

**Memorandum**

**Memorandum No: 23-153**

**Date:** August 18, 2023  
**To:** Honorable Mayor and City Council  
**From:** Ryan Henderson, Interim City Manager  
**Re:** Designation of Acting City Manager



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I will be out of the area Saturday, August 19 through Friday, August 25. During this period, Taylor Lough will assume all duties and responsibilities of the city manager position. Taylor can be reached at 469-861-5080 or through email at [TLough@annatexas.gov](mailto:TLough@annatexas.gov).

c: Taylor Lough, Assistant City Manager  
Greg Peters, Interim Assistant City Manager  
Carrie Land, City Secretary  
Clark McCoy, City Attorney  
Management Team