

City of Anna Staff's Weekly Highlights January 17 – January 21

The Mission of the Anna City Government is to provide exceptional city services and facilities in a financially responsible and neighbor-focused way through a high performing, professional city team that provides results in adding value to neighbors' lives.

Growing the Anna Economy

- Economic Development is working with Cooksey to finalize FY2022 ad campaigns and new video. The team is also working with Cooksey on the submission of the Anacapri Development in the Best Mixed-Use Project category for D CEO Commercial Real Estate Award.
- Economic Development staff is preparing for the Bisnow/Anna EDC visit and tour.
- Economic Development staff attended a DRC Meeting regarding the proposed retrofit updates to Sherley Brothers Building in Downtown.
- Staff met with two development groups.

Sustainable Anna Community Through Planned Managed Growth

- This week (Friday, January 14 – Thursday, January 20) the Building Division **received** 20 new single family permit submittals and **issued** 1 new single family permits. The current fiscal year total is 311 single-family permits received.
- Public Works coordinated with Maguire Iron on the Sherley Water Tower rehabilitation/painting. They will be on site this week to begin site preparation.
- Public Works conducted interviews for multiple open maintenance positions.
- Public Works conducted a full facility walk of new Municipal Complex/City Hall with Lee Lewis staff to review status of interior work.
- Public Works, the City Manager's Office, EDC, and Development Services met to discuss needed additions to the Master Thoroughfare Plan. Staff is preparing an agenda item for February P&Z and Council consideration.
- Public Works staff is coordinating with the Communications Manager and City Manager's Office to prepare a ceremony for the sign placement at the John R. Geren WWTP.
- The Fleet Division rebuilt the carburetor on the antique fire truck.
- Fleet installed KeyTrak key security system to maintain secure access to vehicles.
- **Utilities Division:**
 - Completed 30 new meter installs;
 - Completed meter reads;
 - 25 sewer camera inspections, 0 fails;
 - Repaired water service leak at 101 Scarlet View;
 - Pumped and hauled sewer at Hurricane Creek Subdivision;
 - Rebuild ammonia and cl2 injectors at Grayson Pump Station;
 - Calibrated all well and flow meters to ensure accuracy;
 - Rebuilt 3" trash pump for utility crew use;
 - Replaced battery in 40kw portable generator in preparation for winter events;

- Repaired parts on NTMWD bypass valve at John R Geren WWTP; and
- Repaired fence at WWTP.
- **Streets Division:**
 - Repaired 3 streetlights;
 - Coordinated with TxDot on FM2862 guard rail damage. Repairs scheduled;
 - Picked up trash at Salisbury/Hackberry;
 - Picked up trash on CR373 and E. Foster Crossing;
 - Assisted with traffic control on Taylor Blvd; and
 - Hauled excess fill dirt from PW facility.
- **Engineering & Construction Division:**
 - Issued review comments for an engineering plan resubmittal for Hurricane Creek Phase 2;
 - Issued review comments for an engineering plan submittal for Retaining Walls for Shadowbend Phase 2;
 - Reviewed an engineering plan submittal for Chili's;
 - Reviewed an engineering plan submittal for Anna Dental Phase 2;
 - Reviewed an engineering plan submittal for White Rock subdivision;
 - Reviewed an engineering plan submittal for The Woods at Lindsey Place Phase 2;
 - Reviewed an engineering plan resubmittal for Dollar General on SH 121;
 - Met with staff to discuss better format for tracking CIP Project milestones for website/public viewing. Preparing documents to be put on City website which will be regularly updated;
 - Held a meeting with an engineering firm to discuss a proposal to design the Downtown Utility Rehab Project;
 - Held preconstruction meeting for Throckmorton Sanitary Sewer Extension;
 - Held preconstruction meeting for Rosamond Parkway Extension from US 75 to Anna High School;
 - Held preconstruction meeting for Anacabri Phase 1A;
 - Held preconstruction meeting for Anacabri Phase 1B;
 - Met with a resident and TxDOT to discuss property line concerns on the Rosamond East Utilities Project;
 - Worked with TxDOT to get a permit for the Rosamond East utilities in the TxDOT right-of-way;
 - Worked with a contractor to remove dirt from an EDC property that had been dumped without permission;
 - Attended five DRC meetings to discuss potential future projects;
 - Attended a meeting with a developer to discuss the remaining impact fee reimbursements left on their project; and
 - Completed a total of 34 ROW Inspections with 0 failed inspections.
- **GIS**
 - Coordinated mapping system with US Census Bureau;
 - Updated City Limits and ETJ boundaries based on latest annexations and developments. Found several old strip annexations which were never in the mapping system and added them;
 - Updated all address points and road centerlines for all new developments;

- Coordinated with Collin County on addressing and street name information for new developments to ensure consistency;
- Began process of reviewing utility map data (currently hosted by Kimley Horn), and filtering/bringing that data in so we can host it in-house; and
- Working with Public Works and Parks staff to develop an updated mowing map, to be used for scheduling and planning.

Anna – A Great Place to Live

- Members of the Diversity and Inclusion Advisory Commission met with city staff to begin discussing the city's plans for a Juneteenth Event in 2022.
- The Parks Advisory Board will meet on Monday, January 24. The Board will receive a report and discuss Slayter Creek Park's future capital improvement options.

High Performing, Professional City

- Patrol officers responded to 252 calls for service and conducted 131 traffic stops. Officers made two felony arrests, investigated five minor accidents, and one major.
- The Criminal Investigations Division filed two misdemeanor cases and continued to work on several open investigations.
- The Human Resource Department assisted city departments with vacancies, job descriptions, questionnaires and employment offers.
- The Human Resource Department conducted new hire orientation for two city employees.
- The Human Resource Director drafted a desk manual for internal human resource processes and procedures and drafted an onboarding checklist form for new hires that will be incorporated into the onboarding process.