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**Memorandum**

**Memorandum No: 23-104**

**Date:** January 23, 2023  
**To:** Honorable Mayor and City Council  
**From:** Ryan Henderson, Interim City Manager   
**Re:** Hazardous Weather Outlook – January 24, 2023

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As of noon, Monday, January 23, the National Weather Service has issued a Hazardous Weather Outlook for Collin County for Tuesday, January 24. According to the National Weather Service, some snow is likely to accumulate on grass and other elevated surfaces, but ground temperatures will likely be too warm to support widespread travel impacts.

The Emergency Management Division in coordination with the Public Works Department has begun the initial preparation for the upcoming winter weather event. The following actions have been/will be taken by city staff and partners:

- Entryways have been treated with ice melt at all city facilities;
- The Streets Division is prepared to activate the sand spreader to treat city roads if needed by tomorrow afternoon;
- TxDOT will pre-treat bridges and overpasses on Tier-1 Roadways (US 75) and crossovers including 455 over US 75;
- Back-up power generation will be moved into place if needed at all critical utility sites (West Crossing Pump Station, Grayson Pump Station, Powell Pump Station, and Collin Pump Station);
- Public Works is monitoring ERCOT for power information/updates; and
- Fire Department and Police Department are prepared to upstaff if needed.

Attached as an exhibit to this memorandum is the Emergency Management Command Chart. The Emergency Management Command Chart dictates the chain of command, maintains operational continuity, and assigns areas of responsibility during a declared or potential emergency or during a significant public health and safety event.

Attachments:

**Exhibit 1 – Emergency Management Command Chart**

c: Ray Isom, Fire Chief  
Taylor Lough, Assistant City Manager  
Greg Peters, Interim Assistant City Manager  
Clark McCoy, City Attorney



**POLICY GROUP**

**Mayor  
I.C.  
C.M.  
Legal**

1/23/2023 City of Anna  
Winter Weather Response  
FEMA Designation: N/A

(Command Staff)

