

## City of Anna Staff's Weekly Highlights October 10 – October 14

*The Mission of the Anna City Government is to provide exceptional city services and facilities in a financially responsible and neighbor-focused way through a high performing, professional city team that provides results in adding value to neighbors' lives.*

### Growing the Anna Economy

- Economic Development staff issued fiscal year 2022 CDC/EDC Annual Report.
- The Economic Development Assistant Director spoke on panel at 2022 REDnews Collin County Forecast Summit in Frisco on Friday, October 14.
- Staff held a kickoff meeting with Public Works, Parks, Engineering, and Design consultants regarding the draft Scope of Work for a Wayfinding and Signage Program.
- Economic Development staff met with three developers this past week.
- Upcoming Economic Development Events:
  - 10/19-10/21 Director attending the Texas Economic Development Council Annual Conference
  - 11/3 NTCAR Commercial Real Estate and Developer Expo – Sheraton Hotel Dallas
  - 11/9 CDC/EDC Special-Called Board Meeting – City Hall
  - 11/10 Annual Business Appreciation Breakfast – City Hall

### Sustainable Anna Community Through Planned Managed Growth

- This week (Friday, October 7 – Thursday, October 13) the Building Division received 0 new single family permit submittals and issued 0 new single-family permits.
- This week 15 Single-Family Residential Certificates of Occupancy were issued. No Commercial CO's were issued.
- Collin Pump Station: Well drilling equipment is fully set up and running.
- The Public Works Director attended the NTGCD board meeting this past week.
- Staff held their monthly meeting with Project Advocates regarding the Anna Library project.
- Public Works and city staff held a meeting to discuss Anna's Downtown Drainage Study with TNP (consultant).
- **Streets Division:**
  - Ordered new parts for school zone lights/signs (inventory again);
  - Worked on finding the manufacturers location to repair the bucket truck (down for boom repairs);
  - Started gathering quotes for new Streets equipment;
  - Checked on FY22 Orders late to arrive (paint for striping);
  - Worked with TxDOT on 75 Signs;
  - Meeting about additional mowing;
  - Reviewed electrical as-builts;
  - Attended safety Monday morning safety training;
  - Organize public works yard;

- Assisted in pouring concrete for curb repair at Hackberry/Ferguson;
- Asphalted/rolled 36'x6' street patch at 1605 Wildwood;
- Asphalted 72 total potholes on CR 419, CR 422, CR 286, CR 373, CR 376, CR 1106, CR 426, & CR 427;
- Picked up trash bags in the ditch on CR 418;
- Asphalted 72 total potholes;
- Trimmed and mow overgrown trees and grass along CR 286, 423, South Riggins St & railroad tracks, Sweetwater West entrance, East Fork Circle;
- Poured and finished curb in Hackberry Ln & Ferguson Pkwy;
- Pickup debris off CR 371;
- Pickup new concrete saw in Plano;
- Cut concrete driveway patch in Pecan Grove for repairs; and
- Cut iron fence at the shop for removal.
- **Utilities Division:**
  - New Meter Installs: 25;
  - Replaced the Generator at the temporary lift station;
  - Clean trucks;
  - Meter Disconnects: 81 Reconnects: 60;
  - Fire Hydrant Pickup: 1;
  - Fire Hydrant Installs/Moves: 25/3;
  - Meter Reads: 30;
  - Locates: 3 Highway 5, CR277, and Anna town off Leonard;
  - Sewer line Jetting: 2500' total;
  - Pressure check: 1; 400 Elm Grove;
  - Sewer service stoppages: 4;
  - Sewer service repairs: 1; 1833 Pecon Grove;
  - Water service repairs: 2; 321 Acklington and 132 Meadow Ridge;
  - Sewer camera inspections: Pass:20 Failed: 0;
  - Main break at 436 Maple; and
  - Sewer main check on 8<sup>th</sup> Street.
- **GIS Division:**
  - Worked with Streets Division to create a map exhibit showing locations of ruts and parking issues occurring along US 75 frontage roads with locations of existing no parking signs;
  - Began working on a map of showing the locations of all rental properties within the city limits, as requested by Code Compliance Department;
  - Continued to make updates to utility GIS data for recently completed non-residential projects; and
  - Continued working on a new GIS layer to index the geographic extent of all as-builts.
- **Engineering Division:**
  - Issued plan review comments for an engineering plan resubmittal for DHI Anna;
  - Issued plan review comments for an engineering plan submittal for CTC at Anna Town Center;
  - Issued plan review comments for an engineering plan resubmittal for Anna Ranch Phase 1B Amenity Center;

- Reviewed an engineering plan resubmittal for Anacapri Laguna;
- Reviewed an engineering plan resubmittal for Canvas at Anna;
- Reviewed an engineering plan resubmittal for Coyote Meadows Phase 1A;
- Reviewed an engineering plan submittal for Anacapri Offsite 15” Sanitary Sewer;
- Reviewed an engineering plan resubmittal for Anna Crossing Phase 9;
- Reviewed an engineering plan resubmittal for Anacapri Phase 2;
- Reviewed an engineering plan resubmittal for Meadow Vista Phase 1;
- Reviewed a conceptual engineering plan submittal for Dreamville Anna;
- Reviewed an engineering plan resubmittal for Walgreens Anna Retail Addition;
- Reviewed an engineering plan resubmittal for Salad and Go;
- Reviewed an engineering plan resubmittal for Anna Ranch Phase 1C;
- Reviewed an engineering plan resubmittal for Brakes Plus;
- Met with the engineer for Waterview Apartments to discuss plan changes and draft SIA agreement for utilities;
- Met with Anna EDC to talk with a potential consultant for the City Wayfinding project;
- Attended the CGMA Board meeting;
- Attended a pre-application meeting with Planning for a potential project;
- Attended a meeting to review the draft Downtown Drainage report with the engineer and Anna EDC;
- Attended a meeting with Planning to review the October plat submittals;
- Met with the developer for the Grand at Anna Phase 2 to discuss the upcoming plan submittal;
- Met with the engineer and well driller for Hurricane Creek to discuss issues with a new water well that was incorrectly staked and drilled within the future right of way;
- Completed a total of 76 ROW Inspections with 22 failed inspections. Failures were due to damaged sidewalks and meter boxes silted in; and
- Completed a total of 21 Flatwork Inspections with 5 failed inspections. Failures were due to flatwork not being set up correctly and broken sewer cleanouts.

### *Anna – A Great Place to Live*

- The Parks Crew mowed Ferguson medians, Creekside, Annex building, Inc Cube, and the house behind old city hall for code compliance.
- The Parks Crew sprayed pre-emergent at the new City Hall, Sherley Park, Johnson Park, Slayter Creek Park, and Natural Spring Park. The Parks Crew sprayed post emergent along the south side of Slayter Creek Park along the tree line to eliminate vines and poison oak.
- The Parks Crew mowed all ballfields and prepped/chalked for adult fall softball league and softball tournament this weekend.
- The Parks Crew continued to work on the Prairie Restoration Project, building granite walking trails.
- The Parks Crew cleaned and stocked all five restroom facilities on Monday, Wednesday, and Friday.
- The Parks crew cleaned ROW and medians on FM455 every morning (Mon-Fri).
- The Recreation Division submitted the first draft of the Winter Recreation Guide to the Communications Manager. The CEC Division were contacted regarding promotional opportunities within the guide as well as the Fire Department for Operation Santa advertising.

- The Recreation Division held a senior trip to the Texas State Fair seniors are registered.
- The Recreation Division held a picture day for the Youth Soccer Program on October 15.
- The Recreation Division is working with a member of the community and local coaches to host adaptive programming. The discussed programs are a Spring (April) Adaptive (Wheelchair) Basketball Tournament titled the Red River Rivalry – Texas vs. Oklahoma and a summer adaptive track meet. The Recreation Manager will be reaching out to Anna ISD regarding facility availability for these events.
- The Recreation Manager met with the Assistant to the City Manager to discuss Students in Government Day for spring of 2023.
- The Recreation Manager coordinated event details with the CFA Director regarding the Field of Faith Event on Wednesday, October 12.
- The Recreation Team conducted their weekly meeting on Wednesday, October 12. Items discussed were upcoming programs and events, finalization of the recguide, and providing exceptional internal service to other departments.
- The Recreation Manager was accepted to the UT Dallas Local Government Management Graduate Certificate program and will begin Spring of 2023.
- The Recreation Manager consulted with the City Attorney regarding the City Partnership/Donation for the October 22 pumpkin night that will be co-hosted with the Anna High School Band Booster. The Event agreement has been sent and will be submitted to the city manager for signature once returned.
- This past week marked the beginning of the Texas Pollinators Bio-Blitz. There have been two submissions for the photo contest.
- Two volunteers have been added to the portal this week.
- One new volunteer opportunity has been added for volunteers to assist code compliance administration with letter preparation on November 10.
- The Block Party Trailer was used this past weekend by Park Place HOA.
- The CEC Veterans Recognition program signs have been received. Signs will be available for pick up from October 24-November 10. The purpose of the program is to recognize those in our community who have served in the Armed forces and provide a way for the City and Neighbors to say thank you.
- T-Shirts have been ordered for the Neighborhood Beautification Day and flyers have been prepared for print.
- Proclamations for Arbor Day and Code Compliance Month have been added to Civic Clerk to the October 25 Agenda.
- The Community Enhancement Coordinator worked on adding new programs to the city website.
- The Code Compliance division of the CEC created **84** new Code Compliance cases this week. The team re-inspected **99** cases and closed **68** as complied by owner. In addition, officers only removed **27** signs from the public right of way. The Division also conducted **8** Health Services inspections of our local food establishments.
- This week Rental Registrations was the leading case type. Notices of violations were sent to property owners that have not registered their properties. The Community Enhancement and Compliance Division is working on a heat map for the City of Anna to convey the areas with



a high concentration of rentals. As soon as the map has been completed, we will be providing it in our weekly report for review.

- With the political season underway, Code Compliance have begun to receive complaints regarding the placement of the political signs. The Code Compliance officers have pulled 5 of the large billboard signs and 6 of the Anna ISD bandit signs. The signs that have been removed will be placed in the dumpster enclosure at the new City Hall.

### *High Performing, Professional City*

- During this past week, patrol officers responded to 306 calls for service and conducted 196 traffic stops. Officers made one misdemeanor and investigated four minor accidents.
- The Criminal Investigations Division filed two misdemeanor cases and four felony cases. Detectives continued to actively investigate several open criminal cases.
- Anna Fire Rescue, for the week of October 7-14, responded to 52 calls for service; 35 of those calls were EMS related and Fire Rescue transported 19 individuals to area hospitals. Fire Rescue provided six mutual aid responses and received seven mutual aid response.
- Every year, Anna Fire Rescue participates in NFPA's Fire Prevention Week, and this year has been another great success! Friday, October 7 to Friday, October 14, Anna Fire Rescue personnel have conducted 27 classes to Pre-K through 5<sup>th</sup> grade at our four elementary schools. That is a total of 2,461 students that have been educated on fire safety with this year's theme "*Fire Won't Wait. Plan Your Escape.*"
- Additional parking spots at the Fire Department are now under construction. These eight additional spots will give the fire department an expanded area for staff and visitors.
- Two new bank accounts were established for the Anacapri PIDs.
- The city received \$34 million and \$65 million for the GO Series 2022 bonds and Certificates of Obligation 2022 Series, respectively. The \$34 million was transferred to the TexPool Building Fund and the \$65 million was set up in a Money Market fund with Independent Financial.
- Utility Billing coordinated 52 cutoffs with Public Works.
- Utility Billing hosted the City of Melissa Utility Billing Department and provided insights on the Incode Utility Billing software.
- The Finance Department hosted a Lunch-and-Learn for its employees. This month we learned about the Planning and Development Department with Director Ross Altobelli and Chief Building Official Nader Jeri.
- The IT Department responded to and closed 28 helpdesk tickets the week of October 10-14, 2022.
- The IT Department created an internal IT Committee consisting of representatives from each department to assist in the deployment of our new phone system that was awarded to 8x8. The committee will meet regularly during the implementation process to make sure all department needs are met so that we have a smooth transition.



- The IT Department completed the setup and installation of SWAGIT this week. SWAGIT will now provide professional streaming of City Council and various other meetings. We streamed our first Council Meeting using SWAGIT on Oct 11, 2022.