

City of Anna Staff's Weekly Highlights September 12 – September 16

The Mission of the Anna City Government is to provide exceptional city services and facilities in a financially responsible and neighbor-focused way through a high performing, professional city team that provides results in adding value to neighbors' lives.

Growing the Anna Economy

- Economic Development met with Planning, Engineering, and Building Inspection to review the plat, parking improvements, utility easement, and fire lane requirements for the Finance/Police building.
- The Economic Development Director gave a presentation to the Ebby Halliday Real Estate McKinney Office.
- Economic Development staff reviewed and provided feedback on a sample scope of work for the wayfinding and signage program. Comments were sent to consultant for completion of a finalized Scope of Work.
- Economic Development held their regular meeting with Cooksey Communications and Swimming Duck to discuss digital media performance, FY23 sponsorships, FY22 Annual Report, tradeshow video, and upcoming events.
- The Economic Development Coordinator attended the Texas Economic Development Council's Sales Tax Workshop.
- Economic Development staff prepared for Bisnow's State of Collin County Expo on September 22.
- Economic Development staff met with three developers.

Sustainable Anna Community Through Planned Managed Growth

- This week (Friday, September 9 – Thursday, September 15) the Building Division received 1 new single family permit submittals and issued 1 new single-family permits. The current fiscal year total is 1,050 single-family permits received.
- This week, 23 Single-Family Residential Certificates of Occupancy were issued.
- Public Works coordinated with Atmos regarding Rosamond Parkway connection at US 75. Atmos is holding up the opening of the road as they approved our plans in 2021 but have since asked for revisions of the plan. Staff is working with senior executives at Atmos to resolve the issue.
- Staff held a library coordination meeting to select layouts for on-street parking on 5th/7th/Riggins for the design team.
- Public Works met with Traffic Engineering Firm to discuss traffic studies for the Leonard/Foster Crossing and County Road 423/Finley areas. Staff wants to complete studies to determine proportional responsibilities for various developments and determine exact needs. Staff is acquiring a scope from them to bring to Council.

- Public Works coordinated with a consulting engineer on the next water system expansion project to increase water supply. Staff is finalizing the scope and details and will bring to Council at the September 27 meeting.
- The Public Works Director reviewed the concept floor plan internally with staff for potential remodel of interiors at Public Works to improve efficiency and create more space for staff without an addition.
- Public Works attended a Plan Review coordination meeting with Development Services staff and Fire Department to discuss ways to streamline processes and improve our collaboration.
- **Streets Division:**
 - Continued to work with AISD on school zones (Striping bars for Harlow in ATS);
 - Talk with neighborhood services about Public Works Week event;
 - Conducted interview for the Street Maintenance position;
 - Coordinated with CARDS to remove dumpsters for house demo @ 320 Hackberry Drive;
 - Helped all Public Works crews with clean-up around the Public Works shop;
 - Spoke with WOPAC about train station schedule;
 - Ordered material for re-striping ATS crosswalk;
 - Worked with ROD on backhoe bucket replacement;
 - Ordered new parts for school zone lights/signs (inventory);
 - Coordinated jobs around town w/ TxDOT. (Westfield Dr/CR 376);
 - Attended safety Monday morning safety training;
 - Asphalted 45'x6' street patch at 905 Wildwood Trail;
 - Poured concrete for 1 sidewalk panel and valve stack pad at 125 Bird Brook;
 - Asphalted 15 potholes on Hackberry, 10 potholes on CR 423, 12 potholes on Highland Rd, 4 potholes on CR 422, and 13 potholes on E Foster Crossing. 54 total potholes;
 - Looked at and marked 2 sidewalk panels at 261 Niagara Falls for future repair;
 - Organized equipment/materials and weed-eat public works yard;
 - Repaired light at Creekside Dr and Parkview Dr;
 - Repaired light at Creekside Dr and Wiley Farm;
 - Repaired School Zone light on N End of Leonard Ave;
 - Worked on drainage at Oak Circle;
 - Installed markers next to culverts on Oak Circle;
 - Watered Trees at City Hall;
 - Checked lights on West Crossing Blvd;
 - Picked up trash from W White St; and
 - Cleaned up the yard at shop.
- **Utilities Division:**
 - Residential Meter Installations: 35, Commercial Meters: 0;
 - Meter Consumption Reports: 30;
 - Sewer camera inspections: Pass: 37 Failed: 5;
 - Final walk at Willow Creek;
 - Final walk at Shadow Bend Phase 2;
 - Line locates at Johnson Park;
 - Locates old UB water meter and sewer;
 - Clean out repair at 3224 Dumas;
 - Service line repair at 2000 Hanakoa Falls;

- Fire Hydrates painted and maintained: 10;
- Sewer back up 909 Acacia;
- Revamped West Bldgs. and rewired electrical rooms;
- Fire Hydrant Installs: 2, Pickups: 1;
- PW Yard Cleanup, Trimmed Trees, and repaired fence;
- Mowed and weeded Hackberry;
- Cleaned out Hackberry water tower, prep for winter weather for equipment;
- Hand reads: 30;
- Disconnects: 37; and
- Reconnects: 30.
- **GIS Division:**
 - Continued to make updates to utility GIS data for recently completed non-residential projects;
 - Continued working on a new GIS layer to index the geographic extent of all as-builts;
 - Reviewed annexation ordinances and created a map exhibit showing mutual maintenance road segments between the Anna and Collin County; and
 - Created Downtown Core and Downtown Neighborhood property ownership maps for Anna EDC.
- **Engineering Division:**
 - Issued plan review comments for an engineering plan resubmittal for Coyote Meadows Phase 1B;
 - Issued plan review comments for an engineering plan resubmittal for Arden Park Phase 1;
 - Issued plan review comments for an engineering plan submittal for Salad and Go;
 - Issued plan review comments for an engineering plan resubmittal for Brakes Plus;
 - Reviewed an engineering plan submittal for Waters Creek;
 - Reviewed an engineering plan resubmittal for Laguna Drive;
 - Reviewed an engineering plan resubmittal for Throckmorton Blvd;
 - Reviewed an engineering plan resubmittal for DHI Anna;
 - Reviewed an engineering plan resubmittal for Anacapri Laguna;
 - Reviewed an engineering plan resubmittal for 75 Utility Relocation;
 - Reviewed an engineering plan resubmittal for Avery Pointe Commercial;
 - Reviewed an engineering plan resubmittal for Canvas at Anna;
 - Reviewed an engineering plan resubmittal for Coyote Meadows Phase 1A;
 - Reviewed an engineering plan submittal for CTC at Anna Town Center;
 - Held a final walk-through for Shadowbend Phase 2;
 - Held a final walk-through for Willow Creek Retail Phase 1;
 - Held a meeting with the engineer for Cedar Ridge Estates to discuss plan review comments from the 1st engineering plan review;
 - Held a preconstruction meeting for the early grading permit for the Canvas at Anna project;
 - Held a preconstruction meeting for the early grading permit for the Anna Crossing Phase 9 project;
 - Met with the development review committee to discuss potential changes to the submittal process;

- Attended a meeting with Planning to discuss 101, South Powell;
- Met with the owner of KFC/Taco Bell to discuss driveway connections to Throckmorton Blvd and future road improvements;
- Met with an engineer to discuss traffic impacts from developments along East Foster Crossing and FM 423;
- Attended DRC meeting to review September plat and site plan submittals;
- Completed a total of 58 ROW Inspections with 15 failed inspections. Failures were due to damaged sidewalks and meter boxes silted in; and
- Completed a total of 26 Flatwork Inspections with 12 failed inspections. Failures were due to flatwork not being set up correctly.

Anna – A Great Place to Live

- City Council approved a design/build contract with Kraftsman Commercial Playgrounds and Waterparks in the amount of \$2.5 million funded by the 2021 Park Bond.
- PPDM received a revised wheeled sports park concept drawing from New Line on Thursday afternoon. Cost estimate is around \$1.8 million plus lights and landscaping.
- Bids were opened for demolition and construction of new concrete tee pads for the disc golf course at Slayter Creek Park. The low bidder is 308 Construction with a bid of \$44,044.
- PPDM procured EDS to perform borings and prepare a geotechnical report to determine if Musco's basic sports lighting pole footing details are sufficient. Public Works is marking utilities in Johnson Park this week. The report will be available in five to six weeks.
- PPDM prepared and sent a Memorandum of Understanding to Nation Fitness Campaign to guarantee the purchase of the equipment for the fitness court at Slayter Creek Park. This was necessary to stay on schedule. Though the funding is approved, it is in FY2023 which does not begin until October 1. The quote in the amount of \$92,350 from National Fitness Campaign will be on the September 27 City Council agenda for formal approval.
- The Parks crew mowed, trimmed, and cleaned all sidewalks and parking lot, and finished mulching landscape beds for the Municipal Complex Dedication Ceremony.
- The Parks Crew mowed all ballfields and prepped/chalked for adult fall softball league and softball tournament this past weekend.
- The Parks Crew mowed Sherley Park, Johnson Park, Natural Springs Park, Geer Park, Bryant Park, and Annex building.
- The Park Superintendent conducted interviews for the Park Maintenance I position.
- The Parks Crew has begun Bryant Park project and started tilling and getting ready for overseed before the next rain.



- The Recreation Division met with the Fall Softball teams on September 13 and 14 for the first week of practices.
- The Recreation Division attended opening soccer practices for U4 and U6 divisions on September 13 and 14.
- The Recreation Division hosted a Senior Trip to Southfork Ranch, September 15. Five seniors were in attendance.
- The Recreation trailer's wrap has been completed. The completion was a team effort between the Recreation team and Communications Manager.
- The Recreation Guide has been delivered and postcards have begun arriving to our neighbors.
- The Recreation Manager submitted the Hiring Requisition forms for the newly approved Recreation Coordinator and Recreation Aide position.
- The Recreation Team conducted their weekly team meeting. Items discussed were: upcoming programs and events, team roundtable, budget and staffing update, city and department update, and the winter recguide. The Recreation Manager prepared the Parks Advisory Board agenda for Monday, September 19.
- The Recreation Manager has been finalizing logistics for the Annafest.

High Performing, Professional City

- During this past week, patrol officers responded to 309 calls for service and conducted 177 traffic stops. Officers made five felony arrests and one misdemeanor arrest. Officers investigated three major accidents. On September 15th, officers responded to a Burglary in Progress and were able to locate the suspect with help from Officer Davis and K9 Miki.
- The Criminal Investigations Division filed one misdemeanor case and three felony cases. Detectives continued to actively investigate several open criminal cases.
- Anna Fire Rescue, for the week of September 10 - 16, responded to 32 calls for service; 20 of those calls were EMS related and we transported 12 individuals to area hospitals. Fire Rescue provided one mutual aid response.
- On September 9, the AISD hosted their first home football game. In keeping with the safety of Anna's athletes and fans, the below people are trained, skilled, and prepared for an incident, should it occur. Meetings took place prior to the first home game in preparation for an action plan should the need arise for care and emergency response.
- On Friday, September 16, A-Shift went and had lunch at Rattan Elementary School with the 3rd grade class.



- Anna Fire Rescue hosted the 9/11 Memorial Service on Sunday. Those involved assisting in the event were: Anna Fire Rescue Honor Guard, Anna Police Department Honor Guard, American Legion Post 194, Cub Scout Pack #293 and #294 and Ms. Melissa Burke who played *Taps* on the bugle. Assistant Fire Chief Dan Wood and Assistant Chief Phillip Foxall spoke with words of remembrance and encouragement and the prayer was led by Mr. Scott Harkless of the First Christian Church in Anna. A big thank you to Frances LaRue and Captain James Dockray for capturing the event with photography and to Facilities Maintenance and Neighborhood Services for preparing the lawn for the event and the delivery of chairs. Jeff Freeth, Recreation Manager, set up the speakers and microphone for the event as well.



Firefighter/Paramedic Mike Hundley spearheaded this year's ceremony, and we thank him for his planning and organization of the event.

- The Communications Manager Finalized National Community Survey. On Wednesday September 21, the mailings for Anna's community survey will begin.
- The Communications Manager met with our wayfinding vendor for walk-thru of the Municipal Complex and has started the process of updating all office name plates.
- The Communications Manager updated the city's calendar and homepage carousel.
- Utility Billing coordinated 36 cutoffs with Public Works.
- Public Works Water staff shadowed Utility Billing staff to understand and walk-thru the utility billing processes.
- Municipal Court was held Friday at the Municipal Complex.
- The Finance Director and Assistant City Manager completed Public Funds Investment Act (PFIA) training in accordance with the City's investment policy.