

City of Anna Staff's Weekly Highlights December 5 – December 9

The Mission of the Anna City Government is to provide exceptional city services and facilities in a financially responsible and neighbor-focused way through a high performing, professional city team that provides results in adding value to neighbors' lives.

City Manager Update

- The City Manager's Office and City Council held a strategic planning session on Friday and Saturday.
- A Press Release and Memorandum were sent appointing Assistant Economic Development Director Taylor Lough as Assistant City Manager.
- A Memorandum was issued regarding the results of the National Community Survey.

Growing the Anna Economy

- The Economic Development Director presented Wayfinding Phase 1 Plan to Planning and Zoning Board and requested one member from the board to serve on the Wayfinding Task Force.
- The Economic Development Director and Assistant Director joined the CMO, Public Works, and Planning staff in virtual meeting with Holt Cat representatives to discuss Business Park concept plans.
- The Economic Assistant Director attended Human Resources' Supervisor Toolkit Session focusing on risk, leave and benefits.
- The Economic Development Coordinator finalized Fiscal Year 2023 BRE Program Guide.
- Economic Development staff met with three developers this week.

Sustainable Anna Community Through Planned Managed Growth

- Collin Pump Station – Well #10 complete. Well #11 drilled, screens should arrive soon.
- Public Works spoke with the developer regarding the timing of completing Rosamond at US 75. Per Developer, they are waiting for GCEC to move a guy wire and pole to complete the transition. They were not able to give a firm date. Staff will be following up weekly to push for a date and updates.
- Public Works held a meeting with prospective developer in western ETJ regarding partnership opportunities to upsize rural water mains to improve pressure, flow, and ability to have new connections. They are running costs and will keep us posted as they prepare information for a formal submittal next year.
- Public Works reviewed building and lab plans for the Hurricane Creek WWTP project and provided design team feedback.
- Public Works met with property owner on south side of Hackberry to discuss ROW acquisition.
- Public Works received comments back from Fire Department regarding their patio/oasis area for central fire station. Staff is preparing more formal plans to get a firm cost/scope/project schedule. Should be able to move forward in January with procurement.
- **Streets Division:**

- Continued gathering quotes for new Street's equipment
- Worked on scheduling training courses for Street Employees
- Gathered final quotes for new equipment purchases (new trailer, sander)
- Spoke w/ GCEC about additional lighting along FM 455 (White St.)
- Reviewed and changed up crews for cross training and on call
- Worked on quotes for new message boards
- Purchased new Division trailer
- Meet with Tapco on new traffic products, and message board quotes
- Ordered materials for winter preparation
- Attended safety Monday morning safety training
- Picked up message board from Hwy 5 and 455
- Set out message board at Westfield Entrance
- Started cleaning out dried concrete from concrete mixer for 2 days
- Directed traffic for contractors at Westfield Entrance for 2 days
- Fixed sewer leak behind Quick Trip gas station
- Set out message board at Hwy 5 and 455 for Christmas Extravaganza
- Set out barricades at City Hall for ice skating rink
- Repaired sewer line behind QT at Standridge Blvd.
- Saw cut/pulled 2 sidewalk panels and set forms/rebar at 1913 Carol Ln.
- Saw cut/pulled 2 sidewalk panels at 1209 Ash St.
- Cleaned/organized public works building. Washed
- Cleaned inside/outside of F450 city truck.
- Fixed water leak on Slayter Creek
- Fixed sewer line at HC
- Backfilled and cleaned up sewer leak repair on Wyatt Earp/ Acklington
- Fixed leak on Smith @ 455
- Finished making PW Smoker
- **Utilities Division:**
 - New Meter Installs: 15
 - Meter Consumption Reports: 42
 - Meter Reads: Completed
 - Meter troubleshooting: 20
 - Fire Hydrant Meter Sets: 2
 - Sewer service stoppages: 1
 - Water service repairs: 1
 - Water main repairs: 2
 - Sewer camera inspections: Pass:36 Failed: 0
 - Wastewater Treatment Plant ecoli samples collected: 7 Passed: 7
 - Daily Disinfection samples collected: 15 In range: 15
 - Water Quality/Complaint calls: 1, checked area and flushed.
- **GIS Division:**
 - Created a public-facing web map for Operation Santa 2022 allowing neighbors to view the routes the Fire Department will take through each subdivision.
 - Created new neighborhood boundary files to update the City of Anna neighborhoods on Nextdoor, make it easier for the city to send messages to the correct neighbors on the app.

- Began working on public-facing web map showing locations and photos of holiday lights submitted by neighbors.
- **Engineering Division:**
 - Approved for construction an engineering plan resubmittal for Anna Ranch Phase 1C.
 - Issued review comments for an engineering plan resubmittal for Meadow Vista Phase 1.
 - Issued review comments for an engineering plan resubmittal for Meadow Vista Phase 2.
 - Issued review comments for an engineering plan resubmittal for Arden Park Phase 1.
 - Issued review comments for an engineering plan resubmittal for Anna Town Center Lot 12.
 - Issued review comments for an engineering plan submittal for Texas Roadhouse.
 - Issued review comments for an engineering plan submittal for Fire Station #2.
 - Reviewed an engineering plan resubmittal for Anacapri Phase 2.
 - Reviewed an engineering plan submittal for Strickland Brothers.
 - Reviewed an engineering plan resubmittal for DHI Anna
 - Reviewed an engineering plan resubmittal for Anacapri Ferguson Extension.
 - Reviewed an engineering plan resubmittal for CTC at Anna Town Center
 - Reviewed an engineering plan resubmittal for the Canvas at Anna
 - Reviewed an engineering plan resubmittal for the Anacapri Laguna Drive
 - Reviewed a conceptual engineering plan submittal for Anna Retail Addition Block A Lot 8R.
 - Reviewed an engineering plan resubmittal for Cedar Ridge Phase 1.
 - Held early grading preconstruction meetings for CTC Anna Town Center and Anacapri Phase 2.
 - Issued final acceptance of public infrastructure for Dairy Queen and West Crossing Phases 10 & 12.
 - Met with a developer and the City of Melissa to discuss possible sanitary sewer options for a potential project in Anna.
 - Met with the developer to discuss options for providing City water to their project in the ETJ.
 - Held a preconstruction meeting for franchise utilities at Shadowbend Phase 2.
 - Held a preconstruction meeting for Brakes Plus.
 - Met with Holt/Cat to discuss their site and upcoming Zoning request.
 - Attended an antiharassment training at City Hall and was hosted by HR.
 - Attended a meeting with contractor and engineer at Lamar Bank to discuss sewer and storm conflict. Engineer to provide revised plans to address.
 - Completed a total of 43 ROW Inspections with 3 failed inspections. Failures were due to damaged sidewalks, and meter boxes silted in.
 - Completed a total of 14 Flatwork Inspections with 2 failed inspections. Failures were due to flatwork not being set up correctly and broken sewer cleanouts.

Anna – A Great Place to Live

- The latest update from Richard Grigsby has the train arriving on December 14.

- The Parks Division removed drinking fountains, installed drainage, and prepared the dog park for additional concrete to be installed this week.
- The Park Superintendent set up and conducted interviews for the Park Maintenance worker position.
- The Parks Crew cleaned the parking lot from fireworks, removed all temporary fencing, and removed light towers after the tree lighting event.
- The Park Superintendent worked with vender and contractor to have 22 additional pallets of mulch installed and to finish FM 455 medians.
- The Parks Crew assisted with setting up and breaking down the holiday luncheon.
- The Parks Crew prepped for softball games and nail dragged and leveled field #3.
- Recreation Team attended the recreational division championship game on December 6 and awarded the trophy and t-shirts to the winning team Base Invaders.
- Recreation Staff held a Drop-In Ornament making activity with children on December 8. They made two ornaments- one to decorate our Recreation Dept tree and the other to take home to decorate their own tree. There were 22 in attendance.
- Recreation staff held the Holiday Senior Brunch at Grace Place Coffee Shop on December 8. There were 33 seniors that attended the event. This is an all-time high for senior programs.
- The Recreation Team assisted with the set up and decoration of the employee holiday party on December 9 at the Fire station.
- The Recreation Division held two days of ice skating located on the grounds of the Municipal Complex on 12/10-11.
- Recreation uploaded multiple challenges to the Anna Rivals: Santa's Sleuths" to the Eventzee app. One challenge included guessing Pictionary drawings that were hand drawn by City staff members from around the building.
- The Assistant Director of Neighborhood Services conducted a meeting with the Communications, Community Enhancement and Compliance, Police, Fire, Parks divisions to discuss the 2023 Touch-a-Truck event. The "committee" decided to hold the event on Saturday, May 20, from 10AM to 1PM at the Municipal Complex. The event will feature various activities, food vendors and the opportunity to touch, see, and take photos with various vehicles. An event calendar invitation and email were also sent to Directors and staff of various departments as an opportunity for each department/division to engage and educate the community regardless of having a "touch-a-truck" vehicle or not.
- The Neighborhood Services Department held their leadership meeting on Wednesday, December 7, to provide division project updates and discuss city wide updates. In attendance were the Director of Neighborhood Services, Assistant Director of Neighborhood Services, Park Planning and Development Manager and Parks Superintendent.
- The Assistant Director of Neighborhood Services and Parks Crew Leader attended the Supervisor toolkit training on Wednesday, December 7. The training covered various HR related subjects (Risk, Leave and Benefits).
- Community Enhancement and Compliance hosted the quarterly Community Leadership Meeting. Three HOA leaders were in attendance along with CEC staff.
- The Community Enhancement Coordinator and Assistant to the City Manager met with the Anna ISD Art teacher to discuss the Neighborhood Academy proposed project.
- The Community Enhancement Coordinator met with the Anna Elementary Counselor to discuss a possible collaboration for an MLK service day project.

- The Community Enhancement and Compliance division created **39** new Code cases this week. The team re-inspected **114** cases and closed **92** as complied by owner. In addition, officers removed **13** signs from the public right of way. The Division did not conduct any Health Services inspections of our local food establishments.

High Performing, Professional City

- Patrol officers responded to 273 calls for service and conducted 149 traffic stops. Officers made three felony arrests and five misdemeanor arrests. Patrol also investigated four minor accidents and two majors. This week, the patrol division received an alert from our Flock Automated License Plate Reading system alerting them to a stolen vehicle. Officers located the vehicle and arrested the driver.
- The Criminal Investigations Division filed six misdemeanor cases and five felony cases with the Collin County District Attorney's Office. Detectives continued to actively investigate several open criminal cases.
- Anna Fire Rescue, for December 3-9, responded to 45 calls for service; 25 of those calls were EMS related and we transported 16 individuals to area hospitals. We gave 1 mutual aid responses and received 3 mutual aid responses.
- Fire Command Staff held their first work session on Tuesday, December 6, with Lexipol to help with standard operating guidelines and policies.
- Fire Services Coordinator, Stephanie Welch, organized the first ever Collin County Fire Administrator group. The basis of the group is for networking, sharing ideas, sharing of files, and training opportunities. The first meeting was held at Anna Fire Department on Wednesday, December 7. A meal was prepared by Asst. Chief Dan Wood and fire personnel served attendees. This networking group consist of Administrative Assistants from Fire Departments: Allen, Anna, Celina, Frisco, Lucas, McKinney, Melissa, Murphy, Plano, Princeton, Prosper, Wylie and Collin County Fire Marshal's Office. Area fire departments will rotate hosting the meetings every other month.



- Fire Command Staff met with consultant from Emergency Services Consulting International on Thursday, December 8, for our initial kick off of the Master and Standards of Cover plans.