

City of Anna Staff's Weekly Highlights February 7 - February 11

The Mission of the Anna City Government is to provide exceptional city services and facilities in a financially responsible and neighbor-focused way through a high performing, professional city team that provides results in adding value to neighbors' lives.

Growing the Anna Economy

- Economic Development staff participated in the EDC/Dallas Business Journal roundtable planning call. The Economic Development Director was interviewed for Bisnow article focusing on Anna's major development and strategic growth.
- The Economic Development team met with five development groups. The Economic Development Director met with Megatel to discuss additional land for single-family homes.
- Staff finalized documents for the Parmore Senior Living project that closed on February 10.
- Staff met with Cooksey and discussed EDC updates and concepts of new video.
- The Economic Development Director attended Anna ISD CTE & STEAM Advisory Committee Meeting.
- The February CDC/EDC Board Meeting was held on Thursday, February 10.

Sustainable Anna Community Through Planned Managed Growth

- Last week, city staff met with representatives of Centurion American to discuss the permitting process associated with a freestanding monument sign being considered on their property along the US Highway 75 frontage roadway. The proposed monument sign would utilize electronic video screens on each face and be a maximum of sixty (60) feet in height.
- This week, the Planning Department received a total of eight new submittals that are tentatively scheduled for the March Planning & Zoning Commission & City Council meetings. Four of those submittals are zoning cases with associated concept plans: Two (2) mixed use zoning requests (multifamily & retail), Rezoned C-2 to I-1 to allow Auto Repair Major & paint and body shop (Caliber Collision), Annexation & Zoning (Crystal Park).
- Public Works held a pre-bid meeting with interested contractors for the Hurricane Creek Line B Sewer project (currently advertised for bid).
- Staff held an internal meeting with the Development Services to discuss sanitary sewer laterals being damaged by builders during new home construction. Staff is setting a meeting with two prominent homebuilders to discuss options and process changes which can better protect our sewer mains from infiltration of rain water, construction materials, and debris during construction.



- Public Works met with a consulting engineer on the utility plans for the SH 5 widening to discuss utility conflicts. Public Works is scheduling a meeting for next week to meet with TxDOT and review options, so that we can proceed with final plans.
- Public Works provided draft letter to Anna Crossing neighbors for coordination with their HOA to issue formal letters requesting a traffic signal at Finley/SH5.
- Staff held after-action meeting with Utility Division and Street Division staff to review the winter weather event and discuss what went well and what we can improve upon in future events.
- The Public Works Director finished a first draft of a formal CIP tracking calendar for major projects to be used to track all CIP projects. Staff will be developing a system for providing this information online for public viewing so our neighbors can see how projects are progressing.
- Staff issued addendum for the Ferguson Parkway Design RFQ. Responses due by February 16.
- **Utilities Division:**
 - Completed 35 new meter installs;
 - Completed 15 sewer camera inspections, two failed;
 - Completed meter reads;
 - Installed 3900' of force main;
 - Pumped and Hauled 117,000 gallons of sewer;
 - Unclogged two sewer stoppages;
 - Coordinated with water tie in on Rosamond;
 - Coordinated with GTUA to shut down water supply for NTMWD tie in;
 - Replaced alternator and belt on 20kw generator;
 - Ordered and stocked lab chemicals;
 - Repaired Sherley Pump Station cl2 injector;
 - Replaced meter gaskets on well #3;
 - Cleaned WWTP digester; and
 - Greased WWTP pumps and motors.
- **Streets Division:**
 - Coordinated with TxDOT multiple times on flashing signals at SH 5/455 throughout the week, requesting repairs. The initial problem was related to Oncor power. Then TxDOT had an electrical short in their signal controller cabinet. This past Friday, the signal went into flash mode again. Staff contacted TxDOT and requested them to send a signal crew again to make whatever repairs are necessary to achieve normal function of the signal;
 - Assisted contractor with traffic control and flagging on Foster Crossing while the contractor removed sections of the road where the subgrade was failing. Contractor completed subgrade replacement and leveling, and will place chip seal topping next week;
 - Repaired 3 street lights in Oak Hollow Subdivision;
 - Filled 78 potholes (Friday, February 11);
 - Cleaned/removed sand from public walkways and parking lots at City facilities after the storm;
 - Had three new hires start on Monday; and

- Developing process with Director for a city-wide traffic counting program and traffic sign inventory program to better track sign replacement needs and the changing traffic volumes on streets.
- **Engineering & Construction Division:**
 - Issued review comments for an engineering plan submittal for The Woods at Lindsey Place Phase 2;
 - Reviewing engineering plan submittal for Lamar Bank;
 - Reviewed an engineering plan submittal for Somerset Farms Development;
 - Reviewed an engineering plan submittal for Persimmon Drive Extension;
 - Approved a LOMR for West Crossing to be submitted to FEMA for their review;
 - Met with Pastor for Anna UMC to discuss potential church locations and existing utilities;
 - Issued a final acceptance letter for Camden Park Phase 4;
 - Issued a final acceptance letter for Anna Crossing Phase 1C;
 - Held a final walk through for Texas Bank;
 - Attended virtual meeting on the Trinity Regional Flood Study; and
 - Completed a total of 17 ROW Inspections with 2 failed inspections.
- **GIS**
 - Updated CCN maps and provided exhibits to City Attorney to coordinate updates with the Public Utility Commission;
 - Developed first draft of city-wide mowing map for use by Public Works and Parks staff to determine city-wide mowing needs. Continuing to coordinate and calculate actual acreages and mowing intervals;
 - Provided addresses for multiple new homes in new subdivisions; and
 - Coordinated Water/Sewer Locator Map information.
- **Fleet and Facilities**
 - Acquired all data diagnostic software to aid in cost estimation and tracking, and provide service information;
 - Purchased 12,000 lb vehicle lift to allow more service to be performed in-house, including oil changes and under-vehicle repairs;
 - Outsource vehicle service – 3;
 - In-house vehicle service – 3 (one job, alone, saved us over \$1,100 vs outsourcing the repair);
 - Replaced automatic gate sensor at Public Works;
 - Inspect HVAC filters and lighting in the INC Cube;
 - Replaced HVAC filters in Public Works;
 - Inspected HVAC filters at Central Fire Station;
 - Coordinated Cintas estimate to provide paper products and cleaning supplies for the new City Hall; and
 - Coordinated construction of a flower bed around the flagpole at Fire Station 1.

Anna – A Great Place to Live

- The Parks Crew installed a new sump pump at the splash pad.
- The Park Superintendent and Recreation Manager conducted three interviews for the Maintenance Worker I position.

- Code Compliance responded to 25 new cases, 125 re-inspections, and closed 58 cases. This week officers removed eight signs from the right-of-way. This week, eight food establishments have been inspected.
- The Recreation team is currently working on finalizing the Spring Recreation Guide (March to May) and postcard.
- The Recreation Division hosted a Galentine's Day Event on Friday, February 11. There were nine neighbors in attendance.
- The Recreation Manager has been working with the Anna Sports Group on the 2022 Baseball and Softball practice schedule. To accommodate the increased number of teams in the league, the Neighborhood Services team has been working on purchasing two mobile light towers that will be placed at the Johnson Park fields (North and South) and changing the base lengths on field 3 at Slayter Creek Park from 90" to 65."
- The Recreation Manager is finalizing the bands for the Music in the Park Series. The series will be on Thursdays from 5 pm to 9 pm, May 26 - June 16. The series will feature the following bands:
 - May 26 - Memphis Soul
 - June 2 – The Spazmatics
 - June 9 – Emerald City
 - June 16 – Forever Mac
- The Music in Parks Series will also feature food trucks and outdoor games and a touch a truck event on May 26.
- The Recreation Manager finalized the band for the June 25 Boots and Booms Fourth of July Celebration. The featured band will be ZZTEK (ZZTOP Tribute Band).
- A bid was posted on IONWave on Thursday, February 10, that includes firework shows for our Fourth of July Celebration and Christmas Tree Lighting events over the next three years.
- The Recreation Manager, Neighborhood Services Coordinator, and Neighborhood Services Director met on Tuesday, February 9, to discuss the details of the October 1 event. The event will be a Texas history themed event that will feature live battle reenactments, music performances, a chili cookoff, wine and beer garden and several activities for children and adults. The event will take place from 4:30 pm to 9:30 pm in the new City Hall parking lot.

High Performing, Professional City

- Patrol officers responded to 302 calls for service and conducted 151 traffic stops. Officers made two felony arrests and three misdemeanor arrests. They investigated six major accidents and three minors. On February 9th officers stopped a vehicle and arrested the driver. During a search of the vehicle, officers located a felony amount of narcotics as well as three loaded firearms.
- The Criminal Investigations Division filed nine misdemeanor cases and ten felony cases. Detectives continued to actively investigate several open criminal cases.
- The department held interviews for the open CID/Narcotics Detective position. All four applicants did extremely well in their interviews. Shane Long was selected to fill the CID position effective later this month.

- The Fire Operations Division responded to 106 calls for service from January 29 – February 11, 2022. The division provided seven mutual aid responses and received one mutual aid response.
- The Utility Billing department will be activating a new feature using the Incode software. Starting February 18, neighbors that are delinquent paying their water bills will be notified by telephone to bring their account current before disconnect day, February 28. We hope this feature will reduce cutoffs and be a helpful reminder for our neighbors. The phone call will read as follows:
 - This is a courtesy call from the City of Anna for {First Name} {Last Name}. Your utility account at {Service Address} has not yet been paid. To avoid disconnection, please make sure your past due balance is paid in full before {Disconnect Date}. You can pay on our Anna Texas website or by phone at 844-214-6131.
- The pay-by-phone feature is also a new option provided by the Incode system. Utility bills that go out starting on February 10 will also have a place on the back of the bills for neighbors to update their email address and phone numbers.
- The Human Resource Department conducted new hire orientation for three new employees.
- The Human Resource Director reviewed an employee engagement city action plan with the City Manager's office.
- The Human Resource Director finalized a First Responder and Frontline Worker training series for the month April 2022.
- City staff conducted interviews for the Human Resource Manager.
- The Communications Manager filmed five Instagram Reels with Neighborhood Services to advertise the Neighborhood Conference, Johnson Park award, senior book club, library focus group meetings and upcoming easter egg hunt <https://www.instagram.com/cityofanna/reels/>.
- The Communications Manager filmed five Instagram Reels with Police <https://www.instagram.com/annatxpolice/reels/>.
- The Communication Manager filmed Sgt. Steve Williams' hospital release <https://www.facebook.com/annaTXpolice/videos/482042096668272/>.
- Communications created drunk driving PSA graphics for Super Bowl weekend to post on Police pages.
- Communications created graphics for Bulky Item pick up (campaign example: <https://www.instagram.com/p/CZzseA3gdxR/>).
- Communications submitted entries to Hermes Awards: Parks Recreation Program Guide, Parks Rec Guide Post Card, Instagram Engagement, Boards and Commissions Brochure, and the Central Fire station grand opening invitation.
- The IT Department closed 25 tickets this past week.
- The IT Department has installed new networking equipment at the new City Hall.
- The IT Director continued working on five year strategic plan with the City Manager's Office.