,800	-0.05%
9/30/2037	1,485,000	721,500	2,206,500	-0.15%
9/30/2038	1,545,000	660,900	2,205,900	-0.03%
9/30/2039	1,305,000	603,900	1,908,900	-13.46%
9/30/2040	1,360,000	550,600	1,910,600	0.09%
9/30/2041	1,415,000	495,100	1,910,100	-0.03%
9/30/2042	1,475,000	437,300	1,912,300	0.12%
9/30/2043	1,535,000	377,100	1,912,100	-0.01%
9/30/2044	1,595,000	314,500	1,909,500	-0.14%
9/30/2045	1,660,000	249,400	1,909,400	-0.01%
9/30/2046	1,730,000	181,600	1,911,600	0.12%
9/30/2047	1,800,000	111,000	1,911,000	-0.03%
9/30/2048	1,875,000	37,500	1,912,500	0.08%
<b>TOTAL</b>	<b>33,357,000</b>	<b>23,803,174</b>	<b>57,160,174</b>	

The City does not currently have any debt limit in terms of a dollar amount. However, municipal debt limits in Texas are established by state code. All taxable property within the City is subject to the assessment, levy and collection by the City of a continuing, direct annual ad valorem tax sufficient to provide for the payment of principal and interest on all ad valorem tax debt within the limits prescribed by law. Article XI, Section 5, of the Texas Constitution is applicable to the City and limits its maximum ad valorem tax rate to \$2.50 per \$100 taxable assessed valuation for all City purposes. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for all general obligation debt service, as calculated at the time of issuance.

Refundings could support capacity for additional future general fund bond issues for needs that arise as the City continues to grow and develop. All refundings will be carefully analyzed by staff, our financial advisors, and the City Council. The City's debt management plan is a joint effort with our financial advisors. The items presented here have been developed with our advisors and are only for planning purposes. Actual results and actions will be dependent upon the economic conditions at the time refundings are considered.

The FY 2020 budget has an ad valorem tax rate of \$0.591288 per \$100 Taxable Assessed Value. Of that amount, \$0.139748 is dedicated to Interest and Sinking (I&S), or debt service.

The following are planned steps to manage the City's future I&S tax rate:

1. The City has levied an I&S tax rate of \$0.139748 in Tax Year 2019.
2. The City's tax base is now at \$1,304,938,519, which means the City is not currently dependent on future refundings and restructurings to manage its I&S tax rate.
3. Assuming 2% growth, no debt refundings/restructurings and no new debt, the City could cover all of its I&S tax-supported obligations through maturity in 2048 at current revenue levels.

THE CITY OF  
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**UTILITY FUND**

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THE CITY OF  
**Anna**

# Utility Fund

## *Revenue*

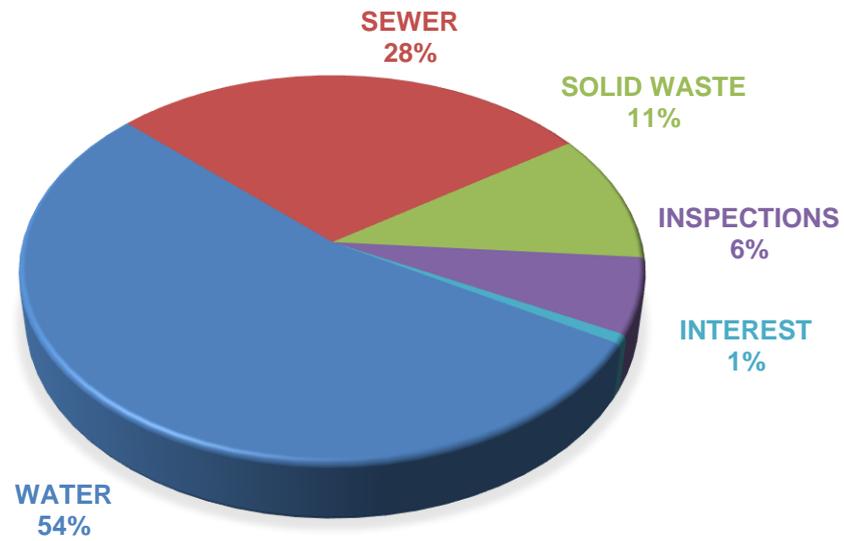
The Utility Fund is an enterprise fund that accounts for the water, sewer, inspection fees, and solid waste collection services that are provided to the City's residents including some customers outside the City. Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business. The intent is that the costs of providing goods or services are financed primarily through user charges.

The Utility Fund accounts for all costs associated with operating the City's utility services; these services include operations, maintenance, billing & collections, administration, financing, and related debt service.

The City of Anna utility rates include a base charge and a volumetric rate for water consumption beyond 2,000 gallons per month. The base rate provides revenue stability as water sales are more volatile than other revenue sources and can change based upon weather and the amount of precipitation.

The Utility Fund's principle source of revenue is charges to customers for water consumption, wastewater collection, solid waste collection, and fees related to providing consumers with utility services. The FY 2020 revenue budget also includes inspection fees for public infrastructure inspections. Rather than contract for this service, the City hired construction inspectors beginning in FY 2015 to inspect public infrastructure projects funded through public and/or private development. Additionally, Utility Fund revenues include a transfer from the Debt Service Fund to support debt service on debts issued for water & sewer infrastructure that includes a tax pledge.

### Utility Fund Revenue Summary



### Utility Fund Revenue Summary by Department

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
WATER	\$ 4,747,075	\$ 5,268,438	\$ 4,883,168	\$ 5,400,284	2.50%
SEWER	2,607,833	2,751,065	2,645,909	2,864,994	4.14%
SOLID WASTE	971,291	998,446	1,028,960	1,080,407	100.00%
INSPECTIONS	431,832	560,000	580,000	635,000	13.39%
INTEREST	54,415	39,550	72,800	76,940	0.00%
MISCELLANEOUS	1,061	11,600	6,544	200	0.00%
TRANSFERS IN	445,435	839,219	839,219	-	0.00%
<b>TOTAL</b>	<b>\$ 9,258,942</b>	<b>\$ 10,468,318</b>	<b>\$ 10,056,600</b>	<b>\$ 10,057,775</b>	<b>-3.92%</b>

# Utility Fund

## *Expenditures*

The Utility Fund accounts for all the costs associated with providing and maintaining utility services. These services are provided by the Administration, Water, Sewer, Solid Waste, and Utility Billing departments. Departmental summaries are provided with expenditures categorized by type. Like the General Fund, these types are payroll, supplies, maintenance, and capital expenditures.

The first table below illustrates the costs associated with each department, and the second table provides expenditures categorized by type.

are due to the merit increases, funds to implement the pay plan study, an increase in services for GTUA water purchases, and an increase in costs for treatment and transportation.

The departmental summaries provide greater detail on increased expenditures; however, the bulk of the increase in Administration, Water, and Sewer

The table below illustrates the total decrease of 3.92% is primarily the decrease in transfer to capital projects. The changes will be discussed in the departmental summaries.

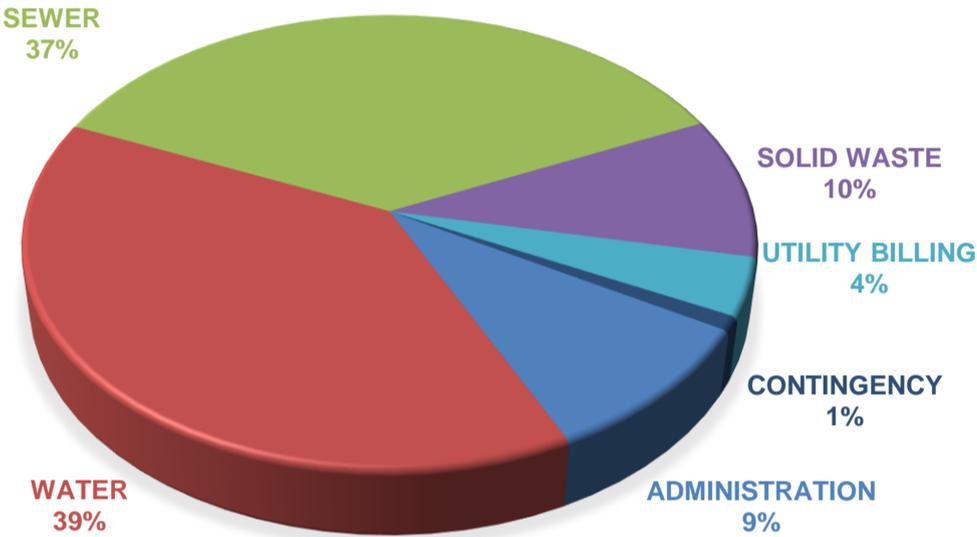
## Utility Fund Expenditure Summary by Department

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
ADMINISTRATION	\$ 651,093	\$ 873,359	\$ 864,311	\$ 961,415	10.08%
WATER	3,533,633	3,803,712	3,752,198	3,889,935	2.27%
SEWER	2,625,121	4,103,692	4,031,478	3,678,981	-10.35%
SOLID WASTE	814,081	841,793	945,041	1,011,681	20.18%
UTILITY BILLING	419,537	362,422	380,856	415,764	14.72%
TRANSFER OUT	1,459,435	-	-	-	0.00%
CONTINGENCY	-	108,003	108,003	100,000	-7.41%
<b>TOTAL</b>	<b>\$ 9,502,900</b>	<b>\$ 10,092,981</b>	<b>\$ 10,081,887</b>	<b>\$ 10,057,776</b>	<b>-0.35%</b>

**Utility Fund Expenditure Summary by Type**

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
PAYROLL	\$ 1,362,838	\$ 1,864,842	\$ 1,706,119	\$ 1,960,478	5.13%
SUPPLIES	132,800	143,061	147,774	167,666	17.20%
MAINTENANCE	548,890	542,280	577,431	530,785	-2.12%
SERVICES	5,758,264	7,310,195	7,432,560	7,298,847	-0.16%
CAPITAL EXPENSE	240,673	124,600	110,000	-	-100.00%
TRANSFER OUT	1,459,435	-	-	-	#DIV/0!
CONTINGENCY	-	108,003	108,003	100,000	-7.41%
<b>TOTAL</b>	<b>\$ 9,502,900</b>	<b>\$ 10,092,981</b>	<b>\$ 10,081,887</b>	<b>\$ 10,057,776</b>	<b>-0.35%</b>

**Utility Fund Expenditures**



# 60-400 Administration

## *Purpose / Description*

The Administration Department provides general administrative support to all the functions, programs, activities, and projects in Public Works and the Utility Fund. These activities have costs not readily assignable to any specific department. Administration covers a number of shared expenses at Public Works headquarters (utilities, supplies, etc.) as well as other Utility Fund expenses (i.e. IT, Legal, and Audit services, Construction Inspections).

## ***FY 2019 Accomplishments***

- Ensured completion of multiple projects in each Division of Public Works
- Pursued and applied for TxDot grants for multiple sidewalk projects
- Completed GIS Mapping of the Water and Wastewater systems
- Completed updates to the Roadway, Water, and Wastewater Capital Improvements Projects Plan

## ***FY 2020 Objectives***

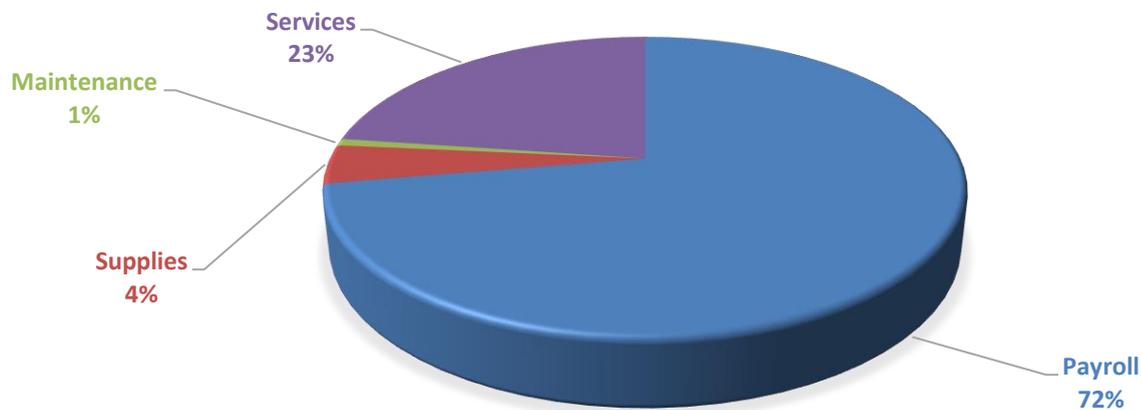
### ***Strategic Goal: Sustainable Anna Community Through Planned and Managed Growth***

- Adopt a storm drainage design and erosion control manual
- Work with our regional partners to stress the importance to pursue surface water purchase from other sources
- Continue coordination with TxDOT, NCTCOG, and Collin County related to transportation projects
- Continue to move forward with design and right-of-way acquisitions for future projects and seek funding opportunities for construction
- Adopt new construction design standards and details

### ***Strategic Goal: High Performing, Professional City***

- Begin implementing policies and strategies to allow for future Public Works Department accreditation with the American Public Works Association (APWA)
- Continue to host National Public Works Week and expand neighbor outreach programs

### FY 2020 Utility Administration Budget



### Utility Administration Expenditure Summary

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
Payroll	\$ 497,095	\$ 640,783	\$ 597,100	\$ 695,140	8.48%
Supplies	24,027	35,069	35,249	40,175	14.56%
Maintenance	4,245	3,900	7,010	7,060	81.03%
Services	123,176	193,607	224,952	219,040	13.14%
Capital Outlay	2,550	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 651,093</b>	<b>\$ 873,359</b>	<b>\$ 864,311</b>	<b>\$ 961,415</b>	<b>10.08%</b>

### Utility Administration FTE Schedule

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20
Director of Public Works	1.0	1.0	1.0	1.0
Assistant Director of Public Works	1.0	1.0	1.0	1.0
Engineering Construction Super.	1.0	1.0	1.0	1.0
Construction Inspector	2.0	2.0	2.0	2.0
Right of Way Inspector	-	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0
	6.0	7.0	7.0	7.0

# 60-701 Water

## *Purpose / Description*

The Water Department is responsible for the operation and maintenance of the City's water production and distribution system that includes the operation of seven groundwater production wells and connections to treated surface water purchased from the Greater Texoma Utility Authority through a contract with the North Texas Municipal Water District.

## *FY 2019 Accomplishments*

- Completed SCADA software and hardware replacement
- Completed Hackberry Elevated Storage logo lighting project
- Completed the Water Disinfection Upgrade
- Completed Foster Crossing Water Line Project
- Completed US75 Utility Relocation Project
- Completed GIS base mapping of the water distribution system

## *FY 2020 Objectives*

### ***Strategic Goal: Sustainable Anna Community Through Planned and Managed Growth***

- Ensure the City meets TCEQ ground storage, elevated storage, and pumping capacities
- Ensure the City's water system is prepared for growth on the west side of US75
- Complete plans for Grayson Pump Station, bid process, and begin construction
- Complete Water Master Plan and Modeling

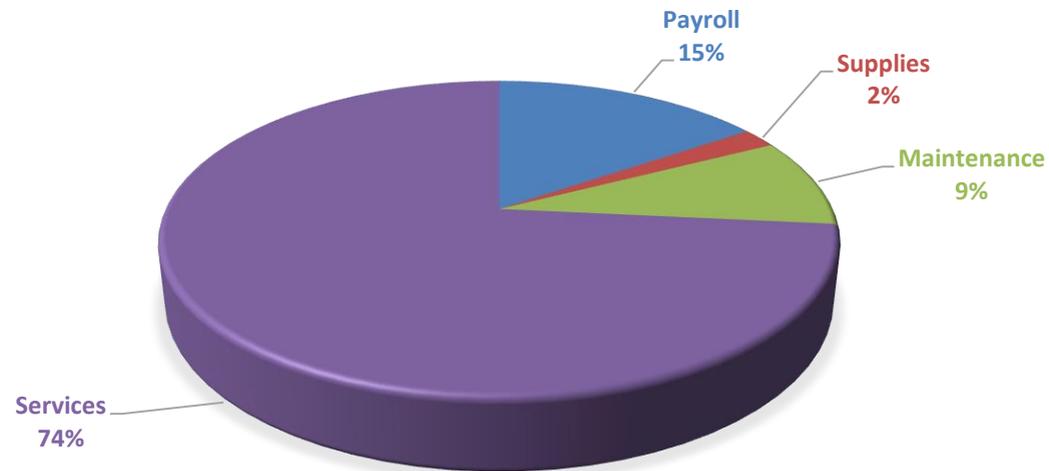
### ***Strategic Goal: Anna – A Great Place to Live***

- Enhance neighbor outreach and services

### ***Strategic Goal: High Performing, Professional City***

- Work with our regional partners to stress the importance to pursue surface water purchase from other sources
- Work towards becoming a NTMWD member city
- Position the department for "Superior" water system rating application with the TCEQ

### FY 2020 Water Budget



### Water Expenditure Summary

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
Payroll	\$ 339,996	\$ 600,909	\$ 535,297	\$ 600,092	-0.14%
Supplies	62,804	67,717	73,500	78,235	15.53%
Maintenance	431,320	441,400	413,800	354,075	-19.78%
Services	2,511,640	2,693,686	2,729,601	2,857,533	6.08%
Capital Outlay	187,873	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 3,533,633</b>	<b>\$ 3,803,712</b>	<b>\$ 3,752,198</b>	<b>\$ 3,889,935</b>	<b>2.27%</b>

### Water FTE Schedule

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20
Water Superintendent	1.0	1.0	1.0	1.0
Water Supervisor	1.0	1.0	1.0	1.0
Maintenance Worker II	1.0	-	-	-
Maintenance Worker I	3.0	4.0	4.0	4.0
Water Operator	1.0	1.0	1.0	1.0
Service Order Technician	-	2.0	2.0	2.0
	7.0	9.0	9.0	9.0

**Water Performance Measures**

Performance Benchmark				
Fiscal Year*	2016	2017	2018	2019
Departmental Goal 1. Insure the quality of water by testing chlorine levels daily				
Daily Chlorine Residual Samples (Target > 1mg/L)	100%	100%	100%	100%
Departmental Goal 2. Comply with all standards of the Safe Drinking Water Act				
Compliance with Regulated Parameters	100%	99%	100%	99%
Compliance with Unregulated Parameters	100%	99%	100%	100%
Bacteriological Samples Collected	100%	99%	100%	100%
Departmental Goal 3. Identify all consumption of water including organizations exempt from fees				
Unaccounted for water (Target: < 15%)	19%	18%	5%	15%
Departmental Goal 4. Recover the cost of service through water rates and fees				
Cost Recovery (Target: 100%)	100%	100%	100%	100%
Departmental Goal 5. Ensure maximum capacity exceeds peak demands				
Peak Demand as a Percentage of Maximum Treatment Capacity (Target: 85%)	33%	40%	48%	88%

\*These measures are calculated on a calendar year basis.



# 60-705 Sewer

## *Purpose / Description*

The Sewer Department is responsible for the operation and maintenance of the City's wastewater collection and treatment system that includes the operation of a .50 MGD wastewater treatment plant and connections to the North Texas Municipal Water District Upper East Fork Regional Interceptor System.

## *FY 2019 Accomplishments*

- Reduced storm water inflow by locating and repairing numerous inflow points
- Completed GIS mapping of the wastewater collection system
- Completed UV system maintenance and control panel replacement
- Updated Wastewater Master Plan Maps
- Continued "Cease the Grease" public education program and promoted at Public Works Week
- Installed automated valve to control influent flow between NTMWD and Anna WWTP
- Completed SCADA software and hardware replacement
- Completed CMOM assessment

## *FY 2020 Objectives*

### ***Strategic Goal: Sustainable Anna Community Through Planned and Managed Growth***

- Secure funding for identified Inflow and Infiltration projects
- Secure funding for Wastewater Plant Optimization
- Implement Capacity, Management, Operation and Maintenance (CMOM) program
- Continue inflow and infiltration repairs
- Construct the Hurricane Creek Regional Sewer
- Increase preventative maintenance on wastewater collection system

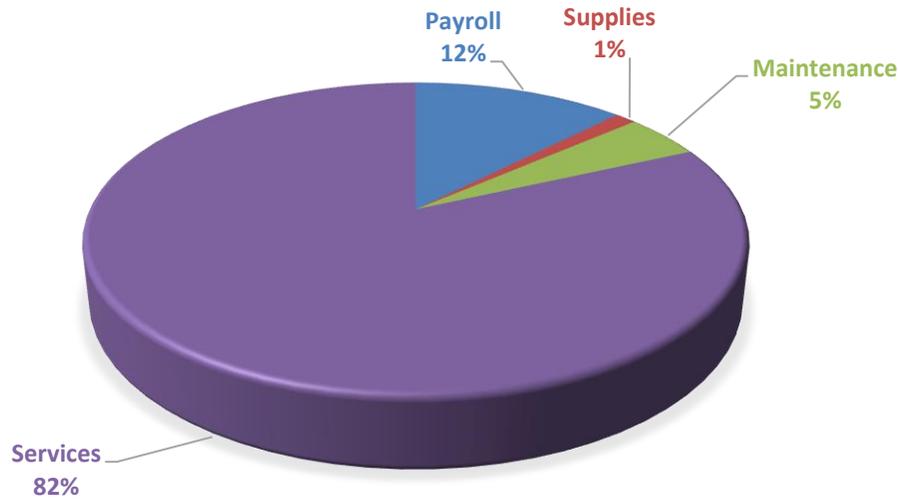
### ***Strategic Goal: Anna – A Great Place to Live***

- Enhance neighbor outreach programs and services

### ***Strategic Goal: High Performing, Professional City***

- Continue process to obtain membership status in NTMWD UEFIS

### FY 2020 Sewer Budget



### Sewer Expenditure Summary

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
Payroll	\$ 290,622	\$ 440,231	\$ 377,372	\$ 456,020	3.59%
Supplies	32,717	37,375	36,825	45,606	22.02%
Maintenance	113,117	96,180	156,121	168,850	75.56%
Services	2,138,415	3,405,306	3,351,160	3,008,505	-11.65%
Capital Outlay	34,177	124,600	110,000	-	-100.00%
Capital Improve.	16,073	-	-	-	-
<b>TOTAL</b>	<b>\$ 2,625,121</b>	<b>\$ 4,103,692</b>	<b>\$ 4,031,478</b>	<b>\$ 3,678,981</b>	<b>-10.35%</b>

### Sewer FTE Schedule

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20
Wastewater Superintendent	1.0	1.0	1.0	1.0
Senior Wastewater Operator	1.0	1.0	1.0	1.0
Wastewater Crew Leader	-	1.0	1.0	1.0
Maintenance Worker II	1.0	1.0	1.0	1.0
Maintenance Worker I	3.0	3.0	3.0	3.0
	6.0	7.0	7.0	7.0

**Sewer Performance Measures**

Performance Benchmark				
Fiscal Year	2016	2017	2018	2019
Departmental Goal 1. Comply with all requirements for National Pollutant Discharge Elimination Systems (NPDES) Discharge Permit				
Monthly AVG Effluent Biochemical Oxygen Demand (mg/L)	15	15	15	15
Monthly AVG Effluent Total Suspended Solids (mg/L)	25	25	25	25
Daily AVG Effluent E, Coli (Colonies/100 ml)	126	126	126	126
Biochemical Oxygen Demand Removal Efficiency	97.5%	97.5%	97.5%	97.5%
Total Suspended Solids Removal Efficiency	87.5%	87.5%	87.5%	87.5%
Average Biosolids Application Rate (dry tons/acre)	173	222	67	223
Wastewater Treatment Effectiveness Rate (Target: 99.5%)	100%	100%	100%	100%
Departmental Goal 2. Reduce the number of stoppages that disrupt the normal flow of the sanitary sewer system				
Number of Stoppages (Target: 40)	30	32	36	24



# 60-708 Solid Waste

## *Purpose / Description*

Solid Waste service is currently provided by Bradshaw & Sons through a contract with the City. The Solid Waste Department does not have any personnel costs as it is a contracted service.

### FY 2020 Solid Waste Budget



### Solid Waste Expenditure Summary

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
Services	\$ 814,081	\$ 841,793	\$ 945,041	\$ 1,011,681	20.18%
<b>TOTAL</b>	<b>\$ 814,081</b>	<b>\$ 841,793</b>	<b>\$ 945,041</b>	<b>\$ 1,011,681</b>	<b>20.18%</b>

# 60-710 Utility Billing

## *Purpose / Description*

Utility billing is responsible for the billing of water, sewer, and trash collection services provided to the citizens of Anna and other customers of the City's utility system.

## *FY 2019 Accomplishments*

- Updated all Utility Billing forms on the City website in a user-friendly format
- Worked with WaterSmart and Public Works to ensure the WaterSmart portal is operating efficiently
- Processed an increased number of payments for new utility deposit setups and utility bill payments
- Continued to work with City's Solid Waste Service Provider on processes and improvements to procedures in order to provide better customer service to citizens
- Continued to educate citizens on how they can better understand their water consumption

## *FY 2020 Objectives*

### *Goal: Growing Anna Economy*

- Work with WaterSmart to set up the portal to allow water customers to pay online through the WaterSmart portal

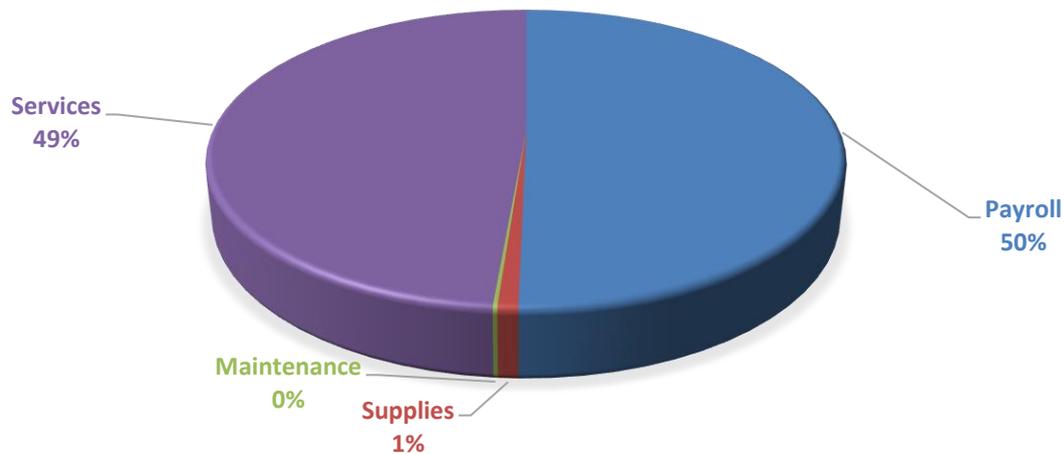
### *Goal: Sustainable Anna Community Through Planned and Managed Growth*

- Ensure staff is adequately trained in order to manage the increased growth in processing water applications and meter installs

### *Goal: High Performing, Professional City*

- Work as a team to provide excellent customer service to the citizens of Anna and manage the growth properly
- Continue to educate customers on utilizing the WaterSmart portal in order to evaluate their consumption and understand the importance of the program

### FY 2020 Utility Billing Budget



### Utility Billing Expenditure Summary

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
Payroll	\$ 235,124	\$ 182,919	\$ 196,350	\$ 209,226	14.38%
Supplies	13,252	2,900	2,200	3,650	25.86%
Maintenance	208	800	500	800	0.00%
Services	170,953	175,803	181,806	202,088	14.95%
Capital Outlay	-	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 419,537</b>	<b>\$ 362,422</b>	<b>\$ 380,856</b>	<b>\$ 415,764</b>	<b>14.72%</b>

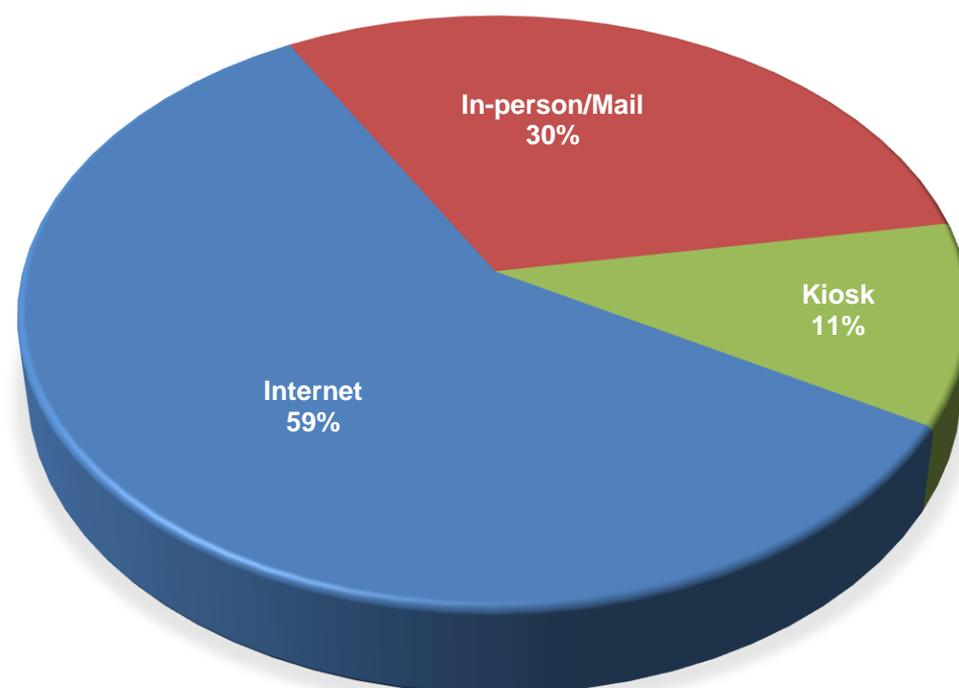
### Utility Billing FTE Schedule

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20
Customer Service Manager	1.0	1.0	1.0	1.0
Senior Utility Billing Clerk	1.0	1.0	1.0	1.0
Service Order Technician	1.0	-	-	-
Utility Billing Clerk	0.5	0.5	0.5	0.5
Admin. Assistant / Records Clerk	-	0.5	0.5	0.5
Receptionist	0.5	-	-	-
	4.0	3.0	3.0	3.0

**Utility Billing Performance Measures**

Performance Benchmark				
Fiscal Year	2016	2017	2018	2019
Goal 1. Departmental Goal: Ensure timely issuance of utility bills				
Number of Late Utility Bills (Target 0%)	0%	0%	0%	0%
Goal 2. Departmental Goal: Automate manual functions by promoting the use of online transactions and bank drafts				
% of Customers Using Bank Draft (Target > PY)	N/A	8%	8%	8%
% of Customers Using E-commerce (Target > PY)	N/A	42%	48%	47%
Goal 2. Departmental Goal: Recover the cost of operating services through water rates and fees				
Cost Recovery (Target 100%)	100%	100%	100%	100%

**Utility Billing Modes of Payment**



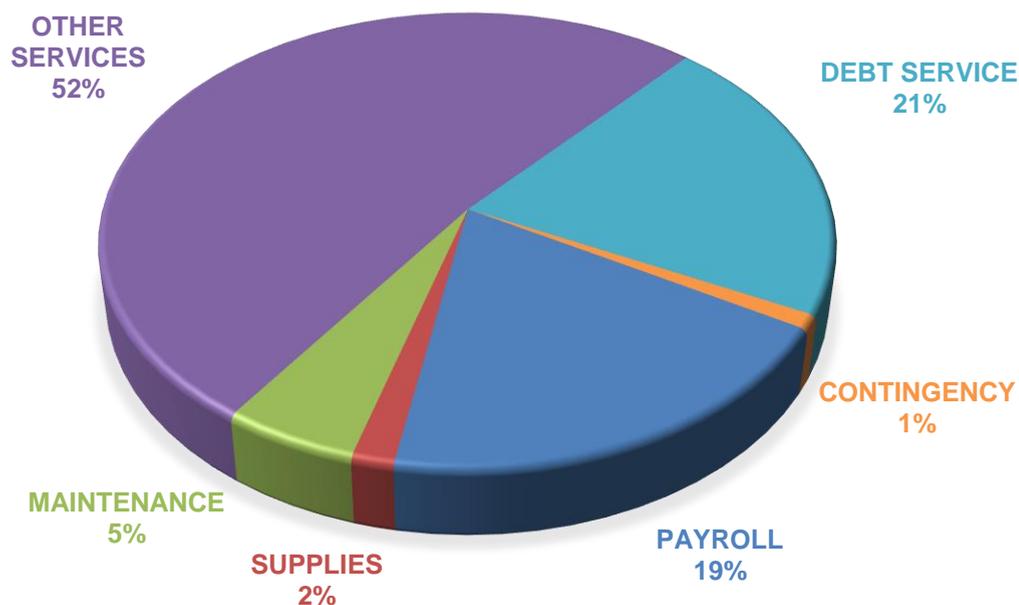
# Utility Fund

## *Debt*

Unlike the General Fund, there is no special fund to account for Utility Fund debt. All Utility Fund debt is accounted for within the Utility Fund. An Enterprise Fund is focused upon the total cost of providing services. With that focus in mind, the Utility Fund includes all costs to provide utility services to our customers, including the cost of long-term debt service.

All debt accounted for in the Utility Fund is supported by the revenues generated from the Utility Fund's operations. While some debt instruments have a tax pledge, utility revenues are generally sufficient to support all Utility Fund debt. In FY 2020, debt service accounts for 21% of the Utility Fund budget. In the department summaries, debt is split between the water and sewer departments and is grouped with "services" for purposes of categorizing expense types. However, Utility Fund debt is highlighted here to illustrate its specific share of the budget.

## Utility Fund Debt Service



### Debt Management Plan

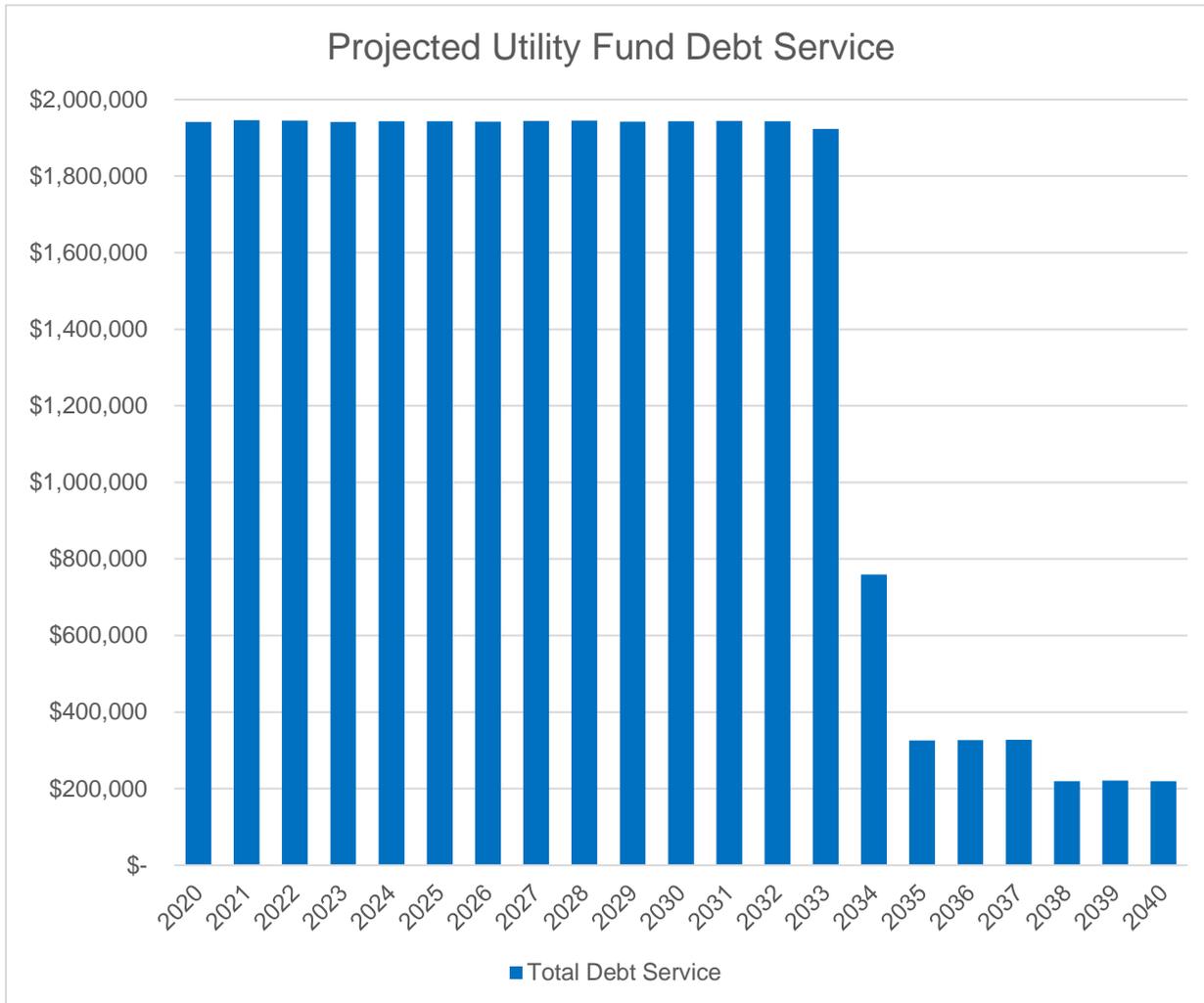
Not unlike the Debt Service Fund, the Utility Fund also faces challenges with its outstanding debt. Currently the Utility Fund holds just under \$21.5 million in outstanding debt. The City has worked closely with our financial advisors, First Southwest, to develop a sound debt management plan for the Utility Fund as well.

In order to appropriately manage Utility Fund debt, the City and First Southwest developed a plan to take advantage of call dates and pursue advance refundings of the City's outstanding Utility Fund debt. During FY 2018, the City was able to refund several obligations. By doing so, the City's outstanding debt is now in line with the financial plan to keep debt service payments at or below \$2 million annually. The City will continue work with its financial advisor and pursue any additional refunding opportunities. The current plan makes very conservative assumptions regarding interest rates and is reviewed and analyzed in conjunction with a utility rate study to evaluate the current water and sewer rates.

The following table outlines the current and future debt payments. The table along with the subsequent chart details the debt payments through 2040.

#### Outstanding Debt Schedule - Utility Fund

Period Ending	Principal	Interest	Interest Reduction & Recovery	Total Debt Service
9/30/2020	1,033,750	803,528	103,742	1,941,020
9/30/2021	1,073,250	769,190	103,742	1,946,182
9/30/2022	1,108,750	732,180	103,742	1,944,672
9/30/2023	1,145,250	692,683	103,742	1,941,675
9/30/2024	1,189,000	650,728	103,742	1,943,470
9/30/2025	1,232,500	606,719	103,742	1,942,961
9/30/2026	1,382,000	560,619	-	1,942,619
9/30/2027	1,438,750	505,140	-	1,943,890
9/30/2028	1,493,750	451,567	-	1,945,317
9/30/2029	1,550,000	392,373	-	1,942,373
9/30/2030	1,608,750	334,300	-	1,943,050
9/30/2031	1,670,000	273,767	-	1,943,767
9/30/2032	1,732,500	210,853	-	1,943,353
9/30/2033	1,777,500	145,842	-	1,923,342
9/30/2034	661,250	98,546	-	759,796
9/30/2035	248,750	77,134	-	325,884
9/30/2036	263,750	62,764	-	326,514
9/30/2037	280,000	47,500	-	327,500
9/30/2038	185,000	34,397	-	219,397
9/30/2039	197,500	23,612	-	221,112
9/30/2040	207,500	12,097	-	219,597
<b>TOTAL</b>	<b>21,479,500</b>	<b>7,485,537</b>	<b>622,451</b>	<b>29,587,488</b>



This was developed by the City of Anna using data provide by our financial advisors, First Southwest, and the assumptions developed jointly. It is for planning and discussion purposes only. Actual results may vary based upon future economic conditions.

The following steps have been developed by the City and First Southwest to address the Utility Fund debt:

1. The City's budgeted rates and charges are sufficient to cover both the contract revenue obligations as well as the general obligations debt issued for water and sewer system improvements.

2. It is the City's current intent to maintain water and sewer system annual debt service at a maximum level of approximately \$2 million per year.

3. Upcoming refundings would have the goal of reducing debt service payments.

THE CITY OF  
**Anna**



# COMPONENT UNITS

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THE CITY OF  
**Anna**

# Component Units

The City of Anna maintains a close relationship with the Anna Economic Development Corporation (EDC) and the Anna Community Development Corporation (CDC). The corporations are sometimes referred to as Type A and Type B corporations (respectively). These corporations are presented in the annual budget as a component unit of the City of Anna.

Each corporation acts under the direction of a seven-member board appointed by the City Council and has their own budget separate and distinct from the City of Anna budget. In addition to being managed by their boards, both the EDC and CDC budgets must be approved by the City Council. As discussed previously in this budget, the total city sales tax rate is 8.25%, 6.5% is allocated to the State of Texas and 2% to local government entities.

Prior to April 2017, the 2% for local governments was allocated 1% to the City of Anna, 0.5% to the EDC and 0.5% to the CDC. State law, however, authorizes cities to hold an election to reallocate the 2% local option sales tax. In November 2016, the City held an election to defund the sales and use tax for the Type A Economic Development

Corporation and to increase the local option sales tax by an additional .25% to 1.25%. Revenue from the additional .25% will be used to fund road and transportation projects. The sales tax reallocation went into effect on April 1, 2017.

The EDC will remain in the budget through FY 2020 to show revenue generated from a lease agreement on a small business incubator operated out of the old post office building which is owned by the EDC. The CDC will rely almost exclusively on sales tax for their revenue. The table below illustrates the revenue sources for the EDC and CDC.

## Community Development Corporation Revenue Summary

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
SALES TAX	\$ 901,247	\$ 898,227	\$ 1,074,727	\$ 1,137,630	26.65%
INTEREST	5,380	2,474	10,609	11,140	350.28%
MISCELLANEOUS	97	-	-	-	0.00%
TRANSFER IN	-	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 906,724</b>	<b>\$ 900,701</b>	<b>\$ 1,085,336</b>	<b>\$ 1,148,770</b>	<b>27.54%</b>

## Economic Development Corporation Revenue Summary

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
SALES TAX	\$ -	\$ -	\$ -	\$ -	0.00%
INTEREST	2,088	660	3,806	3,996	505.45%
RENTAL	21,687	23,952	16,965	10,776	-55.01%
MISCELLANEOUS	39,090	6,000	3,000	3,000	0.00%
<b>TOTAL</b>	<b>\$ 62,865</b>	<b>\$ 30,612</b>	<b>\$ 23,771</b>	<b>\$ 17,772</b>	<b>-41.94%</b>

Type B corporations (CDC) have the ability to perform all the same functions as Type A corporations (EDC), as well as additional projects not authorized for Type A corporations. The CDC will continue to pursue projects that improve the quality of life in Anna through projects ranging from the creation of jobs to investments in park facilities.

Improvements funded through the CDC have specific eligibility requirements that must be met in order to receive funding. Chapter 501 of the Local Government Code govern both Type A and Type B corporations. Additionally, Chapter 504 specifically governs Type A corporations while Chapter 505 specifically governs Type B corporations.

# Community Development Corporation

## *Purpose / Description*

The Anna Community Development Corporation works to expand the City's business tax base and professional workforce through targeted economic development. The Corporation also identifies and funds community facilities and related projects that enhance and improve the quality of life in Anna.

## *FY 2019 Accomplishments*

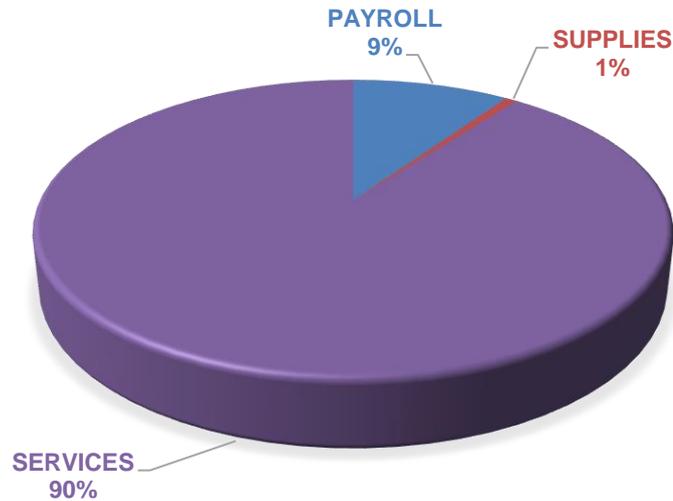
- Supported the Greater Anna Chamber of Commerce and five annual community events
- Hired a new Chief Administrative Officer / Economic Development Director and Economic Development Manager
- Attended ICSC and NTCAR to build relationships with developers, brokers, and retailers interested in locating in Anna
- Implemented Impact Data Source, a software tool to better formulate and evaluate the economic impacts of a project/business locating in Anna
- Implemented Placer AI, a software tool that uses smartphone tracking data to help with business recruitment
- Launched a new online mapping tool that markets available commercial real estate
- Executed agreements for the Medical Campus at 75/455 and the new Holiday Inn Express
- Secured press coverage through the *Dallas Business Journal* and other news outlets

## *FY 2020 Objectives*

### ***Strategic Goal: Growing Anna Economy***

- Build and grow name recognition for the City of Anna through targeted marketing and business recruitment
- Pursue targeted economic development consistent with the City's Strategic Plan
- Host trade show booth at ICSC, NTCAR and other targeted events to promote the Anna brand and build relationships with prospective businesses, developers, and brokers
- Identify opportunities to build the professional workforce in Anna through partnerships with businesses and educational institutions
- Continue to promote community functions that foster civic pride and promote our community identity through partnerships with GACC, Anna ISD, and other community organizations
- Continue to implement targeted marketing efforts
- Continue to promote development of the Business Park to diversify the tax base and attract jobs to the community
- Complete Economic Development Strategic Plan

**FY 2020 Community Development Corporation Budget**



**Community Development Corporation Expenditure Summary**

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
Payroll	\$ 48,718	\$ 89,743	\$ 68,416	\$ 110,039	22.62%
Supplies	1,750	2,400	8,650	7,600	216.67%
Maintenance	-	-	-	-	0.00%
Services	785,552	808,557	812,893	1,031,132	27.53%
Capital Outlay	-	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 836,020</b>	<b>\$ 900,700</b>	<b>\$ 889,959</b>	<b>\$ 1,148,771</b>	<b>27.54%</b>

**Community Development Corporation FTE Schedule**

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20
CDC Chief Administrative Officer	1.0	1.0	1.0	1.0
	1.0	1.0	1.0	1.0

# Economic Development Corporation

## *Purpose / Description*

The Anna Economic Development Corporation works to coordinate efforts to expand the City's business tax base with a focus on creating primary jobs within the City of Anna

## *FY 2019 Accomplishments*

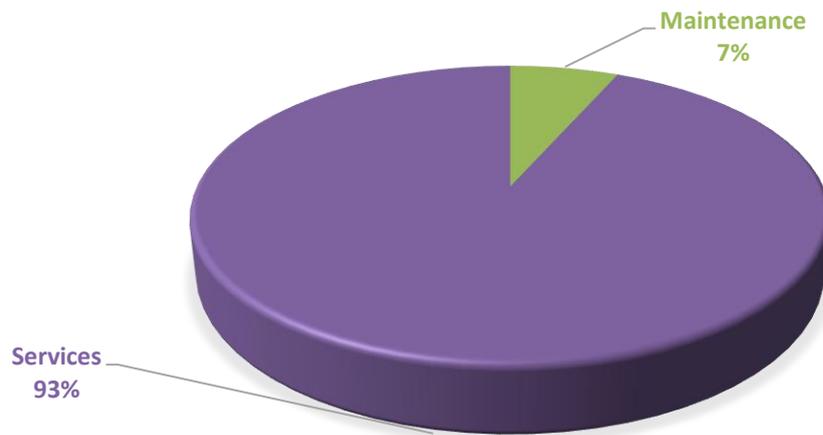
- Secured a listing broker for the Anna Business Park and posted the property on major online commercial real estate databases
- Developed professional marketing materials such as a trade show booth, website, updated aerial maps, brochures, promotional items, community photos, and a video of the Business Park

## *FY 2020 Objectives*

### ***Strategic Goal: Growing Anna Economy***

- Continue to market the City to prospective businesses and developers through trade shows and targeted events and materials
- Continue to promote development of the Business Park to diversify the tax base and attract jobs to the community
- Continue to review options for the Business Park entry sign and road design
- Complete Economic Development Strategic Plan

**FY 2020 Economic Development Corporation Budget**



**Economic Development Corporation Expenditure Summary**

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Budget 2019-20	% Change
Payroll	\$ -	\$ -	\$ -	\$ -	0.00%
Supplies	447	500	500	-	-100.00%
Maintenance	3,082	5,000	5,000	5,000	0.00%
Services	30,122	94,763	92,948	70,730	-25.36%
Capital Improve.	43,382	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 77,033</b>	<b>\$ 100,263</b>	<b>\$ 98,448</b>	<b>\$ 75,730</b>	<b>-24.47%</b>



# **SUPPLEMENTAL INFORMATION**

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THE CITY OF  
**Anna**

**GENERAL FUND**  
**Five Year Forecast**  
*Major Assumptions*

Revenue	FY2020	FY2021	FY2022	FY2023	FY2024
Growth in Property Tax Values	17%	10%	5%	5%	5%
Tax Rate - O & M	0.451540	0.437037	0.452333	0.468165	0.484551
Tax Rate - Debt	0.139748	0.126489	0.120678	0.114961	0.109759
O & M Property Tax Increase Debt Property Tax Increase	-	-	-	-	-
<b>Total Tax Rate</b>	0.591288	0.56352593	0.573011315	0.58312643	0.594310034
Sales Tax Growth	5%	7%	7%	5%	3%
Fund Balance Target (Unassigned)	25%-40%	25%-40%	25%-40%	25%-40%	25%-40%

Expenditures	FY2020	FY2021	FY2022	FY2023	FY2024
Compensation (Other than Police and Fire)	3% Average merit increase	3% Average merit increase	3% Average merit increase	3% Average merit increase	3% Average merit increase
	Market adjustment Increase based on market analysis-Est 5%	Market adjustment Increase based on market analysis-Est 3%	Market adjustment Increase based on market analysis-Est 3%	Market adjustment Increase based on market analysis-Est 2%	Market adjustment Increase based on market analysis-Est 2%
Compensation - Police	STEP Increase & Evaluate STEP plan and adjust for market increases- estimated at 6%	STEP Increase & Evaluate STEP plan and adjust for market increases- estimated at 5%	STEP Increase & Evaluate STEP plan and adjust for market increases- estimated at 5%	STEP Increase & Evaluate STEP plan and adjust for market increases- estimated at 4%	STEP Increase & Evaluate STEP plan and adjust for market increases- estimated at 4%
Compensation - Fire	STEP Increase & Evaluate STEP plan and adjust for market increases- estimated at 6%	STEP Increase & Evaluate STEP plan and adjust for market increases- estimated at 5%	STEP Increase & Evaluate STEP plan and adjust for market increases- estimated at 5%	STEP Increase & Evaluate STEP plan and adjust for market increases- estimated at 4%	STEP Increase & Evaluate STEP plan and adjust for market increases- estimated at 4%
Health Insurance	7%	7%	7%	7%	7%
Vehicle Replacement	Leased through Enterprise Fleet Management-4 vehicles to be replaced + estimating 2 addition-increase approx. \$63k	Leased through Enterprise Fleet Management-4 vehicles to be replaced + estimating 1 addition-increase approx. \$40k	Leased through Enterprise Fleet Management-4 vehicles to be replaced + estimating 1 additon-increase approx. \$40k	Leased through Enterprise Fleet Management-4 vehicles to be replaced + estimating 1 additon-increase approx. \$40k	Leased through Enterprise Fleet Management-4 vehicles to be replaced + estimating 1 additon-increase approx. \$40k

## General Fund *Five Year Forecast*

	FY2019 <i>Estimate</i>	FY2020 <i>Adopted</i>	FY2021 <i>Projected</i>	FY2022 <i>Projected</i>	FY2023 <i>Projected</i>	FY2024 <i>Projected</i>
BEGINNING FUND BALANCE	\$ 4,700,875	\$ 5,290,571	\$ 4,090,571	\$ 4,272,403	\$ 4,519,752	\$ 4,666,292
REVENUES	\$ 9,169,854	\$ 10,234,735	\$ 11,113,321	\$ 11,488,091	\$ 12,270,209	\$ 13,065,774
EXPENDITURES	\$ 8,580,158	\$ 10,234,735	\$ 10,593,518	\$ 11,240,743	\$ 11,623,668	\$ 12,342,487
FUTURE SUPPLEMENTAL EXPENSES/CIP PROJECTS	\$ -	\$ 1,200,000	\$ 337,971	\$ -	\$ 500,000	\$ 500,000
TOTAL EXPENDITURES	\$ 8,580,158	\$ 11,434,735	\$ 10,931,489	\$ 11,240,743	\$ 12,123,668	\$ 12,842,487
INCREASE (DECREASE) TO FB	\$ 589,696	\$ (1,200,000)	\$ 181,832	\$ 247,348	\$ 146,541	\$ 223,287
ENDING FUND BALANCE	\$ 5,290,571	\$ 4,090,571	\$ 4,272,403	\$ 4,519,752	\$ 4,666,292	\$ 4,889,579
COMMITTED FUND BALANCE	\$ 214,405	\$ -	\$ -	\$ -	\$ -	\$ -
UNASSIGNED FUND BALANCE	\$ 5,076,166	\$ 4,090,571	\$ 4,272,403	\$ 4,519,752	\$ 4,666,292	\$ 4,889,579
% OF FUND BALANCE TO EXP	59%	40%	40%	40%	40%	40%

**UTILITY FUND FUND**  
**Five Year Forecast**  
*Major Assumptions*

Revenue	FY2020	FY2021	FY2022	FY2023	FY2024
Increase in Number of Accounts	750	750	500	500	250
Water Sales	Increase in Revenue Based on Number of Estimated New Accounts per Year Above with Current Rates				
Sewer Sales	Increase in Revenue Based on Number of Estimated New Accounts per Year Above with Current Rates				
Solid Waste Fees	3%	3%	3%	3%	3%

Expenditures	FY2020	FY2021	FY2022	FY2023	FY2024
Compensation	Review salaries based on market-estimated at 5%	Review salaries based on market-estimated at 3%	Review salaries based on market-estimated at 3%	Review salaries based on market-estimated at 2%	Review salaries based on market-estimated at 2%
	3% Avg Merit Increase	3% Avg Merit Increase			
Health Insurance	7%	7%	7%	7%	7%
All Other Costs	3%	3%	3%	3%	3%
Vehicle Replacement	Leased through Enterprise Fleet Management-1 vehicles to be replaced - increase approx. \$7k	Leased through Enterprise Fleet Management-1 vehicles to be replaced - increase approx. \$7k	Leased through Enterprise Fleet Management-2 vehicles to be repaced - increase approx. \$13k	Leased through Enterprise Fleet Management-2 vehicles to be repaced - incarease approx. \$15k	Leased through Enterprise Fleet Management- 3 vehicles to be replaced - increase approx. \$20k

## Utility Fund Five Year Forecast

	FY2019 <i>Estimate</i>	FY2020 <i>Adopted</i>	FY2021 <i>Projected</i>	FY2022 <i>Projected</i>	FY2023 <i>Projected</i>	FY2024 <i>Projected</i>
BEGINNING WORKING CAPITAL	\$ 2,389,446	\$ 2,363,940	\$ 2,363,940	\$ 2,704,763	\$ 3,318,830	\$ 3,931,908
WATER REVENUES	\$ 4,883,168	\$ 5,400,284	\$ 5,946,584	\$ 6,310,784	\$ 6,674,984	\$ 6,857,084
SEWER REVENUES	\$ 2,645,909	\$ 2,864,944	\$ 3,355,624	\$ 3,682,744	\$ 4,009,864	\$ 4,173,424
SANITATION REVENUES	\$ 1,028,960	\$ 1,080,407	\$ 1,230,707	\$ 1,330,907	\$ 1,431,107	\$ 1,481,207
INSPECTION FEES	\$ 580,000	\$ 635,000	\$ 750,000	\$ 787,500	\$ 826,875	\$ 868,219
TRANSFER IN	\$ 839,000	\$ -	\$ -	\$ -	\$ -	\$ -
MISCELLANEOUS REVENUE	\$ 79,344	\$ 77,140	\$ 78,683	\$ 80,256	\$ 81,862	\$ 83,499
<b>TOTAL REVENUES</b>	<b>\$ 10,056,381</b>	<b>\$ 10,057,775</b>	<b>\$ 11,361,598</b>	<b>\$ 12,192,191</b>	<b>\$ 13,024,692</b>	<b>\$ 13,463,433</b>
PUBLIC WORK ADMIN EXPENDITURES	\$ 864,311	\$ 961,415	\$ 1,009,486	\$ 1,059,960	\$ 1,112,958	\$ 1,168,606
WATER EXPENDITURES	\$ 3,752,198	\$ 3,889,935	\$ 4,084,432	\$ 4,288,653	\$ 4,503,086	\$ 4,728,240
SEWER EXPENDITURES	\$ 4,031,478	\$ 3,678,981	\$ 3,862,930	\$ 4,056,077	\$ 4,258,880	\$ 4,471,824
SOLID WASTE EXPENDITURES	\$ 945,041	\$ 1,011,681	\$ 1,062,265	\$ 1,115,378	\$ 1,171,147	\$ 1,229,705
UTILITY BILLING EXPENDITURES	\$ 380,856	\$ 415,764	\$ 436,552	\$ 458,380	\$ 481,299	\$ 505,364
CONTINGENCY	\$ 108,003	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
TRANSFER TO GF ADMINISTRATIVE FEE	\$ -	\$ -	\$ 465,110	\$ 499,676	\$ 534,242	\$ 300,000
TRANSFER OUT CAPITAL PROJECTS					\$ 250,000	\$ 500,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 10,081,887</b>	<b>\$ 10,057,775</b>	<b>\$ 11,020,775</b>	<b>\$ 11,578,124</b>	<b>\$ 12,411,613</b>	<b>\$ 13,003,739</b>
INCREASE (DECREASE) TO FUND BALANCE	\$ (25,506)	\$ -	\$ 340,823	\$ 614,067	\$ 613,079	\$ 459,694
ENDING UNRESTRICTED WORKING CAPITAL	\$ 2,363,940	\$ 2,363,940	\$ 2,704,763	\$ 3,318,830	\$ 3,931,908	\$ 4,391,602
% OF FUND BALANCE TO EXPENDITURES	23%	24%	25%	29%	32%	34%



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# CITY OF ANNA

## FY 2020 CAPITAL IMPROVEMENTS PLAN

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*The addition of a permanent structural improvement or the restoration of some aspect of property that will either enhance the property's overall value or increases its useful life.*

*\*All costs presented in the plan are subject to available funding and periodic review and revision, inclusion in the plan is not a guarantee of funding.*

*\*\*All images used to depict a project do not necessarily reflect the actual project and may change based upon need and available products.*

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# Capital Improvements

The Capital Improvements section includes improvements that benefit both the General and Utility Fund. General Fund Capital Improvements are set aside in a dedicated Capital Improvements Fund to account for financial resources to be used for the acquisition and construction of major capital facilities that benefit the General Fund. While most Utility Fund Capital Improvements are accounted for within the Utility Fund, funds that are set aside for future major capital facilities are also accounted for in a separate Capital Improvements Fund. The separation of capital improvements into separate distinct funds is related to governmental accounting.

Capital Improvements are the result of long-term planning that occurs in the Capital Improvements Plan (CIP). Each year projects are updated and projected across a 5-year time horizon and beyond. These projects are given priority based upon a combination of factors including community needs/interests and available funding. Capital projects may be funded with bonds, grants, fund balance, special restricted revenue or other sources of capital including private investment.

## *CIP Impact on Operating Budgets*

When certain types of capital projects are developed and completed, they have ongoing financial impacts upon the City's operating budgets. These impacts can take the form of personnel costs or operating costs such as maintenance, supplies, electricity, fuel, and janitorial services. Typically, capital projects that replace assets do not have an immediate impact on the City's current or future budgets.

## *FY 2019-20 Major CIP Projects*

Major projects in FY 2020 include the following:

- Municipal Complex
- Central Fire Station

- Wastewater East Fork Sewer Line – Project A
- Wastewater East Fork Sewer Line – Project B
- Wastewater Line Rehabilitation
- Wastewater Treatment Optimization
- East Hackberry Reconstruction (SH5 to Slayter Creek)
- Ferguson Road (Taylor to CCOL)
- Rosamond West (Existing terminus to US 75)
- Taylor Blvd (Ferguson to US 75)

There are additional public infrastructure projects that will be completed by private developers and are subject to inspection and acceptance by the City of Anna. These projects are often referred to as contributed capital and typically include water, sewer, street, park improvements and park infrastructure. These projects are typically managed, carried out, and funded by private developers. These projects are not included in the annual budget.

The FY2020 Capital Improvements Plan includes a summary of the 5-year CIP followed by Project Detail sheets for each of the projects. The Project Detail sheets have a description of the project, estimated cost, potential funding sources, and any impact on operating budgets.

<b>CAPITAL IMPROVEMENTS PLAN</b>							
<b>Capital Projects</b>	<b>FY 20</b>	<b>FY 21</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>TBD</b>	<b>Total</b>
<b>BUILDINGS</b>	<b>20,728,339</b>	<b>5,429,527</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,398,000</b>	<b>37,555,866</b>
New Municipal Complex (288)	13,888,700	4,629,567	-	-	-	-	18,518,267
Central Fire Station	6,839,639	759,960	-	-	-	-	7,599,599
Fire Station #2	-	-	-	-	-	3,848,000	3,848,000
New Police Station	-	-	-	-	-	7,550,000	7,550,000
Waste Water Barn Replacement	-	40,000	-	-	-	-	40,000
<b>WATER AND WASTEWATER</b>	<b>11,250,631</b>	<b>500,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>52,525,441</b>	<b>64,276,072</b>
Collin Pump Station Activation	-	-	-	-	-	442,000	442,000
East Hackberry Waterline	-	-	-	-	-	147,807	147,807
Foster Crossing Waterline B (Extension to US 75)	-	-	-	-	-	583,600	583,600
Grayson Pump Station	-	-	-	-	-	8,000,000	8,000,000
Pump Station Flow Meters	-	-	-	-	-	150,000	150,000
Reverse Osmosis Treatment	-	-	-	-	-	31,000,000	31,000,000
Sherley Elevated Storage Tank Rehabilitation	-	-	-	-	-	275,000	275,000
State Hwy 5 Utility Relocations - Project A	-	-	-	-	-	2,039,151	2,039,151
State Hwy 5 Utility Relocations - Project B	-	-	-	-	-	3,614,824	3,614,824
Storage Tank Painting	-	-	-	-	-	35,000	35,000
US 75 Utility Relocation B - FM 455 to GCL	-	-	-	-	-	1,048,059	1,048,059
Water Main Replacement	-	500,000	-	-	-	-	500,000
WWTP Optimization (Multiple Items)	-	-	-	-	-	1,000,000	1,000,000
Wastewater Line Rehabilitation (Based on I&I Study)	900,000	-	-	-	-	-	900,000
I&I Study Project #1 - \$250,000	-	-	-	-	-	250,000	250,000
I&I Study Project #2 - \$960,000	-	-	-	-	-	960,000	960,000
I&I Study Project #3 - \$740,000	-	-	-	-	-	740,000	740,000
I&I Study Project #4 - \$630,000	-	-	-	-	-	630,000	630,000
I&I Study Project #5 - \$1,080,000	-	-	-	-	-	1,080,000	1,080,000
I&I Study Project #6 - \$530,000	-	-	-	-	-	530,000	530,000
WW - EFRSS - Project A (296)	7,753,018	-	-	-	-	-	7,753,018
WW - EFRSS - Project B	2,597,613	-	-	-	-	-	2,597,613
<b>STREET</b>	<b>2,918,298</b>	<b>240,000</b>	<b>255,000</b>	<b>270,000</b>	<b>285,000</b>	<b>44,160,982</b>	<b>48,129,280</b>
Annual Rehab Program (351)	225,000	240,000	255,000	270,000	285,000	-	1,275,000
E. Hackberry Reconstruction (SH 5 to Slayter Creek) (324)	739,165	-	-	-	-	-	739,165
Ferguson Road South (Taylor to CCOL)	300,000	-	-	-	-	19,000,000	19,300,000
Ferguson Road North - (Hackberry to Rosamond)	-	-	-	-	-	6,440,999	6,440,999
Hackberry West - (Ferguson to US 75)	-	-	-	-	-	5,288,496	5,288,496
Leonard Blvd. North	-	-	-	-	-	TBD	-
Leonard Blvd. South	-	-	-	-	-	TBD	-
Mantua Rd./CR 371	-	-	-	-	-	1,943,320	1,943,320
Rosamond West (Existing terminus to US 75) (316)	1,317,633	-	-	-	-	6,588,167	7,905,800
Taylor Blvd. (Ferguson to US 75)	336,500	-	-	-	-	4,900,000	5,236,500
<b>PARKS</b>	<b>55,000</b>	<b>375,000</b>	<b>375,000</b>	<b>375,000</b>	<b>375,000</b>	<b>5,400,000</b>	<b>6,955,000</b>
Athletic Complex	30,000	350,000	350,000	350,000	350,000	5,200,000	6,630,000
Johnson Park Renovation	-	-	-	-	-	200,000	200,000
Replace Splash Pad Playground	25,000	25,000	25,000	25,000	25,000	-	125,000
<b>VEHICLES</b>	<b>-</b>	<b>2,985,000</b>	<b>37,000</b>	<b>300,000</b>	<b>-</b>	<b>1,945,000</b>	<b>5,267,000</b>
FD - Ambulance & EMS	-	550,000	-	300,000	-	325,000	1,175,000
FD - Replace E-901- 2010 E2	-	750,000	-	-	-	-	750,000
FD - Replace E-902- 2002 Freightliner replace with Quint	-	1,600,000	-	-	-	1,500,000	3,100,000
ST - Replace 2015 F-350 Cement Mixer Insert	-	-	-	-	-	30,000	30,000
ST - Replace 2015 Peterbilt 337 Dump Truck	-	-	-	-	-	90,000	90,000
WA - 2000 International 4700 T44E Dump Truck	-	85,000	-	-	-	-	85,000
WW - Replace Bed for leased vehicle w/crane	-	-	37,000	-	-	-	37,000
<b>MACHINERY &amp; EQUIPMENT</b>	<b>64,000</b>	<b>1,132,375</b>	<b>331,000</b>	<b>234,500</b>	<b>348,000</b>	<b>756,000</b>	<b>2,865,875</b>
FD - Eagle Air Cadet SCBA air compressor	-	75,000	-	-	-	-	75,000
FD - Heart Monitor Lifepak 12	-	30,000	30,000	60,000	-	-	120,000
FD - Outdoor Warning Sirens	-	33,500	34,000	34,500	35,000	38,000	175,000
FD - Radio Replacements	-	-	-	26,000	-	32,000	58,000
FD - Rescue Tool Engine 2	-	42,000	-	-	-	36,000	78,000
FD - SCBA's	-	70,000	-	-	80,000	100,000	250,000
FD - Traffic Light Control System	-	64,000	64,000	74,000	102,000	120,000	424,000
FD - Upfit for TFS Brush	-	75,000	-	-	-	-	75,000
PD - MDC Replacement	-	41,274	-	-	-	-	41,274
PK - 2007 Rhino Mower SR15 ID #5301B	-	-	28,000	-	-	-	28,000
PK - 2009 John Deer 5083 Tractor ID#5301	-	-	65,000	-	-	-	65,000
PK - 2010 Toro 5900 6 Gang Mower ID#5402	64,000	-	-	-	-	-	64,000
PK - 2010 Toro Reel Mower 3100D ID#5403	-	-	-	40,000	-	-	40,000
PK - 2015 John Deer Mower Flex Wing Attachment	-	-	35,000	-	-	-	35,000
PK - Replace 2012 Kubota Tractor	-	-	-	-	36,000	-	36,000
PK - Vacuum/verticutter to clean thatch from fields	-	45,000	-	-	-	-	45,000
ST - Replace 2016 Bomag Roller	-	-	-	-	-	55,000	55,000
ST - Replace Gradall Excavator	-	-	-	-	-	375,000	375,000
WA - Vac Trailer	-	-	-	-	95,000	-	95,000
WA - Mini Excavator	-	-	75,000	-	-	-	75,000
WA - Vac/Valve Trailer	-	70,000	-	-	-	-	70,000
WW - Sewer Jet	-	80,000	-	-	-	-	80,000
WW - Vac Truck	-	506,601	-	-	-	-	506,601
<b>TOTAL</b>	<b>35,016,268</b>	<b>10,661,902</b>	<b>998,000</b>	<b>1,179,500</b>	<b>1,008,000</b>	<b>116,185,423</b>	<b>165,049,093</b>

Project	Description	FY20 Budget	Funding Source	Operating Impact
New Municipal Complex	Consistent with the Downtown Revitalization Plan, the City plans to build a new Municipal Complex. The new space will provide a centralized location to interact with all City service except for Public Works.	\$ 13,888,700	2018 Certificates of Obligation	Maintenance staff will need to be added to ensure the building stays clean as well as for minor maintenance repairs. In addition, electricity costs will increase due to the additional square footage. The bond issuance has increased debt service payments.
Central Fire Station	The current fire station, built in 1967 has had several additions and renovations. It has served the community well. However, it is currently not efficient or effective in serving the community for the long term. A new facility incorporating drive through apparatus bays, offices, storage, administrative & training areas, crew quarters and amenities is greatly needed. The facility would be designed to meet the needs of Anna for the next 30+ years and would provide a much greater level of enhanced customer service than the current facility. Additionally, the design would help anchor to future growth along Highway 5.	\$ 6,839,639	2018 Certificates of Obligation	Maintenance staff will need to be added to ensure the building stays clean as well as for minor maintenance repairs. In addition, electricity costs will increase due to the additional square footage. The bond issuance has increased debt service payments.
Wastewater Line Rehabilitation	Replacement of old line based on recommendations from the FY 17 / FY 18 Inflow & Infiltration (I&I) Study and other lines as identified by staff.	\$ 900,000	TBD	Decrease in cost to to treat wastewater in future years.
Wastewater East Fort Regional Sanitary Sewer Project A	East Fork Regional Sanitary Sewer (Hurricane Creek).	\$ 7,753,018	Impact Fees	Decrease in cost to to treat wastewater in future years.
Wastewater East Fort Regional Sanitary Sewer Project B	East Fork Regional Sanitary Sewer (Hurricane Creek).	\$ 2,597,613	Impact Fees	Decrease in cost to to treat wastewater in future years.
Street Rehabilitation Program	Each year the city will reserve \$100,000+ of General Fund revenues to repair streets. The particular street project each year will determined based upon the level of wear found upon city streets.	\$ 225,000	General Fund; 2018 General Obligation Bond	No impact on the operating budget in the short term for the streets resurfaced. In the future normal street maintenance will occur as with any aging street surface. The bond issuance has increased debt service payments.

Project	Description	FY20 Budget	Funding Source	Operating Impact
East Hackberry Reconstruction (SH 5 to Slayter Creek)	Reconstruct Hackberry Lane from Highway 5 to Slayter Creek. Hackberry Lane transitions from a four lane divided road to a narrow two lane road. Project will improve the transition, install curb and gutter, and create turn lanes at Highway 5. As of October, 2016 the road is fully designed. Next steps will be to bid and construct.	\$ 739,165	2018 Certificates of Obligation and Impact Fees	No impact on the operating budget in the short term. In the future normal street maintenance will occur as with any aging street surface. The bond issuance has increased debt service payments.
Ferguson Road South (Taylor to CCOL)	Construct 1.2 miles of roadway connecting Ferguson Parkway between Taylor Blvd. and the Collin County Outer Loop (CCOL). Road is a future 6-lane divided parkway with 120' of right-of-way. Phase 1 would construct 2 concrete curb and gutter lanes and include a 3-lane bridge. We expect funds from the 2018 General Obligation Bond to be allocated to the project for design and ROW acquisition . We are also pursuing grant funding from the North Central Texas Council of Governments (NCTCOG).	\$ 300,000	2018 Certificates of Obligation	No impact on the operating budget in the short term. In the future normal street maintenance will occur as with any aging street surface. The bond issuance has increased debt service payments.
Rosamond West (Existing terminus to US 75)	Design and acquire right-of-way for a new roadway between existing Rosamond Parkway (near SH 5) and FM 2862. Rosamond Boulevard is a future 6-lane divided major collector boulevard with 120' of right-of-way.	\$ 1,317,633	General Fund; 2018 General Obligation Bond	No impact on the operating budget in the short term. In the future normal street maintenance will occur as with any aging street surface. The bond issuance has increased debt service payments.
Taylor Boulevard (Ferguson to US 75)	Reconstruction of 1.1 miles of roadway between US 75 and Ferguson Parkway. Road is a TBD minor collector with 80' of right-of-way.	\$ 336,500	General Fund; 2018 General Obligation Bond	No impact on the operating budget in the short term. In the future normal street maintenance will occur as with any aging street surface. The bond issuance has increased debt service payments.
Athletic Complex	Funding to perform a feasibility study for an Athletic Complex. An Athletic Complex would consist of soccer, baseball, and softball fields as well as other sports. There would be bleachers, benches, restrooms, a concession stand, a pavilion, picnic tables and a playground area. Approximately 90% of the park would be dedicated to active recreational activities and 10% to passive leisure type activities.	\$ 30,000	Park Development Fund	Project is for a feasibility study. If project is completed in the future, two employees would be needed as well as equipment and supplies = \$300,000 per year. Cost recovery is estimated at 60%.

Project	Description	FY20 Budget	Funding Source	Operating Impact
Replace Splash Pad Playground	Proposed improvements to the Splash Pad Playground at Slayter Creek Park include the addition of more play structures, such as additional shower rings, overhead showers, water caves, cannons, small tipping buckets and ground sprays. The addition of LED lights would allow the Splash Pad Playground to be used into the evening hours.	\$ 25,000	Park Development Fund	Reduced maintenance costs from installation of new equipment. Increased electricity costs from addition of lights.
Toro 11 foot Mower	Replace Toro 5900 (16-foot) with an 11-foot mower	\$ 64,000	Park Development Fund	An 11 foot mower will save over \$30,000 compared to replacing with a 16-foot mower. Reduced maintenance costs from having new equipment.

THE CITY OF  
**Anna**



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# BUILDINGS

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*A relatively permanent enclosed construction over a plot of land, having a roof and usually windows and often more than one level, used for any of a wide variety of activities.*

## City of Anna - Capital Projects Detail Sheet

Budget Year (s) FY 20 - FY 21	Project Name City Hall	Department Admin
Total Project Cost	\$ 18,518,267	FY 20 Budget \$ 13,888,700

Project Description  
Consistent with the Downtown Revitalization Plan, the City plans to build a new Municipal Complex. The new space will provide a centralized location to interact with all City service except for Public Works.



Regulatory or Legal Mandates  
ADA requirements, competitive bids

Operational Necessity/Justification  
With current and future growth projections for the city and the region, we are planning for future needs. We have outgrown our facilities and are in need of updated and permanent accommodations.

City Sources of Funding  
2018 Certificates of Obligation; Modest amounts of fund balance if available and approved

Impact to Operating Budget  
Maintenance staff will need to be added to ensure the building stays clean as well as for minor maintenance repairs. In addition, electricity costs will increase due to the additional square footage. The bond issuance has increased debt service payments.

Non-City Sources of Funding  
N/A

### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	13,888,700	4,629,567	-	-	-	-	18,518,267
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	<b>13,888,700</b>	<b>4,629,567</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,518,267</b>

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
FY 20 - FY 21	Central Fire Station	Fire
Total Project Cost	\$ 7,599,599	FY 20 Budget \$ 6,839,639

Project Description

The current fire station, built in 1967 has had several additions and renovations. It has served the community well. However, it is currently not efficient or effective in serving the community for the long term. A new facility incorporating drive through apparatus bays, offices, storage, administrative & training areas, crew quarters and amenities is greatly needed. The facility would be designed to meet the needs of Anna for the next 30+ years and would provide a much greater level of enhanced customer service than the current facility. Additionally, the design would help anchor to future growth along highway 5.



Regulatory or Legal Mandates

N/A

Operational Necessity/Justification

The current fire station is somewhat limited in its ability to support the growing community for effective and efficient operations of the Fire Department.

City Sources of Funding

2018 Certificates of Obligation; Modest amounts of fund balance if available and approved

Non-City Sources of Funding

There may be some opportunity for limited grant funding assistance, but it is not anticipated that this would provide full funding for this project.

Impact to Operating Budget

Maintenance staff will need to be added to ensure the building stays clean as well as for minor maintenance repairs. In addition, electricity costs will increase due to the additional square footage. The bond issuance has increased debt service payments.

### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	6,839,639	759,960	-	-	-	-	7,599,599
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	6,839,639	759,960	-	-	-	-	7,599,599

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
TBD	Fire Station #2	Fire
Total Project Cost	\$ 3,848,000	FY 20 Budget
		\$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>As the City of Anna grows and population densities, subdivisions and commercial development increase so does the need to provide timely service to those portions of our community that exceed benchmark response times. A second station will facilitate efficient and effective response to areas that may be underserved.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>To maintain effective response capabilities in new growth areas of the city.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Future bond issue</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>Maintenance staff will need to be added to ensure the building stays clean as well as for minor maintenance repairs. In addition, electricity costs will increase due to the additional square footage.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	14,000	14,000
Design Costs	-	-	-	-	-	262,000	262,000
Const. Costs	-	-	-	-	-	3,254,000	3,254,000
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	136,000	136,000
Engineering	-	-	-	-	-	33,000	33,000
Other Prof. Fees	-	-	-	-	-	38,000	38,000
Contingencies	-	-	-	-	-	111,000	111,000
Total	-	-	-	-	-	3,848,000	3,848,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
TBD	New Police Station	Police
Total Project Cost	\$ 7,550,000	FY 20 Budget \$ -

Project Description

As identified in our space needs assessment conducted in FY 14, the City will need to build a new Police Station to accommodate the current and expected growth.



Regulatory or Legal Mandates

ADA requirements, competitive bids

Operational Necessity/Justification

With current and future growth projections for the City and the region, we are planning for future needs. When the new City Hall is complete it will free up some space; however, a new facility will ultimately be necessary.

City Sources of Funding

Future bond issue

Non-City Sources of Funding

N/A

Impact to Operating Budget

Maintenance staff will need to be added to ensure the building stays clean as well as for minor maintenance repairs. In addition, electricity costs will increase due to the additional square footage.

### Project Budget

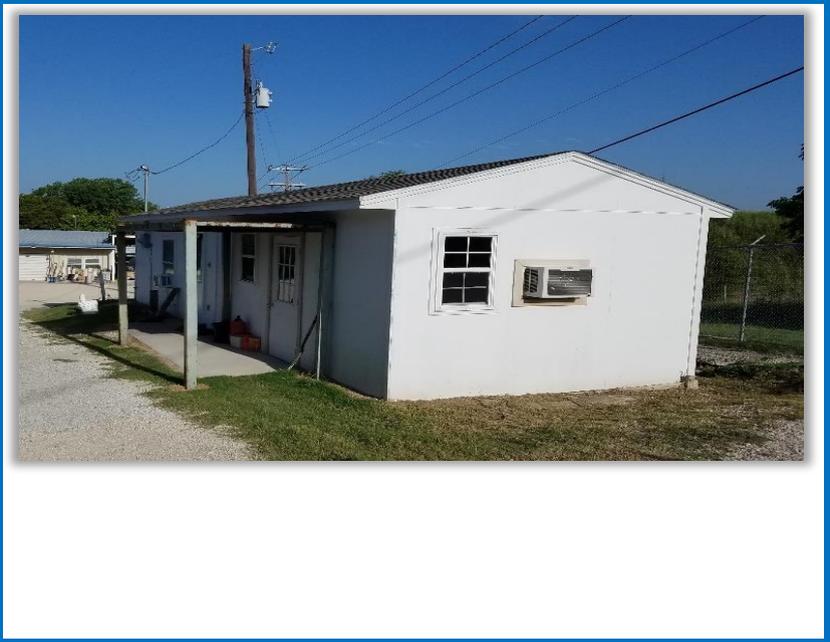
	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	23,000	23,000
Design Costs	-	-	-	-	-	529,000	529,000
Const. Costs	-	-	-	-	-	6,173,480	6,173,480
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	427,000	427,000
Engineering	-	-	-	-	-	63,000	63,000
Other Prof. Fees	-	-	-	-	-	114,000	114,000
Contingencies	-	-	-	-	-	220,520	220,520
Total	-	-	-	-	-	7,550,000	7,550,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
FY 21	WWTP Lab Remodel	Sewer
Total Project Cost	\$ 40,000	FY 20 Budget \$ -

Project Description

Remodel the lab at the WWTP plant that supports plant operations and reporting. The remodel would include updating the office space and furniture for the WWTP personnel.



Regulatory or Legal Mandates

N/A

Operational Necessity/Justification

Lab is dated and in need of repairs and improvements to improve working conditions and operations.

City Sources of Funding

Utility Fund

Non-City Sources of Funding

N/A

Impact to Operating Budget

Utility Fund expense; maintenance staff will need to be added to ensure the building stays clean and well maintained, but repair costs will initially be reduced immediately after remodel.

### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	40,000	-	-	-	-	40,000
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	40,000	-	-	-	-	40,000



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# WATER AND SEWER

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*A transparent, odorless, tasteless liquid; compound of hydrogen & oxygen; and liquid and solid waste carried off in sewers or drains.*

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department	
TBD	Collin Pump Station Activation	Water	
Total Project Cost	\$ 442,000	FY 20 Budget	\$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>With the well and surface water blending projects complete, the next step is to activate the Collin Pump Station. Collin Pump Station is a surface water take point. The Foster Crossing Water Line along with the activation of this pump station will allow surface water to be pumped into newer sections of the system reducing potential water quality issues that could be caused by introducing unblended surface water in the older section of town.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>This project is necessary in order to accommodate TBD growth, activate an existing unused asset, and provide for redundancy within the water system.</p>
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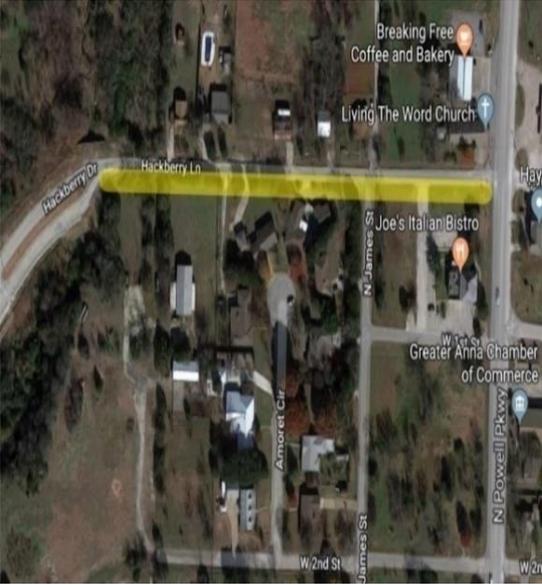
<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Impact fee funds; 2014 Bond</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>Electricity costs will increase due to the additional pump station.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	328,131	328,131
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	72,090	72,090
Other Prof. Fees	-	-	-	-	-	9,011	9,011
Contingencies	-	-	-	-	-	32,768	32,768
Total	-	-	-	-	-	442,000	442,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department	
TBD	E. Hackberry Water Line	Water	
Total Project Cost	\$ 147,807	FY 20 Budget	\$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>Relocation of 1,050 linear feet of 8" water line along Hackberry Dr. between Slayter Creek and SH 5 to make room for the ultimate 4-lane pavement section.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Hackberry Rd. can be improved per the Phase 1 pavement plan without relocating this water line; however, the road project cannot proceed to Phase 2 without relocating the water line.</p>
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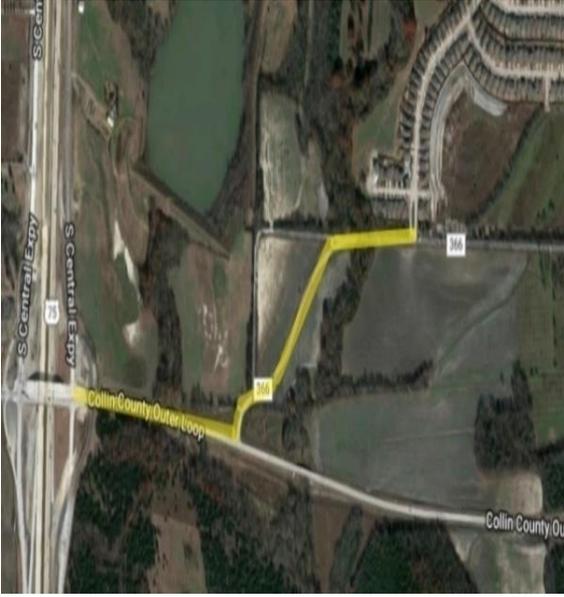
<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>To be determined.</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; to be determined.</p>
<p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	

### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	4,029	4,029
Testing Services	-	-	-	-	-	2,819	2,819
Design Costs	-	-	-	-	-	28,192	28,192
Const. Costs	-	-	-	-	-	112,767	112,767
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	-	-	-	-	147,807	147,807

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department	
TBD	Foster Crossing Waterline B	Water	
Total Project Cost	\$ 583,600	FY 20 Budget	\$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>Installation of an additional 2,792 linear feet of twelve-inch water line generally along Foster Crossing between the Pecan Grove Subdivision and US 75.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>This project would extend the Foster Crossing Water Line to US 75 from Pecan Grove. The line would serve development and enable the City to fully utilize the Collin Pump Station located near the Collin County Outer Loop.</p>
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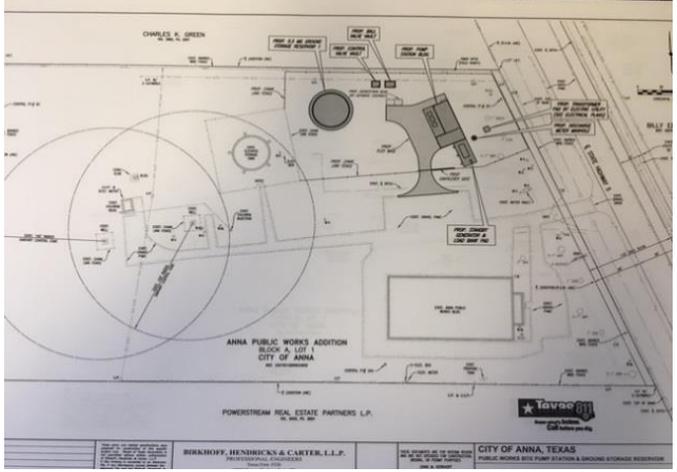
<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Impact Fees</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; to be determined.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	42,350	42,350
Testing Services	-	-	-	-	-	11,519	11,519
Design Costs	-	-	-	-	-	69,000	69,000
Const. Costs	-	-	-	-	-	460,731	460,731
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	-	-	-	-	583,600	583,600

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
TBD	Grayson Pump Station	Water
Total Project Cost	\$ 8,000,000	FY 20 Budget \$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>Installation of pump station, pumps, back-up generator, and all piping and appurtenances. Construction of a 500,000 gallon ground storage reservoir.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>TCEQ requirement for pumping and storage capacity.</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>While the Foster Crossing Water Line and Collin Pump Station activation will provide capacity for the short term, the Grayson Pump Station will need to be constructed in order to meet projected demand. The design is complete, but the layout may be modified due to the acquisition of the adjacent property.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Impact Fees; Future bond issue</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; electricity costs will increase due to the additional pump station; other costs to be determined.</p>
<p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	

### Project Budget

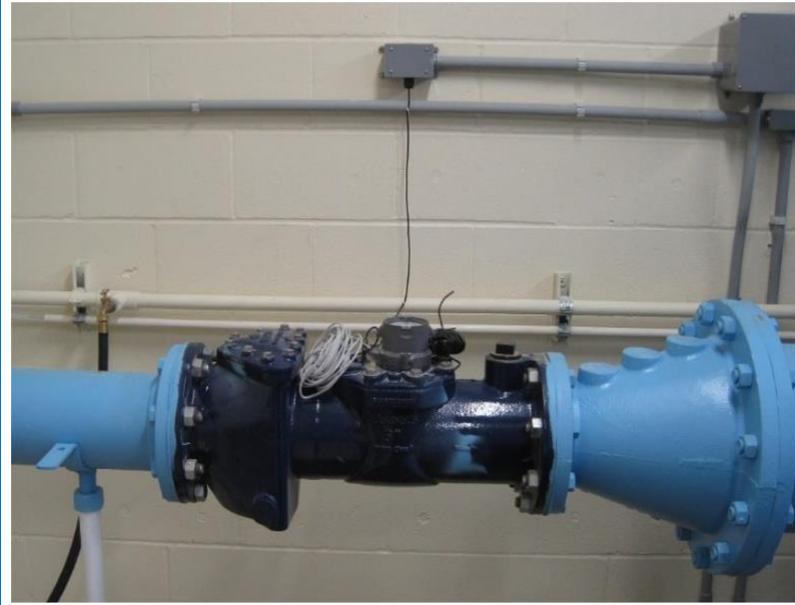
	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	15,000	15,000
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	7,935,000	7,935,000
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	50,000	50,000
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	8,000,000	8,000,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department	
TBD	Pump Station Flow Meters	Water	
Total Project Cost	\$ 150,000	FY 20 Budget	\$ -

Project Description

This project is to install flow meters on the discharge side of each pump station. Currently we are operating these pumps with the assumption that our pump curves are accurate. The system water model is based on these curves. Adding these flow meters would allow for more accurate information when modeling the system and for reporting usages for growth and projections. These meters would also allow us to monitor pump output, which would lead to better preventative maintenance and repair and replacement planning. 5 Meters are needed at a cost of \$30,000 each.



Regulatory or Legal Mandates

Although not required, the meters would help with optimizing treatment and disinfection process.

Operational Necessity/Justification

The flow meter would allow for us to monitor pump efficiency. We would be able to monitor flow to give us a better idea of usage. This monitoring would help optimize treatment and disinfection.

City Sources of Funding

Utility Fund

Non-City Sources of Funding

N/A

Impact to Operating Budget

No operational impact in FY2020; Utility Fund expense; monitoring pump output will lead to reduced maintenance and repair costs; other costs to be determined.

### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	100,000	100,000
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	50,000	50,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	-	-	-	-	150,000	150,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
TBD	Reverse Osmosis Treatment	Wastewater
Total Project Cost	\$ 31,000,000	FY 20 Budget
		\$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>This treatment system would be a packaged system installed at each well site to remove any possible regulated contaminants from the source water. Each well would come with a different cost based on size of the well. This project is not a recommendation by staff, but it is available as an option to reduce fluoride and help with water taste.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>None yet. As the USEPA regulates more contaminants, this may be a necessity in the future.</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>This system would remove all minerals, metals and other contaminants from our groundwater sources. This would ensure TCEQ and EPA compliance on current regulated contaminants.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Utility Fund</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; Utility Fund expense; to be determined.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	28,000,000	28,000,000
Engineering	-	-	-	-	-	3,000,000	3,000,000
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	-	-	-	-	31,000,000	31,000,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department	
TBD	Sherley Elevated Storage Tank	Water	
Total Project Cost	\$ 275,000	FY 20 Budget	\$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>Restoration of the Sherley Elevated Storage Tank including any potential metal work, potential lead mitigation, sandblasting, prime coat and repaint. This tank, while not in service, reflects on our water system. If it is to be retained, it should be restored.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>The tank is a historic landmark, is located in our historic district, stands near a historic church and should be preserved. Tanks of this type were common in the 1920's, and this tank is from that era.</p>
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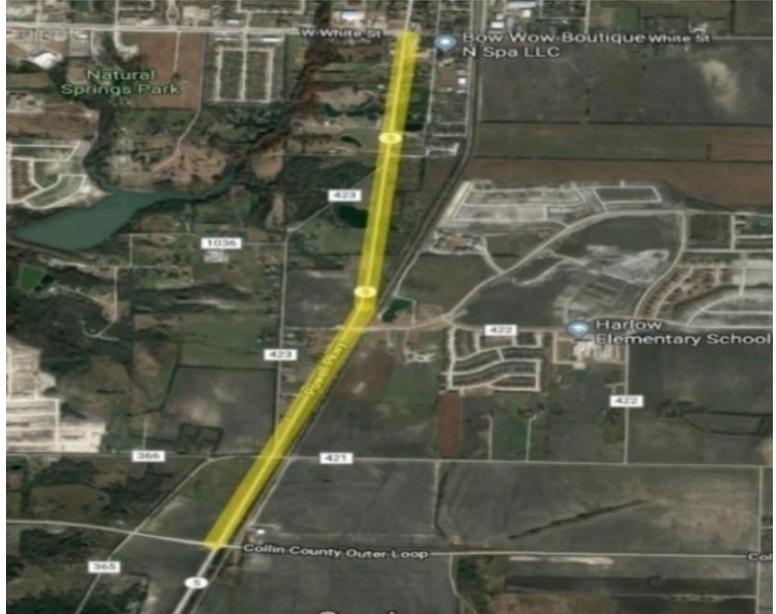
<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>To be determined.</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>Possible grant funding from the Texas Historical Commission. We need to apply to have the tank included in the National Register of Historic Places in order to qualify for a Certified Local Government Grant. Grant funding is available for developing a preservation</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; to be determined.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	275,000	275,000
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	275,000	275,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department	
TBD	SH 5 Utility Relocation - A	Water	
Total Project Cost	\$ 2,039,151	FY 20 Budget	\$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>TxDOT plans to start reconstruction of SH 5 in April of 2021. This means that we need to begin our utility relocation for PROJECT A no later than October 2019 with completion by January 2021. There has been discussion regarding phasing the project so that the costs for relocation are incremental. TxDOT has agreed to phase the project.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>TxDOT requires that the City's water and sewer infrastructure be relocated out of their acquired right-of-way.</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Water and wastewater lines must be relocated in order for the reconstruction of SH 5 to be completed.</p>
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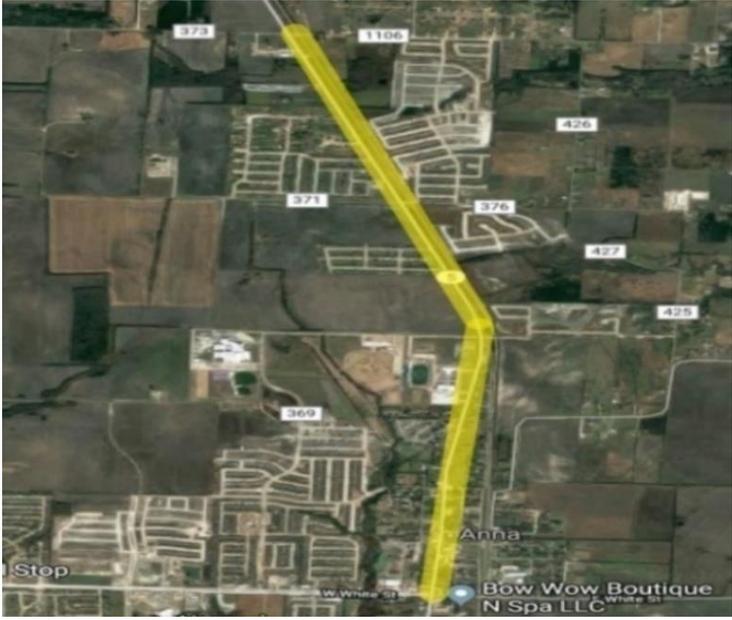
<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Impact fees</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>Collin County and TxDOT; State Infrastructure Bank (SIB) Loan</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; to be determined.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	117,930	117,930
Testing Services	-	-	-	-	-	39,276	39,276
Design Costs	-	-	-	-	-	310,915	310,915
Const. Costs	-	-	-	-	-	1,571,030	1,571,030
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	2,039,151	2,039,151

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department	
TBD	SH 5 Utility Relocation - B	Water	
Total Project Cost	\$ 3,614,824	FY 20 Budget	\$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>TxDOT plans to start reconstruction of SH 5 in April of 2021. We anticipate we will need to begin our utility relocation for PROJECT B no later than October 2020 with completion by January 2022. There has been discussion regarding phasing the project so that the costs for relocation are incremental. TxDOT has agreed to phase the project.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>TxDOT requires that the City's water and sewer infrastructure be relocated out of their acquired right-of-way.</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Water and wastewater lines must be relocated in order for the reconstruction of SH 5 to be completed.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Impact fees</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>Collin County and TxDOT; State Infrastructure Bank (SIB) Loan</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; to be determined.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	205,525	205,525
Testing Services	-	-	-	-	-	73,716	73,716
Design Costs	-	-	-	-	-	386,945	386,945
Const. Costs	-	-	-	-	-	2,948,638	2,948,638
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	-	-	-	-	3,614,824	3,614,824

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department					
TBD	Storage Tank Logo Painting	Water					
Total Project Cost	\$ 35,000	FY 20 Budget					
		\$ -					
<p style="text-align: center;"><u>Project Description</u></p> <p>Add the City logo to Powell Ground Storage Tank, West Crossing Elevated Storage Tank and South Grayson Elevated Storage Tank. Because the new logo is on the Hackberry tank, we would like to make the other tanks in town look the same.</p>							
<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>		<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>To improve the aesthetic of City facilities.</p>					
<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Utility Fund</p>		<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; Utility Fund expense; to be determined.</p>					
<p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>							
<b>Project Budget</b>							
	<b>FY 20</b>	<b>FY 21</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>TBD</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	35,000	35,000
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	35,000	35,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department	
TBD	US 75 Utility Relocation - B	Water	
Total Project Cost	\$ 1,048,059	FY 20 Budget	\$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>Relocation of water and sewer lines in conflict with improvements to US 75 between FM 455 and the Grayson County Line.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>TxDOT</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Water and wastewater lines must be relocated in order for the reconstruction of US 75 up to the Grayson County line to be completed.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Impact Fees</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>TxDOT State Infrastructure Bank (SIB Loan); Project is partially reimbursable.</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; to be determined.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	60,313	60,313
Testing Services	-	-	-	-	-	21,183	21,183
Design Costs	-	-	-	-	-	71,230	71,230
Const. Costs	-	-	-	-	-	736,794	736,794
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	48,020	48,020
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	110,519	110,519
Total	-	-	-	-	-	1,048,059	1,048,059

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department	
FY 21	Water Main Replacement	Water	
Total Project Cost	\$ 500,000	FY 20 Budget	\$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>This project would be used to replace aging water lines. The focus would be on are the smaller water mains that are undersized for their service expectancy. We have multiple main lines that are 4" and below that are overworked due to the amount of connections that are currently tapped into them. This project would also be to replace some of lines that have been repaired multiple times.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>There are TCEQ regulations about the number of connections on certain size mains. We have a few of these lines that will need replacement soon.</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Replacing some of these lines will reduce the time spent on repairs and customer concerns about water pressure and/or outages.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Utility Fund</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; Utility Fund expense; proper sizing of water mains and replacement of water lines will lead to reduced maintenance and repair costs; other costs to be determined.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	500,000	-	-	-	-	500,000
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	500,000	-	-	-	-	500,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
TBD	Wastewater Treatment Plant Optimization	Streets
Total Project Cost	\$ 1,000,000	FY 20 Budget \$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>The additions are needed to optimize the operation of the wastewater treatment plant. Aeration blowers and air lines = \$75,000, Reskin belt press building = \$40,000, Additional actuator valves = \$40,000, Solids drying bed = \$75,000, UV room air conditioning and insulation = \$10,000, bar screen = \$170,000, and equipment barn = \$50,000. The bar screen and press are in bad shape, and we have no back up screen. The press is also undersized and cannot handle the solids load we are receiving at the plant.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>All of the proposed equipment would aid in preventing violations of the National Pollutant Discharge Elimination System (NPDES) by preventing possible equipment failures and prolonging equipment life. The step screen is the first part of the treatment process. Proper operation of the step screen is required by TCEQ, EPA and NPDES. The ability to screen out and remove material at this stage in the treatment process directly affects the effluent quality.</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Currently staff needs to respond to multiple alarms caused by the aging equipment, usually after hours or during inclement weather.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>To be determined.</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; plant optimization will lead to reduced emergency overtime, maintenance and repair costs; other costs to be determined.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	1,000,000	1,000,000
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	1,000,000	1,000,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department	
FY 20	Wastewater Line Rehabilitation	Sewer	
Total Project Cost	\$ 900,000	FY 20 Budget	\$ 900,000

<p style="text-align: center;"><u>Project Description</u></p> <p>Replacement of old sewer line based on recommendations from the FY 17 / FY 18 Inflow &amp; Infiltration (I&amp;I) Study and other lines as identified by staff.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>Old sewer lines may allow storm water to infiltrate into the collection system causing regulatory violations due to bypassing at the plant or sanitary sewer overflows.</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Based on recommendations from the FY 17 / FY 18 Inflow &amp; Infiltration (I&amp;I) Study.</p>
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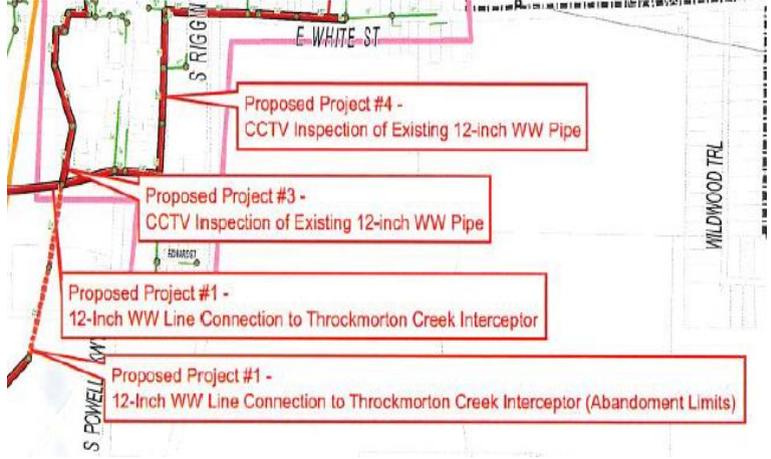
<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>To be determined.</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>Decrease in cost to treat wastewater in future years.</p>
<p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	

### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	900,000	-	-	-	-	-	900,000
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	900,000	-	-	-	-	-	900,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
TBD	I&I Project #1	Wastewater
Total Project Cost	\$ 250,000	FY 20 Budget \$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>The Inflow &amp; Infiltration (I&amp;I) Study has identified this section to be a source of I&amp;I. The cost included mobilization, CCTV, 12" wastewater main replacement, manhole replacement, bypass pumping, erosion control and trench safety.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>Failure to combat I&amp;I problems will lead to violations of the National Pollutant Discharge Elimination System (NPDES) permit violations and other TCEQ and EPA violations.</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>High levels of I&amp;I can cause hydraulic overloading of the wastewater treatment plant resulting in NPDES permit violations. Excessive I&amp;I can also call sanitary sewer overflows (SSO) and surcharging of the collections system, causing sewer backups. Consistent completion of these types of projects will result in maintained regulator compliance and also save thousands of dollars during times we experience heavy rains.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Utility Fund</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; Utility Fund expense; decrease in cost to treat wastewater in future years especially during large rain events.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	250,000	250,000
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	-	-	-	-	250,000	250,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
TBD	I&I Project #2	Wastewater
Total Project Cost	\$ 960,000	FY 20 Budget
		\$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>The Inflow &amp; Infiltration (I&amp;I) Study has identified this section to be a source of I&amp;I. The cost included mobilization, CCTV, 12" wastewater main replacement, manhole replacement, bypass pumping, erosion control and trench safety.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>Failure to combat I&amp;I problems will lead to violations of the National Pollutant Discharge Elimination System (NPDES) permit violations and other TCEQ and EPA violations.</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>High levels of I&amp;I can cause hydraulic overloading of the wastewater treatment plant resulting in NPDES permit violations. Excessive I&amp;I can also call sanitary sewer overflows (SSO) and surcharging of the collections system, causing sewer backups. Consistent completion of these types of projects will result in maintained regulator compliance and also save thousands of dollars during times we experience heavy rains.</p>
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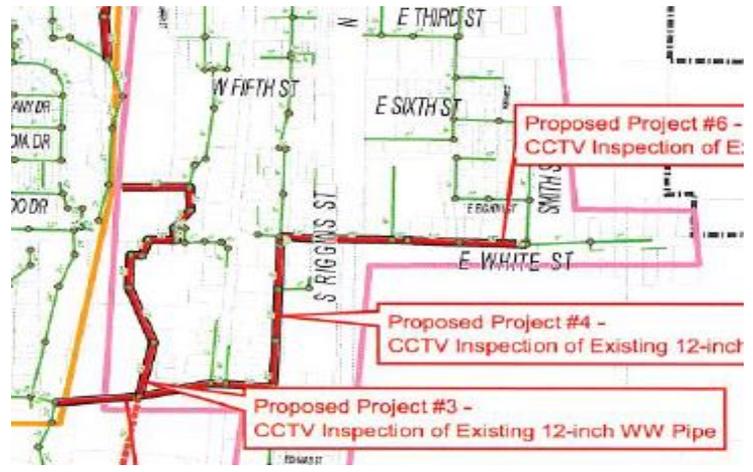
<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Utility Fund</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; Utility Fund expense; decrease in cost to treat wastewater in future years especially during large rain events.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	960,000	960,000
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	-	-	-	-	960,000	960,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department	
TBD	I&I Project #3	Wastewater	
Total Project Cost	\$ 740,000	FY 20 Budget	\$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>The Inflow &amp; Infiltration (I&amp;I) Study has identified this section to be a source of I&amp;I. The cost included mobilization, CCTV, 12" wastewater main replacement, manhole replacement, bypass pumping, erosion control and trench safety.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>Failure to combat I&amp;I problems will lead to violations of the National Pollutant Discharge Elimination System (NPDES) permit violations and other TCEQ and EPA violations.</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>High levels of I&amp;I can cause hydraulic overloading of the wastewater treatment plant resulting in NPDES permit violations. Excessive I&amp;I can also call sanitary sewer overflows (SSO) and surcharging of the collections system, causing sewer backups. Consistent completion of these types of projects will result in maintained regulator compliance and also save thousands of dollars during times we experience heavy rains.</p>
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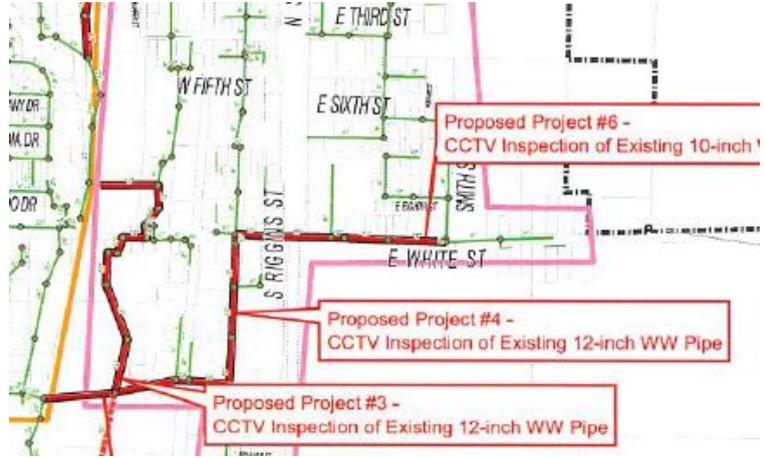
<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Utility Fund</p>  <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; Utility Fund expense; decrease in cost to treat wastewater in future years especially during large rain events.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	740,000	740,000
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	740,000	740,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
TBD	I&I Project #4	Wastewater
Total Project Cost	\$ 630,000	FY 20 Budget \$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>The Inflow &amp; Infiltration (I&amp;I) Study has identified this section to be a source of I&amp;I. The cost included mobilization, CCTV, 12" wastewater main replacement, manhole replacement, bypass pumping, erosion control and trench safety.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>Failure to combat I&amp;I problems will lead to violations of the National Pollutant Discharge Elimination System (NPDES) permit violations and other TCEQ and EPA violations.</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>High levels of I&amp;I can cause hydraulic overloading of the wastewater treatment plant resulting in NPDES permit violations. Excessive I&amp;I can also call sanitary sewer overflows (SSO) and surcharging of the collections system, causing sewer backups. Consistent completion of these types of projects will result in maintained regulator compliance and also save thousands of dollars during times we experience heavy rains.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Utility Fund</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; Utility Fund expense; decrease in cost to treat wastewater in future years especially during large rain events.</p>
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### Project Budget

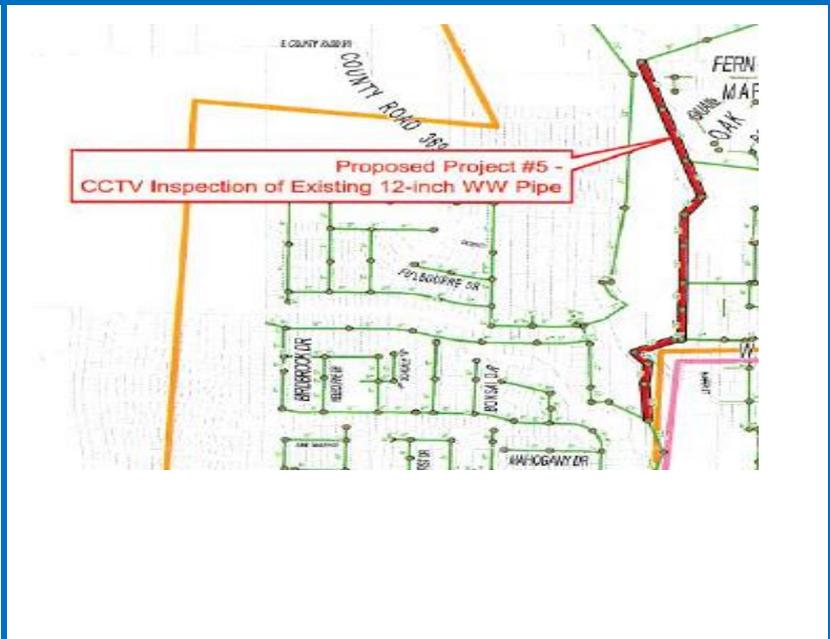
	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	630,000	630,000
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	-	-	-	-	630,000	630,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
TBD	I&I Project #5	Wastewater
Total Project Cost	\$ 1,080,000	FY 20 Budget \$ -

Project Description

The Inflow & Infiltration (I&I) Study has identified this section to be a source of I&I. The cost included mobilization, CCTV, 12" wastewater main replacement, manhole replacement, bypass pumping, erosion control and trench safety.



Regulatory or Legal Mandates

Failure to combat I&I problems will lead to violations of the National Pollutant Discharge Elimination System (NPDES) permit violations and other TCEQ and EPA violations.

Operational Necessity/Justification

High levels of I&I can cause hydraulic overloading of the wastewater treatment plant resulting in NPDES permit violations. Excessive I&I can also call sanitary sewer overflows (SSO) and surcharging of the collections system, causing sewer backups. Consistent completion of these types of projects will result in maintained regulator compliance and also save thousands of dollars during times we experience heavy rains.

City Sources of Funding

Utility Fund

Non-City Sources of Funding

N/A

Impact to Operating Budget

No operational impact in FY2020; Utility Fund expense; decrease in cost to treat wastewater in future years especially during large rain events.

### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	1,080,000	1,080,000
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	1,080,000	1,080,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
TBD	I&I Project #6	Wastewater
Total Project Cost	\$ 530,000	FY 20 Budget \$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>The Inflow &amp; Infiltration (I&amp;I) Study has identified this section to be a source of I&amp;I. The cost included mobilization, CCTV, 12" wastewater main replacement, manhole replacement, bypass pumping, erosion control and trench safety.</p>	
--	---

<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>Failure to combat I&amp;I problems will lead to violations of the National Pollutant Discharge Elimination System (NPDES) permit violations and other TCEQ and EPA violations.</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>High levels of I&amp;I can cause hydraulic overloading of the wastewater treatment plant resulting in NPDES permit violations. Excessive I&amp;I can also call sanitary sewer overflows (SSO) and surcharging of the collections system, causing sewer backups. Consistent completion of these types of projects will result in maintained regulator compliance and also save thousands of dollars during times we experience heavy rains.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Utility Fund</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; Utility Fund expense; decrease in cost to treat wastewater in future years especially during large rain events.</p>
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### Project Budget

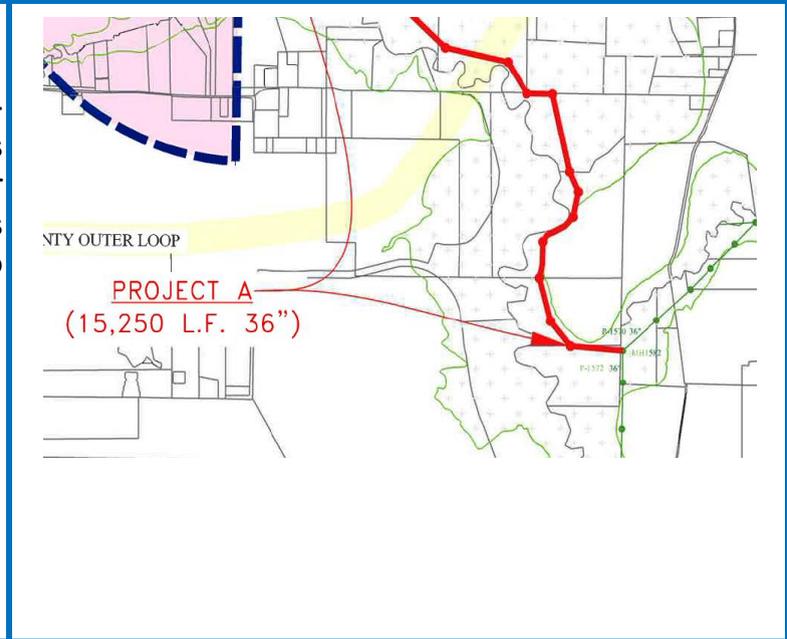
	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	530,000	530,000
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	530,000	530,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s) FY 20	Project Name EFRSS - Project A	Department Sewer
Total Project Cost	\$ 7,753,018	FY 20 Budget
		\$ 7,753,018

Project Description

East Fork Regional Sanitary Sewer (Hurricane Creek) - 48,000 linear feet of sanitary sewer improvements across multiple phases which are required to provide City sewer to development projects west of US 75. Task A includes a 36" trunk sewer from existing Throckmorton Sewer up to convergence of East Fork And Hurricane Creek.



Regulatory or Legal Mandates

N/A

Operational Necessity/Justification

Regional sewer needed to develop the West side of US 75; Project is included in the City's Wastewater Collection System Master Plan and is a critical component to the long-term growth of the community.

City Sources of Funding

Impact Fees

Non-City Sources of Funding

N/A

Impact to Operating Budget

Decrease in cost to treat wastewater in future years.

### Project Budget

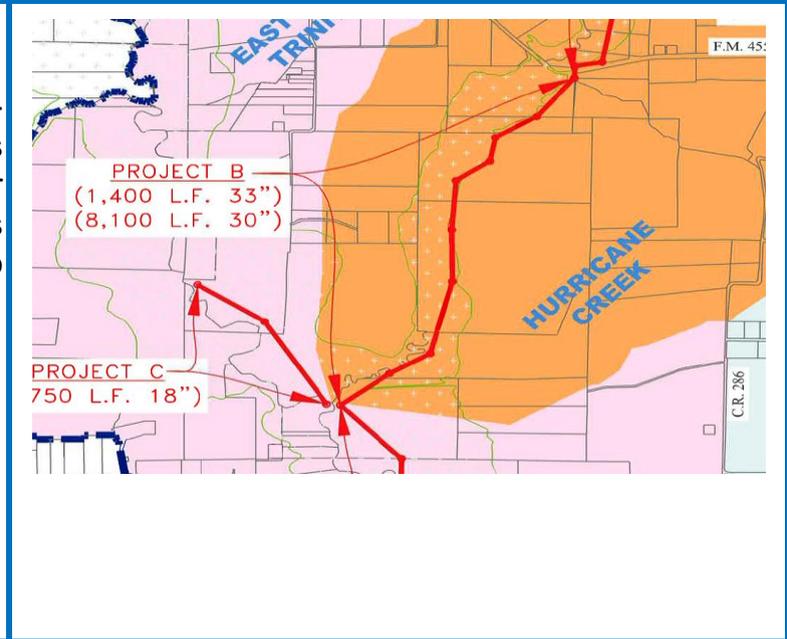
	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	750,000	-	-	-	-	-	750,000
Testing Services	244,195	-	-	-	-	-	244,195
Design Costs	-	-	-	-	-	-	-
Const. Costs	5,537,848	-	-	-	-	-	5,537,848
Const. Mgmt.	122,098	-	-	-	-	-	122,098
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	1,098,877	-	-	-	-	-	1,098,877
Contingencies	-	-	-	-	-	-	-
Total	7,753,018	-	-	-	-	-	7,753,018

## City of Anna - Capital Projects Detail Sheet

Budget Year (s) FY 20	Project Name EFRSS - Project B	Department Sewer
Total Project Cost	\$ 2,597,613	FY 20 Budget
		\$ 2,597,613

Project Description

East Fork Regional Sanitary Sewer (Hurricane Creek) - 48,000 linear feet of sanitary sewer improvements across multiple phases which are required to provide City sewer to development projects west of US 75. Task B includes a 30" trunk sewer along Hurricane Creek from Task A to FM 455.



Regulatory or Legal Mandates

N/A

Operational Necessity/Justification

Regional sewer needed to develop the West side of US 75.

City Sources of Funding

Impact Fees

Non-City Sources of Funding

N/A

Impact to Operating Budget

Decrease in cost to treat wastewater in future years.

### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	327,135	-	-	-	-	-	327,135
Testing Services	93,802	-	-	-	-	-	93,802
Design Costs	-	-	-	-	-	-	-
Const. Costs	1,824,919	-	-	-	-	-	1,824,919
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	351,757	-	-	-	-	-	351,757
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	<b>2,597,613</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,597,613</b>

THE CITY OF  
**Anna**



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# STREETS

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*A public thoroughfare, usually paved, in a village, town, or city.*

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department	
Annually	Street Rehab Program	Streets	
Total Project Cost	\$ 1,275,000	FY 20 Budget	\$ 225,000

Project Description

Each year the city will reserve \$100,000+ of General Fund revenues to repair streets. The particular street project each year will be determined based upon the level of wear found upon city streets.



Regulatory or Legal Mandates

N/A

Operational Necessity/Justification

City streets have an anticipated life expectancy. As the City grows and the streets experience wear and tear, they will need to be repaired and/or replaced.

City Sources of Funding

General Fund; 2018 General Obligation Bond

Non-City Sources of Funding

N/A

Impact to Operating Budget

General Fund expense; no impact on the operating budget in the short term for the streets resurfaced. In the future normal street maintenance will occur as with any aging street surface. The bond issuance has increased debt service payments.

### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	225,000	240,000	255,000	270,000	285,000	-	1,275,000
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	225,000	240,000	255,000	270,000	285,000	-	1,275,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
FY 20	Hackberry - Slayter Creek	Streets
Total Project Cost	\$ 739,165	FY 20 Budget
		\$ 739,165

<p style="text-align: center;"><u>Project Description</u></p> <p>Reconstruct Hackberry Lane from Highway 5 to Slayter Creek. Hackberry Lane transitions from a four lane divided road to a narrow two lane road. Project will improve the transition, install curb and gutter, and create turn lanes at Highway 5. As of October, 2016 the road is fully designed. Next steps will be to bid and construct.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>With the growth in the West Crossing development, Hackberry lane is experiencing increased traffic. This particular section needs to be improved for safety reasons as well as road capacity.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Impact fees; General Obligation bonds</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No impact on the operating budget in the short term. In the future normal street maintenance will occur as with any aging street surface. The bond issuance has increased debt service payments.</p>
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### Project Budget

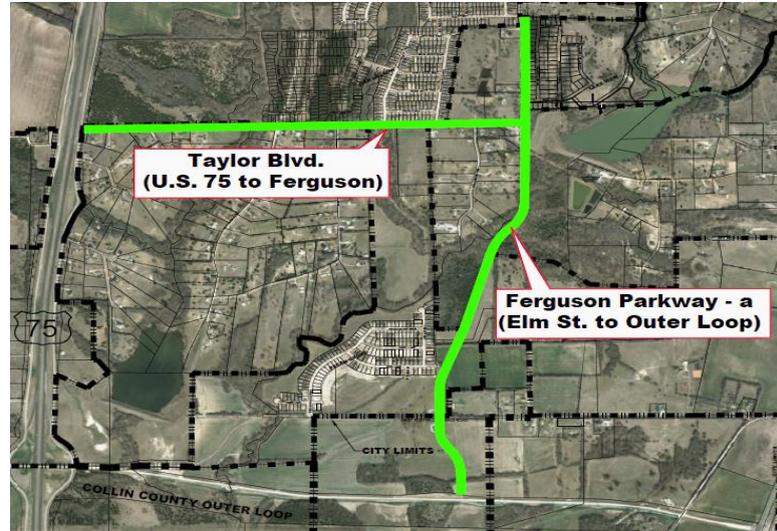
	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	739,165	-	-	-	-	-	739,165
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	<b>739,165</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>739,165</b>

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
TBD	Ferguson South	Streets
Total Project Cost	\$ 19,300,000	FY 20 Budget
		\$ 300,000

Project Description

Construct 1.2 miles of roadway connecting Ferguson Parkway between Taylor Blvd. and the Collin County Outer Loop (CCOL). Road is a future 6-lane divided parkway with 120' of right-of-way. Phase 1 would construct 2 concrete curb and gutter lanes and include a 3-lane bridge. We expect funds from the 2018 General Obligation Bond to be allocated to the project for design and ROW acquisition . We are also pursuing grant funding from the North Central Texas Council of Governments (NCTCOG).



Regulatory or Legal Mandates

N/A

Operational Necessity/Justification

This project is a top priority due to the connectivity to two regional roadways (FM 455 and the CCOL). The project moves traffic to our population center without having to use the congested intersections of FM 455 at US 75 and FM 455 at SH 5.

City Sources of Funding

Dedicated revenue for streets and General Fund balance in excess of reserve requirement; General Obligation bonds

Non-City Sources of Funding

NCTCOG Grant

Impact to Operating Budget

General Fund expense and increased debt service payments in the future; no impact on the operating budget in the short term for the streets resurfaced. In the future, normal street maintenance will occur as with any aging street surface.

### Project Budget

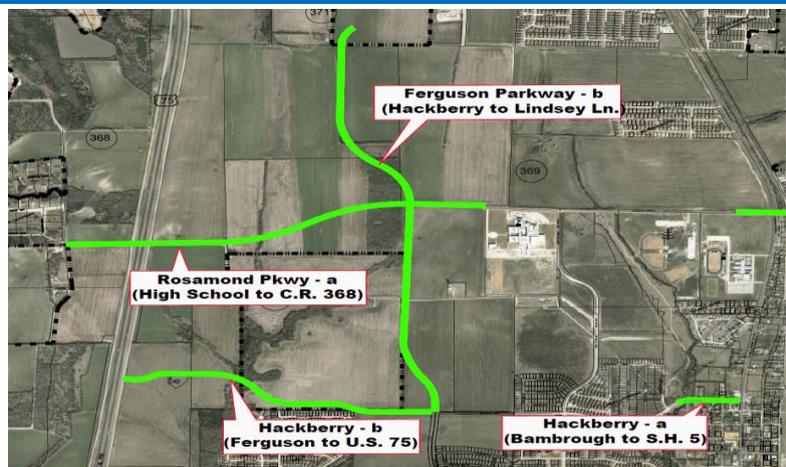
	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	300,000	-	-	-	-	19,000,000	19,300,000
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	300,000	-	-	-	-	19,000,000	19,300,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
TBD	Ferguson North	Streets
Total Project Cost	\$ 6,440,799	FY 20 Budget \$ -

Project Description

Design and acquire right-of-way for Ferguson Parkway between Hackberry Lane and future Rosamond Parkway. Road is a future 6-lane divided parkway with 120' of right-of-way.



Regulatory or Legal Mandates

N/A

Operational Necessity/Justification

This road connects Ferguson to FM 455 providing connectivity to 2 major east-west corridors namely Hackberry and future Rosamond.

City Sources of Funding

Dedicated revenue for streets and General Fund balance in excess of reserve requirement; General Obligation bonds

Non-City Sources of Funding

NCTCOG Grant

Impact to Operating Budget

No operational impact in FY2020; General Fund expense and increased debt service payments in the future. There is no impact on the operating budget in the short term but in the future, normal street maintenance will occur as with any aging street surface.

### Project Budget

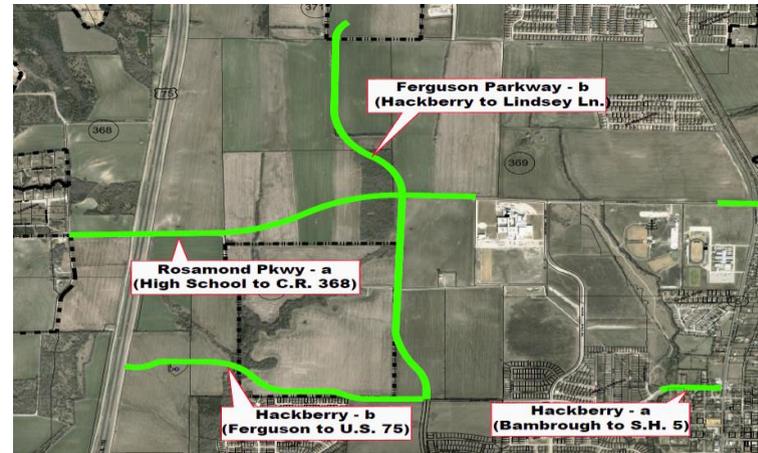
	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	100,000	100,000
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	595,800	595,800
Const. Costs	-	-	-	-	-	4,787,666	4,787,666
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	957,333	957,333
Total	-	-	-	-	-	6,440,999	6,440,799

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
TBD	Hackberry West	Streets
Total Project Cost	\$ 5,288,496	FY 20 Budget
		\$ -

Project Description

Design and acquire right-of-way for 1 mile of roadway connecting Hackberry Lane between the Avery Pointe subdivision (near Ferguson Parkway) and US 75. Road is a future minor collector. This project could move up in the schedule depending upon the Council's prioritization of bond projects.



Regulatory or Legal Mandates

N/A

Operational Necessity/Justification

This project provides connectivity between 3 major north-south corridors namely US 75, Ferguson Parkway and SH 5.

City Sources of Funding

Dedicated revenue for streets and General Fund balance in excess of reserve requirement; General Obligation bonds

Non-City Sources of Funding

NCTCOG Grant

Impact to Operating Budget

No operational impact in FY2020; General Fund expense and increased debt service payments in the future. There is no impact on the operating budget in the short term but in the future, normal street maintenance will occur as with any aging street surface.

### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	100,000	100,000
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	496,500	496,500
Const. Costs	-	-	-	-	-	3,909,997	3,909,997
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	781,999	781,999
Total	-	-	-	-	-	5,288,496	5,288,496

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
TBD	Leonard North	Streets
Total Project Cost	TBD	FY 20 Budget
		\$ -

Project Description

Construct 0.88 miles of roadway connecting future Finley Boulevard to FM 455. Road is a future major collector 6-lane divided boulevard with 120' of right-of-way.



Regulatory or Legal Mandates

N/A

Operational Necessity/Justification

This project is a major section of Leonard Boulevard needed to connect the Collin County Outer Loop (CCOL) to FM 455 east of SH 5. As Anna ISD builds its new campuses along Leonard Boulevard south of the Anna Crossing subdivision, this section will play a role in connectivity to FM 455.

City Sources of Funding

Dedicated revenue for streets and General Fund balance in excess of reserve requirement; General Obligation bonds

Non-City Sources of Funding

NCTCOG Grant

Impact to Operating Budget

No operational impact in FY2020; General Fund expense and increased debt service payments in the future. There is no impact on the operating budget in the short term but in the future, normal street maintenance will occur as with any aging street surface.

### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	TBD	-
Testing Services	-	-	-	-	-	TBD	-
Design Costs	-	-	-	-	-	TBD	-
Const. Costs	-	-	-	-	-	TBD	-
Const. Mgmt.	-	-	-	-	-	TBD	-
FFE	-	-	-	-	-	TBD	-
Engineering	-	-	-	-	-	TBD	-
Other Prof. Fees	-	-	-	-	-	TBD	-
Contingencies	-	-	-	-	-	TBD	-
Total	-	-	-	-	-	TBD	-

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
TBD	Leonard South	Streets
Total Project Cost	TBD	FY 20 Budget
		\$ -

Project Description

Construct 0.85 miles of roadway connecting future Leonard Boulevard between the Collin County Outer Loop (CCOL) and Sharp Street. Future major collector 6-lane divided boulevard with 120' of right-of-way.



Regulatory or Legal Mandates

N/A

Operational Necessity/Justification

This project connects the CCOL to the Anna Crossing development where existing Leonard Boulevard ends today. The road is also adjacent to a major school site and crosses future Foster Crossing, a future 4-lane divided roadway.

City Sources of Funding

Dedicated revenue for streets and General Fund balance in excess of reserve requirement

Non-City Sources of Funding

N/A

Impact to Operating Budget

No operational impact in FY2020; General Fund expense in the future. There is no impact on the operating budget in the short term but in the future, normal street maintenance will occur as with any aging street surface.

### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	TBD	-
Testing Services	-	-	-	-	-	TBD	-
Design Costs	-	-	-	-	-	TBD	-
Const. Costs	-	-	-	-	-	TBD	-
Const. Mgmt.	-	-	-	-	-	TBD	-
FFE	-	-	-	-	-	TBD	-
Engineering	-	-	-	-	-	TBD	-
Other Prof. Fees	-	-	-	-	-	TBD	-
Contingencies	-	-	-	-	-	TBD	-
Total	-	-	-	-	-	TBD	-

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
TBD	Matua Rd/CR 371	Streets
Total Project Cost	\$ 1,943,320	FY 20 Budget
		\$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>Reconstruct Mantua Road (CR 371) from Highway 5 to U.S. 75</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>In preparation for and response to growth, this is a future project the City anticipates to meet our transportation needs.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Dedicated revenue for streets and General Fund balance in excess of reserve requirement</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; General Fund expense in the future. There is no impact on the operating budget in the short term but in the future, normal street maintenance will occur as with any aging street surface.</p>
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### Project Budget

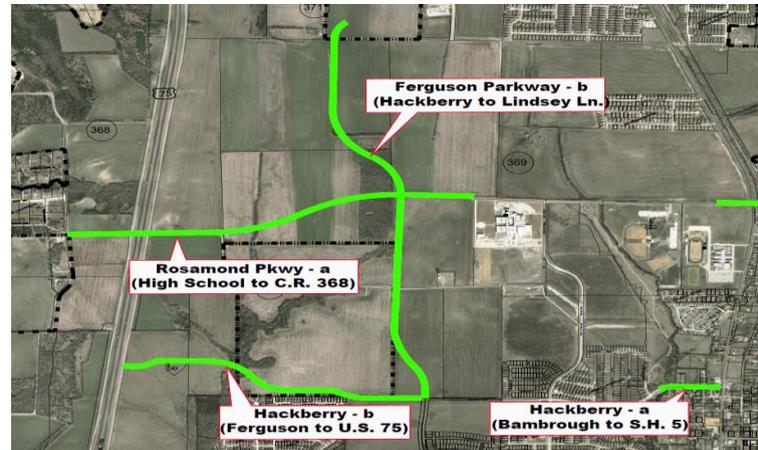
	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	1,943,320	1,943,320
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	-	-	-	-	1,943,320	1,943,320

## City of Anna - Capital Projects Detail Sheet

<b>Budget Year (s)</b>	<b>Project Name</b>	<b>Department</b>	
FY 20 ROW; TBD Construction	Rosamond West	Streets	
<b>Total Project Cost</b>	<b>\$ 7,905,800</b>	<b>FY 20 Budget</b>	<b>\$ 1,317,633</b>

Project Description

Design and acquire right-of-way for a new roadway between existing Rosamond Parkway (near SH 5) and FM 2862. Rosamond Boulevard is a future 6-lane divided major collector boulevard with 120' of right-of-way.



Regulatory or Legal Mandates

N/A

Operational Necessity/Justification

This project would connect SH 5 to US 75 providing needed connectivity.

City Sources of Funding

Dedicated revenue for streets and General Fund balance in excess of reserve requirement; General Obligation bonds

Non-City Sources of Funding

N/A

Impact to Operating Budget

General Fund expense and increased debt service payments in the future. There is no impact on the operating budget in the short term but in the future, normal street maintenance will occur as with any aging street surface.

### Project Budget

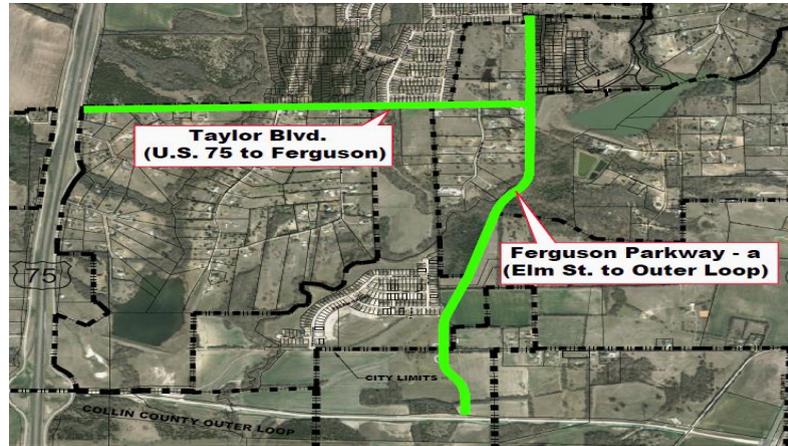
	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	1,317,633	-	-	-	-	-	1,317,633
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	5,490,139	5,490,139
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	1,098,028	1,098,028
<b>Total</b>	<b>1,317,633</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,588,167</b>	<b>7,905,800</b>

## City of Anna - Capital Projects Detail Sheet

Budget Year (s) FY 20	Project Name Taylor Blvd.	Department Streets
Total Project Cost	\$ 5,236,500	FY 20 Budget \$ 336,500

Project Description

Reconstruction of 1.1 miles of roadway between US 75 and Ferguson Parkway. Road is a TBD minor collector with 80' of right-of-way.



Regulatory or Legal Mandates

N/A

Operational Necessity/Justification

The current roadway is a 2-lane chip-seal road. This project is an important component of the City's overall transportation plan providing connectivity between US 75 and neighborhoods south of FM 455 as well as connecting to Ferguson Boulevard.

City Sources of Funding

Dedicated revenue for streets and General Fund balance in excess of reserve requirement; General Obligation bonds

Non-City Sources of Funding

N/A

Impact to Operating Budget

General Fund expense and increased debt service payments in the future. There is no impact on the operating budget in the short term but in the future, normal street maintenance will occur as with any aging street surface.

### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	336,500	-	-	-	-	4,900,000	5,236,500
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	<b>336,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,900,000</b>	<b>5,236,500</b>



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# PARKS

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*An area of land, usually in a largely natural state, for the enjoyment of the public, having facilities for rest and recreation, often owned, set apart, and managed by a city, state, or nation.*

## City of Anna - Capital Projects Detail Sheet

Budget Year (s) FY 20	Project Name Athletic Complex	Department Parks
Total Project Cost	\$ 6,630,000	FY 20 Budget
		\$ 30,000

Project Description

Funding to perform a feasibility study for an Athletic Complex. An Athletic Complex would consist of soccer, baseball, and softball fields as well as other sports. There would be bleachers, benches, restrooms, a concession stand, a pavilion, picnic tables and a playground area. Approximately 90% of the park would be dedicated to active recreational activities and 10% to passive leisure type activities.



Regulatory or Legal Mandates

N/A

Operational Necessity/Justification

As Anna continues to grow, the need is increasing for active recreational sports within the community. Many neighbors drive to neighboring communities to take part in team sports.

City Sources of Funding

Park Development Fund; future bonds; Facility District

Non-City Sources of Funding

Public/Private Partnership; Private Foundations; Grants

Impact to Operating Budget

If feasibility study results in construction of a facility, two employees would be needed as well as equipment and supplies = \$300,000 per year. Cost recovery is estimated at 60%.

### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	350,000	350,000	350,000	350,000	5,200,000	6,600,000
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	30,000	-	-	-	-	-	30,000
Contingencies	-	-	-	-	-	-	-
Total	30,000	350,000	350,000	350,000	350,000	5,200,000	6,630,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
TBD	Johnson Park Renovation	Parks
Total Project Cost	\$ 200,000	FY 20 Budget \$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>Johnson Park Renovation would include all new fencing and backstops, new gravel parking, restrooms, additional lighting, batting cage net and playground.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>The ballfields are in need of modernization. It is time to demolish the playground and replace it with a structure in line with current standards. There is no restroom facility at Johnson Park, and one is needed.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Park Development Fund</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; to be determined.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	200,000	200,000
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	200,000	200,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
FY 20	Replace Splash Pad Playground	Parks
Total Project Cost	\$ 125,000	FY 20 Budget \$ 25,000

Project Description

Proposed improvements to the Splash Pad Playground at Slayter Creek Park include the addition of more play structures, such as additional shower rings, overhead showers, water caves, cannons, small tipping buckets and ground sprays. The addition of LED lights would allow the Splash Pad Playground to be used into the evening hours.



Regulatory or Legal Mandates

N/A

Operational Necessity/Justification

Some of the play structures at the Splash Pad Playground are broke and have needed repairs on several occasions. It is time to replace them.

City Sources of Funding

Park Development Fund.

Non-City Sources of Funding

N/A

Impact to Operating Budget

Reduced maintenance costs from installation of new equipment. Increased electricity costs from addition of lights.

### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	25,000	25,000	25,000	25,000	25,000	-	125,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>	<b>125,000</b>

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**Anna**



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# VEHICLES

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*A means of conveyance or transport moving on wheels by which someone travels or something is carried.*

## City of Anna - Capital Projects Detail Sheet

Budget Year (s) FY 21; FY 23	Project Name Ambulance and EMS	Department Fire
Total Project Cost	\$ 1,175,000	FY 20 Budget \$ -

Project Description

The Texas Department of State Health Services requires that two in-service ambulances be available for all departments engaged in EMS service delivery. It is anticipated that the Fire department will take on this responsibility if awarded the recent SAFER Grant. Cost for each ambulance is approximately \$275,000.



Regulatory or Legal Mandates

The Texas Department of State Health Services requires that two in-service ambulances be available for all departments engaged in EMS service delivery.

Operational Necessity/Justification

Provide lifesaving ALS medical treatment to patients and MICU transport to nearby hospitals.

City Sources of Funding

General Fund

Non-City Sources of Funding

Grants

Impact to Operating Budget

No operational impact in FY2020; General Fund expense in the future. Additional fuel costs added for additional vehicle; reduced maintenance costs from having new equipment.

### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	550,000	-	300,000	-	325,000	1,175,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	550,000	-	300,000	-	325,000	1,175,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
FY 21; TBD	FD Vehicle Replacement	Fire
Total Project Cost	\$ 3,850,000	FY 20 Budget \$ -

Project Description

Schedule includes replacing Engine 2 in FY 2021 and purchase of a Quint (Ladder Truck) in FY 2022.



Regulatory or Legal Mandates

All purchases will follow the City's purchasing policy and those guidelines set forth by Chapter 252 in the Local Government Code.

Operational Necessity/Justification

With the addition of multiple large commercial centers, apartments, and high-rise hotels, an aerial device (quint) is required for life safety and property conservation. An aerial device must be in service to maintain the City's current ISO rating.

City Sources of Funding

General Fund; future bond issue

Non-City Sources of Funding

Grants

Impact to Operating Budget

No operational impact in FY2020; General Fund expense and increased debt service payments in the future. Additional fuel costs added for additional vehicle; reduced maintenance costs from having new equipment.

### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	2,350,000	-	-	-	1,500,000	3,850,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	2,350,000	-	-	-	1,500,000	3,850,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department					
TBD	Street Vehicle Replacement	Streets					
Total Project Cost	\$ 30,000	FY 20 Budget					
		\$ -					
<p style="text-align: center;"><u>Project Description</u></p> <p>Purchase of a cement mixer insert; mixer would need to be mounted on a truck to be provided by Enterprise.</p>							
<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>The mixer would allow the Street Division to purchase concrete at the batch plant for substantial savings in time and money. Crews would not have to be on the same schedule as the cement truck, and this change would speed repairs. With this machine we can buy up to 10 yards of concrete per week for \$190 total. When delivered by an outside company, the cost is \$140 per yard with a ten yard minimum for a total of \$1,400.</p>						
<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>General Fund</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; General Fund expense in the future. Additional fuel costs added for additional vehicle. Equipment would reduce the cost of concrete repairs by bringing concrete delivery in-house.</p>						
<p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>							
<b>Project Budget</b>							
	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	30,000	30,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	30,000	30,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
TBD	Peterbilt Dump Truck	Streets
Total Project Cost	\$ 90,000	FY 20 Budget
		\$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>Replacement of 2015 Peterbilt Dump Truck in 10 years per replacement schedule.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Replacement per 10-year replacement schedule.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>General Fund</p>  <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; General Fund expense in the future. Reduced maintenance costs from having new equipment.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	90,000	90,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	-	-	-	-	90,000	90,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
FY 21	International Replacement	Water
Total Project Cost	\$ 85,000	FY 20 Budget \$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>Replace 2000 International Dump Truck.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Equipment ages and requires replacement based upon useful life. Replacements are evaluated based upon department need and available resources.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Utility Fund</p>  <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; Utility Fund expense in the future. Reduced maintenance costs from having new equipment.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	85,000	-	-	-	-	85,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	85,000	-	-	-	-	85,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
FY 22	Sewer Vehicle Replacement	Sewer
Total Project Cost	\$ 37,000	FY 20 Budget
		\$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>Replacement of the 2016 D-3500 with crane in FY 22. Cost is for bed only to be placed on a leased vehicle</p>	 <p style="font-size: small; text-align: center;">2011 Dodge Ram 4500 ST Chassis Cab with crane body and compressor • Jim Frenak photo for Dodge at allpar.com</p>
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Equipment ages and requires replacement based upon useful life. Replacements are evaluated based upon department need and available resources.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Utility Fund</p>  <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; Utility Fund expense in the future. Reduced maintenance costs from having new equipment.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	37,000	-	-	-	37,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	-	37,000	-	-	-	37,000

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# MACHINERY AND EQUIPMENT

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*An apparatus consisting of interrelated parts with separate functions, used in the performance of some kind of work; anything kept, furnished, or provided for a specific purpose.*

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
FY 21	SCBA Air Compressor	Fire
Total Project Cost	\$ 75,000	FY 20 Budget \$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>This equipment is utilized to refill the department's Self Contained Breathing Air cylinders (SCBA's). The compressed air placed in these cylinders provides breathable air for firefighters in hazardous environments. The air that is produced by the compressor is tested quarterly to assure it meets NFPA standards. This is a 4-stage unit capable of filling 4 bottles simultaneously.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Equipment ages and requires replacement based upon useful life. Replacements are evaluated based upon department need and available resources. This purchase can be scheduled for install concurrent with the construction of the new Central Fire Station.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>General Fund; Fire Capital Fund</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; General Fund or Fire Capital Fund expense in the future. Reduced maintenance costs from having new equipment.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	75,000	-	-	-	-	75,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	75,000	-	-	-	-	75,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
FY 21 - FY 23	Heart Monitor Replacement	Fire
Total Project Cost	\$ 90,000	FY 20 Budget \$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>This project will replace the existing heart monitor in FY 21 and utilize it as a backup and training device. A second monitor would be purchased in FY 22 to support the growing community and service demands.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Equipment ages and requires replacement based upon useful life. Replacements are evaluated based upon department need and available resources. The Fire Department responds to approximately 1,750 calls per year. Of these calls, approximately 62% are for Emergency Medical Services (EMS). Anticipated call volume will dictate the need for additional heart monitors in FY 2022 and 2023. These units are necessary for ambulance services to be provided through the fire department.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>General Fund; Fire Capital Fund</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; General Fund or Fire Capital Fund expense in the future.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	30,000	30,000	30,000	-	-	90,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	30,000	30,000	60,000	-	-	90,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
FY 21 - TBD	Outdoor warning siren	Fire
Total Project Cost	\$ 175,000	FY 20 Budget \$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>Install outdoor warning sirens as needed to alert citizens of potential weather threats.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Needed to provide citizens with a sense of security regarding upcoming weather threats. Expansion of the siren network is necessary as sub-divisions are constructed throughout the City.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>General Fund</p>  <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>Potential Grant Funding</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; General Fund expense in the future.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	33,500	34,000	34,500	35,000	38,000	175,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	33,500	34,000	34,500	35,000	38,000	175,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
FY 23; TBD	Radio Replacement	Fire
Total Project Cost	\$ 58,000	FY 20 Budget \$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>Replacing current radios with digital radios that will meet federal inter-operable regulations. Additional radios are also required for new apparatus.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>Federal inter-operable P25 regulations</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>The departments have some radios that are no longer supported by Motorola with limited repair options and parts available. These units will be replaced with the newest digital compliant radios. Current radios could be utilized for other city departments if needed. Radios and communication devices are critical to firefighter safety and efficient and effective emergency operations.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>General Fund, Fire Capital Fund</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>Grants</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; General Fund or Fire Capital Fund expense in the future. Reduced maintenance costs from having new equipment.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	26,000	-	32,000	58,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	26,000	-	32,000	58,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
FY 21; TBD	Rescue Tool Set for Engine 2	Fire
Total Project Cost	\$ 78,000	FY 20 Budget \$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>If Engine 2 is replaced it will require the necessary tools and equipment in order to respond to emergency calls. These are battery-operated tools (Spreader, Cutter, 2 Rams, spare battery, and battery charger) that eliminate the need for a hydraulic pump.</p>	
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<p><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p><u>Operational Necessity/Justification</u></p> <p>Engine 2 will respond to all emergencies and, upon construction of Station 2, may be relocated to respond from that station.</p>
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<p><u>City Sources of Funding</u></p> <p>General Fund; Fire Capital Fund</p> <p><u>Non-City Sources of Funding</u></p>	<p><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; General Fund or Fire Capital Fund expense in the future.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	42,000	-	-	-	36,000	78,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	42,000	-	-	-	36,000	78,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
FY 21 - TBD	SCBAs	Fire
Total Project Cost	\$ 250,000	FY 20 Budget \$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>Purchase of 10 self contained breathing apparatus (SCBA).</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>The units were refurbished in 2017, and life on the cylinders will expire in 2021. Station 2 is also anticipated to be constructed in approximately 2023.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Fire Capital Fund</p>  <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>Grants</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; Fire Capital Fund expense in the future.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	70,000	-	-	80,000	100,000	250,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	70,000	-	-	80,000	100,000	250,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
FY 21 - TBD	Traffic Light Controls	Fire
Total Project Cost	\$ 424,000	FY 20 Budget \$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>Purchase would equip traffic control systems with a device allowing for safe entry into and away from an intersection. Emergency vehicles are equipped with signaling device that activate the devices located in the traffic signals and turn the intersection to red in all directions.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>As traffic counts increase, this system is the best method to allow emergency vehicles safe access through controlled intersections. Devices increase firefighter safety, and decrease the chances of intersection accidents involving fleet vehicles.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>General Fund</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>Grants; Costs could potentially be offset by developers through agreements and road impact fees.</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; General Fund.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	64,000	64,000	74,000	102,000	120,000	424,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	64,000	64,000	74,000	102,000	120,000	424,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
FY 21	Upfit for TFS Brush Grant	Fire
Total Project Cost	\$ 75,000	FY 20 Budget \$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>This unit replaces Brush 2 and will respond to all wildland fires.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Equipment ages and requires replacement based upon useful life. Replacements are evaluated based upon department need and available resources.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>General Fund; Fire Capital Fund</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>Texas Forestry Service (TFS) Grant</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; General Fund or Fire Capital Fund expense in the future. Reduced maintenance costs from having new equipment.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	75,000	-	-	-	-	75,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	75,000	-	-	-	-	75,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
FY 21	MDC Replacement	Police
Total Project Cost	\$ 41,274	FY 20 \$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>This project will replace all Mobile Data Computers (MDC) in the patrol vehicles with Toughbooks. By purchasing docking stations, the Toughbooks will serve a dual purpose - in-car MDC and in-office desktop - and allow us to eliminate the need for office desktop computers for the patrol officers.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Officers use each of the computers daily. The MDCs are exposed to temperature extremes and are used daily by multiple officers. Parts wear out quickly. In addition, the current computers are limited to one or two upgrades before the costs outweigh functionality. Replacement of the MDC's with Toughbooks will allow the agency to manage the high-tech demands associated with the increasing patrol extremes. It will also increase the service life of the units from two or three years to over seven.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>General Fund</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; General Fund expense in the future. Adding these units will eliminate costs associated with desktop computers in the office.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	41,274	-	-	-	-	41,274
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	41,274	-	-	-	-	41,274

## City of Anna - Capital Projects Detail Sheet

Budget Year (s) FY 22	Project Name Rhino Mower	Department Parks
Total Project Cost	\$ 28,000	FY 20 Budget
		\$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>Replacement for 2007 Rhino Mower</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Equipment ages and requires replacement based upon useful life. Replacements are evaluated based upon department need and available resources.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>General Fund</p>  <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; General Fund expense in the future. Reduced maintenance costs from having new equipment.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	28,000	-	-	-	28,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	-	28,000	-	-	-	28,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
FY 22	Tractor Replacement	Parks
Total Project Cost	\$ 65,000	FY 20 Budget
		\$ 65,000

<p style="text-align: center;"><u>Project Description</u></p> <p>85-HP Tractor for pulling a bushhog</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Equipment ages and requires replacement based upon useful life. Replacements are evaluated based upon department need and available resources. Tractor pulling the bushhog will be used maintaining road ditches and rough areas and pull the flex-wing grooming mowers in large open spaces areas such as Natural Springs Park and Slayter Creek Park.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>General Fund</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; General Fund expense in the future. Reduced maintenance costs from having new equipment.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	65,000	-	-	-	65,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	-	65,000	-	-	-	65,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s) FY 20	Project Name Replace Toro 5900	Department Parks
Total Project Cost	\$ 64,000	FY 20 Budget
		\$ 64,000

<p style="text-align: center;"><u>Project Description</u></p> <p>Replace Toro 5900 (16-foot) with an 11-foot mower</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Equipment ages and requires replacement based upon useful life. Replacements are evaluated based upon department need and available resources.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Park Development Fund</p> <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>Park Development fund expense; an 11 foot mower will save over \$30,000 compared to replacing with a 16-foot mower. Reduced maintenance costs from having new equipment.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	64,000	-	-	-	-	-	64,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	64,000	-	-	-	-	-	64,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
FY 23	Replace Toro 3100D	Parks
Total Project Cost	\$ 40,000	FY 20 Budget
		\$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>Replace existing Toro 3100D Reelmaster mower</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Equipment ages and requires replacement based upon useful life. Replacements are evaluated based upon department need and available resources. This piece of equipment is important to establish and maintain quality playing surface on the ball fields.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>General Fund</p>  <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; General Fund expense in the future. Reduced maintenance costs from having new equipment.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	40,000	-	-	40,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	-	-	40,000	-	-	40,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department	
FY 22	Flex-Wing Grooming Mower	Parks	
Total Project Cost	\$ 35,000	FY 20 Budget	\$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>Flex-Wing Grooming Mower</p>	 <p style="text-align: center; font-size: small;">Flex-Wing Grooming Mower at work mowing grass</p> <p style="text-align: center; font-size: x-small;">Strength, performance and dependability</p>
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>It will be used for grooming non irrigated fields and open spaces such as the Disc Golf Course, Natural Springs Park and areas of Slayter Creek Park that are not irrigated.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>General Fund</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; General Fund expense in the future. Reduced maintenance costs from having new equipment.</p>
<p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	

### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	35,000	-	-	-	35,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	-	35,000	-	-	-	35,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
FY 24	Kubota tractor	Parks
Total Project Cost	\$ 36,000	FY 20 Budget
		\$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>Replacement for 2012 existing Tractor</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Equipment ages and requires replacement based upon useful life. Replacements are evaluated based upon department need and available resources.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>General Fund</p>  <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; General Fund expense in the future. Reduced maintenance costs from having new equipment.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	36,000	-	36,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	-	-	-	36,000	-	36,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department					
FY 21	Vacuum/Verticutter	Parks					
Total Project Cost	\$ 45,000	FY 20 Budget					
		\$ -					
<p style="text-align: center;"><u>Project Description</u></p> <p>Vacuum/verticutter that can be pulled by our Kabota tractor that will pull out thatch and vacuum it up.</p>							
<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>		<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Cleans fields from thatch build up and will result in healthier playing fields. Thatch build up can cause fungus and other diseases.</p>					
<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>General Fund</p>  <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>		<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; General Fund expense in the future. Reduced maintenance costs from having new equipment.</p>					
<b>Project Budget</b>							
	<b>FY 20</b>	<b>FY 21</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>TBD</b>	<b>Total</b>
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	45,000	-	-	-	-	45,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	45,000	-	-	-	-	45,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
TBD	Roller Replacement	Streets
Total Project Cost	\$ 55,000	FY 20 Budget \$ -

Project Description  
Replacement of the 2016 Bomag Roller



Regulatory or Legal Mandates  
N/A

Operational Necessity/Justification  
Equipment ages and requires replacement based upon useful life. Replacements are evaluated based upon department need and available resources. 10-year replacement per industry standard.

City Sources of Funding  
General Fund

Non-City Sources of Funding  
N/A

Impact to Operating Budget  
No operational impact in FY2020; General Fund expense in the future. Reduced maintenance costs from having new equipment.

### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	55,000	55,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	-	-	-	-	55,000	55,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
TBD	Gradall	Streets
Total Project Cost	\$ 375,000	FY 20 Budget \$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>Replacement of the Gradall Excavator</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Equipment ages and requires replacement based upon useful life. Replacements are evaluated based upon department need and available resources.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>General Fund</p>  <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; General Fund expense in the future. Reduced maintenance costs from having new equipment.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	-	375,000	375,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	-	-	-	-	375,000	375,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s) FY 24	Project Name Vac-trailer	Department Sewer
Total Project Cost	\$ 95,000	FY 20 Budget \$ -

Project Description

Purchase of a hydro excavation and vacuum trailer. The equipment would be used to locate missing valves, uncover high risk utilities (gas, electric, and fiber), and clean grease and debris from lift stations and manholes. These machines should be replaced on a 8-10 year cycle.



Regulatory or Legal Mandates

The equipment could help to avoid noncompliance due to overflows caused by grease in lift stations and manholes.

Operational Necessity/Justification

Equipment ages and requires replacement based upon useful life. Replacements are evaluated based upon department need and available resources.

City Sources of Funding

To be determined.

Non-City Sources of Funding

N/A

Impact to Operating Budget

The equipment would save money by damage avoidance and reducing wear and tear on lift station pumps.

### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	-	-	95,000	-	95,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	95,000	-	95,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
FY 22	Mini Excavator	Water
Total Project Cost	\$ 75,000	FY 20 Budget \$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>2012 Caterpillar tracked mini-excavator used for water operations.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Equipment ages and requires replacement based upon useful life. Replacements are evaluated based upon department need and available resources. Machine is a 2012 and is due for replacement in 2022 per a 10-year replacement schedule.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Utility Fund</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; Utility Fund expense in the future. Reduced maintenance costs from having new equipment.</p>
<p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	

### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	-	75,000	-	-	-	75,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	-	75,000	-	-	-	75,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
FY 21	Vac/Valve Trailer	Water
Total Project Cost	\$ 70,000	FY 20 Budget
		\$ -

### Project Description

This trailer would be used while exercising valves. The trailer has a valve actuator to exercise valves and a vac attached to clean out valve stacks. This would allow for more valves to be exercised with one piece of equipment. Currently, in order to exercise valves, we drag the vac-trailer to clean the valve stacks and then open and close the valves manually. This would also allow for GPS of all valves, markers, and hydrants.



### Regulatory or Legal Mandates

30 TAC 290.46 (n) Engineering plans and maps.  
  
Plans specifications, maps and other pertinent information shall be maintained to facilitate the operation and maintenance of the systems facilities and equipment. The trailer would ensure we stay in compliance with this section.

### Operational Necessity/Justification

Equipment ages and requires replacement based upon useful life. Replacements are evaluated based upon department need and available resources.

### City Sources of Funding

Utility Fund

### Non-City Sources of Funding

N/A

### Impact to Operating Budget

No operational impact in FY2020; Utility Fund expense in the future. This equipment would save time and essentially operational costs with quicker operation of larger valves, less chance of snapping valve stems due to torque restrictions and will allow the operator to GPS each appurtenance operated.

### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	70,000	-	-	-	-	70,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	70,000	-	-	-	-	70,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
FY 21	Sewer Jet	Sewer
Total Project Cost	\$ 80,000	FY 20 Budget
		\$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>Replacement of the 2004 Sewer Jet Machine</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>This equipment would be used to maintain the collection system as required by the EPA Capacity, Management, Operation and Maintenance (CMOM) Program. The truck is a required piece of equipment per CMOM.</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>Equipment ages and requires replacement based upon useful life. Replacements are evaluated based upon department need and available resources.</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Utility Fund</p>  <p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; Utility Fund expense in the future. Reduced maintenance costs from having new equipment. Following the CMOM guidance can prevent costly Sanitary Sewer Overflows (SSO) and fines from the TCEQ.</p>
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### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	80,000	-	-	-	-	80,000
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	80,000	-	-	-	-	80,000

## City of Anna - Capital Projects Detail Sheet

Budget Year (s)	Project Name	Department
FY 21	Vac Truck	Sewer
Total Project Cost	\$ 506,601	FY 20 Budget
		\$ -

<p style="text-align: center;"><u>Project Description</u></p> <p>Sewer Vac-Truck for large scale sewer maintenance operations.</p>	
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<p style="text-align: center;"><u>Regulatory or Legal Mandates</u></p> <p>This equipment would be used to maintain the collection system as required by the EPA Capacity, Management, Operation and Maintenance (CMOM) Program. The truck is a required piece of equipment per CMOM.</p>	<p style="text-align: center;"><u>Operational Necessity/Justification</u></p> <p>As the City adds wastewater personnel to maintain the collection system, a sewer vac truck is necessary in order to properly clean and maintain the system. The machine can also be used for various other operations including prevention of Sanitary Sewer Overflows (SSO).</p>
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<p style="text-align: center;"><u>City Sources of Funding</u></p> <p>Utility Fund</p>	<p style="text-align: center;"><u>Impact to Operating Budget</u></p> <p>No operational impact in FY2020; Utility Fund expense in the future. Reduced maintenance costs from having new equipment. Following the CMOM guidance can prevent costly Sanitary Sewer Overflows (SSO) and fines from the TCEQ.</p>
<p style="text-align: center;"><u>Non-City Sources of Funding</u></p> <p>N/A</p>	

### Project Budget

	FY 20	FY 21	FY 22	FY 23	FY 24	TBD	Total
Land Acquisition	-	-	-	-	-	-	-
Testing Services	-	-	-	-	-	-	-
Design Costs	-	-	-	-	-	-	-
Const. Costs	-	-	-	-	-	-	-
Const. Mgmt.	-	-	-	-	-	-	-
FFE	-	506,601	-	-	-	-	506,601
Engineering	-	-	-	-	-	-	-
Other Prof. Fees	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total	-	506,601	-	-	-	-	506,601

# CITY OF ANNA

## DEBT MANAGEMENT PLAN

The City of Anna is situated in a high growth area in Collin County along Highway 75. During the high growth, the City experienced in the early part of 2000, the City issued debt for significant water and sewer infrastructure projects. As the growth in the City has picked up over the past 4-5 years, the City has again found the need to issue additional debt for water and sewer improvements.

Staff has worked diligently with our financial advisors, First Southwest, to develop and implement a debt management plan that will take advantage of call dates, rate resets, and market conditions in order to maximize the City's economic position as it relates to current and future debt issues.

The following will detail current debt held by the City of Anna with the anticipated steps to ensure our financial goals are met.

### City's Outstanding General Obligation Debt as of Fiscal Year Ending September 30, 2019

<b>Series</b>	<b>Name</b>	<b>Amount Outstanding</b>	<b>Interest Rates</b>	<b>Call Date</b>	<b>Final Maturity</b>	<b>Supported by:</b>
2012	Comb Tax & Rev C/O	\$3,805,000	1.50% to 2.50%	2/15/19	2/15/33	W&S Revs
2014	Comb Tax & Rev C/O	\$3,890,000	2.00% to 3.65%	2/15/24	2/15/34	W&S Revs
2014A	Comb Tax & Rev Ref Bonds	\$2,107,000	0.95% to 3.60%	n/a	2/15/26	W&S Revs
2014B	GO Ref Bonds	\$1,278,000	0.30% to 2.40%	n/a	2/15/26	I&S Taxes
2016	GO Ref Bonds	\$644,000	2.00%	n/a	2/15/27	I&S Taxes
2017	Comb Tax & Rev C/O	\$6,630,000	4.00%	n/a	2/15/33	I&S Taxes/ W&S Revs
2018	Comb Tax & Rev C/O	\$30,820,000	3.719% to 3.790%	n/a	2/15/48	I&S Taxes
	<b>TOTAL</b>	<b>\$49,174,000</b>				

**Breakdown of General Obligation Debt as of Fiscal Year Ending September 30, 2019**

**I&S Tax Supported General Obligation Debt:**

<b>Series</b>	<b>Name</b>	<b>Amount Outstanding</b>	<b>Interest Rates</b>	<b>Call Date</b>	<b>Final Maturity</b>	<b>Supported by:</b>
2014B	GO Ref Bonds	\$1,278,000	0.30% to 2.40%	n/a	2/15/26	I&S Taxes
2016	GO Ref Bonds	\$644,000				I&S Taxes
2017	Comb Tax & Rev C/O	\$615,000		n/a	2/15/33	I&S Taxes
2018	Comb Tax & Rev C/O	\$30,820,000		n/a	2/15/48	I&S Taxes
	<b>TOTAL</b>	<b>\$33,357,000</b>				

**Water & Sewer System Supported General Obligation Debt with Tax Pledge:**

<b>Series</b>	<b>Name</b>	<b>Amount Outstanding</b>	<b>Interest Rates</b>	<b>Call Date</b>	<b>Final Maturity</b>	<b>Supported by:</b>
2012	Comb Tax & Rev C/O	\$3,805,000	1.50% to 2.50%	2/15/19	2/15/33	W&S Revs
2014	Comb Tax & Rev C/O	\$3,890,000	2.00% to 3.65%	2/15/24	2/15/34	W&S Revs
2014A	Comb Tax & Rev Ref Bonds	\$2,107,000	0.95% to 3.60%	n/a	2/15/26	W&S Revs
2017	Comb Tax & Rev C/O	\$6,015,000		n/a	2/15/33	W&S Revs
	<b>TOTAL</b>	<b>\$15,817,000</b>				

**Other Obligations as of Fiscal Year Ending September 30, 2019**

<b>Series</b>	<b>Name</b>	<b>Amount Outstanding</b>	<b>Interest Rates</b>	<b>Call Date</b>	<b>Final Maturity</b>	<b>GTUA Contract</b>
2005	Contract Rev Bonds	\$405,000	4.79% to 5.74%	4/1/15	10/1/28	Collin/Grayson Project
2006	Contract Rev Bonds	\$925,000	3.40% to 3.75%	12/1/16	6/1/26	Anna/Melissa Project
2006	TWDB State Participation Loan	\$2,168,750	5.68% to 5.83%	n/a	8/1/40	Collin/Grayson Project
2007	Contract Rev Bonds	\$1,275,000	3.40% to 4.10%	12/1/17	6/1/28	Anna/Melissa Project
2007	Contract Rev Bonds	\$888,750	4.52% to 5.62%	4/1/17	10/1/36	Collin/Grayson Project
	<b>TOTAL</b>	<b>\$5,662,500</b>				

The Contract Debt is included in the operating expenses of the Water and Sewer System, therefore, senior to the "Water & Sewer System Supported General Obligation Debt with a Tax Pledge."

**Interest and Sinking Fund Tax Debt Management**

1. The City has levied an Interest and Sinking Fund rate of \$0.139748 in Tax Year 2019.
2. The City's tax base is now at \$1,304,938,519 which means the City is not dependent on future refundings and restructuring to manage it's I&S rate.
3. Assuming 2% growth, no debt refundings/restructures and no new debt; the City could cover all of its I&S tax support obligations through maturity in 2048 at current revenue levels.

The table below illustrates the planned debt service obligations specifically related to tax secured debt.

Period Ending	Principal	Interest	Total Debt Service	% Change
9/30/2020	497,000	1,323,132	1,820,132	-6.93%
9/30/2021	504,000	1,308,163	1,812,163	-0.44%
9/30/2022	520,000	1,295,364	1,815,364	0.18%
9/30/2023	535,000	1,280,839	1,815,839	0.03%
9/30/2024	556,000	1,264,362	1,820,362	0.25%
9/30/2025	571,000	1,247,106	1,818,106	-0.12%
9/30/2026	588,000	1,229,323	1,817,323	-0.04%
9/30/2027	611,000	1,206,885	1,817,885	0.03%
9/30/2028	640,000	1,177,875	1,817,875	0.00%
9/30/2029	675,000	1,145,700	1,820,700	0.16%
9/30/2030	1,110,000	1,101,400	2,211,400	21.46%
9/30/2031	1,165,000	1,044,525	2,209,525	-0.08%
9/30/2032	1,215,000	991,100	2,206,100	-0.16%
9/30/2033	1,265,000	941,500	2,206,500	0.02%
9/30/2034	1,320,000	889,800	2,209,800	0.15%
9/30/2035	1,375,000	835,900	2,210,900	0.05%
9/30/2036	1,430,000	779,800	2,209,800	-0.05%
9/30/2037	1,485,000	721,500	2,206,500	-0.15%
9/30/2038	1,545,000	660,900	2,205,900	-0.03%
9/30/2039	1,305,000	603,900	1,908,900	-13.46%
9/30/2040	1,360,000	550,600	1,910,600	0.09%
9/30/2041	1,415,000	495,100	1,910,100	-0.03%
9/30/2042	1,475,000	437,300	1,912,300	0.12%
9/30/2043	1,535,000	377,100	1,912,100	-0.01%
9/30/2044	1,595,000	314,500	1,909,500	-0.14%
9/30/2045	1,660,000	249,400	1,909,400	-0.01%
9/30/2046	1,730,000	181,600	1,911,600	0.12%
9/30/2047	1,800,000	111,000	1,911,000	-0.03%
9/30/2048	1,875,000	37,500	1,912,500	0.08%
<b>TOTAL</b>	<b>33,357,000</b>	<b>23,803,174</b>	<b>57,160,174</b>	

**Water and Sewer System Fund Debt Management**

1. The City’s budgeted rates and charges are sufficient to cover both the contract revenue obligations as well as the general obligations issued for water and sewer system improvements.
2. It is the City’s current intent to maintain water and sewer system annual debt service at a maximum level of approximately \$2 million per year.
3. Refunding that occurred in FY 2018 accomplished the goal of reducing debt service payments in fiscal years 2019 – 2026.

The following table illustrates the planned debt service for the Utility Fund debt including those debt instruments with a tax pledge.

<b>Period Ending</b>	<b>Principal</b>	<b>Interest</b>	<b>Interest Reduction &amp; Recovery</b>	<b>Total Debt Service</b>
9/30/2020	1,033,750	803,528	103,742	1,941,020
9/30/2021	1,073,250	769,190	103,742	1,946,182
9/30/2022	1,108,750	732,180	103,742	1,944,672
9/30/2023	1,145,250	692,683	103,742	1,941,675
9/30/2024	1,189,000	650,728	103,742	1,943,470
9/30/2025	1,232,500	606,719	103,742	1,942,961
9/30/2026	1,382,000	560,619	-	1,942,619
9/30/2027	1,438,750	505,140	-	1,943,890
9/30/2028	1,493,750	451,567	-	1,945,317
9/30/2029	1,550,000	392,373	-	1,942,373
9/30/2030	1,608,750	334,300	-	1,943,050
9/30/2031	1,670,000	273,767	-	1,943,767
9/30/2032	1,732,500	210,853	-	1,943,353
9/30/2033	1,777,500	145,842	-	1,923,342
9/30/2034	661,250	98,546	-	759,796
9/30/2035	248,750	77,134	-	325,884
9/30/2036	263,750	62,764	-	326,514
9/30/2037	280,000	47,500	-	327,500
9/30/2038	185,000	34,397	-	219,397
9/30/2039	197,500	23,612	-	221,112
9/30/2040	207,500	12,097	-	219,597
<b>TOTAL</b>	<b>21,479,500</b>	<b>7,485,537</b>	<b>622,451</b>	<b>29,587,488</b>

**Debt Management Plan Considerations**

1. The City is currently rated “AA-“ by Fitch and “Aa3” by Moody’s. It is assumed the City will be able to maintain it’s “A” category ratings to achieve the goals set forth in the debt management plan.
2. The City may undertake new debt in the future; however, new debt is expected to fall within the guidelines of the City’s debt management plan and would not have unplanned or negative budgetary impact on the City’s finances, tax rates, and utility rates.
3. The City’s current practice of conservative assumptions (tax base and utility fund revenues) are incorporated into the City’s debt management plan and future borrowings.
4. The City may extend the original maturity of refunded obligations if it is necessary to achieve cash flow goals. At this time, the City does not expect to extend original maturity of I&S tax supported debt, but it could extend original maturity of water and sewer revenue supported bonds evaluated on a case-by-case basis.

## **FITCH UPGRADES ANNA, TX COS TO 'AA-' ON CRITERIA CHANGE; OUTLOOK STABLE**

Fitch Ratings-New York-21 March 2017: Fitch Ratings has upgraded the following City of Anna, TX (the city) ratings to 'AA-' from 'A':

--\$530,000 combination tax and limited surplus revenue certificates of obligation (COs), series 2006;

--Long-Term Issuer Default Rating (IDR).

The Rating Outlook is Stable.

### **SECURITY**

The COs are payable by a pledge of ad valorem taxes levied annually within the limits prescribed by law against all taxable property in the city. The COs are further payable from a limited pledge (not to exceed \$1,000) of surplus net waterworks and sewer system revenues.

### **KEY RATING DRIVERS**

The upgrade of the IDR and CO rating to 'AA-' reflects the application of Fitch's revised criteria for U.S. state and local governments, released on April 18, 2016. The revised criteria highlight the city's exceptionally strong financial operations, solid expenditure flexibility and strong revenue growth prospects, as well as the city's substantial independent ability to raise revenues. The 'AA-' also considers the moderately elevated long-term liability burden.

#### **Economic Resource Base**

The city is located 40 miles north of Dallas in relatively affluent Collin County. Easy access to Dallas and affordable land has spurred rapid population growth. The 2015 estimated population of approximately 11,400 residents increased by a significant 38% since the 2000 census.

#### **Revenue Framework: 'aaa' factor assessment**

Revenue growth prospects are strong, benefiting from continued residential development and strong population gains. The city has ample legal ability to independently raise property tax revenues.

#### **Expenditure Framework: 'aa' factor assessment**

Fitch expects the city's expenditures to generally grow in line with revenues. Anna maintains ample flexibility over labor costs (its largest operating outlay) based on the absence of collective bargaining or contractual labor agreements. Additionally, the city's moderate carrying costs do not hinder its expenditure flexibility.

#### **Long-Term Liability Burden: 'a' factor assessment**

Long-term liabilities, driven primarily by overlapping debt, are elevated but still in the moderate range. Fitch expects the city's long-term liability burden to increase but remain within this moderate range based on the city's debt needs and regional growth pressures. The city's net pension liability is negligible.

#### **Operating Performance: 'aaa' factor assessment**

The city's budget flexibility, supplemented by large operating reserves, provide exceptional gap-closing capacity through typical economic cycles.

## RATING SENSITIVITIES

Growth Management: The 'AA-' IDR assumes the city's ongoing ability to manage growth, as demonstrated by maintenance of an adequate financial cushion, affordable debt carrying costs and a manageable long-term liability burden. A material decrease in the long-term liability burden would be a positive credit consideration.

## CREDIT PROFILE

Rapid population growth north from Dallas into Collin County has fueled Anna's local economy. The city's primarily residential tax base has more than tripled since 2005, and recent growth has been substantial. Average annual growth in taxable assessed value (TAV) from fiscal 2015 through fiscal 2017 has been close to 19%. The city reports significant new residential construction projects, accompanied by some commercial projects. Fitch believes ongoing growth in TAV through the medium term is likely, based on the city's availability of developable property and its manageable commuting distances to various cities in the Dallas-Fort Worth metroplex.

There is minimal taxpayer concentration, and the city's top 10 taxpayers consist of a mix of retail and commercial establishments. The city's wealth levels are lower than the state and national averages; however, the county's poverty levels and unemployment rate are significantly lower than state and national rates (no employment information is available for the city).

### Revenue Framework

The city's general fund revenues include primarily property tax revenues (57%), sales tax revenues (13%) and licenses and permits revenue (12%), based on fiscal 2016 unaudited results.

Fitch views the city's revenue growth prospects as strong. The rolling 10-year revenue CAGR for general fund revenues for both fiscal years 2014 and 2015 was well above U.S. GDP performance, aided primarily by gains in TAV as well as increased retail activity and periodic policy action on the tax rate. Significant growth remains likely, as developers continue residential and commercial projects in varying stages of planning and start-up.

Anna's fiscal 2017 tax rate of \$0.6290 per \$100 of TAV provides ample capacity below the constitutional cap of \$2.50. There are no legal limits to management's ability to implement annual property tax increases below this cap, although an annual property tax levy increase in excess of 8% above the prior year levy triggers the possibility of a voter-implemented rollback election.

### Expenditure Framework

Public safety is the city's largest expenditure item, accounting for approximately 43% of the city's fiscal 2016 unaudited expenditures. General government spending accounts for about 21%.

Fitch expects the city's operating expenditures to generally grow in line with the city's anticipated strong revenue growth due to increasing service demands.

Anna retains flexibility over its largest operating expenditure, workforce costs, and does not participate in any contractual labor agreements. The city's carrying costs, consisting of debt service, required pension contributions and retiree healthcare benefit outlays, were a moderate 17% of fiscal 2015 spending.

### Long-Term Liability Burden

The long-term liability burden, including overall debt and net pension liabilities, represents an elevated 24% of resident personal income. The vast majority of this burden is overlapping debt (\$96 million), issued primarily by the local school district. Fitch expects the long-term liability burden to remain comfortably within the 'aa' assessment range, even incorporating road and city

hall capital needs over the next several years that are expected to be funded by approximately \$17 million of new debt. Amortization of existing debt is average with 50% of principal retired in 10 years. The city's fiscal 2015 net direct debt totaled \$6 million.

The city's pensions are provided through the Texas Municipal Retirement System, an agent multiple-employer defined benefit plan. Under GASB Statement 68 the city reported a fiscal 2015 net pension liability (NPL) of approximately \$875,000, with fiduciary assets covering 79% of total pension liabilities at the plan's 7% investment return assumption.

#### Operating Performance

The city is exceptionally well positioned to address fiscal challenges associated with a typical economic downturn. Fitch believes the city could tap its healthy fund balance, as well as lean on its strong revenue raising capacity and expenditure cutting flexibility, to offset temporary revenue pressures without jeopardizing its fundamental financial flexibility.

The city has consistently maintained a very strong financial operating profile, with unrestricted general fund reserves above 50% of spending since fiscal 2009. The reserves are well above Fitch's modeled reserve safety margin for municipalities with moderate revenue volatility and superior inherent budget flexibility, and they comfortably exceed the city's formal fund balance policy minimum of 25% of operating expenditures.

Unaudited results for fiscal 2016 show an approximate \$475,000 increase in the general fund balance (approximately 9% of spending), the result of both revenues and expenditures tracking favorably to budget. The ending unrestricted general fund balance of approximately \$3.3 million is projected to equal roughly 61% of expenditures.

The adopted fiscal 2017 \$6 million general fund budget reflects a 12% increase over the prior year's budget to accommodate growing service needs for an expanding population. The budget includes the addition of several new employees, wage and benefit increases, and is balanced without the use of reserves. In November 2016, the city received voter approval to re-allocate a portion of its 2% local option sales tax to the general fund, which will now receive 1.25% (compared to 1% historically). The additional .25%, which is expected to generate approximately \$187,500 annually, will fund transportation and road improvements.

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In addition to the sources of information identified in Fitch's applicable criteria specified below, this action was informed by information from Lumesis and InvestorTools.

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Additional information is available on [www.fitchratings.com](http://www.fitchratings.com) Applicable

#### Criteria

U.S. Tax-Supported Rating Criteria (pub. 18 Apr 2016)

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**MOODY'S**  
INVESTORS SERVICE

**CREDIT OPINION**

30 October 2017

New Issue

Rate this Research



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**City of Anna, TX**

New Issue - Moody's Upgrades to Aa3, City of Anna's, TX  
GOLT

**Summary Rating Rationale**

Moody's Investors Service has assigned a Aa3 rating to the City of Anna's, TX approximately \$8 million Combination Tax and Revenue Refunding Bonds, Series 2017. At the same time, Moody's has upgraded the outstanding general obligation bonds to Aa3 from A1, affecting \$12.7 million. Moody's has also upgraded the issuer rating to Aa3.

The Aa3 rating reflects material assessed valuation growth supported by high residential demand because of the city's favorable location to a strong job market in the Dallas Fort Worth metropolitan area. The rating also reflects ample reserves a benefit of consistently strong operating performance, as well as an affordable debt and pension profile.

**Credit Strengths**

- » Rapidly growing tax base favorably located north of Dallas
- » Consistently positive operating performance drives high reserve levels
- » Affordable debt and pension profile

**Credit Challenges**

- » Income levels are slightly under the Aa3 median
- » Unanticipated challenges related to rapid growth

**Rating Outlook**

Moody's does not generally assign outlooks to issuers with this amount of debt outstanding.

**Factors that Could Lead to an Upgrade**

- » Continued and material assessed valuation growth
- » Increases in income levels
- » Favorable financial performance that results in reserve levels above similarly rated peers

**Factors that Could Lead to a Downgrade**

- » Tax base contraction
- » Significant increases in debt and pension levels that pressure city operations

» Material decrease in reserves or liquidity

## Key Indicators

Exhibit 1

Anna (City of) TX	2012	2013	2014	2015	2016
<b>Economy/Tax Base</b>					
Total Full Value (\$000)	\$ 362,970	\$ 376,578	\$ 430,705	\$ 510,888	\$ 609,657
Full Value Per Capita	\$ 42,648	\$ 41,852	\$ 44,961	\$ 45,605	\$ 41,866
Median Family Income (% of USMedian)	107.6%	108.5%	95.0%	107.5%	107.5%
<b>Finances</b>					
Operating Revenue (\$000)	\$ 4,565	\$ 4,688	\$ 5,109	\$ 5,799	\$ 6,509
Fund Balance as a % of Revenues	51.4%	50.9%	50.9%	47.1%	50.8%
Cash Balance as a % of Revenues	56.9%	48.0%	51.6%	61.4%	54.7%
<b>Debt/Pensions</b>					
Net Direct Debt (\$000)	\$ 4,529	\$ 4,768	\$ 4,430	\$ 4,171	\$ 3,473
Net Direct Debt / Operating Revenues (x)	1.0x	1.0x	0.9x	0.7x	0.5x
Net Direct Debt / Full Value (%)	1.2%	1.3%	1.0%	0.8%	0.6%
Moody's - adjusted Net Pension Liability (3-yr average) to Revenues (x)	N/A	0.5x	0.5x	0.5x	0.5x
Moody's - adjusted Net Pension Liability (3-yr average) to Full Value (%)	N/A	0.6%	0.6%	0.6%	0.7%

Fund balance includes general and debt service funds

Source: City of Anna, TX Comprehensive Annual Financial Reports FY 2012 - 2016, Moody's Investors Service

## Detailed Rating Considerations

### Economy and Tax Base: Residential Demand Drives Gains in Assessed Valuation

The City of Anna's tax base is poised to continue to experience assessed valuation growth, because of its favorable location in north [Dallas](#) (A1 negative) with access to several employment opportunities in nearby [Plano](#) (Aaa stable), [Richardson](#) (Aaa stable) and Dallas. Located in [Collin County](#) (Aaa stable), Anna is approximately 40 miles from Dallas and encompasses 15 square miles. Population growth in the city has been impressive, increasing 573.4% over the last decade, per the 2010 U.S. Census. Since then, the city's 2017 estimated population of 9,733 reflects an increase of approximately 53.9%. Income levels in the area are slightly weaker than peers with the 2015 median family income equal to 107.5% of the nation, per the American Community Survey.

Driven by favorable in-migration trends as well as relative affordability in the north Dallas area, the city's assessed valuation performance significantly outweighs peers with an annual average increase of 18.8% over the prior five years. In fiscal 2018, assessed valuation grew 22.7% to \$891.5 million, following a 19.2% increase reported in the prior year. City officials anticipate assessed valuation performance will remain favorable, but are conservatively budgeting for a 10% increase within the next year despite ongoing development projects. A huge retail store recently opened in the area, and city officials anticipate the store will spur further smaller commercial development in the related area. Residential projects continue within the city and city officials report new homes range between \$200,000 to \$250,000. Major taxpayer concentration is minimal with the top 10 taxpayers accounting for less than 7% of total assessed values in fiscal 2018.

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**Financial Operations and Reserves: Consistently High Reserve Levels Supported by Solid Operating Performance**

The city's financial profile is expected to remain healthy due to budgeting practices that typically result in favorable operating performance, compared to the budget. Within the past six years, revenues have outpaced expenditures in the operating funds (general and debt service) in each year except fiscal 2013, when a modest deficit was reported. In fiscal 2016, which ended on September 30, 2016, operating performance resulted in a \$558,000 increase, boosting the total fund balance to \$3.3 million, an ample 50.8% of operating revenues. Majority of the balance was housed in the general fund, as reserves in the debt service fund are minimal.

Estimates for fiscal 2017 reflect a \$1.1 million surplus within the general fund, resulting in a balance of \$4.4 million (a favorable 61.1% of estimated general fund revenues). The fiscal 2018 adopted budget was balanced and included new personnel as well as a 3% raise for all employees.

Majority of the revenues received during the fiscal year were from property taxes (61.1%), followed by sales taxes (11.8%) and then licenses and permits (10.9%).

The city maintains significant flexibility under its property tax cap of \$25 (no more than \$15 for debt) per \$1,000 of assessed values per state law. In fiscal 2017 the total tax rate was \$6.29 with \$5.07 for operations, and \$1.22 for debt service. The total tax rate reduced to \$6.01 in fiscal 2018 with \$4.79 for operations, and \$1.22 for debt.

Sales taxes are capped at 1% for general fund purposes. Although, in November 2016, voters approved a reallocation of ¼ of 1% in sales taxes from the economic development fund which has been informally allocated for street projects; this revenue stream will flow into the general fund but will be tracked separately. Sales tax collections have historically been robust averaging 8.5% over the past five years. In fiscal 2017, sales taxes grew 66.1% due to the opening of a major retailer. Sales taxes are estimated to grow 32% in fiscal 2018 as the city realizes the first full year of the retailer opening, and also receives the ¼ of 1% sales tax allocation for streets.

**LIQUIDITY**

In line with the operating performance, the city's liquidity position has increased, reaching \$3.6 million (54.7% of operating revenues) in total operating funds in fiscal 2016. The fiscal 2017 liquidity is expected to increase in line with the city's anticipated positive operating performance.

**Debt and Pensions: Modest Debt and Pension Levels**

The city's debt profile is likely to increase within the next 12 - 24 months as the city considers debt issuance for buildings. Post sale, the city will have \$21.2 million outstanding in general obligation limited tax debt, resulting in a direct debt burden of 2.4%, on a fiscal 2018 valuation. However, majority of the city's debt is supported by the utility system, which reduces the debt burden to 0.4%.

The city does not have any authorized unissued debt. However, the city anticipates debt issuance of between \$14 and \$25 million for an administrative office, as well as a public safety facility in the near term. The city has road needs, due to a growing population. However, the city expects to fund the needs through a ¼ of 1% sales tax levy, which has been informally allocated from the economic development fund for street projects and provides a relatively stable source of funding. The levy is expected to yield \$336,326 in fiscal 2018.

**DEBT STRUCTURE**

The debt service schedule is relatively flat with a final maturity scheduled for fiscal 2034.

**DEBT-RELATED DERIVATIVES**

All of the city's debt is fixed rate, and the city is not party to any derivative agreement.

**PENSIONS AND OPEB**

The city participates in the Texas Municipal Retirement System (TMRS), a multi-employer agent plan. In fiscal 2016, the city reported an unfunded liability of \$1 million. Moody's adjusted net pension liability (ANPL) was \$3.4 million in fiscal 2016. The three-year average ANPL is elevated at modest at 0.5% of full value or a minimal 0.5 times fiscal 2016 operating revenues. Moody's ANPL reflects certain adjustments we make to improve comparability of reported pension liabilities. The adjustments are not intended to replace the city's reported contribution information, or the reported liability information of the statewide cost-sharing plans, but to improve comparability with other rated entities.

For the year ended September 30, 2016, the city recognized total pension expense of \$445,000 which was equal to the actuarial determined contribution rate. The city's fiscal 2016 contribution rate was also above the Moody's calculated "tread water" level of \$395,000. The "tread water" indicator measures the annual government contribution required to prevent the reported net pension liability from growing, under reported assumptions. Contributions above this level cover all net pension liability interest plus pay down some principal; this is stronger from a credit perspective compared to contributions below this level. Ratios comparing government contributions to the "tread water" level and "tread water" costs to government revenues shed light on budgetary fixed cost burdens.

The city offers other post employment benefits (OPEB) in the form of a supplemental death benefit, through TMRS. The city may terminate the coverage and discontinue participation by adopting an ordinance before November 1 of any year to be effective the following January 1. In fiscal 2016, the city paid \$4,083 as part of the required contribution.

Fixed costs, including pension contributions, debt service and OPEB totaled \$878,000, an affordable 13.5% of operating revenues.

#### Management and Governance: High Institutional Framework Score

Texas Cities have an Institutional Framework score of Aa, which is high compared to the nation. Institutional Framework scores measure a sector's legal ability to increase revenues and decrease expenditures. Property taxes, one of the sector's major revenue sources are subject to a cap, which cannot be overridden. However, the cap of \$25 per \$1,000 of assessed values with no more than \$15 allocated for debt, still allows for significant revenue-raising ability. Unpredictable revenue fluctuations tend to be minor, or under 5% annually. Across the sector, fixed and mandated costs are generally greater than 25% of expenditures. Texas is a Right to Work state, providing significant expenditure-cutting ability. Unpredictable expenditure fluctuations tend to be minor, under 5% annually.

The city operates under a council/manager form of government with a city council comprised of the Mayor and six council members elected for staggered three year terms. The city demonstrates good governance by utilizing conservative budgeting evident by actual performance surpassing expectations, and multiyear capital planning.

#### Legal Security

The bonds are secured by a direct and continuing annual ad valorem tax, levied against all taxable property, within the limits prescribed by law. The bonds are additionally secured by a pledge of the surplus net revenues of the city's water and wastewater system.

#### Use of Proceeds

A portion of the proceeds will be used to refund and restructure the city's outstanding contract tax obligation to the Greater Texoma Utility Authority, which is currently supported by the utility system. The transaction will result in level debt service of \$2 million between fiscal 2019 and 2032, from a prior range of \$1.6 million to \$2.7 million, and extend the final maturity by two years. The transaction will also yield an estimated savings of 13.8%

The proceeds will also refund outstanding Series 2006 and 2009 bonds for an estimated 40.5% in savings. There will be no extension of final maturity on this portion of the transaction.

#### Obligor Profile

The City of Anna is located in north Collin County, approximately 40 miles north of Dallas, TX. The City's population was 8,249 as of the 2010 US Census, an increase of 573% from the prior census periods. The largest industry sectors that drive the local economy are professional/scientific/technical services, retail trade, and finance/insurance.

#### Methodology

The principal methodology used in this rating was US Local Government General Obligation Debt published in December 2016. Please see the Rating Methodologies page on [www.moody's.com](http://www.moody's.com) for a copy of this methodology.

#### Ratings

Exhibit 2

##### Anna (City of) TX

Issue	Rating
Combination Tax and Revenue Refunding Bonds, Series 2017	Aa3

Rating Type	Underlying LT
Sale Amount	\$8,515,000
Expected Sale Date	11/14/2017
Rating Description	General Obligation Limited Tax

Source: Moody's Investors Service

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**City of Anna, Texas**

**Financial Policies**

**February 10, 2015**

## **BUDGET POLICY**

### ***Introduction:***

The City of Anna, Texas financial policies set forth the basic framework for the fiscal management of the City. These policies are to ensure consistency in the City's financial processes related to revenue, expenditures, purchasing, accounting, investing, fiscal management and integrity, and fund balance. The City's financial policies are intended to assist the City council and City staff in evaluating current activities and proposals for future programs. The policies are to be reviewed on an annual basis and modified to accommodate changing circumstances and conditions. The City of Anna will ensure long-standing policies that provide guidelines for current decision-making processes and future plans.

### ***Operating Budget Policies:***

The fiscal year of the City of Anna shall begin on October 1 of each calendar year and end on September 30 of the following calendar year. The fiscal year will also be established as the accounting and budget year.

The operating budget will be balanced with current revenues and a portion of beginning resources or fund balances which will be greater than or equal to current expenditures or expenses. The City Manager's budget shall assume, for each fund, operating revenues that are equal to, or exceed operating expenditures.

Annual estimates of revenues in all funds will be based on historical trends, and reasonable expectations and assumptions regarding growth, the state of the economy, and other relevant factors. A conservative approach will be observed in estimating revenues.

Expenditures in all funds will be managed so as to ensure the fund's obligations are met when due. Throughout the year the Finance Department will provide regular budgetary comparisons reports to Department Directors and the City Manager. These reports will highlight Adopted Budget, Adjusted Budget, Current, Year to Date, and Previous Year expenditures and revenues. These periodic budgetary comparisons statements of revenue and expenditures will allow department directors to adequately manage their department's budget and anticipate revenues and expenditures.

Expenditures within each Fund will remain within each department's original appropriation unless an intra-fund budget transfer is approved by the City Manager. The City Manager is authorized to approve intra-fund transfers. Only the City Council may approve inter-fund transfers. Budget amendments will occur when total actual expenditures exceed budgeted expenditures in any fund(s). Budget amendments are authorized only by the City Council approved by ordinance. If at any time during a fiscal year the City Manager estimates that current year expenditures in any fund will exceed available revenues, the City Manager will submit a plan to the City Council addressing the estimated deficit including a plan of action to overcome the estimated deficit.

Anna's budget is coordinated to identify major policy issues for the City Council to consider several months prior to the budget approval date. In this way, the Council has adequate time to evaluate decisions and ensure proper decisions are made. The budget review process will include City Council, City staff, and citizen participation through public hearings.

Each department head is responsible for ensuring proper budgetary procedures are followed throughout his or her department.

Investments made by the City of Anna will be in compliance with policies contained in the City of Anna Investment Policy and the Public Funds Investment Act. All investments will be evaluated upon safety, liquidity, and yield. Interest earned from investment of available funds is based on departmental ownership of the invested dollars and will be booked to the appropriate department's fund when realized.

After City Council adoption, the budget shall be in effect for the budget year. Final adoption of the budget by the City council shall constitute the official appropriations for the current year and shall constitute the basis of the official levy of the property tax. Following the final adoption of the budget by ordinance, the City Council shall pass an ordinance levying property taxes for the current year.

***Fund Balance:***

A key element of the financial stability of the City is to establish guidelines or "safe harbors" for fund balance. Unassigned fund balance is an important measure of economic stability. It is essential that the City maintain adequate levels of unassigned fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances. The fund balance also provides cash flow liquidity for the City's general operations.

For governmental funds, it is important to distinguish between fund equity and fund balance. A fund's equity is typically the difference between its assets and liabilities. Fund balance is an accounting distinction made between the portions of fund equity that are spendable and non-spendable. The Governmental Accounting Standards Board has established 5 classifications of fund balance:

- 1. Nonspendable fund balance** – includes amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory or permanent funds (i.e. endowment funds).
- 2. Restricted fund balance** – includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include grants and child safety fees.

3. **Committed fund balance** – includes amounts that can be used only for the specific purposes determined by a formal action of the government’s highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.
  - a. The City Council is the City’s highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Council at the City’s Council meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.
  
4. **Assigned fund balance** – comprises amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund (i.e. only funds in the capital projects fund may be used for capital projects).
  - a. The City Council has authorized the City Manager to assign fund balance to a specific purpose as approved by this fund balance policy.
  
5. **Unassigned fund balance** – is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

***Minimum Unassigned Fund Balance***

The City shall set aside resources during years of growth to fund a reserve for years of decline and/or to fund capital out of current funds for projects that would have otherwise been funded through debt financing. It shall be the goal of the City to maintain an unassigned fund balance in the General Fund of 25% of total appropriations.

***Minimum Unrestricted Net Assets***

The City shall set aside resources during years of growth to fund a reserve for years of decline and/or to fund capital out of current funds for projects that would have otherwise been funded through debt financing. It shall be the goal of the City to maintain unrestricted net assets in the Utility Fund (a non-governmental type fund) of 25% of total appropriations.

At the close of each fiscal year, the unencumbered balance of each appropriation shall revert to the fund from which it was appropriated.

If minimum fund balance falls below the goals stated above, the City Manager will develop a strategy to initially evaluate current government wide spending to determine areas where cost efficiencies may be realized and implement those efficiencies. Should the analysis prove insufficient to attain the goal, a multi-year strategy will be put in place to meet the goals through a combination of cost cutting, cost recovery, and revenue enhancing strategies.

***Order of Expenditure of Funds***

When multiple categories of fund balance are available for expenditure (for example, a construction project is being funded partly by a grant, funds set aside by the City Council, and unassigned fund balance), the City will start with the most restrictive category and spend those funds first before moving down to the next category with available funds.

***Financial Policies:***

The accounts of the City are organized and operated on the basis of funds and account groups. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

The City's annual budget shall be prepared and adopted on a basis consistent with generally accepted accounting principles for all governmental and proprietary funds except the capital projects fund, which adopts project-length budgets.

Account balances shall be reported on the modified accrual basis of accounting within the General Fund and other governmental funds and the accrual basis of accounting in the Utilities Fund.

***Quarterly Reports:***

Revenues actually received will be regularly compared to budgeted revenues and variances will be investigated. This process will be summarized in the quarterly budget reports prepared and submitted by the City Manager's Office.

The City Manager shall submit to the City Council each quarterly financial report of the City. The report will compare budget estimates against the previous quarter's realized revenues including year to date realized revenues. The previous fiscal year's performance will also be included.

***General Obligation Bonds/ Debt:***

Anna shall have the power to borrow money on the full faith and credit of the City and to issue general obligation bonds for permanent public improvements. The City will also be allowed to borrow money for any other public purpose not prohibited by the Constitution and laws of the State of Texas, and to issue refunding bonds to refund outstanding bonds of the City previously

issued. All such bonds shall be voted on and issued in conformity with the laws of the State of Texas.

Any and all bond funds approved by the vote of the Citizens of Anna will be expended only for the purposes stated in the bond issue.

The City shall also from time to time borrow money utilizing other available instruments including revenue bonds, certificates of obligation, et al.

In all cases, the City shall evaluate the following prior to incurring debt obligations:

- Ensure that the purpose of the debt is consistent with type of debt instrument
- Where possible, match the useful life of the asset with the maturity of the debt
- Review the maintenance & operations property tax rate against the debt service tax rate and ensure that no more than 35% of the total tax rate is used for debt obligations.

The City will manage the length and maturity of its long-term debt in order to lower net interest cost and to maintain future flexibility by paying off debt earlier.

***Revenues:***

The City of Anna strives to maintain and enhance a diversified and stable revenue system to shelter it from fluctuations in any single revenue source. The City also pursues an aggressive policy of collecting all money due to the City. The City will continue an aggressive policy to reduce the level of delinquent taxes.

For every annual budget, the City shall levy two property tax rates: maintenance/operations (M&O) and debt service (I&S). The debt service levy shall be sufficient for meeting all principal and interest obligations associated with the City's outstanding debt, less money transferred into the debt service fund from other funds and any self-sustaining debt such as revenue bonds, for the budget year. The operation and maintenance levy shall be accounted for in the General Fund.

The City is primarily a bedroom community with a heavy reliance upon property taxes. In order to supplement property taxes, the City has and will continue to support economic development and community development to create a vibrant community with a growing sales tax base to defray the reliance upon property taxes.

The City Manager shall project revenues from every source based on actual collections from the preceding years and estimated collections of the current fiscal year. There are a variety of factors that may impact revenues for an upcoming fiscal year, and the City Manager will take these into account when projecting collections. Sales tax revenue projections should be conservative due to the nature of this more volatile revenue source.

***Types of City Funds:***

- General Fund is the government's primary operating fund.
- Debt Service Fund accounts for the resources accumulated and payments made for principal and interest on long-term obligation debt of governmental funds.
- Capital Projects Fund accounts for the acquisition of capital assets or construction of major capital projects not being financed by any other fund.
- Utility Fund is used to account for the City's water and wastewater operations and certain long-term debt.

***Fire Trust:***

As part of the General Fund, the City operates a Fire Trust Account. This account is used to support the following activities in the Fire Department:

- Purchase of equipment
- Purchase of fire apparatus
- Support of Fire Department Grants, including use as matching funds

Funds in the Fire Trust are held in a special account and maintained in the City's financial software. Interest earned on Fire Trust deposits are maintained in the Fire Trust. Donations to the Fire Department, including funds voluntarily contributed by developers to support the Fire Department, are deposited into the Fire Trust.

***Financial Statements:***

An annual independent audit will be completed and filed with the City Secretary within one hundred eighty (180) days from the completion of each fiscal year, the results of which shall be presented to and approved by the City Council. The financial statements to the City are to be prepared in conformity with generally accepted accounting principles (GAAP) in the United States of America as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The City shall contract with a qualified independent auditing firm on an annual basis, and shall use the same firm no more than five consecutive years.

## PURCHASING POLICY

### Section 1. Purpose

The purpose of the Purchasing Policy and Procedures is to provide a means for the acquisition of supplies and services that are required for the operation of the City of Anna.

### Section 2. Authorization and Procedures

The City Manager is authorized to make purchases and enter into contracts on behalf of the City if the amount does not exceed \$50,000. The City Manager is also authorized to make Emergency Purchases consistent with this Purchasing Policy. Notwithstanding anything to the contrary in this Purchasing Policy or in any other City ordinance, rule, regulation or policy; except for Emergency Purchases authorized under this Policy, all purchases, transactions and contracts for expenditures regardless of amount must be expressly approved in advance by the City Council during a duly noticed public meeting if—with respect to such purchase, transaction or contract for expenditure—any City Official (as defined in the Anna Code of Ethics) is: (1) required to file a Conflicts Disclosure Statement under Chapter 176 of the Texas Local Gov't Code or the Anna Code of Ethics, as amended; or (2) is a Vendor as that term is described under Section 176.002 of the Texas Local Gov't Code, which includes acting as an agent of a Vendor. Otherwise, the following purchasing procedure is outlined in accordance with the noted dollar thresholds of expenditures.

- a) Expenditures for Goods or Services \$.01 - \$999: Department Directors are allowed to make and authorize purchases for goods or services up to \$999 without seeking quotes or bids. Expenditures in this category do not require a purchase order.
- b) Expenditures for Goods or Services \$1,000 - \$2,999: Expenditures for good or services equal to or greater than \$1,000 but not exceeding \$2,999 may be approved at the department level by the Department Director. Department Directors should request and review at least three different quotes or bids unless the purchase is listed under the General Exemptions in Texas Local Government Code Chapter 252.022. This is an informal bid process and quotes or bids may be obtained via mail, e-mail, delivery service, telephone, facsimile, catalogues, internet websites, in-store price comparison, verbal quotes, or any other reasonable method of comparing vendor pricing.
  1. Upon receipt and evaluation of the quotes or bids, the Department Director shall submit to the Finance Department a purchase order and purchasing memo summarizing the bids received and the recommended or selected vendor.
  2. In lieu of requesting three different quotes or bids, and when authorized by the City Manager, Department Directors may purchase goods or services in this category through a local government purchasing cooperative or interlocal purchasing agreement of which the City of Anna is a member or is eligible to participate,

and where the products and services to be purchased have been submitted for competitive procurement as outlined by state statute.

- c) **Expenditures for Goods or Services \$3,000 - \$49,999:** Expenditures for good or services equal to or greater than \$3,000 but not exceeding \$49,999 are also bid on an informal basis with at least three written bids or quotes required unless the purchase is listed under the General Exemptions in Texas Local Government Code Chapter 252.022. The City will contact Historically Underutilized Business as stipulated in Texas Local Government Code Chapter 252.0215 unless the purchase is listed under the General Exemptions in Texas Local Government Code Chapter 252.022.
1. All purchases in this category must be approved in advance by the City Manager and the Finance Department. Upon receipt and evaluation of the quotes or bids, the Department Direct shall submit to the City Manager a purchase order and purchasing memorandum summarizing the responses and recommending a vendor. The memorandum shall include supporting documentation for all quotes or bids and evidence the department contacted Historically Underutilized Businesses as outlined above. After authorization has been received from the City Manager, the purchase order can be submitted to the Finance Department for final approval and processing.
  2. In lieu of providing three different written quotes, goods or services in this category may be purchased through a local government purchasing cooperative or interlocal purchasing agreement of which the City of Anna is a member or is eligible to participate, and where the products and services to be purchased have been submitted for competitive procurement as outlined by state statute.
- d) **Expenditures for Goods or Services \$50,000 and over:** Except for Emergency Purchases authorized under this Policy, all purchases above \$50,000 must be purchased under formal competitive sealed bidding rules or as otherwise permitted by the Local Government Code under Chapters 252 and 271. No bid process shall begin until approved by the City Council and City Manager. The City Council hereby selects as its designated representative the City Manager of the City of Anna, Texas to discharge on its behalf any duty it may have now or in the future with respect to any purchase or contract to determine the method(s) of purchase that will provide the best value to the City.
- e) **Professional Services:** Notwithstanding anything to the contrary in this Purchasing Policy or in any other City ordinance, rule, regulation or policy, purchases of professional services regulated by the Professional Services Procurement Act (PSPA) shall be in accordance with the requirements outlined in the PSPA as amended.
- f) **Emergency Purchases:** Notwithstanding anything to the contrary in this Purchasing Policy or in any other City ordinance, rule, regulation or policy, the City Manager

is authorized to make or approve any emergency purchase necessary to respond to a public calamity, to preserve or protect the public health or safety of the municipality's residents, or because of unforeseen damage to public machinery, equipment, or other property; in accordance with the General Exemptions authorized in Section 252.022 of the Texas Local Government Code without seeking bids or contacting Historically Underutilized Businesses. The City Manager is authorized to declare or determine an emergency that necessitates an emergency purchase, and shall advise the City Council of any such emergency purchase in excess of \$50,000. When an emergency occurs during regular business hours and the expense exceeds the normal department approval amount, the department director shall contact the City Manager or his designee, to receive authorization for the emergency purchase.

**g) Responsibilities:**

1. The City Manager administers this Purchasing Policy, approves purchases between \$3,000 and \$49,999, and oversees the competitive bidding process for all purchases in excess of \$50,000 requiring approval of the City Council.
2. Department Directors prepare and review solicitations for the purchase of goods and services as outlined in this Purchasing Policy. Directors sign off on and approve all department purchases and ensure that all purchasing requirements are met. Department Directors ensure that reasonable and prudent steps are taken to assure that the best value is obtained for the goods or services to be procured.
3. The Finance Department reviews budgets to determine availability of funds for purchases.
4. Accounts Payable receives, reviews, and processes all purchase orders and payment requests.
5. Each city employee authorized to purchase supplies, equipment, or services shall be familiar with and follow this Purchasing Policy and related purchasing procedures.

**Section 3. Petty Cash**

Petty Cash is deemed appropriate when it allows for more efficient procurement of minor goods and services. Petty Cash may only be used for minor purchases of goods or services up to \$50.00. An employee requesting the Petty Cash must have approval from their Department Director. Documentation for the use of Petty Cash is required at time of reimbursement and must include an invoice or receipt for the purchase. The employee requesting reimbursement will be required to sign for receipt of the cash.

#### **Section 4. Purchase Orders**

Purchase orders are required for all purchases in excess of \$999, unless otherwise indicated below. Purchase orders may be submitted for purchases less than \$999 but are not required. Purchase orders shall be submitted to Accounts Payable for processing after obtaining the appropriate approval signatures and with all supporting documentation attached. Purchase orders submitted without appropriate approval or required documentation will be returned to the originating department.

Subject the limits on the City Manager's authority to make purchases and enter into contracts on behalf of the City as outlined in the Section 2 of this Policy, purchase of the following items do not require the solicitation of bids or a purchase order and can be paid by completing a check request or payment authorization:

- Insurance Premium Payments
- Retirement System Payments (TMRS)
- Debt Service Payments
- Utility Service Payments
- Operating Leases/Maintenance Agreements
- Contracted Services (if contract was entered in accordance with this policy)
- Travel and Lodging
- Registration fees
- Membership/Professional Association dues and fees
- Postage
- Subscription Services
- Other similar routine purchases authorized by the City Manager

## **PURCHASING CARD POLICY**

### ***Purpose:***

The purpose of the Purchasing Card Program is to provide the City with an efficient and controllable method of making small dollar commodity, service, and travel purchases. The City will issue cards from a company that has received the State of Texas purchasing card contract or under a Co-operative purchasing agreement with another municipality within the State of Texas. The card will be primarily used in place of petty cash, small regular purchase orders, blanket purchase orders (where sales are made over-the-counter), emergency purchase orders, and all other credit cards. This card policy is not intended to replace, but rather supplement existing purchasing, travel and other City policies. Participating in the purchasing card program will be the option of the employer. Employees that are not issued a card may obtain travel advances or reimbursements

### ***Use:***

The card will be used for the following:

- 1) Any transaction that does not exceed \$1,500 or the cardholder's transaction limit, whichever is less.
- 2) Over-the-counter type retail purchases normally made using a charge account or discontinued credit cards.
- 3) Travel related purchases in compliance with the City of Anna Travel Policy.
- 4) Any other business-related purchase as long as:
  - a. The vendor accepts credit cards, and the goods/services purchases are not covered under a City supply contract. Accounting Department will periodically update staff via email of any commodities that cannot be purchased with the purchasing card.
  - b. All other purchases are to be made using the standard purchasing process.

### ***Transaction/Card Limits:***

Each individual purchasing card will have transaction and/or spending limits. The Finance Director has the ability also to limit types of purchases, place of purchase and hours of day purchases can be made on individual cards. The total purchase price as printed on the individual credit card receipt is known as the "transaction amount". The purchasing card may be limited by the merchant type, transaction amount, and monthly transaction limit. The Department Director, Finance Director, and City Manager determine limits.

<b>Cardholder Class</b>	<b>*Per Transaction</b>	<b>*Per Month</b>
Management City Manager, Department Directors	\$ 2,500	\$ 5,000
Supervisory Division Heads, Supervisors	\$ 1,500	\$ 3,000
Intermediate Level Users	\$ 500	\$ 2,000

\*The City Manager may set different limits for specific individuals as needed.

***Restrictions:***

Employees may NOT use the card for the following:

1. Any purchases of items for personal use
2. Cash refunds or advances
3. Any purchases of goods/services at a merchant type not considered prudent or of good judgment
4. Any transaction amount greater than the cardholder's transaction limit
5. Items under contract, unless an emergency exception is granted by the Finance Department
6. Alcohol, liquor, and tobacco products of any kind
7. Separate, sequential and component purchases or any transaction made with intent to circumvent City purchasing policy or state law
8. Any other purchase specifically excluded in the City purchasing policy

***Receipts:***

All purchases must be supported by a receipt for the purchaser. Any purchase without a receipt shall be the responsibility of the purchaser unless approved by the City Manager.

***Audit review:***

Purchases using the Anna Purchasing cards shall be reviewed for compliance with this policy by City Auditor during the annual audit process.

## ETHICS POLICY

This Ethics Policy is cumulative of any provisions governing ethics or conflicts of interest under state law, the City of Anna's Home-Rule Charter, and the Anna Code of Ethics, all as amended, and in the event of any conflict between any such provisions, the most restrictive provision shall govern. This Ethics Policy will promote the objectives of protecting government integrity and facilitating the recruitment and retention of qualified ethical personnel needed by the City of Anna. Such policy is implemented by prescribing essential standards of ethical conduct without creating unnecessary obstacles to entering public service.

As a public entity, the City is expected to be able to demonstrate to the public that it has spent their tax dollars wisely. All participants in the City are responsible for insuring that money is spent in accordance with the terms and conditions of all the policies of the City of Anna. Public employees must discharge their duties impartially so as to assure fair competitive access to government procurement by responsible contractors. Public officials and employees must take precautions to avoid even the appearance of impropriety, self-dealing, favoritism, or undue influence.

Therefore, all persons with the responsibility of handling City of Anna monies must obtain and/or create as appropriate adequate documentation, including a clear explanation of exactly what each purchase is for.

### ***General Ethical Standards:***

1. It shall be a breach of ethics to attempt to realize personal gain through public employment with the City of Anna by any conduct inconsistent with the proper discharge of the employee's duties.
2. It shall be a breach of ethics to attempt to influence any public employee of the City of Anna to breach the standards of ethical conduct set forth in this code.
3. It shall be a breach of ethics for any employee of the City of Anna to participate directly or indirectly in a procurement when the employee knows that:
  - a. The employee or any member of the employee's immediate family has a financial interest in the procurement;
  - b. A business or organization in which the employee, or any member of the employee's immediate family, has a financial interest pertaining to the procurement;
  - c. Any other person, business or organization with whom the employee or any member of the employee's immediate family is negotiating or has an arrangement concerning prospective employment is involved in the procurement.
4. It shall be a breach of ethics for any employee of the City of Anna to accept, receive, or arrange for any gratuity or any offer of employment in connection with any decision, approval, denial, recommendation, preparation of any part of a program requirement or purchase request, influencing the content or any specification or procurement

standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement of a contract or subcontract, or to any solicitation or proposal thereof, pending before this government.

5. It shall be a breach of ethics for any employee of the City of Anna to approve or allow any purchase, transaction or contract for expenditure regardless of the amount unless said employee has been expressly authorized to do so in advance by the City Council during a duly noticed public meeting if—with respect to such purchase, transaction or contract for expenditure—any City Official (as defined in the Anna Code of Ethics) is: (1) required to file a Conflicts Disclosure Statement under Chapter 176 of the Texas Local Gov't Code or the Anna Code of Ethics, as amended; or (2) is a Vendor as that term is described under Section 176.002 of the Texas Local Gov't Code, which includes acting as an agent of a Vendor.
6. It shall be a breach of ethics for any employee or former employee of the City of Anna knowingly to use confidential information for actual or anticipated personal gain, or for the actual or anticipated gain of any person.

## **BANK DEPOSITORY**

The City Council shall select a bank depository that will meet the needs of the City and comply with all state laws governing such depositories and the management and safeguarding of public funds. The City shall issue a request for proposals/qualifications for bank depository services every five years, or more often if necessary. However, said requirements shall not restrict the number of years, either cumulatively or consecutively, that any single bank depository shall be used. Depositories shall be selected based on a number of criteria, including, but not limited to, ability to comply with state and local statutes, customer service, hours of operation, yield on deposits, geographic proximity to City hall, services offered, etc.

**City of Anna, Texas**  
**Investment Policy**

## **INVESTMENT POLICY**

A component part of the overall financial management of the City of Anna, Texas is an effective cash management plan. Many factors determine the amount of funds on hand during any fiscal year, but these funds are an important revenue source for the City budget. It is imperative that these funds be managed in such a way as to be responsive to the public need and consistent with a conservative cash management plan. To provide this framework for effective cash management, an Investment Policy and a Statement of Investment Strategy have been prepared.

### ***Purpose:***

The Investment Policy is authorized by the City Council of the City of Anna in accordance with Chapter 2256, Texas Government Code, also known as the Public Funds Investment Act (PFIA). The Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of City funds. All such funds will be managed within the guidelines of this Policy with the exception of pension and other deferred compensation plans that are separately managed. Bond funds, in addition to this Policy, shall be managed in accordance with their issuing documentation and all applicable state and federal law.

This Policy provides a separate written investment strategy for each of the City's funds. Each investment strategy describes the investment objectives for each particular fund according to the following priorities:

- 1) Investment Suitability
- 2) Preservation and Safety of Principal
- 3) Liquidity
- 4) Marketability Prior to Maturity of each Investment
- 5) Diversification
- 6) Yield

### ***Annual Review:***

The Investment Policy and the Statement of Investment Strategy will be reviewed on an annual basis by the City Council. Revisions and/or amendments will be approved and documented by the City Council. A written document shall attest to the annual review and amendment adoption.

### ***Investment Objectives:***

The investment of funds will be governed by the following investment objectives, in order of priority:

1. Preservation and Safety of Principal  
Preservation of capital is the foremost objective of the City. Each investment transaction shall seek first to ensure that capital losses are avoided, whether they are from issuer defaults, erosion of market value, or other risks.
2. Liquidity  
The City's investment portfolio will remain sufficiently liquid to enable the City to meet

- all operating requirements that can be reasonably anticipated. Liquidity will be achieved by matching investment maturities with forecasted cash flow requirements.
3. **Public Trust**  
All employees involved in the City's investment program shall seek to act responsibly as custodians of the public trust. All employees involved in the investment process shall avoid any transaction which might impair public confidence in the City's ability to govern effectively.
  4. **Yield**  
The investment portfolio of the City shall be designed to attain a market rate of return throughout budgetary and economic cycles taking into account risk constraints and liquidity needs. Return on investment, while important, is of less importance than safety and liquidity.

### ***Authorized Investments:***

While the PFIA allows a wide range of eligible investments, the City has chosen to allow only the following, which are more restrictive than the PFIA:

1. Obligations of the United States government or its agencies and instrumentalities, including the Federal Home Loan Banks.
2. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this State or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States.
3. Direct obligations of this State or its agencies and instrumentalities.
4. Certificates of Deposit, and other forms of deposit, issued in compliance with the PFIA and insured by the FDIC, or when applicable, collateralized in accordance with this Policy and the Public Funds Collateral Act.
5. Repurchase agreements placed and secured in compliance with the PFIA and, collateralized with a minimum market value of 102 percent of the dollar value of the transaction plus accumulated accrued interest.
6. SEC-registered, AAAM, or its equivalent, (as rated by Fitch, Moody's or Standard & Poor's), no-load money market mutual funds. The investment objective of the fund must be to maintain a stable dollar net asset value of \$1.0000. The City may not invest funds under its control in an amount that exceeds 10% of total assets of any individual money market mutual fund. A fund prospectus shall be reviewed for compliance with this Policy prior to depositing monies.
7. State or local investment pools organized under the Interlocal Cooperation Act, operating in compliance with the PFIA and authorized by the City Council. The investment pool must be rated AAAM, or its equivalent, (as rated by Fitch, Moody's or Standard & Poor's). The investment objective of the pool must be to maintain a stable dollar net asset value.

### ***Prohibited Investments:***

The City is expressly prohibited from entering into options trading or futures contracts, hedging or purchasing any security that is not authorized by Texas State law, or any direct investment in asset backed or mortgage-backed securities. The City expressly prohibits the acceptance of

Interest-only (IO) and Principal-only (PO) Collateralized Mortgage Obligations (CMOs) as collateral for bank deposits or repurchase agreements. No transactions may be entered for speculation. No transaction may be entered using leverage.

***Protection of Principal:***

The City shall seek to control the risk of principal loss due to the failure of an issuer or grantor. Such default risk shall be controlled by investing only in the safest types of issuers as defined in the Policy and by collateralization as required by law.

Individual security transactions shall be executed by "delivery versus payment" (DVP) method through the City's safekeeping agent. By so doing, City funds are not released until the City has received, through the safekeeping agent, the securities purchased.

***Diversification by Investment Type:***

When appropriate and applicable, diversification by investment type shall be maintained by ensuring an active and efficient secondary market in portfolio investments, and by controlling the market and opportunity risks associated with specific investment types. Undue concentrations of assets in a specific maturity sector shall be avoided. Bond proceeds may be invested to comply with Federal arbitrage restrictions or to facilitate arbitrage record-keeping and calculation.

***Diversification by Investment Maturity:***

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds. Maturity guidelines by fund are as follows:

***Operating Funds Strategy:***

**Suitability** - Any investment eligible in the Investment Policy is suitable for Operating Funds.

**Safety of Principal** - All investments shall be of high quality with no perceived default risk. Market price fluctuations may occur. However, by managing the weighted average days to maturity for the Operating Fund's portfolio to less than 270 days and restricting the maximum allowable maturity to two years, the price volatility of the overall portfolio will be minimized.

**Marketability** - Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement.

**Liquidity** - The Operating Fund requires the greatest short-term liquidity of any of the Fund types. Cash equivalent investments will provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.

**Diversification** - Investment maturities should be staggered throughout the budget cycle to provide cash flow based on the anticipated operating needs of the City. Market cycle risk will be reduced by diversifying the appropriate maturity structure out through two years.

**Yield** - Attaining a competitive market yield for comparable investment-types and portfolio

restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury Bill portfolio will be the minimum yield objective.

### ***Construction and Capital Improvement Funds Strategy:***

**Suitability** - Any investment eligible in the Investment Policy is suitable for Construction and Capital Improvement Funds.

**Safety of Principal** – All investments will be of high quality with no perceived default risk. Market fluctuations may occur. However, by restricting the maximum maturity to the lesser of the anticipated cash flow requirements or the IRS defined temporary period, the market risk of the portfolio will be minimized.

**Marketability** - The balancing of short-term and long-term cash flow needs requires the Construction and Capital Improvement Funds portfolio to have securities with active and efficient secondary markets.

**Liquidity** - Construction and Capital Improvement Funds used as part of a CIP plan or scheduled repair and replacement program are reasonably predictable. However, unanticipated needs or emergencies may arise. Maintaining minimum cash equivalent investment amounts will reduce the liquidity risk of unanticipated expenditures. A singular repurchase agreement may be utilized if disbursements are allowed in the amount necessary to satisfy any required expenditures. This investment structure is commonly referred to as a flexible repurchase agreement.

**Diversification** - Investment maturities should blend the short-term and long-term cash flow needs to provide adequate liquidity, yield enhancement and stability. A “barbell” maturity ladder may be appropriate.

**Yield** - Attaining a competitive market yield for comparable investment-types and portfolio structures is the desired objective. The yield of an equally weighted, rolling six-month Treasury Bill portfolio will be the minimum yield objective.

### ***Debt Service Funds Strategy:***

**Suitability** - Any investment eligible in the Investment Policy is suitable for the Debt Service Fund.

**Safety of Principal** - All investments shall be of high quality with no perceived default risk. Market price fluctuations may occur. However, by managing Debt Service Funds to not exceed the debt service payment schedule, the market risk of the overall portfolio will be minimized.

**Marketability** - Securities with active and efficient secondary markets are not necessary as the event of an unanticipated cash flow requirement is not probable.

**Liquidity** - Debt Service Funds have predictable payment schedules. Therefore, investment maturities should not exceed the anticipated cash flow requirements. Cash equivalent investments may provide a competitive yield alternative for short term fixed maturity investments. A singular repurchase agreement may be utilized if disbursements are allowed in the amount necessary to

satisfy any debt service payment. This investment structure is commonly referred to as a flexible repurchase agreement.

**Diversification** - Market conditions influence the attractiveness of fully extending maturity to the next “unfunded” payment date. Generally, if investment rates are anticipated to decrease over time, the City is best served by locking in most investments. If the interest rates are potentially rising, then investing in shorter and larger amounts may provide advantage. At no time shall the debt service schedule be exceeded in an attempt to bolster yield.

**Yield** - Attaining a competitive market yield for comparable investment-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury Bill portfolio shall be the minimum yield objective.

### ***Ensuring Liquidity:***

Liquidity shall be achieved by analyzing and anticipating cash flow requirements, by investing in securities with active secondary markets and by maintaining minimum cash equivalent investment balances. An investment may be liquidated or redeemed prior to maturity for the following reasons:

1. To meet unanticipated cash requirements
2. To re-deploy cash into other investments expected to outperform current holdings
3. To otherwise to adjust the portfolio.

### ***Depository Agreements:***

The City will select and designate a qualified primary bank depository in compliance with State law and the City’s purchasing policy. Additionally, the City may utilize other depository institutions to expand deposit placement opportunities or provide specialty services.

All depository balances shall be insured or collateralized in compliance with applicable State law. The City reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards depository deposits. Depositories will be required to sign a Depository Agreement with the City. The Agreement shall address any concerns in relation to acceptable collateral, levels of collateral, substitution and addition of collateral, and reporting and monitoring of collateral. The collateralized deposit portion of the Agreement shall define the City’s rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- The Agreement must be in writing;
- The Agreement has to be executed by the Depository and the City contemporaneously with the acquisition of the asset;
- The Agreement must be approved by the Board of Directors or Designated Committee of the Depository and a copy of the meeting minutes must be delivered to the City; and
- The Agreement must be part of the Depository’s “official record” continuously since its execution.

### ***Safekeeping and Custody:***

The City shall contract with a bank or banks for the safekeeping of securities either owned by the

City as part of its investment portfolio or held as collateral to secure financial institution deposits and repurchase agreements.

Securities owned by the City shall be held in the City's account as evidenced by safekeeping receipts of the institution holding the securities. Safekeeping institutions shall be independent from the parties involved in the investment transaction.

Collateral will be held by a third-party custodian designated by the City and pledged to the City as evidenced by pledge receipts of the institution with which the collateral is deposited. Original pledge receipts shall be obtained. Collateral may be held by a Federal Reserve Bank or branch of a Federal Reserve Bank, a Federal Home Loan Bank, or a third-party bank approved by the City and eligible under State law.

### ***Competitive Environment:***

It is the policy of the City to provide a competitive environment for all individual investment purchases and sales, and financial institution, money market mutual fund, and local government investment pool selections.

### ***Authority to Invest:***

The City Manager and Finance Director shall be the Investment Officers. The Investment Officers shall oversee and approve any deposit, withdrawal, investment, transfer, documentation, and otherwise manage City funds according to this Policy. No person may engage in an investment transaction or the management of funds except as provided under the terms of the Investment Policy, the Statement of Investment Strategy, and other operational procedures established by the City Manager.

In order ensure qualified and capable investment management, within twelve (12) months after taking office or assuming duties, each Investment Officer shall attend training relating to his/her investment responsibilities and accumulate not less than ten (10) hours of instruction. On an ongoing basis, all Investment Officers shall receive not less than eight (8) hours of instruction in each subsequent two-year period that begins on the first day of the City's fiscal year and consists of the two consecutive fiscal years after that date. Training will be conducted by an independent source approved by the Investment Committee and must include education in investment controls, security risks, strategy risks, market risks and compliance with the Public Funds Investment Act.

### ***Prudent Investment Management:***

Each Investment Officer shall perform his/her duties in accordance with the adopted Investment Policy and internal procedures. In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the investment of all funds over which the Investment Officer had responsibility, rather than the prudence of a single investment, shall be considered. Investment Officers acting in good faith and in accordance with these policies and procedures shall be relieved of personal liability.

### ***Standard of Care:***

The standard of care used by the City shall be the "prudent person rule" and shall be applied in the

context of managing the overall portfolio within the applicable legal constraints. The PFIA states:  
*"Investments shall be made with judgment and care, under circumstances then prevailing, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived."*

### **Standard of Ethics:**

Each Investment Officer shall act as custodian of the public trust avoiding any transaction which might involve a conflict of interest, the appearance of a conflict of interest, or any activity which might otherwise discourage public confidence. An Investment Officer shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair his/her ability to make impartial investment decisions. Additionally, an Investment Officer shall file with the Texas Ethics Commission and the City Council a statement disclosing any personal business relationship with an entity seeking to sell investments to the City or any relationship with the second degree by affinity or third degree of consanguinity to an individual seeking to sell investments to the City.

### **Internal Controls:**

The City Manager will establish a system of internal controls that shall be designed to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by City staff. Controls deemed most important would include, but not be limited to:

1. Control of collusion
2. Separation of duties
3. Separating transaction authority from accounting and record-keeping
4. Custodial safekeeping
5. Avoidance of bearer-form securities
6. Clear delegation of authority
7. Written confirmation of telephone transactions
8. Documentation of transactions

As part of the annual audit, the Investment Officers shall facilitate an independent review by the City's external auditor to assure compliance with policies and procedures.

### **Monitoring Market Value:**

Market value of all collateral, mutual funds, pools, and securities will be monitored periodically and obtained from a reputable and independent source.

### **Effect of Loss of Rating:**

All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating. At least quarterly, the City shall monitor the rating of all investments, as applicable.

### **Exemption for Existing Investments:**

The City is not required to liquidate investments authorized at the time of purchase.

***Performance:***

The City's investment portfolio shall be designed to obtain a market rate of return on investments consistent with risk constraints and expected cash flow of the City. Weighted average yield to maturity shall be the performance measurement standard.

***Authorized Broker/Dealers:***

The Investment Committee shall, at least annually, review, revise, and adopt a list of qualified broker/dealers authorized to engage in securities transactions with the City. Authorized firms include primary dealers or secondary dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule).

***Investment Policy Certification:***

All local government investment pools and discretionary investment management firms must sign a certification acknowledging that the organization has received and reviewed the City's Investment Policy, and that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by the City's Policy in accordance with the PFIA.

***Investment Committee:***

An Investment Committee comprised of the City Manager, City Finance Director and the City Finance and Budget Analyst will meet on a periodic basis. The Committee shall monitor the investment activities; assist in the development of investment policies, strategies and procedures; and annually review and approve the City's broker/dealers and independent training sources.

***Reporting:***

The Investment Officers shall prepare an investment report at least quarterly in compliance with the PFIA. This report will be prepared in a manner that will allow the City to ascertain whether investment activities during the reporting period have conformed to this Policy. The report will be provided to the City Council.

THE CITY OF  
**Anna**

**CITY OF ANNA, TEXAS**

**HOME-RULE CHARTER**

**Originally adopted by vote of the people of the City of Anna,  
Texas on May 7, 2005**

**Amended on  
November 4, 2008 and May 12, 2012**

**Codified as:  
PART I of The Anna City Code of Ordinances**

## **ARTICLE 7—FINANCIAL PROCEDURES**

### **SECTION 7.01 Fiscal Year**

The fiscal year of the City begins on the first day of October and ends on the last day of September on the next succeeding year. Such fiscal year also constitutes the budget and accounting year.

### **SECTION 7.02 Submission of Budget and Budget Message**

On or before the 15th day of August of the fiscal year, the City Manager must submit to the City Council a budget for the ensuing fiscal year and an accompanying budget message.

### **SECTION 7.03 Budget Message**

The City Manager's message must explain the budget both in fiscal terms and in terms of the work programs. It must outline the proposed financial policies of the City for the ensuing fiscal year, describe the important features of the budget, indicate any major changes from the current year in financial policies, expenditures, and revenues together with the reasons for such changes, summarize the City's debt position and include such other material as the City Manager deems desirable.

### **SECTION 7.04 Budget a Public Record**

The budget and all supporting schedules must be filed with the person performing the duties of City Secretary when submitted to the City Council and must be open to public inspection by anyone interested.

### **SECTION 7.05 Public Hearing on Budget**

At the City Council meeting when the budget is submitted, the City Council must name the date and place of a public hearing and have published in the official newspaper of the City, at least twice, the time and place, which will be not less than ten days nor more than 30 days after the date of notice. At this hearing, interested citizens may express their opinions concerning items of expenditures, giving their reasons for wishing to increase or decrease any items of expense.

### **SECTION 7.06 Proceeding on Adoption of Budget**

After public hearing, the City Council must analyze the budget, making any additions or deletions which they feel appropriate, and must, at least ten days before the beginning of the next fiscal year, adopt the budget by the affirmative vote of a majority of the full membership of the City Council. Should the City Council take no final action on or before such day, the current budget will continue to be in force on a month-to-month basis until a new budget is adopted.

### **SECTION 7.07 Budget, Appropriation and Amount to be Raised by Taxation**

On final adoption, the budget is in effect for the budget year. Final adoption of the budget by the City Council constitutes the official appropriations as proposed by expenditures for the current year and constitutes the basis of official levy of the property tax as the amount of tax to be assessed and collected for the corresponding tax year. Estimated expenditures will in no case

exceed proposed revenue plus cash on hand. Unused appropriations may be transferred to any item required for the same general purpose.

#### **SECTION 7.08 Contingent Appropriation**

Provision may be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount not more than three percent of the total general fund expenditures, to be used in case of unforeseen items of expenditures. This contingent appropriation must apply to current operating expenses and must not include any reserve funds of the City. Such contingent appropriation is under the control of the City Manager and may be distributed by him only after prior approval by the City Council. The proceeds of the contingent appropriation may be disbursed only by transfer to other departmental appropriation, the spending of which must be charged to the departments or activities for which the appropriations are made.

#### **SECTION 7.09 Amending the Budget**

Under conditions which may arise and which could not reasonably have been foreseen in the normal process of planning the budget, the City Council may, by the affirmative vote of a majority of the full membership of the City Council, amend or change the budget to provide for any additional expense in which the general welfare of the citizenry is involved. These amendments must be by ordinance and must become an attachment to the annual budget.

#### **SECTION 7.10 Certification; Copies Made Available**

A copy of the budget, as finally adopted, must be filed with the person performing the duties of City Secretary and such other places required by state law or as the City Council may designate. The final budget must be printed, or otherwise reproduced and sufficient copies made available upon request for the use of all offices, agencies, interested persons and civic organizations.

#### **SECTION 7.11 Capital Program**

The City Manager must submit a five-year capital program as an attachment to the annual budget. The program as submitted must include:

- (1) a clear summary of its contents;
- (2) a list of all capital improvements which are proposed to be undertaken during the five fiscal years succeeding the budget year, with appropriate supporting information as to the necessity for such improvements;
- (3) cost estimates, method of financing, and recommended time schedules for each improvement; and
- (4) the estimated annual cost of operating and maintaining the facilities to be constructed or acquired. The above information may be revised and extended each year with regard to capital improvements still pending or in the process of construction or acquisition.

#### **SECTION 7.12 Defect Does Not Invalidate the Tax Levy**

Errors or defects in the form or preparation of the budget or the failure to perform any procedural requirements do not nullify the tax levy or the tax rate.

### **SECTION 7.13 Lapse of Appropriations**

Every appropriation, except an appropriation for a capital expenditure, lapses at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure continues in force until the purpose for which it was made has been accomplished or abandoned. The purpose of any such appropriation is deemed abandoned if three years pass without any disbursement from or encumbrance of the appropriation. Any funds not expended, disbursed or encumbered will be deemed excess funds.

### **SECTION 7.14 Borrowing**

(a) The City has the right and power, except as prohibited by law or this Charter, to borrow money by whatever method it may deem to be in the public interest.

(b) General Obligation Bonds.

- 1 The City has the power to borrow money on the credit of the City and to issue general obligation bonds for permanent public improvements or any other public purpose not prohibited by law and this Charter, and to issue refunding bonds to refund outstanding bonds previously issued. All such bonds must be issued in conformity with state and federal law and must be used only for purposes for which they were issued.
- 2 Any bonds issued under the provisions of this Section may not be issued without an election. The City Council must prescribe the procedure for calling and holding such elections, must define the voting precincts and must provide for the return and canvass of the ballots cast at such elections.
- 3 If at such elections a majority of the vote is in favor of creating such a debt or refunding outstanding valid bonds of the City, it will be lawful for the City Council to issue bonds as proposed in the ordinance submitting same. However, if a majority of the votes are against the creation of such debt or refunding such bonds, the City Council is without authority to issue the bonds. In all cases when the City Council orders an election for the issuance of bonds of the City, it must at the same time submit the question of whether or not a tax may be levied upon the property within the City for the purpose of paying the interest on the bonds and to create a sinking fund for their redemption.

(c) Revenue Bonds.

- 1 The City has the power to borrow money for the purpose of constructing, purchasing, improving, extending or repairing of public utilities, or any other self-liquidating municipal function not prohibited by state or federal law.
- 2 With an affirmative vote of at least two-thirds of the Council Members present and having authority to vote, the City has the power to issue revenue bonds and to evidence the obligation created thereby.
- 3 Such bonds are a charge upon and payable from all or any part of the properties pledged or from the income gained from the properties, or both. The holders of the

revenue bonds are not entitled to demand payment on the bonds out of monies raised or to be raised by taxation.

- 4 All such bonds must be issued in conformity with state and federal law and must be used only for the purpose for which they were issued.
- (d) Emergency Funding. In any budget year, the City Council may, by affirmative vote of at least two-thirds of the Council Members present and having authority to vote, authorize the borrowing of money. Notes may be issued which are repayable not later than the end of the current fiscal year.

### **SECTION 7.15 Purchasing**

- (a) The City Council may by ordinance, give the City Manager general authority to contract for expenditure without further approval of the City Council for all budgeted items not exceeding limits set by the City Council within the ordinance.
- (b) All contracts for expenditures or purchases involving more than the limits must be expressly approved in advance by the City Council. All contracts or purchases involving more than the limits set by the City Council must be awarded by the City Council in accordance with state and federal law.
- (c) Emergency contracts as authorized by law and this Charter may be negotiated by the City Council or City Manager if given authority by the City Council, without competitive bidding, and in accordance with state and federal law. Such emergency may be declared by the City Manager if approved by the City Council or may be declared by the City Council.

### **SECTION 7.16 Administration of Budget**

- (a) No payment may be made or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made, unless the City Manager, or the City Manager's designee, first certifies that there is a sufficient unencumbered balance in the budget and that sufficient budget funds are or will be available to cover the claim or meet the obligation when it becomes due and payable.
- (b) Any authorization of payment or incurring of obligation in violation of Subsection (a) of this Section is void and any payment so made illegal.
- (c) This prohibition does not prevent the making or authorizing of payments, or making of contracts for capital improvements to be financed wholly or partly by the issuance of bonds, time warrants, certificates of indebtedness, or certificates of obligation, or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, providing that such action is made or approved by ordinance.
- (d) The City Manager must submit to the City Council each month a report covering the revenues and expenditures of the City in such form as requested by the City Council.

### **SECTION 7.17 Depository**

All monies received by any person, department or agency of the City for or in connection with the affairs of the City must be deposited promptly in the City depository or depositories. The City

depositories must be designated by the City Council in accordance with such regulations and subject to the requirements as to security for deposits and interest thereon as may be established by ordinance and law. Procedures for withdrawal of money or the disbursement of funds from the City depositories may be prescribed by ordinance.

#### **SECTION 7.18 Independent Audit**

When deemed necessary by the City Council, it may call—and at the close of each fiscal year—must call for an independent audit of all accounts of the City by a certified public accountant. No more than five consecutive annual audits may be completed by the same firm. The certified public accountant selected may have no personal interest, directly or indirectly, in the financial affairs of the City or any of its officers. The report of audit, with the auditor's recommendations, will be made to the City Council. Upon completion of the audit, the summary must be published immediately in the official newspaper of the City and copies of the audit placed on file in the office of the person performing the duties of City Secretary, as a public record.

#### **SECTION 7.19 Power to Tax**

- (a) The City has the power to levy, assess and collect taxes of every character and type for any municipal purpose not prohibited by state or federal law.
- (b) The City has the power to grant tax exemptions in accordance with the laws of the State of Texas.

#### **SECTION 7.20 Office of Tax Collector**

There must be an office of taxation to collect taxes, the head of which is the City Tax Collector. The City Council may contract for such services.

#### **SECTION 7.21 Taxes; When Due and Payable**

- (a) All taxes due in the City are payable at the office of the City Tax Collector, or at such location or locations as may be designated by the City Council and may be paid at any time after the tax rolls for the year have been completed and approved. Taxes for each year must be paid before February 1 of the next succeeding year, and all such taxes not paid before that date are delinquent, and subject to penalty and interest as the City Council may provide by ordinance. The City Council may provide discounts for the payment of taxes before January 1 in amounts not to exceed those established by state law.
- (b) Failure to levy and assess taxes through omission in preparing the appraisal rolls does not relieve the person, firm or corporation so omitted from obligation to pay such current or past due taxes as shown to be payable by recheck of the rolls and receipts for the years in question, omitting penalty and interest.

#### **SECTION 7.22 Tax Liens, Liabilities and Suits**

- (a) All taxable property located in the City on January 1 of each year is charged from that date with a special lien in favor of the City for the taxes due. All persons purchasing any such property on or after January 1 in any year take the property subject to the liens provided above. In addition to these liens, on January 1 of any year, the owner of property subject to taxation by the City is personally liable for the taxes due for that year.

- (b) The City has the power to sue for and recover personal judgment for taxes without foreclosure, or to foreclose its lien or liens, or to recover both personal judgment and foreclosure. In any such suit where it appears that the description of any property in the City appraisal rolls is insufficient to identify such property, the City has the right to plead a good description of the property to be assessed, to prove the same, and to have its judgment foreclosing the tax lien or for personal judgment against the owners for such taxes.

CITY OF ANNA, TEXAS

Ordinance No. 830-2019

Ordinance Adopting the Budget for the 2019 – 2020 Fiscal Year

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF ANNA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; APPROPRIATING MONEY TO AN INTEREST AND SINKING FUND TO PAY INTEREST AND PRINCIPAL ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF ANNA FOR THE 2019 – 2020 FISCAL YEAR.

WHEREAS, the budget, appended hereto as Exhibit A, for the fiscal year beginning October 1, 2019 and ending September 30, 2020, was duly presented to the City Council by the City Manager and a public hearing was ordered by the City Council and a public notice of said hearing was caused to be given by the City Council and said notice was published in the Anna-Melissa Tribune and said public hearing was held according to said notice; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ANNA THAT:

SECTION 1. The appropriations for the fiscal year beginning October 1, 2019, and ending September 30, 2020 for the support of the general government of the City of Anna, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2019 – 2020 budget, a copy of which is appended hereto as Exhibit A;

SECTION 2. The budget, as shown in words and figures in Exhibit A, is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020.

SECTION 3. That there is hereby appropriated the amount shown in said budget necessary to provide for an interest and sinking fund for the payment of principal and interest and the retirement of the bonded debt requirements of fiscal year 2019 – 2020 of the City of Anna.

SECTION 4. In addition to Exhibit A, and in accordance with Section 7.08 of the Anna City Charter, the budget also includes a contingency appropriation of \$300,000 in the General Fund and \$100,000 in the Utility Fund. All expenditures from this contingency appropriation shall be in accordance with Section 7.08 of the Anna City Charter.

PASSED AND APPROVED by record roll call vote on this, the 17<sup>th</sup> day of September, 2019.

Ayes 6

Nays 0

Abstained 0

ATTESTED:

Carrie L. Smith  
Carrie L. Smith, City Secretary

APPROVED:

Nate Pike  
Nate Pike, Mayor



# Glossary of Terms

<b><i>Accrual</i></b>	Method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows.
<b><i>Ad Valorem Tax</i></b>	Latin for “according to the value of.” Refers to the tax assessed against real (land and building) and personal (equipment and furniture) property.
<b><i>Assigned Fund Balance</i></b>	Fund balance amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body which the governing body delegates the authority.
<b><i>Balanced Budget</i></b>	A budget adopted by the legislative body and authority by ordinance where the proposed expenditures equal to or less than the proposed resources.
<b><i>Appropriation</i></b>	An authorization made by the legislative body of a government which permits officials to incur obligations against and to make expenditures of governmental resources. Specific appropriations are usually made at the fund level and are granted for a one-year period.
<b><i>Assessed Valuation</i></b>	A value that is established for real or personal property as a basis for levying property taxes. (Note: Property values are established by the Central Appraisal District.)
<b><i>Assets</i></b>	Resources owned or held by the City which have monetary value.
<b><i>Bonds</i></b>	A written promise to pay a sum of money on a specific date at a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation bonds and revenue bonds.
<b><i>Budget</i></b>	The City’s financial plan for a specific fiscal year that contains both the estimated revenues to be received during the year and the proposed expenditures to be incurred to achieve related objectives.
<b><i>Budget Document</i></b>	The compilation of the spending plans for the various funds, along with supporting schedules, tables and charts which, in total, comprises the annual revenue and expenditure plan.
<b><i>Capital Expenditures</i></b>	Expenditures which result in the acquisition of or addition to fixed assets.
<b><i>Capital Improvements Plan</i></b>	The process of planning, monitoring, programming, and budgeting over a multi-year period to allocate the City’s capital monies.
<b><i>CCAD</i></b>	Collin Central Appraisal District
<b><i>Certificates of Obligation</i></b>	Similar to general obligation bonds except the certificates require no voter approval.

<b>Committed Fund Balance</b>	Fund balance amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint.
<b>Component Unit</b>	Component units are legally separate organizations that must be included in the financial report of the primary government.
<b>Current Taxes</b>	Taxes that are levied and due within one year.
<b>Debt Service Fund</b>	A fund used to account for the monies set aside for the payment of interest and principal to holders of the City's general obligation and revenue bonds, the sale of which finances long-term capital improvements, such as facilities, streets and drainage, parks and water and wastewater systems.
<b>Department</b>	A functional unit of the city containing one or more divisions or activities.
<b>Delinquent Taxes</b>	Taxes that remain unpaid on and after the date on which a penalty for non-payment is attached.
<b>Enterprise Fund</b>	A fund established to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.
<b>Effective Tax Rate</b>	A calculated rate that would provide the same amount of revenue received in the year before on properties taxed in both years.
<b>EMS</b>	Emergency Medical Services
<b>Encumbrances</b>	Obligations in the form of a purchase order, contracts, or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. When paid, the encumbrance is liquidated.
<b>Expenditures</b>	The cost of goods received or services rendered whether cash payments have been made or encumbered.
<b>Fiscal Year</b>	A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The City of Anna has specified October 1st to September 30th as its fiscal year.
<b>Fixed Assets</b>	Assets of a long-term character which are intended to continue to be held or used, such as land buildings, improvements, and infrastructure.
<b>Full Time Equivalent (FTE)</b>	A unit of measure based on the number of hours that an employee works during the fiscal year. One FTE is equal to 2080 hours.
<b>Fund</b>	An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: general fund, special revenue fund, debt service fund, capital projects fund, enterprise fund, trust and agency fund, internal service fund, and special assessment fund.
<b>Fund Balance</b>	The excess of a fund's current assets over its current liabilities; sometimes called working capital in enterprise funds. A negative fund balance is often referred to as a deficit.

<b>GASB</b>	Governmental Accounting Standards Board
<b>General Fund</b>	The fund used to account for all financial resources except those required to be accounted for in another fund. The General Fund is tax supported.
<b>General Obligation Debt</b>	Monies owed on interest and principal to holders of the City's general obligation bonds. The debt is supported by revenue provided from real property which is assessed through the taxation power of the local governmental unit.
<b>GFOA</b>	Government Finance Officers Association
<b>Governmental Funds</b>	Those funds through which most governmental functions typically are financed. The acquisition use and financial resources and the related current liabilities are accounted for through governmental funds. (General, Special Revenue, General Debt Service, General Capital Projects)
<b>GTUA</b>	Greater Texoma Utility Authority
<b>Infrastructure</b>	That portion of a city's assets located at or below ground level, including water system, sewer system, and streets.
<b>Liabilities</b>	Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. The term does not include encumbrances.
<b>Levy</b>	To impose taxes, special assessments, or service charges for the support of governmental activities.
<b>Modified Accrual Basis</b>	The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under this basis, revenues are recognized when they become both "measurable and available to finance expenditures within the current period." Expenditures are recognized when the related fund liability is incurred.
<b>NCTCOG</b>	North Central Texas Council of Governments
<b>Non-Spendable Fund Balance</b>	Fund balance amounts which are not in a spendable form (such as inventory) or are legally or contractually required to be maintained intact.
<b>Operating Budget</b>	Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of the city are controlled.
<b>Operating Expenditures</b>	Fund expenditures which are directly related to the fund's primary service activities.
<b>Operating Revenues</b>	Fund revenues, which are directly related to the fund's primary service activities.
<b>NTCAR</b>	North Texas Commercial Association of Realtors
<b>NTMWD</b>	North Texas Municipal Water District
<b>Performance Measures</b>	Specific quantitative measure of work performed within an activity or program. They may also measure results obtained through an activity or program.
<b>Revenues</b>	All amount of money received by a government from external sources.

<b><i>Restricted Fund Balance</i></b>	Fund balance amounts constrained to specific purposes by their external providers (such as grants or bondholders), through constitutional provisions or by enabling legislation.
<b><i>Rollback Tax Rate</i></b>	Provides the taxing unit with about the same amount of tax revenue it spent the previous year for day-to-day operations plus an eight percent increase for those operations and sufficient funds to pay debts in the upcoming year. It is a calculated maximum rate allowed by law without voter approval.
<b><i>Special Revenue</i></b>	A Special Revenue Fund is a governmental fund that is used to account for the proceeds of specific revenue sources that are restricted or committed for a specific project and purpose, other than debt service or capital projects.
<b><i>Tax Rate</i></b>	A percentage applied to all taxable property to raise general revenues. It is derived by dividing the total tax levy by the taxable net property valuation.
<b><i>Taxes</i></b>	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.
<b><i>Tax Roll</i></b>	The official list showing the amount of taxes levied against each taxpayer or property.
<b><i>TML</i></b>	Texas Municipal League
<b><i>TMRS</i></b>	Texas Municipal Retirement System
<b><i>TMUTCD</i></b>	Texas Manual on Uniform Traffic Control Devices
<b><i>TxDOT</i></b>	Texas Department of Transportation
<b><i>Unassigned Fund Balance</i></b>	Any fund in excess of non-spendable, restricted, committed, and assigned components; these are fund balance amounts that are available for any purpose. These amounts are reported only in the General Fund.
<b><i>Working Capital</i></b>	Budgeted working capital is calculated as a fund's current assets less current liabilities plus current portion of long-term debt.