
Memorandum

Memorandum No: 23-110

Date: February 13, 2023

To: Honorable Mayor and City Council

From: Ryan Henderson, Interim City Manager 

Re: Municipal Complex Restoration and Parking Lot Expansion

Over the next few months, progress will be made on restoring the Municipal Complex after the water damage that occurred in December as well as on expanding parking at the Municipal Complex for City staff and neighbors.

Municipal Complex Restoration

As part of the efforts towards the restoration of the Municipal Complex, the City engaged with Synergy NDS, Texas Municipal League Intergovernmental Risk Pool (TML)'s recovery management partner, to manage the restoration project from beginning to end. As of December 30, Synergy is in charge of bidding and sourcing contractors, funding all repairs, and managing the restoration timeline, all as part of the City's \$1,000 deductible payment to TML. On Friday, February 3, Synergy NDS awarded the contract for the build-back phase of the Municipal Complex to Big Fish Construction out of Anna, Texas.

Beginning tomorrow, February 14, Big Fish Construction will begin having materials delivered to the site to commence work on the build-back, with a 60-day timeframe for completion. Synergy NDS will have a project manager on site who will supervise the contractor and communicate with city staff on the progress of the restoration.

Parking Lot Expansion

The City is currently out-to-bid for expanding parking at the Municipal Complex. The bid-opening will occur on March 3 and will go before the City Council for approval on March 14. The base bid for the parking lot expansion is the lot directly east of the main entrance to the police department (current gravel lot). Alternate A and B are the locations directly south of the two main lots as you enter into the Municipal Complex.

Attachments:

Exhibit 1 – Bid Item Location Map

- c. Taylor Lough, Assistant City Manager
Greg Peters, Interim Assistant City Manager
Carrie Land, City Secretary
Clark McCoy, City Attorney
Management Team

EXHIBIT A, PAGE 1
BID PROPOSAL
FOR
City Municipality Parking Improvements

BID ITEM LOCATION MAP

