

City of Anna Staff's Weekly Highlights May 2 – May 6

The Mission of the Anna City Government is to provide exceptional city services and facilities in a financially responsible and neighbor-focused way through a high performing, professional city team that provides results in adding value to neighbors' lives.

Growing the Anna Economy

- Collin County Commissioner's Court unanimously approved participating in TIRZ No. 6 for downtown Anna.
- The Economic Development Team issued the Anna Alert Newsletter for April.
- Staff met with Hilltop Securities to review sales tax revenue and debt obligations.
- The CDC/EDC Board met on Thursday, May 5.
- The Economic Development Director met with five development groups.
- Anna's booming residential permits were covered in Dallas Business Journal (DBJ) article "Home Building permits down sharply across North Texas cities, but Anna, Denton buck trend." Link: <https://www.bizjournals.com/dallas/news/2022/05/04/building-permits-anna-celina-denton-frisco.html>.
- CDC/EDC sells Business Park featured in DBJ article "Anna EDC and CDC sells 82-acre business park to HOLT CAT, Link: <https://www.bizjournals.com/dallas/news/2022/05/04/anna-edc-anna-business-park-holt-cat-catepillar.html>.

Sustainable Anna Community Through Planned Managed Growth

- For the month of April, the Building Department received a total of 137 new single family residential permits and issued 89 single-family permits. The current fiscal year total is 820 received and 745 issued.
- On Tuesday, staff met with representatives of Burnco Texas to discuss rezoning and expanding an existing concrete plant operation located on County Road 419, just north of E. Foster Crossing Road. Additionally, on Tuesday, representatives of JPI met with staff and had preliminary discussions on the existing multifamily zoning associated with Sherey Commercial (Ord. No. 860-2020) which is located on the east side of future N. Standridge Boulevard, 1,300± feet north of Suzie Lane.
- The Planning Department received a total of nine development applications which will be tentatively scheduled for the June 6 Planning & Zoning Commission meeting and the June 14 City Council meeting.



- On Friday afternoon, city staff participated in a video call with Freese and Nichols to discuss the DRAFT Anna Planning and Development Regulations Diagnostic Report. The report focuses on the initial phase of the Planning and Development Regulations (PDR) update process and summarizes feedback from city staff, several city commissioners and board members, and the public. The document provides an analysis of Anna's current regulations and puts forth suggested options to consider for phase two – the PDR update. Staff will be presenting the finalized report at the May 24 City Council meeting as part of a workshop item.
- Public Works held a videoconference meeting with DART to discuss:
 - Needs for a maintenance agreement on Riggins & Sherley within DART ROW;
 - Need for responsive DART processes for development along DART ROW; and
 - City's plans to elevate our downtown.
- Public Works held a meeting with TxDOT staff to discuss:
 - Finley Signal Design (TxDOT design 90% complete);
 - FM 2862 maintenance (FY 23 TxDOT will be rebuilding the road);
 - SH 121 Speed Limit (coordination with Melissa on reducing the speed - future agenda item later this year if TxDOT and Melissa concur); and
 - Future signal needs (provided list of intersections to begin planning for).
- City staff held a walkthrough of City Hall with Lee Lewis and Randall Scott. Staff provided Lee Lewis with a list of items which must be addressed to issue a Temporary Certificate of Occupancy. City staff will re-walk the building when those items are addressed.
- Public Works held a Stormwater Fee Implementation meeting with Utility Billing, GIS, Planning & Development. Utility Billing and Public Works will develop a public outreach program with the Communications Manager over the summer for October implementation.
- Public Works held a meeting with NEXCO (paving analysis consultant) to review the street assessment data. Staff is preparing to upload all information to GIS and to make data available on the City website.
- The GIS Manager created a dynamic solid waste map for new Anna Neighbors, so they can input address and see trash day information. Map is located here: <https://anna-gis.maps.arcgis.com/apps/View/index.html?appid=495225d015ca41eca71e4da5514bf104>
- The GIS Manager gathered, compiled, and prepared data for Utility Billing on all commercial properties for the Stormwater Utility Fee.
- Hurricane Creek Temporary Force Lift Station: Diesel pumps are installed and running. Pumps run for approximately 3-4 hours a day. Electrical lift station pumps are still on schedule to be on site May 25.
- **Utilities Division:**
 - Completed 31 new meter installs;
 - Completed 51 sewer camera inspections, 26 failed. Failures primarily for construction debris in the laterals;
 - Reprogrammed SCADA for Wells 7&8;
 - Cleared culvert under Wildwood Dr.;
 - Repaired water main on SH5;
 - Completed line locates on CR288,290,289;
 - TCEQ completed quarterly water sampling;
 - Rebuilt one chlorine regulator;
 - Water System Demand Information - April

- Average Demand: 2.991 MGD
- Maximum Production was 3.378 MGD

- **Streets Division:**

- Repaired 2 street signs;
- Repaired 3 streetlights;
- Replaced 6 sidewalk panels on Hilltop;
- Cleared culverts on W. Foster Crossing;
- Cleared culverts on CR427;
- Cleared culverts on CR511;
- Cut curbs on CR376 for repair; and
- Trimmed tree on Riggins.

- **Engineering & Construction Division:**

- Reviewed engineering plan submittals for:
 - Throckmorton Parkway.
 - Coyote Meadows Phase 1B.
 - Somerset Farms.
 - The Grand development.
- Met with a developer near Anna Ranch to discuss utilities for a potential project;
- Attended an online APWA training course for managers;
- Met with a builder to discuss ADA requirements for sidewalks and right of way inspections;
- Held a preconstruction meeting for Hurricane Creek Phase 1B;
- Held a preconstruction meeting for Anna Crossing Phase 8 force main improvements;
- Met with Lee Lewis's sub-contractor fixing the beams in the Central Fire Station Bays. Reviewed their proposed course of action with Fire Department; and
- Completed a total of 34 ROW Inspections with 5 failed inspections.

Anna – A Great Place to Live

- Last week, the City Manager was a guest speaker for the Anna Historical Society. After a brief presentation, the City Manager held a question-and-answer session. The members commented that they had a great time and asked that the City Manager return for a future meeting with the group. The City Manager is looking forward to going back and sharing Anna's progress with the neighbors.
- The Recreation Team helped with Earth Day on Saturday, April 30. Staff hosted a tie dye station and free potted plant station.
- The Recreation Manger attended the Diversity and Inclusion Advisory Board on Tuesday, May 3 to give a presentation on the utilization of beeping eggs at the Easter Eggstravaganza and Access Trax system at archery for a participant who utilizes a wheelchair.
- The Recreation Team completed the final edit of the Recreation Guide and it has been sent to the printer to be printed. The Communications Manager is finalizing the digital version to be posted on the website. The Recreation Manager will then submit the final version to be printed.

- The Recreation Team finalized the Summer Recreation postcard, and it has been sent to the printer for distribution. It will be mailed out to over 9000 households in Anna on Friday.
- The PT Recreation Coordinator completed the senior programs calendar and emailed it to 27 seniors in our database. Copies were also placed in the lobby at Inc. Cube.
- The FT Recreation Coordinator and Communications Manager completed all promotional videos for the Summer.
- The FT Recreation Coordinator met with leaders from NRPA to discuss volunteer opportunities and how to become more involved in the organization.
- The Recreation Manager and Full-time Recreation Manager met to go over Adult Softball budgeting.
- The Recreation Manager met with other city staff and Alpha Media to discuss event promotional opportunities.
- The Code Compliance Department worked 111 new cases and sent corresponding notices. Code Staff conducted approximately 130 re-inspections and closed out 108 open cases. There were six illegal signs removed from the right of ways. Staff inspected five food vendors at the Earth Day event and were able to provide educational information to neighbors that stopped by the booth. Staff sent out 68 notices for unregistered rental homes. Code Staff issued nine citations this past week. Code Staff did not observe any illegal roll-off containers this week.

High Performing, Professional City

- Patrol officers responded to 336 calls for service and conducted 238 traffic stops. Officers made two felony arrests and eleven misdemeanor arrests. Officers investigated four minor accidents and one major.
- The Criminal Investigations Division filed six misdemeanor cases and five felony cases. Detectives continued to actively investigate several open criminal cases.
- Chief Habel attended the Traffic Incident Management for Executives course that was put on by the North Central Texas Council of Governments.
- The Fire Operations Division responded to 71 calls for service from April 23 – May 6, 2022. The division provided three mutual aid responses and received two mutual aid responses.
- Interviews were conducted this week for the one Firefighter position we have open. Chief's interviews will begin on Monday and selection will be made next week for that position.
- Anna Fire Rescue crews are hard at training in preparation for the new Fire-Based EMS coming in the next several weeks. The department is awaiting the EMS Provider License to be issued from the Texas Department of State Health Services to begin this program.
- On Saturday, May 7, the Communications Manager filmed all our parks and amenities for some summer promotional videos. More than 35 Anna neighbors volunteered to participate. It was a huge success. Special thanks to the Recreation Manager and Parks Superintendent for providing the block party trailer and splash pad for the video shoot. Also, neighbor Elden Baker opened the train depot and came on costume for us!
- The Communications Manager filmed EDC board members for social media content for EDC week.
- Staff met with radio station KLAK to discuss promotional advertising opportunities.
- The Finance Department collaborated with Information Technology on a Request for Proposal (RFP) for a new VoIP telephone system. RFPs were sent to 102 vendors using the Ion Wave purchasing platform. Twenty-four vendors viewed the RFP, 12 submitted

proposals including two “No Bids”. The results of the 10 valid proposals will be tabulated and reviewed and a recommendation will be made to City Council at the May 24 City Council meeting.

- The Human Resources Department with the assistance of the Communications Manager finalized the employee training website.
- The Human Resources Department staff attended TML training session on Managing Workplace Behavior and Internal EEO Investigations.
- The Human Resources Department hosted the first employee wellness lunch & learn session on Mental Health.
- The Human Resources Department staff served as an interview panelist for Fire Fighter and Police Officer candidates.
- The Human Resources Department worked with the Communications Manager on the city employee newsletter content. The employee newsletter will be sent bi-weekly and will contain important information needed by all employees.
- The Human Resources Department met to discuss The Next Big Thing initiative. This employee update meeting will launch on June 10.
- The Human Resources Director completed the second semester of the Local Government Management Certificate program.