

2022-2023 Fiscal Year Budget

*Reimagine*

THE CITY OF  
**Anna**



**City of Anna  
Fiscal Year 2022-2023  
Budget Cover Page**

This budget will raise more revenue from property taxes than last year's budget by an amount of \$2,933,047 which is a 29.3 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$1,406,129.

The members of the governing body voted on the budget as follows:

**FOR:**

Nate Pike, Mayor  
Pete Cain, Place 2  
Randy Atchley, Place 4  
Lee Miller, Place 6

Kevin Toten, Place 1  
Stan Carver, Place 3  
Danny Ussery, Place 5

**AGAINST:**

**PRESENT** and not voting:

**ABSENT:**

**Property Tax Rate Comparison**

	<b>2022-2023</b>	<b>2021-2022</b>
Property Tax Rate:	\$0.539750/100	\$0.569500/100
No-New-Revenue Tax Rate:	\$0.464098/100	\$0.536868/100
No-New-Revenue Maintenance & Operations Tax Rate:	\$0.376924/100	\$0.431360/100
Voter-Approval Tax Rate:	\$0.533333/100	\$0.563326/100
Debt Rate:	\$0.143217/100	\$0.116869/100

Total debt obligation for City of Anna secured by property taxes: \$3,458,686.



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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

**PRESENTED TO**

**City of Anna  
Texas**

For the Fiscal Year Beginning

**October 01, 2021**

*Christopher P. Morill*

**Executive Director**

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Anna, Texas, for its Annual Budget for the fiscal year beginning October 1, 2021. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

THE CITY OF  
**Anna**



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# OVERVIEW

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THE CITY OF  
**Anna**



October 1, 2022

Honorable Mayor and Council Members:

In accordance with the City Charter and the laws of the State of Texas governing home rule cities, it is the privilege of my staff and I, as your City Manager, to deliver to you, this budget transmittal and executive summary for the Fiscal Year 2022-2023 City of Anna Budget.

The Annual City Budget is the most important document adopted by the City Council each year. By authority of the City Charter, the City Manager must prepare and recommend to the City Council the Annual City Budget. After thorough review and consideration, the City Manager presents the resulting recommendation to the City Council for a record vote at the mandated time required by law.

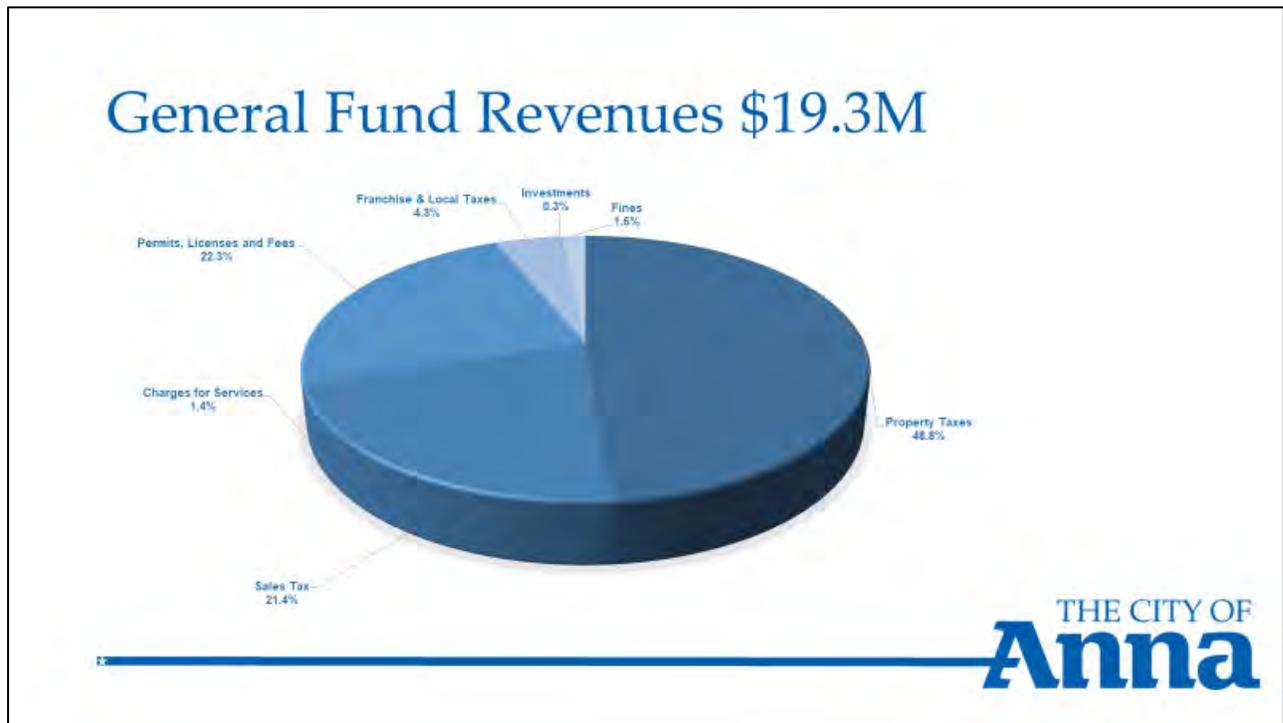
It must be noted that, while this proposal is the City Manager's recommendation to the City Council, it could not be developed without a significant amount of time devoted to this effort by the Mayor and City Council Members, City Department Heads, the Budget Manager, Terri Doby, numerous other City Staff members, and of course the City Manager, all who contribute value to the process each year.

The Annual City Budget is developed through an extensive process of reviewing requests received from all City Departments, then prioritizing those requests in a manner that utilizes resources effectively, within the fiscal constraints, while working to achieve the City's Strategic Goals, as set forth in the City Council approved Strategic Plan, the Comprehensive Plan, and a series of other publicly approved guiding documents, plans, and policies. Some of the details reviewed in this process include, but are not limited to, setting the tax rates for the Interest and Sinking Fund (debt funding) and the Operations and Maintenance Fund (operational funding); adopting fees and rates for numerous point of contact services; setting position control providing for the total full-time equivalent employment levels throughout the various funds; maintaining the base budgets ensuring continuity of operations; delivery of consistent and reliable services; new programs and new staffing in response to growth impacts; and the adoption of the Community Investment Program (also referred to as the Capital Improvement Plan or CIP); and providing for numerous large community-based projects funded by development fees and voter-approved funded projects funded by voter-approved bonds.

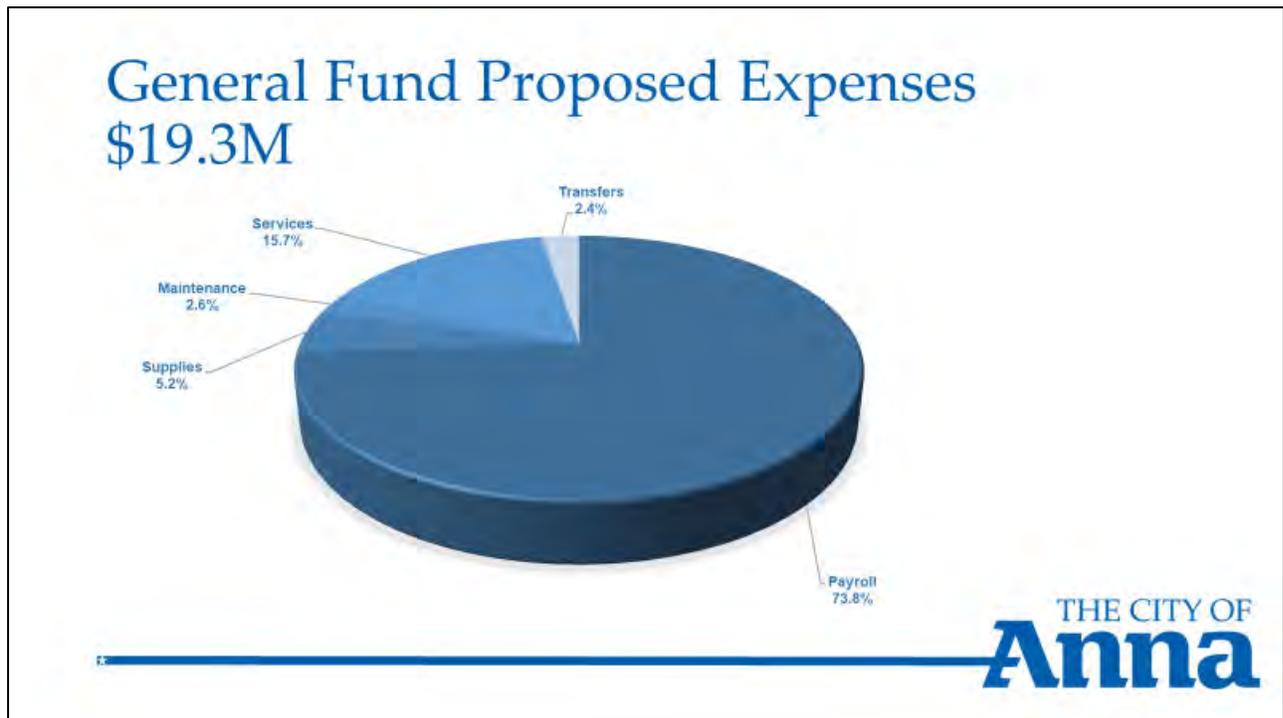
### ***BUDGET OVERVIEW***

Over the last year we have seen a lot of growth in volume and valuations. We have seen the overall valuation increase from \$1.77 billion in FY2022 to \$2.44 billion projected for FY2023. This is a result of growth in both residential and commercial market segments as well as increase in valuations. As such the Council had decided to provide the first homestead exemption of 1% (with a minimum of \$5,000) as a form of tax relief for homesteaded property in the City.

All other projected General Fund Revenue is expected to provide approximately \$12.8 million, with sales tax to provide \$6.5 million, for a total of approximately \$19.3 million for all General Fund Revenues, as detailed in the following chart.



As we are required to provide a balanced budget each year, the expenses match the revenues as follows:



The Utility Fund Revenues are projected to be \$15.2 million and the expenses are being conservatively budgeted at \$14.4 million. This is purposeful as we need to anticipate unforeseen items that include, but are not limited to, shortfalls created by water restrictions, drought restrictions, occasions where there are heavier than normal rainfall events resulting in lower usage rates, sewer inflows and infiltration during rainfall events, unforeseen cost increases from inflationary factors, fluctuations in fuel and energy costs, and potential system failures. As you can see, these are things which have direct impact on the Utility but cannot be easily predicted or forecasted.

This year Department requests for the various decision packages such as new programs, new staff, and service level improvements based upon demands for Council requests, operational impacts borne from capital improvements, inflation, equipment replacements, new equipment, and new staff totaled almost \$3 million. Additionally, almost one third of all new revenue was absorbed by the impacts of inflation, something which is mostly overlooked by our neighbors, yet very impactful to our ability to control.

Nevertheless, at the adopted tax rate of 0.539750/\$100, all current levels of service are being maintained and the additional programs and expenses are being fully funded while increasing the General Fund Reserve almost \$1 million dollars, resulting in securing a Aa2 bond rating with a positive outlook.

In brief, we are in stable financial condition for the foreseeable future and have verified our position through our various financial modeling and forecasting.

### ***ONGOING CHALLENGES AND IMPACTS***

The past few years have been some of the most challenging for local governments everywhere throughout our great country, and Anna has been no exception to these challenges. In the past couple of years our organization, like so many others throughout North America, have been affected by several national issues that have influenced our society, our community and most certainly our lives. So many things have been impacted, and things have certainly been different than what we previously knew, expected, or experienced. Although we have made many strides and have had significant progress and successes, it is likely to be a while before things begin to seem normal again, if ever.

Even though local government in the form of the Council Manager form of government by design is non-partisan in its structure and operations, the political environment has leaked into the local government at times. As the effects of the national economy have resulted in significant inflation, with impacts are not only to our neighbors, but to our city operations and expenses. The result is significant cost impacts to all of our most foundational operational budgets, including our most important functions of public safety, infrastructure maintenance and construction, utilities services and project delivery. We have seen such impacts is numerous areas as noted herein:

- The continued supply chain issues have affected delivery of every piece of equipment, vehicle acquisitions, materials acquisition, and deployment for projects of all sizes and types.
- All entry-level positions have yielded diminishing returns to employment postings, even with concentrated and targeted advertising efforts, due to lack of local labor force and increasingly higher salaries in competing markets, not only in the government sector but in the retail markets, construction industry, and other market segments not normally competing with our typical market.
- Sky-rocketing property values, not only in Anna but throughout the region, most especially Collin County, have all but eliminated any affordable housing options previously available for those workforce housing needs, adding to the difficulties in recruiting entry level positions throughout all local

governments in North Texas if not the entire state.

- Rental property costs on the rise are resulting in a lack of affordable housing, normally supporting the working-class workforce, which workers are direly needed to staff local retail, restaurants, and other service-related industry segments necessary to attract additional economic development opportunities to Anna.
- The ongoing impacts of the COVID-19 Pandemic have resulted in additional unfunded State-imposed mandates, direly impacting cities with new Workers Compensation requirements, often leaving crucial positions unfilled until resolution can be achieved.
- Other unfunded mandates by the Texas State Legislature were imposed as a result of the winter deep freeze weather event of 2021, requiring the purchase, monitoring, and reporting of emergency equipment redundancies beyond reasonable levels, local affordability, and accessibility to acquisition. With increased demand and twelve months lead time for delivery for required/mandated equipment, these mandates are unattainable by any local government in the State of Texas.
- The continuous rising costs of water supply and sewage treatment in the explosively growing North Texas Municipal Water District service region are an immense challenge. Predicated by the extreme lack of public understanding of the increasing costs and despite continuous education efforts, the need for a regional solution has become imminent for our success.
- Ever increasing construction costs and other consumables have been impacting all of us, our community, and the organization, creating unforeseen financial needs.

All of these things and more have brought many challenging issues to the forefront of our society and more importantly, to our community of Anna, Texas, as we have not been insulated from these impacts amidst the explosive growth we have encountered. These converging opportunities and challenges require solid forecasting as we plan for this budget and for our future and the future of our community. We have been very successful in managing these challenges as a result of our continuous five-year financial forecasting.

Anna, like many communities, has persevered despite all of these challenges, to deliver services and value to our neighbors. We did this as a City staff, as a group of neighborhoods, as a community, and as a City Council, and having done so with great success exceeding all expectations and maintaining our focus: by executing the elements of our guiding documents, especially our Strategic Plan, with great precision, dedication and unwavering intent to serve our neighbors.

When we look back at the past year or so, we have really shined as an organization amidst these challenges, having completed a myriad of huge tasks, accomplishments, program enhancements, and projects. These are just a snapshot of some of the highlights:

#### FY2022

- Constructed over 51,000 square feet of municipal facilities occupied in Summer 2022
- Planned the construction of a second fire station and a community library to be constructed in 2023 and 2024, respectively, with each project being occupied and staffed once completed
- Completed Impact Fee Study for FY2023 implementation
- Completed analysis of other fees for service outside of general services, i.e., rental registration, building permits, utility rates, and others
- Bringing the City's Emergency Medical Service in-house, providing response times that will exceed the nationally recommended standards of 8 minutes, going from 13 minutes (as contracted with our third-party AMR) to 6 minutes (provided by the City of Anna Fire Department)
- Created a full-time Detective position for the County Children's Advocacy Center that will provide the management of crimes against children in Anna effective in the August of 2022

- Sale of the business park that will bring notable commercial and industrial development, the first project being a regional Caterpillar sales, service, and distribution center, serving the region and southern Oklahoma
- Completed the design, construction, and activation of the Collin Pump Station, including storage tanks, wells and related infrastructure improvements that will increase the City's water supply over 20% and provide for the foreseeable future
- Implemented the Stormwater Utility at a rate of \$3.20 to go into effect October 2022 to fund much needed drainage projects, equipment, and staffing
- Sustained the Bond ratings, through two rating agencies, with a positive outlook, issuing almost \$100 million in general obligation and certificate of obligation bonds for the construction of a regional sewer plant and voter-approved projects

#### FY2021

- Improved the Bond rating, saving the City of Anna neighbors millions in future interest rates, going from Moody's Aa3 to Aa2, yielding high quality bonds
- Oversaw a successful Bond Referenda with three Propositions, providing for much needed and desired public improvements, facilities and recreation elements
- Updated the Strategic Plan, Comprehensive Land Use Plan, Parks & Trails Master Plan, Downtown Master Plan, Impact Fee Study, and the Master Thoroughfare Plan
- Completed Stormwater Utility Study for October 2022 implementation
- Completed the Request for Qualifications for all professional services, securing continuing service contractual agreements for all genres of engineering and technical services, securing cost effective professional services, streamlining our project management processes
- Implemented an automated purchasing and bidding module, reducing employee time and increasing efficiency
- Updated Comprehensive Fee Structures to fully-fund select operational programs
- Completed the Enterprise Resource Planning System Replacement (Financial Software implementation)

All of these accomplishments were achieved while building a top-notch municipal team of professionals, hiring or replacing well over one hundred employees during my tenure as the City Manager, and more than doubling the size of both Police and Fire departments.

Anna has made significant improvements in public safety response times, becoming one of the safest cities in Texas, and building professional level public safety departments, second to none, for a city of our size. Other departments and divisions created and improved include Economic Development, Code Enforcement & Compliance Division, Building Permitting Division, Engineering Division and Recreation Services. Each of these has provided focused efforts where they did not previously exist.

More importantly to our tax-paying neighbors, these initiatives reduced the reliance on third-party providers of these services and resulted in significant cost savings, literally millions of taxpayer dollars, during the past four years, which enabled public safety upgrades and enhancements. The most notable savings are in building permitting where the costs savings are a 9:1 ratio; engineering services where civil plan review and development inspection is now all done in-house and generates cost recovery revenue; code enforcement where the Rental Registration Program has achieved full cost recovery and ensuring that rental properties are well maintained by meeting habitation and code standards; and fleet operations providing in-house maintenance and repairs of standard city vehicles. Each of these changes from the previous contract services has yielded better, more responsive services, and most importantly, resulted in

enormous cost saving to our tax-paying neighbors.

As your City Manager, my personal mission is to provide the best service in the best way possible at the lowest cost impact.

### **ANNUAL THEME/VISION**

If you recall, in the first year of my tenure as the City Manager, I themed the FY2019 budget effort as the **“Year of Transition”** where there were many initiatives and challenges before us as we transitioned the organization in many facets throughout all departments of the organization. That was a challenging year as the budget proposal was built prior to my arrival, hence there were numerous limiting factors having inherited a plan that was outside of my influence. As the flexibility availed to me as the new manager were, in part, somewhat limited, I was able to make some improvements which were helpful in achieving targets in that first year. Specifically, I was afforded a great opportunity to implement the **“First-Year Plan”** that I had drafted as part of the recruitment process. That plan was an analysis of the State of the City, regarding its finances, policies, practices, staffing and strategic outlooks. The First-Year Plan served as a precursor to the Strategic Plan that we would implement and adopt in early 2019. The First-Year Plan identified a series of strengths, weaknesses, opportunities, and threats and provided a series of action items to make the best of those elements going forward. I was able to execute most of the stated initiatives in the First-Year Plan, yielding many successes by setting foundational systems and programs in place to grow. When in early 2019 we adopted the Strategic Plan, establishing its elements of a Vision, Mission, Values, and with action items identified as long-term, mid-term, and short-term targets. This was integral to the delivery of many projects, program enhancements, department reorganizations, department and division creations and achieving the Council directed goals, objectives, and targets. This was the definition and the highlight of the themed “Year of Transition”, which sustains in the developing culture of this renewed organization.

The following year, FY2020, I had defined as the **“Year of Implementation”** for the organization as we set forth on the beginnings of the execution of the very aggressive Strategic Plan. This plan was certainly one of the most aggressive plans that I have worked on in my career, with almost two hundred program and project action items, setting new expectations for Department Heads and staff, focusing the organization on much needed and desired results. Even with the continuing societal disruptions, material cost impacts and delays resulting from the early stages of the pandemic, our staff had set the foundation in place for numerous programs and plans to be addressed. We executed many aspects of the Strategic Plan during that year and successfully responded to many additional unprecedented and unplanned challenges, including the winter deep freeze and on-going staff recruitment challenges for many of the basic, entry-level positions. Regardless of such impediments to our success, numerous strategic initiatives have successfully come to fruition, and our organization thrives as a leader in the North Texas economy. We are in pursuit of becoming the **“The Premier Community in Collin County”**, a target for our City, our Council, certainly our community, and the continuous focus of our entire organization.

Amidst the continuing impacts of COVID-19, FY2021 was themed as the **“Year of Execution”**, as additional organizational transitions occurred. We worked hard to integrate numerous new staff members during the year, executing quarterly budget amendments to keep in line with the impacts of high growth, while raising the level of professionalism, skills, and knowledge as we develop the new acquired professional staff. We continued to recruit team members from the premier cities throughout the region, building an awesome team of professionals in all levels of the organization, touting Anna as a **preferred employer of choice** and being recognized as a **“High Performing Professional City.”** Our organization has been recognized by numerous professional associations, development interests, and governmental agencies throughout the country, as we have impressed many by our efforts, innovations, and explosive

growth patterns. During this time, the City has received recognition in almost every department, receiving awards for individuals, processes, programs, and projects in the areas of communications, marketing, economic development, human resources, public works, parks, policing, and more. This is all part of the culture supported by the City-adopted Core Values: Anna C.A.R.E.S.

With the continual acquisition of new staff members in key leadership positions as well as key support roles, many of which were achieved through promotions, staff development or targeted recruitment, the City set high expectations with neighbor-based values, reinforced organizational core values, and improved operational efficiencies. The City of Anna staff was primed to take on the explosive commercial and residential development in our community, having the right sense of urgency, knowledge, skills, and experience.

With the City Council updating the Strategic Plan in 2021, once again providing leadership and guidance by establishing goals based on a strong Mission, a clear Vision, and an aggressive and accountable Action Plan. The organization continued to be poised to be and achieve the goals of being the **“The Premier Community in Collin County.”** Such success was supported and evidenced by the continued unprecedented record growth, commercial tax-base expansion, increasing sales tax proceeds, increasing housing starts, and vast economic development opportunities to the likes that our City has never seen. We only expect this trend to continue, throughout all economic segments, into the future before us and for the foreseeable future. It is a challenge that we not only accept but await with the proper sense of urgency to respond, instilled upon and within all staff. This is a highly dedicated and motivated team that deserves to be recognized for their collective on-going efforts and successes.

We themed our efforts in the FY2022 as the **“Year of Results”** as we had collectively set in motion many lofty goals, new programs, solid achievable plans, and exciting initiatives set forth in the many revamped and very focused master plans that this City Council had approved. Amidst the on-going disruptions of the on-going pandemic, supply chain issues, construction costs impacts, hyperinflation to the level not seen in decades (exceeding 9%) in 2022, and several of the ongoing concerns throughout our country and region, we continued to persevere and move many of our initiatives forward on all fronts, yielding successes never previously realized in our community. All of this while anticipating the threats of a possible recession, we foresaw a positive outlook over the next two to five years, albeit an obvious shift in development types.

With great anticipation, we would continue to achieve as we continued to deliver the elements of the Council-adopted Strategic Plan, as we expected much new development, both residential and commercial, Without exception, our team accepted all of the challenges, and we would persevere to serve our neighbors with great focus and dedication, delivering what we have termed as **“A Community of Neighbors”**, remaining true to our stated and published Values and Vision.

All this being considered, we have themed this year - FY2023 - as the **“Year of Reimagining”**, as we have learned new ways to do so many things. We have created numerous new master planning efforts that have expanded upon the vision of our great City. We have expanded outreach efforts, engaging our neighbors through recreation, education, and activities, and we are on the eve of yet even more. The successful planning and design of a community library and lifelong learning center has begun, to be followed by the planning of a community-based recreation center, an ambitious parks and trails expansion plan, and the birth of a true executable downtown revitalization plan. All of these visionary efforts are the collective work of our neighbors, our professional level staff, and our visionary Mayor and City Council, as we continue to be recognized in the region as the following hashtags:

#AnnaTexasTheNextBigThinginNTX  
#AnnaTexasBuildingCommunity  
#AnnaTexasACommunityofNeighbors

...where we are all proud of the growth, continued successes, and the potential of our great community.

In this message that follows, I will discuss some of the specific strategic initiatives, the goals, the challenges, and opportunities before us, the wants and needs of our community, and the recommendations and long-term outlook for the organization. I will discuss the form of government, the City Council approved Strategic Plan, our accomplishments and targets, the continued 2021 Bond Election plans going forward, the future planning for other facility needs as we grow, as well as future debt planning for growth and the management of the tax rate, all defining how will achieve making Anna reach its greatest potential - a potential that we deserve as a team, as an organization and as a community of neighbors.

### ***FORM OF GOVERNMENT***

The City of Anna's operates under the Council-Manager Form of Government.

The Council-Manager form of government is the system of local government that combines the strong political leadership of elected officials in the form of a council with the strong managerial experience of an appointed local government manager. The Council-Manager form of government is a representative system where power is concentrated in the elected city council and where the city council hires a professionally trained manager to fully oversee municipal administration and operations.

The Council-Manager form of government recognizes the critical role of elected officials as policy makers, who focus on mapping out a collective vision for the community and establishing the policies that govern it. This form of government also recognizes the need for a highly qualified individual who is devoted exclusively to the delivery of services to residents. Think about the structure used by many corporations, in which the board of directors hires an experienced Chief Executive Officer (CEO), who is granted broad, executive authority to run the organization. While these boards establish the company's overall policy direction, the CEO, in this case the City Manager, oversees implementation of that policy.

Numerous independent studies show that cities that operate under the Council-Manager form of government are significantly more efficient, have higher bond ratings, employ innovations more regularly, attract better talent, and are supported by the National Civic League, all of which are solid reasons resulting in the providing of high-performance teams that deliver desired services to our communities. These benefits to a community are achieved through:

- Flexibility - The Council-Manager form can adapt to local needs and demands.
- Clearly Defined Roles - Under the Council-Manager form, there is a clear distinction between the administrative role of the City Manager and the political and policy roles of the City Council, led by the Mayor. The day-to-day operations of the City reside with the appointed City Manager, allowing elected officials to devote their time and energy to policy development and the assessment of the effectiveness of those policies within the community.
- A Roadmap for Success - The Council-Manager form is the system of local government under which professional management is most likely to succeed. Under this system, professional managers can focus on service delivery, policy implementation, and performance management and can align the local government's services with the values, mission, and policy goals defined by the community and the Mayor and City Council.

- Practices by Professional Staff - Professionals add value to the quality of public policy and produce results that matter to their communities. They bring their knowledge of performance management and a government-wide perspective to the successful stewardship of public assets and resources; they pursue quality and transparency in the design and delivery of public services. Professionals take a long-term and community-wide perspective. They commit themselves to ethical practices in the service of public values. They help build community and support democratic and community values. They help build community by facilitating partnerships among sectors, groups, and individuals. They promote equitable, fair outcomes and processes. They have an obligation to promote equity and fairness. They develop and sustain organizational excellence and promote innovation. They relentlessly focus on efficient and equitable service delivery, policy implementation, and evaluation. They hired on the basis of merit and committed to professional development for all employees, promoting innovation while valuing consistency and continuity and strive continuously to strengthen organizational capacity to produce results that matter.

Within the Council-Manager form of government, the Mayor and six Council Members serve as the City's legislative body and the community's policymakers and board of directors, synonymous to the structure of a corporation. The Mayor serves as the public face of the community, presides over council meetings, serves as the official head of the City for ceremonial occasions, facilitates communication and understanding between elected and appointed officials, and leads the elected body in setting goals and advocating policy decisions. Under the Council-Manager form, the City Council are the legislative body and the community's policy makers. Power is centralized in this body, which approves the budget and adopts local laws and regulations, for example. The elected officials also focus on the community's big-picture goals, such as community growth and sustainability. The elected officials hire a professional manager based on that person's education, experience, skills, and abilities and not on their political allegiances. The elected officials supervise the City Manager's performance, and if that person is not responsive and effective in their role, the elected officials have the authority to remove the City Manager at any time.

The Mayor and the Council oversee the employment of the City Manager, as well as the other Charter Officers within the city, such as the City Attorney, City Secretary, and Municipal Court Judge.

Under the Council-Manager form of government, the City Manager serves as the chief executive officer and main intragovernmental decision-maker for the City, as provided for in the City Charter. Within this form of government, the City Manager is a professional with education, experience, skills, and abilities related to local governance. Your City Manager is additionally licensed and credentialed by the International City Management Association as an ICMA Credentialed Manager (ICMA-CM), being one of approximately two thousand city managers in the country to achieve and maintain this coveted certification. With over 22,000 municipal agencies in the US, this clearly is a select group of managers.

The ICMA Credentialing Program recognizes professional local government managers qualified by a combination of education and experience, adherence to high standards of integrity, an assessment, and an assessed commitment to lifelong learning and professional development, all ensuring consistent, professional, and reliable leadership in the position and the management of the organization.

The City Manager manages city staff, oversees the delivery of public services, carries out policies established by the Council, prepares a budget for the Council's consideration, and serves as the Council's base of knowledge related to past, present, and future local government operations.

Under the Council-Manager form of government, residents (defined and described as "*neighbors*" in Anna) guide their community. They do so regularly by running for office, serving on city boards and

commissions, volunteering their services, and by voicing feedback on community opportunities and challenges through a variety of means. They do so at key points in time by voting for elected officials, voting for or against major community financial obligations such as bonds, and participating in various charettes, comprehensive planning processes, and other public events and outreach opportunities.

We value our neighbors, their participation and input, and treat all in a neighborly manner as it is our philosophy for local government success and service. Under Council-Manager government, local governments often actively engage and involve their neighbors in community decision making. Neighbors can guide their community by serving on boards and commissions, participating in visioning and strategic planning sessions, and designing community-oriented local government services.

## **STRATEGIC PLAN & GOALS**

The Strategic Plan in its current format was originally drafted in FY2019 and reviewed by Council and staff typically annually and most recently in FY2021. It is the working document that provides guidance to City staff when making budgetary, planning, and operational decisions. As part of the adopted Strategic Plan, the City Council has identified and reaffirmed our four strategic goals that help frame the City's operational work plans, providing focus for staff, community, and the Council alike, and providing a system of accountability through performance targets and prioritization of goals for the community. As a part of the iterative process to develop the Strategic Plan, the City Council reaffirmed and established a Vision, Mission, set of Strategic Goals, and identified and adopted key Core Values by which the organization will operate, plan, develop, and grow.

The Action Plan developed is the guiding document that outlines the annual work plans and identifies the priorities and provides the direction for the day-to-day tactical approaches to every service and project we deliver. It is the measurement of success for each department and their respective targets. As we navigate the set of plans in each functional area, these efforts ensure that we focus on the things that are truly important to the City, to the City Council, and to the neighbors we serve each and every day. We operate under this philosophy in all we do, as there will always be constraints on our resources. It is important to focus on what is important to our neighbors. When differentiating what is not important, resources are always allocated to the former. This document is one of the most important products of the labors of both City Council and staff.

### **Goals**

The Goals from the Strategic Plan for the City of Anna are:

- 1. Growing Anna Economy**
- 2. Making Anna – A Great Place to Live**
- 3. Sustainable Anna Community Through Planned, Managed Growth**
- 4. High Performing, Professional City**

While the over-arching goals have not changed since inception, they were reordered to identify the Council's latest focus and priorities. The Strategic Plan expands upon the multi-faceted comprehensive goals as well as the strategies to be employed in the execution of this plan.

## **Mission**

Our Mission, which supports these stated goals, commits us to provide for, to be for, and act for our community and neighbors with a laser focus:

- (to provide) **Exceptional City Services & Facilities**
- (to be) **Financially Responsible**
- (to act in a) **Neighbor-Focused Way**
- (to provide a) **High Performing, Professional City Team**
- (to provide) **Value to Neighbors' Lives**

As you can see, we define our Citizens, Customers, Partners, and Visitors as our **“Neighbors”**, and we shall treat them as such in all that we do. This theme will extend through all departments and their efforts each day. It is our purpose and part of our core valued to be neighborly.

## **Vision**

In the development of the City's Vision, the Mayor and the City Council, along with staff, have defined the City of Anna in its best form for the future (Anna 2036), looking at the challenges and the opportunities, to ensure the responsible growth of this, our exploding North Texas community, **“The Premier Community in Collin County”** Anna 2036!

The Anna Vision 2036 is a community of families that is beautiful and safe.

Anna in 2036 has a vibrant downtown, great housing opportunities and a dynamic business community.

Anna in 2036 is a fun community for all and has convenient mobility options.

Anna 2036 is THE PREMIER COMMUNITY IN COLLIN COUNTY!

## **Core Values**

One of the most impactful results of the Strategic Planning process was the development of the Organizational Cores Values.

### **The Anna Team CARES!**

The Anna Team **C.A.R.E.S.** by:

- (being) **CREATIVE** – we encourage and will reward creativity in execution of solutions
- (taking) **ACTION** – we encourage taking action, starting at **YES**, and moving all initiatives forward
- (taking) **RESPONSIBILITY** – we encourage that we own every encounter and see things through **to resolution**
- (delivering) **EXCELLENCE** – we insist that high standards are met in all we do
- (and is privileged to) **SERVE** – we believe that public service is a calling and that serving the **public and our neighbors** is a privilege

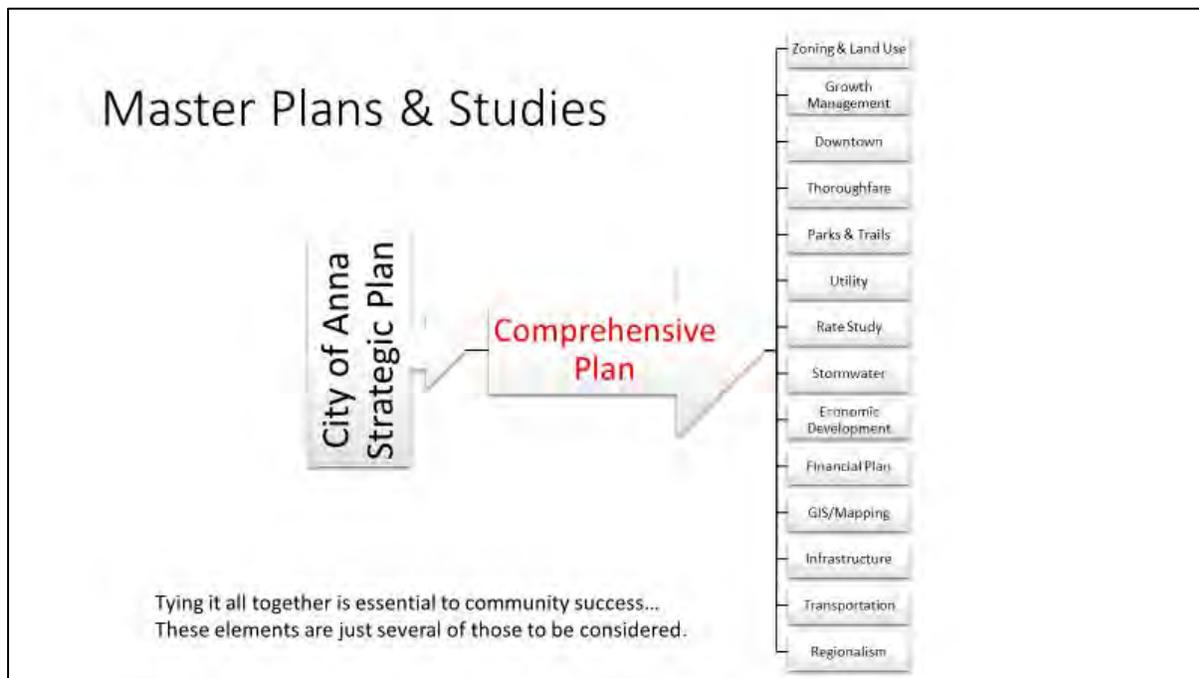
These Values are the measuring stick for all staff. These are the Values to which all in this organization will be accountable. It is how we expect all employees to embrace the culture we have been building, living, and supporting. These values are how we recruit new teammates, promote existing teammates, manage our teams, and govern ourselves through self-accountability.

All the details of the Strategic Plan have been integrated in all that we do, providing the guiding values, the purpose of our organization, and inspiration for driving the organization to accountability and results. We have installed these processes, these values and these guidelines into our everyday actions, and we review these regularly in our strategy meetings to ensure the execution of the adopted and targeted Action Plan.

### **MASTER PLANS & STUDIES**

As an extension of the adopted and approved Strategic Plan, there are several master plans that have been identified as needing to be constantly maintained, occasionally updated, revised, and revisited, or in some cases, newly created. Several of these plans have statutory requirements which we adhere to, typically adopting best practices, and some are simply needed to ensure the planned and managed growth of our community, supporting our community Vision.

Each of the stated plans can be found on our website or are available by request.



Over the last two years, there have been major strides put forth in many of these areas.

- **Economic Development Strategic Plan** has been implemented and continues to drive this engine. It has numerous key elements that are in alignment with the Council's Strategic Plan. These elements are what drives the Economic Development budget and the team assigned to execution. In the coming year, elements of this plan will come to the forefront with numerous planned development projects, multi-family housing projects, Housing Finance Corporation (HFC) and Public Finance Corporation (PFC) revenue generating projects, and downtown revitalization planning.

- **Housing Finance Corporation and Public Finance Corporation** - as previously mentioned, we have created these corporations to recoup payments in lieu of taxes for several tax-exempt projects (including projects in the Extra-Territorial Jurisdiction (ETJ)), where previously we could not derive revenue. This revenue source can eventually be used to augment and reinforce general fund revenue. This revenue stream is unaffected by 2019 Texas State Legislative action, the Property Tax Reform and Transparency Act, and will provide for successful and locally desired and approved programs and needs, without restrictions, allowing the City Council to make decisions on behalf of the community.
- **Utility Rate Analysis** was completed for the FY2021 budget and continues to be update each year to manage rising costs from the North Texas Municipal Water District (NTMWD). Without rate increases in over five years prior to FY2021, the utilities were risking long-term sustainability, simply put we were close to selling water for more than it costs to deliver and headed towards expenses exceeding revenues. The most recent review of the study recommends a rate structure where Anna is still the lowest rates in the Collin Grayson Municipal Alliance (CGMA) consortium. Projected rates were originally forecasted in five-year model to increase by 10% to 12% annually, but our staff has made cost conscious decisions that reduced this increase by 2% for FY2023 to 8%, realizing that any reduction in projected costs are a favorable outcome. This increase was promulgated by costs increases from our suppliers (NTMWD and CGMA), which is clearly outside of our local controls, but nevertheless, through staff efforts, we were able to lower the forecasted increase.
- **Financial Plan** was revised including:
  - Revision of the Financial Policies, Investment Policy, Purchasing Practice with the implementation of fully automated procurement
  - Achievement and acquisition of the fifth of five Transparency Stars from the Texas Comptroller's Transparency Program
  - Institutionalizing of the five-year financial model that is used for forecasting and managing the finances of the City
  - Bond Financing maximized within the voter-approved debt service to take advantage of interest rates before the Federal Reserve impacted our Bond Sales
  - Investment strategies updated and implemented to maximize interest earnings, realizing a significant increase in the project interest revenue for the upcoming fiscal year
- **Stormwater Utility** study was completed and is projected for implementation in October 2022. The plan is for a budget amendment targeted at mid-year (April 2023), resulting in a stormwater program which may include projects, materials, or staff. One upcoming program we are costing out for future implementation is street sweeping in select problem areas and intersections where an accumulation of silt, debris and sand buildup has been identified. Keeping these out of the stormwater stream is an eligible expense and supports the mission of erosion control, surface water quality, and general stormwater management.
- **Comprehensive Plan** was completed in 2021 and is in place as a guiding document for future land use. There are many elements within this plan that guide planning and zoning, development regulation, and future land use planning. The remaining challenges, which we will continue to navigate going forward, are the over 100 planned development documents. These documents are essentially contractual agreements with property owners that were adopted in the early 2000s and are binding on these properties. These agreements will be addressed on a case-by-case basis when and if the property owners come forward to develop these properties. The basic challenge is that there are numerous entitlements in place that are contradictory to the latest land use assumptions, so there will be circumstances where the property owners will execute entitlements granted that current and future Councils and P&Z Commissions may not be in agreement with, but nevertheless subject to, without resolution.

- **Parks and Trails Master Plan** was completed in 2021 and is in place as a guiding document for the development and project planning for all things parks and trails. In the upcoming year we will provide a detailed update and response to action items from this plan so that we can program and construct some of the identified projects.
- **Downtown Development Plan** was completed in 2021 and is in place to guide needed changes to the downtown district. It is a catalyst planning document for the redevelopment effort in the Downtown area. In the upcoming year we expect to begin integrating several target projects to advance these initiatives.
- **Zoning & Land Use Codes** updates were funded in FY2022 and will be addressed in FY2023. It is expected that we will adopt the updated codes in the months to come. This was a major element and milestone in the Comprehensive Plan.
- **Infrastructure Plan** analysis for streets is ongoing, having initially been completed over the past two years. Street condition analysis will be instrumental in the CIP development and future proposals and is integral to fiscally responsible planning of road paving and road maintenance. This plan will be revisited every other year so that we can provide Council a roadway management plan that is planned out for more than just the annual budget.
- **GIS/Mapping** has created numerous resources for all departments to use and will be expanded over the next year, providing additional analytics for the development of performance metrics. With the acquisition of a highly talented asset, we expect to set new priorities and vision. The interactive map is accessible on our website and has proven to be an outstanding asset for staff and neighbors. Additionally, we have met or exceeded all of the unfunded mandates from the 2019 State Legislative requirements regarding GIS through the staff efforts.

For the foreseeable future, each of these plans will set the tone for their respective areas of focus and be the guiding documents for our community growth, development processes, success in achieving financially sustainability, providing the environment and opportunity for development that brings value to neighbors' lives, and making Anna a great place to live, work, and play.

In addition, this budget, like last year, will continue to deliver a true and comprehensive **Capital Improvement Plan**, defined as the "**Community Investment Plan**", providing for project planning for public works infrastructure, regional utilities solutions, the first Anna Library, a recreation center, additional parks and trails, and planning for future City facilities, encompassing all department and community needs. The CIP has a long-term outlook that plans for future opportunities, some of which may be unfunded in the short term but can be used as a planning tool as well as planning for shovel-ready projects for potential grant opportunities in all functional areas.

Each year the CIP will provide a five-year forecast, with projects identified as well as their funding sources where applicable. Projects beyond the five-year targets will be considered on the long-term outlook but nonetheless identified for planning purposes. Each year, as a part of the budget process, these plans will be revisited and present to City Council for approval.

With the growing list of projects, funded by the 2021 Bond Program, the General Fund Non-Bond, the various Impact Fees, PID Fees derived from Development, a segment of the General Fund Sales Tax and the 2022 Certificate of Obligation Bond for the regional sewer plant, it was necessary to complete a minor reorganization in the Public Works Department to ensure that the capable staff was in place to execute the aggressive CIP plans. With the volume and intensity of the projects we are bringing forth, it is necessary to add resources to ensure proper management and oversight. Through a series of promotional opportunities and training efforts, we successfully put the team members in place and have made numerous process improvements in project management. However, as we grow and take on more projects, it will be to our

advantage to acquire additional staff to support the tens of millions in projected projects, ensuring that we actively manage the public funds that support such initiatives.

### ***Major Highlights of FY2022***

The 2021-2022 fiscal year resulted in the completion of numerous key accomplishments of which the City of Anna can be proud. To organize these accomplishments, the following sections are included herein:

- Noteworthy City Council Activities and Special Projects
- Growing the Anna Economy
  - Economic Development
- Sustainable Anna Community Through Planned Managed Growth
  - Planning and Development
  - Public Works
- Anna – A Great Place to Live
  - Fire
  - Police
  - Neighborhood Services
- High Performing, Professional City
  - City Secretary's Office
  - Finance
  - Human Resources
  - Information Technology
  - Organizational Developments

### ***Noteworthy City Council Activities & Special Projects***

- First full fiscal year with updated Comprehensive Plan and implementing new Downtown Master Plan and Parks, Trails, and Open Space Master Plan.
- Police Department rewrote all polices and standard operating procedures and established standards and documentation for field training.
- With the implementation of Fire-based ambulance service and transport, the Anna Fire Rescue Strategic Planning Guide was accomplished a year ahead of time.
- Downtown water tower was repainted, with a community involved selection of colors.
- Received the Texas State Comptroller's Transparency Star for Traditional Finance, Public Pensions, Economic Development, Procurement and Debt Management, becoming one of top 200 agencies in the State for fiscal transparency.
- City Council adopted a General Option Homestead Tax Exemption for TY2022/FY2023, providing for a 1% general exemption, in a response to providing tax relief to homesteaded properties.
- The City, as an employer, is now providing new benefits that did not previously exist, such as a compensation plan, long and short-term disability insurance, risk management, new training programs, and updated policies consistent with regional trends in staffing management.
- City staff has occupied the new Municipal Complex and Central Fire Station.
- City Council authorized the sale of \$65 million in Certificates of Obligation to design and construct a wastewater treatment plant in August 2022.
- Created Library Task Force and developed a project charter with community input.

- City Council authorized the sale of more than \$33 million in General Obligation Bonds to construct Fire Station #2, the Community Library with event space, and Recreation Facilities in August 2022.
- Staff continued to navigate the COVID pandemic without disruption to core services.

### *Growing the Anna Economy*

Economic Development Department completed numerous actions:

- Closed on the Anna Business Park Property for \$12 million.
- City Adopted Texas Property Assessed Clean Energy (PACE) Program.
- Created a Tax Increment Reinvestment Zone (TIRZ) and Public Improvement District (PID) for the AnaCapri Development.
- Created a Public Improvement District (PID) for the Crystal Park Development.
- Created a Tax Increment Reinvestment Zone (TIRZ) for Downtown.
- Provided funding for Downtown Drainage Study.
- Parmore Senior Living Project closed in early February and commenced construction in March of 2022.
- Executed new Incentive Agreement with Holiday Inn Express and construction has begun.
- Anna EDC featured in the Dallas Business Journal's "America's New Main Streets."
- Sponsored DCEO Real Estate and Dallas Business Journal BRED awards.
- Created a new ad campaign and community video.
- Held 2<sup>nd</sup> annual Development Forum as well as Business Appreciation Luncheon.
- Spoke at various events and featured in several articles and other news coverage.

### *Sustainable Anna Community Through Planned Managed Growth*

Planning and Development

- Amended ordinances to improve staff efficiency, modernize language, and provide general clean-up of regulations.
- Implemented new permitting software.
- Contracted with Freese & Nichols to assist in rewriting Planning & Development Regulations.

Public Works – Administration

- 6 Capital projects completed, including: Green Ribbon Project FM 455, Foster Crossing Road Improvements, Rosamond Water Line Extension
- 16 projects inspected by Engineering, including: QT Quick Trip, Villages of Hurricane Creek Phase 1, Anna Ranch Phase 1A, Anna Crossing Phase 1C, Dollar Tree and more
- 53 projects reviewed by Engineering, including: Three Phases of Anacapri, Clement Creek Middle School, West Crossing Phase 12, Chili's
- 28 projects under construction providing inspection services, including: Woods at Lindsey Place, Dairy Queen, Shadowbend Phase 2, Willow Creek Retail, Paramore at Anna, VHC Phase 2
- 6 flood studies reviewed by Engineering, including: West Crossing Phase 10, Parc Place at Anna, Shadowbend, Waterview Apartments, The Woods at Lindsey Place

Public Works – Fleet and Facilities

- Implemented formal fleet maintenance processes for preventative maintenance.
- Brought small repair, prevention, and maintenance work in-house, saving time and money.
- Developed a formal building maintenance program for all existing buildings.

#### Public Works – Streets

- Street Maintenance resurfaced and repaved over 2.5 miles of City streets.
- Partnered with Collin County Public Works to re-surface Taylor Boulevard and Foster Crossing Road.
- Completed a full re-assessment of pavement conditions and scoring for all City streets for use in planning and budgeting future maintenance projects.
- Completed two erosion protection projects on City-owned parkland.

#### Public Works – Utilities

- Worked with CGMA/GTUA to implement the first CIP for the 4-City region, leading the planning efforts for the region.
- Reorganized to having a single utilities division in Public Works rather than separate water and wastewater divisions.
- Renewed TCEQ permit for the John R. Geren Wastewater Treatment Plant.
- Submitted permit to TCEQ for Hurricane Creek Regional Wastewater Treatment Plant.
- Planned a temporary lift station for Hurricane Creek so we would not need to pump and haul while Wastewater Treatment Plant is constructed.
- Restored Sherley Elevated Storage Tank to historic appearance (Downtown Water Tower).
- Partnered with Anna ISD to paint a community logo on the Collin Pump Station Ground Storage Tank at the corner of State Highway 5 and the Collin County Outer Loop.
- Reduced calculated water loss below 10% for the first time ever, exceeding national standards.

#### [Anna – A Great Place to Live](#)

#### Fire

- Completed and occupied Central Fire Station.
- Applied for a SAFER Grant for 15 full-time firefighters to include 3 Lieutenants, 3 Engineers and 9 Firefighter Paramedics to staff Truck-1.
- Developed design concepts and will begin construction of Fire Station 2.
- Began Fire-based, ALS EMS transport ambulance service.
- Delivery of Medic-2 to establish depth in our ambulance capabilities.
- Developed and initiated Transport Paramedic Training Programs.
- Designed and received Truck-1: A 100' Pierce Ascendant Aerial Platform.
- Began Truck Company Operations training to continue through FY2023.
- Completed Driver/Operator Pumper Certification for all department employees.
- Set a staffing projection in place to be prepared for the activation of Station 2 and related apparatus at when the facilities are ready to go live.

#### Police Department

- Completed a comprehensive inventory of all items of evidence and updated our procedures to better document destructions and chain of custody.
- Overhauled and standardized the hiring process for police applicants.
- Restructured the organizational chart and held a promotional process, adding corporals to eliminate the officer in charge role and made interim sergeant positions permanent. This provides the framework needed to scale up our staffing structure in future years.
- Implemented structured patrol districts to streamline response times and ensure the best city coverage.
- Partnered with an outside party to ensure compliance with all racial profiling laws and institutional best practices.

- Completed a review and re-write of virtually all departmental policies and procedures.
- Revamped the Field Training Program and implemented a new policy manual to standardize and modernize how we train newly hired officers.
- Developed a five-year departmental staffing plan with the assistance of a third-party consultant. This will allow us to look to future staffing needs with additional clarity.
- Implemented Naloxone program and issued doses to Patrol to help combat opioid related overdose deaths, resulting in one life saved to date.
- Brought back Coffee with a Cop Program to improve community engagement.
- Created Narcotics and Children's Advocacy Center (CAC) Detective positions.
- Brought Automated License Plate Reader (ALPR) system online with numerous successes.
- Five supervisors have successfully completed advanced leadership courses at the Institute for Law Enforcement Administration (ILEA). We will continue to send supervisors to these courses to insure departmental depth.
- Two officers certified in advanced accident reconstruction, allowing us to better serve the community.

#### Neighborhood Services

- Constructed new playground at the newly named Henry Clay "Yank" Washington Park.
- Held Christmas celebration with tree lighting featuring a brand new 30' LED programmable tree, choreographed fireworks, a live reindeer, virtual programs, and more than 800 free, kids' activity kits given away.
- Co-hosted first Neighborhood Summit with the City of McKinney.
- Enhanced Disc Golf Course with new layout, additional tee boxes at 36 holes, new signage, and new course map.
- Developed site plan for Bryant Park.
- Johnson Park Enhancement Project received the DFW Directors Association award for Inclusive Playground of the Year.
- Brought the City's first mosquito abatement program in-house.
- All food establishments were inspected and permitted by Health and Environmental Services.
- Held Easter celebration with more than 1,000 free kids' activity kits given away along with virtual programs, movie in the park, and an Easter egg hunt.
- Hosted two 5K races in conjunction with the fall Harvest Fest and summer Boots and Booms events.
- Hosted a community clean up event to celebrate Earth Day.
- Completed the designation to be a Tree City USA.
- Hosted successful summer concert series with rotating food trucks.

#### *High Performing, Professional City*

##### City Secretary's Office

- Made public documents searchable 24/7 on City website with any device, reducing Public Information Requests.
- Implemented Boards and Commissions software for efficient tracking of applications and terms of office.
- Scanned all files in City Hall File Room file cabinets, imported scanned documents into the Laserfiche repository, and prepared disposition/destruction as appropriate.

## Finance

- Completed conversion to new core financial software and utility billing software.
- Completed the FY 2021 Audit and Annual Comprehensive Financial Report.
- Received the **GFOA Certificate of Achievement for Excellence in Financial Reporting** for the FY 2020 Annual Report.
- Sound fiscal management of fund balance and undesignated reserve funds

## Human Resources

- Development and implementation of citywide training programs to include:
  - Anna Ambassador Academy Leadership Program – Collin Corporate College
  - “EmpowerU” Training Series
  - The Anna Way Supervisory Toolkit
  - Mandatory training including onsite sexual harassment training and driver safety training
  - Plan of action for FEMA Emergency Management Training (NIMS)
- Accepted the risk management function, transitioned from Finance.
- Coordinated City insurance benefit changes to balance cost containment with employee needs.
- Implemented financial software to automate processes and procedures and improve payroll and HR processes.
- Policy formulation and management of the city personnel policies.
- Expansion of the city wellness program along with planning for future expansion.
- Effectively filling staff vacancies.
- Development and implementation of Employee Newsletter.
- Onboarding platform to include promotion and training component.
- Desk manual creation for new hire processing.
- Developed Human Resources Standard Operating Procedures.

## Information Technology

- Implementation of network infrastructure at new Municipal Complex and new Central Fire Station.
- Implementation of new internet services and dark fiber to City buildings.
- Renegotiated current GCEC contract from 10 years to 3 years for significant cost savings.
- Implementation of Asset Management System for City technology assets.
- Streamlined Windows server and computer updates.
- Creation of the IT request website for Department Heads and Managers.
- Implementation of new core financial software.
- Installation of internet services at the Anna train depot in downtown Anna.
- Improved response time on submitted helpdesk tickets.

## Significant Staffing Changes

- Hired Assistant Police Chief.
- Hired Planner II.
- Hired Senior Building Inspector.
- Hired Economic Development Coordinator.
- Promoted three Fire Captains.
- Hired a Division Chief of EMS and Training.
- Hired Senior Accountant.
- Hired Recreation Coordinator.
- Hired 6 full-time Fire personnel for EMS transport services.

- Hired first two police cadets from partnership with the Collin County Law Enforcement Academy.
- Hired first two multilingual police officers.

### ***FY2023 Department Objectives (Alphabetical)***

#### City Manager' Office

- Enhanced performance metrics to provide greater department accountability.
- Pursue agency accreditations in eligible departments to encourage best practices.
- Aggressive activation of published plans to revitalize downtown.
- Revisit and update the Strategic Plan.
- Revisit organizational structure to prepare for the next wave of growth and add additional departments (library, recreation center, public safety enhancements, grants management, innovation/automation and general operational improvements).
- Communication enhancements including individual department communication plans.
- Enhanced neighbor interaction to providing an app for engagement and service request management.
- Long term planning for future bond elections.
- Long term planning for future facilities needs including sewer plant #3.
- Long term planning for HFC and PFC recurring revenue.
- Homestead exemption review and implementation.
- Candidate and Council orientation update.
- Legislative tracking for next session.
- Budget process upgrade.

#### City Secretary's Office

- Provide Public Information Act and software training for all City staff.
- Provide CivicClerk Board View module and digital voting training for Council and Boards.

#### Economic Development

- Secure new tenants and developers for Downtown Anna and continue implementation of the Downtown Master Plan.
- Attract additional tenants to the Anna Business Park with a partnership with the new property owners.
- Recruit additional retailers and restaurants, to augment the current businesses.

#### Finance

- Received the GFOA Certificate of Achievement for Excellence in Financial Reporting for the FY2021 Annual Report.
- Update and maintain Transparency Stars with information from 2021 ACFR.
- Maintain and improve usage of Incode software for core financials and utility billing.

#### Fire

- Staff, train, master, and implement skilled Truck Company operations.
- Complete construction of Anna Fire Station #2.
- Refine and improve our EMS operational efficiencies.
- Improve, grow and enhance our Fire Prevention and Education department to streamline and expedite code enforcement and engineering processes, as well as expand our life-safety educational programs.
- Build better training processes through collaboration with neighbors and mentor organizations, aggressive grant funding efforts, and creative partnerships.

## Human Resources

- Training series continuation.
- Safety committee development.
- Safety program development and implementation.
- Return to work program review for potential development and implementation.
- C.A.R.E.S. Employee Recognition.
- Policy revisions including training and development, sick leave payout and buyback, certification pay review, and workers compensation.
- Retiree options for insurance and payouts.
- Wellness program series with incentive for employees.
- Compensation analysis implementation for Public Safety and Open Range employees.

## Information Technology

- Increase knowledge of Juniper routers and switches.
- Continue staff professional development.
- Continue improvements on cyber security.
- Installation of new server infrastructure at Municipal Complex.
- Installation of disaster recovery equipment at the Central Fire Station.
- Additional IT Helpdesk Support.
- Upgrade network switches at Public Works, Wastewater, and the INC Cube.

## Neighborhood Services

- Complete steam locomotive project at Sherley Heritage Park.
- Construct Bryant Park.
- Construct Skate Park.
- Construct Natural Springs Parking Lot.
- Construct Slayter Creek Park Improvements and Parking.

## Police

- Become fully CJIS compliant-Joint project with IT.
- Create framework for Texas Police Chiefs Association (TPCA) accreditation multiyear project.
- Continue advanced leadership training for supervisors and expand specialized training for officers and detectives.
- Target community engagement opportunities and expand social media interactions.
- Continued focus on employee recruitment, retention, and morale.
- Work with City Administration on proposed 5-year staffing plan.

## Public Works – Administration

- Bid and construct Hackberry Drive improvements.
- Open Rosamond Parkway from US 75 to Anna High School.
- Begin final design on the new Library, Fire Station #2, and Ferguson Parkway.
- Complete City of Anna's Master Plan Update, including:
  - Adoption of new 10-yr CIP (Long-Term Outlook).
  - Adoption of new Master Plans for Roadway/Water/Sewer.
  - Adoption of updated Impact Fees for new development.
- Complete design and bid Hurricane Creek Regional Wastewater Treatment Plant.
- Complete construction of Hurricane Creek Trunk Sewer Line south of FM 455.

- Design Hurricane Creek Trunk Sewer Line north of FM 455.
- Begin design for downtown utility rehabilitation and improvements.
- Complete design for Ferguson Parkway Extension.
- Complete design of Regional Lift Station in Coyote Meadows.
- Construct Fire Station #2.
- Complete design of Anna Library.

#### Public Works – Fleet and Facilities

- Initiate facility maintenance program for the new Municipal Complex and Central Fire Station.
- Expand in-house fleet maintenance services to include tires/brakes/fluid changes.
- Negotiate favorable rate update for solid waste and janitorial service contracts.
- Start planning for facility expansion.

#### Public Works – Streets

- Resurface or repave 3.5 miles of roadway through the Street Maintenance Sales Tax program.
- Initiate comprehensive Traffic Counting and Street Sign Assessment programs to develop data-driven planning for maintenance needs.
- Initiate Stormwater Utility program and develop detailed 5-year stormwater maintenance plan for Council adoption in the CIP.
- Complete at least 5 storm system maintenance and improvement projects.

#### Public Works – Utilities

- Continue to work with CGMA and GTUA to plan for and obtain additional water capacity to serve our growing region.
- Begin implementing improvements to our public water system security as identified in the recently completed Risk and Resiliency Assessment.
- Update the City CIP with projects designed to work towards obtaining TCEQ Superior Water System designation.
- Grow and prepare current staff with the skills and training needed to operate the future Hurricane Creek Wastewater Treatment Plant.
- Begin construction on Hurricane Creek Wastewater Treatment Plant.

### ***CHALLENGES & OBSTACLES / OPPORTUNITIES & ACCOMPLISHMENTS***

In the evaluation of the City and its many components, we have identified many of the challenges and obstacles as well as the opportunities and accomplishments that set the tone for our community. Several of these challenges and obstacles will require significant resources and efforts to overcome and to take the City to the next level. The team we have built have mostly come from high growth and larger organizations all well knowing the future challenges before us as we grow. This is one of the strengths that we must foster and capitalize to ensure our collective successes as a community.

The following are several of those challenges and obstacles as well as the opportunities and accomplishments that we have leveraged to success. Each year going forward we will review these challenges and opportunities and include additional target areas, all in support of the Council approved and adopted Strategic Plan.

This budget addresses and is built in response to many of the challenges and obstacles, yet it remains financial conservative and sound, responsible with contingencies in place, and sustainable for the foreseeable future based upon our five-year financial modeling.

Recent reports from the Texas Comptroller, Glenn Hegar, were inciteful and support our position. Where there have been concerns with labor, inflation, supply chain, and interest rates, there would be an expectation for things to slow, but there is a recent confidence by the Comptroller that there will not be a recession. Additionally, while the national leading economic indicators all seems to lead to some level of recession becoming a reality in the months to come, most of the North Texas Economy, driven by growth and development, is very optimistic as to the continuing market growth in the region despite national economics. The development community and its related expertise confirms this with their primary targets being north Collin County.

Texas, especially North Texas, will sustain its growth. It is for this reason, as well as our projected targets, projects, and development, we expect to continue on this course but not without ensuring several safety nets. These safety nets include:

- conservative projections of sales tax revenue.
- Housing Finance Corporation (HFC) and Public Finance Corporation (PFC) revenue being realized but remaining unprogrammed until stabilization in inflation and interest rates are more predictable going forward.
- active investment management and active debt management.
- imperative preparation for the next legislative session, where it is predicted that the Texas Legislature will be revisiting local property tax limitations yet again.

These strategies ensure our financial safety to get us through what could be challenging times unscathed.

### ***Pay Plan / Employee Compensation / Benefits***

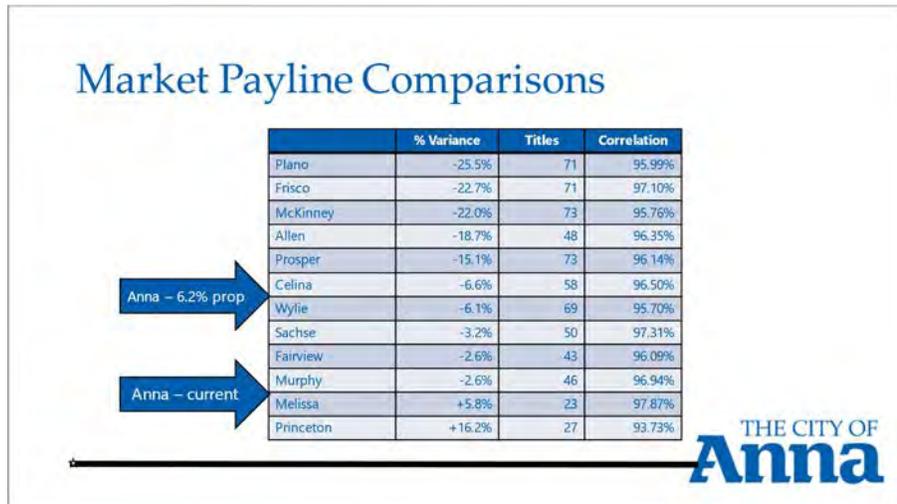
Three years ago, staff undertook a comprehensive analysis of the Employee Compensation Plan.

North Texas continues to be one of the most highly competitive environments for local government employees in the country. While our City is far from being the leader in compensation, it is imperative that we remain relatively competitive in the area of employee compensation and benefits if we are to attract, retain, and develop qualified employees. All cities in North Texas compete for the same talent pools and having a right-sized compensation plan is integral to our goals, our growth and our collective success in managing our community.

This strategy is most important for a growing community that is constantly seeking employees in all functional areas of the organization and will continue to do so for the foreseeable future. The implementation of the new pay plan resulted in a system that can be actively managed. By right-sizing the employee compensation plan, commensurate with the industry standard compensable factors, market conditions, and the community and organization size, we ensure this stability going forward.

This year, FY2022, staff recognized the challenges of our organization whereby the many entry level positions throughout all departments have been struggling with recruitment. As an example, the local mega-gas station has a hiring starting wage of \$17 per hour, and our skilled labor is getting paid around \$15 per hour. In this market, we are not only competing with the other cities in the region, but now competing with fast food, retail, gas stations and many other segments of the economy which have historically paid much less than skilled labor we require in local government settings.

This budget will address the most recent data by ensuring that all employees are brought to the minimums of the revised pay grades and provided an increment to get most employees to the 30th percentile within a very competitive North Texas market. No open range employee is getting less than a \$1,750 increase as a minimum and increases are capped at \$7,500 as the



maximum. These revised pay grades provide the hiring managers with new ranges to hire entry level positions at current local market rates. Before this budget, the aggregate pay of Anna employees was third from the bottom of our comparison cities. With this proposed rate as suggested by the City Council, Anna employees would move closer to the center of the chart. For example: Police and Fire minimum pay would be just over \$66,000 and \$60,000, respectively, with a step 3 lateral entry for experienced applicants; Public Works and Parks entry level positions would start just over \$17.00 per hour. This compensation will not only be an improved recruitment tool and a much-needed boost for our working class employees. While we can assume most all of the competing agencies in the Collin County market will be making some moves as well, this effort on our part is a modest move in meeting our compensation goals and philosophies.

Public Safety step plans will also be revised, resulting in the scale shift commensurate to the market changes as well. The plan revisions work towards the goal of reducing the number of steps to top out and working towards the elimination of overlap between ranks, as agreed to with the Public Safety Associations. While we cannot achieve all of the targets in one year, efforts have been ongoing over the last 4 years to work towards these goals, with the entry levels being a priority for recruitment efforts.

In all plans, merit pay will be targeted to fall within the financial constraints put on the cities as a result of the Property Tax Reform and Transparency Act of 2019 so that the employee compensation plan can be sustainable in the long-term. With this budget, our five-year financial projections show that we are still on course to manage the projected growth and sustain this organization even with some expected market volatility, although we will eventually have to consider the HFC and PFC revenues to meet the demands for growing levels of service.

During the FY2022 budget process, the City Council approved and the City Manager implemented the Employee Compensation Plan and Philosophy. The philosophy, with minor revisions made this summer by Council Resolution, would include the following elements:

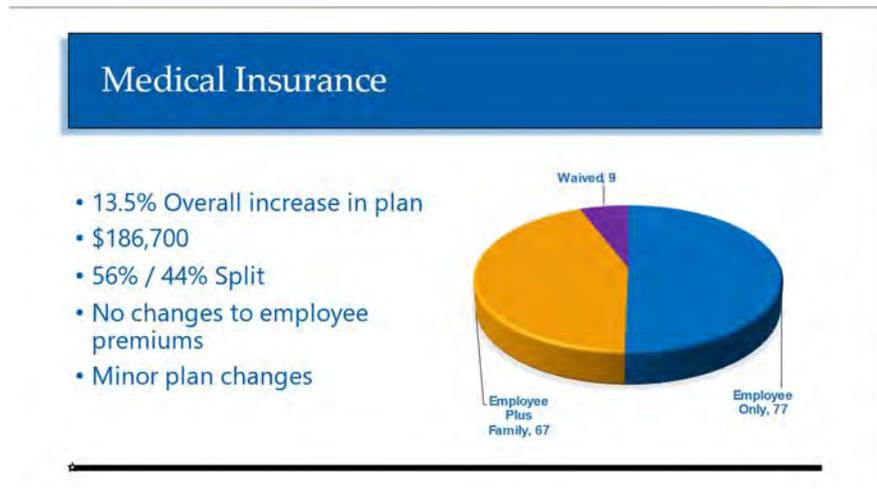
- *Philosophy 1: Establish the market, defined as cities located in whole or in part in Collin County, as these cities are the competition for employment in our region.*
- *Philosophy 2: Maintain pay ranges and step plans with the intent on being relevant and competitive in the Collin County Market, reviewing these for such annually, working towards the 50th percentile, then weighted for organizational size and population served.*

- *Philosophy 3: Maintain a merit system of compensation, whereby employees are compensated for performance, targeted at 3.5% maximum for the highest performance rating, providing for performance improvement plans and deferrals for low performers not meeting expectations, yet encouraging excellence by tying salary increases to performance.*
- *Philosophy 4: Maintain a retention system, for encouraging senior and long-term employees, rewarding longevity, consistent with system internal equities, inclusive of longevity pay, incremental adjustments based on tenure, and lump sum payment when achieving the top of scale or step, not to exceed \$2,000.*
- *Philosophy 5: Maintain a promotional vacancy practice providing for no less than 3.5% increase for promotions (or the next highest step, if in a step plan)*
- *Philosophy 6: All stated strategies herein are subject to annual funding availability, and not a guarantee of future compensation.*

In addition, the Council has supported the revision of certain practices that would be positive non-base salary benefits. These include alternative work schedules and work arrangements in select areas to be approved by the City Manager's Office and restructuring of numerous policy revisions adopted under a separate title, including sick leave trade back for vacation, leave caps commensurate with the market condition, and leave payouts at retirement.

Even with these strategies in place, we remain approximately (and appropriately) 20% behind the 50th percentile, the longer-term targeted range, but these changes are a move in the right direction. Most importantly, it is sustainable by all measures and forecasting.

In addition to addressing the financial compensation shortfalls, the benefits structure was augmented in this budget with the City covering the small increase to the plan at a cost of \$186,700 with only minor plan revisions and no changes to employee premiums. We have managed the healthcare costs well over the last 3 years through restructuring, and this increase is nominal compared to the movement we generally have observed in the industry. Most organizations are consistently experiencing wide-spread insurance increases varying from 7% to 12% annually. With the restructuring of the TML Health Benefits Program last year, our entire system required an overhaul, but we were able to hold our plans relatively consistent this year. We successfully navigated this challenge and provided a two-option plan to our employees that allowed many families of staff to come onto our insurance system. Going forward in the upcoming fiscal year, we will be looking at enhanced wellness programs to provide employees the opportunity to "be healthy" and further work toward reducing healthcare expenses.



**Utility Challenges - Stormwater Utility**

Cities are authorized to implement a stormwater utility fee by Local Government Code 552, Sub-chapter C - Municipal Drainage Utility Systems Act. The Act allows municipalities to establish a service fee for users

of the municipal storm system, providing that the basis for the fee is “directly related to drainage” and the fee is “**reasonable, equitable, and non-discriminatory.**”

The goals of a stormwater utility include the components of:

- Neighbor Outreach
- Neighbor Participation and Involvement
- Illicit Discharge Detection and Elimination
- Construction Site Runoff Control
- Post-Construction Runoff
- Pollution Prevention and Good Housekeeping

Revenue derived from a stormwater utility can be used for staffing, projects, equipment, materials, operational impacts, debt service, and planning and engineering related to stormwater. Currently only a minimal amount of funding is specifically allocated for these items, yet there are growing needs.

During FY2020 the required study was contracted to a consultant firm and was completed for adoption in 2022. The study included a needs assessment and a potential fee structure to fund identified projects and programs. The target is National Pollution Discharge Elimination System (NPDES) compliance and to determine and implement the level of Integrated Stormwater Management (iSWM) compliance that is the right size for our community, proactively implementing solutions.

Based on the direction received at a City Council Workshop, Council approved a residential rate of \$3.20 and a non-residential (commercial) rate of \$10.94/acre with implementation targeted for October 2022 (FY2023). The utility will generate revenue to fund stormwater-related needs throughout the City.

Staff will return in mid-year FY2023 with a budget proposal to program this revenue once the stream is steady, and we accumulate a fund balance should the Council decide to bond drainage project improvements in the future, hire staff, create related programs like street sweeping, mowing enhancements, ditch maintenance or erosion control efforts.

### ***Utility Challenges - Wastewater/Water Impacts***

Prior to FY2021, it had been well over five years since the water and sanitary sewer rates in the City of Anna had been updated. During this time, the water purchase and sewer treatment costs imposed on the City by outside entities had increased by double digit percentages each year, with a published expectation to continue this trend for the foreseeable future.

What was of greatest concern is that these increased costs were not passed on to ratepayers. Ratepayers include neighbors who reside inside the City of Anna as well as a limited amount of those who reside in portions of Anna's Extraterritorial Jurisdiction (ETJ). During this multi-year rate freeze, the City Utility Fund had been seeing comparatively decreasing net revenues and was in danger of becoming insolvent. These increasing costs weighed against the net proceeds yielded a utility that possessed no bonding capacity for much needed projects, not only to fund expansion but to address failing infrastructure and direly needed plant upgrades.

Due to the complex relationships of regional water and sewer supply strategies the City of Anna must utilize, we pay significantly higher costs for both water and wastewater when compared to most other cities in north

Texas. When comparing to other communities, the cities in the most similar situation are Melissa, Van Alstyne, and Howe. Cities like McKinney, Allen, Plano, and Richardson have significantly lower costs, as they are located very close to North Texas Municipal Water District (NTMWD) facilities or have NTMWD facilities located within their city limits.

**Keep in mind that it is not the goal of the City of Anna Utility Fund to turn a profit. The goal is to balance costs with revenues, in order to provide ratepayers with a high level of service at the lowest cost and have capacity to fund much needed infrastructure.**

During the FY2021 budget process, the City of Anna completed a utility rate study with the assistance of a consultant, NewGen Strategies. This process included a review of all utility costs incurred by the City, all personnel, maintenance, and operations costs, along with the anticipated rising costs of purchasing wholesale water from the Greater Texoma Utility Authority (GTUA) and the North Texas Municipal Water District (NTMWD). In addition, the sewer treatment costs the City pays to NTMWD and the sewer transportation costs the City pays to the City of Melissa were also evaluated. Without these relationships, we would not have enough resources to adequately serve our neighbors.

NTMWD plans to continue to increase water supply and wastewater treatment costs on an annual basis over the next five years and beyond. The increases will likely range from 7% to 10% over the coming years, depending upon their annual rate reviews, which we cannot control, determine, or influence. NTMWD has to look at the needs of the North Texas region where they now serve almost 80 communities.

To lessen the future rate increases to be seen by ratepayers, the City of Anna restructured existing debt in FY2022, resulting in a savings of over \$300,000 in future interest payments. This debt refunding was achieved by sound financial and fiscal management, resulting in an improved bond rating by Moody's.

Continued efforts to conserve resources is a priority, and the **Waterwise** application is a way for all our neighbors to self-monitor usage. This is a great way to save money and ensure that all water users are well informed of their spending. We encourage customers (neighbors) to utilize this app, as it is an easy way to conserve and ultimately save money while allowing our water supply to adequately continue to serve the growing population and limiting how fast we will have to grow the system, acquire new water sources, and build the delivery systems to ensure we have supplies for decades to come.

An information campaign was executed and will be repeated to keep ratepayers informed. Updates to the website provide a source for all of this information. We are planning a series of Telephone Town Hall Meetings where we can reach as many neighbors as we can to keep folks informed on this issue.

The FY2023 budget has a rate increase commensurate with these philosophies and strategies of keeping the utility solvent and sustainable as we continue to expand with residential and commercial growth. Formal implementation of new utility rates begins on October 1, 2022. This implementation date will allow ratepayers to make it through the typical high-water use period of the summer with the existing rates in place. The new rates will see an increase on a 5,000-gallon bill of \$1.52 for water and \$3.78 for sewer. Additionally, neighbors will see an increase of \$1.22 to the solid waste disposal service provided by CARDS and the implementation of the stormwater fee of \$3.20 per month. All fees result in an increase of just under \$10 for the average bill as noted in the chart below.

**One very important note is that this rate plan must continue to be re-evaluated on an annual basis, as the needs of the community and outside cost factors are subject to change on an annual basis and are not within our financial control.**

## Average Monthly Bill Increase for Residents

	FY2022	FY2023	Increase
Water (5,000 gallons)	\$50.87	\$52.39	\$1.52
Sewer (5,000 gallons)	\$47.21	\$50.99	\$3.78
Solid Waste	\$16.99	\$18.21	\$1.22
Stormwater Fee	N/A	\$3.20	\$3.20
<b>TOTAL AVERAGE MONTHLY INCREASE</b>			<b>\$9.72</b>

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In the upcoming year we feel it is necessary to provide an education process for our neighbors about these water issues. As such, we will provide public education sessions each year free of charge that will cover various issues and conservation methods. These will include but are not limited to:

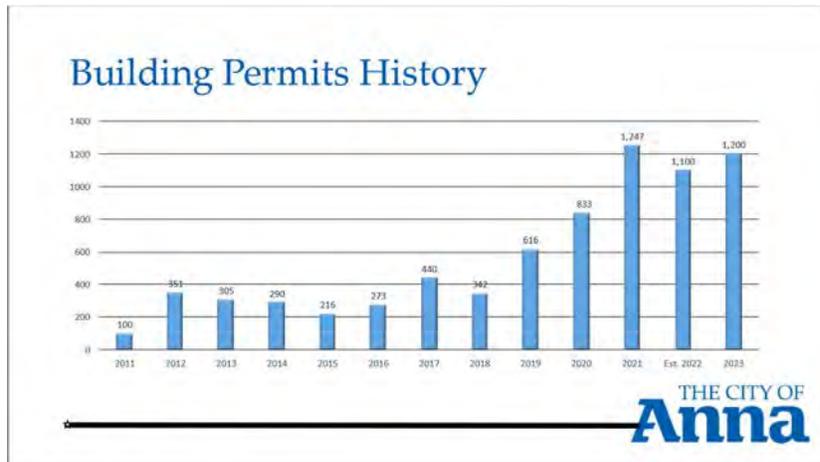
- water rates and how they are derived
- increasing costs from our suppliers and third-party providers
- how things work in utility systems from water distribution to sewer collections
- ways to pay your bill
- why do neighbors use more water in summer (identifying the many reasons)
- why it's important to conserve, as water is a limited resource
- how to use Watersmart app that we have provided at no cost to neighbors using:  
<https://annatx.watersmart.com/index.php/welcome>
- how to manage your irrigation to conserve using the Water My Yard app:  
<https://watermyyard.org/#/Location>
- using low flow fixtures and methods
- what you can do about filtration for personal taste preferences

And more...

And as a matter of reassurance to all users of our systems, you can review our annual water quality reports available on our website at: <https://www.annatexas.gov/954/Water-Quality>

**Permit Volume**

As we received record numbers of building permits over the last couple of years, staff has recently restructured the permit fee process to full cost recovery. It is expected that permit volume will reach 1,200 single family permits in FY2023. Changes in processes, efficiencies employed, and additional staff have resulted in a building permit turnaround time of **less than 1 business day**, providing for a more development friendly environment which has



continually sparked activity. The plan review process is an in-house effort, as the external reviews were not meeting the timing required by legislative action or expense expectations. The plan review process now provides better service and added capacity to the department, with the additional goals of improved service delivery and cost containment efforts.

**Staffing Challenges and Opportunities**

Most local governments are employee-centered, as we are a service industry that does not sell anything. As our City continues to expand, so will our staff. The following chart reflects the growth for this upcoming year. We are adding a significant amount of Police and Fire staff; additional individual positions are also being funded in Code Compliance, Parks, Development Services, Court, Fleet, and Streets.

## Staffing Summary

	2019	2020	2021	2022	2023
General Fund	66.9	77.4	99.9	113.5	131.5
Utility Fund	26.0	27.0	27.5	31.5	33.0
Park Development	-	-	2.5	3.5	5.0
Community Development	2.0	1.0	1.5	3.0	3.0
<b>TOTAL</b>	<b>94.9</b>	<b>105.4</b>	<b>131.4</b>	<b>151.5</b>	<b>172.5</b>

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New positions funded by this budget are listed in the chart below. It should be noted that the firefighters are budgeted as 4.5 full-time equivalents, resulting in 9 fulltime firefighters being added as staggered hires throughout FY2023. The Recreation Coordinator positions are one full-time and one part-time employee.

## FY2023 New Positions

- IT Help Desk Support
- Planning Technician
- Fire Inspector Investigator
- Fire Fighter (4.5 FTE)
- Property and Evidence Tech
- Police Lieutenant
- Police Officers (2 FTE)
- Municipal Court Clerk
- Parks Maintenance Worker
- Code Compliance Officer
- Right-of-Way Inspector
- Fleet Maintenance Technician
- Custodian
- Receptionist
- Water Maintenance Worker
- Recreation Coordinator (1.5 FTE)



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### **TRANSPARENCY**

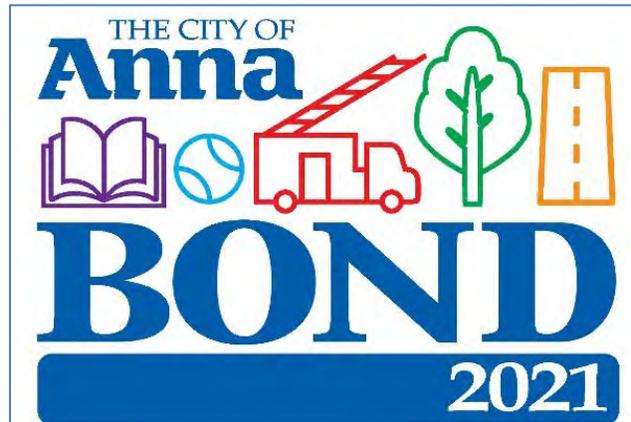
As previously mentioned, we have been recognized by the Texas Comptroller of Public Accounts' Transparency Stars program, certifying our agency as one of the elite local governments with regards to community transparency in Texas. **We have received all 5 stars!** We will continue to maintain this recognition program in order to keep our financial management practices transparent and continue to be recognized as a leader in our industry. We are in the top 13 of the 2,500 eligible agencies as a 5-Star agency. This is a crowning achievement for the City and a result of the fruit of the labor of our Finance Team led by Director Alan Guard with the assistance of Kimberley Winarski, Assistant to the City Manager's Office.



## **BOND ELECTION**

In 2021 the Council, in initiating a bond election process, wanted to give our neighbors the opportunity to decide what elements they wanted in our community. These discussions led to a three-tiered set of referenda. In May of 2021, the three propositions on the ballot were:

- Proposition A – Public Safety (for Fire Station #2)
- Proposition B – Community Library
- Proposition C – Parks, Trails, Recreation and Sports



With landslide results, the 2021 Bond Election was an overwhelming success and reaffirmed the community desire for these projects. \$58 million was approved for items including a Library and Learning Center, Community Center, additional park facilities, Fire and Public Safety facilities, and community sports facilities.

Strategies for a successful bond election include the following guiding principles to ensure community support:

- Financially Sustainable Goals – can we afford these amenities?
- Foundational Values for Success – do they serve our values?
- Community Priorities – are these what the community wants?
- Driven for Results – can we get it done?

The answer is “YES!” on all counts.

In FY2022 we anticipate issuing the next \$33 million of the voter-approved debt to continue to fund the slate of projects. In the upcoming months we will be moving forward with the numerous elements of the Community Investment Program. In FY2023 we will issue the remainder of the FY2021 bond entitlements and begin the long-term planning process for future bond elections.

## **GOING FORWARD**

Each of the Departments have lofty goals in the Strategic Plan, both in the short and long-terms targets.

In the late 2022, we will have a retreat to revisit the Strategic Plan with staff and City Council and will assess the body of work completed and determine continuing efforts towards the Vision. Based upon the resources available, each department will have additional priorities that are integrated into the deliverables. The Strategic Plan will continue to serve as our roadmap for the upcoming year, the blueprint for our continued success. In addition to the action items already in the Strategic Plan, we will be looking at the following priorities:

- Continue the neighbor academy with a more comprehensive approach for delivery, providing the development of potential future board members and involvement.

- Development of performance metrics can be accomplished once we have more sophisticated processes in place.
- Implementation and refinements of the plan review process moving towards internal service and revenue generation opportunity, while development of the new staff continues.
- Determining the realities of the Collin College Plan, working with developer and College to plan for all aspects of surrounding development.
- Identifying multiple Downtown projects with a strong focus on implementation of the Downtown Plan.
- Developing the Mantua development agreements; with the strategic moves made in the past year, we are poised to make this move forward once the developer is responsive to the various processes.
- The SAFER grant awards to fund additional Fire personnel should be determined in the next month or so. Should it fail, we will revise our tactics to only ask for what we budget, as the supplanting prohibition has been eliminated. This will be in alignment with the long-term staffing plan and has been built into our financial model.
- Continued priority of the Police Staffing Plan, to ensure ongoing safety and add professional department elements.
- Explore all facets of emergency management; preparation, response and aftermath will be visited, and operational processes be reviewed, updated, and trained system wide.
- Continue and follow-up on the Q12 questionnaire to all employees to determine where movement from last year has occurred. This assessment addresses the areas of: Leadership & Communication, Collaboration & Teamwork, Job Satisfaction & Pride, Employee Support, Recognition, Training & Development.
- Continue professional development and staff training efforts.
- Review and update administrative and operations policies.
- Development of new facilities funded by the bond election.
- Development of an events calendar that can create a community identity; as a rapidly growing community, we have the opportunity to develop into something unique.
- Focused on improving parks maintenance systems and repairs and improvements of our other infrastructure.
- With the great desire to further develop “recreation” elements, staff will continue to grow in the upcoming year.
- Develop a volunteer program for all areas of the city to augment departments and to create a sense of community pride, giving neighbors an opportunity to give back to their community.
- Commence additional research on transitioning to an independent dispatch for public safety.
- Getting our City in a position to be prepared for a natural disaster, including the acquisition of prepositioning contracts.
- Executing the proposal for the American Recovery Act of 2021 funds to augment Utility needs in the Downtown area.

These additional targets ensure that our staff is giving our neighbors more bang for their buck than any year prior, and we will continue to do so with a high performing, professional team.

### ***ON THE HORIZON***

In this year’s budget making process, there were many department requests and needs identified. The City Manager’s Office accumulated almost \$3 million in supplemental requests for programs, staffing, and projects from City Departments. The direction given to staff in the process was to ask for that which you need, and if there is capacity, we can always revisit. With this strategy we got a list of very specific requests that are the priorities of the department in the current environment. The financial capacity to deliver all of

these requests fortunately is possible within the current revenue structure. However, as we continue to grow, along with the demands to provide expansion of services while reducing the tax rate, are obviously diametrically opposed. It will take the efforts of a highly trained staff to balance those desires, and we are committed to delivering quality services within those means. As it stands, we have balanced revenue and expenses and have a healthy reserve with a positive outlook, which is good in questionable financial times.

Several of the tangible items requested by the departments were funded in this current fiscal year through budget amendments, utilizing these one-time monies to update systems and meet needs. With strong revenue growth and fiscally responsible spending, we were able to make purchases for various equipment and take delivery in advance of the FY2023 budget. These funds were derived through unspent balances, reserves in excess of policy (40%), and favorable revenues in excess of projections. Once we close out this current fiscal year (FY2022), we will revisit the fund balance again to consider one-time purchases, potential of acceleration of projects, and additional capital projects.

**This is the purpose for the development of solid financial models, long-range planning, and master planning and is crucial to the implementation and success of the Strategic Plan. We will continue to leverage growth opportunities and the resulting revenue to execute similar initiatives going forward.**

#### **TAX RATE**

**For FY2022 the average home value in Anna was \$246,777. For FY2023 that value has increased to \$332,179.**

With the restrictions set forth by the Texas Legislature and the Property Tax Reform and Transparency Act of 2019, local governments are faced with a property tax rate increase cap of 3.5%. However, cities under 30,000 in population can enact the de minimis rate, which allows for a rate that yields \$500,000 in revenue over the no-new-revenue rate.

Anna's no-new-revenue rate is \$0.536868/100 for FY2023, which results in a de minimis rate of **\$0.540964/100**. For FY2023, the City has adopted a rate of **\$0.539750/100**. This rate is higher than the voter-approval tax rate of \$0.533333/100 but lower than the de minimis rate. The tax rate in FY2022 was **\$0.569500/100**. The FY2023 adopted tax rate is a decrease of almost three cents but actually results in a small increase in taxes paid as calculated on the average home value. Because the average home value in FY2022 was \$246,777 and the average home value in FY2023 is \$332,179, the average homeowner is paying approximately \$32.30 more in property taxes per month.

However, the average valuation can be misleading, and it should be noted that individual bills are determined upon actual valuations. A majority of homestead properties are below the calculated average, and as such, will realize tax liabilities commensurate with their actual values, albeit higher or lower, with a majority lower than average. Neighbors should be able confirm their values with the tax rates for all taxing authorities once they receive the upcoming tax bills from the Collin County Tax Assessor-Collector. (This bill will be much different than the previous tax estimate document provided earlier this year by the Collin Central Appraisal District that used the new unprotested valuations with the prior year's tax rates, which were clearly higher than the FY2023 City of Anna adopted rate.)

With an additional \$670 million in property valuation, the available funding for FY2023 is approximately \$2.8 million from property taxes, all to be allocated for new programs, personnel, and other department requests.

With the Texas Legislative restrictions put into place in FY2020, the uncertainty of impacts of COVID-19, and unpredictability of the sales tax, preparing a budget below the current FY2022 rate of \$0.569500/100 is designed to address the capacity of the organization in its current state, weighed against the demands and the priorities set forth in the adopted Strategic Plan. While adopting a higher rate certainly would enable additional expansion, we consider the taxpayer impacts as well. The adopted rate will allow us to deliver the elements presented in this budget and enable this level of service to be sustainable into the future.

## **CLOSING**

While city budgets are always a challenge, our team has worked diligently to prepare a budget that is both balanced and sufficient to meet the needs of the coming fiscal year while sustainable for years to come. We have spent much time scrubbing accounts throughout this process to provide the services needed, while identifying the capacity to provide for the improvements and increased activities that our community desires.

**Funding and contingencies are built in to ensure that the organization is prepared to achieve lofty goals, yet agile enough to react should a swing in the economy occur.** Whether in response to the pandemic, economic impacts, inflation, or a decrease in construction activity, the resulting potential revenue shortfalls and loss of services to our neighbors and the community we serve is not acceptable. We watch all of this and more to ensure the financial stability of our organization.

**In FY2022, we budgeted a General Fund Balance at 40%, the top of our Financial Policy, for a cash total of \$6.06 million. For FY2023 we are projecting a reduction in the percentage at just over 36%, or a cash total \$6.99 million. This fund balance is almost an additional million dollars over FY2022 and well within the 25% to 40% financial policy range. In addition, the HFC and PFC revenue remains unprogrammed for the time being, until the national economic conditions resolve.**

I would like to take the time to thank all the City of Anna's staff for their input and hard work during what is truly a year-long budget process. I would like to thank the department heads for their efforts in presenting reasonable requests and for doing the hard work and research they provided as part of this process. And most importantly, I would like to specifically thank Terri Doby, Budget Manager, Stephanie Beitelschies, Human Resources Director, Joey Grisham, Economic Development Director, Taylor Lough, Economic Development Assistant Director (and Acting Assistant City Manager during this budget season), and of course Ryan Henderson, Assistant City Manager, all for their tireless efforts in this process. This is truly a team effort, and I am proud of this group and their accomplishments.

We, as a team, wish to express our appreciation to the Mayor and the members of the City Council for your diligent efforts throughout the year in providing guidance, direction, and support towards our dedicated efforts to serve our neighbors.

The Fiscal Year 2023 Budget is designed to preserve and enhance the quality of existing services and to respond appropriately to our City's continual growth and development by delivering the elements of our Strategic Plan. We are honored and privileged to do so and to serve the City of Anna, with the theme of the ancient Greeks as our guidepost. The story goes as follows:

In the ancient Greece, Athenian men were obliged to make this oath when they reach the age of seventeen. It was sworn by young men of Athens, typically the sons of Athenian citizens, upon induction into the military academy, graduation from which was required to attain status as citizens. The applicant would have been dressed in full armor, shield and spear in his left hand, and with his right hand raised and touching the right

hand of the moderator, he would make the oath.

### ***The Athenian Oath***

***"We will never bring disgrace on this, our City, by an act of dishonesty or cowardice. We will fight for the ideals and sacred things of the City both alone and with many. We will revere and obey the City's laws and will do our best to incite a like reverence and respect in those above us who are prone to annul them or set them at naught. We will strive unceasingly to quicken the public's sense of civic duty. Thus, in all these ways, we will transmit this City not only, not less, but greater and more beautiful than it was transmitted to us."***



This too is our promise to our community.

Respectfully Submitted,

*James J. Proce*

James J. Proce, ICMA-CM, PWLF, MBA  
City Manager  
Anna, Texas

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**Anna**

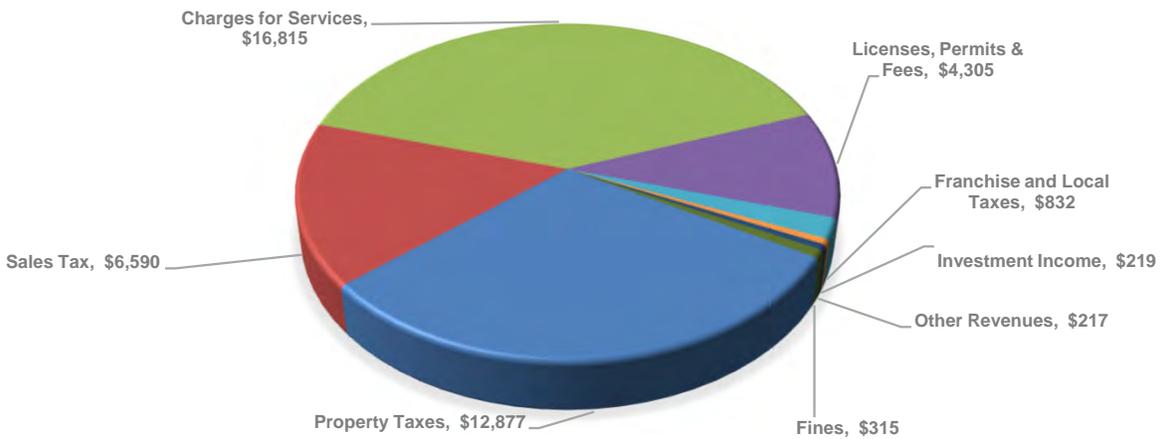
*City Council Goals*

- ◆ GROWING ANNA ECONOMY
- ◆ SUSTAINABLE ANNA COMMUNITY THROUGH PLANNED MANAGED GROWTH
- ◆ ANNA - GREAT PLACE TO LIVE
- ◆ HIGH PERFORMING, PROFESSIONAL CITY

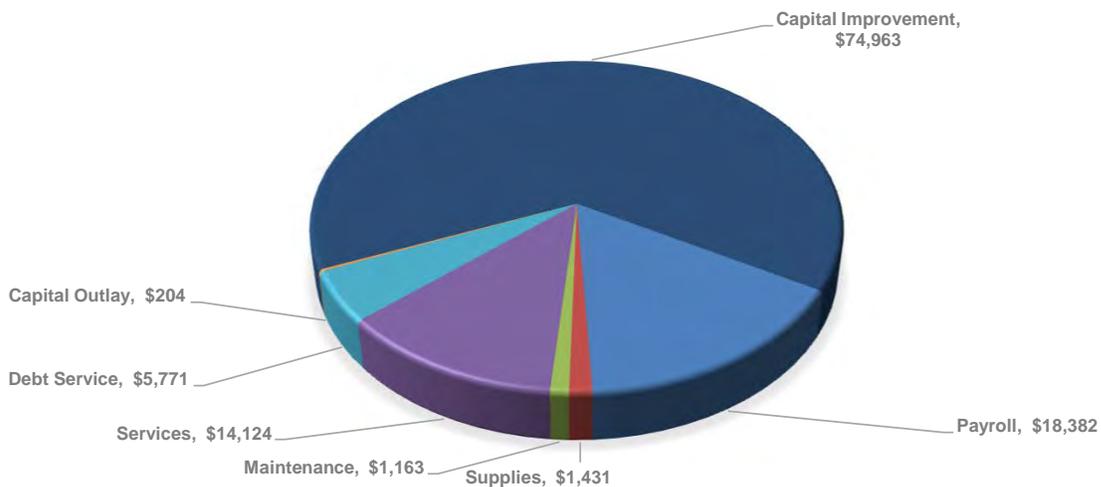
*Consolidated Budget*

The City of Anna adopts a budget annually. The total budget appropriates approximately \$41.1 million for operations and \$75.0 for the community investment program. This budget provides sufficient funding to tailor services to meet the needs and expectations of the community.

**FY2023 Citywide Revenue Budget  
(in thousands)**



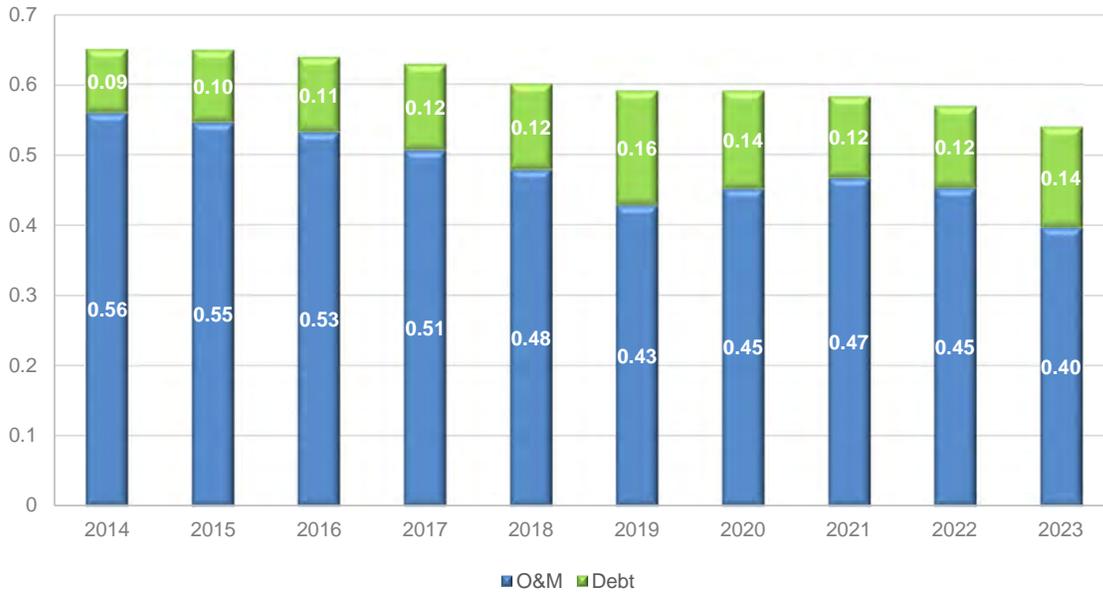
**FY2023 Citywide Expenditure Budget  
(in thousands)**



*Property Tax*

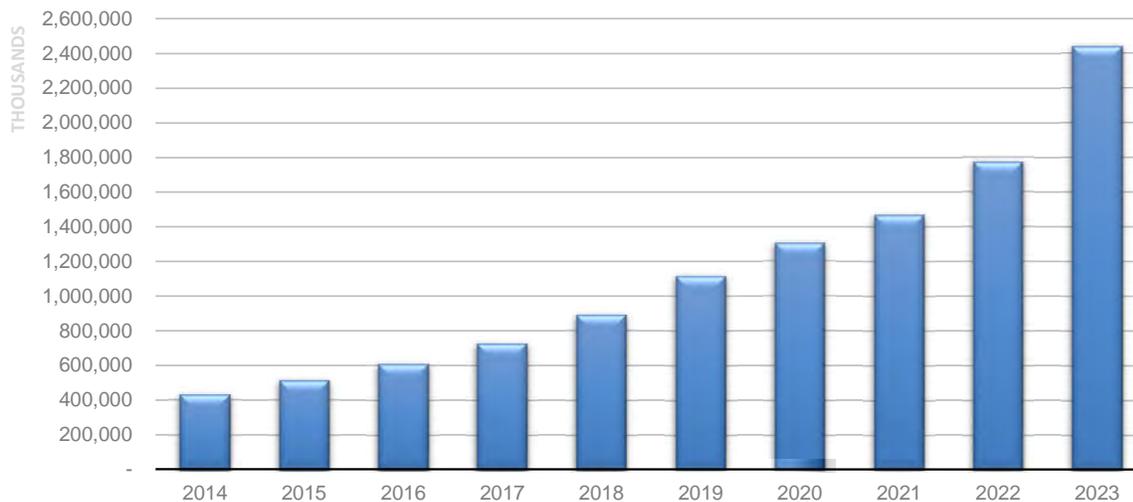
The adopted property tax rate is **\$0.539750**. The FY2023 property tax rate is \$0.539750/\$100, which is less than the FY2022 tax rate. The rate is above the no-new-revenue rate of \$0.464098/\$100. (Numbers on chart have been rounded to nearest penny.)

**Property Tax Rate**



The certified taxable property value increased by **37.5 percent**. The certified value for all property is approximately \$2.4 billion. The property tax rate generates a total tax levy of \$12,959,888.

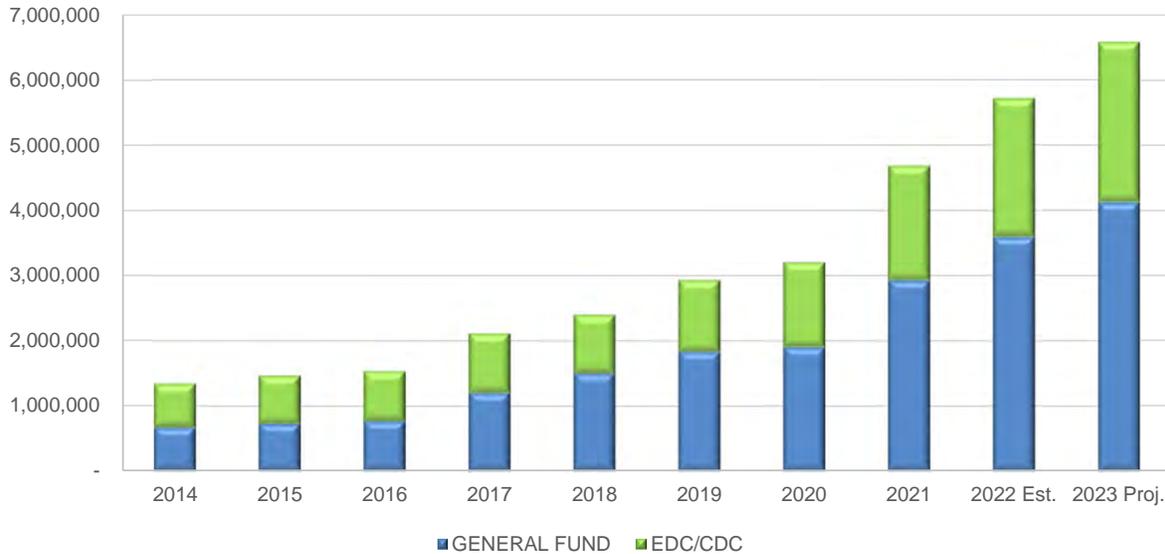
**Taxable Assessed Value  
(in thousands)**



*Sales Tax*

The total sales tax in Anna is 8.25 percent of goods or services sold within the City's boundaries. The tax is collected by businesses making the sale and is remitted to the State's Comptroller of Public Accounts on a monthly, or in some cases, a quarterly basis. Of the 8.25 percent tax, the State retains 6.25 percent and distributes 2 percent to the City. The General Fund portion of the sales tax is 1.25 percent. The remaining 0.75 percent funds the Community Development Corporation. For the year ending September 30, 2023, Anna expects to receive \$6,520,000 in sales tax.

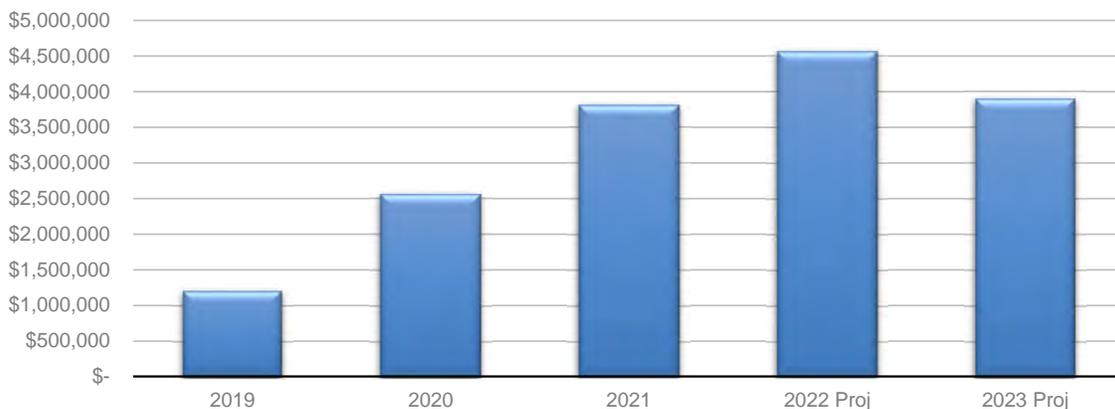
**Sales Tax Revenue**



*Building Permits*

**The City is experiencing a tremendous amount of growth.** Building permit revenue is projected to increase more than 50 percent over the FY2020 actual amount.

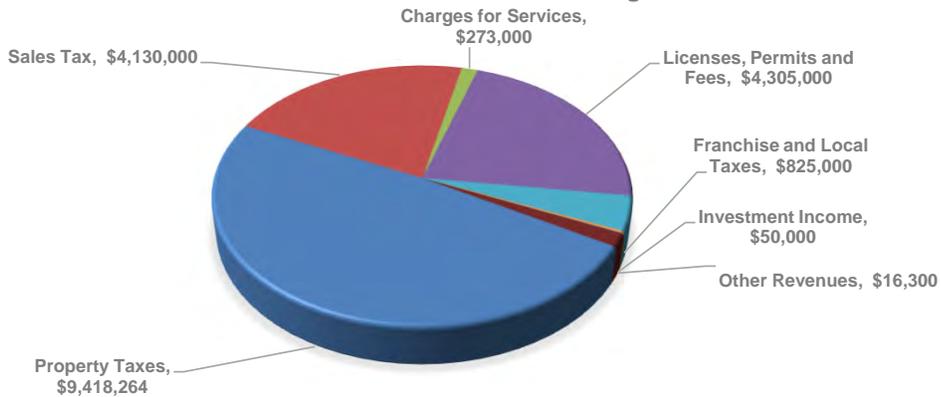
**Building Permit Revenue**



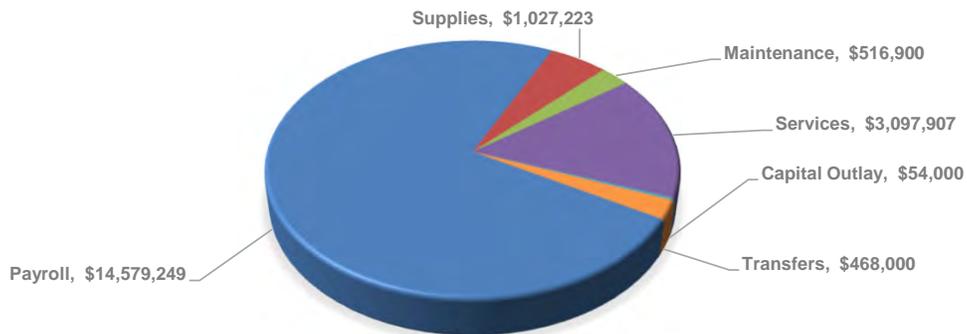
*General Fund*

The General Fund revenues are projected to increase to \$19,317,564 which is \$3,521,839 higher than the FY2022 revised budget. The General Fund expenditures are balanced with revenues at \$19,275,279 for on-going expenses. The largest expenditure by category is Payroll at 76 percent of the total General Fund Budget.

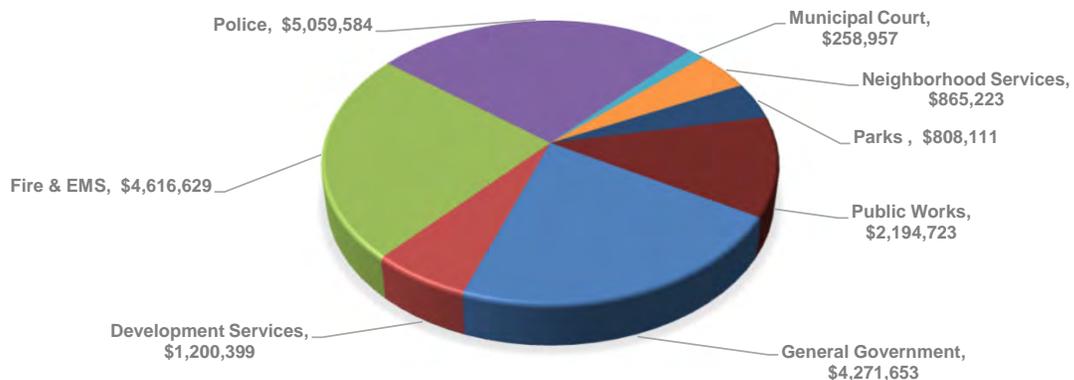
**FY2023 General Fund Revenue Budget**



**FY2023 General Fund Expenditure Budget by Category**



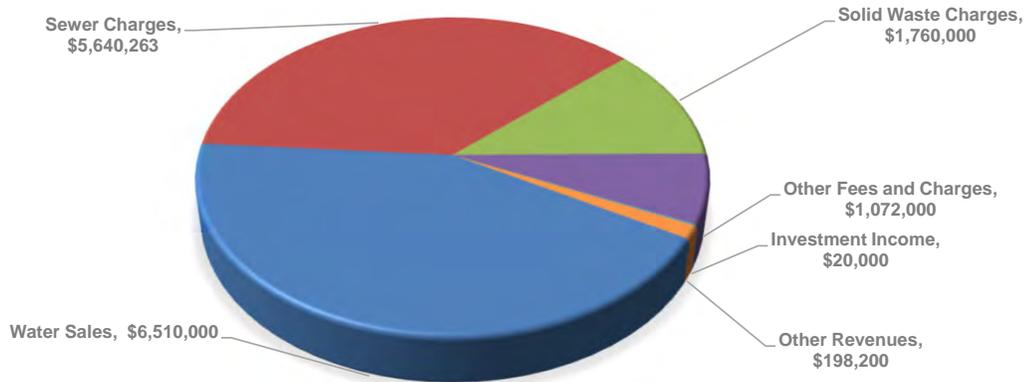
**FY2023 General Fund Expenditure Budget by Department**



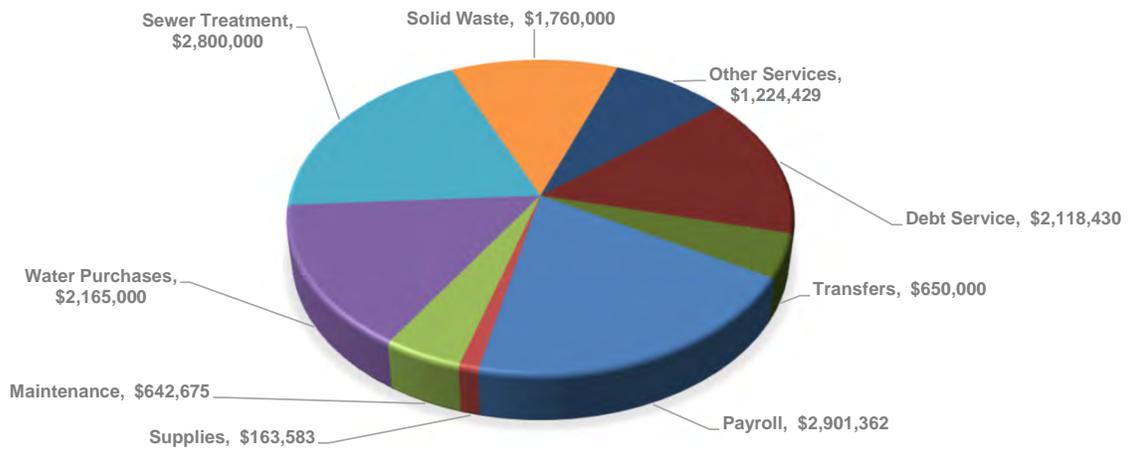
*Utility Fund*

The Utility Fund accounts for the operation and maintenance of the City's water and wastewater utility system and the contract for solid waste collection services. This fund is financially supported solely by user charges for utility and trash service.

**FY2023 Utility Fund Revenue Budget**



**FY2023 Utility Fund Expenditure Budget by Category**



**Sample Residential Water and Sewer Bill**

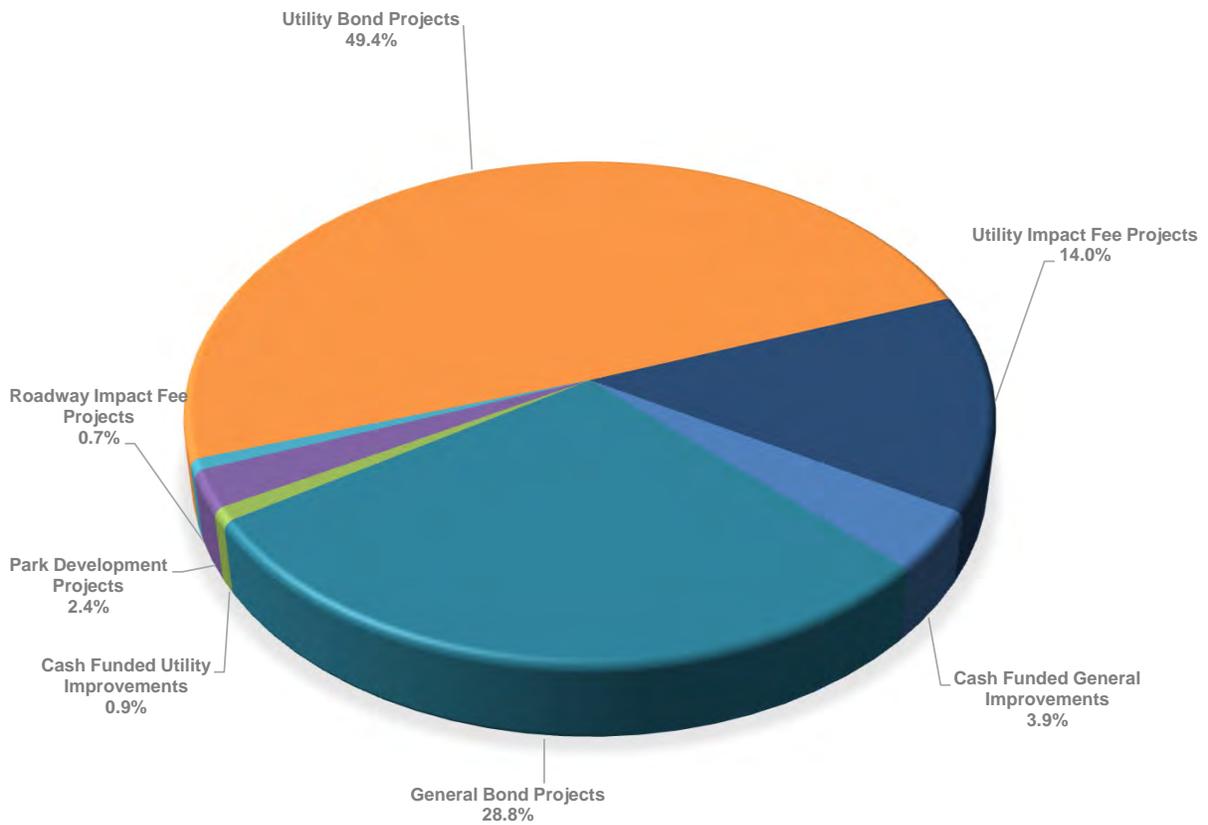
Consumption	FY2022 Rate	FY2023 Rate	Change
2,000 gallons	\$ 59.26	\$ 62.52	\$ 3.26
5,000 gallons	\$ 98.07	\$ 103.38	\$ 5.31
10,000 gallons	\$ 162.78	\$ 171.48	\$ 8.70

*Community Investment Program*

The budget includes \$75.0 million for capital improvement projects. Significant items include:

- ◆ Fire Station #2
- ◆ Community Library
- ◆ Slayter Creek Park Improvements
- ◆ Parks and Recreation Enhancements
- ◆ Wastewater Treatment Plant Permit & Design

**FY2023 CIP Appropriations by Source**



**Nate Pike**  
Mayor

**Kevin Toten**  
*Place 1*

**Randy Atchley**  
*Place 4*

**Pete Cain**  
*Place 2*

**Danny Ussery**  
*Place 5*

**Stan Carver**  
*Place 3*

**Lee Miller**  
*Place 6*

# THE CITY OF **Anna**

**Carrie Land, TRMC, MMC**  
*City Secretary*

**Jim Proce, ICMA-CM**  
*City Manager*

**Clark McCoy**  
*City Attorney*

**Ryan Henderson**  
*Assistant City Manager*

**Terri Doby, CGFO**  
*Budget Manager*

**Greg Peters, PE**  
*Director of Public Works*

**Ross Altobelli**  
*Director of Development Services*

**Dean Habel**  
*Police Chief*

**Ray Isom**  
*Fire Chief*

**Joey Grisham**  
*Director of Economic Development*

**Marc Marchand**  
*Director of Neighborhood Services*

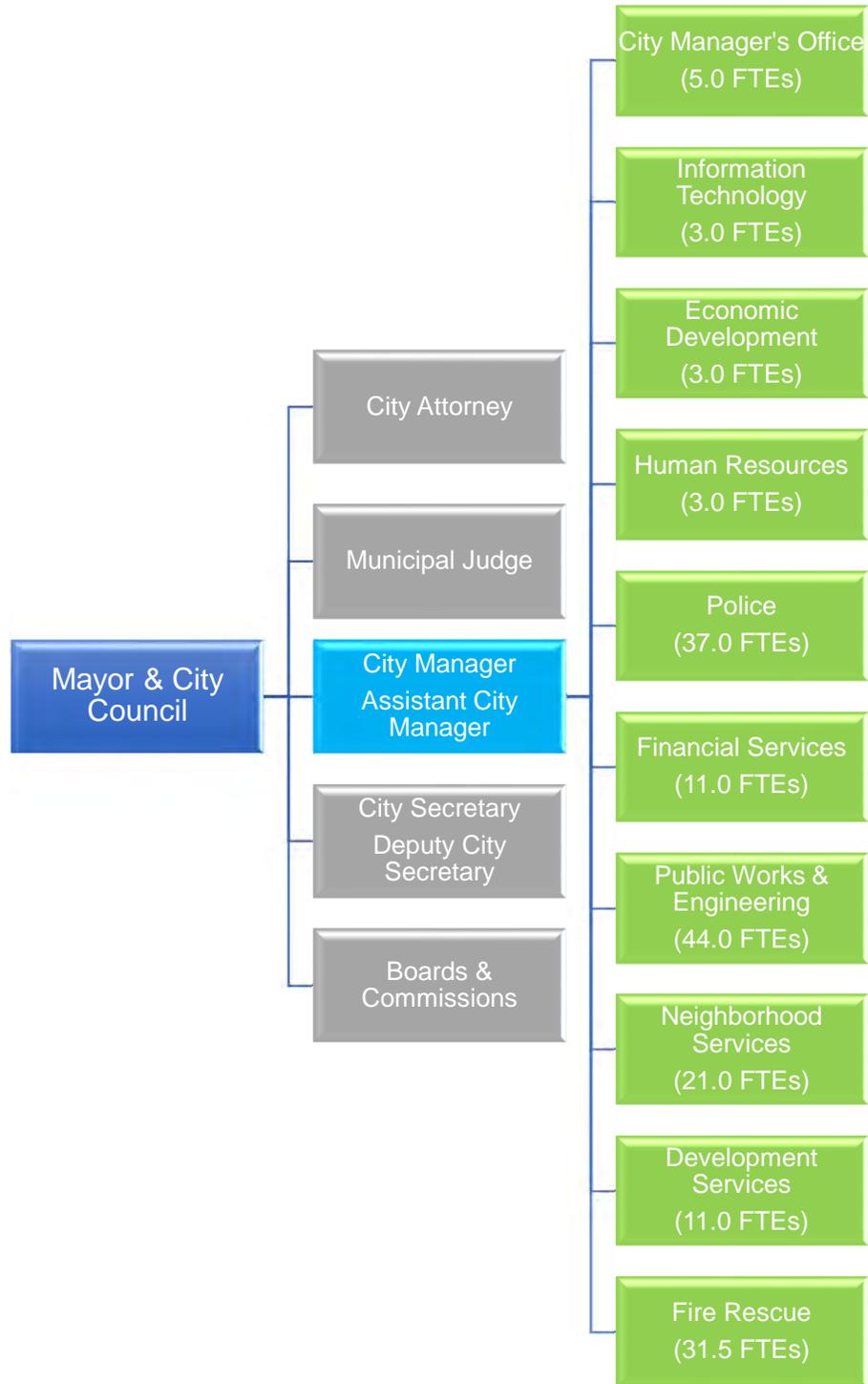
**Stephanie Beitelschies**  
*Director of Human Resources*

**Alan Guard**  
*Director of Finance*

**Kevin Johnson**  
*Director of Information Technology*

**CITY OF ANNA  
ORGANIZATION CHART**

City of Anna, Texas  
City Officials Organization Chart



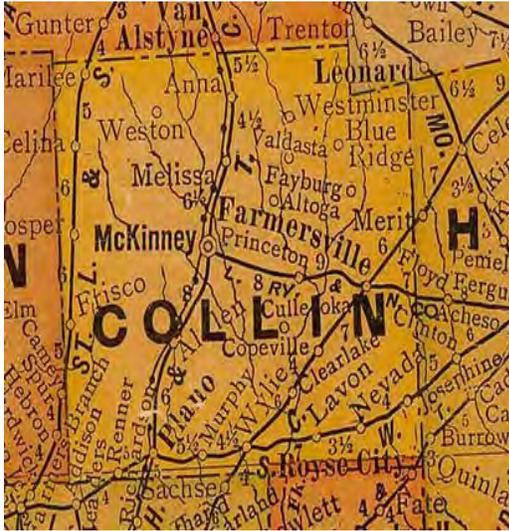
**CITY OF ANNA  
ORGANIZATIONAL CHART**

City of Anna, Texas  
Functional Organizational Chart



**CITY OF ANNA  
COMMUNITY PROFILE**

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<b>County:</b>	Collin
<b>Area:</b>	15.9 sq. miles
<b>Form of Government:</b>	Council / Manager
<b>Number of Councilmembers:</b>	7

Anna is located on State Highway 5, Farm Road 455, and U.S. Highway 75, eleven miles northeast of McKinney and approximately 40 miles north of Dallas in north central Collin County.

### *History of Anna*

Anna sprang to life in the mid-1800's with the arrival of pioneers staking their claim to a better life along the railroad and the Texas high plains. Although Collin McKinney settled within a few miles of the future townsite in 1846, John L. Greer, who arrived in 1867, is credited with building the first home and store in the new community. The Houston and Texas Central Railway, at that time built between Dallas and Denison, passed through the area in 1873. By the time Anna was platted in 1883, it had a population of twenty, two stores, a steam gristmill, and a Baptist church. A post office also opened in that year. By 1890, the town had a population of 100 to 200. Anna was incorporated in 1913, with John L. Greer as first mayor. In the mid-1980's Anna had 855 residents, several businesses, and a strong sense of community. The Census shows the population increased to 1,225 by 2000 and to 8,249 by 2010. Today the estimated population is approximately 20,980.

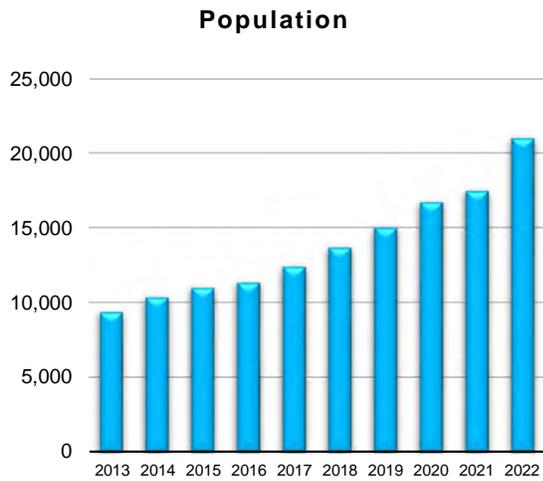
(Source: City of Anna and Anna Chamber of Commerce)

### *Local Economy*

The City of Anna's economic outlook continues to improve due to overall improvement in the economy and continued residential and commercial growth. This growth is evidenced by local economic indicators such as a continued increase in tax appraisal values, the increase in residential building permits, and continued sales tax growth.

The Anna Community Development Corporation and the Anna Economic Development Corporation actively recruit new commercial enterprises that help diversify the City of Anna's tax base and provide job opportunities for Anna neighbors. New residential developments will continue to drive more density that will lead to additional retailers, restaurants, medical, and other commercial projects. 2023 will bring an increased focus on Downtown Anna as the new Municipal Complex is completed.

**CITY OF ANNA  
COMMUNITY PROFILE**



- ◆ Median age: 32.8
  - ◆ Average family: 3.1
  - ◆ 26.6% some college
  - ◆ 38.9% bachelors or higher
- Source: Esri

Principal Property Taxpayers	Assessed Value Tax Year 2022
Wal-Mart Real Estate Business Trust	\$ 17,000,156
Bloomfield Homes LP	\$ 14,532,761
D R Horton - Texas LTD	\$ 13,568,423
Q Seminole Anna Town Center LP	\$ 10,736,136
Oncor Electric Delivery Co LLC	\$ 9,462,719
LGI Homes - Texas LLC	\$ 8,990,694
North Texas Surgery Real Estate LLC	\$ 8,400,000
Anna Commercial Partners LLC	\$ 7,951,127
Wal-Mart Stores Texas LLC	\$ 7,832,630
MM Anna 325 LLC	\$ 7,761,680

- Trade Area**
- ◆ 5 mi. = 35,793
  - ◆ 10 mi. = 70,184
  - ◆ 20 mi. = 616,197
- Source: Esri

*Anna Business Progress*

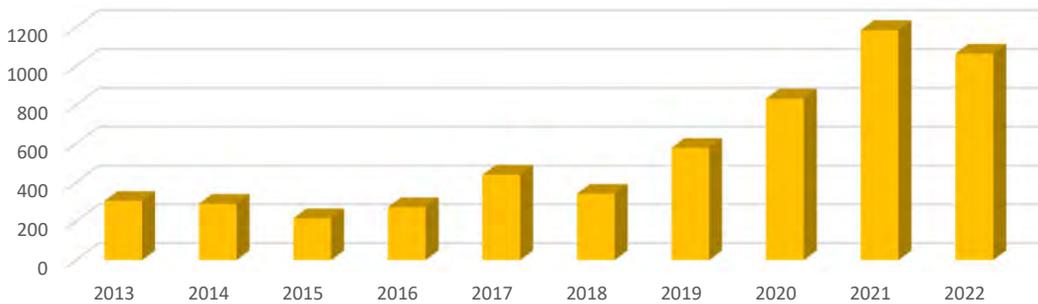


**Over 45 new businesses** opened in the last two years and 400+ jobs created



**More than 160,000 square feet** of commercial space built or under construction since 2019

**Residential Building Permits**



**ANNUAL BUDGET FOR FISCAL YEAR 2023**

**CITY OF ANNA**  
**BUDGET PROCESS**

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The annual budget is the single most important financial responsibility of a local government and is required by Texas Local Government Code Sec. 102.002. Citizens are able to see how city officials and staff plan to spend taxpayer dollars. Once the budget is adopted, funds may only be spent in a manner consistent with the stated plans, objectives, and policies outlined in the budget unless amended in accordance with the City Charter and by approval of the City Council.

*General Budget Process, Practice, and Administration*

The budget follows a fiscal year beginning on October 1 and ending on September 30. Many individuals are involved in the budget process. City officials, department staff, and the public are all involved; however, the primary responsibility for the proposed budget falls upon the City Manager. According to Texas Local Government Code Sec. 102.001, the City Manager serves as the budget officer of the a municipality.

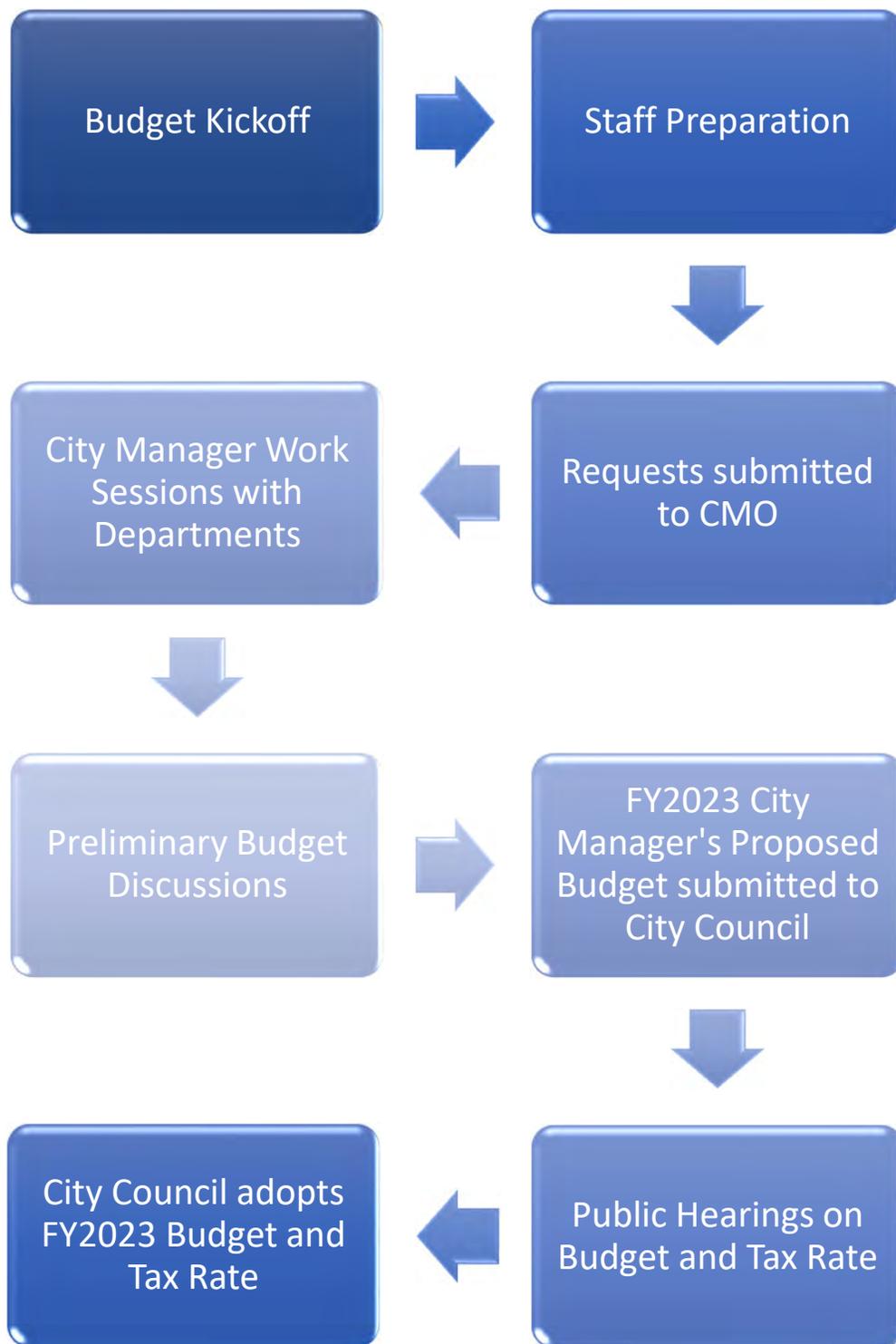
While the budget process is truly a year-round endeavor, the bulk of the work begins at the end of the 2nd quarter of each fiscal year. The budget process generally begins when the Budget Manager develops a Budget Calendar and departments are given preliminary direction from the City Manager regarding appropriate budget guidelines and strategy. Department directors submit their proposed operating and capital improvement requests to the City Manager. This includes the estimated cost for all projects currently in the capital plan and plans for any newly proposed projects. These expenditure projections are reviewed extensively for accuracy, justification, and cost-effectiveness. Throughout the early summer, the City Manager and Budget Manager meet jointly with each department head to review the department's budget proposal.

In late July the certified tax roll is release from the Collin Central Appraisal District. This information provides the City a firm estimate of the property tax revenues that can be expected in the coming year.

The budget review process culminates in the crafting of a proposed budget, which is submitted to the City Council in early August. In August and September the City Council discusses the budget at Council work sessions and meetings. Public hearings will be held on the budget and tax rate where citizens can express their views on particular budget items. This hearing typically occurs in early September. The tax rate ordinance and budget ordinance are voted upon at the first City Council meeting in September.

The fiscal year begins on October 1st.

For more information on the budget process and administration of the budget, please refer to Article 7 of the City of Anna Charter included in the supplemental section of the budget.



**CITY OF ANNA  
BUDGET CALENDAR**

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**March 17, 2022**

**FY2023 Budget Kickoff**

Departments are given preliminary direction from the City Manager regarding appropriate budget guidelines and strategy.

**April 18, 2022**

**Budget Requests Submitted and Reviewed**

Deadline for department budgets to be submitted to Budget Manager. Staff spends the next several weeks reviewing department budgets for presentation to the Council in August work sessions.

**May 2 - 20, 2022**

**Work Sessions with City Manager**

A series of meetings are conducted by the City Manager's Office with individual departments to discuss each department's budget requests.

**June 1 - 30, 2022**

**Preliminary Budget Discussions**

A series of discussions are conducted by the City Manager's Office and Budget Team to go over information included in the proposed budget.

**July 25, 2022**

**Certified Tax Rolls Received**

Certified appraisal rolls received from the Collin Central Appraisal District.

**August 9, 2022**

**FY2023 City Manager's Proposed Budget**

City Manager's proposed budget is filed with the City Secretary and made available to the public.

**August 18, 2022**

**Publish Notice of Proposed Tax Rate**

Upon receipt of the certified appraisal rolls, the Collin County Tax Assessor-Collector performs the no-new-revenue tax rate calculation as required by state law.

**September 6, 2022**

**Public Hearing Held**

Following the required newspaper notice, public hearings on the tax rate and budget are conducted.

**September 13, 2022**

**City Council Adopts the FY2023 Budget**

City Council approves ordinances adopting the budget for the fiscal year beginning October 1, 2022.

**November 1, 2022**

**FY2023 Budget Document is Published**

City staff develops the final budget document. The document is returned from the printer, distributed to users and posted on the City's website.

**Oct., 2022 - Sept., 2023**

**Budget is implemented, monitored, & amended**

Throughout the fiscal year, City staff closely monitors and tracks the budget. If an amendment becomes necessary, a work session is conducted with City Council, and any budget amendments are adopted by ordinance at a regularly scheduled City Council meeting.



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# STRATEGIC PLAN

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THE CITY OF  
**Anna**

**CITY OF ANNA**  
**STRATEGIC PLAN INTRODUCTION**

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The Strategic Plan, which outlines a set of actions to accomplishing important projects adopted yearly by City Council, is a living document that staff interacts with and considers in day-to-day decisions and operations.

Revisited and revised annually, the purpose of the strategic plan is to provide city staff with a guiding document, setting priorities for staff to bring the City Council’s vision of the city to life. Strategic planning has many benefits for the city. It is a method by which the City Council plans and prioritizes its goals in a transparent and accountable manner. It also enables the City Council and staff to efficiently move the community forward.

This strategic plan informs the annual budget and serves as a roadmap to guide us from vision to reality. The city uses this plan to align our resources with prioritized initiatives, which connect to a broader vision for our community’s future. A full copy of the 2021-2022 Strategic Plan can be found on the City of Anna website at:

<https://www.annatexas.gov/885/City-of-Anna-Strategic-Plan>



**CITY OF ANNA  
STRATEGIC PLAN PROGRESS**

**Strategic Goal 1: Growing Anna Economy**

<i>Activities / Milestones</i>	<i>Responsibility</i>	<i>Priority</i>	<i>Status</i>
<b>Collin Community College Campus Development: Location, Master Plan, and Agreement</b>			
1. Develop MOU with Collin Community College	Economic Development	Policy - Top	Behind / Moved Back
2. <b>Decision:</b> MOU Approval	Economic Development	Policy - Top	Behind / Moved Back
3. Develop Master Plan / Engineering Plan	Economic Development	Policy - Top	On Time
4. Prepare TIRZ Analysis	Economic Development	Policy - Top	On Time
5. <b>Report:</b> Presentation and Direction on TIRZ	Economic Development	Policy - Top	On Time
6. Sewer Plan Engineering Permit	Economic Development	Policy - Top	On Time

<b>Medical Campus Business Development: Hospital and Medical Office Development</b>			
1. Medical Office Development	Economic Development	Policy - High	
a. Receive Site Plan and Civil	Economic Development	Policy - High	Completed
b. P&Z Review	Economic Development	Policy - High	Behind / Moved Back
c. <b>Decision:</b> Site Plan	Economic Development	Policy - High	On Time
d. Complete civil review	Economic Development	Policy - High	On Time
e. Groundbreaking	Economic Development	Policy - High	On Time
2. Hospital	Economic Development	Policy - High	On Time

<b>Retail / Restaurant Attraction Strategy: Outcomes, Market Analysis, Report with Options, Direction and City Actions</b>			
1. Prepare and issue RFQ for Retail/Restaurant Analysis	Economic Development	Policy - High	Completed
2. Evaluate response and prepare recommendations	Economic Development	Policy - High	Behind / Moved Back
3. <b>Decision:</b> Award Contract for Analysis	Economic Development	Policy - High	Behind / Moved Back
4. Complete the Retail/Restaurant Analysis/Report	Economic Development	Policy - High	On Time
5. <b>Report:</b> Presentation	Economic Development	Policy - High	On Time

**CITY OF ANNA  
STRATEGIC PLAN PROGRESS**

Strategic Goal 1: Growing Anna Economy

<i>Activities / Milestones</i>	<i>Responsibility</i>	<i>Priority</i>	<i>Status</i>
<b>Unique Business Attraction: Outcomes, Report, Agreements, and City Actions</b>			
1. Brewery	Economic Development		
a. Finalize agreement	Economic Development	Policy	Behind / Moved Back
b. EDC Review	Economic Development	Policy	Behind / Moved Back
c. <b>Decision:</b> Agreement and Transfer of Ownership	Economic Development	Policy	Behind / Moved Back
d. <b>Report:</b> Terms of Lease Agreement	Economic Development	Policy	Behind / Moved Back
e. Police Building Vacant	Economic Development	Policy	On Time
f. Secure permit	Economic Development	Policy	On Time
g. Opening	Economic Development	Policy	On Time
2. Crystal Lagoon	Economic Development	Policy	
a. Executive Session	Economic Development	Policy	Completed
<b>Action: Clean Up Site (Holiday Inn Express Site): Direction and Funding</b>			
1. Continue code enforcement	Neighborhood Services	Management	On Time
2. Talk with attorney	Neighborhood Services	Management	Completed
3. Discuss direction/actions with hotel owner	Neighborhood Services	Management	Completed
4. <b>Report:</b> Update & Direction-Litigation on Agreement	Neighborhood Services	Management	Behind / Moved Back

**CITY OF ANNA  
STRATEGIC PLAN PROGRESS**

**Strategic Goal 2: Sustainable Anna Community Through Planned, Managed Growth**

<i>Activities / Milestones</i>	<i>Responsibility</i>	<i>Priority</i>	<i>Status</i>
<b>Downtown Activation: Implementation</b>			
1. TIRZ	Economic Development	Policy - Top	
a. <b>Decision:</b> Direction on Downtown	Economic Development	Policy - Top	Completed
b. Hire TIRZ analyst	Economic Development	Policy - Top	Completed
c. Complete TIRZ Analysis Report	Economic Development	Policy - Top	On Time
d. <b>Report:</b> Presentation and Direction	Economic Development	Policy - Top	On Time
2. Downtown Overlay	Economic Development	Policy - Top	
a. Develop Downtown Overlay	Economic Development	Policy - Top	Behind / Moved Back
b. P&Z Review	Economic Development	Policy - Top	Behind / Moved Back
c. <b>Decision:</b> Downtown Overlay	Economic Development	Policy - Top	Behind / Moved Back
3. Activation	Economic Development	Policy - Top	
a. Identify developer partner	Economic Development	Policy - Top	Behind / Moved Back
c. <b>Decision:</b> Development Agreement	Economic Development	Policy - Top	Behind / Moved Back
<b>Long-Term Water Supply Policy/Plan: Direction and City Actions [Collin Grayson Municipal Alliance (CGMA) and the Greater Texoma Utility Authority (GTUA)]</b>			
1. <b>Report:</b> CGMA	Public Works	Policy - High	Completed
2. Board Meeting: Adoption of CIP Sherman Water	Public Works	Policy - High	Completed
3. <b>Decision:</b> Water Rates	Public Works	Policy - High	On Time

**CITY OF ANNA  
STRATEGIC PLAN PROGRESS**

**Strategic Goal 2: Sustainable Anna Community Through Planned, Managed Growth**

<i>Activities / Milestones</i>	<i>Responsibility</i>	<i>Priority</i>	<i>Status</i>
<b>Comprehensive Development Ordinances: Update</b>			
1. Activity	Development Services	Policy	
a. Define the scope and determine the costs	Development Services	Policy	Completed
b. Issue RFP	Development Services	Policy	Completed
c. Evaluate responses and prepare recommendations	Development Services	Policy	Completed
d. <b>Decision:</b> Award Contract	Development Services	Policy	On Time
e. Kick-Off Process	Development Services	Policy	On Time
f. Complete update rewrite	Development Services	Policy	On Time
g. P&Z Review	Development Services	Policy	On Time
h. <b>Decision:</b> Ordinance Adoption	Development Services	Policy	On Time
<b>Rental Single-Family Homes by Corporations: Problem Analysis, Report, Direction, and City Actions</b>			
1. Review ordinance, enforcement, and fees	Neighborhood Services	Policy	Completed
2. Prepare Report with fee adjustments	Neighborhood Services	Policy	Completed
3. <b>Decision:</b> Direction, Fee Structure, and Funding	Neighborhood Services	Policy	Completed
4. Hire additional City Staff	Neighborhood Services	Policy	On Time
<b>New Fire Station (West of U.S. 75): Direction and Funding</b>			
1. Bond Election	Fire	Management - Top	Completed
2. <b>Decision:</b> Award Contract for Design/Build	Fire	Management - Top	Completed
3. Complete Design	Fire	Management - Top	On Time
4. Complete Construction - Open Station	Fire	Management - Top	On Time

**CITY OF ANNA  
STRATEGIC PLAN PROGRESS**

**Strategic Goal 2: Sustainable Anna Community Through Planned, Managed Growth**

<i>Activities / Milestones</i>	<i>Responsibility</i>	<i>Priority</i>	<i>Status</i>
<b>Ferguson Road Extension Design: Agreement, Direction, and Funding</b>			
1. Finalize and issue RFQ	Public Works	Management - Top	Behind / Moved Back
2. Review responses and prepare recommendations	Public Works	Management - Top	Behind / Moved Back
3. <b>Decision:</b> Award Contract for Engineering Design	Public Works	Management - Top	Behind / Moved Back
4. Complete Final Engineering Design	Public Works	Management - Top	Behind / Moved Back

**CITY OF ANNA  
STRATEGIC PLAN PROGRESS**

Strategic Goal 3: Great Place to Live

<i>Activities / Milestones</i>	<i>Responsibility</i>	<i>Priority</i>	<i>Status</i>
<b>Connected Trails Plan: Update and City Actions</b>			
1. Bond Election	Public Works	Policy - Top	Completed
2. RFQ for identification of trails and connectivity, layout and acquisition	Public Works	Policy - Top	Completed
3. Review proposals and make selection	Public Works	Policy - Top	Completed
4. <b>Decision:</b> Award Contract for Plan	Public Works	Policy - Top	Behind / Moved Back
5. Complete Plan	Public Works	Policy - Top	On Time
<b>Indoor Community/Recreation Center: Design</b>			
1. Bond Election	Public Works	Policy - High	Completed
2. RFQ for identification of trails and connectivity, layout and acquisition	Public Works	Policy - High	Completed
3. Review proposals and make selection	Public Works	Policy - High	Completed
4. <b>Decision:</b> Award Contract for Plan	Public Works	Policy - High	Behind / Moved Back
5. Complete Plan	Public Works	Policy - High	On Time
<b>Code Enforcement / Community Clean-up Performance / Effectiveness: Assessment, Report, Direction, and City Actions</b>			
1. Review existing codes, identify problems and options	Neighborhood Services	Policy	Completed
2. Prepare Report	Neighborhood Services	Policy	Completed
3. <b>Report:</b> Presentation	Neighborhood Services	Policy	Behind / Moved Back
4. Identify problem properties	Neighborhood Services	Policy	Behind / Moved Back
5. Develop process for addressing problems	Neighborhood Services	Policy	Behind / Moved Back
6. <b>Report:</b> Presentation and Direction	Neighborhood Services	Policy	Behind / Moved Back
7. Initiate contact	Neighborhood Services	Policy	Behind / Moved Back

**CITY OF ANNA  
STRATEGIC PLAN PROGRESS**

**Strategic Goal 3: Great Place to Live**

<i>Activities / Milestones</i>	<i>Responsibility</i>	<i>Priority</i>	<i>Status</i>
<b>Gateway LED Signs and Reader Boards: Outcomes, Locations, Report with Options and Costs, Direction and City Funding</b>			
1. City Council submit ideas on locations and signage	Development Services	Policy	Behind / Moved Back
2. Identify locations and property ownership	Development Services	Policy	Behind / Moved Back
3. Prepare initial report	Development Services	Policy	Behind / Moved Back
4. <b>Report:</b> Presentation and Direction	Development Services	Policy	Behind / Moved Back
5. Develop design	Development Services	Policy	Behind / Moved Back

**Library / Community Resource Center/Learning Center: Design**

1. Bond Election	Public Works	Management - Top	Completed
2. <b>Decision:</b> Award Contract for Design/Build	Public Works	Management - Top	Behind / Moved Back
3. Complete Design	Public Works	Management - Top	On Time
4. Complete Construction	Public Works	Management - Top	On Time

**Outdoor Sports Complex / Fields Development: Design**

1. Bond Election	Public Works	Management - High	Completed
2. Request for Qualifications	Public Works	Management - High	Completed
3. Review proposals and make selection	Public Works	Management - High	Completed
4. <b>Decision:</b> Award Contract for Design	Public Works	Management - High	Behind / Moved Back
5. Complete design	Public Works	Management - High	Behind / Moved Back



THE CITY OF  
**Anna**



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# MAJOR REVENUES

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THE CITY OF  
**Anna**

**CITY OF ANNA**  
**SUMMARY OF REVENUES**

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This section presents information about the City's major revenues. The revenue sources described in this section account for \$41.5 million or 99.8 percent of Anna's total operating revenue (excluding interfund transfers).

*Property Tax*

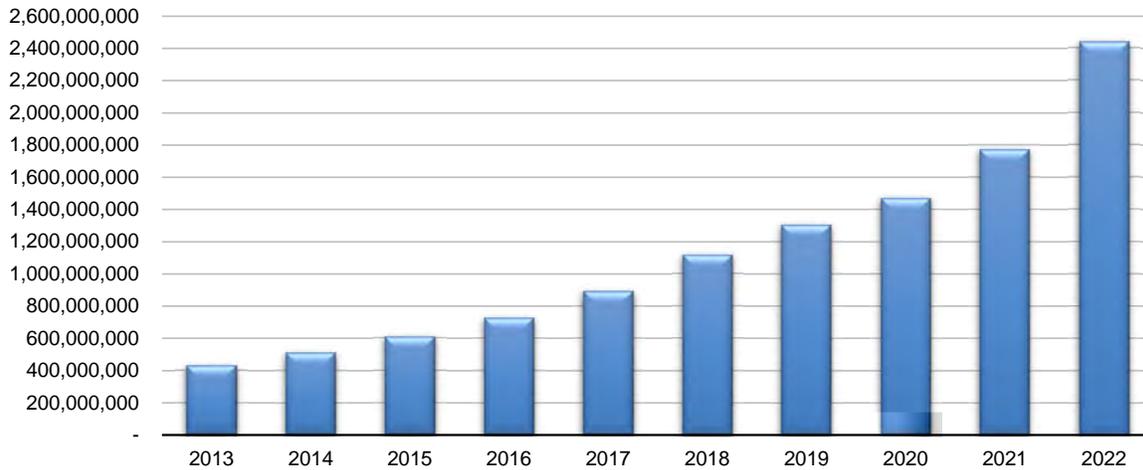
In Texas, property taxes are often the primary source of revenue for local governments. Local governments set tax rates and collect property taxes that are used to provide local services including schools, streets and roads, police and fire protection and many other services.

Property taxes are levied each October 1st on the assessed value listed as of the prior January 1st for all real and business personal property located in the City. Texas law requires property values used in determining taxes to be equal and uniform and establishes the process local officials follow in determining property values, setting tax rates and collecting taxes. Assessed values are established by the Collin Central Appraisal District (CCAD) at 100 percent of the estimated market value and certified by the Chief Appraiser.

The certified taxable assessed value for the Tax Year 2022 (FY2023) is \$2,439,508,121. This represents an increase of 37.5 percent and is due, in part, to the addition of more than \$260 million in new construction.

Beginning in 2013, strong population growth and new construction has delivered increasing demand for new homes and led to growth in the taxable value. This growth has continued and has contributed to a significant increase in total taxable value for the 2022 tax year. We remain guardedly optimistic that a trend of market appreciation and growth will continue in the coming years.

**Taxable Assessed Value  
10 Year History**



The growth in taxable value corresponds to a significant increase in population over the past 10 years. The population of Anna in 2011 was approximately 8,300. According to the most recent population estimates published by the North Central Texas Council of Governments, the City of Anna population as of January 1, 2022 was approximately 20,980.

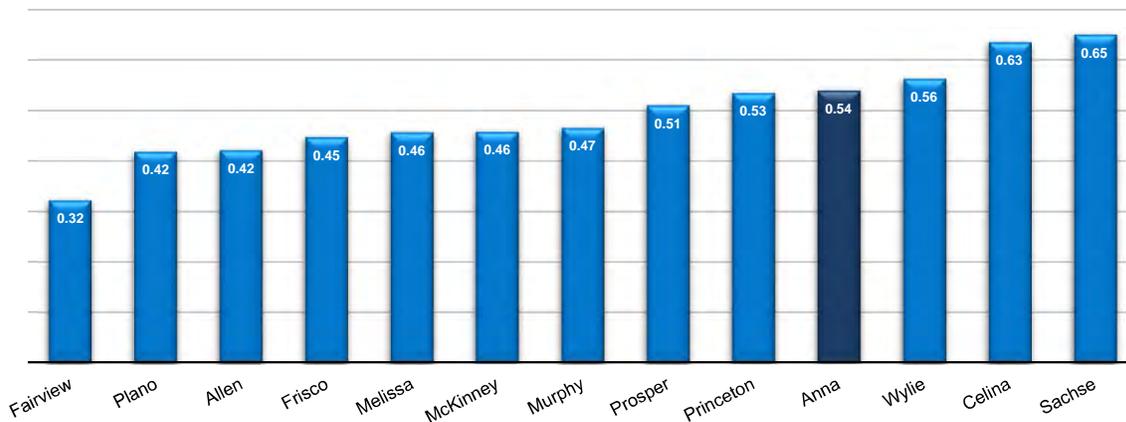
**CITY OF ANNA  
SUMMARY OF REVENUES**

The following table details the change in taxable assessed value, property tax rates, and property tax revenue over time:

Tax Year	Certified Assessed Value	Total Tax Rate	M&O Rate	Debt Service Rate	Total Property Tax Revenue
2003	79,351,888	0.499700	0.499700	0.000000	\$ 396,521
2004	136,234,607	0.499700	0.499700	0.000000	\$ 680,764
2005	211,508,957	0.525000	0.525000	0.000000	\$ 1,110,422
2006	288,590,455	0.525000	0.525000	0.000000	\$ 1,515,100
2007	356,238,071	0.574900	0.466700	0.108200	\$ 2,048,013
2008	383,935,013	0.574900	0.479400	0.095500	\$ 2,207,242
2009	378,153,710	0.622733	0.529939	0.092794	\$ 2,354,888
2010	365,119,804	0.650332	0.554225	0.096107	\$ 2,374,491
2011	362,969,678	0.650332	0.559367	0.090965	\$ 2,360,508
2012	376,533,308	0.650332	0.559367	0.090965	\$ 2,448,717
2013	430,834,574	0.650332	0.559367	0.090965	\$ 2,801,855
2014	510,576,704	0.649000	0.545826	0.103174	\$ 3,313,643
2015	608,694,594	0.639000	0.532341	0.106659	\$ 3,889,558
2016	726,642,896	0.629000	0.506582	0.122418	\$ 4,570,584
2017	891,474,571	0.601288	0.478870	0.122418	\$ 5,360,330
2018	1,115,372,832	0.591288	0.428122	0.163166	\$ 6,595,066
2019	1,304,938,519	0.591288	0.451540	0.139748	\$ 7,715,945
2020	1,472,000,000	0.583000	0.467053	0.115947	\$ 8,570,566
2021	1,773,708,282	0.569500	0.452631	0.116869	\$ 10,026,841
2022	2,439,508,121	0.539750	0.396533	0.143217	\$ 12,959,888

Revenues generated from the City's Interest and Sinking (I&S) portion of the tax rate are deposited into the Debt Service Fund and are dedicated to pay the principal and interest of outstanding debt secured by property taxes. All debt issued for general government purposes is accounted for in the Debt Service Fund.

**Tax Rate Comparison**



**CITY OF ANNA  
SUMMARY OF REVENUES**

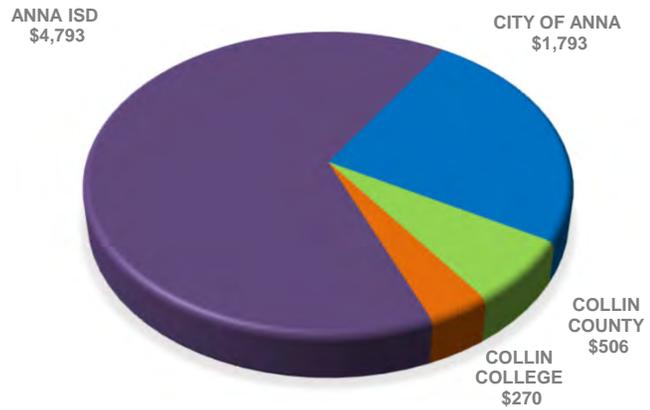
**Impact of the Average Homeowner**

	FY2022	FY2023	Difference
Average Home	\$ 246,777	\$ 332,179	\$ 85,402
Tax Rate	0.569500	0.539750	(0.029750)
Annual Tax Bill	\$ 1,405.40	\$ 1,792.94	\$ 387.54

Based on the average home value of \$332,179, the average residential taxpayer would pay \$387.54 more in property taxes than last year.



**Property Taxes on an Average Anna Home**



**FY2023 Property Tax Rates Combined**

	Property Tax Rate	Taxes on Average Anna Home	Percentage of Total
Collin County	0.152443	\$ 506.38	6.9%
Collin College	0.081220	\$ 269.80	3.7%
Anna ISD	1.442900	\$ 4,793.01	65.1%
City of Anna	0.539750	\$ 1,792.94	24.4%
<b>Total</b>	<b>2.216313</b>	<b>\$ 7,362.13</b>	

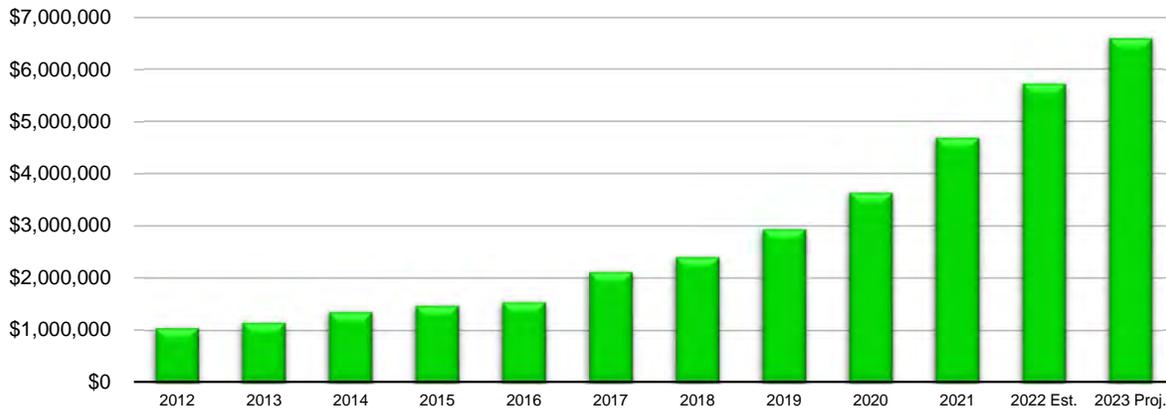
**CITY OF ANNA  
SUMMARY OF REVENUES**

*Sales Tax*

The total sales tax in Anna is 8.25 percent of goods or services sold within the City's boundaries. The tax is collected by businesses making the sale and is remitted to the State's Comptroller of Public Accounts on a monthly, or in some cases, a quarterly basis. Of the 8.25 percent tax, the State retains 6.25 percent and distributes 2 percent to the City of Anna. In November 2017, a ballot proposition to change the allocation of the sales tax was approved. As a result, the portion of the sales tax revenue allocated to the General Fund increased from 1 percent to 1.25 percent. This reallocation was effective in April 2017. The remaining 0.75 percent funds the Community Development Corporation. As the City has grown, so has the sales tax base.

Fiscal Year	General Sales Tax	CDC Sales Tax	Total
2018	\$1,502,079	\$901,247	\$2,403,326
2019	\$1,835,421	\$1,101,253	\$2,936,674
2020	\$2,271,318	\$1,362,791	\$3,634,109
2021	\$2,929,877	\$1,757,926	\$4,687,803
2022 Est.	\$3,600,000	\$2,120,000	\$5,720,000
2023 Proj.	\$4,130,000	\$2,460,000	\$6,590,000

**Sales Tax History**



**Why does my \$10 purchase cost me \$10.83?**

Purchase =	\$10.00
State Sales Tax =	\$0.63
City Sales Tax =	\$0.20
<b>Total Cost =</b>	<b>\$10.83</b>



### *Development Licenses and Permits*

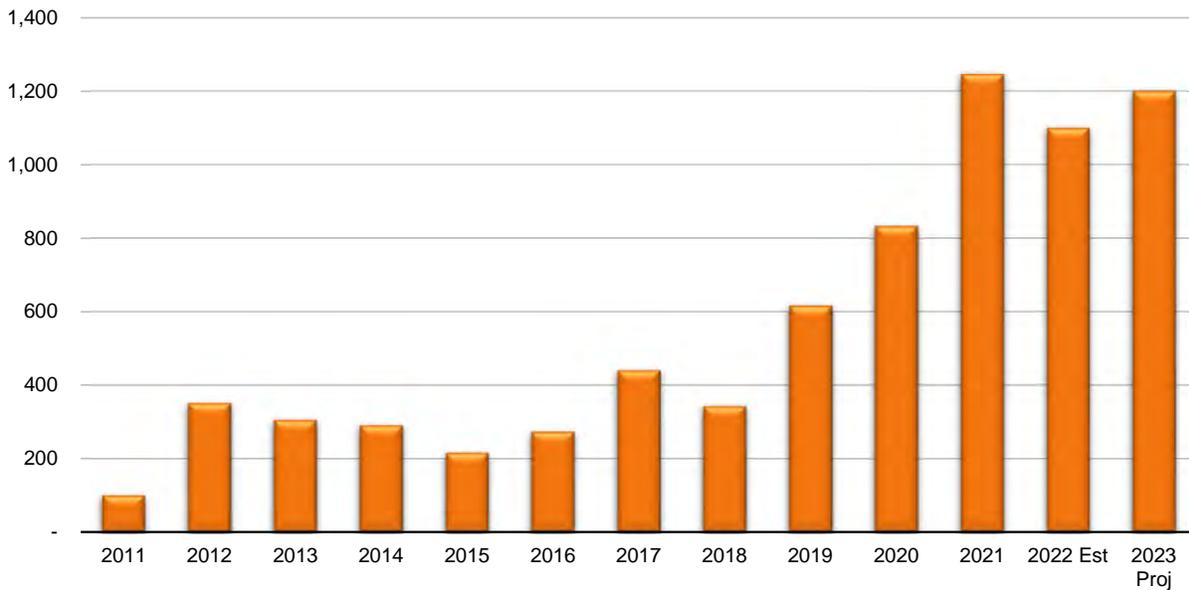
Development revenue is a combination of single-family residential building permits, commercial building permits, zoning and subdivision fees, and all other fees related to the permitting and approval of construction activity in the City.

The City of Anna is a pro-growth community in the fast-growing region of Collin County, Texas. Anna has been one of the top ten fastest growing cities in North Texas for four consecutive years. Development revenue is driven by building activity in the City. Single family permits were up over 49% from FY2020 to FY2021. At least eight multi-family projects are expected to commence construction in FY2023.

While supply chain issues, rising interest rates, and other economic factors are being carefully monitored for the effect they may have on single-family permit revenue, many of the city's development projects remain on track.

We anticipate that new home construction will continue to increase as subdivisions that are under construction or in various stages of the development process are completed and become available in the market. The City also has a renewed focus on attracting commercial activity, including a community college, advanced manufacturing jobs, medical, and local retail in order to have a well diversified economy.

### **Residential Building Permits by Year**



**CITY OF ANNA**  
**SUMMARY OF REVENUES**

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*Utility Charges for Services*

The City of Anna charges for water consumption, wastewater collection, solid waste collection, and other fees related to providing consumers with utility services. As an enterprise fund, the revenues charged should at a minimum cover the fund's operating expenses and debt service, as well as any other policy goals defined by the City Council including funding for capital projects, capital equipment replacement, and conservation efforts.

The City of Anna utility rates include a base charge and a volumetric rate for water consumption beyond 2,000 gallons per month. The base rate provides revenue stability as water sales are more volatile than other revenue sources and can change based upon weather and the amount of precipitation.

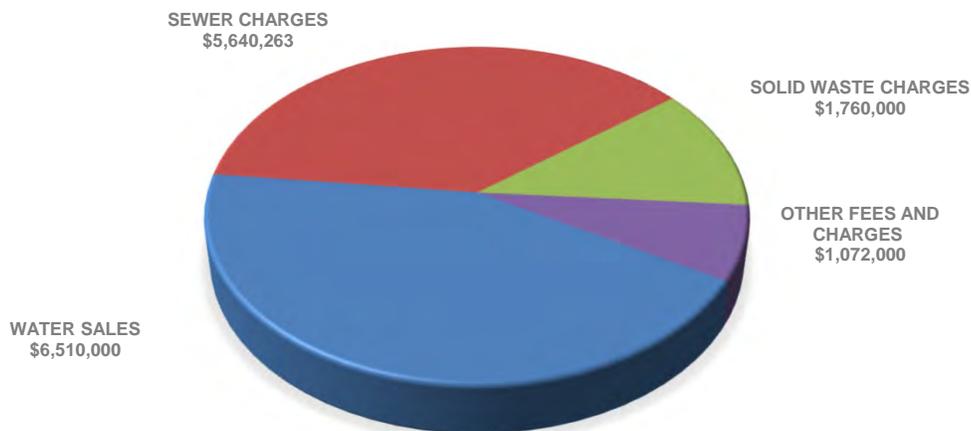
In reviewing the fiscal health of the Utility Fund during the FY2020 budget process, staff determined the need for an updated utility rate structure. A rate model consultant was engaged, and in July 2020, the City Council approved a utility rate policy.

Staff reviews the utility rate model on an annual basis to ensure the rate adjustments are in line with the needs identified in the new rate model adopted by the City Council.

**Sample Residential Water and Sewer Bill**

Consumption	FY2022 Rate	FY2023 Rate	Change
2,000 gallons	\$ 59.26	\$ 62.52	\$ 3.26
5,000 gallons	\$ 98.07	\$ 103.38	\$ 5.31
10,000 gallons	\$ 162.78	\$ 171.48	\$ 8.70

**Utility Fund Charges for Services**



### *Franchise Fees*

Franchise fees are the rental costs paid by utilities that use the City's right-of-way or other City property to transmit their services. Right of way, just like other land interests, are valuable to a city and cannot be given away to private companies free of charge. At present, electric, telecommunications, cable television and gas each have their own legal framework with regards to how the fee is calculated and assessed.

### *Fines*

This revenue is collected from persons issued citations for not obeying the law. Traffic violations are the biggest portion.

### *Investment Income*

This revenue comes from investing cash balances. The investment portfolio of the City of Anna is in compliance with the Texas Public Funds Investment Act and the Investment Policy and Strategies adopted by City Council.

### *Developer Fees*

The Fire Capital Fund accounts for voluntary fees negotiated with developers for support of the Anna Fire Department. The Park Development Fund is funded by park development fees as stipulated in either developer agreements or the subdivision ordinance. These fees are used to fund the City's parks master plan through development, improvement, or maintenance of the City's parks.



THE CITY OF  
**Anna**



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# FUND SUMMARIES

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THE CITY OF  
**Anna**

**CITY OF ANNA**  
**FUND STRUCTURE**

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The accounts of the City are organized and operated on the basis of funds. Fund accounting segregates funds according to their intended purpose. Each fund is a distinct, self-balancing entity. Each fund can be presented independent of the other funds to illustrate that fund's purpose for specific activities.

The City of Anna has both Governmental and Proprietary funds. Governmental funds are used for most government activities. The Governmental funds are the General Fund, the Debt Service Fund, and Restricted Revenue funds. A Proprietary or Enterprise fund is where operations are accounted for and financed in a manner like private business enterprises. The Utility Fund, which accounts for water, sewer, and trash services, is an Enterprise fund.

*Governmental Funds*

- ◆ General Fund: This fund is the primary operating fund for the City. The major sources of General Fund revenue is from taxes, fees, fines, and licenses and permits. General Fund expenditures are for typical municipal services such as Police, Fire, Ambulance, Parks, Streets, and Administration.
  
- ◆ Debt Service Fund: This fund accounts for all the long-term debt supported by taxes and issued to support governmental fund type activities. A portion of the property tax levy (Interest and Sinking Rate) is dedicated to support this fund. Principal and interest payments on long term debt are found in the Debt Service Fund.
  
- ◆ Restricted Revenue Funds: These funds account for revenue sources that are legally restricted to expenditures for a specific purpose and in accordance with the enabling legislation.

*Proprietary Funds*

- ◆ Utility Fund: This fund accounts for the operation and maintenance of the City's water and wastewater utility system and the contract for solid waste collection services. This fund is financially supported solely by user charges for utility and trash service.

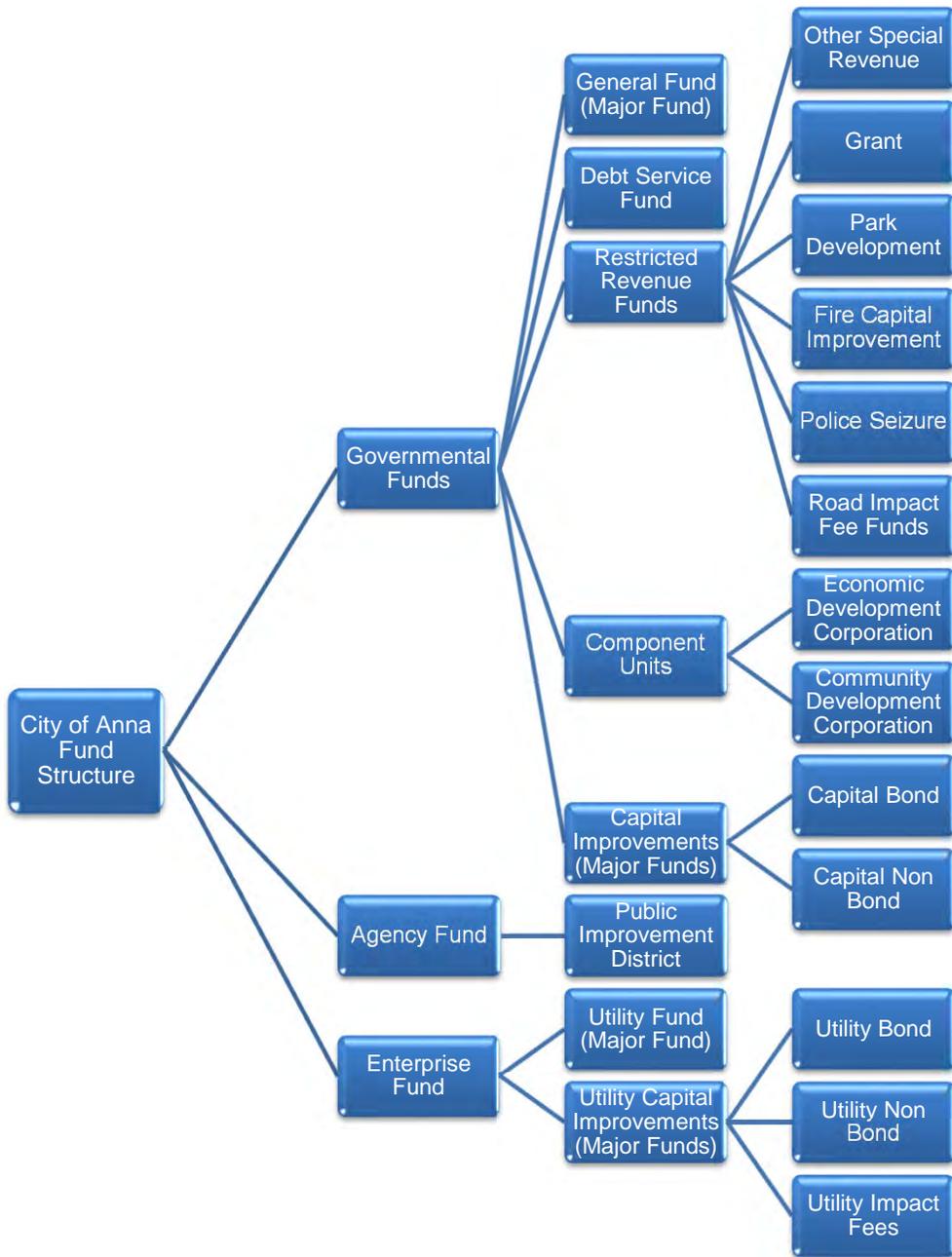
*Basis of Budgeting*

The City's finances shall be accounted for in accordance with generally accepted accounting principles (GAAP) as established by the Governmental Accounting Standards Board (GASB). Certain expenditures and revenues accrued under GAAP are not accounted for in the same way on a budgetary basis. Fixed assets are depreciated for GAAP purposes but are fully expensed in the period acquired for budgetary purposes.

Governmental funds are budgeted on a modified accrual basis. The accounting records for all governmental funds are also maintained on the modified accrual basis of accounting. This method recognizes revenues when measurable and available and expenditures when goods or services are received. Year-end remaining capital improvement budgets for active projects are continued until the completion of the project.

Proprietary funds are budgeted on an accrual basis similar to private-sector businesses, with a focus on total economic resources. The accounting records for all proprietary funds are also maintained on the accrual basis of accounting. Revenues are recognized when earned, and expenses are recognized when they are incurred. Multi-year capital projects are continued to the next year until the completion of the project.

**CITY OF ANNA  
FUND STRUCTURE**



**CITY OF ANNA  
FUND RELATIONSHIPS**

DEPARTMENTS	General Fund (Major Fund)	Utility Fund (Major Fund)	Special Revenue Funds (Non Major Fund)	Component Units (Non Major Fund)	Capital Projects Funds (Major Fund)
Administration	√				
City Council	√				
City Manager	√				
City Secretary	√				
Human Resources	√				
Information Technology	√				
Finance	√				
Development	√				
Animal Control	√				
Fire	√		√		
Ambulance	√				
Police	√		√		
Municipal Court	√		√		
Parks	√		√		√
Neighborhood Services	√		√		√
Streets	√		√		√
Fleet & Facilities	√				
Economic Development				√	
Community Development				√	
Public Works Administration		√			
Water		√			√
Sewer		√			√
Solid Waste		√			
Utility Billing		√			

**CITY OF ANNA  
CONSOLIDATED BUDGET SUMMARY OF REVENUE AND EXPENDITURES**

	Major Governmental		Enterprise	Restricted Revenue		
	General	Debt Service	Utility	Grant	Special Revenue	Park Develop.
BEGINNING BALANCES	\$ 7,532,411	\$ 108,605	\$ 5,439,989	\$ 449	\$ 113,051	\$ 3,952,393
REVENUES:						
Property Taxes	\$ 9,418,264	\$ 3,458,686	\$ -	\$ -	\$ -	\$ -
Sales Tax	4,130,000	-	-	-	-	-
Charges for Services	273,000	-	14,982,263	-	-	1,500,000
Permits, Licenses and Fees	4,305,000	-	-	-	-	-
Franchise and Local Taxes	825,000	-	-	-	7,000	-
Investment Income	50,000	2,500	20,000	-	-	9,000
Other Revenues	16,300	-	198,200	-	-	-
Intergovernmental	-	-	-	-	-	-
Fines	300,000	-	-	-	14,500	-
<b>TOTAL</b>	<b>\$ 19,317,564</b>	<b>\$ 3,461,186</b>	<b>\$ 15,200,463</b>	<b>\$ -</b>	<b>\$ 21,500</b>	<b>\$ 1,509,000</b>
Transfers from other funds	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 19,317,564</b>	<b>\$ 3,461,186</b>	<b>\$ 15,200,463</b>	<b>\$ -</b>	<b>\$ 21,500</b>	<b>\$ 1,509,000</b>
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$ 26,849,975</b>	<b>\$ 3,569,791</b>	<b>\$ 20,640,452</b>	<b>\$ 449</b>	<b>\$ 134,551</b>	<b>\$ 5,461,393</b>
EXPENDITURES:						
Payroll	\$ 14,579,249	\$ -	\$ 2,901,362	\$ -	\$ 1,800	\$ 431,194
Supplies	1,027,223	-	163,583	-	-	227,000
Maintenance	516,900	-	642,675	-	-	-
Services	3,097,907	5,500	7,949,429	-	9,325	31,600
Debt Service	-	3,458,686	2,118,430	-	-	-
Capital Outlay	54,000	-	-	-	-	150,000
Capital Improvement	-	-	-	-	-	1,822,500
<b>TOTAL</b>	<b>\$ 19,275,279</b>	<b>\$ 3,464,186</b>	<b>\$ 13,775,479</b>	<b>\$ -</b>	<b>\$ 11,125</b>	<b>\$ 2,662,294</b>
Transfers to other funds	468,000	-	650,000	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 19,743,279</b>	<b>\$ 3,464,186</b>	<b>\$ 14,425,479</b>	<b>\$ -</b>	<b>\$ 11,125</b>	<b>\$ 2,662,294</b>
<b>ENDING FUND BALANCES</b>	<b>\$ 7,106,696</b>	<b>\$ 105,605</b>	<b>\$ 6,214,973</b>	<b>\$ 449</b>	<b>\$ 123,426</b>	<b>\$ 2,799,099</b>
Fund Balance Percentage	36.9%	3.0%	45.1%		1109.4%	0.0%

**CITY OF ANNA  
CONSOLIDATED BUDGET SUMMARY OF REVENUE AND EXPENDITURES**

Restricted Revenue		Component Units		CIP Funds	Total All Funds		
Fire Capital	Seizure	Community Develop.	Economic Develop.	Community Investment	Budget FY2023	Estimated FY2022	Actual FY2021
\$ 116,133	\$ 14,974	\$ 7,734,793	\$ 5,923,224	\$ 25,854,611	\$ 60,075,633	\$ 19,466,984	\$ 15,125,930
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,876,950	\$ 10,122,113	\$ 8,697,681
-	-	2,460,000	-	-	6,590,000	5,720,000	4,687,802
50,000	-	-	10,000	-	16,815,263	16,543,000	14,572,456
-	-	-	-	-	4,305,000	4,952,425	4,224,928
-	-	-	-	-	832,000	773,000	733,264
-	-	5,000	2,000	130,000	218,500	96,900	83,866
-	2,500	-	-	104,070,000	104,287,000	19,081,304	29,472,759
-	-	-	-	-	-	58,270	526,766
-	-	-	-	-	314,500	217,500	149,466
\$ 50,000	\$ 2,500	\$ 2,465,000	\$ 12,000	\$ 104,200,000	\$ 146,239,213	\$ 57,564,512	\$ 63,148,988
-	-	-	-	1,118,000	1,118,000	2,185,000	2,087,052
\$ 50,000	\$ 2,500	\$ 2,465,000	\$ 12,000	\$ 105,318,000	\$ 147,357,213	\$ 59,749,512	\$ 65,236,040
\$ 166,133	\$ 17,474	\$ 10,199,793	\$ 5,935,224	\$ 131,172,611	\$ 207,432,846	\$ 79,216,496	\$ 80,361,970
\$ -	\$ -	\$ 468,189	\$ -	\$ -	\$ 18,381,794	\$ 15,011,577	\$ 10,676,543
-	-	13,100	-	-	1,430,906	1,010,994	1,103,222
-	-	-	3,000	-	1,162,575	839,975	1,470,794
-	-	2,247,378	783,350	-	14,124,489	11,238,616	11,258,873
-	-	193,865	-	-	5,770,981	4,540,462	4,129,340
-	-	-	-	-	204,000	546,500	877,972
-	-	-	-	73,140,000	74,962,500	26,619,411	24,816,075
\$ -	\$ -	\$ 2,922,532	\$ 786,350	\$ 73,140,000	\$ 116,037,245	\$ 59,807,535	\$ 54,332,819
-	-	-	-	-	1,118,000	2,185,000	2,087,052
\$ -	\$ -	\$ 2,922,532	\$ 786,350	\$ 73,140,000	\$ 117,155,245	\$ 61,992,535	\$ 56,419,871
\$ 166,133	\$ 17,474	\$ 7,277,261	\$ 5,148,874	\$ 58,032,611	\$ 90,277,601	\$ 17,223,961	\$ 23,942,099
0.0%	0.0%	249.0%	654.8%		77.8%	28.8%	44.1%

**CITY OF ANNA  
COMBINED FUNDS SUMMARY OF REVENUE AND EXPENDITURES**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23
BEGINNING BALANCES	\$ 54,489,539	\$ 59,569,073	\$ 63,218,657	\$ 60,075,633
REVENUES:				
Property Taxes	\$ 8,697,681	\$ 10,122,113	\$ 10,122,113	\$ 12,876,950
Sales Tax	4,687,802	4,926,370	5,720,000	6,590,000
Charges for Services	14,572,456	13,121,600	16,543,000	16,815,263
Permits, Licenses and Fees	4,224,928	3,703,060	4,952,425	4,305,000
Franchise and Local Taxes	733,264	488,000	773,000	832,000
Investment Income	83,866	75,400	96,900	218,500
Other Revenues	29,472,759	7,850,000	19,081,304	104,287,000
Intergovernmental	526,766	57,770	58,270	-
Fines	149,466	107,500	217,500	314,500
TOTAL	\$ 63,148,988	\$ 40,451,813	\$ 57,564,512	\$ 146,239,213
Transfers from other funds	2,087,052	1,785,000	2,185,000	1,118,000
TOTAL REVENUE	\$ 65,236,040	\$ 42,236,813	\$ 59,749,512	\$ 147,357,213
TOTAL AVAILABLE RESOURCES	\$ 119,725,579	\$ 101,805,886	\$ 122,968,169	\$ 207,432,846
EXPENDITURES:				
Payroll	\$ 10,676,543	\$ 15,011,577	\$ 15,011,577	\$ 18,381,794
Supplies	1,103,222	1,010,994	1,010,994	1,430,906
Maintenance	1,470,794	839,975	839,975	1,162,575
Services	11,258,873	10,508,616	11,238,616	14,124,489
Debt Service	4,129,340	4,540,462	4,540,462	5,770,981
Capital Outlay	877,972	546,500	546,500	204,000
Capital Improvement	24,816,075	27,937,241	26,619,411	74,962,500
TOTAL	\$ 54,332,819	\$ 60,395,365	\$ 59,807,535	\$ 116,037,245
Transfers to other funds	2,087,052	1,785,000	2,185,000	1,118,000
TOTAL EXPENDITURES	\$ 56,419,871	\$ 62,180,365	\$ 61,992,535	\$ 117,155,245
ENDING FUND BALANCES	\$ 63,305,708	\$ 39,625,521	\$ 60,975,634	\$ 90,277,601

**CITY OF ANNA  
CHANGE IN FUND BALANCE**

FUND	PROJECTED FUND BALANCE 9/30/22	PROJECTED FUND BALANCE 9/30/23	% CHANGE	EXPLANATION
GENERAL	\$ 7,532,411	\$ 7,106,696	-6%	Utilizing excess over policy for one-time purchases
DEBT SERVICE	\$ 108,605	\$ 105,605	-3%	Utilizing excess to lower debt service payment
UTILITY	\$ 5,439,989	\$ 6,214,973	14%	Building reserve to prepare for adverse weather events
SPECIAL REVENUE	\$ 113,051	\$ 123,426	9%	Restricted revenue; no planned purchases
FIRE CAPITAL	\$ 116,133	\$ 166,133	43%	No planned purchases
PARK DEVELOPMENT	\$ 3,952,393	\$ 2,799,099	-29%	Utilizing excess over policy for one-time purchases
PUBLIC SAFETY SEIZURE	\$ 14,974	\$ 17,474	17%	No planned purchases
ECONOMIC DEVELOPMENT	\$ 5,923,224	\$ 5,148,874	-13%	Change in revenue source; drawdown is planned
COMMUNITY DEVELOPMENT	\$ 1,797,738	\$ 2,922,532	63%	Better than expected sales tax collections and proceeds from sale of real estate

**CITY OF ANNA  
PERSONNEL**

As the City of Anna pursues becoming "**The Premier Community in Collin County**", organizational transformations have occurred, integrating several new staff members during this transition while raising the level of professionalism, skills, and knowledge. Team members have been recruited from larger surrounding cities, as Anna is becoming a preferred employer of choice, a "**High Performing Professional City**" (Strategic Plan Goal 4). The City is primed for the explosive commercial and residential development in our community.

*FY2023 Additions*

Position	Added to	Justification
IT Desk Help	Information Technology	To help with the additional technology needs of the growing staff and increasing number of devices.
Planning Technician	Development Services	To perform administrative work for the Planning Division. Some of the daily responsibilities include, but are not limited to, answering zoning and addressing questions, ensuring city webpage and permitting software is up-to day with correct project information, and responding to public information requests.
Firefighters (4.5 FTEs)	Fire	In preparation for the opening of Fire Station #2
Fire Inspector Investigator	Fire	To address the increasing demand on the Fire Prevention Division regarding engineering, education, and enforcement.
Police Lieutenant	Police	The population growth realized in the City of Anna continues to create a need for additional police positions. This addition is in accordance with the Five-Year Strategic Staffing Plan prepared by Justice Research Consultants.
Police Officers (2.0 FTEs)	Police	The population growth realized in the City of Anna continues to create a need for additional police positions. This addition is in accordance with the Five-Year Strategic Staffing Plan prepared by Justice Research Consultants.
Property Evidence Technician	Police	The population growth realized in the City of Anna continues to create a need for additional police positions. This addition is in accordance with the Five-Year Strategic Staffing Plan prepared by Justice Research Consultants.
Municipal Court Clerk	Municipal Court	Activity in Municipal Court is increasing with population growth, the end of Covid-19 restrictions, and an increased enforcement of traffic violations by Anna Police.

**CITY OF ANNA  
PERSONNEL**

*FY2023 Additions (Continued)*

Position	Added to	Justification
Parks	Maintenance Worker	To increase work volume, decrease response time, and improve efficiency.
Code Compliance Officer	Neighborhood Services	To accommodate the city's growth, increasing demands for service, improve response times, and assist neighbors in avoiding citations.
Right-of-Way Inspector	Streets	To help review, inspect, and provide oversight of construction within the City's right of way including every driveway, sidewalk, and sod installation for each new house.
Fleet Maintenance Technician	Fleet and Facilities	Provide additional fleet personnel to bring more maintenance and services in-house including for vehicle pick-up, vehicle delivery, and making runs to obtain equipment and parts during the work day.
Custodian (2 FTEs)	Fleet and Facilities	Provide in-house daily custodial services at the new City Hall and Central Fire Station. Contracted custodial services are effective for weekly cleaning but are cost prohibitive for the daily attention required at these facilities.
Receptionist	Public Works Administration	Provide front office contact for Streets, Utilities, and Engineering; these divisions receive significant requests and questions from the public. When Development Services moves out of the building, additional customer service personnel is needed.
Maintenance Worker I	Water	To increase work volume, decrease response time, and improve efficiency.
Recreation Coordinators (1.5 FTEs)	Park Development	To continue enrichment of Anna's growing Recreation programs

**CITY OF ANNA  
PERSONNEL SUMMARY**

	Actual 2020-21	Estimated 2021-22	Budget 2022-23	Increase (Decrease)
<b>GENERAL FUND</b>				
City Manager's Office				
City Manager	1.0	1.0	1.0	-
Assistant City Manager	1.0	1.0	1.0	-
Director of Human Resources	1.0	-	-	-
Human Resources Coordinator	1.0	-	-	-
Budget Manager	1.0	1.0	1.0	-
Communications Manager	1.0	1.0	1.0	-
Management Analyst	1.0	1.0	1.0	-
	<u>7.0</u>	<u>5.0</u>	<u>5.0</u>	<u>-</u>
Human Resources				
Director of Human Resources	-	1.0	1.0	-
Human Resources Manager	-	1.0	1.0	-
Human Resources Coordinator	-	1.0	1.0	-
	<u>-</u>	<u>3.0</u>	<u>3.0</u>	<u>-</u>
City Secretary				
City Secretary	1.0	1.0	1.0	-
Deputy City Secretary	1.0	1.0	1.0	-
Admin. Assistant / Records Clerk	0.5	0.5	1.0	0.5
	<u>2.5</u>	<u>2.5</u>	<u>3.0</u>	<u>0.5</u>
Information Technology				
IT Manager	1.0	1.0	1.0	-
Systems Administrator	-	1.0	1.0	-
IT Help Desk Support	1.0	-	1.0	1.0
	<u>2.0</u>	<u>2.0</u>	<u>3.0</u>	<u>1.0</u>
Finance				
Director of Finance	1.0	1.0	1.0	-
Assistant Director	-	1.0	1.0	-
Accounting Manager	1.0	-	-	-
Senior Accountant	1.0	1.0	1.0	-
Accountant	1.0	1.0	1.0	-
Accounting Technician	1.0	1.0	1.0	-
	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>	<u>-</u>
Development Services				
Director of Development Services	1.0	1.0	1.0	-
Planning Manager	1.0	1.0	1.0	-
Administrative Assistant	1.0	1.0	1.0	-
Planner II	1.0	1.0	1.0	-
Plans Examiner	1.0	1.0	1.0	-
GIS Manager	1.0	1.0	-	(1.0)
Senior Building Inspector	-	-	1.0	1.0
Building Inspector	2.0	3.0	2.0	(1.0)
Building Official	1.0	1.0	1.0	-
Development Services Technician	1.0	1.0	1.0	-
Planning Technician	-	-	1.0	1.0
	<u>10.0</u>	<u>11.0</u>	<u>11.0</u>	<u>-</u>

**CITY OF ANNA  
PERSONNEL SUMMARY**

	Actual 2020-21	Estimated 2021-22	Budget 2022-23	Increase (Decrease)
<b>Fire</b>				
Fire Chief	1.0	1.0	1.0	-
Assistant Fire Chief	1.0	1.0	1.0	-
Division Chief	-	1.0	1.0	-
Battalion Chief	3.0	3.0	3.0	-
Fire Prevention Captain	1.0	1.0	1.0	-
Fire Shift Captain	3.0	3.0	3.0	-
Fire Inspector Investigator	-	-	1.0	1.0
Fire Driver / Engineer	3.0	3.0	3.0	-
Fire Fighter	6.0	12.0	16.5	4.5
Fire Services Coordinator	1.0	1.0	1.0	-
	<b>19.0</b>	<b>26.0</b>	<b>31.5</b>	<b>5.5</b>
<b>Police</b>				
Police Chief	1.0	1.0	1.0	-
Assistant Police Chief	1.0	1.0	1.0	-
Records Administrator	1.0	1.0	1.0	-
Property and Evidence Tech	-	-	1.0	1.0
Lieutenant	1.0	1.0	2.0	1.0
Sergeant	4.0	4.0	4.0	-
Sergeant Detective	1.0	1.0	1.0	-
Corporal	4.0	4.0	4.0	-
Police Officer	17.0	16.0	18.0	2.0
Detective	2.0	4.0	4.0	-
	<b>32.0</b>	<b>33.0</b>	<b>37.0</b>	<b>4.0</b>
<b>Municipal Court</b>				
Municipal Court Administrator	1.0	1.0	1.0	-
Municipal Court Clerk	-	-	1.0	1.0
	<b>1.0</b>	<b>1.0</b>	<b>2.0</b>	<b>1.0</b>
<b>Parks</b>				
Parks Superintendent	1.0	1.0	1.0	-
Parks Crew Leader	1.0	1.0	1.0	-
Maintenance Worker	6.0	6.0	7.0	1.0
Seasonal Laborer	0.4	-	-	-
	<b>8.4</b>	<b>8.0</b>	<b>9.0</b>	<b>1.0</b>
<b>Neighborhood Services</b>				
Director of Neighborhood Services	1.0	1.0	1.0	-
Parks Planning Manager	1.0	-	-	-
Neighborhood Services Coordinator	1.0	1.0	1.0	-
Administrative Assistant	1.0	1.0	1.0	-
Code Compliance Manager	1.0	1.0	1.0	-
Code Compliance Officer	2.0	2.0	3.0	1.0
	<b>7.0</b>	<b>6.0</b>	<b>7.0</b>	<b>1.0</b>

**CITY OF ANNA  
PERSONNEL SUMMARY**

	Actual 2020-21	Estimated 2021-22	Budget 2022-23	Increase (Decrease)
<b>Streets</b>				
Street Superintendent	1.0	1.0	1.0	-
Crew Leader	1.0	2.0	2.0	-
Traffic Safety Technician	1.0	1.0	1.0	-
Right-of-Way Inspector	-	-	1.0	1.0
Maintenance Worker	3.0	5.0	5.0	-
	<b>6.0</b>	<b>9.0</b>	<b>10.0</b>	<b>1.0</b>
<b>Fleet and Facilities</b>				
Mechanic	-	1.0	1.0	-
Fleet Maintenance Technician	-	-	1.0	1.0
Facilities Specialist	-	1.0	1.0	-
Custodian	-	-	2.0	2.0
	<b>-</b>	<b>2.0</b>	<b>5.0</b>	<b>3.0</b>
<b>GENERAL FUND TOTAL</b>	<b>99.9</b>	<b>113.5</b>	<b>131.5</b>	<b>18.0</b>
<b>UTILITY FUND</b>				
<b>Public Works Administration</b>				
Director of Public Works	1.0	1.0	1.0	-
Assistant Director of Public Works	1.0	1.0	1.0	-
City Engineer	1.0	1.0	1.0	-
Engineering Construction Super.	1.0	-	-	-
CIP Manager	-	1.0	1.0	-
Construction Inspector	3.0	3.0	3.0	-
Construction Supervisor	-	1.0	1.0	-
Fleet and Facilities Superintendent	1.0	1.0	1.0	-
Custodian	-	1.0	-	(1.0)
GIS Manager	-	-	1.0	1.0
Public Works Coordinator	1.0	1.0	1.0	-
Receptionist	-	-	1.0	1.0
	<b>9.0</b>	<b>11.0</b>	<b>12.0</b>	<b>1.0</b>
<b>Water</b>				
Utility Operations Supervisor	1.0	1.0	1.0	-
Utility Maintenance Field Supervisor	1.0	1.0	1.0	-
Maintenance Worker	1.0	2.0	3.0	1.0
Water Quality Technician	-	-	-	-
Water Operator	1.0	2.0	2.0	-
Utility Crew Leader	2.0	2.0	2.0	-
Meter Service Crew Leader	-	1.0	1.0	-
Meter Service Technician	2.0	-	-	-
	<b>8.0</b>	<b>9.0</b>	<b>10.0</b>	<b>1.0</b>
<b>Wastewater</b>				
Senior Wastewater Plant Operator	1.0	1.0	1.0	-
Maintenance Worker I	6.0	6.0	6.0	-
	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>-</b>

**CITY OF ANNA  
PERSONNEL SUMMARY**

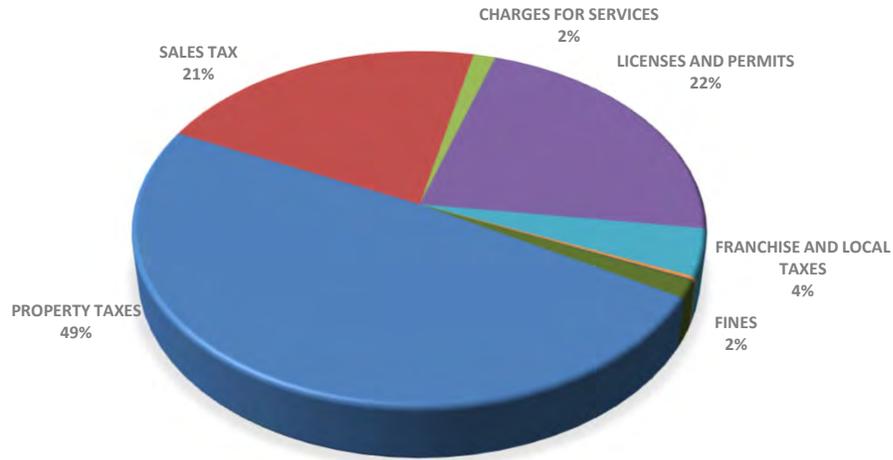
	Actual 2020-21	Estimated 2021-22	Budget 2022-23	Increase (Decrease)
<b>UTILITY BILLING</b>				
Utility Billing				
Customer Service Manager	1.0	1.0	1.0	-
Senior Utility Billing Clerk	-	1.0	1.0	-
Utility Billing Clerk	2.0	2.0	2.0	-
Admin. Assistant / Records Clerk	0.5	0.5	-	(0.5)
	<u>3.5</u>	<u>4.5</u>	<u>4.0</u>	<u>(0.5)</u>
<b>UTILITY FUND TOTAL</b>	<b>27.5</b>	<b>31.5</b>	<b>33.0</b>	<b>1.5</b>
<b>PARK DEVELOPMENT FUND</b>				
Park Development				
Recreation Manager	1.0	1.0	1.0	-
Parks Planning Manager	-	1.0	1.0	-
Recreation Coordinator	1.5	1.5	3.0	1.5
	<u>2.5</u>	<u>3.5</u>	<u>5.0</u>	<u>1.5</u>
<b>PARK DEVELOPMENT TOTAL</b>	<b>2.5</b>	<b>3.5</b>	<b>5.0</b>	<b>1.5</b>
<b>COMMUNITY DEVELOPMENT CORPORATION</b>				
Community Development				
Director of Economic Development	-	1.0	1.0	-
Assistant Director of Economic Develop.	-	1.0	1.0	-
Economic Development Manager	1.0	-	-	-
Economic Development Coordinator	-	1.0	1.0	-
Intern	0.5	-	-	-
	<u>1.5</u>	<u>3.0</u>	<u>3.0</u>	<u>-</u>
<b>COMMUNITY DEVELOP. TOTAL</b>	<b>1.5</b>	<b>3.0</b>	<b>3.0</b>	<b>-</b>
<b>TOTAL EMPLOYEES, ALL FUNDS</b>	<b>131.4</b>	<b>151.5</b>	<b>172.5</b>	<b>21.0</b>

**CITY OF ANNA  
GENERAL FUND**

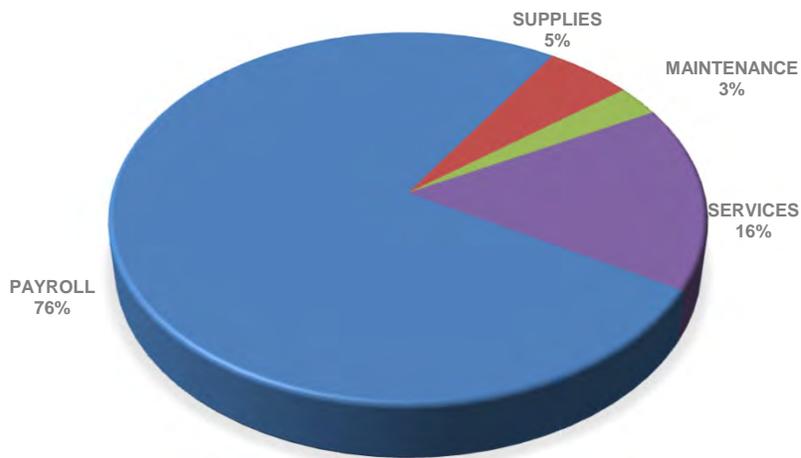
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The General Fund is the largest governmental fund and accounts for most of the financial resources of the general government. The majority of General Fund revenue is from property taxes and sales taxes. Other revenues include franchise fees, licenses and permits, and fines. The General Fund usually includes most of the basic operating services, such as fire and police protection, parks, development services, street maintenance, and general government administration for these services and the City Council.

**General Fund Revenues**



**General Fund Expenditures**



**CITY OF ANNA  
GENERAL FUND BY CATEGORY**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23
BEGINNING BALANCES	\$ 6,233,419	\$ 6,470,011	\$ 6,360,075	\$ 7,532,411
REVENUES:				
Property Taxes	\$ 6,962,799	\$ 8,015,000	\$ 8,015,000	\$ 9,418,264
Sales Tax	2,929,876	3,296,370	3,600,000	4,130,000
Charges for Services	105,697	111,600	130,000	273,000
Permits, Licenses and Fees	4,215,485	3,703,060	4,952,425	4,305,000
Franchise and Local Taxes	726,006	485,000	770,000	825,000
Investment Income	35,020	30,000	50,000	50,000
Other Revenues	70,146	16,300	16,300	16,300
Intergovernmental	140,426	48,395	48,395	-
Fines	124,993	90,000	200,000	300,000
TOTAL OPERATIONAL REVENUE	\$ 15,310,448	\$ 15,795,725	\$ 17,782,120	\$ 19,317,564
Transfers from other funds	-	-	-	-
TOTAL REVENUES	\$ 15,310,448	\$ 15,795,725	\$ 17,782,120	\$ 19,317,564
TOTAL AVAILABLE RESOURCES	\$ 21,543,867	\$ 22,265,736	\$ 24,142,195	\$ 26,849,975
EXPENDITURES:				
Payroll	\$ 8,469,844	\$ 11,920,117	\$ 11,920,117	\$ 14,579,249
Supplies	830,087	620,991	620,991	1,027,223
Maintenance	780,439	224,300	224,300	516,900
Services	2,604,015	2,521,876	2,521,876	3,097,907
Debt Service	-	-	-	-
Capital Outlay	399,170	22,500	22,500	54,000
Capital Improvement	13,185	-	-	-
TOTAL OPERATIONAL EXPENDITURES	\$ 13,096,740	\$ 15,309,784	\$ 15,309,784	\$ 19,275,279
Transfers to other funds	2,087,052	900,000	1,300,000	468,000
TOTAL EXPENDITURES	\$ 15,183,792	\$ 16,209,784	\$ 16,609,784	\$ 19,743,279
ENDING FUND BALANCES	\$ 6,360,075	\$ 6,055,952	\$ 7,532,411	\$ 7,106,696
Fund Balance Percentage	48.6%	39.6%	49.2%	36.9%

**CITY OF ANNA  
GENERAL FUND BY DEPARTMENT**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23
<b>EXPENDITURES:</b>				
General Government:				
Administration	\$ 564,350	\$ 421,259	\$ 421,259	\$ 492,009
City Council	16,916	31,278	31,278	33,778
City Manager's Office	974,949	966,930	966,930	1,257,267
Human Resources	5,686	430,890	430,890	584,522
City Secretary	275,747	302,952	302,952	362,509
Information Technology	635,780	612,331	612,331	875,833
Finance	533,101	643,834	643,834	665,735
	<u>\$ 3,006,529</u>	<u>\$ 3,409,474</u>	<u>\$ 3,409,474</u>	<u>\$ 4,271,653</u>
Development Services				
	<u>\$ 1,121,635</u>	<u>\$ 1,199,066</u>	<u>\$ 1,199,066</u>	<u>\$ 1,200,399</u>
Public Safety:				
Animal Control	\$ 77,327	\$ 77,327	\$ 77,327	\$ 77,327
Fire	2,673,789	3,431,286	3,431,286	4,616,629
Ambulance	122,140	128,400	128,400	-
Police	3,343,233	4,086,091	4,086,091	5,059,584
Municipal Court	137,717	139,655	139,655	258,957
	<u>\$ 6,354,206</u>	<u>\$ 7,862,759</u>	<u>\$ 7,862,759</u>	<u>\$ 10,012,497</u>
Neighborhood Services				
Neighborhood Services	\$ 526,761	\$ 685,580	\$ 685,580	\$ 787,896
Parks	651,933	697,246	697,246	808,111
	<u>\$ 1,178,694</u>	<u>\$ 1,382,826</u>	<u>\$ 1,382,826</u>	<u>\$ 1,596,007</u>
Public Works				
Streets	\$ 1,271,677	\$ 864,651	\$ 864,651	\$ 1,050,193
Fleet and Facilities	-	591,008	591,008	1,144,530
	<u>\$ 1,271,677</u>	<u>\$ 1,455,659</u>	<u>\$ 1,455,659</u>	<u>\$ 2,194,723</u>
Economic Development				
	<u>\$ 163,999</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL OPERATIONAL EXPENDITURES</b>				
	<u>\$ 13,096,740</u>	<u>\$ 15,309,784</u>	<u>\$ 15,309,784</u>	<u>\$ 19,275,279</u>
Transfers to other funds				
	2,087,052	900,000	1,300,000	468,000
<b>TOTAL EXPENDITURES</b>				
	<u>\$ 15,183,792</u>	<u>\$ 16,209,784</u>	<u>\$ 16,609,784</u>	<u>\$ 19,743,279</u>

**CITY OF ANNA  
GENERAL FUND REVENUE SUMMARY**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23
<b>REVENUES:</b>				
Property Taxes				
Current Taxes	\$ 6,864,061	\$ 7,820,000	\$ 7,952,000	\$ 9,319,764
Delinquent Taxes	70,282	150,000	43,000	70,500
Penalty & Interest	28,456	45,000	20,000	28,000
	<u>\$ 6,962,799</u>	<u>\$ 8,015,000</u>	<u>\$ 8,015,000</u>	<u>\$ 9,418,264</u>
Sales Taxes				
Sales Taxes - General	\$ 2,343,901	\$ 2,736,370	\$ 2,880,000	\$ 3,310,000
Sales Taxes - Streets	585,975	560,000	720,000	820,000
	<u>\$ 2,929,876</u>	<u>\$ 3,296,370</u>	<u>\$ 3,600,000</u>	<u>\$ 4,130,000</u>
Charges for Services				
Rentals	\$ 84,267	\$ 66,600	\$ 73,000	\$ 73,000
Rental Registration	21,430	45,000	57,000	200,000
	<u>\$ 105,697</u>	<u>\$ 111,600</u>	<u>\$ 130,000</u>	<u>\$ 273,000</u>
Permits, Licenses and Fees				
Residential Building Permits	\$ 3,680,331	\$ 3,334,960	\$ 3,200,000	\$ 3,200,000
Commerical Building Permits	151,281	125,000	1,365,000	700,000
Other Miscellaneous Permits	172,847	88,000	153,000	160,000
Alarm Permits	16,464	12,000	9,000	15,000
Zoning and Subdivision Fees	138,594	100,000	190,000	200,000
Other Fees	55,968	43,100	35,425	30,000
	<u>\$ 4,215,485</u>	<u>\$ 3,703,060</u>	<u>\$ 4,952,425</u>	<u>\$ 4,305,000</u>
Franchise and Local Taxes				
Franchise Fees	\$ 706,674	\$ 475,000	\$ 750,000	\$ 800,000
Mixed Beverage Tax	19,332	10,000	20,000	25,000
	<u>\$ 726,006</u>	<u>\$ 485,000</u>	<u>\$ 770,000</u>	<u>\$ 825,000</u>
Investment Income	<u>\$ 35,020</u>	<u>\$ 30,000</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>
Other Revenues				
Gain on Sale of Assets	\$ 50,000	\$ -	\$ -	\$ -
Miscellaneous	19,536	16,300	16,300	16,300
Donations	610	-	-	-
	<u>\$ 70,146</u>	<u>\$ 16,300</u>	<u>\$ 16,300</u>	<u>\$ 16,300</u>
Intergovernmental Revenue	<u>\$ 140,426</u>	<u>\$ 48,395</u>	<u>\$ 48,395</u>	<u>\$ -</u>
Fines	<u>\$ 124,993</u>	<u>\$ 90,000</u>	<u>\$ 200,000</u>	<u>\$ 300,000</u>
Transfers In	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL OPERATIONAL REVENUE</b>	<u><b>\$ 15,310,448</b></u>	<u><b>\$ 15,795,725</b></u>	<u><b>\$ 17,782,120</b></u>	<u><b>\$ 19,317,564</b></u>

**CITY OF ANNA**  
**DEBT SERVICE FUND**

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The Debt Service Fund is a special revenue fund used to account for a portion of the ad valorem property tax revenue exclusively reserved for principal and interest payments on debt issued for general purposes. The resources of this fund are generated by a tax levy based upon property taxes. Payments of principal and interest are made for general obligation bonds, certificates of obligation, and tax notes.

Anna's legal capacity for additional debt is very large. Article XI, Section 5 of the Texas Constitution limits the ad valorem tax rate to \$2.50 per \$100 valuation for all city purposes. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for all general obligation debt service. Anna's rate of 0.540964 falls well under this limit. The following table reflects the allocation of the property tax levy between the maintenance & operations rate and interest & sinking rate for FY2023 and previous years,

	2018-19	2019-20	2020-21	2021-22	2022-23
I & S	0.163166	0.139748	0.115947	0.116869	0.143217
O & M	0.428122	0.451540	0.467053	0.452631	0.396533
Total	0.591288	0.591288	0.583000	0.569500	0.539750

**CITY OF ANNA**  
**GENERAL OBLIGATION DEBT SERVICE FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23
BEGINNING BALANCES	\$ 148,439	\$ 185,439	\$ 70,105	\$ 108,605
REVENUES:				
Property Taxes	\$ 1,734,882	\$ 2,107,113	\$ 2,107,113	\$ 3,458,686
Sales Tax	-	-	-	-
Charges for Services	-	-	-	-
Permits, Licenses and Fees	-	-	-	-
Franchise and Local Taxes	-	-	-	-
Investment Income	3,195	2,500	4,000	2,500
Other Revenues	534,357	-	-	-
Intergovernmental	-	-	-	-
Fines	-	-	-	-
TOTAL OPERATIONAL REVENUE	\$ 2,272,434	\$ 2,109,613	\$ 2,111,113	\$ 3,461,186
Transfers from other funds	-	-	-	-
TOTAL REVENUES	\$ 2,272,434	\$ 2,109,613	\$ 2,111,113	\$ 3,461,186
TOTAL AVAILABLE RESOURCES	\$ 2,420,873	\$ 2,295,052	\$ 2,181,218	\$ 3,569,791
EXPENDITURES:				
Payroll	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-
Maintenance	-	-	-	-
Services	538,663	5,500	5,500	5,500
Debt Service	1,812,105	2,067,113	2,067,113	3,458,686
Capital Outlay	-	-	-	-
Capital Improvement	-	-	-	-
TOTAL OPERATIONAL EXPENDITURES	\$ 2,350,768	\$ 2,072,613	\$ 2,072,613	\$ 3,464,186
Transfers to other funds	-	-	-	-
TOTAL EXPENDITURES	\$ 2,350,768	\$ 2,072,613	\$ 2,072,613	\$ 3,464,186
ENDING FUND BALANCES	\$ 70,105	\$ 222,439	\$ 108,605	\$ 105,605

**CITY OF ANNA**  
**RESTRICTED REVENUE FUNDS**

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Restricted Revenue funds are different funds that funding sources are restricted for a specific purpose. These restricted revenue funds are Governmental funds. Restrictions are placed on the use of these funds for a number of reasons including, but not limited to laws, ordinances, grant contracts, and donations.

The City manages the following Restricted Revenue funds:

- ◆ Grant Fund
- ◆ Special Revenue Fund
- ◆ Park Development Fund
- ◆ Fire Capital Fund
- ◆ Public Safety Seizure Fund

*Grant Fund*

The Grant Fund was created in order to track grant awards in one fund separate from operating funds. The fund is used to account for funds received from other state or federal government agencies that have restricted legal requirements. In the event matching funds are required for a grant, the City's matching portion is transferred from the applicable operating fund.

*Special Revenue Fund*

These funds are used to account for revenues that have external legal restrictions associated with their use. This fund includes the following: Court Technology Fee, Court Building Security Fee, Child Safety Fee, and Cable Public Education Government (PEG) Fee.

- ◆ The Court Technology Fee accounts for a portion of court fines to support the use of technology in the courtroom.
- ◆ The Building Security Fee is used to maintain security in the courtroom and for overtime pay to officers acting as a bailiff for the court when necessary.
- ◆ The Child Safety Fee accounts for a portion of Collin County court fees that can be used to fund various programs designed to enhance child safety as outlined in state code. As the City does not operate a school crossing guard program, the funds will be used on other public safety programs in accordance with state law.
- ◆ The PEG fee is a portion of fees assessed by a cable franchise provider. This fee is restricted by state code to support a municipality's public access cable channel. These funds will be held in reserve until they can support an eligible expenditure.

*Park Development Fund*

The Park Development Fund is funded by park development fees as stipulated in either developer agreements or the subdivision ordinance. These funds are used to fund the City's parks master plan through development, improvement, or maintenance of the City's parks.

*Fire Capital Fund*

The Fire Capital Fund accounts for voluntary fees negotiated with developers in support of the Anna Fire Department.

*Public Safety Seizure Fund*

Public Safety Seizure Funds are revenues generated from property seized in connection with illegal activity once they are forfeited after prosecution. Funds can only be used in accordance with applicable state and federal laws. These funds can only be used to support the Police Department.

**CITY OF ANNA  
GRANT FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23
BEGINNING BALANCES	\$ -	\$ 1,093	\$ 449	\$ 449
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Charges for Services	-	-	-	-
Permits, Licenses and Fees	-	-	-	-
Franchise Fees and Local Taxes	-	-	-	-
Investment Income	183	-	-	-
Other Revenues	-	-	-	-
Intergovernmental Revenue	386,340	9,375	9,875	-
Fines	-	-	-	-
TOTAL OPERATIONAL REVENUE	\$ 386,523	\$ 9,375	\$ 9,875	\$ -
Transfers from other funds	-	-	-	-
TOTAL REVENUES	\$ 386,523	\$ 9,375	\$ 9,875	\$ -
TOTAL AVAILABLE RESOURCES	\$ 386,523	\$ 10,468	\$ 10,324	\$ 449
EXPENDITURES:				
Payroll	\$ 27,586	\$ -	\$ -	\$ -
Supplies	37,681	4,558	4,558	-
Maintenance	-	-	-	-
Services	13,813	5,317	5,317	-
Debt Service	-	-	-	-
Capital Outlay	306,994	-	-	-
Capital Improvement	-	-	-	-
TOTAL OPERATIONAL EXPENDITURES	\$ 386,074	\$ 9,875	\$ 9,875	\$ -
Transfers to other funds	-	-	-	-
TOTAL EXPENDITURES	\$ 386,074	\$ 9,875	\$ 9,875	\$ -
ENDING FUND BALANCES	\$ 449	\$ 593	\$ 449	\$ 449

**CITY OF ANNA  
SPECIAL REVENUE FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23
BEGINNING BALANCES	\$ 144,092	\$ 154,566	\$ 165,576	\$ 113,051
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Charges for Services	-	-	-	-
Permits, Licenses and Fees	-	-	-	-
Franchise Fees and Local Taxes				
PEG Fees	7,258	3,000	3,000	7,000
Investment Income	503	1,100	1,100	-
Other Revenues	-	-	-	-
Intergovernmental	-	-	-	-
Fines				
Court Technology	3,436	2,500	2,500	2,500
Building Security	4,175	2,000	2,000	2,000
Child Safety	12,590	10,000	10,000	8,000
Other	4,272	3,000	3,000	2,000
TOTAL OPERATIONAL REVENUE	\$ 32,234	\$ 21,600	\$ 21,600	\$ 21,500
Transfers from other funds	-	-	-	-
TOTAL REVENUES	\$ 32,234	\$ 21,600	\$ 21,600	\$ 21,500
TOTAL AVAILABLE RESOURCES	\$ 176,326	\$ 176,166	\$ 187,176	\$ 134,551
EXPENDITURES:				
Payroll	\$ -	\$ 1,800	\$ 1,800	\$ 1,800
Supplies	-	-	-	-
Maintenance	-	-	-	-
Services	10,750	9,325	9,325	9,325
Debt Service	-	-	-	-
Capital Outlay	-	63,000	63,000	-
Capital Improvement	-	-	-	-
TOTAL OPERATIONAL EXPENDITURES	\$ 10,750	\$ 74,125	\$ 74,125	\$ 11,125
Transfers to other funds	-	-	-	-
TOTAL EXPENDITURES	\$ 10,750	\$ 74,125	\$ 74,125	\$ 11,125
ENDING FUND BALANCES	\$ 165,576	\$ 102,041	\$ 113,051	\$ 123,426

**CITY OF ANNA  
PARK DEVELOPMENT FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23
BEGINNING BALANCES	\$ 2,322,141	\$ 2,083,428	\$ 2,714,472	\$ 3,952,393
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Charges for Services	1,689,000	986,000	2,889,000	1,500,000
Permits, Licenses and Fees	9,443	-	-	-
Franchise and Local Taxes	-	-	-	-
Investment Income	9,990	14,000	14,000	9,000
Other Revenues	22,728	-	-	-
Intergovernmental	-	-	-	-
Fines	-	-	-	-
TOTAL OPERATIONAL REVENUE	\$ 1,731,161	\$ 1,000,000	\$ 2,903,000	\$ 1,509,000
Transfers from other funds	-	-	-	-
TOTAL REVENUES	\$ 1,731,161	\$ 1,000,000	\$ 2,903,000	\$ 1,509,000
TOTAL AVAILABLE RESOURCES	\$ 4,053,302	\$ 3,083,428	\$ 5,617,472	\$ 5,461,393
EXPENDITURES:				
Payroll	\$ 133,765	\$ 275,729	\$ 275,729	\$ 431,194
Supplies	47,866	227,000	227,000	227,000
Maintenance	22,765	-	-	-
Services	292,797	20,000	20,000	31,600
Debt Service	-	-	-	-
Capital Outlay	171,808	50,000	50,000	150,000
Capital Improvement	669,829	992,305	1,092,350	1,822,500
TOTAL EXPENDITURES	\$ 1,338,830	\$ 1,565,034	\$ 1,665,079	\$ 2,662,294
Transfers to other funds	-	-	-	-
TOTAL EXPENDITURES	\$ 1,338,830	\$ 1,565,034	\$ 1,665,079	\$ 2,662,294
ENDING FUND BALANCES	\$ 2,714,472	\$ 1,518,394	\$ 3,952,393	\$ 2,799,099

**CITY OF ANNA  
FIRE CAPITAL IMPROVEMENT FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23
BEGINNING BALANCES	\$ 132,331	\$ 208,132	\$ 186,333	\$ 116,133
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Charges for Services	53,400	75,000	75,000	50,000
Permits, Licenses and Fees	-	-	-	-
Franchise and Local Taxes	-	-	-	-
Investment Income	602	800	800	-
Other Revenues	-	-	-	-
Intergovernmental	-	-	-	-
Fines	-	-	-	-
TOTAL OPERATIONAL REVENUE	\$ 54,002	\$ 75,800	\$ 75,800	\$ 50,000
Transfers from other funds	-	-	-	-
TOTAL REVENUES	\$ 54,002	\$ 75,800	\$ 75,800	\$ 50,000
TOTAL AVAILABLE RESOURCES	\$ 186,333	\$ 283,932	\$ 262,133	\$ 166,133
EXPENDITURES:				
Payroll	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-
Maintenance	-	-	-	-
Services	-	-	-	-
Debt Service	-	-	-	-
Capital Outlay	-	146,000	146,000	-
Capital Improvement	-	-	-	-
TOTAL OPERATIONAL EXPENDITURES	\$ -	\$ 146,000	\$ 146,000	\$ -
Transfers to other funds	-	-	-	-
TOTAL EXPENDITURES	\$ -	\$ 146,000	\$ 146,000	\$ -
ENDING FUND BALANCES	\$ 186,333	\$ 137,932	\$ 116,133	\$ 166,133

**CITY OF ANNA  
PUBLIC SAFETY SEIZURE FUNDS**

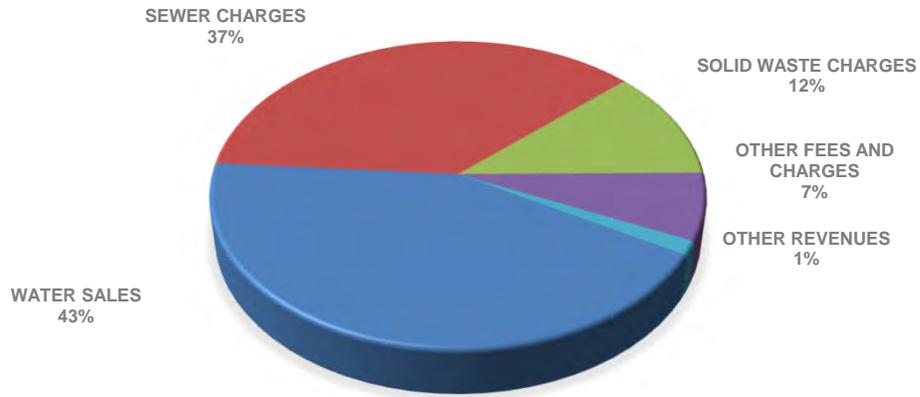
	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23
BEGINNING BALANCES	\$ 9,556	\$ 14,484	\$ 12,474	\$ 14,974
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Charges for Services	-	-	-	-
Permits, Licenses and Fees	-	-	-	-
Franchise and Local Taxes	-	-	-	-
Investment Income	45	-	-	-
Other Revenues	4,754	2,500	2,500	2,500
Intergovernmental	-	-	-	-
Fines	-	-	-	-
TOTAL OPERATIONAL REVENUE	\$ 4,799	\$ 2,500	\$ 2,500	\$ 2,500
Transfers from other funds	-	-	-	-
TOTAL REVENUES	\$ 4,799	\$ 2,500	\$ 2,500	\$ 2,500
TOTAL AVAILABLE RESOURCES	\$ 14,355	\$ 16,984	\$ 14,974	\$ 17,474
EXPENDITURES:				
Payroll	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-
Maintenance	-	-	-	-
Services	1,881	-	-	-
Debt Service	-	-	-	-
Capital Outlay	-	-	-	-
Capital Improvement	-	-	-	-
TOTAL OPERATIONAL EXPENDITURES	\$ 1,881	\$ -	\$ -	\$ -
Transfers to other funds	-	-	-	-
TOTAL EXPENDITURES	\$ 1,881	\$ -	\$ -	\$ -
ENDING FUND BALANCES	\$ 12,474	\$ 16,984	\$ 14,974	\$ 17,474

**CITY OF ANNA  
UTILITY FUND**

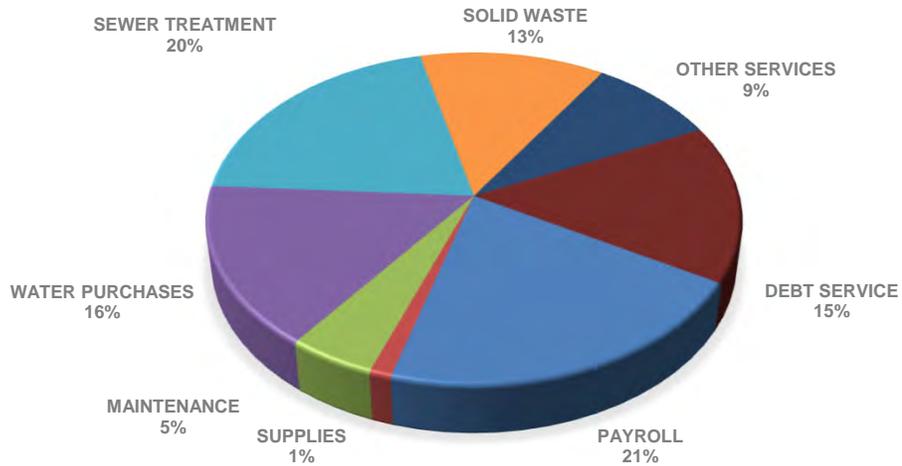
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The Utility Fund is an Enterprise fund that accounts for the water, sewer, inspection fees, and solid waste collection services that are provided to the City's residents. Proprietary or Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business. The intent is that the costs of providing goods or services are financed primarily through user charges.

**Utility Fund Revenues**



**Utility Fund Expenditures**



**CITY OF ANNA  
UTILITY FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23
BEGINNING BALANCES	\$ 4,282,495	\$ 4,735,201	\$ 5,757,394	\$ 5,439,989
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Charges for Services				
Water Sales	5,917,423	6,000,000	6,200,000	6,510,000
Sewer Charges	3,987,465	3,600,000	4,240,000	5,640,263
Solid Waste Charges	1,220,652	1,100,000	1,760,000	1,760,000
Other Fees and Charges	1,587,543	1,239,000	1,239,000	1,072,000
Permits, Licenses and Fees	-	-	-	-
Franchise Fees and Local Taxes	-	-	-	-
Investment Income	24,364	20,000	20,000	20,000
Other Revenues	319,470	199,700	199,700	198,200
Intergovernmental	-	-	-	-
Fines	-	-	-	-
TOTAL OPERATIONAL REVENUE	\$ 13,056,917	\$ 12,158,700	\$ 13,658,700	\$ 15,200,463
Transfers from other funds	-	-	-	-
TOTAL REVENUES	\$ 13,056,917	\$ 12,158,700	\$ 13,658,700	\$ 15,200,463
TOTAL AVAILABLE RESOURCES	\$ 17,339,412	\$ 16,893,901	\$ 19,416,094	\$ 20,640,452
EXPENDITURES:				
Payroll	\$ 1,917,869	\$ 2,424,401	\$ 2,424,401	\$ 2,901,362
Supplies	179,581	147,845	147,845	163,583
Maintenance	666,346	612,675	612,675	642,675
Services				
Water Purchases	1,739,107	1,960,000	1,960,000	2,165,000
Sewer Treatment	2,571,786	2,530,000	2,600,000	2,800,000
Solid Waste	1,301,308	1,100,000	1,760,000	1,760,000
Other	1,217,923	1,175,298	1,175,298	1,224,429
Debt Service	1,988,098	2,145,886	2,145,886	2,118,430
Capital Outlay	-	265,000	265,000	-
TOTAL OPERATIONAL EXPENDITURES	\$ 11,582,018	\$ 12,361,105	\$ 13,091,105	\$ 13,775,479
Transfers to other funds	-	885,000	885,000	650,000
TOTAL EXPENDITURES	\$ 11,582,018	\$ 13,246,105	\$ 13,976,105	\$ 14,425,479
ENDING FUND BALANCES	\$ 5,757,394	\$ 3,647,796	\$ 5,439,989	\$ 6,214,973
Fund Balance Percentage	49.7%	29.5%	41.6%	45.1%

**ANNUAL BUDGET FOR FISCAL YEAR 2023**

**CITY OF ANNA**  
**COMPONENT UNITS**

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Anna Economic Development Corporation (EDC) and the Anna Community Development Corporation (CDC) are presented in the annual budget as component units of the City of Anna.

Each corporation acts under the direction of a seven-member board appointed by the City Council. In addition to being managed by their boards, both the EDC and CDC budgets must be approved by the City Council.

Prior to April 2017, the 2 percent sales tax for local governments was allocated 1 percent to the City of Anna, 0.5 percent to the EDC and 0.5 percent to the CDC. In November 2016, the City held an election to defund the sales tax for the EDC. The sales tax option changed to 1.25 percent to the City of Anna and 0.75 percent to the CDC. The sales tax reallocation went into effect on April 1, 2017.

Chapter 501 of the Local Government Code govern both Type A (EDC) and Type B (CDC) corporations. Additionally, Chapter 504 specifically governs Type A corporations while Chapter 505 specifically governs Type B corporations.

*Economic Development Corporation*

The EDC will remain in the budget to show revenue generated from a lease agreement on a small business incubator operated out of the old post office building which is owned by the EDC. The EDC also received one-half of the proceeds from the sale of the Anna Business Park in FY2022.

*Community Development Corporation*

Type B corporations (CDC) have the ability to perform all the same functions as Type A corporations (EDC), as well as additional projects not authorized for Type A corporations. The CDC will continue to pursue projects that improve the quality of life in Anna ranging from the creation of jobs to investments in park facilities.

**CITY OF ANNA  
COMMUNITY DEVELOPMENT CORPORATION**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23
BEGINNING BALANCES	\$ 1,393,075	\$ 1,613,338	\$ 1,791,879	\$ 7,734,793
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	1,757,926	1,630,000	2,120,000	2,460,000
Charges for Services	-	-	-	-
Permits, Licenses and Fees	-	-	-	-
Franchise and Local Taxes	-	-	-	-
Investment Income	7,507	5,000	5,000	5,000
Other Revenues	180	-	5,615,652	-
Intergovernmental	-	-	-	-
Fines	-	-	-	-
TOTAL OPERATIONAL REVENUE	\$ 1,765,613	\$ 1,635,000	\$ 7,740,652	\$ 2,465,000
Transfers from other funds	-	-	-	-
TOTAL REVENUES	\$ 1,765,613	\$ 1,635,000	\$ 7,740,652	\$ 2,465,000
TOTAL AVAILABLE RESOURCES	\$ 3,158,688	\$ 3,248,338	\$ 9,532,531	\$ 10,199,793
EXPENDITURES:				
Payroll	\$ 127,479	\$ 389,530	\$ 389,530	\$ 468,189
Supplies	8,007	10,600	10,600	13,100
Maintenance	-	-	-	-
Services	902,186	1,070,145	1,070,145	2,247,378
Debt Service	329,137	327,463	327,463	193,865
Capital Outlay	-	-	-	-
Capital Improvement	-	-	-	-
TOTAL OPERATIONAL EXPENDITURES	\$ 1,366,809	\$ 1,797,738	\$ 1,797,738	\$ 2,922,532
Transfers to other funds	-	-	-	-
TOTAL EXPENDITURES	\$ 1,366,809	\$ 1,797,738	\$ 1,797,738	\$ 2,922,532
ENDING FUND BALANCES	\$ 1,791,879	\$ 1,450,600	\$ 7,734,793	\$ 7,277,261
Fund Balance Percentage	131.1%	80.7%	430.3%	249.0%

**CITY OF ANNA**  
**ECONOMIC DEVELOPMENT CORPORATION**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23
BEGINNING BALANCES	\$ 460,382	\$ 351,708	\$ 408,227	\$ 5,923,224
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Charges for Services	11,276	10,000	10,000	10,000
Permits, Licenses and Fees	-	-	-	-
Franchise and Local Taxes	-	-	-	-
Investment Income	2,457	2,000	2,000	2,000
Other Revenues	-	1,500	5,617,152	-
Intergovernmental	-	-	-	-
Fines	-	-	-	-
TOTAL OPERATIONAL REVENUE	\$ 13,733	\$ 13,500	\$ 5,629,152	\$ 12,000
Transfers from other funds	-	-	-	-
TOTAL REVENUES	\$ 13,733	\$ 13,500	\$ 5,629,152	\$ 12,000
TOTAL AVAILABLE RESOURCES	\$ 474,115	\$ 365,208	\$ 6,037,379	\$ 5,935,224
EXPENDITURES:				
Payroll	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-
Maintenance	1,244	3,000	3,000	3,000
Services	64,644	111,155	111,155	783,350
Debt Service	-	-	-	-
Capital Outlay	-	-	-	-
Capital Improvement	-	-	-	-
TOTAL OPERATIONAL EXPENDITURES	\$ 65,888	\$ 114,155	\$ 114,155	\$ 786,350
Transfers to other funds	-	-	-	-
TOTAL EXPENDITURES	\$ 65,888	\$ 114,155	\$ 114,155	\$ 786,350
ENDING FUND BALANCES	\$ 408,227	\$ 251,053	\$ 5,923,224	\$ 5,148,874
Fund Balance Percentage	619.6%	219.9%	5188.8%	654.8%



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# DEPARTMENT SUMMARIES

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THE CITY OF  
**Anna**

## *Administration*

The Administrative Department provides general administrative support to all the functions, programs, activities, and projects in the General Fund. These activities have costs not readily assignable to any specific department.

### Administration Expenditure Summary

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>	<b>% Change</b>
Payroll	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	21,232	6,900	6,900	6,900	0.0%
Maintenance	13,243	500	500	500	0.0%
Services	529,875	413,859	413,859	484,609	17.1%
Debt Service	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	0.0%
Contingency	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 564,350</b>	<b>\$ 421,259</b>	<b>\$ 421,259</b>	<b>\$ 492,009</b>	<b>16.8%</b>



THE CITY OF  
**Anna**

## *City Council*

The City Council is the legislative body of the City functioning under a Home Rule Charter. This department is designed to provide funding related to administration of legislative matters including professional development of Council members.

### City Council Expenditure Summary

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>	<b>% Change</b>
Payroll	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	5,193	5,000	5,000	7,500	50.0%
Maintenance	-	-	-	-	0.0%
Services	11,723	26,278	26,278	26,278	0.0%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 16,916</b>	<b>\$ 31,278</b>	<b>\$ 31,278</b>	<b>\$ 33,778</b>	<b>8.0%</b>



## City Manager

The City Manager oversees the implementation of City Council policies and directives, manages the day-to-day operations of the City, administers the annual operating budget, and promotes the overall interests of the community.

### FY2022 Accomplishments

- ◆ Adoption and implementation of the City of Anna Strategic Plan.
- ◆ Instituted Citywide reorganization plan and have acquired new, key staff.
- ◆ Increased the presence of the City of Anna through social and traditional media outlets.
- ◆ Established quarterly strategic plan reporting.

### FY2023 Objectives

- ◆ Plan for future City services to accommodate growth.
- ◆ Delivering City services in a cost-effective and efficient manner.
- ◆ Continue developing and using strategic planning process with Vision, Goals, and Annual Work Program.

### Strategic Goal 4: High Performing Professional City

**Objective 3.** Have open and transparent city government that is trusted by the neighbors.

**Objective 4.** Define performance expectations / standards and have managers and employees accountable for their behaviors and actions.

**Objective 5.** Develop a professional city organization culture guided by City Core Values.

**Objective 6.** Maintain and update strategic planning process.

**Objective 7.** Have effective ways of communicating with the community.

## *City Manager*

### City Manager Expenditure Summary

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>	<b>% Change</b>
Payroll	\$ 897,510	\$ 832,884	\$ 832,884	\$ 920,954	10.6%
Supplies	1,968	-	-	3,000	0.0%
Maintenance	-	-	-	-	0.0%
Services	75,471	134,046	134,046	333,313	148.7%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 974,949</b>	<b>\$ 966,930</b>	<b>\$ 966,930</b>	<b>\$ 1,257,267</b>	<b>30.0%</b>

### City Manager FTE Schedule

<b>Description</b>	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>
City Manager	1.0	1.0	1.0	1.0
Assistant City Manager	1.0	1.0	1.0	1.0
Director of Human Resources	1.0	-	-	-
Human Resources Coordinator	1.0	-	-	-
Budget Manager	1.0	1.0	1.0	1.0
Communications Manager	1.0	1.0	1.0	1.0
Management Analyst	1.0	1.0	1.0	1.0
<b>TOTAL</b>	<b>7.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>



## *City Secretary*

The City Secretary's Office is responsible for promoting open and responsive government through proper recording and preservation of the City's legislative history and official documents; providing responsive customer service to our diverse customer base; and conducting fair and impartial city elections.

### **FY2022 Accomplishments**

- ◆ Public documents made searchable 24/7 on City website with any device. Allows neighbors, council and staff to look up records and reduces Public Information Requests.
- ◆ Implemented Boards and Commissions software for efficient tracking of applications and terms of office.
- ◆ In preparation of moving to the new City Hall, back-scanned all files in City Hall File Room file cabinets; imported scanned documents into the Laserfiche repository; and prepared disposition/destruction (as appropriate). Documents/files not assigned to the City Secretary / City Council / Administration were inventoried and sent to the appropriate departments for maintenance of retention schedule.

### **FY2023 Objectives**

- ◆ Public Information Act and GovQA software training for all City staff.
- ◆ CivicClerk Board View module, with digital voting, training for Council and Boards.
- ◆ Records Management Training for all staff.

Strategic Goal 4: High Performing Professional City			
<b>Objective 3. Have open and transparent city government that is trusted by the neighbors.</b>			
	2021 Actual	2022 Estimate	2023 Target
Number of open records requests received	688	700	800
Percent of open records requests responded to within 10 business days	90%	95%	100%
Number of newly appointed and reappointed Council/Board Members	10	10	15
Percent of appointees completing training required by the Open Meetings Act	100%	100%	100%

## *City Secretary*

### City Secretary Expenditure Summary

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23	% Change
Payroll	\$ 204,555	\$ 237,122	\$ 237,122	\$ 299,340	26.2%
Supplies	-	3,500	3,500	3,500	0.0%
Maintenance	-	-	-	-	0.0%
Services	71,192	62,330	62,330	59,669	-4.3%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 275,747</b>	<b>\$ 302,952</b>	<b>\$ 302,952</b>	<b>\$ 362,509</b>	<b>19.7%</b>

### City Secretary FTE Schedule

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23
City Secretary	1.0	1.0	1.0	1.0
Deputy City Secretary	1.0	1.0	1.0	1.0
Admin. Assistant / Records Clerk	0.5	0.5	0.5	1.0
<b>TOTAL</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>	<b>3.0</b>



## *Human Resources*

The Human Resources Department partners with city departments to ensure development of a high-performing professional organization by providing guidance through our Anna’s core values and beliefs. The HR team strives to provide exceptional customer service both internally and externally.

### **FY2022 Accomplishments**

- ◆ Development implementation of citywide training programs including EmpowerU and Anna Way Supervisory Toolkit.
- ◆ Plan of action for FEMA Emergency Management Training.
- ◆ Risk Management transition from the Finance Department.
- ◆ Utilizing financial software to automate processes and procedures.
- ◆ Policy formulation and management of the city personnel policies.
- ◆ Expansion of the city wellness program.

### **FY2023 Objectives**

- ◆ Training series continuation.
- ◆ Safety committee development and safety program development and implementation.
- ◆ C.A.R.E.S. Employee Recognition.
- ◆ Policy revisions for training and development, sick leave payout and buyback, certification pay review, and workers compensation.
- ◆ Wellness program series with incentive for employees.

Strategic Goal 4: High Performing Professional City			
<b>Objective 2.</b> Hire, develop and retain a professional city workforce.			
<b>Objective 4.</b> Define performance expectations / standards and have managers and employees accountable for their behaviors and actions.			
<b>Objective 5.</b> Develop a professional city organization culture guided by City Core Values.			
	2021 Actual	2022 Estimate	2023 Target
Turnover rate: All full-time employees	20.33%	16.05%	15.00%
<i>To be calculated based on the number of full-time regular employees who left the government divided by the average number of full-time, regular employees on the payroll.</i>			
Turnover rate: Public safety full-time employees	11.81%	11.00%	10.00%
<i>To be calculated based on the number of full-time regular sworn police and fire staff who left the government divided by the average number of full-time regular sworn police and fire staff on the payroll.</i>			

## *Human Resources*

### Human Resources Expenditure Summary

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23	% Change
Payroll	\$ 5,686	\$ 358,650	\$ 358,650	\$ 405,032	12.9%
Supplies	-	4,100	4,100	1,750	-57.3%
Maintenance	-	-	-	-	0.0%
Services	-	68,140	68,140	177,740	160.8%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 5,686</b>	<b>\$ 430,890</b>	<b>\$ 430,890</b>	<b>\$ 584,522</b>	<b>35.7%</b>

### Human Resources FTE Schedule

Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23
Director of Human Resources	-	1.0	1.0	1.0
Human Resources Manager	-	1.0	1.0	1.0
Human Resources Coordinator	-	1.0	1.0	1.0
<b>TOTAL</b>	<b>-</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>



## Information Technology

Provide excellent customer service; Secure all City network infrastructure and data; Keep informed of the latest security and IT products and technology.

### FY2022 Accomplishments

- ◆ Implementation of network infrastructure at the new City Hall and Central Fire Station.
- ◆ Implementation of new GCEC internet services and dark fiber to city buildings.
- ◆ Renegotiated current GCEC internet service contract from 10 years to 3 years at significant cost savings.
- ◆ Implemented department Asset Management System.
- ◆ Improved response time on submitted helpdesk tickets.
- ◆ Creation of the IT request website for Department Heads and Managers.
- ◆ Streamlined Windows server and computer updates.

### FY2023 Objectives

- ◆ Increase knowledge of Juniper routers and switches.
- ◆ Various Information Technology certifications.
- ◆ Improved cyber security for the City of Anna.

Strategic Goal 4: High Performing Professional City			
<b>Objective 4.</b> Define performance expectations / standards and have managers and employees accountable for their behaviors and actions.			
	2021 Actual	2022 Estimate	2023 Target
Help desk (IT): Number of requests received	479	1,131	1,400
<i>Includes all initial and follow- up help desk requests. For instance, if a single service problem results in ten people contacting the help desk, this should be reported as ten requests. Likewise, if an individual is not able to get a problem resolved after an initial contact, and then calls back about the same issue the next day, both of these contacts should be counted in the total number of calls; requests received via phone, e-mail or other method. Excludes requests for longer-term project implementation, such as installing new equipment or systems in a department.</i>			
Percentage of help desk requests resolved within 4 work hours	35%	64%	75%
<i>To be calculated as the number of IT help desk requests resolved in 0-4 hours, divided by the total number of IT help desk requests received. A resolved request would be one viewed as resolved by the customer.</i>			

## Information Technology

### Information Technology Expenditure Summary

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>	<b>% Change</b>
Payroll	\$ 149,305	\$ 198,946	\$ 198,946	\$ 322,230	62.0%
Supplies	205,441	76,254	76,254	65,810	-13.7%
Maintenance	159	-	-	-	0.0%
Services	280,875	337,131	337,131	487,793	44.7%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 635,780</b>	<b>\$ 612,331</b>	<b>\$ 612,331</b>	<b>\$ 875,833</b>	<b>43.0%</b>

### Information Technology FTE Schedule

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>
IT Manager	1.0	1.0	1.0	1.0
Systems Administrator	-	-	1.0	1.0
IT Help Desk Support	1.0	1.0	-	1.0
<b>TOTAL</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>3.0</b>



## *Finance*

Finance is the Accountability Department. We partner with all other City departments to ensure that taxpayer dollars are being used effectively providing the most value possible for our neighbors. We are responsible for accounting, investments, bank reconciliations, accounts payable, purchasing, payroll, grant management, PID and TIRZ management and the annual audit.

### **FY2022 Accomplishments**

- ◆ Completed conversion to new core financial software.
- ◆ Completed the FY2021 Audit and Comprehensive Annual Financial Report.
- ◆ Received the Texas State Comptroller’s Transparency Star for Traditional Finance, Public Pensions, Economic Development, Procurement and Debt Management.

### **FY2023 Objectives**

- ◆ Update and maintain Transparency Stars with information from 2021 ACFR.
- ◆ Maintain and improve usage of Incode software for core financials.
- ◆ Receive the GFOA Certificate of Achievement for Excellence in Financial Reporting for the FY2021 Annual Report.

Strategic Goal 4: High Performing Professional City			
<b>Objective 1.</b> Upgrade financial systems and planning processes.			
<b>Objective 3.</b> Have open and transparent city government that is trusted by the neighbors.			
	2021 Actual	2022 Estimate	2023 Target
Number of consecutive years awarded the Certificate of Achievement for Excellence in Financial Reporting	4	5	6
<i><b>GFOA established this Certificate of Achievement to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive annual financial reports that evidence the spirit of transparency and full disclosure.</b></i>			
Moody's Bond Rating	Aa2	Aa2	Aa2
<i><b>A bond rating is a measure of an entity's ability to repay its debt, and in assigning a rating, ratings agencies consider the performance of the local economy, strength of the City's financial and administrative management, and various debt-ratio measurements.</b></i>			
Texas Comptroller of Public Accounts' Transparency Stars awarded	3	5	5
<i><b>This program recognizes local governments for going above and beyond in their transparency efforts. This program recognizes entities that open their books in traditional finances, procurement, economic development, public pensions, and debt obligations.</b></i>			

## *Finance*

### Finance Expenditure Summary

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23	% Change
Payroll	\$ 475,667	\$ 571,379	\$ 571,379	\$ 616,468	7.9%
Supplies	21,934	3,875	3,875	3,875	0.0%
Maintenance	-	-	-	-	0.0%
Services	35,500	68,580	68,580	45,392	-33.8%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 533,101</b>	<b>\$ 643,834</b>	<b>\$ 643,834</b>	<b>\$ 665,735</b>	<b>3.4%</b>

### Finance FTE Schedule

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23
Director of Finance	1.0	1.0	1.0	1.0
Assistant Director	-	-	1.0	1.0
Accounting Manager	1.0	1.0	-	-
Senior Accountant	1.0	1.0	1.0	1.0
Accountant	1.0	1.0	1.0	1.0
Accounting Technician	1.0	1.0	1.0	1.0
<b>TOTAL</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>



## *Municipal Court*

The Municipal Court provides a fair, impartial and unbiased court system for persons charged with criminal offenses. The Anna Municipal Court has jurisdiction over all fine-only offenses that have been committed within the Anna city limits including Class C misdemeanors, traffic offenses and violations of City ordinances.

### **FY2022 Accomplishments**

- ◆ Continued to support the Anna Police Department by processing all fine-only offenses occurring in the City limits.

### **FY2023 Objectives**

- ◆ Continue to stay up-to-date on legislation which would impact court operations.
- ◆ Continue to provide excellent customer service.

Strategic Goal 4: High Performing Professional City			
<b>Objective 1. Upgrade financial systems and planning processes.</b>			
	2021 Actual	2022 Estimate	2023 Target
Number of Cases	962	1,900	2,100
Case Closed (%)	67.5%	67.5%	75.0%
Warrants issued	80	120	120
Warrants closed (%)	75.0%	75.0%	60.0%

## *Municipal Court*

### Municipal Court Expenditure Summary

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>	<b>% Change</b>
Payroll	\$ 83,391	\$ 88,810	\$ 88,810	\$ 160,612	80.8%
Supplies	3,984	3,463	3,463	4,963	43.3%
Maintenance	-	-	-	-	0.0%
Services	50,342	47,382	47,382	93,382	97.1%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 137,717</b>	<b>\$ 139,655</b>	<b>\$ 139,655</b>	<b>\$ 258,957</b>	<b>85.4%</b>

### Municipal Court FTE Schedule

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>
Municipal Court Administrator	1.0	1.0	1.0	1.0
Municipal Court Clerk	-	-	-	1.0
<b>TOTAL</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>2.0</b>



## *Development Services*

Development Services consists of two divisions - Planning and Building - that work as a cohesive “Department” to promote sustainable development consistent with the City’s Strategic Plan through fair, consistent and ethical enforcement of the City’s land development regulations. Each division of Development Services ensures that new development occurring within the City and its extra-territorial jurisdiction is consistent and in compliance with the City’s comprehensive plan, zoning ordinance, subdivision ordinance, building codes, and other development regulations.

### **FY2022 Accomplishments**

- ◆ Ordinance amendment to improve staff efficiency, modernize language, and provide general clean-up of regulations.
- ◆ Contracted for assistance in rewriting Planning & Development Regulations (on-going project).
- ◆ Hired professional staff.
- ◆ Completed market basket analysis and updated Building Permit fee.

### **FY2023 Objectives**

- ◆ Adopt new Planning & Development Regulations to include new zoning for Downtown Anna.
- ◆ Consider amendments to plat/plan review and approval process.
- ◆ Modify/clarify Land Use Considerations for the PlaceType RANCHING & AGRICULTURE (RA) within the Anna2050 Comprehensive Plan.
- ◆ Work with City Council to create standardized Development Standards that will apply to all residential subdivision that request Planned Development zoning.

### Strategic Goal 2: Sustainable Anna Community Through Planned, Managed Growth

- Objective 1.** Increase executive/larger homes on large lot developments with amenities.
- Objective 3.** Develop and use City infrastructure master plans to support growth.
- Objective 4.** Manage residential growth.
- Objective 5.** Have a diverse range of housing choices available in Anna.
- Objective 6.** Have growth paying for growth.

	2021 Actual	2022 Estimate	2023 Target
Single Family Residential Building Permits	1,268	1,065	1,100
Time for Review and Approval of Single Family Building Permits	<3 Days	<1.5 Days	<1 Day

*Properties are detached one (1) and two (2) family dwellings and townhouses not more than three stories above-grade in height with a separate means of egress and their accessory structures. This definition is from the International Residential Code. Average calendar days from application to issuance: includes in- house calendar days from initial screening process to approval; excludes time when an applicant takes back their application to consider further changes. This time should not be counted as “in-house” processing time.*

	2021 Actual	2022 Estimate	2023 Target
Time for Review and Approval of Complex Commercial Building Permits	30 Days	30 Days	30 Days

*Properties are multi-family structures (3 or more units) and properties categorized as office, industrial, institutional, or other non-residential types. Average calendar days from application to issuance: includes in- house calendar days from initial screening process to approval; excludes time when an applicant takes back their application to consider further changes. This time should not be counted as “in-house” processing time.*

## *Development Services*

### Development Services Expenditure Summary

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23	% Change
Payroll	\$ 674,522	\$ 1,007,156	\$ 1,007,156	\$ 1,085,714	7.8%
Supplies	11,978	13,150	13,150	16,100	22.4%
Maintenance	2,204	800	800	-	-100.0%
Services	432,931	177,960	177,960	98,585	-44.6%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 1,121,635</b>	<b>\$ 1,199,066</b>	<b>\$ 1,199,066</b>	<b>\$ 1,200,399</b>	<b>0.1%</b>

### Development Services FTE Schedule

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23
Director of Development Services	1.0	1.0	1.0	1.0
Planning Manager	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0
Planner II	1.0	1.0	1.0	1.0
Plans Examiner	1.0	1.0	1.0	1.0
GIS Manager	1.0	1.0	1.0	-
Senior Building Inspector	-	-	-	1.0
Building Inspector	2.0	3.0	3.0	2.0
Building Official	1.0	1.0	1.0	1.0
Development Services Technician	1.0	1.0	1.0	1.0
Planning Technician	-	-	-	1.0
<b>TOTAL</b>	<b>10.0</b>	<b>11.0</b>	<b>11.0</b>	<b>11.0</b>



## *Fire*

Anna Fire Rescue is an "All-Hazards" organization that strives to provide the highest possible levels of service to Anna's neighbors, businesses, and visitors. The Fire Department provides fire suppression, emergency medical response, fire prevention (plan review/inspections/investigations), fire safety education, and emergency management services to the community of Anna.

### **FY2022 Accomplishments**

- ◆ Completed and occupied Central Fire Station.
- ◆ Promoted three Captains.
- ◆ Developed design concepts to begin construction of Fire Station 2.
- ◆ Hired a Division Chief of EMS and Training.
- ◆ Fire-based, ALS EMS transport ambulance service began June 27th!
- ◆ Added 6 fulltime personnel to begin preparation for EMS transport services.
- ◆ Took delivery of Medic-2 to establish depth in our ambulance capabilities.
- ◆ Completed D/O Pumper Certification for all employees.

### **FY2023 Objectives**

- ◆ Staff, train, master, and implement skilled Truck Company operations.
- ◆ Complete construction of Anna Fire Station #2.
- ◆ Refine and improve our EMS operational efficiencies.
- ◆ Expand Emergency Management Division.
- ◆ Develop long-range master plan and annual report.
- ◆ Improve, grow and enhance our Fire Prevention and Education department to streamline and expedite code enforcement and engineering processes as well as expand our life-safety educational programs.
- ◆ Build better training processes through collaboration with neighbors and mentor organizations, aggressive grant funding efforts, and creative partnerships.

Strategic Goal 3: Great Place to Live			
<b>Objective 5.</b> Maintain a safe community - people feeling safe and secure.			
<b>Objective 6.</b> Have strong partnerships among the City, the schools, and community organizations.			
	2021 Actual	2022 Estimate	2023 Target
Average time for First Arriving Engine Company	05:57 minutes	06:52 minutes	06:52 minutes
Percentage Meeting NFPA 1710 Target of 7:00 minutes	81%	90%	90%
<b><i>NFPA is the National Fire Protection Association. All fire calls dispatched within the official service area, regardless of whether the jurisdiction or a neighboring agency was the first to have a unit arrive on the scene.</i></b>			
Average time for Advanced Life Support (ALS) Equipment Arrival	05:48 minutes	06:32 minutes	06:32 minutes
Percentage Meeting NFPA 1710 Target of 8:00 minutes	78%	90%	90%
<b><i>NFPA is the National Fire Protection Association. Response to an incident is regardless of the number of units or personnel required. Times include alarm answering time (15 sec), alarm processing time (64 sec), turnout time (60 sec. EMS / 80 sec. Fire), and travel time (240 sec).</i></b>			

*Fire*

**Fire Expenditure Summary**

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>	<b>% Change</b>
Payroll	\$ 1,916,374	\$ 3,047,477	\$ 3,047,477	\$ 3,829,673	25.7%
Supplies	122,876	154,499	154,499	345,875	123.9%
Maintenance	66,869	39,000	39,000	93,700	140.3%
Services	191,600	190,310	190,310	347,381	82.5%
Capital Outlay	376,070	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 2,673,789</b>	<b>\$ 3,431,286</b>	<b>\$ 3,431,286</b>	<b>\$ 4,616,629</b>	<b>34.5%</b>

**Fire FTE Schedule**

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>
Fire Chief	1.0	1.0	1.0	1.0
Assistant Fire Chief	1.0	1.0	1.0	1.0
Division Chief	-	1.0	1.0	1.0
Battalion Chief	3.0	3.0	3.0	3.0
Fire Prevention Captain	1.0	1.0	1.0	1.0
Fire Shift Captain	3.0	3.0	3.0	3.0
Fire Inspector Investigator	-	-	-	1.0
Fire Driver / Engineer	3.0	3.0	3.0	3.0
Fire Fighter	6.0	12.0	12.0	16.5
Fire Services Coordinator	1.0	1.0	1.0	1.0
<b>TOTAL</b>	<b>19.0</b>	<b>26.0</b>	<b>26.0</b>	<b>31.5</b>



## *Police*

The Anna Police Department ensures the safety and security of all members of the Anna community; helps make Anna a great place to live, work, and play; and is a strong partner with neighboring agencies and other city departments.

### **FY2022 Accomplishments**

- ◆ Filled vacant CID Detective position and provided him with specialized training in Narcotics investigations.
- ◆ Worked with the Collin County Children's Advocacy Center (CAC), City Administration, and City Council to create a needed Task Force Officer/Detective position.
- ◆ Navigated the COVID pandemic with minimal disruption to operations.
- ◆ Brought five Flock License Plate Reader (LPR) cameras online with numerous successes.
- ◆ Implemented Naloxone program, possibly resulting in one save to date.
- ◆ Brought back Coffee with Cops program and hosted five events.

### **FY2023 Objectives**

- ◆ Become fully CJIS compliant; joint project with IT.
- ◆ Create framework for Texas Police Chiefs Association (TPCA) accreditation.
- ◆ Continue advanced leadership training for supervisors and expand specialized training for officers.
- ◆ Target community engagement opportunities and expand social media interactions.
- ◆ Continued focus on employee recruitment, retention, and morale.

Strategic Goal 3: Great Place to Live			
<b>Objective 5.</b> Maintain a safe community - people feeling safe and secure.			
<b>Objective 6.</b> Have strong partnerships among the City, the schools, and community organizations.			
	2021 Actual	2022 Estimate	2023 Target
Police calls: Calls for service resulting in a unit being dispatched	11,448	13,524	14,000
<i>Exclude officer-initiated responses.</i>			
Top Priority calls: Average time, dispatch to arrival on scene	3:40	3:20	<4:00
<i>Traditionally, top priority calls require an immediate police response. Many jurisdictions refer to top priority calls as "Priority 1 " or "Code 3 " for an emergency police response. Possible examples of top priority calls might include, but are not limited to: emergency response and/or lights and sirens; immediate threat to life; violent criminal act in progress; suspect pursuing citizen; imminent critical danger.</i>			
Number of traffic accidents involving fatalities	0	2	1
<i>Number of vehicle accidents in the jurisdiction service territory involving a driver, passenger or pedestrian fatality. This figure represents the total, whether or not the incident involved alcohol.</i>			
Number of Part I Crimes	260	279	299
<i>Part I Property Crimes include: Burglary, larceny theft, motor vehicle theft and arson. This total is of the number of crimes reported. The actual number committed may be lower if some reports are later determined to be unfounded.</i>			
Percentage of assigned cases cleared	45.6%	47.2%	40.0%
<i>To be calculated as the number of assigned cases cleared divided by the number of assigned cases.</i>			

## *Police*

### Police Expenditure Summary

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>	<b>% Change</b>
Payroll	\$ 2,549,124	\$ 3,634,596	\$ 3,634,596	\$ 4,501,384	23.8%
Supplies	288,519	118,100	118,100	176,800	49.7%
Maintenance	49,773	8,000	8,000	10,300	28.8%
Services	455,817	302,895	302,895	371,100	22.5%
Capital Outlay	-	22,500	22,500	-	0.0%
<b>TOTAL</b>	<b>\$ 3,343,233</b>	<b>\$ 4,086,091</b>	<b>\$ 4,086,091</b>	<b>\$ 5,059,584</b>	<b>23.8%</b>

### Police FTE Schedule

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>
Police Chief	1.0	1.0	1.0	1.0
Assistant Police Chief	1.0	1.0	1.0	1.0
Records Administrator	1.0	1.0	1.0	1.0
Property and Evidence Tech	-	-	-	1.0
Lieutenant	1.0	1.0	1.0	2.0
Sergeant	4.0	4.0	4.0	4.0
Sergeant Detective	1.0	1.0	1.0	1.0
Corporal	4.0	4.0	4.0	4.0
Police Officer	17.0	17.0	16.0	18.0
Detective	2.0	3.0	4.0	4.0
<b>TOTAL</b>	<b>32.0</b>	<b>33.0</b>	<b>33.0</b>	<b>37.0</b>



## Neighborhood Services

The Neighborhood Services Department is where community happens! Our priority is our neighbors. The General Fund divisions of Neighborhood Services include Neighborhood Life and Code Compliance. The Neighborhood Life team is committed to strengthening neighborhoods through community engagement, environmental education, neighborhood leadership development, department communications, and volunteer opportunities. The Code Compliance team is committed to helping our neighbors avoid citations and making our community a safe and attractive place to live, work, and play.

### FY2022 Accomplishments

- ◆ Parks Master Plan recommendations initiated and an update of the Park Community Improvement Plan completed.
- ◆ Library Task Force created and successfully completed the first step for design by developing a project charter with community input.
- ◆ Expanded rental registration program.
- ◆ Increased code compliance caseload.
  
- ◆ Health and Environmental Services brought in-house with the City's first mosquito monitoring and abatement program successfully completed, and all food establishments have been permitted and inspected.
  
- ◆ Volunteer program developed, implemented, and completed.
- ◆ Tree City USA designation completed.

### FY2023 Objectives

- ◆ Continue strategy for Park Master Plan recommendations.
- ◆ Continue designing and coordinating construction of items approved in the 2021 Bond Election.

#### Strategic Goal 2: Sustainable Anna Community Through Planned, Managed Growth

**Objective 2.** Develop a vibrant community activity center Anna - a community destination.

**Objective 3.** Develop and use City infrastructure master plans to support growth.

#### Strategic Goal 3: Great Place to Live

**Objective 1.** Have attractive gateways and entrances that are distinct for Anna.

**Objective 2.** Expand community festivals and events with a feeling of community pride.

**Objective 4.** Develop a major community / recreation center.

**Objective 6.** Have strong partnerships among the City, the schools, and community organizations.

## *Neighborhood Services*

### Neighborhood Services Expenditure Summary

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>	<b>% Change</b>
Payroll	\$ 476,272	\$ 609,520	\$ 609,520	\$ 711,836	16.8%
Supplies	19,069	11,000	11,000	11,000	0.0%
Maintenance	536	-	-	-	0.0%
Services	30,884	65,060	65,060	65,060	0.0%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 526,761</b>	<b>\$ 685,580</b>	<b>\$ 685,580</b>	<b>\$ 787,896</b>	<b>14.9%</b>

### Neighborhood Services FTE Schedule

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>
Director of Neighborhood Services	1.0	1.0	1.0	1.0
Parks Planning Manager	1.0	-	-	-
Neighborhood Services Coordinator	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0
Code Compliance Manager	1.0	1.0	1.0	1.0
Code Compliance Officer	2.0	2.0	2.0	3.0
<b>TOTAL</b>	<b>7.0</b>	<b>6.0</b>	<b>6.0</b>	<b>7.0</b>



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**Anna**

### *Animal Control*

Animal control and animal shelter services are currently provided through a contract with Collin County. Services include responding to citizen complaints regarding animal control issues. The contract allows animals captured within the City of Anna to be housed at the Collin County animal shelter.

#### Animal Control Expenditure Summary

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23	% Change
Services	77,327	77,327	77,327	77,327	0.0%
<b>TOTAL</b>	<b>\$ 77,327</b>	<b>\$ 77,327</b>	<b>\$ 77,327</b>	<b>\$ 77,327</b>	<b>0.0%</b>

## *Parks*

The Parks Department is committed to providing a beautiful, safe, and enjoyable experience for our neighbors with all abilities and all stages of their lives. The team oversees the development and maintenance of the City’s parks and recreation facilities and supports community organizations that provide sports and recreation opportunities for the youth of our community.

### **FY2022 Accomplishments**

- ◆ New playground constructed at the newly named Henry Clay ‘Yank’ Washington Park with additional amenities being added including a half basketball court, additional sod, and additional trees.
- ◆ Disc Golf course enhanced with a new layout, additional tee boxes added for 36 holes, new signage, and course map.
- ◆ New teammates hired in park maintenance.
- ◆ Johnson Park Enhancement Project playground received the DFW Directors Association award for Inclusive Playground of the Year.
- ◆ Site plan developed for Bryant Park with construction plans underway.
- ◆ Natural Springs parking lot design completed.

### **FY2023 Objectives**

- ◆ Park Facilities in accordance with NRPA Performance Standards.
- ◆ Construct Bryant Park.
- ◆ Construct Natural Springs parking lot.

Strategic Goal 3: Great Place to Live			
<b>Objective 1. Have attractive gateways and entrances that are distinct for Anna.</b>			
	2021 Actual	2022 Estimate	2023 Target
Number of Parks per Resident	1 park per 2,600 residents	1 park per 2,118 residents	1 park per 2,118 residents
Number of Acres per 1,000 Neighbors	10.7	10.7	10.7
Miles of Trails	5.5 miles	5.5 miles	5.5 miles
Number of playgrounds per 7,750 Neighbors	1.5	1.1	1.1
<b><i>Includes any land that is as developed as the jurisdiction intends it to be, has been improved, is maintained, and is open to the public.</i></b>			

## *Parks*

### Parks Expenditure Summary

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>	<b>% Change</b>
Payroll	\$ 453,438	\$ 540,546	\$ 540,546	\$ 658,411	21.8%
Supplies	76,181	61,800	61,800	61,800	0.0%
Maintenance	49,595	37,000	37,000	37,000	0.0%
Services	72,719	57,900	57,900	50,900	-12.1%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 651,933</b>	<b>\$ 697,246</b>	<b>\$ 697,246</b>	<b>\$ 808,111</b>	<b>15.9%</b>

### Parks FTE Schedule

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>
Parks Superintendent	1.0	1.0	1.0	1.0
Parks Crew Leader	1.0	1.0	1.0	1.0
Maintenance Worker	6.0	6.0	6.0	7.0
Seasonal Laborer	0.4	-	-	-
<b>TOTAL</b>	<b>8.4</b>	<b>8.0</b>	<b>8.0</b>	<b>9.0</b>



## *Fleet and Facilities*

The Fleet and Facilities division is responsible for maintaining all buildings and fleet vehicles for the City. In addition, the Fleet & Facilities Superintendent manages key contracts, including the solid waste contract for trash & recycling services in the City. The division was created in 2021 to address the growing need for professional maintenance of our vehicles and buildings.

### **FY2022 Accomplishments**

- ◆ Implemented formal fleet maintenance processes for preventative maintenance.
- ◆ Brought small repair work and preventative maintenance work in-house, saving time and money.
- ◆ Developed a formal building maintenance program for all existing buildings.

### **FY2023 Objectives**

- ◆ Initiate facility maintenance program for the new City Hall and Central Fire Station.
- ◆ Expand in-house fleet maintenance services to include tires, brakes, and fluid changes.
- ◆ Negotiate favorable rate update for solid waste and janitorial service contracts.

### Strategic Goal 4: High Performing Professional City

**Objective 1.** Upgrade financial systems and planning processes.

**Objective 4.** Define performance expectations / standards and have managers and employees accountable for their behaviors and actions.

## *Fleet and Facilities*

### Fleet and Facilities Expenditure Summary

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>	<b>% Change</b>
Payroll	\$ -	\$ 145,232	\$ 145,232	\$ 315,279	117.1%
Supplies	-	125,800	125,800	278,675	121.5%
Maintenance	-	58,500	58,500	272,900	366.5%
Services	-	261,476	261,476	277,676	6.2%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 591,008</b>	<b>\$ 591,008</b>	<b>\$ 1,144,530</b>	<b>93.7%</b>

### Fleet and Facilities FTE Schedule

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>
Mechanic	-	1.0	1.0	1.0
Fleet Maintenance Technician	-	-	-	1.0
Facilities Specialist	-	1.0	1.0	1.0
Custodian	-	-	-	2.0
<b>TOTAL</b>	<b>-</b>	<b>2.0</b>	<b>2.0</b>	<b>5.0</b>



## *Streets*

The Streets Department is responsible for providing Anna neighbors with safe and well-maintained transportation and stormwater conveyance systems. Our comprehensive management program includes biennial citywide street pavement assessments for planning and budgeting; annual contracted major rehabilitation projects; proactive maintenance of streets, sidewalks, streetlights, and street signs by in-house staff; and timely and courteous responses to neighbor requests for sidewalk repairs, streetlight repairs, and street sign replacement.

### **FY2022 Accomplishments**

- ◆ Resurfaced and repaved over 2.5 miles of City streets.
- ◆ Partnered with Collin County Public Works to re-surface Taylor Boulevard and Foster Crossing Road.
- ◆ Completed a full re-assessment of pavement conditions/scoring for all City streets for use in planning and budgeting future maintenance projects.
- ◆ Partnered with Parks Department to complete two erosion protection projects on City-owned parkland.

### **FY2023 Objectives**

- ◆ Resurface or repave 3.5 miles of roadway.
- ◆ Initiate comprehensive Traffic Counting and Street Sign Assessment programs to develop data-driven planning for maintenance needs.

Strategic Goal 2: Sustainable Anna Community Through Planned, Managed Growth			
<b>Objective 3. Develop and use City infrastructure master plans to support growth.</b>			
	2021 Actual	2022 Estimate	2023 Target
Paved lane miles for which the City is responsible	100	100	100
PCI Score improvement year over year (0-100 with 100 being a perfect score)	70.0	74.0	75
<b><i>Paved lane miles based on standard width of 12 feet. One lane mile measures 12 feet by 5,280 feet or 3.66 meters by 1.61 kilometers. PCI is Pavement Condition Index.</i></b>			

## *Streets*

### Streets Expenditure Summary

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>	<b>% Change</b>
Payroll	\$ 420,047	\$ 647,799	\$ 647,799	\$ 752,316	16.1%
Supplies	51,712	33,550	33,550	39,675	18.3%
Maintenance	598,060	80,500	80,500	102,500	27.3%
Services	165,573	102,802	102,802	101,702	-1.1%
Capital Outlay	23,100	-	-	54,000	0.0%
Capital Improve.	13,185	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 1,271,677</b>	<b>\$ 864,651</b>	<b>\$ 864,651</b>	<b>\$ 1,050,193</b>	<b>21.5%</b>

### Streets FTE Schedule

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>
Street Superintendent	1.0	1.0	1.0	1.0
Crew Leader	1.0	1.0	2.0	2.0
Traffic Safety Technician	1.0	1.0	1.0	1.0
Right-of-Way Inspector	-	-	-	1.0
Maintenance Worker	3.0	6.0	5.0	5.0
<b>TOTAL</b>	<b>6.0</b>	<b>9.0</b>	<b>9.0</b>	<b>10.0</b>



## *Public Works Administration*

Public Works Administration and Engineering Department provides provides department management and oversight, manages Community Investment Program (CIP) project delivery, and ensures the goals of the City Council and City Manager are met. Engineering provides engineering and construction services including plan review, floodplain management, traffic studies, and construction inspection. Also included the department is GIS, which provides GIS services to all City departments, including mapping, address and street name management, preparation of exhibits and professional documents for planning staff.

### **FY2022 Accomplishments**

- ◆ Six CIP projects completed including the FM 455 Green Ribbon Project, Foster Crossing Road improvements, and the Rosamond Water Line extension.
- ◆ Sixteen projects reviewed and inspected by Engineering, including QT Quick Trip, Villages of Hurricane Creek Phase 1, Anna Ranch Phase 1A, Anna Crossing Phase 1C, and Dollar Tree.
- ◆ Fifty three projects reviewed by Engineering, including three phases of Anacapri, Clement Creek Middle School, West Crossing Phase 12, and Chili's.
- ◆ Six flood studies reviewed by Engineering, including West Crossing Phase 10, Parc Place at Anna, Shadowbend, Waterview Apartments, and The Woods at Lindsey Place.

### **FY2023 Objectives**

- ◆ Complete design and bid Hurricane Creek Regional Wastewater Treatment Plant.
- ◆ Complete construction of Hurricane Creek Trunk Sewer Line south of FM 455.
- ◆ Design Hurricane Creek Trunk Sewer Line north of FM 455.
- ◆ Begin design for downtown utility rehabilitation and improvements.
- ◆ Complete design for Ferguson Parkway extension.
- ◆ Complete design of regional lift station in Coyote Meadows.

Strategic Goal 2: Sustainable Anna Community Through Planned, Managed Growth

**Objective 3.** Develop and use City infrastructure master plans to support growth.

*Public Works Administration*

**Public Works Administration Expenditure Summary**

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>	<b>% Change</b>
Payroll	\$ 724,648	\$ 894,184	\$ 894,184	\$ 1,377,951	54.1%
Supplies	35,448	29,325	29,325	41,588	41.8%
Maintenance	19,529	16,050	16,050	16,050	0.0%
Services	267,888	279,479	279,479	364,160	30.3%
Capital Outlay	-	-	-	-	0.0%
Contingency	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 1,047,513</b>	<b>\$ 1,219,038</b>	<b>\$ 1,219,038</b>	<b>\$ 1,799,749</b>	<b>47.6%</b>

**Public Works Administration FTE Schedule**

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>
Director of Public Works	1.0	1.0	1.0	1.0
Assistant Director of Public Works	1.0	1.0	1.0	1.0
City Engineer	1.0	1.0	1.0	1.0
Engineering Construction Super.	1.0	1.0	-	-
CIP Manager	-	-	1.0	1.0
Construction Inspector	3.0	3.0	3.0	3.0
Construction Supervisor	-	-	1.0	1.0
Fleet and Facilities Superintendent	1.0	1.0	1.0	1.0
Custodian	-	-	1.0	-
GIS Manager	-	-	-	1.0
Public Works Coordinator	1.0	1.0	1.0	1.0
Receptionist	-	-	-	1.0
<b>TOTAL</b>	<b>9.0</b>	<b>9.0</b>	<b>11.0</b>	<b>12.0</b>



## *Water*

The Water Department is responsible for the operation and maintenance of the City's water production and distribution system that includes the operation of nine groundwater production wells and connections to treated surface water purchased from the Greater Texoma Utility Authority through a contract with the North Texas Municipal Water District.

### **FY2022 Accomplishments**

- ◆ High performing, professional staff.
- ◆ Provide maintenance and repair for all main breaks.
- ◆ Provide maintenance and repair for all leaks located on the City side of the system.
- ◆ Efficient production and supply of public drinking water.
- ◆ Restored Sherley Elevated Storage Tank to historic appearance.
- ◆ Worked with Anna ISD to partner on a logo for the Collin Pump Station Ground Storage Tank.
- ◆ Expanded Collin Pump Station to include additional high service pump and two additional water wells to meet growing demand for water.
- ◆ Reduced our calculated water loss below 10% for the first time ever.

### **FY2023 Objectives**

- ◆ Continue to work with CGMA and GTUA to plan for and obtain additional water capacity to serve our growing region.
- ◆ Begin implementing improvements to our public water system security as identified in the recently completed Risk and Resiliency Assessment.
- ◆ Implement projects designed to work towards obtaining TCEQ Superior Water System designation.

Strategic Goal 2: Sustainable Anna Community Through Planned, Managed Growth			
Objective 3. Develop and use City infrastructure master plans to support growth.			
	2021 Actual	2022 Estimate	2023 Target
Water loss by % of total production	35%	18%	12%
<i>Indicates efficient production and supply of public drinking water.</i>			

## *Water*

### Water Expenditure Summary

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>	<b>% Change</b>
Payroll	\$ 689,110	\$ 816,869	\$ 816,869	\$ 767,158	-6.1%
Supplies	98,582	79,000	79,000	82,475	4.4%
Maintenance	556,546	428,625	428,625	458,625	7.0%
Services Water	1,739,107	1,960,000	1,960,000	2,165,000	10.5%
Services Other	481,685	428,165	428,165	402,215	-6.1%
Debt Service	1,346,900	1,391,414	1,391,414	1,374,467	-1.2%
Capital Outlay	-	265,000	265,000	-	-100.0%
Transfer Out	-	285,000	285,000	275,000	-3.5%
<b>TOTAL</b>	<b>\$ 4,911,930</b>	<b>\$ 5,654,073</b>	<b>\$ 5,654,073</b>	<b>\$ 5,524,940</b>	<b>-2.3%</b>

### Water FTE Schedule

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>
Utility Operations Supervisor	1.0	1.0	1.0	1.0
Utility Maintenance Field Supervisor	1.0	1.0	1.0	1.0
Maintenance Worker	1.0	3.0	2.0	3.0
Water Quality Technician	-	1.0	-	-
Water Operator	1.0	1.0	2.0	2.0
Utility Crew Leader	2.0	2.0	2.0	2.0
Meter Service Crew Leader	-	-	1.0	1.0
Meter Service Technician	2.0	2.0	-	-
<b>TOTAL</b>	<b>8.0</b>	<b>11.0</b>	<b>9.0</b>	<b>10.0</b>



## *Wastewater*

The Wastewater Department is responsible for the operation and maintenance of the City's wastewater collection and treatment system that includes the operation of a 0.50 MGD wastewater treatment plant and connections to the North Texas Municipal Water District Upper East Fork Regional Interceptor System.

### **FY2022 Accomplishments**

- ◆ High performing, professional staff.
- ◆ Provide maintenance and repair for all sewer main backups.
- ◆ Provide maintenance and repair for all sewer lateral backups located on the City side of the system.
- ◆ Reduce number of sewer overflows through maintenance and outreach.
- ◆ Renewed TCEQ permit for the John R. Geren Wastewater Treatment Plant.
- ◆ Submitted permit to TCEQ for Hurricane Creek Regional Wastewater Treatment Plant.
- ◆ Planned a temporary lift station for Hurricane Creek so we would not need to pump and haul while Wastewater Treatment Plant constructed.
- ◆ Began installation of new fine screen and rehabilitation of belt press at John R. Geren Wastewater Treatment Plant.

### **FY2023 Objectives**

- ◆ Grow and prepare current staff with the skills and training needed to operate the future Hurricane Creek Regional Wastewater Treatment Plant.
- ◆ Begin Construction on Hurricane Creek Regional Wastewater Treatment Plant.

Strategic Goal 2: Sustainable Anna Community Through Planned, Managed Growth			
Objective 3. Develop and use City infrastructure master plans to support growth.			
	2021 Actual	2022 Estimate	2023 Target
Annual sewer overflow in gallons	500	875	0
<i>Indicates reduced number of sewer overflows through maintenance and outreach.</i>			

## *Wastewater*

### Wastewater Expenditure Summary

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>	<b>% Change</b>
Payroll	\$ 306,412	\$ 438,911	\$ 438,911	\$ 470,882	7.3%
Supplies	42,209	36,970	36,970	36,970	0.0%
Maintenance	90,210	168,000	168,000	168,000	0.0%
Services Wastewater	2,571,786	2,530,000	2,600,000	2,800,000	10.7%
Services Other	199,091	184,330	184,330	177,530	-3.7%
Debt Service	641,198	754,472	754,472	743,963	-1.4%
Capital Outlay	-	-	-	-	0.0%
Transfers Out	-	600,000	600,000	375,000	-37.5%
<b>TOTAL</b>	<b>\$ 3,850,906</b>	<b>\$ 4,712,683</b>	<b>\$ 4,782,683</b>	<b>\$ 4,772,345</b>	<b>1.3%</b>

### Wastewater FTE Schedule

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>
Senior Wastewater Plant Operator	1.0	1.0	1.0	1.0
Maintenance Worker I	6.0	6.0	6.0	6.0
<b>TOTAL</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>



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## Solid Waste

Solid Waste service is currently provided by contract with the City. The Solid Waste Department does not have any personnel costs as it is a contracted service.

### Solid Waste Expenditure Summary

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23	% Change
Services	\$ 1,301,308	\$ 1,100,000	\$ 1,760,000	\$ 1,760,000	60.0%
<b>TOTAL</b>	<b>\$ 1,301,308</b>	<b>\$ 1,100,000</b>	<b>\$ 1,760,000</b>	<b>\$ 1,760,000</b>	<b>60.0%</b>



## *Utility Billing*

Utility Billing is responsible for the billing of water, sewer, and trash collection services provided to the citizens of Anna and other customers of the City’s utility system. Utility billing is provided for more than 8,400 utility accounts each month. More than \$17.0 million is billed and collected annually.

### **FY2022 Accomplishments**

- ◆ Continued to provide excellent customer service.
- ◆ Completed conversion to new core financial software and utility billing software.
- ◆ Managed the continued growth of utility accounts with minimal staffing.

### **FY2023 Objectives**

- ◆ Maintain and improve usage of Incode software.
- ◆ Continue to have staff cross train to better understand the courts processes.

Strategic Goal 4: High Performing Professional City			
Objective 1. Upgrade financial systems and planning processes.			
	2021 Actual	2022 Estimate	2023 Target
Average number of billing days	29	29	29
Number of Late Utility Bills	0	0	0
% of Neighbors using Bank Drafts	7.8%	8.5%	8.7%
% of Neighbors using e-commerce	70.2%	75.4%	80.1%

## Utility Billing

### Utility Billing Expenditure Summary

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23	% Change
Payroll	\$ 197,699	\$ 274,437	\$ 274,437	\$ 285,371	4.0%
Supplies	3,342	2,550	2,550	2,550	0.0%
Maintenance	61	-	-	-	0.0%
Services	269,259	283,324	283,324	280,524	-1.0%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 470,361</b>	<b>\$ 560,311</b>	<b>\$ 560,311</b>	<b>\$ 568,445</b>	<b>1.5%</b>

### Utility Billing FTE Schedule

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23
Customer Service Manager	1.0	1.0	1.0	1.0
Senior Utility Billing Clerk	-	-	1.0	1.0
Utility Billing Clerk	2.0	3.0	2.0	2.0
Admin. Assistant / Records Clerk	0.5	0.5	0.5	-
<b>TOTAL</b>	<b>3.5</b>	<b>4.5</b>	<b>4.5</b>	<b>4.0</b>



## *Community Development Corporation*

The Anna Community Development Corporation works to identify and fund projects that enhance the quality of life in Anna and support the work of the Economic Development Corporation in the community.

### **FY2022 Accomplishments**

- ◆ Closed on the Anna Business Park Property.
- ◆ Created a Tax Increment Reinvestment Zone (TIRZ) and Public Improvement District (PID) for the AnaCapri Development.
- ◆ Created a Public Improvement District (PID) for the Crystal Park Development.
- ◆ Created a Tax Increment Reinvestment Zone (TIRZ) for Downtown.
- ◆ Featured in the Dallas Business Journal's America's New Main Streets.
- ◆ New FY2022 ad campaign and community video.
- ◆ Held 2nd annual Development Forum and Business Appreciation Luncheon.

### **FY2023 Objectives**

- ◆ Recruit additional tenants to the Anna Business Park.
- ◆ Continue implementation of the Anna CDC/EDC Marketing Strategy.
- ◆ Continue implementation of the Downtown Master Plan, including a gateway entrance and signage plan, and attract additional retailers and restaurants.

### Strategic Goal 1: Growing Anna Economy

**Objective 1.** Maintain and enhance an effective economic development organization that markets Anna, finds prospects, and closes the deal.

**Objective 2.** Expand the commercial tax base.

**Objective 3.** Provide more higher paying jobs for neighbors.

**Objective 4.** Secure campus for Collin Community College.

**Objective 5.** Have a hospital and expanded medical and healthcare services.

	2021 Actual	2022 Estimate	2023 Target
Ratio of businesses open / Number of EDC meetings with retailers, restaurants, developers, etc.	20 Businesses / 156 meetings	20 Businesses / 182 meetings	20 Businesses / 200 meetings
Number of meetings with prospective/targeted primary employers, partners, and landowners	156	182	200
Number of website/social media hits/clicks/likes	14,396 website; 477 LinkedIn	32,792 website; 946 LinkedIn	35,000 website; 1,000 LinkedIn
Number of events attended/hosted per year	8	20	20

***These indicators demonstrate how the EDC / CDC maintain and enhance an effective economic development organization that markets Anna, finds prospects, and closes the deal.***

	2021 Actual	2022 Estimate	2023 Target
Number of new commercial permits/COs per year	20	20	20
Net annual change in sales tax collections	27.0%	32.3%	25.0%
Net annual increase in commercial property value	\$33,261,398	\$36,457,073	\$30,000,000

***These indicators demonstrate the expansion of the commercial tax base***

*Community Development Corporation*  
**Community Development Corporation Expenditure Summary**

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>	<b>% Change</b>
Payroll	\$ 127,479	\$ 389,530	\$ 389,530	\$ 468,189	20.2%
Supplies	8,007	10,600	10,600	13,100	23.6%
Maintenance	-	-	-	-	0.0%
Services	902,186	1,070,145	1,070,145	2,247,378	110.0%
Debt Service	329,137	327,463	327,463	193,865	-40.8%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 1,366,809</b>	<b>\$ 1,797,738</b>	<b>\$ 1,797,738</b>	<b>\$ 2,922,532</b>	<b>62.6%</b>

**Community Development Corporation FTE Schedule**

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>
Director of Economic Development	-	1.0	1.0	1.0
Assistant Director of Economic Develop.	-	1.0	1.0	1.0
Economic Development Manager	1.0	-	-	-
Economic Development Coordinator	-	1.0	1.0	1.0
Intern	0.5	-	-	-
<b>TOTAL</b>	<b>1.5</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>



## *Economic Development Corporation*

The Anna Economic Development Corporation works to identify and support opportunities that expand the city’s tax base and promote job growth in Anna.

### **FY2022 Accomplishments**

- ◆ Closed on the Anna Business Park Property.
- ◆ Created a Tax Increment Reinvestment Zone (TIRZ) and Public Improvement District (PID) for the AnaCapri Development.
- ◆ Created a Public Improvement District (PID) for the Crystal Park Development.
- ◆ Created a Tax Increment Reinvestment Zone (TIRZ) for Downtown.
- ◆ Featured in the Dallas Business Journal’s America’s New Main Streets.
- ◆ New FY2022 ad campaign and community video.
- ◆ Held 2nd annual Development Forum and Business Appreciation Luncheon.

### **FY2023 Objectives**

- ◆ Recruit additional tenants to the Anna Business Park.
- ◆ Continue implementation of the Anna CDC/EDC Marketing Strategy.
- ◆ Continue implementation of the Downtown Master Plan, including a gateway entrance and signage plan, and attract additional retailers and restaurants.

Strategic Goal 1: Growing Anna Economy			
<b>Objective 1.</b> Maintain and enhance an effective economic development organization that markets Anna, finds prospects, and closes the deal.			
<b>Objective 2.</b> Expand the commercial tax base.			
<b>Objective 3.</b> Provide more higher paying jobs for neighbors.			
<b>Objective 4.</b> Secure campus for Collin Community College.			
<b>Objective 5.</b> Have a hospital and expanded medical and healthcare services.			
	2021 Actual	2022 Estimate	2023 Target
Ratio of businesses open / Number of EDC meetings with retailers, restaurants, developers, etc.	20 Businesses / 156 meetings	20 Businesses / 182 meetings	20 Businesses / 200 meetings
Number of meetings with prospective/targeted primary employers, partners, and landowners	156	182	200
Number of website/social media hits/clicks/likes	14,396 website; 477 LinkedIn	32,792 website; 946 LinkedIn	35,000 website; 1,000 LinkedIn
Number of events attended/hosted per year	8	20	20
<b><i>These indicators demonstrate how the EDC / CDC maintain and enhance an effective economic development organization that markets Anna, finds prospects, and closes the deal.</i></b>			
	2021 Actual	2022 Estimate	2023 Target
Number of new commercial permits/COs per year	20	20	20
Net annual change in sales tax collections	27.0%	32.3%	25.0%
Net annual increase in commercial property value	\$33,261,398	\$36,457,073	\$30,000,000
<b><i>These indicators demonstrate the expansion of the commercial tax base</i></b>			

*Economic Development Corporation*

**Economic Development Corporation Expenditure Summary**

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>	<b>% Change</b>
Payroll	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	-	-	-	-	0.0%
Maintenance	1,244	3,000	3,000	3,000	0.0%
Services	64,644	111,155	111,155	783,350	604.7%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 65,888</b>	<b>\$ 114,155</b>	<b>\$ 114,155</b>	<b>\$ 786,350</b>	<b>588.8%</b>



## *Recreation*

The Recreation team facilitates experiences for fun, health, and play that are inclusive and uplifting in every way and plans, coordinates, and implements special community events.

### **FY2021 Accomplishments**

- ◆ Hosted highly successful Christmas celebration with a tree lighting featuring a brand new 30' LED programmable tree, choreographed fireworks, a live reindeer, virtual programs and more than 800 free kits given to children.
- ◆ Summer concerts hosted.
- ◆ Highly successful Easter celebrations with more than 1,000 free easter kits given to children along with virtual programs, movie in the park, and an Easter egg hunt.
- ◆ 5K hosted in conjunction with the fall Harvest Fest.
- ◆ Community cleanup and Earth Day event hosted.

### **FY2023 Objectives**

- ◆ Host first the AnnaFest at the new Municipal Complex.
- ◆ Host community celebrations for each of the major holiday seasons.
- ◆ Continue to expand recreation programs for neighbors of all ages.

Strategic Goal 3: Great Place to Live			
<b>Objective 2.</b> Expand community festivals and events with a feeling of community pride.			
<b>Objective 4.</b> Develop a major community / recreation center.			
<b>Objective 6.</b> Have strong partnerships among the City, the schools, and community organizations.			
	2021 Actual	2022 Estimate	2023 Target
Recreation fee-based programs	15	91	96
Summer Camps	1	1	1
Number of contacts per year	10,000	12,000	15,000

## *Recreation*

### Recreation Expenditure Summary

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23	% Change
Payroll	\$ 133,765	\$ 275,729	\$ 275,729	\$ 431,194	56.4%
Supplies	32,642	227,000	227,000	227,000	0.0%
Maintenance	-	-	-	-	0.0%
Services	132,145	20,000	20,000	31,600	58.0%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 298,552</b>	<b>\$ 522,729</b>	<b>\$ 522,729</b>	<b>\$ 689,794</b>	<b>32.0%</b>

### Recreation FTE Schedule

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Budget 2022-23
Recreation Manager	1.0	1.0	1.0	1.0
Parks Planning Manager	-	1.0	1.0	1.0
Recreation Coordinator	1.5	1.5	1.5	3.0
<b>TOTAL</b>	<b>2.5</b>	<b>3.5</b>	<b>3.5</b>	<b>5.0</b>



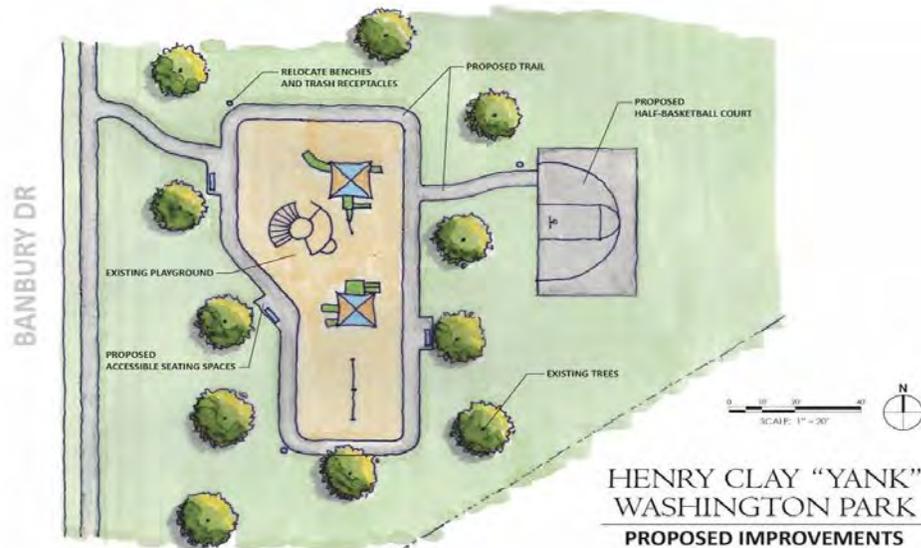
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## *Park Development*

Park Development is funded by park development fees as stipulated in either developer agreements or the subdivision ordinance. These funds are used to fund the City's parks master plan through development, improvement, or maintenance of the City's parks.

### Park Development Expenditure Summary

	<b>Actual 2020-21</b>	<b>Budget 2021-22</b>	<b>Estimated 2021-22</b>	<b>Budget 2022-23</b>	<b>% Change</b>
Payroll	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	15,224	-	-	-	0.0%
Maintenance	22,765	-	-	-	0.0%
Services	160,652	-	-	-	0.0%
Capital Outlay	171,808	50,000	50,000	150,000	200.0%
<b>TOTAL</b>	<b>\$ 370,449</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 150,000</b>	<b>200.0%</b>



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# **FIVE YEAR FORECASTS**

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## **CITY OF ANNA LONG-TERM FINANCIAL PLANS**

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Long-term financial planning combines financial forecasting with strategizing. It is a highly collaborative process that considers future scenarios and helps governments navigate challenges. Long-term financial planning works best as part of an overall strategic plan. Financial forecasting is the process of projecting revenues and expenditures over a long-term period, using assumptions about economic conditions, future spending scenarios, and other salient variables. Financial planning uses forecasts to provide insight into future financial capacity so that strategies can be developed to achieve long-term sustainability in light of the City's service objectives and financial challenges.

Plans have been developed for both of Anna's major operating funds, the General Fund and the Utility Fund. Each plan presents the fund over seven fiscal years: one previous year actuals, an estimation of the current FY2022 budget, the proposed "base year" budget for FY2023, and four projected years. Many governments, including the City of Anna, have a comprehensive long-term financial planning process because it stimulates discussion and engenders a long-range perspective for decision makers. It can be used as a tool to prevent financial challenges; it stimulates long-term and strategic thinking; it can give consensus on long-term financial direction; and it is useful for communications with internal and external stakeholders.

Finally, the plans help the City in absorbing the impact of economic booms and busts. By establishing funding ceilings, revenue generated by an economic "boom" is added to fund balance so that funds are available to support city services when the inevitable economic "bust" arrives. The FY2023 budget shows a healthy fund balance in both operating funds.

To ensure fiscal stability of City operations, Anna relies on a balanced budget to ensure responsible spending of public funds. A balanced budget occurs when the total sum of revenues collected in a fiscal year is equal to its expenditures. This principle ensures adequate resources and funding to cover ongoing city operational expenditures.

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**CITY OF ANNA  
GENERAL FUND FIVE-YEAR FORECAST**

The plan reflects the following assumptions based on historic trends and knowledge of economic conditions present when the budget was developed.

◆ Property tax revenue is dependent on two variables: appraised value and the tax rate. Property values for 2022 (used for the FY2023 levy) increased 37.5 percent; the last ten years have seen on average a 20% growth in appraised value each year. Values have increased 466 percent between FY2014 and FY2023. Anna’s focus on expanding economic development efforts has improved economic conditions throughout the community and has helped spur the majority of new construction and development. The tax rate for FY2023 is 53.9750 cents per \$100 assessed values, lower than the previous year. The tax rate and appraised values will generate an additional \$1.5 million in revenue for the General Fund in FY2023. The General Fund long-term plan assumes property tax revenues will grow 20 percent yearly from 2024 to 2027. Much of this expected growth can be attributed to new construction each year.

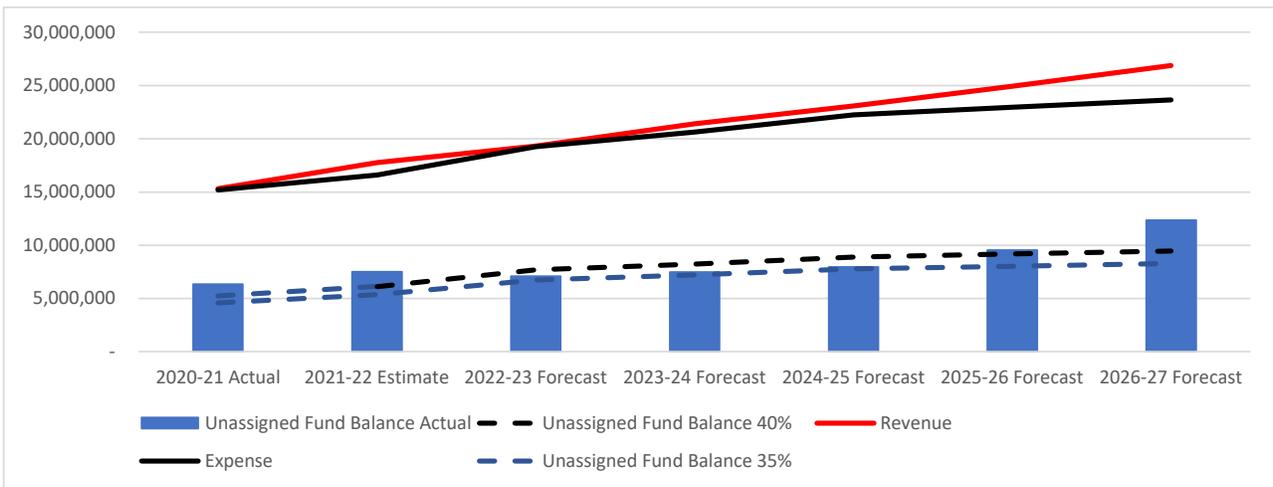
◆ Sales taxes increased 21 percent from FY2021 actual to the FY2022 projected. Sales tax increases can be attributed mostly to population growth. The FY2023 budget assumes a 15 percent growth in sales tax compared to the FY2022 projection. Because of additionally business prospects projected to open in Anna, future years assume 20 percent per year from FY2024 to FY2027.

◆ All other revenues during the planning horizon are expected to grow at approximately 2 percent due to population growth.

◆ More than three-fourths of the General Fund’s expenditures are associated with employee compensation. The FY2023 budget for payroll is more than \$2.5 million more than the FY2022 budget due to the funding of the market-based compensation study. merit pay increases and 18 additional full-time equivalents (FTEs). The long-term plan assumes that City Council will continue to award 3% merit increases in years 2024 through 2027.

◆ All non-personnel operating expenditures for 2024 through 2027 are adjusted for a 1 percent inflationary increase. If possible, when Anna experiences revenues that do not support programs, departments will accommodate for this inflationary increase in supplies or contractual services through operational efficiencies or reductions to scope of services delivered to the public.

The FY2022 General Fund budget has a projected ending fund balance of 50.6 percent; additionally, the long-term plan assumes that fund balances will remain above 35 percent 2023 through 2027. Financial planning uses forecasts to provide insight into future financial capacity to meet service objectives and financial challenges. The long-term planning nature of the model will allow for steps to be taken to maintain fund balance goals.



**CITY OF ANNA  
GENERAL FUND LONG-TERM FINANCIAL PLAN**

	Actual 2020-21	Estimated 2021-22	Budget 2022-23
BEGINNING BALANCE	\$ 6,233,419	\$ 6,360,075	\$ 7,532,411
<b>REVENUES:</b>			
Property Taxes	\$ 6,962,799	\$ 8,015,000	\$ 9,418,264
Sales Tax	2,929,876	3,600,000	4,130,000
Charges for Services	105,697	130,000	273,000
Permits, Licenses and Fees	4,215,485	4,952,425	4,305,000
Franchise and local taxes	726,006	770,000	825,000
Investment income	35,020	50,000	50,000
Other revenues	70,146	16,300	16,300
Intergovernmental Revenue	140,426	48,395	-
Fines	124,993	200,000	300,000
<b>TOTAL OPERATIONAL REVENUE</b>	<b>\$ 15,310,448</b>	<b>\$ 17,782,120</b>	<b>\$ 19,317,564</b>
<b>EXPENDITURES:</b>			
Payroll	\$ 8,469,844	\$ 11,920,117	\$ 14,579,249
Supplies	830,087	620,991	1,027,223
Maintenance	780,439	224,300	516,900
Services	2,604,015	2,521,876	3,097,907
Capital Outlay	399,170	22,500	54,000
Capital Improvement	13,185	-	-
Transfers to other funds	2,087,052	1,300,000	468,000
<b>TOTAL OPERATIONAL EXPENDITURES</b>	<b>\$ 15,183,792</b>	<b>\$ 16,609,784</b>	<b>\$ 19,743,279</b>
<b>FUND BALANCE</b>	<b>\$ 6,360,075</b>	<b>\$ 7,532,411</b>	<b>\$ 7,106,697</b>
Ending balance as a % of expenditures	49%	49%	37%

**CITY OF ANNA  
GENERAL FUND LONG-TERM FINANCIAL PLAN**

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	Year 1 Projected 2023-24	Year 2 Projected 2024-25	Year 3 Projected 2025-26	Year 4 Projected 2026-27
\$	7,106,697	\$ 7,502,912	\$ 7,962,421	\$ 9,557,451
\$	10,590,092	\$ 11,160,468	\$ 11,702,851	\$ 12,059,145
	4,956,000	5,947,200	7,136,640	8,563,968
	278,460	284,029	289,710	295,504
	4,391,100	4,478,922	4,568,500	4,659,870
	841,500	858,330	875,497	893,007
	50,000	50,000	50,000	50,000
	15,120	15,242	15,367	15,495
	-	-	-	-
	306,000	312,120	318,362	324,730
\$	21,428,272	\$ 23,106,312	\$ 24,956,928	\$ 26,861,719
\$	16,097,385	\$ 17,784,313	\$ 18,455,782	\$ 19,105,000
	1,027,223	1,037,495	1,047,870	1,058,349
	516,900	522,069	527,290	532,563
	2,990,548	2,902,927	2,930,956	2,959,266
	-	-	-	-
	-	-	-	-
	400,000	400,000	400,000	400,000
\$	21,032,056	\$ 22,646,804	\$ 23,361,898	\$ 24,055,178
\$	7,502,912	\$ 7,962,421	\$ 9,557,451	\$ 12,363,992
	36%	36%	42%	52%

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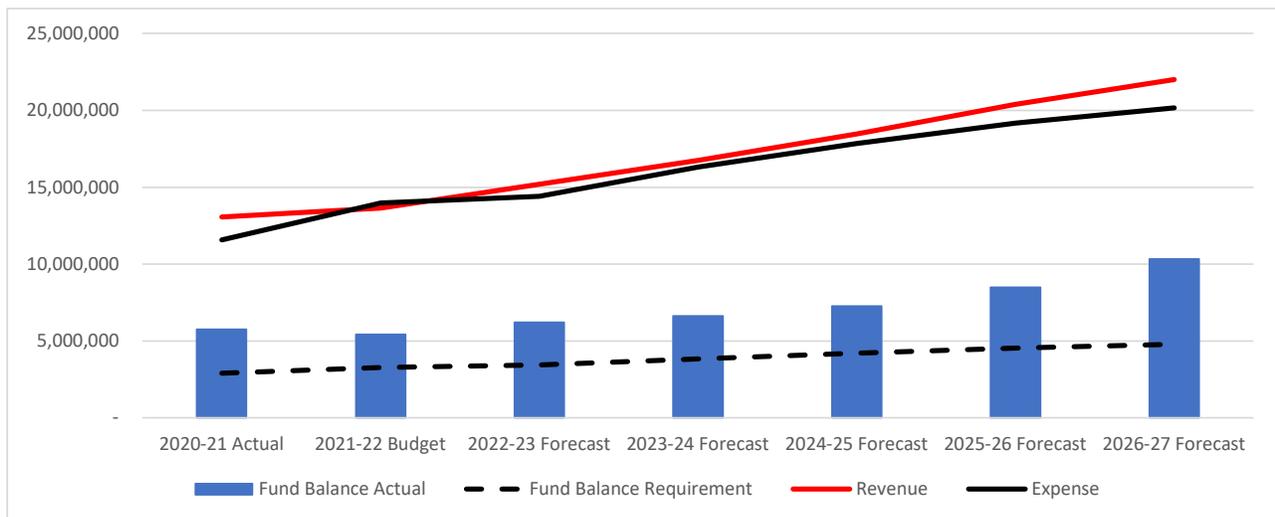
**CITY OF ANNA  
UTILITY FUND FIVE-YEAR FORECAST**

Anna's Utility Fund is an enterprise fund where operations are accounted for and financed in a manner similar to private business enterprises. The goal is that Anna's water and wastewater utilities are operated so that the costs of providing the services to the public are financed through user charges.

Operating revenues are determined by the water and sewer rates as well as the volume of water sold and sewer treated. These revenues are highly influenced by weather patterns. Hot, dry summers result in high water sales which to a certain extent also generate higher sewer revenues. Seasons of heavy precipitation, on the other hand, result in reduced water sales and the corresponding sewer revenues.

In FY2020, as part of a review of the fiscal condition of the utility fund, areas for improvement that needed to be addressed to maintain long-term sustainability were discovered. The City hired a utility rate consultant to review the rate structure and to assist in creating a new rate model.

- ◆ The FY2023 budget increases of 3 percent for water and 8 percent for wastewater. Rates increases of 3 percent for water and 8 percent for sewer are planned for 2024 through 2026. The utility rate model will fully fund a staffing plan and provide a mix of cash and bond funding for capital projects. The utility rate model will be reviewed on an annual basis to ensure long-term sustainability.
- ◆ Payments to other entities for the purchase of water and the treatment of sewage are expected to increase by an average of 15 percent per year. These assumptions are based primarily on expected growth of rates from wholesale suppliers and growth in the population of Anna.
- ◆ The FY2023 budget for payroll includes funding of the compensation study (which includes a 3 percent merit pool). The long-term plan assumes that Council will continue to award 3% merit increases in years 2024 through 2027.
- ◆ All non-personnel operating expenditures for 2024 through 2027 are adjusted for a 2.6 percent inflationary increase.



**CITY OF ANNA  
UTILITY FUND LONG-TERM FINANCIAL PLAN**

	Actual 2020-21	Estimated 2021-22	Budget 2022-23
BEGINNING BALANCE	\$ 4,282,495	\$ 5,757,394	\$ 5,439,989
REVENUES:			
Property Taxes	-	-	-
Sales Tax	-	-	-
Charges for Services			
<i>Water Sales</i>	\$ 5,917,423	\$ 6,200,000	\$ 6,510,000
<i>Sewer Charges</i>	3,987,465	4,240,000	5,640,263
<i>Sanitation Charges</i>	1,220,652	1,760,000	1,760,000
<i>Other Charges for Service</i>	1,587,543	1,239,000	1,072,000
Licenses and Permits	-	-	-
Franchise Fees and Local Taxes	-	-	-
Investment Income	24,364	20,000	20,000
Other Revenues	319,470	199,700	198,200
Intergovernmental Revenue	-	-	-
Fines	-	-	-
Donations	-	-	-
<b>TOTAL OPERATIONAL REVENUES</b>	<b>\$ 13,056,917</b>	<b>\$ 13,658,700</b>	<b>\$ 15,200,463</b>
EXPENDITURES:			
Payroll	\$ 1,917,869	\$ 2,424,401	\$ 2,901,362
Supplies	179,581	147,845	163,583
Maintenance	666,346	612,675	642,675
Services			
<i>Water Purchases</i>	1,739,107	1,960,000	2,165,000
<i>Sewer Treatment</i>	2,571,786	2,600,000	2,800,000
<i>Solid Waste</i>	1,301,308	1,760,000	1,760,000
<i>Other</i>	1,217,923	1,175,298	1,224,429
Debt Service	1,988,098	2,145,886	2,118,430
Capital Outlay	-	265,000	-
Transfers to other funds	-	885,000	650,000
<b>TOTAL OPERATIONAL EXPENDITURES</b>	<b>\$ 11,582,018</b>	<b>\$ 13,976,105</b>	<b>\$ 14,425,479</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 5,757,394</b>	<b>\$ 5,439,989</b>	<b>\$ 6,214,973</b>
Ending balance as a % of expenditures	49.7%	41.6%	45.1%

**CITY OF ANNA  
UTILITY FUND LONG-TERM FINANCIAL PLAN**

	Year 1 Projected 2023-24	Year 2 Projected 2024-25	Year 3 Projected 2025-26	Year 4 Projected 2026-27
\$	6,214,973	\$ 6,644,491	\$ 7,279,826	\$ 8,495,693
	-	-	-	-
	-	-	-	-
\$	6,705,300	\$ 6,906,459	\$ 7,113,653	\$ 7,327,062
	6,838,795	8,192,221	9,717,939	10,906,279
	1,900,800	2,052,864	2,217,093	2,394,461
	1,093,440	1,115,309	1,137,615	1,160,367
	-	-	-	-
	-	-	-	-
	20,000	20,000	20,000	20,000
	198,200	198,200	198,200	198,200
	-	-	-	-
	-	-	-	-
	-	-	-	-
\$	16,756,535	\$ 18,485,053	\$ 20,404,500	\$ 22,006,369
\$	3,053,940	\$ 3,214,701	\$ 3,384,093	\$ 3,562,590
	168,122	172,791	177,594	182,535
	658,935	675,606	692,699	710,224
	2,536,385	2,897,009	3,286,368	3,673,606
	3,443,213	4,238,213	4,789,180	5,100,477
	1,900,800	2,052,864	2,217,093	2,394,461
	1,444,028	1,481,010	1,522,985	1,568,456
	2,121,595	2,117,525	2,118,622	1,973,214
	-	-	-	-
	1,000,000	1,000,000	1,000,000	1,000,000
\$	16,327,017	\$ 17,849,718	\$ 19,188,633	\$ 20,165,563
\$	6,644,491	\$ 7,279,826	\$ 8,495,693	\$ 10,336,499
	43.4%	43.2%	46.7%	53.9%

THE CITY OF  
**Anna**



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# DEBT SERVICE

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THE CITY OF  
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**CITY OF ANNA**  
**GENERAL DEBT SERVICE**

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The City of Anna is situated in a high growth area in Collin County, Texas along Highway 75. Staff has worked diligently with our financial advisors to develop and implement a debt management plan that will take advantage of call dates, rate resets, and market conditions in order to maximize the City's economic position as it relates to current and future debt issues.

*Obligations*

The City of Anna currently holds just over \$82.9 million in outstanding tax supported debt. Of the outstanding tax supported debt, approximately \$12.8 million outstanding was issued for water and sewer infrastructure projects and is payable from water and sewer revenues; however, to obtain more favorable financing terms, the debt has a tax pledge. The balance of tax supported debt, approximately \$70.1 million, was issued for general fund purposes.

Series	Par Amount	Outstanding	Purpose	Final Maturity
General Obligation Bonds 2022	\$ 30,290,000	\$ 30,290,000	Additional Facilities	2/15/2042
General Obligation Refunding & Improvement Bonds 2021	\$ 11,330,000	\$ 11,270,000	Additional Facilities	2/15/2046
Comb. Tax & Revenue Cert. of Obligation 2018	\$ 30,910,000	\$ 30,210,000	Municipal Complex	2/15/2048
Comb. Tax & Revenue Cert. of Obligation 2017	\$ 7,630,000	\$ 5,365,000	Refunding	2/15/2033
Comb. Tax & Revenue Cert. of Obligation 2014A	\$ 2,598,000	\$ 1,260,000	Water & Sewer	2/15/2026
General Obligation 2014B	\$ 1,462,000	\$ 833,000	Refunding	2/15/2026
Comb. Tax & Revenue Cert. of Obligation 2014	\$ 4,180,000	\$ 3,655,000	Water & Sewer	2/15/2034

*Debt Management Plan*

The current debt plan is based upon very conservative assumptions in the growth of the property tax base and interest rates. Additionally, any planned refundings will be scheduled to coincide with interest rate resets and, where possible, refunding bonds that are callable and advance refundable. In this way, the plan will minimize the present value cost to the City.

The City may undertake new debt in the future; however, new debt is expected to fall within the guidelines of the City's debt management plan and would not have unplanned or negative budgetary impact on the City's finances and tax rates.

The City does not currently have any debt limit in terms of a dollar amount. Municipal debt limits in Texas are established by state code. All taxable property within the City is subject to the assessment, levy and collection of a direct annual ad valorem tax sufficient to provide for the payment of principal and interest. Article XI, Section 5, of the Texas Constitution limits the maximum ad valorem tax rate to \$2.50 per \$100 taxable assessed valuation for all City purposes. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for all general obligation debt service, as calculated at the time of issuance.

Refundings could support capacity for additional future general fund bond issues for needs that arise as the City continues to grow and develop. All refundings will be carefully analyzed by staff, our financial advisors, and the City Council.

The City is currently rated Aa2 by Moody's. It is assumed the City will be able to maintain it's A category rating to achieve the goals set forth in the debt management plan.

Quality of Rating	Standard & Poor's (S&P)	Moody's
Best Quality	AAA	Aaa
High Quality	AA+	Aa1
	AA	Aa2
	AA-	Aa3
Upper Medium	A+	A1
	A	A2
	A-	A3
Medium Grade	BBB+	Baa1
	BBB	Baa2
	BBB-	Baa3

**CITY OF ANNA**  
**GENERAL DEBT SERVICE**

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*Outstanding Debt Schedule - Tax Pledged Debt*

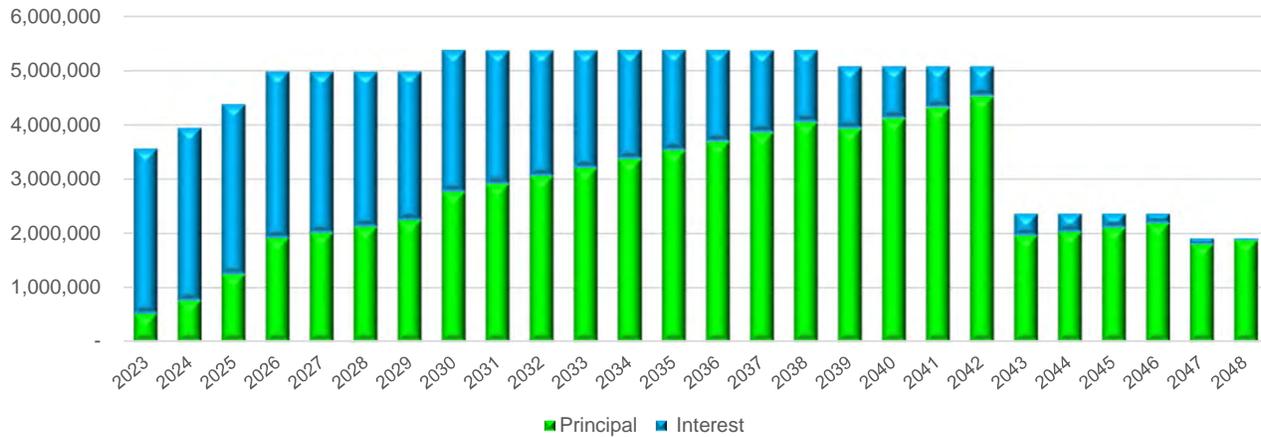
<b>Period Ending</b>	<b>Principal</b>	<b>Interest</b>	<b>Total Debt Service</b>	<b>% Change</b>
9/30/2023	1,276,000	3,541,942	4,817,942	43.95%
9/30/2024	1,547,000	3,652,458	5,199,458	7.92%
9/30/2025	2,054,000	3,580,476	5,634,476	8.37%
9/30/2026	2,746,000	3,475,839	6,221,839	10.42%
9/30/2027	3,040,000	3,339,938	6,379,938	2.54%
9/30/2028	3,195,000	3,187,676	6,382,676	0.04%
9/30/2029	3,535,000	3,023,813	6,558,813	2.76%
9/30/2030	4,130,000	2,836,876	6,966,876	6.22%
9/30/2031	4,335,000	2,629,468	6,964,468	-0.03%
9/30/2032	4,540,000	2,417,924	6,957,924	-0.09%
9/30/2033	4,730,000	2,206,745	6,936,745	-0.30%
9/30/2034	3,795,000	2,014,769	5,809,769	-16.25%
9/30/2035	3,530,000	1,848,300	5,378,300	-7.43%
9/30/2036	3,690,000	1,683,650	5,373,650	-0.09%
9/30/2037	3,860,000	1,510,925	5,370,925	-0.05%
9/30/2038	4,045,000	1,329,563	5,374,563	0.07%
9/30/2039	3,930,000	1,145,275	5,075,275	-5.57%
9/30/2040	4,115,000	957,938	5,072,938	-0.05%
9/30/2041	4,315,000	761,100	5,076,100	0.06%
9/30/2042	4,520,000	553,813	5,073,813	-0.05%
9/30/2043	1,960,000	411,920	2,371,920	-53.25%
9/30/2044	2,030,000	339,644	2,369,644	-0.10%
9/30/2045	2,105,000	264,644	2,369,644	0.00%
9/30/2046	2,185,000	186,718	2,371,718	0.09%
9/30/2047	1,800,000	111,000	1,911,000	-19.43%
9/30/2048	1,875,000	37,500	1,912,500	0.08%
<b>TOTAL</b>	<b>82,883,000</b>	<b>47,049,913</b>	<b>129,932,913</b>	

**CITY OF ANNA  
GENERAL DEBT SERVICE**

*Outstanding Debt Schedule - General Obligation Debt*

The chart below illustrates the outstanding general obligation debt through FY2048. The amounts included here represent just the portion of all tax-secured debt that was issued for general fund purposes.

Period Ending	Principal	Interest	Total Debt Service	% Change
9/30/2023	522,000	3,043,792	3,565,792	72.50%
9/30/2024	763,000	3,182,017	3,945,017	10.64%
9/30/2025	1,244,000	3,139,011	4,383,011	11.10%
9/30/2026	1,914,000	3,064,463	4,978,463	13.59%
9/30/2027	2,010,000	2,965,300	4,975,300	-0.06%
9/30/2028	2,120,000	2,856,888	4,976,888	0.03%
9/30/2029	2,240,000	2,742,338	4,982,338	0.11%
9/30/2030	2,765,000	2,610,925	5,375,925	7.90%
9/30/2031	2,910,000	2,462,063	5,372,063	-0.07%
9/30/2032	3,055,000	2,311,638	5,366,638	-0.10%
9/30/2033	3,205,000	2,161,450	5,366,450	0.00%
9/30/2034	3,370,000	2,007,013	5,377,013	0.20%
9/30/2035	3,530,000	1,848,300	5,378,300	0.02%
9/30/2036	3,690,000	1,683,650	5,373,650	-0.09%
9/30/2037	3,860,000	1,510,925	5,370,925	-0.05%
9/30/2038	4,045,000	1,329,563	5,374,563	0.07%
9/30/2039	3,930,000	1,145,275	5,075,275	-5.57%
9/30/2040	4,115,000	957,938	5,072,938	-0.05%
9/30/2041	4,315,000	761,100	5,076,100	0.06%
9/30/2042	4,520,000	553,813	5,073,813	-0.05%
9/30/2043	1,960,000	411,920	2,371,920	-53.25%
9/30/2044	2,030,000	339,644	2,369,644	-0.10%
9/30/2045	2,105,000	264,644	2,369,644	0.00%
9/30/2046	2,185,000	186,718	2,371,718	0.09%
9/30/2047	1,800,000	111,000	1,911,000	-19.43%
9/30/2048	1,875,000	37,500	1,912,500	0.08%
<b>TOTAL</b>	<b>70,078,000</b>	<b>43,688,888</b>	<b>113,766,888</b>	



**CITY OF ANNA**  
**UTILITY DEBT SERVICE**

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During the high growth the City experienced in the early part of 2000, the City issued debt for significant water and sewer infrastructure projects. As the growth in the City has picked up over the past 4 to 5 years, the City has again found the need to issue additional debt for water and sewer improvements.

*Obligations*

Unlike the General Fund, there is no special fund to account for Utility Fund debt because the Utility Fund is an enterprise fund. An enterprise fund is focused upon the total cost of providing services. With that focus in mind, the Utility Fund includes all costs to provide utility services to customers, including the cost of long-term debt service.

All debt accounted for in the Utility Fund is supported by the revenues generated from the Utility Fund's operations. While some debt instruments have a tax pledge, utility revenues are generally sufficient to support all Utility Fund debt. In FY2023, debt service accounts for 15 percent of the Utility Fund budget. In the department summaries, debt is split between the water and sewer departments, depending on what projects the debt was planned to fund.

Series	Par Amount	Outstanding	Purpose	Term
Comb. Tax & Revenue Cert. of Obligation 2022	\$ 60,635,000	\$ 60,635,000	Wastewater Treatment Facility	2/15/2047
General Obligation Refunding & Improvement Bonds 2021	\$ 2,870,000	\$ 2,860,000	Additional Facilities	2/15/2046
Comb. Tax & Revenue Cert. of Obligation 2017	\$ 7,630,000	\$ 5,030,000	Refunding	2/15/2033
Comb. Tax & Revenue Cert. of Obligation 2014A	\$ 2,598,000	\$ 1,260,000	Water & Sewer	2/15/2026
Comb. Tax & Revenue Cert. of Obligation 2014	\$ 4,180,000	\$ 3,655,000	Water & Sewer	2/15/2034
GTUA Contract Revenue Bonds Series 2007	\$ 5,000,000	\$ 848,750	Collin/Grayson Project	10/1/2036
GTUA Contract Revenue Bonds Series 2007	\$ 3,430,000	\$ 900,000	Anna/Melissa Project	6/1/2028
GTUA Contract Revenue Bonds Series 2006	\$ 8,675,000	\$ 555,000	Anna/Melissa Project	6/1/2026
TWDB State Participation Loan Series 2006	\$ 3,870,000	\$ 2,168,750	Collin/Grayson Project	8/1/2040
GTUA Contract Revenue Bonds Series 2005	\$ 2,800,000	\$ 306,250	Collin/Grayson Project	10/1/2028

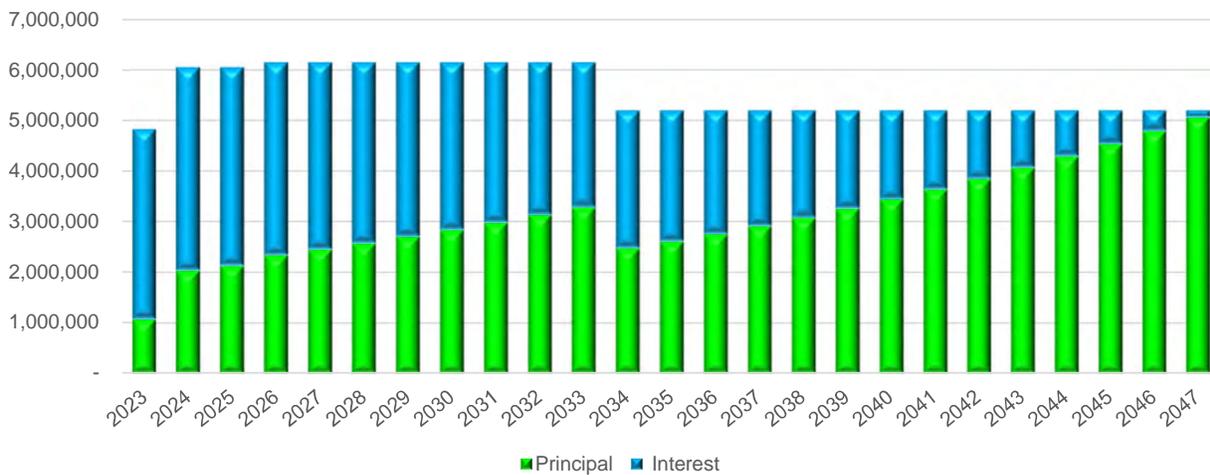
*Debt Management Plan*

Currently the Utility Fund holds just approximately \$78.2 million in outstanding debt. The City has worked closely with our financial advisors to develop a sound debt management plan for the Utility Fund as well.

The City and its financial advisors continually plan to take advantage of call dates and pursue advance refundings of the City's outstanding Utility Fund debt when prudent. The current plan makes very conservative assumptions regarding interest rates and is reviewed and analyzed in conjunction with a utility rate study to evaluate the current water and sewer rates. The City's budgeted rates and charges are sufficient to cover both the contract revenue obligations as well as the general obligations debt issued for water and sewer system improvements.

*Outstanding Debt Schedule - Utility Fund*

Period Ending	Principal	Interest	Interest Reduction & Recovery	Total Debt Service
9/30/2023	1,070,250	3,753,917	103,742	4,927,909
9/30/2024	2,034,000	4,012,266	103,742	6,150,007
9/30/2025	2,127,500	3,917,582	103,742	6,148,824
9/30/2026	2,332,000	3,817,782	-	6,149,782
9/30/2027	2,448,750	3,701,640	-	6,150,390
9/30/2028	2,568,750	3,579,993	-	6,148,743
9/30/2029	2,700,000	3,448,535	-	6,148,535
9/30/2030	2,833,750	3,313,800	-	6,147,550
9/30/2031	2,980,000	3,171,930	-	6,151,930
9/30/2032	3,127,500	3,022,740	-	6,150,240
9/30/2033	3,282,500	2,868,017	-	6,150,517
9/30/2034	2,471,250	2,725,621	-	5,196,871
9/30/2035	2,608,750	2,589,534	-	5,198,284
9/30/2036	2,753,750	2,441,789	-	5,195,539
9/30/2037	2,910,000	2,285,725	-	5,195,725
9/30/2038	3,075,000	2,120,822	-	5,195,822
9/30/2039	3,252,500	1,946,550	-	5,199,050
9/30/2040	3,437,500	1,762,197	-	5,199,697
9/30/2041	3,635,000	1,561,313	-	5,196,313
9/30/2042	3,840,000	1,355,750	-	5,195,750
9/30/2043	4,060,000	1,138,500	-	5,198,500
9/30/2044	4,290,000	908,875	-	5,198,875
9/30/2045	4,530,000	666,325	-	5,196,325
9/30/2046	4,790,000	410,025	-	5,200,025
9/30/2047	5,060,000	139,150	-	5,199,150
<b>TOTAL</b>	<b>78,218,750</b>	<b>60,660,377</b>	<b>311,225</b>	<b>139,190,352</b>



*Obligations*

These bonds are special limited obligations of the Anna Community Development Corporation (CDC) payable from and secured by receipts from the 1/2 cent sales tax allocated to the CDC. The sales tax was authorized by Section 4B at an election held in the City and became effective October of 1999.

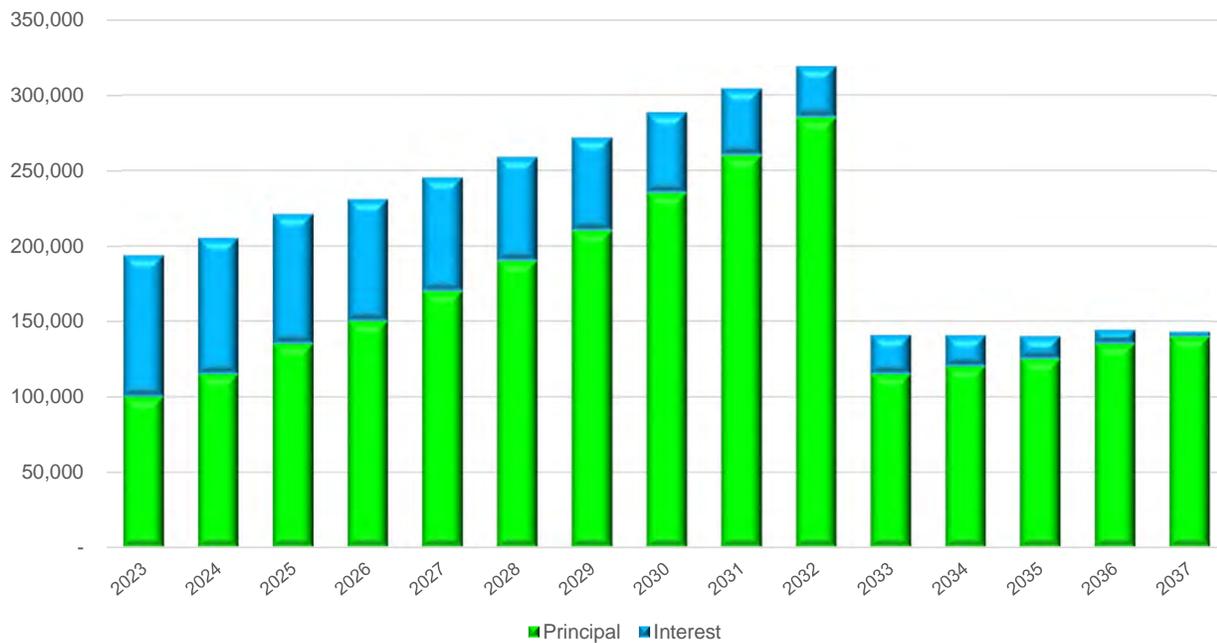
Series 2012B was for public park and open space improvements including recreational facilities, parking facilities and related infrastructure in order to promote and encourage employment and public welfare and to promote and develop new and expanded business enterprises.

Series 2016 was used to acquire land in the southern portion of the City, north of the Collin County Outer Loop, to be made suitable for industrial or commercial development, in order to sell or lease such land to new or expanding businesses and promote new or expanded business development within the City.

**CITY OF ANNA  
COMMUNITY DEVELOPMENT CORPORATION DEBT SERVICE**

*Outstanding Debt Schedule - Community Development Corporation*

Period Ending	Principal	Interest	Total Debt Service	% Change
9/30/2023	100,000	93,865	193,865	-40.80%
9/30/2024	115,000	90,278	205,278	5.89%
9/30/2025	135,000	86,013	221,013	7.67%
9/30/2026	150,000	81,050	231,050	4.54%
9/30/2027	170,000	75,390	245,390	6.21%
9/30/2028	190,000	68,950	258,950	5.53%
9/30/2029	210,000	61,730	271,730	4.94%
9/30/2030	235,000	53,549	288,549	6.19%
9/30/2031	260,000	44,289	304,289	5.45%
9/30/2032	285,000	33,990	318,990	4.83%
9/30/2033	115,000	25,988	140,988	-55.80%
9/30/2034	120,000	20,700	140,700	-0.20%
9/30/2035	125,000	15,188	140,188	-0.36%
9/30/2036	135,000	9,338	144,338	2.96%
9/30/2037	140,000	3,150	143,150	-0.82%
<b>TOTAL</b>	<b>2,485,000</b>	<b>763,465</b>	<b>3,248,465</b>	





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# COMMUNITY INVESTMENT PROGRAM

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THE CITY OF  
**Anna**

## **CITY OF ANNA**

### **COMMUNITY INVESTMENT PROGRAM**

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A Community Investment Program (CIP) is a comprehensive multi-year road map for the planning, development, and construction of important community assets.

The CIP should include:

- ◆ Infrastructure (including Streets, Utilities, and Stormwater)
- ◆ Parks
- ◆ Facilities
- ◆ Large Special Projects

The CIP does not typically include:

- ◆ Work performed by City departments through standard operations
- ◆ Small projects with costs far below \$50,000
- ◆ Recurring purchases

A well thought out Community Investment Program is a road map for the growth and development of the City, as it:

- ◆ Identifies current and future needs of the community
- ◆ Provides realistic project costs for budgeting
- ◆ Contemplates potential funding sources

The CIP allows the City Council and stakeholders to see all the major needs of the community in the same document. This helps City leaders prioritize the needs of the community and make financial plans to accomplish community goals.

The first year's program in the CIP is adopted by the City Council as a multi-year capital budget, as a counterpart to the annual operating budget. Although fiscal resources are appropriated only in the first year of the CIP, the succeeding four years of the CIP are important in providing a longer-term plan for setting spending priorities, scheduling projects in a logical sequence, and coordinating and targeting capital improvement projects for all city departments.

The operating budget is directly affected by the CIP budget. As a rule, any new capital improvement will impact ongoing expenses on routine operations, repairs, and maintenance, either positively or negatively. New facilities often require additional staff. Other projects actually reduce maintenance costs by improving systems or processes. Projects that involve inspection, studies, cleaning and rehabilitation generally do not have operating cost impacts. Financing of new capital through pay-as-you-go, grant funding, debt service, or other methods will also impact the operating budget depending upon the selected method and available financing capacity.

THE CITY OF  
**Anna**

**CITY OF ANNA**  
**COMMUNITY INVESTMENT PROGRAM OPERATING IMPACTS**

Project Name / Group	Impacts on Operating Budget
City Hall Municipal Complex	<ul style="list-style-type: none"> <li>◆ Two Custodian positions are being added in FY2023 to maintain the new facility at a cost of \$114,000.</li> <li>◆ Contract mowing will need to be increased by \$50,000 in order to maintain the grounds of the new facility.</li> <li>◆ Facilities maintenance is being increased by \$200,000 for the additional costs of maintaining the facility in FY2023.</li> </ul>
Fire Station #2	<ul style="list-style-type: none"> <li>◆ Planning for the expansion of the Fire Department is included in the five-year forecast; 6 firefighter positions per year are being added for the next five years. Estimated cost per year is \$540,000 for a total added cost in FY2026 of \$2.9 million.</li> </ul>
Community Library	<ul style="list-style-type: none"> <li>◆ Size and scope of Anna's first community library and its programs are in the very preliminary stages of design, but staffing and materials cost is currently estimated at an additional \$350,000 per year.</li> </ul>
Skate Park	<ul style="list-style-type: none"> <li>◆ This park addition should require minimal maintenance in its first years of operation, but if it becomes a regional draw as planned, the restrooms and other nearby parks facilities will need more frequent cleaning and maintenance. Estimated cost is \$15,000 per year.</li> </ul>
Roadway Maintenance Projects	<ul style="list-style-type: none"> <li>◆ Goal is to continually raise the average street pavement condition; annual proactive projects to keep streets from falling into total disrepair, which would result increased costs of maintenance. These repairs are funded with a portion of the sales tax dedicated to street maintenance which is currently growing at 2 percent per year or an increase of \$100,000 per year.</li> </ul>
Roadway Expansion Projects	<ul style="list-style-type: none"> <li>◆ Expansion projects are funded from impact fees to continue with the City Council direction that growth pay for growth. Roadway impact fees are currently estimated at \$1,300,000 per year. As these roads are new construction, minimal maintenance is expected for the next five years.</li> </ul>
Water System Improvements	<ul style="list-style-type: none"> <li>◆ Expansion projects are funded from impact fees to continue with the City Council direction that growth pay for growth. Water impact fees are currently estimated at \$1,000,000 per year. Failure to stay ahead of the demand curve on water storage and pumping capacity needs will result in incurring additional water supply charges under the "take or pay system" from our provider. As these costs are highly dependent on the weather and the amount of water used by other cities utilizing our provider, they are difficult to quantify and must be continually monitored. As these improvements are new construction, minimal maintenance is expected for the next five years.</li> </ul>
Wastewater Treatment Plant	<ul style="list-style-type: none"> <li>◆ Performing more sewer treatment will reduce transport and treatment costs from outside providers. The City is currently spending \$2.5 million for transport and treatment from an outside provider with costs increasing every year. A wastewater treatment plant in a high growth area could be paid for with impact fees and allow for the potential to become a regional treatment provider to other small communities in the area.</li> </ul>
Park Development Projects	<ul style="list-style-type: none"> <li>◆ Potential addition of parks maintenance staff as the park system expands to meet the needs of the growing population. While additional parks could be developed in three to five years, the current parks staff is able to absorb the workload of additional amenities at our current parks. One additional staff member is being added in FY2023 at a cost of \$65,000.</li> </ul>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
ALL FUNDS SUMMARY**

	Actual Prior Years	Estimated 2021-22	Budget 2022-23
BEGINNING BALANCE	\$ 39,363,609	\$ 43,751,673	\$ 25,854,612
REVENUES			
Bond Proceeds	\$ 8,759,796	\$ -	\$ 97,770,000
Interest Revenue	137,060	130,000	130,000
Intergovernmental Revenue	41,396	-	-
PID Assessment	1,696,600	-	-
Road Improvement Fees	1,587,873	800,000	1,300,000
Water Improvement Fees	4,798,127	1,000,000	1,000,000
Wastewater Improvement Fees	3,812,550	4,000,000	4,000,000
Miscellaneous Revenue	30,150	-	-
Transfers In	7,657,572	1,700,000	1,118,000
<b>TOTAL</b>	<b>\$ 28,521,124</b>	<b>\$ 7,630,000</b>	<b>\$ 105,318,000</b>
FUNDS			
Capital Bond Fund	\$ 16,866,993	\$ 12,375,615	\$ 21,582,000
Capital Non-Bond Fund	1,011,132	3,316,755	2,918,000
Road Impact Fees Combined	1,078,060	798,665	530,000
Utility Bond Fund	-	-	37,000,000
Utility Non-Bond Fund	601,858	350,000	650,000
Water Impact Fee Fund	3,870,312	4,076,513	1,110,000
Wastewater Impact Fee Fund	704,706	4,609,513	9,350,000
<b>TOTAL</b>	<b>\$ 24,133,061</b>	<b>\$ 25,527,061</b>	<b>\$ 73,140,000</b>
ENDING FUND BALANCE	<b>\$ 43,751,673</b>	<b>\$ 25,854,612</b>	<b>\$ 58,032,612</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
ALL FUNDS SUMMARY**

Budget 2023-24	Budget 2024-25	Budget 2025-26	Budget 2026-27
\$ 58,032,612	\$ 26,222,612	\$ 15,737,612	\$ 19,867,612
\$ 14,300,000	\$ -	\$ -	\$ -
130,000	130,000	130,000	130,000
-	-	-	-
-	-	-	-
1,300,000	1,300,000	800,000	800,000
1,000,000	1,000,000	1,000,000	1,000,000
6,000,000	3,000,000	3,000,000	3,000,000
-	-	-	-
1,035,000	800,000	650,000	500,000
\$ 23,765,000	\$ 6,230,000	\$ 5,580,000	\$ 5,430,000
\$ 16,050,000	\$ 10,900,000	\$ -	\$ -
790,000	400,000	400,000	400,000
2,000,000	2,000,000	800,000	-
28,000,000	-	-	-
635,000	415,000	250,000	100,000
1,700,000	3,000,000	-	-
6,400,000	-	-	-
\$ 55,575,000	\$ 16,715,000	\$ 1,450,000	\$ 500,000
\$ 26,222,612	\$ 15,737,612	\$ 19,867,612	\$ 24,797,612

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
CAPITAL PROJECTS BOND FUND**

	Actual 2020-21	Estimated 2021-22	Budget 2022-23	Budget 2023-24
BEGINNING BALANCE	\$ 21,920,667	\$ 13,857,492	\$ 1,491,877	\$ 12,689,877
REVENUES				
Bond Proceeds	\$ 8,759,796	\$ -	\$ 32,770,000	\$ 14,300,000
Interest Revenue	44,022	10,000	10,000	10,000
TOTAL	\$ 8,803,818	\$ 10,000	\$ 32,780,000	\$ 14,310,000
PROJECTS				
City Hall Municipal Complex	\$ 16,566,114	\$ 5,052,708	\$ -	\$ -
Hackberry Drive	57,560	-	-	-
Fire Station #2	-	2,700,000	3,640,000	-
Ladder Truck (Quint / Aerial)	3,218	1,656,782	-	-
Community Library	-	2,700,000	5,000,000	14,300,000
Sports Complex	-	-	4,000,000	100,000
Community Recreation Center	-	-	1,158,000	-
Bryant Park Improvements	-	-	-	750,000
Trails	-	84,000	984,000	900,000
Slayter Creek Park Improvements	-	100,000	5,200,000	-
Skate Park	-	82,125	1,600,000	-
TOTAL PROJECTS	\$ 16,866,993	\$ 12,375,615	\$ 21,582,000	\$ 16,050,000
ENDING FUND BALANCE	\$ 13,857,492	\$ 1,491,877	\$ 12,689,877	\$ 10,949,877

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
CAPITAL PROJECTS BOND FUND**

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	Budget 2024-25	Budget 2025-26	Budget 2026-27	Project Total
\$	10,949,877	\$ 59,877	\$ 69,877	
\$	-	\$ -	\$ -	-
	10,000	10,000	10,000	
\$	10,000	\$ 10,000	\$ 10,000	
\$	-	\$ -	\$ -	\$ 30,918,450
	-	-	-	57,560
	-	-	-	6,340,000
	-	-	-	1,660,000
	-	-	-	22,000,000
	-	-	-	4,100,000
	10,100,000	-	-	11,258,000
	-	-	-	750,000
	800,000	-	-	2,768,000
	-	-	-	5,300,000
	-	-	-	1,682,125
\$	10,900,000	\$ -	\$ -	-
\$	59,877	\$ 69,877	\$ 79,877	

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
CAPITAL PROJECTS NON BOND FUND**

	Actual Prior Years	Estimated 2021-22	Budget 2022-23	Budget 2023-24
BEGINNING BALANCE	\$ 3,216,943	\$ 5,578,909	\$ 3,582,154	\$ 1,152,154
REVENUES				
Interest Revenue	\$ 14,790	\$ 20,000	\$ 20,000	\$ 20,000
Intergovernmental Revenue	41,396	-	-	-
Transfers In - General Fund	3,316,912	1,300,000	468,000	400,000
TOTAL	\$ 3,373,098	\$ 1,320,000	\$ 488,000	\$ 420,000
PROJECTS				
City Hall Municipal Complex	\$ 289,239	\$ 950,762	\$ 400,000	\$ -
Hackberry Drive	-	460,000	1,000,000	-
Enterprise Resource Planning Software	114,358	5,642	68,000	-
Downtown Street Expansion	-	60,000	1,050,000	390,000
Street Maintenance Sales Tax Projects	-	400,000	400,000	400,000
Foster Crossing	291,527	-	-	-
Taylor Boulevard	181,359	-	-	-
Coyote Meadows	-	200,000	-	-
EMS Transport Ambulance #2	134,649	265,351	-	-
EMS Transport Ambulance #3	-	500,000	-	-
Three Single Trailer Mount Generators	-	475,000	-	-
TOTAL PROJECTS	\$ 1,011,132	\$ 3,316,755	\$ 2,918,000	\$ 790,000
ENDING FUND BALANCE	\$ 5,578,909	\$ 3,582,154	\$ 1,152,154	\$ 782,154

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
CAPITAL PROJECTS NON BOND FUND**

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Budget 2024-25	Budget 2025-26	Budget 2026-27	Project Total
\$ 782,154	\$ 802,154	\$ 822,154	
\$ 20,000	\$ 20,000	\$ 20,000	
-	-	-	
400,000	400,000	400,000	
<u>\$ 420,000</u>	<u>\$ 420,000</u>	<u>\$ 420,000</u>	
\$ -	\$ -	\$ -	1,640,001
-	-	-	1,460,000
-	-	-	188,000
-	-	-	1,500,000
400,000	400,000	400,000	2,400,000
-	-	-	291,527
-	-	-	181,359
-	-	-	200,000
-	-	-	400,000
-	-	-	500,000
-	-	-	475,000
<u>\$ 400,000</u>	<u>\$ 400,000</u>	<u>\$ 400,000</u>	
<u>\$ 802,154</u>	<u>\$ 822,154</u>	<u>\$ 842,154</u>	

**CITY OF ANNA  
CAPITAL IMPROVEMENTS PROGRAM  
ROADWAY IMPACT FEES**

	Actual Prior Years	Estimated 2021-22	Budget 2022-23	Budget 2023-24
BEGINNING BALANCE	\$ 1,740,681	\$ 2,260,571	\$ 2,281,906	\$ 3,071,906
Road Improvement Fees	\$ 1,587,873	\$ 800,000	\$ 1,300,000	\$ 1,300,000
Interest Revenue	10,077	20,000	20,000	20,000
<b>TOTAL REVENUE</b>	<b>\$ 1,597,950</b>	<b>\$ 820,000</b>	<b>\$ 1,320,000</b>	<b>\$ 1,320,000</b>
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$ 3,338,631</b>	<b>\$ 3,080,571</b>	<b>\$ 3,601,906</b>	<b>\$ 4,391,906</b>
<b>PROJECTS</b>				
Ferguson Parkway	\$ -	\$ 40,000	\$ 280,000	\$ 2,000,000
Foster Crossing Road	-	600,000	-	-
Taylor Boulevard	-	158,665	250,000	-
<b>TOTAL PROJECTS</b>	<b>\$ 1,078,060</b>	<b>\$ 798,665</b>	<b>\$ 530,000</b>	<b>\$ 2,000,000</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 2,260,571</b>	<b>\$ 2,281,906</b>	<b>\$ 3,071,906</b>	<b>\$ 2,391,906</b>

**CITY OF ANNA  
CAPITAL IMPROVEMENTS PROGRAM  
ROADWAY IMPACT FEES**

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Budget 2024-25	Budget 2025-26	Budget 2026-27	Project Total
\$ 2,391,906	\$ 1,711,906	\$ 1,731,906	
\$ 1,300,000 20,000	\$ 800,000 20,000	\$ 800,000 20,000	
\$ 1,320,000	\$ 820,000	\$ 820,000	
\$ 3,711,906	\$ 2,531,906	\$ 2,551,906	
\$ 2,000,000	\$ 800,000	\$ -	\$ 5,120,000
-	-	-	600,000
-	-	-	408,665
\$ 2,000,000	\$ 800,000	\$ -	
\$ 1,711,906	\$ 1,731,906	\$ 2,551,906	

THE CITY OF  
**Anna**

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
GENERAL GOVERNMENT PROJECTS**

<b>PROJECT NAME: Fire Station #2</b>						
<b>Description:</b> Fire Station #2 will be constructed on the Villages of Hurricane Creek site on the west side of US 75 utilizing a design-build construction contract. Completion of the facility is expected within eighteen months, weather permitting.						
<b>Funding</b>	2022	2023	2024	2025	2026	
Bond Funds	\$ 2,700,000	\$ 3,640,000	\$ -	\$ -	\$ -	-
<b>Expenditures</b>						
<i>Design</i>	\$ 2,700,000	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	-	3,640,000	-	-	-	-
<i>Equipment</i>	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-
<b>Total</b>	<b>\$ 2,700,000</b>	<b>\$ 3,640,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

<b>PROJECT NAME: Ladder Truck (Quint/Aerial)</b>						
<b>Description:</b> A ladder fire truck is a basic tool for rapid response, ventilation, extinguishment and rescue operations in the fire service. As the population of Anna grows, adding a ladder truck to the fire fleet is necessary.						
<b>Funding</b>	2022	2023	2024	2025	2026	
Bond Funds	\$ 1,656,782	\$ -	\$ -	\$ -	\$ -	-
<b>Expenditures</b>						
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	-	-	-	-	-	-
<i>Equipment</i>	1,656,782	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-
<b>Total</b>	<b>\$ 1,656,782</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
GENERAL GOVERNMENT PROJECTS**

<b>PROJECT NAME: Medic 2 Ambulance</b>						
<b>Description:</b> New ambulance for Anna Fire Department to transition away from AMR						
<b>Funding</b>	2022	2023	2024	2025	2026	
Non-Bond Capital	\$ 265,351	\$ -	\$ -	\$ -	\$ -	-
<b>Expenditures</b>						
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	-	-	-	-	-	-
<i>Equipment</i>	265,351	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-
<b>Total</b>	<b>\$ 265,351</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

<b>PROJECT NAME: Community Library</b>						
<b>Description:</b> Voters approved the issuance of \$22,000,000 in general obligation bonds for the construction of a community library in the spring of 2021. The library is to be constructed on the northeast corner of West 5th and Riggins streets.						
<b>Funding</b>	2022	2023	2024	2025	2026	
Bond Funds	\$ 2,700,000	\$ 5,000,000	\$ 14,300,000	\$ -	\$ -	-
<b>Expenditures</b>						
<i>Design</i>	\$ 2,700,000	\$ 1,000,000	\$ -	\$ -	\$ -	-
<i>Construction</i>	-	4,000,000	14,300,000	-	-	-
<i>Equipment</i>	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-
<b>Total</b>	<b>\$ 2,700,000</b>	<b>\$ 5,000,000</b>	<b>\$ 14,300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
GENERAL GOVERNMENT PROJECTS**

<b>PROJECT NAME: Skate Park</b>					
<b>Description:</b> Design and build a skatepark at Slayter Creek Park as well as a small restroom building to serve the skatepark and splashpad. The skatepark ranked highest of amenities requested in the Parks, Recreation and Open Space Master Plan. The skate park will be the first project utilizing the \$28,000,000 approved in the spring of 2021 in Proposition C for Parks, Trails, Recreation and Sports.					
<b>Funding</b>	2022	2023	2024	2025	2026
Bond Funds	\$ 82,125	\$ 1,600,000	\$ -	\$ -	\$ -
<b>Expenditures</b>					
<i>Design</i>	\$ 82,125	\$ 100,000	\$ -	\$ -	\$ -
<i>Construction</i>	-	1,500,000	-	-	-
<i>Equipment</i>	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-
<b>Total</b>	<b>\$ 82,125</b>	<b>\$ 1,600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>PROJECT NAME: City Hall Municipal Complex</b>					
<b>Description:</b> The new Municipal Complex will provide a centralized location to interact with all City services except for Public Works. A new fire facility incorporating drive through apparatus bays, offices, storage, administrative & training areas, crew quarters and amenities is greatly needed. Funding in excess of General Fund fund balance requirements will be used in FY2023 to add additional parking, including secured parking for Police, and enhance fire bay doors with security ventilation grills.					
<b>Funding</b>	2022	2023	2024	2025	2026
Bond Funds	\$ 5,052,708	\$ -	\$ -	\$ -	\$ -
Non-Bond Capital	950,762	400,000	-	-	-
<b>Total</b>	<b>\$ 6,003,470</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>					
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Construction</i>	5,052,708	-	-	-	-
<i>Equipment</i>	950,762	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-
<b>Total</b>	<b>\$ 6,003,470</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
GENERAL GOVERNMENT PROJECTS**

**PROJECT NAME: Ferguson Parkway**

**Description:** Construct 1.2 miles of roadway connecting Ferguson Parkway between Taylor Blvd. and the Collin County Outer Loop (CCOL). Road is a future 6-lane divided parkway with 120' of right-of-way. Phase 1 would construct 2 concrete curb and gutter lanes and include a 3-lane bridge. This project is a top priority due to the connectivity to two regional roadways (FM 455 and the CCOL). The project moves traffic to our population center without having to use the congested intersections of FM 455 at US 75 and FM 455 at SH 5.

<b>Funding</b>	2022	2023	2024	2025	2026
NCTOG	\$ 160,000	\$ 1,120,000	\$ 8,000,000	\$ 8,000,000	\$ 3,200,000
Road Impact Fees	40,000	280,000	2,000,000	2,000,000	800,000
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ 1,400,000</b>	<b>\$ 10,000,000</b>	<b>\$ 10,000,000</b>	<b>\$ 4,000,000</b>

<b>Expenditures</b>	2022	2023	2024	2025	2026
<i>Design</i>	\$ 200,000	\$ 1,400,000	\$ -	\$ -	\$ -
<i>Construction</i>	-	-	10,000,000	10,000,000	4,000,000
<i>Equipment</i>	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-
<b>Total</b>	<b>\$ 200,000</b>	<b>\$ 1,400,000</b>	<b>\$ 10,000,000</b>	<b>\$ 10,000,000</b>	<b>\$ 4,000,000</b>

**PROJECT NAME: Hackberry Drive**

**Description:** Improve Hackberry Drive from Bamborough Drive to SH 5. Existing road is in poor condition with a dangerous curve. Design is complete. Property acquisition has begun.

<b>Funding</b>	2022	2023	2024	2025	2026
Non-Bond Capital	\$ 460,000	\$ 1,000,000	\$ -	\$ -	\$ -

<b>Expenditures</b>	2022	2023	2024	2025	2026
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Construction</i>	-	1,000,000	-	-	-
<i>Equipment</i>	-	-	-	-	-
<i>Right of Way</i>	460,000	-	-	-	-
<b>Total</b>	<b>\$ 460,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
GENERAL GOVERNMENT PROJECTS**

<b>PROJECT NAME: Taylor Boulevard</b>						
<b>Description:</b> US 75 to Ferguson Parkway; major road expansion with number of lanes and configurations to be determined						
<b>Funding</b>	2022	2023	2024	2025	2026	
Collin County	\$ -	\$ 750,000	\$ -	\$ 4,000,000	\$ 4,000,000	
Impact Fees	158,665	250,000	-	-	-	
<b>TOTAL</b>	<b>\$ 158,665</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>	<b>\$ 4,000,000</b>	
<b>Expenditures</b>						
<i>Design</i>	\$ 158,665	\$ 250,000	\$ -	\$ -	\$ -	
<i>Construction</i>	-	750,000	-	4,000,000	4,000,000	
<i>Equipment</i>	-	-	-	-	-	
<i>Right of Way</i>	-	-	-	-	-	
<b>Total</b>	<b>\$ 158,665</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>	<b>\$ 4,000,000</b>	

<b>PROJECT NAME: Downtown Street Improvements</b>						
<b>Description:</b> 5th Street from SH 5 to Riggins Street; 7th Street from SH 5 to Riggins Street; Riggins Street from 5th to 7th. These projects are part of the Downtown Improvement Plan.						
<b>Funding</b>	2022	2023	2024	2025	2026	
Non-Bond Capital	\$ 60,000	\$ 1,050,000	\$ 390,000	\$ -	\$ -	
<b>Expenditures</b>						
<i>Design</i>	\$ 60,000	\$ 50,000	\$ -	\$ -	\$ -	
<i>Construction</i>	-	1,000,000	390,000	-	-	
<i>Equipment</i>	-	-	-	-	-	
<i>Right of Way</i>	-	-	-	-	-	
<b>Total</b>	<b>\$ 60,000</b>	<b>\$ 1,050,000</b>	<b>\$ 390,000</b>	<b>\$ -</b>	<b>\$ -</b>	

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
GENERAL GOVERNMENT PROJECTS**

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<b>PROJECT NAME: Trailer Mount Generators</b>						
<b>Description:</b> Backup generator system (3) for severe weather events to protect the public water system						
<b>Funding</b>	2022	2023	2024	2025	2026	
Non-Bond Capital	\$ 475,000	\$ -	\$ -	\$ -	\$ -	-
<b>Expenditures</b>						
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	-	-	-	-	-	-
<i>Equipment</i>	475,000	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-
<b>Total</b>	<b>\$ 475,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

<b>PROJECT NAME: Medic 3 Ambulance</b>						
<b>Description:</b> Acquire a third transport ambulance to begin fire-based EMS operations at the new Fire Station #2. Included in the costs is a Life Pak 15 Heart Monitor, Lucas CPR Device, Stair Chair, Stryker EMS Cot and Loading System, 2 computers, Cradle Point, DSHS Licensing, and Mobile Radio with Dual Heads.						
<b>Funding</b>	2022	2023	2024	2025	2026	
Non-Bond Capital	\$ 500,000	\$ -	\$ -	\$ -	\$ -	-
<b>Expenditures</b>						
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	-	-	-	-	-	-
<i>Equipment</i>	500,000	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-
<b>Total</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
GENERAL GOVERNMENT PROJECTS**

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<b>PROJECT NAME: Sports Complex</b>						
<b>Description:</b> Funding is primarily for the acquisition of 60 to 80 acres of land for a sports complex. A feasibility study is also funded. Funding for the construction of a sports complex has not yet been allocated.						
<b>Funding</b>	2022	2023	2024	2025	2026	
Bond Funds	\$ -	\$ 4,000,000	\$ 100,000	\$ -	\$ -	-
<b>Expenditures</b>						
<i>Design</i>	\$ -	\$ -	\$ 100,000	\$ -	\$ -	-
<i>Construction</i>	-	-	-	-	-	-
<i>Equipment</i>	-	-	-	-	-	-
<i>Right of Way</i>	-	4,000,000	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

<b>PROJECT NAME: Community Recreation Center</b>						
<b>Description:</b> Based on current available funding (capital and operations), the project will be primarily a community center with a recreation component. A task force will create a project charter to guide the design development. Basic component may include meeting rooms, a commercial kitchen and a gymnasium. The project is a good candidate for design/build.						
<b>Funding</b>	2022	2023	2024	2025	2026	
Bond Funds	\$ -	\$ 1,158,000	\$ -	\$ 10,100,000	\$ -	-
<b>Expenditures</b>						
<i>Design</i>	\$ -	\$ 1,158,000	\$ -	\$ 10,100,000	\$ -	-
<i>Construction</i>	-	-	-	-	-	-
<i>Equipment</i>	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,158,000</b>	<b>\$ -</b>	<b>\$ 10,100,000</b>	<b>\$ -</b>	<b>-</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
GENERAL GOVERNMENT PROJECTS**

<b>PROJECT NAME: Bryant Park</b>						
<b>Description:</b> Bryant Park is being activated to serve as practice space for youth sports and to provide fields for a youth soccer program that is being started by the Neighborhood Services Department. Improvements will consist of topdressing, soccer goals, and striping of some fields. The second phase includes irrigation, lighting, and potentially a drive along the west side of the property for the elementary school and a restroom building. The soccer fields will be utilized by the soccer program being initiated by the Neighborhood Services Department.						
<b>Funding</b>	2022	2023	2024	2025	2026	
Bond Funds	\$ -	\$ -	\$ 750,000	\$ -	\$ -	-
<b>Expenditures</b>						
<i>Design</i>	\$ -	\$ -	\$ 100,000	\$ -	\$ -	-
<i>Construction</i>	-	-	650,000	-	-	-
<i>Equipment</i>	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

<b>PROJECT NAME: Trails</b>						
<b>Description:</b> Trails are needed to connect city parks, schools and downtown among other areas in the community. Amenities such as trail head access points, signage, and benches will be phased in future years. Park Development funds will be used for design and bond funding will be used to construct trails beginning in FY2024.						
<b>Funding</b>	2022	2023	2024	2025	2026	
Bond Funds	\$ 84,000	\$ 984,000	\$ 900,000	\$ 800,000	\$ -	-
<b>Expenditures</b>						
<i>Design</i>	\$ -	\$ 184,000	\$ -	\$ -	\$ -	-
<i>Construction</i>	-	800,000	900,000	800,000	-	-
<i>Equipment</i>	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 984,000</b>	<b>\$ 900,000</b>	<b>\$ 800,000</b>	<b>\$ -</b>	<b>-</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
GENERAL GOVERNMENT PROJECTS**

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<b>PROJECT NAME: Slayter Creek Park Improvements</b>						
<b>Description:</b> Funding at Slayter Creek Park is primarily for renovating the splash pad, major improvements to the baseball fields, expansion of the northern parking lot and sports lighting for the practice fields on the south end of the park. The addition of pickleball courts and two basketball courts is also planned, and a fitness court will be located just southeast of the splash pad near the location of a future restroom building. Shade for the pickleball courts is being considered, but it is not yet funded.						
<b>Funding</b>	2022	2023	2024	2025	2026	
Bond Funds	\$ 100,000	\$ 5,200,000	\$ -	\$ -	\$ -	-
<b>Expenditures</b>						
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	100,000	5,200,000	-	-	-	-
<i>Equipment</i>	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-
<b>Total</b>	<b>\$ 100,000</b>	<b>\$ 5,200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
UTILITY BOND FUND PROJECTS**

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	Actual Prior Years	Estimated 2021-22	Budget 2022-23	Budget 2023-24
BEGINNING BALANCE	\$ 105,013	\$ 105,013	\$ 105,013	\$ 28,105,013
REVENUES				
Bond Proceeds	\$ -	\$ -	\$ 65,000,000	\$ -
TOTAL	\$ -	\$ -	\$ 65,000,000	\$ -
PROJECTS				
Wastewater Treatment Plant Permit & Design	\$ -	\$ -	\$ 37,000,000	\$ 28,000,000
TOTAL PROJECTS	\$ -	\$ -	\$ 37,000,000	\$ 28,000,000
ENDING FUND BALANCE	\$ 105,013	\$ 105,013	\$ 28,105,013	\$ 105,013

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
UTILITY BOND FUND PROJECTS**

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Budget 2024-25	Budget 2025-26	Budget 2026-27	Project Total
\$ 105,013	\$ 105,013	\$ 105,013	
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ 65,000,000
\$ -	\$ -	\$ -	
\$ 105,013	\$ 105,013	\$ 105,013	

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
UTILITY NON-BOND FUND PROJECTS**

	Actual Prior Years	Estimated 2021-22	Budget 2022-23	Budget 2023-24
BEGINNING BALANCE	\$ 3,235,931	\$ 8,715,746	\$ 8,795,746	\$ 8,825,746
REVENUES				
Utility Fund Cash Reserves	\$ -	\$ 400,000	\$ 650,000	\$ 635,000
PID Assessment	1,696,600	-	-	-
Interest Revenue	14,263	30,000	30,000	30,000
Miscellaneous Revenue	30,150	-	-	-
Transfer In	4,340,660	-	-	-
TOTAL	\$ 6,081,673	\$ 430,000	\$ 680,000	\$ 665,000
PROJECTS				
Treatment Plant Rehab & Expansion	\$ -	\$ 170,000	\$ 200,000	\$ 185,000
Sherley Storage Tank Rehabilitation	-	180,000	-	-
Storage Tank Painting and Rehabilitation	-	-	100,000	100,000
SCADA Hardware and Programming	-	-	250,000	250,000
Risk & Resilience Infrastructure Improvements	-	-	100,000	100,000
TOTAL PROJECTS	\$ 601,858	\$ 350,000	\$ 650,000	\$ 635,000
ENDING FUND BALANCE	\$ 8,715,746	\$ 8,795,746	\$ 8,825,746	\$ 8,855,746

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
UTILITY NON-BOND FUND PROJECTS**

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Budget 2024-25	Budget 2025-26	Budget 2026-27	Project Total
\$ 8,855,746	\$ 8,870,746	\$ 8,900,746	
\$ 400,000	\$ 250,000	\$ 100,000	
-	-	-	
30,000	30,000	30,000	
-	-	-	
-	-	-	
<u>\$ 430,000</u>	<u>\$ 280,000</u>	<u>\$ 130,000</u>	
\$ 215,000	\$ 150,000	\$ -	\$ 920,000
-	-	-	180,000
100,000	-	-	300,000
-	-	-	500,000
100,000	100,000	100,000	500,000
<u>\$ 415,000</u>	<u>\$ 250,000</u>	<u>\$ 100,000</u>	
<u>\$ 8,870,746</u>	<u>\$ 8,900,746</u>	<u>\$ 8,930,746</u>	

**CITY OF ANNA  
CAPITAL IMPROVEMENTS PROGRAM  
WATER IMPACT FEES**

	Actual Prior Years	Estimated 2021-22	Budget 2022-23	Budget 2023-24
BEGINNING BALANCE	\$ 5,713,192	\$ 6,672,200	\$ 3,625,687	\$ 3,545,687
Water Improvement Fees	\$ 4,798,127	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Interest Revenue	31,193	30,000	30,000	30,000
TOTAL REVENUE	\$ 4,829,320	\$ 1,030,000	\$ 1,030,000	\$ 1,030,000
TOTAL AVAILABLE RESOURCES	\$ 10,542,512	\$ 7,702,200	\$ 4,655,687	\$ 4,575,687
PROJECTS				
US 75 Utility Relocations	\$ -	\$ 150,000	\$ 700,000	\$ -
Collin Pump Station Expansion	-	3,622,000	-	-
Well #9	-	-	-	100,000
State Hwy 5 Utility Relocation	-	304,513	410,000	1,600,000
TOTAL PROJECTS	\$ 3,870,312	\$ 4,076,513	\$ 1,110,000	\$ 1,700,000
ENDING FUND BALANCE	\$ 6,672,200	\$ 3,625,687	\$ 3,545,687	\$ 2,875,687

**CITY OF ANNA  
 CAPITAL IMPROVEMENTS PROGRAM  
 WATER IMPACT FEES**

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Budget 2024-25	Budget 2025-26	Budget 2026-27	Project Total
\$ 2,875,687	\$ 905,687	\$ 1,935,687	
\$ 1,000,000 30,000	\$ 1,000,000 30,000	\$ 1,000,000 30,000	
\$ 1,030,000	\$ 1,030,000	\$ 1,030,000	
\$ 3,905,687	\$ 1,935,687	\$ 2,965,687	
\$ -	\$ -	\$ -	\$ 850,000
-	-	-	3,622,000
3,000,000	-	-	3,100,000
-	-	-	2,314,513
\$ 3,000,000	\$ -	\$ -	
\$ 905,687	\$ 1,935,687	\$ 2,965,687	

**CITY OF ANNA  
CAPITAL IMPROVEMENTS PROGRAM  
WASTEWATER IMPACT FEES**

	Actual Prior Years	Estimated 2021-22	Budget 2022-23	Budget 2023-24
BEGINNING BALANCE	\$ 3,431,182	\$ 6,561,741	\$ 5,972,228	\$ 642,228
Wastewater Improvement Fees	\$ 3,812,550	\$ 4,000,000	\$ 4,000,000	\$ 6,000,000
Interest Revenue	22,715	20,000	20,000	20,000
TOTAL REVENUE	\$ 3,835,265	\$ 4,020,000	\$ 4,020,000	\$ 6,020,000
TOTAL AVAILABLE RESOURCES	\$ 7,266,447	\$ 10,581,741	\$ 9,992,228	\$ 6,662,228
PROJECTS				
State Hwy 5 Utility Relocation	\$ -	\$ 609,513	\$ 350,000	\$ 1,400,000
Hurricane Creek Line B Sanitary Sewer	-	-	4,000,000	-
Wastewater Treatment Plant Permit & Design	-	4,000,000	5,000,000	5,000,000
TOTAL PROJECTS	\$ 704,706	\$ 4,609,513	\$ 9,350,000	\$ 6,400,000
ENDING FUND BALANCE	\$ 6,561,741	\$ 5,972,228	\$ 642,228	\$ 262,228

**CITY OF ANNA  
CAPITAL IMPROVEMENTS PROGRAM  
WASTEWATER IMPACT FEES**

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Budget 2024-25	Budget 2025-26	Budget 2026-27	Project Total
\$ 262,228	\$ 3,282,228	\$ 6,302,228	
\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	
20,000	20,000	20,000	
\$ 3,020,000	\$ 3,020,000	\$ 3,020,000	
\$ 3,282,228	\$ 6,302,228	\$ 9,322,228	
\$ -	\$ -	\$ -	\$ 2,359,513
-	-	-	4,000,000
-	-	-	14,000,000
\$ -	\$ -	\$ -	-
\$ 3,282,228	\$ 6,302,228	\$ 9,322,228	

THE CITY OF  
**Anna**

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
WATER PROJECTS**

<b>PROJECT NAME: Collin Pump Station Expansion</b>						
<b>Description:</b> New pumps, two wells, and treatment to bring station online and increase supply; south major take point for GTUA / NTMWD water; needed to enhance water supply needs.						
<b>Funding</b>	2022	2023	2024	2025	2026	
Water Impact Fees	\$ 3,622,000	\$ -	\$ -	\$ -	\$ -	-
<b>Expenditures</b>						
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	3,622,000	-	-	-	-	-
<i>Equipment</i>	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-
<b>Total</b>	<b>\$ 3,622,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

<b>PROJECT NAME: State Hwy 5 Utility Relocation - Water</b>						
<b>Description:</b> Relocate and expand public water and wastewater system along SH 5. Project A is from the Collin County Outer Loop to Hackberry Drive. Project B is not currently planned and will move forward when TxDOT is closer to allocating funds for road construction for that phase.						
<b>Funding</b>	2022	2023	2024	2025	2026	
Water Impact Fees	\$ 304,513	\$ 410,000	\$ 1,600,000	\$ -	\$ -	-
<b>Expenditures</b>						
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	304,513	-	1,600,000	-	-	-
<i>Equipment</i>	-	-	-	-	-	-
<i>Right of Way</i>	-	410,000	-	-	-	-
<b>Total</b>	<b>\$ 304,513</b>	<b>\$ 410,000</b>	<b>\$ 1,600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
WATER PROJECTS**

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<b>PROJECT NAME: US 75 Utility Relocation</b>						
<b>Description:</b> Water and wastewater lines must be relocated in order for the reconstruction of US 75 up to the Grayson County line to be completed. City Council awarded design at April 13, 2021 meeting. Design will be completed in FY2021 with construction in FY2022.						
<b>Funding</b>	2022	2023	2024	2025	2026	
Water Impact Fees	\$ 150,000	\$ 700,000	\$ -	\$ -	\$ -	-
<b>Expenditures</b>						
<i>Design</i>	\$ 150,000	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	-	700,000	-	-	-	-
<i>Equipment</i>	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-
<b>Total</b>	<b>\$ 150,000</b>	<b>\$ 700,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

<b>PROJECT NAME: Grayson Pump Station</b>						
<b>Description:</b> Design expansion and creation of major northern take point for GTUA / NTMWD water; Installation of pump station, pumps, back-up generator, and all piping and appurtenances. Construction of a 500,000 gallon ground storage reservoir; needed to enhance water supply needs.						
<b>Funding</b>	2022	2023	2024	2025	2026	
Future Bond	\$ -	\$ 375,000	\$ 375,000	\$ 6,000,000	\$ -	-
<b>Expenditures</b>						
<i>Design</i>	\$ -	\$ 375,000	\$ 375,000	\$ 6,000,000	\$ -	-
<i>Construction</i>	-	-	-	-	-	-
<i>Equipment</i>	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 375,000</b>	<b>\$ 375,000</b>	<b>\$ 6,000,000</b>	<b>\$ -</b>	<b>-</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
WATER PROJECTS**

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<b>PROJECT NAME: Well #9</b>						
<b>Description:</b> Construct new combination deep/shallow well near existing Well 5 at Smith & 6th Street to meet required peak demand; also included are a new storage tank and pump house; needed to enhance water supply needs.						
<b>Funding</b>	2022	2023	2024	2025	2026	
Water Impact Fees	\$ -	\$ -	\$ 100,000	\$ 3,000,000	\$ -	-
<b>Expenditures</b>						
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	-	-	100,000	3,000,000	-	-
<i>Equipment</i>	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>-</b>

<b>PROJECT NAME: Storage Tank Painting and Rehabilitation</b>						
<b>Description:</b> Annual maintenance and repainting of water storage tanks; FY2023 - Painting of West Crossing; FY2024 - Rehabilitation of Grayson; FY2025 - Rehabilitation of West Crossing						
<b>Funding</b>	2022	2023	2024	2025	2026	
Non-Bond Capital	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	-
<b>Expenditures</b>						
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	-	100,000	100,000	100,000	-	-
<i>Equipment</i>	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>-</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
WATER PROJECTS**

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<b>PROJECT NAME:</b> Risk & Resilience Infrastructure Improvements						
<b>Description:</b> Correcting deficiencies noted in our 2021 Risk and Resilience Assessment for compliance with America's Water Infrastructure Act. Currently only one well has an enclosure. An enclosure would provide insulation, security, and a professional appearance. No sites currently have security systems or cameras. All chemical feed buildings are constructed out of light duty polymer buildings. These buildings often blow down during high winds and storms. The buildings house 150lb chlorine cylinders and aqueous ammonia. TCEQ approved fencing costs approximately \$50 per foot for a total of \$115,000.						
<b>Funding</b>	2022	2023	2024	2025	2026	
Non-Bond Capital	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	
<b>Expenditures</b>						
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Construction</i>	-	100,000	100,000	100,000	100,000	
<i>Equipment</i>	-	-	-	-	-	
<i>Right of Way</i>	-	-	-	-	-	
<b>Total</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
WASTEWATER PROJECTS**

<b>PROJECT NAME: State Hwy 5 Utility Relocation - Sewer</b>						
<b>Description:</b> Relocate and expand public water and wastewater system along SH 5. Project A is from the Collin County Outer Loop to Hackberry Drive. Project B is not currently planned and will move forward when TxDOT is closer to allocating funds for road construction for that phase.						
<b>Funding</b>	2022	2023	2024	2026	2026	
WW Impact Fees	\$ 609,513	\$ 350,000	\$ 1,400,000	\$ -	\$ -	
<b>Expenditures</b>						
<i>Design</i>	\$ 609,513	\$ -	\$ -	\$ -	\$ -	
<i>Construction</i>	-	-	1,400,000	-	-	
<i>Equipment</i>	-	-	-	-	-	
<i>Right of Way</i>	-	350,000	-	-	-	
<b>Total</b>	<b>\$ 609,513</b>	<b>\$ 350,000</b>	<b>\$ 1,400,000</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>PROJECT NAME: Wastewater Treatment Plant Permitting and Design</b>						
<b>Description:</b> New wastewater treatment plant on Hurricane Creek tributary of the Elm Fork of the Trinity River. An additional treatment plant is required to efficiently provide municipal sewer west of US 75.						
<b>Funding</b>	2022	2023	2024	2026	2026	
WW Impact Fees	\$ 4,000,000	\$ 5,000,000	\$ 5,000,000	\$ -	\$ -	
PID Fees	-	6,000,000	-	-	-	
Bond Funds	-	37,000,000	28,000,000	-	-	
<b>TOTAL</b>	<b>\$ 4,000,000</b>	<b>\$ 48,000,000</b>	<b>\$ 33,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Expenditures</b>						
<i>Design</i>	\$ 4,000,000	\$ 8,000,000	\$ -	\$ -	\$ -	
<i>Construction</i>	-	40,000,000	33,000,000	-	-	
<i>Equipment</i>	-	-	-	-	-	
<i>Right of Way</i>	-	-	-	-	-	
<b>Total</b>	<b>\$ 4,000,000</b>	<b>\$ 48,000,000</b>	<b>\$ 33,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
WASTEWATER PROJECTS**

<b>PROJECT NAME: Slayter Creek Treatment Plant Rehabilitation</b>					
<b>Description:</b> Rehabilitation and expansion of the existing Slayter Creek Wastewater Treatment Plant. The Slayter Creek WWTP is aging and requires rehabilitation of the core plant processes and associated equipment. The rehabilitation will be done over a 5-year period with most critical equipment replaced first.					
<b>Funding</b>	2022	2023	2024	2026	2026
Non-Bond Capital	170,000	200,000	185,000	215,000	150,000
<b>Expenditures</b>					
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	-	-	-	-	-
<i>Equipment</i>	170,000	200,000	185,000	215,000	150,000
<i>Right of Way</i>	-	-	-	-	-
<b>Total</b>	<b>\$ 170,000</b>	<b>\$ 200,000</b>	<b>\$ 185,000</b>	<b>\$ 215,000</b>	<b>\$ 150,000</b>

<b>PROJECT NAME: Hurricane Creek Line B Sanitary Sewer</b>					
<b>Description:</b> Trunk Sewer expansion required for large developments west of US 75; East Fork Regional Sanitary Sewer (Hurricane Creek) - 48,000 linear feet of sanitary sewer improvements across multiple phases which are required to provide City sewer to development projects west of US 75. Task B includes a 30" trunk sewer along Hurricane Creek from Task A to FM 455. Staff is reviewing the potential of replacing Task A with another project.					
<b>Funding</b>	2022	2023	2024	2026	2026
WW Impact Fees	\$ 1,286,622	\$ 4,000,000	\$ -	\$ -	-
<b>Expenditures</b>					
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	1,286,622	4,000,000	-	-	-
<i>Equipment</i>	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-
<b>Total</b>	<b>\$ 1,286,622</b>	<b>\$ 4,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
WASTEWATER PROJECTS**

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<b>PROJECT NAME:</b> SCADA Hardware and Programming Improvements						
<b>Description:</b> The SCADA software and the hardware that controls the water and wastewater system excluding Hackberry EST needs to have its hardware updated and the entire logic in water system program needs to be updated. The system has very little automation and logic; without those, operation is inefficient and time consuming. An upgrade would result in a more efficient system operation which would reduce operation costs year over year.						
<b>Funding</b>	2022	2023	2024	2026	2026	
Non-Bond Capital	\$ -	\$ 250,000	\$ 250,000	\$ -	\$ -	
<b>Expenditures</b>						
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Construction</i>	-	-	-	-	-	
<i>Equipment</i>	-	250,000	250,000	-	500,000	
<i>Right of Way</i>	-	-	-	-	-	
<b>Total</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>	

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
PARK DEVELOPMENT**

	Actual Prior Years	Estimated 2021-22	Budget 2022-23	Budget 2023-24
BEGINNING BALANCE	\$ 2,322,141	\$ 2,714,472	\$ 3,952,393	\$ 2,799,099
REVENUES				
Park Development Fees	\$ 1,689,000	\$ 2,889,000	\$ 1,500,000	\$ 1,500,000
Interest Revenue	9,990	14,000	9,000	14,000
Other Revenues	32,171	-	-	-
TOTAL	\$ 1,731,161	\$ 2,903,000	\$ 1,509,000	\$ 1,514,000
OPERATIONS				
Recreation	\$ 298,552	\$ 522,729	\$ 689,794	\$ 710,488
Park Operations	198,641	-	-	-
Capital Equipment	171,808	50,000	150,000	50,000
PROJECTS				
Natural Springs Park Improvements	67,423	55,000	200,000	165,000
Sherley Heritage Park Train & Improvements	33,027	30,000	769,000	-
Johnson Park Improvements	506,217	238,783	100,000	-
Bryant Park	-	114,000	-	-
Slayter Creek Park Improvements	38,478	304,567	200,000	-
Trails	-	100,000	-	-
Hurricane Creek Park	-	-	-	100,000
Pecan Grove Park	-	-	-	25,000
Geer Park	-	-	-	60,000
Yank Park	-	-	303,500	-
Oak Hollow Park	-	-	-	25,000
Creekside Park	-	-	-	50,000
Anna Crossing Park	-	-	-	60,000
Land Acquisition and Amenities	24,684	250,000	250,000	250,000
TOTAL PROJECTS	\$ 1,338,830	\$ 1,665,079	\$ 2,662,294	\$ 1,495,488
ENDING FUND BALANCE	\$ 2,714,472	\$ 3,952,393	\$ 2,799,099	\$ 2,817,611

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
PARK DEVELOPMENT**

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Budget 2024-25	Budget 2025-26	Budget 2026-27	Project Total
\$ 2,817,611	\$ 2,685,309	\$ 2,531,052	
\$ 885,500	\$ 885,500	\$ 885,500	
14,000	14,000	14,000	
-	-	-	
<u>\$ 899,500</u>	<u>\$ 899,500</u>	<u>\$ 899,500</u>	
\$ 731,802	\$ 753,757	\$ 776,369	
-	-	-	
50,000	50,000	50,000	
-	-	-	487,423
-	-	-	832,027
-	-	-	845,000
-	-	-	114,000
-	-	-	543,045
-	-	-	100,000
-	-	-	100,000
-	-	-	25,000
-	-	-	60,000
-	-	-	303,500
-	-	-	25,000
-	-	-	50,000
-	-	-	60,000
250,000	250,000	250,000	1,524,684
<u>\$ 1,031,802</u>	<u>\$ 1,053,757</u>	<u>\$ 1,076,369</u>	
<u>\$ 2,685,309</u>	<u>\$ 2,531,052</u>	<u>\$ 2,354,183</u>	

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
PARK DEVELOPMENT PROJECTS**

<b>PROJECT NAME: Sherley Heritage Park Train and Park Improvements</b>						
<b>Description:</b> To renovate and provide a location and necessary improvements for the display of a vintage steam engine that will be located on the west side of the park.						
<b>Funding</b>	2022	2023	2024	2026	2026	
Developer Fee	\$ 30,000	\$ 769,000	\$ -	\$ -	\$ -	-
<b>Expenditures</b>						
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	30,000	420,000	-	-	-	-
<i>Equipment</i>	-	349,000	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-
<b>Total</b>	<b>\$ 30,000</b>	<b>\$ 769,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

<b>PROJECT NAME: Johnson Park Improvements</b>						
<b>Description:</b> The park was completely renovated last year with improvements that include new baseball fields, fencing, a fully-accessible playground and parking upgrades. Funding remains in the project to provide sports field lighting if it is determined it is warranted after the fields have been in use for a period of time.						
<b>Funding</b>	2022	2023	2024	2026	2026	
Developer Fee	\$ 238,783	\$ 100,000	\$ -	\$ -	\$ -	-
<b>Expenditures</b>						
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	238,783	100,000	-	-	-	-
<i>Equipment</i>	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-
<b>Total</b>	<b>\$ 238,783</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
PARK DEVELOPMENT PROJECTS**

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<b>PROJECT NAME: Trails</b>						
<b>Description:</b> Trails are needed to connect city parks, schools and downtown among other areas in the community. Amenities such as trail head access points, signage, and benches will be phased in future years. Park Development funds will be used for design and bond funding will be used to construct trails beginning in FY2024.						
<b>Funding</b>	2022	2023	2024	2026	2026	
Developer Fee	\$ 100,000	\$ -	\$ -	\$ -	\$ -	-
<b>Expenditures</b>						
<i>Design</i>	\$ 100,000	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	-	-	-	-	-	-
<i>Equipment</i>	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-
<b>Total</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

<b>PROJECT NAME: Natural Springs Park Improvements</b>						
<b>Description:</b> An additional parking lot is needed at the park for Anna neighbors that use the Paw Park and to accommodate future events at the park. In addition, funding is provided for a new playground which is currently in design. Grant funds will be sought to supplement the cost of the playground.						
<b>Funding</b>	2022	2023	2024	2026	2026	
Developer Fee	\$ 55,000	\$ 200,000	\$ 165,000	\$ -	\$ -	-
<b>Expenditures</b>						
<i>Design</i>	\$ 55,000	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	-	200,000	165,000	-	-	-
<i>Equipment</i>	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-
<b>Total</b>	<b>\$ 55,000</b>	<b>\$ 200,000</b>	<b>\$ 165,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
PARK DEVELOPMENT PROJECTS**

<b>PROJECT NAME: Slayter Creek Park Improvements</b>										
<b>Description:</b> Funding at Slayter Creek Park is primarily for renovating the splash pad, major improvements to the baseball fields, expansion of the northern parking lot and sports lighting for the practice fields on the south end of the park. The addition of pickleball courts and two basketball courts is also planned, and a fitness court will be located just southeast of the splash pad near the location of a future restroom building. Shade for the pickleball courts is being considered, but it is not yet funded.										
<b>Funding</b>		2022		2023		2024		2026		2026
Developer Fee	\$	304,567	\$	200,000	\$	-	\$	-	\$	-
<b>Expenditures</b>										
Design	\$	304,567	\$	10,000	\$	-	\$	-	\$	-
Construction		-		180,000		-		-		-
Equipment		-		10,000		-		-		-
Right of Way		-		-		-		-		-
Total	\$	304,567	\$	200,000	\$	-	\$	-	\$	-

<b>PROJECT NAME: Land Acquisition and Amenities</b>										
<b>Description:</b> This funding is dedicated to purchasing park land, participating in partnership with developers or other agencies to develop or enhance new parks, and develop existing park land with new park amenities. This is based on receiving half of the projected developer contributions with a goal of working with the developers to dedicate land and build the park instead of receiving the fees.										
<b>Funding</b>		2022		2023		2024		2026		2026
Developer Fee	\$	250,000	\$	250,000	\$	250,000	\$	250,000	\$	250,000
<b>Expenditures</b>										
Design	\$	-	\$	-	\$	-	\$	-	\$	-
Construction		-		-		-		-		-
Equipment		-		-		-		-		-
Right of Way		250,000		250,000		250,000		250,000		250,000
Total	\$	250,000	\$	250,000	\$	250,000	\$	250,000	\$	250,000

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
PARK DEVELOPMENT PROJECTS**

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<b>PROJECT NAME: Bryant Park</b>						
<b>Description:</b> Bryant Park is being activated to serve as practice space for youth sports and to provide fields for a youth soccer program that is being started by the Neighborhood Services Department. The FY2022 funding will be for the construction of a 6' black vinyl-coated chain link fence around the perimeter of Bryant Park.						
<b>Funding</b>		<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2026</b>	<b>2026</b>
Developer Fee	\$	114,000	\$ -	\$ -	\$ -	-
<b>Expenditures</b>						
<i>Design</i>	\$	-	\$ -	\$ -	\$ -	-
<i>Construction</i>		114,000	-	-	-	-
<i>Equipment</i>		-	-	-	-	-
<i>Right of Way</i>		-	-	-	-	-
<b>Total</b>	<b>\$</b>	<b>114,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

<b>PROJECT NAME: Hurricane Creek Park</b>						
<b>Description:</b> Funding is for the creation of a site plan for the undeveloped park property. Public input from the surrounding neighborhood will be considered during design development.						
<b>Funding</b>		<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2026</b>	<b>2026</b>
Developer Fee	\$	-	\$ -	100,000	\$ -	-
<b>Expenditures</b>						
<i>Design</i>	\$	-	\$ -	100,000	\$ -	-
<i>Construction</i>		-	-	-	-	-
<i>Equipment</i>		-	-	-	-	-
<i>Right of Way</i>		-	-	-	-	-
<b>Total</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>100,000</b>	<b>\$ -</b>	<b>-</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
PARK DEVELOPMENT PROJECTS**

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<b>PROJECT NAME: Pecan Grove Park</b>					
<b>Description:</b> Funding is for the creation of a site plan for the undeveloped park property. Public input from the surrounding neighborhood will be considered during design development.					
<b>Funding</b>	2022	2023	2024	2026	2026
Developer Fee	\$ -	\$ -	\$ 25,000	\$ -	\$ -
<b>Expenditures</b>					
<i>Design</i>	\$ -	\$ -	\$ 25,000	\$ -	\$ -
<i>Construction</i>	-	-	-	-	-
<i>Equipment</i>	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>PROJECT NAME: Geer Park</b>					
<b>Description:</b> Funding is for the creation of a site plan for the undeveloped park property. Public input from the surrounding neighborhood will be considered during design development.					
<b>Funding</b>	2022	2023	2024	2026	2026
Developer Fee	\$ -	\$ -	\$ 60,000	\$ -	\$ -
<b>Expenditures</b>					
<i>Design</i>	\$ -	\$ -	\$ 60,000	\$ -	\$ -
<i>Construction</i>	-	-	-	-	-
<i>Equipment</i>	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
PARK DEVELOPMENT PROJECTS**

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<b>PROJECT NAME: Yank Park</b>					
<b>Description:</b> Yank Park was built by the developer of the adjacent subdivision. However, the curb around the playground does not provide acceptable accessibility. Funding is for the design and construction of park improvements which include a trail around the playground and a half-court basketball court.					
<b>Funding</b>	2022	2023	2024	2026	2026
Developer Fee	\$ -	\$ 303,500	\$ -	\$ -	\$ -
<b>Expenditures</b>					
<i>Design</i>	\$ -	\$ 53,500	\$ -	\$ -	\$ -
<i>Construction</i>	-	250,000	-	-	-
<i>Equipment</i>	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 303,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>PROJECT NAME: Oak Hollow Park</b>					
<b>Description:</b> Funding is for the creation of a site plan for the undeveloped park property. Public input from the surrounding neighborhood will be considered during design development.					
<b>Funding</b>	2022	2023	2024	2026	2026
Developer Fee	\$ -	\$ -	\$ 25,000	\$ -	\$ -
<b>Expenditures</b>					
<i>Design</i>	\$ -	\$ -	\$ 25,000	\$ -	\$ -
<i>Construction</i>	-	-	-	-	-
<i>Equipment</i>	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
PARK DEVELOPMENT PROJECTS**

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<b>PROJECT NAME: Creekside Park</b>					
<b>Description:</b> Funding is for the creation of a site plan for the undeveloped park property. Public input from the surrounding neighborhood will be considered during design development.					
<b>Funding</b>	2022	2023	2024	2026	2026
Developer Fee	\$ -	\$ -	\$ 50,000	\$ -	\$ -
<b>Expenditures</b>					
Design	\$ -	\$ -	\$ 50,000	\$ -	\$ -
Construction	-	-	-	-	-
Equipment	-	-	-	-	-
Right of Way	-	-	-	-	-
Total	\$ -	\$ -	\$ 50,000	\$ -	\$ -

<b>PROJECT NAME: Anna Crossing Park</b>					
<b>Description:</b> Funding is for the creation of a site plan for the undeveloped park property. Public input from the surrounding neighborhood will be considered during design development.					
<b>Funding</b>	2022	2023	2024	2026	2026
Developer Fee	\$ -	\$ -	\$ 60,000	\$ -	\$ -
<b>Expenditures</b>					
Design	\$ -	\$ -	\$ 60,000	\$ -	\$ -
Construction	-	-	-	-	-
Equipment	-	-	-	-	-
Right of Way	-	-	-	-	-
Total	\$ -	\$ -	\$ 60,000	\$ -	\$ -



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# **SUPPLEMENTAL INFORMATION**

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THE CITY OF  
**Anna**

**CITY OF ANNA**  
**FINANCIAL POLICIES OVERVIEW**

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The City of Anna, Texas financial policies set forth the basic framework for the fiscal management of the City. These policies are to ensure consistency in the City's financial processes related to revenue, expenditures, purchasing, accounting, investing, fiscal management, internal controls, and fund balance, as well as integrity, communication, prudent stewardship, planning, accountability, and full disclosure. These policies are intended to:

- ◆ Assist the City to ensure long-term financial stability and a healthy financial position;
- ◆ Assist the City Council and City staff in evaluating current activities and proposals for future programs;
- ◆ Demonstrate to the Neighbors of Anna, the investment community, and the bond rating agencies that the City is committed to strong fiscal operations;
- ◆ Fairly present and fully disclose the financial position of the City in conformity with accounting practices generally accepted in the United States of America; and
- ◆ Demonstrate compliance with finance-related legal and contractual issues in accordance with the Texas Local Government Code and other related legal mandates upon the City.

The policies are to be reviewed on an annual basis and modified to accommodate changing circumstances and conditions.

Policy areas include:

- |                          |                       |
|--------------------------|-----------------------|
| ◆ Annual Budget Process  | ◆ Debt Management     |
| ◆ Revenue Management     | ◆ Financial Reporting |
| ◆ Operating Expenditures | ◆ Accounting          |
| ◆ Fund Balance           |                       |

The FY2023 budget is currently in compliance with relevant financial policies as stated here.

A summary of each of the above listed policy areas along with a complete copy of the financial policies can be found in the following pages.

### *Annual Budget Process*

IV. Budgeting is an essential element of the financial planning, control, and evaluation process of municipal government. The budget shall be prepared on the basis of priorities outlined by the City Council and the City Manager in the Strategic Plan. In addition, the budget shall be prepared and presented to meet the requirements of Section 102 of the Texas Local Government Code.

IV.I. The annual budget document shall be published in a format that satisfies all criteria established by the Government Finance Officers Association's Distinguished Budget Program. The final budget document shall be published no later than 90 days following the date of the budget's adoption by the City Council

IV.I. The City's annual budget shall be prepared and adopted on a basis consistent with generally accepted accounting principles for all governmental and proprietary funds except the capital projects funds, which Council approves project-length budgets.

IV.I. The basis of budgeting will be the same as the basis of accounting; that is, that budgets for the General Fund and all special revenue funds are prepared on the modified accrual basis of accounting, and budgets for the Utility (Proprietary) Fund are presented on a full accrual basis, except that capital purchases and depreciation are not adjusted until year-end financial reporting.

IV.I. A balanced budget is one in which total proposed expenditures shall not exceed the total estimated income. The City's goal is to balance the operating budget with current revenues, whereby, current revenues match and fund on-going expenditures. The City considers the budget balanced when total expenditures are equal to total revenues. However, the budget is also balanced when total expenditures are less than total revenues, a surplus. There may also be instances where the City plans to spend excess fund balance accumulated from previous years on one-time non-recurring purchases, while maintaining established reserves. The City considers the budget to be balanced in this case as well. However, the plan shall not be to build on-going expenditures into this type of funding.

### *Revenue Management*

V.A. To protect the City's financial integrity, the City will maintain a diversified and stable revenue system to shelter it from fluctuations in any one revenue source.

V.A.1. For every annual budget, the City shall levy two property tax rates: debt service and operation/maintenance. The debt service levy shall be sufficient for meeting all principal and interest payments associated with the City's outstanding general obligation debt for that budget year. The debt service levy and related debt service expenditures shall be accounted for in the Debt Service Fund. The operation and maintenance levy shall be accounted for in the General Fund.

V.A.1. The City will maintain a policy of levying the lowest tax rate on the broadest tax base. Minimal exemptions will be provided to homeowners, senior citizens, and disabled veterans. The City may consider providing tax abatements or other incentives to encourage development.

V.A.2. The State Comptroller's Office collects, administers, and disburses sales tax on a monthly basis.

V.A.3. The City will establish utility fees (water, wastewater, and sanitation) at a level that attempts to recover the full cost of providing the service.

**CITY OF ANNA**  
**FINANCIAL POLICIES SUMMARY**

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V.A. When developing the annual budget, the City Manager shall project revenues from every source based on actual collections from the preceding year and estimated collections of the current fiscal year, while taking into account known circumstances which will impact revenues for the new fiscal year. The revenue projections for each fund should be made conservatively so that total actual fund revenues exceed budgeted projections.

*Operating Expenditures*

V.B. The annual budget shall appropriate sufficient funds for operating, recurring expenditures necessary to maintain established (i.e. status quo) quality and scope of city services.

V.B. Capital outlay is defined as machinery, vehicles or equipment that exceeds \$5,000 and has a useful life of at least three years. Existing capital equipment shall be replaced when needed to ensure the optimal productivity of City employees.

V.B. Capital improvement is defined as an enhancement that exceeds \$50,000 and has a useful life of at least ten years. Capital improvements are budgeted as multi-year projects in the Community Investment Program budget.

*Fund Balance*

VIII. F. It is the goal of the City to achieve and maintain an unassigned General Fund fund balance equal to 40% of total appropriations. The City considers a balance of less than 25% to be a cause for concern, barring unusual or deliberate circumstances, and a balance of more than 40% as excessive.

VIII. G. It shall be the goal of the City to maintain a working capital reserve in the Utility Fund of 25% of total appropriations in order to provide for potential unanticipated needs or the impact of weather.

*Debt Management*

IX.B. Under the governance and guidance of Federal and State laws and the City's Charter, ordinances and resolutions, the City may periodically enter into debt obligations to finance the construction or acquisition of infrastructure and other assets; or to refinance existing debt for the purpose of meeting its governmental obligation to its residents. It is the City's desire and direction to ensure that such debt obligations are issued and administered in such fashion as to obtain the best long-term financial advantage to the City and its residents, while making every effort to maintain and improve the City's bond ratings.

IX.B. The City shall not issue debt obligations or utilize debt proceeds to finance current operations of the City.

*Financial Reporting*

I.D. The City will prepare and publish a Comprehensive Annual Financial Report. The Annual Report will be prepared in accordance with generally accepted accounting principles and will be presented annually to the Government Finance Officers Association (GFOA) for evaluation and awarding of the Certification of Achievement for Excellence in Financial Reporting. The Annual Report will be published and presented to the City Council within 180 days after the end of the fiscal year.

**CITY OF ANNA**  
**FINANCIAL POLICIES SUMMARY**

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*Accounting*

I.A. The Finance Director and Accounting Manager are responsible for establishing and maintaining the chart of accounts and for properly recording financial transactions.

I.B. The accounts of the City are organized and operated on the basis of funds and account groups. Each fund is created for a specific purpose except for the General Fund. The General Fund is used to account for all transactions not accounted for in other funds. Fund accounting is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

I.B. Account balances shall be reported on the modified accrual basis of accounting within the General Fund and other governmental funds and the accrual basis of accounting in the Utilities Fund.

I.C.1-2 The City will be audited annually by an outside independent auditing firm or other times as may be deemed necessary. The auditors must be a CPA and must demonstrate that they have the breadth and depth of staff to conduct the City's annual audit in accordance with generally accepted auditing standards, generally accepted government auditing standards, and contractual requirements. An annual independent audit will be completed and filed with the City Secretary within one hundred eighty (180) days from the completion of each fiscal year, the results of which shall be presented to and approved by the City Council.

I.C.3. The financial statements to the City are to be prepared in conformity with generally accepted accounting principles (GAAP) in the United States of America as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.



**City of Anna, Texas**  
**Financial Policies**

**Adopted: May 25, 2021**

## **FINANCIAL POLICIES**

The City of Anna, Texas financial policies set forth the basic framework for the fiscal management of the City. These policies are to ensure consistency in the City's financial processes related to revenue, expenditures, purchasing, accounting, investing, fiscal management, internal controls, and fund balance, as well as integrity, communication, prudent stewardship, planning, accountability, and full disclosure. These policies are intended to:

- A. Assist the City to ensure long-term financial stability and a healthy financial position;
- B. Assist the City Council and City staff in evaluating current activities and proposals for future programs;
- C. Demonstrate to the Neighbors of Anna, the investment community, and the bond rating agencies that the City is committed to strong fiscal operations;
- D. Fairly present and fully disclose the financial position of the City in conformity with accounting practices generally accepted in the United States of America; and
- E. Demonstrate compliance with finance-related legal and contractual issues in accordance with the Texas Local Government Code and other related legal mandates upon the City.

The policies are to be reviewed on an annual basis and modified to accommodate changing circumstances and conditions.

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# FINANCIAL MANAGEMENT POLICIES

## I. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

### A. Accounting

The Finance Director and Accounting Manager are responsible for establishing and maintaining the chart of accounts and for properly recording financial transactions.

### B. Funds

The accounts of the City are organized and operated on the basis of funds and account groups. Each fund is created for a specific purpose except for the General Fund. The General Fund is used to account for all transactions not accounted for in other funds. Fund accounting is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

The City's annual budget shall be prepared and adopted on a basis consistent with generally accepted accounting principles for all governmental and proprietary funds except the capital projects funds, which Council approves project-length budgets.

Account balances shall be reported on the modified accrual basis of accounting within the General Fund and other governmental funds and the accrual basis of accounting in the Utilities Fund.

### C. External Auditing

The City will be audited annually by an outside independent auditing firm or other times as may be deemed necessary.

1. External Auditor Repute – The auditors must be a CPA and must demonstrate that they have the breadth and depth of staff to conduct the City's annual audit in accordance with generally accepted auditing standards, generally accepted government auditing standards, and contractual requirements.
2. Timing - An annual independent audit will be completed and filed with the City Secretary within one hundred eighty (180) days from the completion of each fiscal year, the results of which shall be presented to and approved by the City Council.
3. Financial Statements - The financial statements to the City are to be prepared in conformity with generally accepted accounting principles (GAAP) in the United States of America as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.
4. Management Letter – The external auditor will prepare and review the Management

Letter with the City Council within 180 days from the end of the fiscal year. The external auditor will present and review the audit with City Council at a regular scheduled meeting.

5. Rotation of External Auditor - As stated in the City Charter, the City shall not use the same firm for more than five consecutive years.

#### **D. External Financial Reporting**

The City will prepare and publish a Comprehensive Annual Financial Report (CAFR). The CAFR will be prepared in accordance with generally accepted accounting principles and will be presented annually to the Government Finance Officers Association (GFOA) for evaluation and awarding of the Certification of Achievement for Excellence in Financial Reporting. The CAFR will be published and presented to the City Council within 180 days after the end of the fiscal year.

#### **E. Internal Financial Reporting**

The Finance Department will monitor revenues and expenditures as compared to current year budgets and investigate any variances found. Staff will prepare internal financial reports on a monthly basis sufficient for management and Council to plan, monitor, and control the City's fiscal affairs. This report will compare previous year-to-date (YTD) actuals to current YTD actuals of the same quarter, as well as percentage of budget remaining.

In addition, a more detailed analysis and report will be completed on a quarterly basis and provided to the City Manager and City Council. The report shall accurately reflect the City's current position in regard to revenue and expenditure performance, as well as any additional information that reflects the City's current and future fiscal position.

#### **F. Bank Depository**

The City shall select a bank depository that will meet the needs of the City and comply with all state laws governing such depositories and the management and safeguarding of public funds. The City shall issue a request for proposals/qualifications for the bank depository services every five years, or more often if necessary. However, said requirements shall not restrict the number of years, either cumulatively or consecutively, that any bank depository shall be used. Depositories shall be selected on a number of criteria, including but not limited to, ability to comply with state and local statutes, customer service, hours of operation, yield on deposits, geographic proximity to City Hall, services offered, etc.

## **II. INTERNAL CONTROLS**

### **A. Written Procedures**

1. The City shall maintain an environment conducive to good internal control.

## 2. Definitions

Internal Control comprises the plan of organization and all of the coordinated methods and measures adopted within the City to safeguard its assets, check the accuracy and reliability of its assets, check the accuracy and reliability of its accounting data, promote operational efficiency, and encourage adherence to prescribed managerial policies. (This is the broad definition, recognizing that a “system” of internal control extends beyond those matters which relate directly to the accounting and finance functions. Source: AICPA SAS). This broad definition can be subdivided into two components; accounting and administrative, as follows:

- a. Accounting controls comprise the plan of organization and all the methods and procedures that are concerned mainly with, and relate directly to, the safeguarding of assets and the reliability of the financial records.
- b. Administrative controls comprise the plan of organization and all the methods and procedures that are concerned mainly with operational efficiency and adherence to managerial policies and usually relate only indirectly to the financial records.

This policy is concerned primarily with the “Accounting Controls” and when the terms “internal controls” or “controls” are used, it is meant as Accounting Controls.

## 3. Responsibilities

The Finance Department is responsible for designing appropriate controls for the departments and the departments are responsible for implementation. Inherent in these responsibilities is the recognition that the cost of internal control should not exceed the benefits expected to be derived. Also, internal controls may become inadequate as conditions change, thus requiring review and modification.

## 4. Objectives

To provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management’s authorization and recorded properly to permit the preparation of general-purpose financial statements in accordance with generally accepted accounting principles.

## 5. Basic Elements of Internal Control

- a. Personnel - Objectives are dependent on competence and integrity of personnel, independence of assigned functions, and their understanding of prescribed procedures.
- b. Computer Data Processing - Control over development, modification, and maintenance of computer programs; control over use and changes to data maintained on computer files; application controls, for example, edits that verify vendor numbers for check writing.
- c. Segregation of Duties - Procedures designed to detect errors and irregularities should be performed by persons other than those who are in a position to perpetrate them.

d. Execution of Transactions - There is reasonable assurance that transactions are executed as authorized.

e. Recording of Transactions - To permit preparation of financial statements, transactions are recorded in the proper period, amounts, and classification.

f. Access to Assets - Both direct physical access and indirect access through preparation/processing of documents that authorize the use or disposition of assets be limited to authorized personnel.

g. Comparison of Recorded Accountability with Assets - Comparison of actual assets with the recorded accountability, such as bank reconciliations and physical inventories.

Accounting will utilize these basic elements of internal control in formulating departmental plans suitable to each department's needs. An annual review of the plans will be performed and modifications made as required (or as a result of internal or external audits).

## **B. Internal Audit Program**

1. Committee - An internal audit committee, consisting of the Finance Director, Accounting Manager, and Budget Manager will be established. Annually, the Internal Audit Committee will review the administrative directives for any process improvements or changes and submit them for approval to the City Manager
2. Departmental Audits – Departmental processes will be reviewed on an on-going basis to ensure dual control of City assets and to identify the opportunity for fraud potential, as well as to ensure that departmental internal procedures are documented and updated as needed.
3. Employee or Transaction Review – Programs to be audited include petty cash (cash drawers), city credit card accounts, time entry, and travel expense. Discrepancies will be identified and remedied. The Department Director will be notified of the situation and, in cases of serious infractions, the City Manager will also be notified as well.

## **C. Department Director's Responsibility**

Department Director's responsibilities to the City are to ensure that good internal controls are followed throughout his or her department, that all guidelines on cash handling and internal controls are implemented, and that all internal or external auditor internal control recommendations are addressed.

## **III. CASH HANDLING**

### **A. Purpose**

The Cash Handling Policy is meant to provide City of Anna employees with guidelines on handling cash from the initial point of collection through depositing and the reconciliation

process. Well managed cash handling is critical to safeguard the liquid assets of the City of Anna, provides a sound basis for generating accurate and reliable information and encourages adherence to federal and State of Texas laws and regulations. Finally, well managed cash handling promotes departmental efficiency and encourages employees who handle cash and interface with the public to provide courteous and outstanding customer service and support while safeguarding public funds.

#### **B. Basic Cash Handling Principles:**

All monies in the possession of City of Anna employees must be managed with the utmost care and understanding of the public trust given when handling public money. It is expressly understood that public monies require employees to use their best judgement when processing and depositing cash they are responsible for.

Employees should consider the following when handling cash:

- Are funds safely kept?
- Are transactions promptly processed?
- Am I providing high levels of customer service?
- Are funds being reconciled accurately?
- Do my actions pose any risk of loss or theft of public funds?

In consideration of the basic principle outlined above, the following directives are set forth to ensure the proper safeguarding and processing of public funds.

All monies prepared for deposit shall not be commingled with or used in the following ways:

- Employees' personal money
- Cashing employee personal checks
- Making personal change for City employees
- Combining deposits with another employees' cash drawer onto a single report

Employees who are authorized to handle cash shall be issued their own individual cash box/drawer/register. The Finance Director is authorized to open and review any cash box at any time against the daily transactions. This will only be done in the presence of at least two other employees. It is expected that any employees collecting cash are held accounting for the transactions they handle. It should be possible to accurately determine the amount of cash for which each employee is responsible for at any point in time during any day.

Cash boxes/drawers/registers shall always be locked when unattended or not in use and prior to securing in their department safe at the close of each business day.

Employees shall verify and balance in their box and prepare a report of transactions each day when preparing their daily deposit.

#### **C. Processing Transactions:**

Cash received in person from a payer by a City employee shall be kept in view of and

counted in front of the payer until the receipt is issued to the payer and the payer is satisfied. The City cashier employee shall count change due to the customer/payer twice - once to himself and once back to the payer.

A receipt represents proof of payment and employees shall issue a receipt for every payment they receive. Receipts that are computer-generated shall indicate the payment method (i.e. cash, check, money order, etc.). Payments are entered in the Cash Receipts Entry Screen in the current Computer Software System. All hand-written receipts shall be maintained in a receipt book with carbon copies maintain for inspection and inclusion with deposit reports. Hand-written receipts are not preferred and should only be used in rare events when the software system is down or to provide greater service and expediency to a customer.

Checks must be made payable to the City of Anna. The City cannot accept third-party checks. Employees should review checks carefully to determine the legal amount of the check. If the numeric amount on the check differs from the written amount, the written amount prevails as the legal amount. If the check includes only a numeric amount, the numeric amount is the legal amount. Employees are not permitted to change any amounts on a check.

Whenever a payment is received, it is expected that the payment will be processed and prepared for deposit within 24 hours.

**D. Deposits:**

At the conclusion of each day all cash and checks shall be secured in each respective employees' cash boxes/drawer and placed in a safe until the bank deposit is prepared. A bank deposit that includes the previous day's cash collections for all departments is hand-delivered to the finance department each morning by 9:00 a.m. Upon receipt of all cash for deposits, finance department will provide all deposits to the Utility Billing Supervisor to take to the bank for processing each morning.

Unless expressly authorized by the City Manager of Finance Director no employees shall hold any payment for any reason. All payments are expected to be prepared for deposit within 24 hours of receipt. The City of Anna does not hold checks in anticipation of providing a refund. The practice of holding payments for a refund is strictly prohibited and considered a poor safekeeping of public funds. If an employee is found to engage in this practice there may be cause for disciplinary action. This applies to all services provided by the City of Anna, i.e., utility billing, parks fees, building & permit fees, etc.

**E. Reconciliations:**

Each employee authorized to handle cash shall prepare a daily reconciliation of his/her cash box. Amounts received, receipts issued and actual monies deposited must be reconciled each day.

The total of all cash, checks, money orders and credit card received must equal the total amount of receipts issued to customers. A Notice of Error Statement–Cash Overage or Shortage Form must be prepared and given to the Finance Director in the event of a money overage or shortage

discrepancy. This Form must contain the date, employee's name, type of payment, overage or shortage amount, explanation as to what caused the error(s) and be signed by the applicable employee and Director of Finance.

#### **IV. ANNUAL BUDGET PROCESS**

Budgeting is an essential element of the financial planning, control, and evaluation process of municipal government. The budget shall be prepared on the basis of priorities outlined by the City Council and the City Manager in the Strategic Plan. In addition, the budget shall be prepared and presented to meet the requirements of Section 102 of the Texas Local Government Code.

##### **A. Fiscal Year**

The fiscal year of the City begins on the first day of October and ends on the last day of September on the next succeeding year. Such fiscal year also constitutes the budget and accounting year.

##### **B. Submission of Budget and Budget Message**

On or before the 15th day of August of the fiscal year, the City Manager must submit to the City Council a budget for the ensuing fiscal year and an accompanying budget message.

##### **C. Budget Message**

The City Manager's message must explain the budget both in fiscal terms and in terms of the work programs. It must outline the proposed financial policies of the City for the ensuing fiscal year, describe the important features of the budget, indicate any major changes from the current year in financial policies, expenditures, and revenues together with the reasons for such changes, summarize the City's debt position and include such other material as the City Manager deems desirable.

##### **D. Budget a Public Record**

The budget and all supporting schedules must be filed with the person performing the duties of City Secretary when submitted to the City Council and must be open to public inspection by anyone interested.

##### **E. Public Hearing on Budget**

The City Council shall hold a public hearing on the proposed budget. Any person may attend and may participate in the hearing. The hearing will be held after the 15<sup>th</sup> day after the date the proposed budget is filed with the City Clerk but before the date the City Council makes its tax levy.

Notice of the date, time, and location of the hearing will be published not earlier than the 30<sup>th</sup> or later than the 10<sup>th</sup> day before the public hearing in at least one newspaper of general circulation in the county.

The notice will include, in type of a size at least equal to the type used for other items in the notice, the statement “This budget will raise more total property taxes than last year’s budget by (insert total dollar amount of increase and percentage increase), and of that amount (insert amount computed by multiplying the proposed tax rate by the value of new property added to the roll) is tax revenue raised from new property added to the tax roll this year.”

**F. Adoption of Budget**

At the conclusion of the public hearing, the City Council shall take action on the proposed budget. A vote to adopt the budget must be a record vote.

Adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of the City Council to ratify the property tax increase reflected in the budget. This vote is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate.

Should the City Council take no final action on or before such day, the current budget will continue to be in force on a month-to-month basis until a new budget is adopted.

An adopted budget must contain a cover page that includes a statement that accurately describes the property tax revenue as increasing, decreasing or staying the same; the record vote of each member of the City Council by name; the municipal property tax rates for the preceding fiscal year and current fiscal year; and the total amount of debt obligation secured by property taxes.

**G. Budget, Appropriation and Amount to be Raised by Taxation**

On final adoption, the budget is in effect for the budget year. Final adoption of the budget by the City Council constitutes the official appropriations as proposed by expenditures for the current year and constitutes the basis of official levy of the property tax as the amount of tax to be assessed and collected for the corresponding tax year. Estimated expenditures will in no case exceed proposed revenue plus cash on hand. Unused appropriations may be transferred to any item required for the same general purpose.

**H. Certification; Copies Made Available**

A copy of the budget, as finally adopted, must be filed with the person performing the

duties of City Secretary and such other places required by state law or as the City Council may designate. The final budget must be printed, or otherwise reproduced and sufficient copies made available upon request for the use of all offices, agencies, interested persons and civic organizations.

## **I. Budget Document**

The annual budget document shall be published in a format that satisfies all criteria established by the Government Finance Officers Association's Distinguished Budget Program. The final budget document shall be published no later than 90 days following the date of the budget's adoption by the City Council.

The City's annual budget shall be prepared and adopted on a basis consistent with generally accepted accounting principles for all governmental and proprietary funds except the capital projects funds, which Council approves project-length budgets.

The basis of budgeting will be the same as the basis of accounting; that is, that budgets for the General Fund and all special revenue funds are prepared on the modified accrual basis of accounting, and budgets for the Utility (Proprietary) Fund are presented on a full accrual basis, except that capital purchases and depreciation are not adjusted until year-end financial reporting.

A balanced budget is one in which total proposed expenditures shall not exceed the total estimated income. The City's goal is to balance the operating budget with current revenues, whereby, current revenues match and fund on-going expenditures. The City considers the budget balanced when total expenditures are equal to total revenues. However, the budget is also balanced when total expenditures are less than total revenues, a surplus. There may also be instances where the City plans to spend excess fund balance accumulated from previous years on one-time non-recurring purchases, while maintaining established reserves. The City considers the budget to be balanced in this case as well. However, the plan shall not be to build on-going expenditures into this type of funding.

## **V. BUDGET ADMINISTRATION**

The City's Charter (Section 7.09) addresses amending the adopted budget. Under conditions which may arise and which could not reasonably have been foreseen in the normal process of planning the budget, the City Council may, by the affirmative vote of a majority of the full membership of the City Council, amend or change the budget to provide for any additional expense in which the general welfare of the citizenry is involved. These amendments must be by ordinance and must become an attachment to the annual budget.

Transfers between funds must be accomplished by budget amendment approved by the City Council. Budget amendments calling for new fund appropriations must also be approved by the City Council.

Expenditures within each fund will remain within each department's original appropriation unless a budget adjustment is approved by the City Manager. Transfers between expenditure accounts in one department may occur with the approval of the Budget Manager. Transfers between operating departments may occur with the approval of the City Manager.

According to the City's Charter (Section 7.13) all annual appropriations lapse at fiscal year-end. Under the City's budgetary process, outstanding encumbrances are reported as reservations of fund balances and do not constitute expenditures or liabilities since the commitments will be re-appropriated and honored the subsequent fiscal year.

## **A. REVENUE MANAGEMENT**

To protect the City's financial integrity, the City will maintain a diversified and stable revenue system to shelter it from fluctuations in any one revenue source. Recognizing that sales tax is a volatile, unpredictable source of revenue, the City will attempt to reduce its dependence on sales tax revenue.

### **1. Property Tax Revenues**

For every annual budget, the City shall levy two property tax rates: debt service and operation/maintenance. The debt service levy shall be sufficient for meeting all principal and interest payments associated with the City's outstanding general obligation debt for that budget year. The debt service levy and related debt service expenditures shall be accounted for in the Debt Service Fund. The operation and maintenance levy shall be accounted for in the General Fund.

According to the Texas Property Tax Reform and Transparency Act of 2019, the operation and maintenance levy will not exceed the three and one-half percent voter-approval property tax rate without a mandatory election. As a result, it should be the policy of the City of Anna to adopt a tax rate below the voter-approval property tax rate.

The City will maintain a policy of levying the lowest tax rate on the broadest tax base. Minimal exemptions will be provided to homeowners, senior citizens, and disabled veterans. The City may consider providing tax abatements or other incentives to encourage development.

### **2. Sales Tax Revenue**

The State Comptroller's Office collects, administers, and disburses sales tax on a monthly basis. However, there is a two-month lag between the month of sales and when the City receives the revenue. The Budget Manager monitors and reports the activity, reflecting any state audit adjustments, refunds to gross collections, or fees withheld for the collection process.

Accounting staff reports the sales tax revenues based on the month of sales. This results in sales tax received in the month of October and November being accrued back to the previous year.

### **3. Utility Charges**

The City will establish utility fees (water, wastewater, and sanitation) at a level that attempts to recover the full cost of providing the service.

- Utility rates should identify the relative costs of serving different classes of customers.
- Where possible, utility rates should be designed to reduce peak (hour and day) demands on the utility systems.

#### **4. Impact Fees**

Impact Fees are currently imposed for water, wastewater, and roadway in accordance with applicable City Ordinances and state law. Impact fees will be re-evaluated at least every five years, as required by state law.

When developing the annual budget, the City Manager shall project revenues from every source based on actual collections from the preceding year and estimated collections of the current fiscal year, while taking into account known circumstances which will impact revenues for the new fiscal year. The revenue projections for each fund should be made conservatively so that total actual fund revenues exceed budgeted projections.

### **B. OPERATING EXPENDITURES**

Operating expenditures shall be accounted, reported, and budgeted for in the following major categories:

Operating, Recurring Expenditures:

- *PAYROLL*
- *SUPPLIES*
- *MAINTENANCE*
- *CONTRACTUAL SERVICES*

Operating, Non-Recurring Expenditures

- *CAPITAL OUTLAY*

The annual budget shall appropriate sufficient funds for operating, recurring expenditures necessary to maintain established (i.e. status quo) quality and scope of city services.

The City will constantly examine the methods for providing public services in order to reduce operating, recurring expenditures and/or enhance quality and scope of public services with no increase to cost.

Payroll expenditures will reflect the minimum staffing needed to provide established quality and scope of city services. To attract and retain employees necessary for providing high-quality service, the City shall maintain a compensation and benefit package competitive with the public and, when quantifiable, private service industries.

Supply expenditures shall be sufficient for ensuring the optimal productivity of City employees.

Maintenance expenditures shall be sufficient for addressing the deterioration of the City's capital assets to ensure the optimal productivity of the capital assets. Maintenance should be conducted to ensure a relatively stable level of maintenance expenditures for every budget year.

The City will utilize contracted labor for the provision of city services whenever private contractors can perform the established level of service at less expense to the City. The City will regularly evaluate its agreements with private contractors to ensure the established levels of service are performed at the least expense to the City.

Capital outlay is defined as machinery, vehicles or equipment that exceeds \$5,000 and has a useful life of at least three years. Existing capital equipment shall be replaced when needed to ensure the optimal productivity of City employees.

Capital improvement is defined as an enhancement that exceeds \$50,000 and has a useful life of at least ten years. Capital improvements are budgeted as multi-year projects in the Community Investment Program budget.

To assist in controlling the growth of operating expenditures, operating departments will submit their annual budgets to the City Manager within a ceiling calculated by the Budget Manager. Projected expenditures that exceed the ceiling must be submitted as separate supplemental budget request.

### **C. LONG-TERM FINANCIAL PLANS**

The City will adopt every annual budget in context of a long-term financial plan for the General Fund. Financial plans for other funds may be developed as needed.

The General Fund long-term plan will establish assumptions for revenues, expenditures, and changes to fund balance over a five-year horizon. The assumptions will be evaluated each year as part of the budget development process.

### **D. BUDGET CONTINGENCY PLAN**

This policy is designed to establish general guidelines for managing revenue shortfalls resulting from local and national economic downturn that adversely affect the City's revenue stream.

#### **1. Immediate Action**

Once a budgetary shortfall is projected, the City Manager will take the necessary actions to offset the projected shortfall with a reduction in current expenditures. The City Manager may:

- a. Freeze all hiring and filling of vacant positions except those deemed to be absolutely

- necessary;
- b. Review and delay all planned remaining capital expenditures not funded by bond proceeds;
- c. Delay all “non-essential” spending or equipment replacement purchases.

## **2. Further Action**

If the above actions are insufficient to offset the revenue deficit and the shortfall continues to increase, the City Manager will further reduce operating expenses to balance the variance. Any remaining service level reductions, including workforce reductions, will be reviewed and addressed between the City Council and City Manager.

## **VI. ASSET MANAGEMENT**

### **A. Investments**

1. Investment Policy - The City Council has formally approved a separate Investment Policy for the City that meets the requirements of the Public Funds Investment Act (PFIA), Section 2256 of the Texas Local Government Code. The policy is reviewed annually by the Council and applies to all financial assets held by the City.
2. Quarterly Report - As required by the Public Funds Investment Act (PFIA), a Quarterly Investment Report will be prepared and provided to the City Council. The report shall consist of at a minimum the following:
  - a) A comparison of the prior quarter investment’s book and market value;
  - b) Contain the current quarter and year-to-date (YTD) average yields;
  - c) Reference the amount of interest income by quarter and YTD;
  - d) List each investment instrument for the previous and current quarter with its rate of return, purchase and maturity date, book value, and market value;
  - e) Provide a summary of the investments by fund group;
  - f) Compare the total investment portfolio performance to the performance of a government investment pool.

### **B. Cash Management**

The City’s cash flow will be managed to maximize the cash available to invest. The City’s depository accounts shall be pooled to limit the numbers of accounts and to allow for the City to pool investment purchases between funding sources.

The Finance Director is responsible for establishing internal controls for banking activities such as wires, ACH payments, and transfers. Dual authorization shall be required for all wires and ACH payments.

## **VII. FIXED ASSETS**

The City's fixed (capital) assets are to be reasonably safeguarded and prudently insured against loss. The Finance Department is responsible for properly accounting for, reporting and capitalizing the assets in accordance with GAAP.

### **A. Capitalization Criteria**

For the purposes of budgeting and accounting classification, the following criteria apply to assets to be capitalized:

- a) The asset must be owned by the City.
- b) The asset must be tangible.
- c) The expected useful life must be longer than three (3) years or must extend the useful life of an existing asset by more than two (2) years.
- d) The original cost of the asset must be greater than \$5,000.
- e) Useful life will be established based on available sources that are in accordance with GAAP.
- f) On-going repairs and general maintenance will not be capitalized.
- g) Assets not meeting the above criteria will be expensed.

### **B. New Purchases**

All costs associated with bringing the asset into working order will be capitalized as part of the asset cost. This will include start-up costs, engineering or consultant type fees that are incurred once the decision to purchase is made. The cost of land acquired should include all related costs associated with the purchase.

### **C. Improvements and Replacements**

Improvements will be capitalized when they extend the useful life of an asset or when they make the asset more valuable than it was originally. The replacement of asset components will normally be expensed unless they are of a significant nature and meet all of the capitalization criteria.

### **D. Contributed Capital**

Infrastructure assets received from developers will be recorded as equity contributions once the City Manager or Director of Public Works approves the letter of acceptance.

### **E. Reporting and Inventory**

The Finance Department will maintain the permanent records of the city's fixed assets, including description, cost, department of responsibility, date of acquisition, depreciation, and expected useful life. Periodic, random sampling will be performed to inventory fixed assets assigned to a department. Responsibility for safeguarding the City's fixed assets lies with the department that has been assigned the asset. When an asset leaves a department's responsibility due to disposition, sale or transfer, the assigned department is responsible to report the change in status or location to the Finance Department.

## VIII. FUND BALANCE AND WORKING CAPITAL RESERVE POLICY

### A. BACKGROUND

The City of Anna (“City”) believes that sound financial management principles require that sufficient funds be retained by the City to provide a stable financial base at all times. To retain this stable financial base, the City needs to maintain a General Fund fund balance and Utility Fund working capital reserve sufficient to fund all cash flows of the City, to provide financial reserves for unanticipated expenditures and/or revenue shortfalls of an emergency nature, and to secure and maintain investment grade bond ratings. A fund’s equity in the General Fund is the difference between its total assets and total liabilities. On the other hand, working capital reserve in the Utility Fund is an excess of current assets over current liabilities. The purpose of this policy is to specify the size and composition of the City’s financial reserves and to identify certain requirements for replenishing any fund balance or working capital reserves utilized.

The Governmental Accounting Standards Board (“GASB”) issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* (“GASB-54”). One objective of this standard was to improve, including the understandability, the usefulness of fund balance information by providing clear fund balance classifications.

GASB-54 requires local governments to focus on the constraints imposed upon resources when reporting fund balance in governmental funds. Governmental funds are typically used to account for tax-supported activities (i.e. General Fund, Debt Service Fund). The fund balance classifications indicate the level of constraints placed upon how resources can be spent and identify the sources of those constraints. The following five classifications serve to inform readers of the financial statements of the extent to which the City is bound to honor constraints on the specific purposes for which resources in the General Fund can be spent.

### B. DEFINITIONS

- Nonspendable Fund Balance – Fund balance reported as “nonspendable” represents fund balance that is (a) not in a spendable form such as prepaid items or (b) legally or contractually required to be maintained intact such as an endowment.
- Restricted Fund Balance – Fund balance reported as “restricted” consists of amounts that can be spent only on the specific purposes stipulated by law or by the external providers of those resources.
- Committed Fund Balance – Fund balance reported as “committed” are self-imposed limitations set in place prior to the end of the fiscal period. These amounts can be used only for the specific purposes determined by a formal action of the City Council, which is

the highest level of decision-making authority, and that require the same level of formal action to remove the constraint.

- Assigned Fund Balance – Fund balance reported as “assigned” consists of amounts that are subject to a purpose constraint that represents an intended use established by the City Council or by their designated body or official. The purpose of the assignment must be narrower than the purpose of the General Fund. Formal action is *not* necessary to impose, remove, or modify a constraint in Assigned Fund Balance.
- Unassigned Fund Balance – Fund balance reported as “unassigned” represents the residual classification of fund balance and includes all spendable amounts not contained within the other classifications.

### **C. ORDER OF EXPENDITURES**

When expenditures are incurred for the purposes for which multiple categories of fund balance can be utilized, the City will start with the most restrictive category and spend those funds first before moving down to the next category with available funds.

### **D. POLICY ON COMMITTING FUND BALANCE**

In accordance with GASB-54, it is the policy of the City of Anna (“City”) that fund balance amounts will be reported as “Committed Fund Balance” only after formal action and approval by City Council. The action to constrain amounts in such a manner must occur prior to year-end; however, the actual dollar amount may be determined in the subsequent period.

For example, the City Council may approve a motion prior to year-end to report within the year-end financial statements, if available, up to a specified dollar amount as Committed Fund Balance for a specified purpose. The exact dollar amount to be reported as Committed Fund Balance may not be known at the time of approval due to the annual financial audit not yet being completed. This amount can be determined at a later date when known and appropriately reported within the year-end financial statements due to the governing body approving this action before year-end.

It is the policy of the City that the City Council may commit fund balance for any reason that is consistent with the definition of Committed Fund Balance contained within GASB-54. Examples of reasons to commit fund balance would be to display intentions to use portions of fund balance for future capital items, stabilization funds, or to earmark special General Fund revenue streams unspent at year-end that are intended to be used for specific purposes.

After approval by the City Council, the amount reported as Committed Fund Balance cannot be reversed without utilizing the same process required to commit the funds. Therefore, in accordance with GASB-54, it is the policy of the City that funds can only be removed from the Committed Fund Balance category after motion and approval by the City Council.

**E. POLICY ON ASSIGNED FUND BALANCE**

In accordance with GASB-54, funds that are intended to be used for a specific purpose but have not received the formal approval action at the governing body level may be recorded as Assigned Fund Balance. Likewise, redeploying assigned resources to an alternative use does not require formal action by the governing body.

GASB-54 states that resources can be assigned by the governing body or by another internal body or person whom the governing body gives the authority to do so, such as a committee or employee of the City.

Therefore, having considered the requirements to assign fund balance, it is the policy of the City that the City Manager will have the authority to assign fund balance of this organization based on intentions for use of fund balance communicated by the City Council.

**F. UNASSIGNED FUND BALANCE OF THE GENERAL FUND**

It is the goal of the City to achieve and maintain an unassigned General Fund fund balance equal to 40% of total appropriations. The City considers a balance of less than 25% to be a cause for concern, barring unusual or deliberate circumstances, and a balance of more than 40% as excessive. An amount in excess of 40% can be used in one of the following ways:

- Increase the pay-as-you-go contributions needed to fund capital projects in the City’s Capital Improvement Plan. These funds will be transferred out to the Governmental Non-Bond Capital Projects Fund.
- Increase funds contributed and transferred out to the Equipment Replacement Fund to assist in financing large capital equipment purchases.
- Reduce accrued liabilities, including but not limited to the TMRS pension liability and capital lease liabilities.

Prior to year-end, an Ordinance will be presented to Council when appropriate to give specific authority to the City Manager to make transfers of unexpended appropriations and excess revenues up to a certain threshold. The exact dollar amount to be transferred may not be known at the time of approval. This amount can be determined at a later date when known and appropriately reported within the year-end financial statements due to the governing body approving this action before year-end.

In the event that the unassigned General Fund fund balance is less than the policy anticipates, the City shall adjust budget resources in the subsequent fiscal years to restore the balance or establish a time frame and work plan to replenish the fund balance. The work plan may include tax increases, fee increases, reduction of services, and/or reduction of expenditures (i.e. hiring freeze, salary freeze, or reduction of travel/training).

Appropriation drawing down on unassigned General Fund fund balance shall require the approval of the City Council and shall be only for one-time expenditures, such as capital

purchases, and not for ongoing expenditures unless a viable plan designated to sustain the expenditures is simultaneously adopted.

### **G. WORKING CAPITAL RESERVES OF THE UTILITY FUND**

The City shall set aside resources during years of growth to fund a reserve for years of decline and/or to fund capital out of current funds for projects that would have otherwise been funded through debt financing. It shall be the goal of the City to maintain a working capital reserve in the Utility Fund of 25% of total appropriations in order to provide for potential unanticipated needs or the impact of weather.

The City considers a balance of less than 25% to be a cause for concern, barring unusual or deliberate circumstances, and a balance of more than 40% as excessive. An amount in excess of 40% can be utilized in one of the following ways:

- Increase the pay-as-you-go contributions needed to fund capital projects in the City's Capital Improvement Plan. These funds will be transferred out to the Enterprise Non-Bond Capital Projects Fund.
- Increase funds contributed and transferred out to the Equipment Replacement Fund to assist in financing large capital equipment purchases.
- Reduce accrued liabilities, including but not limited to the TMRS pension liability and capital lease liabilities.

Prior to year-end, an Ordinance will be presented to Council when appropriate to give specific authority to the City Manager to make transfers of unexpended appropriations and excess revenues up to a certain threshold. The exact dollar amount to be transferred may not be known at the time of approval. This amount can be determined at a later date when known and appropriately reported within the year-end financial statements due to the governing body approving this action before year-end.

In the event the working capital reserves in the Utility Fund are less than the policy anticipates, a utility rate plan study will be utilized to determine the appropriate course of action when determining rates and establishing a timeframe to replenish the working capital reserves. This could include cost cutting, cost recovery, and revenue enhancing strategies.

## **IX. DEBT MANAGEMENT POLICY**

### **A. PURPOSE**

The purpose of this policy is to set forth the parameters for issuing new debt as well as managing the outstanding debt portfolio, identifying the types and amount of permissible debt, and maintaining or improving the current bond rating in order to minimize borrowing costs and preserving access to credit. Adherence to a debt management policy signals to rating agencies and capital markets that a government is well managed and should meet its

obligations in a timely manner. Debt levels and their related annual costs are important long-term obligations that must be managed within available resources.

This Policy establishes specific guidelines to ensure that the City adheres to sound financial practices whenever it incurs debt. The City should consider this Policy when recommending the issuance of debt. This Policy may be amended from time to time by the City Council to reflect innovative, but prudent financial and business practices. It is the intent of the City to establish this policy in order to:

- Ensure high quality debt management decisions;
- Ensure the debt management decisions are viewed positively by rating agencies, investment communities, and citizens;
- Ensure support for debt issuance both internally and externally;
- Ensure the legal and prudent use of the City’s bonding authority through an effective system of financial security and internal controls;
- Promote sound financial management that utilizes long range financial planning;
- Use debt financing where appropriate to match projected revenue streams;
- Evaluate critical debt issuance options.

## **B. POLICY STATEMENT**

Under the governance and guidance of Federal and State laws and the City’s Charter, ordinances and resolutions, the City may periodically enter into debt obligations to finance the construction or acquisition of infrastructure and other assets; or to refinance existing debt for the purpose of meeting its governmental obligation to its residents. It is the City’s desire and direction to ensure that such debt obligations are issued and administered in such fashion as to obtain the best long-term financial advantage to the City and its residents, while making every effort to maintain and improve the City’s bond ratings.

The City shall not issue debt obligations or utilize debt proceeds to finance current operations of the City.

## **C. CAPITAL IMPROVEMENT PROGRAM**

A Capital Improvement Program shall be prepared, submitted to, and approved by the Council annually. The Capital Improvement Program shall consist of at least a 5-year priority listing of long-term capital projects, accompanied by a financing plan which reflects potential financing options for all projects in the plan, and is supported by the appropriate sources of revenue. The financing plan shall be in accordance with the debt management policies contained herein. The CIP guides capital expenditures and funding requirements, and generally includes:

- All capital projects, including outside funding sources such as grant funding, and those proposed to be financed, as available.
- The fiscal impact these capital projects, once completed, will have on the City's operating budget.

#### **D. DEBT LIMITS AND STRUCTURE**

As a Home Rule Charter City, the City of Anna is not limited in the amount of debt it may issue. However, the Texas Constitution, Article XI, Section 5 provides that the general property tax is limited to \$2.50 per \$100 of assessed valuation. Because the property tax is comprised of two components, Operations and Maintenance (O&M), plus Interest and Sinking (I&S) (which is the payment of principal and interest on legal debt instruments), the constitutional limits on the City's property tax rate effectively establishes an absolute ceiling on the amount of debt that may be funded by property tax revenues.

The determination of how much indebtedness the City can afford begins by assessing the sufficiency of future revenues through the use of a long-term financial projection. Factors such as debt service coverage requirements outlined in the bond indentures, the impact on the tax or utility rates, and any impact on the bond ratings shall be carefully considered.

Debt service will be structured, to the greatest extent possible, to match projected cash flows, minimize the impact of future property tax levies, and maintain a relatively rapid payment of principle. The term of the debt issuance should not be greater than the expected useful life of the asset being financed, or the maximum maturity permitted by State law for the obligations to finance the acquisition or construction of the asset.

#### **E. RESPONSIBILITY**

The primary responsibility for developing financing recommendations rests with the City Manager and Finance Director. In developing financing recommendations, consideration will be given as follows:

- The time proceeds are expected to remain on hand and the related carrying costs;
- The options for interim financing including short term and interfund borrowing, taking into consideration federal and state reimbursement regulations;
- The effect of the proposed action on the tax rate and user charges;
- Trends in interest rates;
- And other factors as appropriate.

#### **F. PROFESSIONAL CONSULTANTS**

A. Financial Advisor – A Financial Advisor will be used to assist in the issuance and administration of the City’s debt. The Financial Advisor will provide the City with objective advice and analysis on debt issuance. Financial services provided to the City shall include but shall not be limited to those listed below.

- Provide analysis of the City’s financial capacity to authorize, issue, and service any debt instruments that are considered;
- Monitor market opportunities, providing interpretation of market conditions which factor into timing of issuance;
- Take primary responsibility for review of the quantitative analysis of the cash flows provided by the underwriter. Prepare reports matching all calculations for bond sizing, debt service schedules, savings calculations, bond calls, escrow calculations and cash flows on the project;
- Coordinate assembly of data necessary for preparation of necessary petitions, ordinances, notices as may be required for elections to authorize debt instruments;
- Maintain liaison with Bond Counsel utilized by the City in preparation of legal documents regarding authorization, sale and issuance of debt instruments;
- Prepare official statements of disclosure as required;
- Advise and facilitate obtaining credit ratings as necessary when issuing debt;
- Attend meetings and make presentations as requested;
- Participate in activities associated with rating agency reviews;
- Other services as defined by the contract.

B. Bond Counsel – The Bond Counsel will issue an opinion as to the legality and tax-exempt status of any obligation. The City will also seek the advice of Bond Counsel on all other types of financing and on any other questions involving federal tax or arbitrage law. The services provided by Bond Counsel will include but not limited to the list below.

- Provide an objective legal opinion with respect to the authorization and issuance of debt obligations and whether interest paid is tax-exempt under federal and/or state laws and regulations;
- Research applicable law; preparing documents; consulting with City staff and the Financial Advisor; reviewing proceedings; and performing additional duties as necessary to render the opinion;
- Provide continuing legal advice regarding any actions necessary to ensure that interest will continue to be tax-exempt;

- Participate, when requested, in activities associated with rating agency reviews;
- Attend City Council meetings when the debt obligation for which Counsel is providing services is being considered;
- Prepare the ordinance authorizing issuance of the obligations;
- Other services as defined by the contract.

## **G. APPROACH TO FINANCING**

A sound debt management program integrates pay-as-you-go project financing with projects financed through the issuance of debt. Pay-as-you-go financing may include; intergovernmental grants from federal, state, and other sources, current revenues and fund balance, private sector contributions, public/private partnerships, and/or leasing. The City’s Capital Improvement Program utilizes this combined approach to fund the City’s capital projects and capital assets.

The City’s Debt Management Policy promotes the use of debt only in those cases where public policy, equity, and economic efficiency favor debt over cash (i.e., pay-as-you-go) financing or in the case where cash financing is not a possibility.

Once the City has determined that “pay-as-you-go” is not a feasible financing option, the City may use Short-term or Long-term debt to finance capital projects.

### **1. Short Term Debt – Maturity of ten (10) years or less**

Short term obligations may be issued to finance projects or portions of projects. Typically, tax notes will be considered for smaller issues (less than \$1 million). The City may also secure interim financing which shall eventually be refunded with the proceeds of long-term obligations. Short-term obligations may be backed with a tax or revenue pledge of available resources. Capital leases may be used to purchase high-priced equipment to manage year-to-year capital expenditure levels.

### **2. Long Term Debt (Bonds) – Maturity of ten (10) years up to thirty (30) years**

Long term general obligation or revenue bonds shall be issued to finance significant capital improvements or capital assets as set forth by the Capital Improvement Program (CIP). Long term debt may be incurred for only those purposes as provided by State law. The following list is factors which favor long term debt issuance.

- Revenues available for debt service are sufficient and reliable such that long-term financing can be marketed with an investment grade credit rating.
- Market conditions present favorable interest rates.

- The project is required to meet or relieve capacity needs and current resources are insufficient or unavailable.
- The life of the project or capital asset to be financed is 10 years or longer.

Notwithstanding the above considerations, the City may consider the use of long-term debt in special circumstances for projects other than capital projects to better manage its assets and liabilities over time.

## **H. CAPITAL LEASING**

Leasing shall not be considered when funds are on hand for the acquisition unless interest expense associated with the lease is less than the interest that can be earned by investing the funds on hand or when other factors such as budget constraints override the economic consideration.

Whenever a lease is arranged with a private sector entity, a tax-exempt rate shall be sought. Whenever a lease is arranged with a government or other tax-exempt entity, the City shall strive to obtain an explicitly defined taxable rate so that the lease will not be counted in the City's total annual borrowings subject to arbitrage rebate.

The advice of the City's Bond Counsel shall be sought in any leasing arrangement and when federal tax forms 8038 are prepared to ensure that all federal tax laws are obeyed.

## **I. OTHER FINANCING ALTERNATIVES**

From time to time other types of financing may become available. Examples of these options are low-interest loans from State agencies. At the direction of the City Manager and Finance Director, the City's Financial Advisor will prepare an analysis of the option.

## **J. GENERAL DEBT GOVERNING POLICIES**

The primary use of debt the City is to fund capital projects; however, other debt may be issued as necessary and appropriate. Because of the use of facilities will occur over many years, it is appropriate to allocate the cost of the facilities over the useful life of the financed project. The City establishes the following policies concerning the issuance and management of debt:

- The City will not issue debt obligations or use debt proceeds to finance current operations or normal maintenance.
- The term of the bond shall not exceed thirty (30 years) unless there are extenuating circumstances that justify the longer term.
- The City shall publish and distribute an official statement for each publicly traded Bond issue.

- The City shall consider the purchase of private bond insurance at the time of the issuance, if it is financially beneficial to the transaction.
- Debt financing includes, general obligation bonds, certificate of obligation bonds, revenue bonds, lease/purchase agreements and other obligations permitted to be issued under Texas law.
- The City and the Financial Advisor shall review its outstanding debt annually for the purpose of determining if the financial marketplace will afford the City the opportunity to refund an issue and lessen its debt service costs. As a general rule, the present value savings of a particular refunding should exceed four (4%) of the refunded maturities, unless a restructuring or bond convent revision is necessary in order to facilitate the ability to provide services or issue additional debt in accordance with established debt policies, the refunding is done in combination with a new money issuance and involves maturities that would not be efficient to be refunded on a stand-alone basis, or a refunding that generates savings due to historically low interest rates or an unusual yield curve.
- The City shall not issue bonded debt without enacting an authorizing Resolution.
- The City shall seek to maintain the highest bond rating practical to ensure that borrowing costs are minimized and access to credit is preserved.
- The City shall use a competitive bidding process in the sale of debt unless the nature of the issue warrants a negotiated sale or private placement.
- The bond proceeds will be invested in accordance with the City’s Investment Policy. Interest earnings received on the investment bond proceeds shall be used to assist the costs associated with the capital project.
- Debt shall be primarily used to finance capital projects or assets with a relatively long-life expectancy, i.e., generally five (5) years or greater.
- Long-term debt will be structured such that the obligations do not exceed the expected useful life of the respective project or asset.
- The City will primarily issue fixed rate bonds to protect the City against interest rate risk. The City does have the option to issue variable rate bonds and may, if market conditions warrant considering such a structure.
- Short term debt may be issued as authorized by the City Council when circumstances or opportunities are present and such issuance will not adversely affect the operating funds, the ability to make debt payments, or jeopardize the financial integrity of the City or the component units.
- The City shall have a program to comply with arbitrage rebate monitoring and filing. Because of the complexity of arbitrage rebate regulations and the severity of non-

compliance penalties, the City will contract for these services. The City currently utilizes Hilltop Securities for these calculations.

- The City is committed to continuing disclosure of financial and pertinent credit information relevant to the City's outstanding securities and will abide by the provisions of Securities and Exchange Commission (SEC) Rule 15c2-12 concerning primary and secondary market disclosures. The City currently has a contract with Hilltop Securities to work with City staff to compile and file the required information in a timely manner.

## **K. DEBT ISSUANCE AND REVENUE SOURCES**

General capital improvements shall be financed in accordance with the capital improvements program. Funds shall be for the financing of general improvements in accordance with the following:

- To the extent funds described above are in excess of that required by the City's General Fund operating budget, all or a portion of the excess amount shall be used for pay-as-you-go financing of general capital improvements or assets.
- It shall be a goal, but not a requirement, of the City to finance a portion of the city-at-large capital improvement budget with pay-as-you-go financing with current resources remaining from year-end savings.
- Outstanding bonds will be retired according to the debt repayment schedule.
- Assumptions for taxable assessed value increases and revenues growth shall be conservative and justifiable.
- Debt issued for water, sewer and other purposes for which operating and capital needs are supported by user fees, shall first be considered for issuance in the form of revenue bonds, certificates of obligation, or other debt instruments secured by the appropriate user fees. User fees shall be adequate to support operating requirements and revenue bond covenants for each purpose. Certificate of Obligation or General Obligation debt secured by operating revenues may also need to be secured with property taxes.

## **L. METHODS OF SALE**

The City may use competitive sales, negotiated sales, or private placements. When considering the method of sale, the City will take the following conditions into consideration:

- a. Financial conditions;
- b. Market conditions;
- c. Transaction-specific conditions;

- d. City-related conditions; and
- e. Risks associated with each method.

Additionally, the City considers the following criteria when determining the appropriate method of sale for any debt issuance:

- a. Complexity of the Issue – Municipal securities with complex security features require greater marketing and buyer education efforts on the part of the underwriter, to improve the investors’ willingness to purchase.
- b. Volatility of Bond Yields – If municipal markets are subject to abrupt changes in interest rates, there may be a need to have some flexibility in the timing of the sale to take advantage of positive market changes or to delay a sale in the face of negative market changes.
- c. Familiarity of Underwriters with the City’s Credit Quality – If underwriters are familiar with the City’s credit quality, a lower True Interest Cost (TIC) may be achieved. Awareness of the credit quality of the City has a direct impact on the TIC an underwriter will bid on an issue. Therefore, where additional information in the form of presale marketing benefits the interest rate, a negotiated sale may be recommended. The City strives to continue to increase the bond rating.
- d. Size of the Issue – The City may choose to offer sizable issues as negotiated so that pre-marketing and buyer education efforts may be done to more effectively promote the bond sale.

#### **M. DEFINITIONS OF METHODS OF SALE**

A **Competitive Sale** is when bonds are awarded in a sealed bid sale to an underwriter or syndicate of underwriters that provides the lowest True Interest Cost (TIC) bid. TIC is defined as the rate, which will discount the aggregate amount of debt service payable over the life of the bond issue to its present value on the date of delivery.

A **Negotiated Sale** is when the City chooses an underwriter or underwriting syndicate, generally from the pool selected through its RFQ process, that is interested in reoffering a particular series of bonds to investors.

A **Private Placement** is a sale of debt securities to a limited number of sophisticated investors. The City may engage a placement agent to identify likely investors. A private placement is beneficial when the issue size is small or when the security of the bonds is weak since the private placement permits issuers to sell more risky securities at a higher yield to investors that are familiar with the credit risk.

#### **N. FINANCING ALTERNATIVES**

It is the City’s intent to develop a level of cash and debt funded capital improvement projects

that provide the citizens with the desired amount of City services at the lowest cost. The City may use general obligation debt, certificate of obligation debt, revenues bonds, tax notes, and capital leases as deemed appropriate by the City Staff, City's Financial Advisors, and approved by the City Council. Below are guidelines the City utilizes in evaluating financing alternatives:

- The City will fund the majority of capital projects with voter-approved debt; however, on occasion, it becomes necessary to seek additional financing in order to fund a particular non-quality of life project.
- The total dollar amount of bond election propositions recommended to the voters shall not exceed the City's estimated ability to issue said bonds within a normal 10-year period.
- The use of reimbursement resolutions shall be encouraged as a cash management tool for general obligation and certificate of obligation debt funded projects.
- Revenue Bond will be issued for projects will be issued for projects that generate revenues that are sufficient to repay the debt. Except where otherwise required by State Statutes, revenue bonds may be issued without voter approval and only in accordance with the laws of Texas.
- The use of other debt obligations, permitted by law, including but not limited to tax notes and lease purchase obligations will be reviewed on a case-by-case basis.

#### **O. RATINGS**

- The City will strive to maintain good relationship with bond rating agencies as well as disclose financial reports and information to these agencies and to the public.
- The City will obtain a rating from one nationally recognized bond-rating agency on all issues being sold on the public market.
- Timely disclosure of annual financial information including other information will be provided to the rating agencies.
- Timely disclosure of a pertinent financial information that could potentially affect the City's credit rating will also be presented to the ratings agencies required information repositories and bond insurance companies insuring the City of Anna debt.

This Debt Management Policy shall be reviewed at least annually, and any modifications must be adopted by the City Council.

#### **X. POST ISSUANCE COMPLIANCE FOR TAX-EXEMPT DEBT**

##### **A. Purpose**

The purpose of these Procedures for Post-issuance Compliance (these “Procedures”) is to ensure that the bond financings of the City of Plano (the “City”) remain in compliance with the following federal tax requirements:

- General Recordkeeping & Record Retention
- Timely return filings
- Proper and timely use of bond proceeds and bond-financed property
- Arbitrage - yield restriction and rebate
- Reissuance requirements
- Corrective Action

These Procedures apply to any obligations to which Sections 103 and 141 through 150 of the Internal Revenue Code of 1986 (the “Code”) apply, whether or not such obligations are in fact tax-exempt. For example, these Procedures will be followed with respect to any issue of tax credit bonds to which such sections of the Code apply. Further, the City is responsible for compliance with any requirements set forth in subsequent rulings and other advice published by the Internal Revenue Service (the “Service” or the “IRS”), as such authorities may apply to the City and its obligations.

## **B. Responsible Parties**

The Finance Director of the City is ultimately responsible for the post-issuance compliance of bond financings. In addition, the following persons are responsible for the compliance roles described below:

- Finance Director – Approval of policies, authorization of expenditures, delegation of responsibilities, and oversight of processes.
- Accounting Manager – Review and reporting of expenditures of Bond proceeds, oversight of financial staff engaged in construction spending, coordination of expenditure, reporting on expenditure, financial reporting, internal controls and processing of invoice payments.
- City Attorney – Coordination of legal services, review and records management of special legal entitlement agreements for Bond-financed facilities.
- Finance Director – Day to day money management, investment of Bond related funds, investment and debt management services, investment and debt activity and coordination of records management of these details.
- Budget Manager – Budgeting and determining bond-financed projects, and monitoring of bond-financed capital expenditures.

Parties responsible for the financing aspects and the operations aspects of bond-financed facilities will coordinate efforts to ensure that any actions taken with respect to a bond-financed facility will be in compliance with the requirements of the Code. The City will provide training and/or make available educational materials regarding compliance requirements (e.g., private use requirements) to the parties responsible for the oversight of bond-financed facilities.

## **C. General Recordkeeping and Records Retention**

General record retention duties are the responsibility of Finance Director and General Accounting Manager.

The Finance Director will maintain a copy of the following documents on file at all times:

- Audited Financial Statements
- Reports of any examinations by the IRS of the City's financing

With respect to each issue of obligations, the Treasurer will retain the following for the life of the obligations (including the life of any issued to refunds the original debt) plus three years:

- Bond transcript, including authorizing documents, offering document, the federal tax certificate and certificates regarding issue price
- Minutes and resolution(s) authorizing the issue
- Appraisals, demand surveys, and/or feasibility studies for bond-financed property
- Related publications, brochures, and newspaper articles
- Any formal elections (e.g., election to employ an accounting methodology other than specific tracing)
- Records relating to the payment of debt service (including credit enhancement)
- Documentation relating to investments and arbitrage compliance, as described in "Arbitrage – Yield Restriction and Rebate - Recordkeeping" below
- Any grant requests or fundraising materials and documentation of grants or fundraising receipts relating to projects that also may be financed, in whole or in part, with bond proceeds
- Any agreement listed in "Private Business Use – Special Legal Entitlements" that relates to a bond-financed facility
- Bond paying agent/trustee statements
- Rebate compliance reports
- Related IRS filings (e.g. Form 8038-T Rebate)
- IRS correspondence regarding such issue
- Other documentation material to the particular requirements that are applicable to the tax status of the financing

With respect to each issue of obligations, the Accounting Manager will retain Documentary evidence of when and for what purpose the bond proceeds were expended, as described in "Expenditures of Bond Proceeds - Recordkeeping" below (including the requisitions for expenditure of bond proceeds) for the life of the obligations (including the life of any obligations issued to refund the original debt) plus three years.

Documents may be retained as hard copies or in an electronic format (in accordance with Revenue Procedure 97-22, 1997-1 C.B. 652), so long as such documents are retained in organized, accessible format that preserves the accuracy of such documents.

#### **D. Return Filings**

The Accounting Manager will be responsible for tracking the timely filing of the Form 8038-G information report (or such other series 8038 form as may be applicable to a specific issue of bonds) with the Service, which filing may be completed by bond counsel after the issuance of the obligations. The City must file a separate Form 8038-G for each issue of bonds not later than the

15<sup>th</sup> day of the second calendar month after the close of the calendar quarter in which the bonds are issued.

## **E. Expenditure of Bond Proceeds**

### **1. General**

The Controller is responsible for oversight of the expenditure of bond proceeds, including monitoring whether such expenditures are made in a timely manner for the purposes for which the bonds were authorized. The Controller will ensure that all proceeds of a bond issue are allocated to expenditures by the later of 18 months after the expenditure was made or the date the project is placed in service (and in no event, later than 60 days after (i) the fifth anniversary of the issue date or (ii) retirement of the issue).

With respect to the reimbursement of any expenditure paid prior to the date of issue of the bonds, the Controller will ensure that such reimbursement allocation to bond proceeds is made not later than 18 months after the later of (i) the date the original expenditure is made or (ii) the date the project is placed in service, but in no event more than three years after the original expenditure is paid. Furthermore, the Controller will ensure that such reimbursement allocation is for the reimbursement of expenditures paid on or after 60 days prior to the date of a reimbursement resolution (including for this purpose a bond order). Bond Counsel should be consulted regarding allocation of expenditures between each Bond issue to ensure timely expenditure of Bond proceeds.

In addition to ensuring the timely expenditure of bond proceeds, the Controller will ensure that bond proceeds are allocated to capital expenditures. Bond Counsel should be consulted regarding allocation of expenditures to non-capital items.

### **2. Recordkeeping**

With respect to each issue of obligations, the City will retain the following for the life of the obligations plus three years:

- Documentation of allocations of bond proceeds to expenditures (e.g., allocation of bond proceeds for expenditures for the construction, renovation or purchase of facilities)
- Documentation of allocations of bond proceeds to bond issuance costs
- Copies of all requisitions, draw schedules, draw requests, invoices, bills, and cancelled checks related to bond proceeds spent during the construction period
- Copies of all contracts entered into for the construction, renovation or purchase of bond-financed facilities
- Records of expenditure reimbursements incurred prior to issuing bonds for bond-financed facilities
- List or schedule of all bond-financed facilities or equipment
- Depreciation schedules for bond-financed depreciable property
- Documentation of any purchase or sale of bond-financed assets

Documents may be retained as hard copies or in an electronic format (in accordance with Revenue Procedure 97-22, 1997-1 C.B. 652), so long as such documents are retained in

organized, accessible format that preserves the accuracy of such documents.

## **F. Private Business Use**

### **1. General**

To confirm that the Bonds serve “purely” governmental purposes for the general public, it must be determined whether the issuer expects that there will be any private business use of the proceeds of the bonds. Private business use exists if more than the lesser of (i) five percent (and, in certain circumstances, ten percent) or (ii) \$15,000,000 of the proceeds of the issue or the property to be financed by the bond proceeds are used directly or indirectly by any nongovernmental person in that person’s trade or business. In addition, no more than the lesser of (i) five percent (and, in certain circumstances, ten percent) or (ii) \$15,000,000 of the proceeds of an issue may be secured directly or indirectly by property or payments derived from private business use under the “private security or payment test.” Private business use may occur due to trade or business use by unrelated third parties, the existence of special legal entitlements with respect to the bond-financed property or the sale or other transfer of bond-financed property. Finally, no more than the lesser of (i) five percent or (ii) \$5,000,000 of the proceeds of an issue of bonds may be used to make loans or arrangement that allow a nongovernmental person to defer payments that it is obligated to make with respect to the financed property or the bonds.

The City’s finance team will coordinate with the parties responsible for the operation of a bond-financed facility by communicating the private business use restrictions to such parties and requiring that all activity that may give rise to such use be communicated to the Finance Director.

### **2. Trade or Business Activities by Third Parties**

The City will maintain records of all trade or business activities by third parties allocable to its bond-financed facilities. Recognizing that trade or business activities by third parties may give rise to private business use, the City will maintain records of all unrelated trade or business activities allocable to its bond-financed facilities. The Controller is responsible for tracking trade or business activity by third parties as it relates to bond-financed facilities and will monitor such activity no less frequently than annually and, in any event, upon being notified of any new activity that will give rise to a significant amount of trade or business activity by a third party.

### **3. Special Legal Entitlements**

A special legal entitlement is an arrangement that conveys rights similar to ownership, a lease or a management contract (e.g., priority rights to use the facility). Recognizing that a special legal entitlement may give rise to private business use, each time the City intends to enter into one of the following, the City will determine if such agreement relates to any bond -financed facility:

- Management and other service contracts
- Research agreements

- Naming rights contracts
- Ownership
- Leases
- Subleases
- Leasehold improvement contracts
- Joint venture arrangements
- Limited liability corporation arrangements
- Partnership agreements
- Non-contractual use of bond-financed office space and/or parking facilities by any nongovernmental person
- Written contracts for special rates or priority for the purchase of output from bond-financed facilities (e.g., water)
- Any other contract conferring a special legal entitlement or special economic benefit that are comparable to ownership

If such an agreement will be with respect to a bond-financed facility, the City will take measures so that such agreement does not create impermissible private business use with respect to any issue of bonds used to finance such facility. Such measures may include ensuring that such agreement falls into an applicable safe harbor, making a determination that private use will not exceed the applicable limit or such other action as may be recommended by bond counsel.

#### 4. Recordkeeping Related to Private Business Use

With respect to each issue of bonds, the Controller will retain any records tracking private business use for the life of the bonds plus three years. In addition, with respect to each issue of bonds, the Controller will retain any agreements giving rise to private business use for the life of the bonds plus three years.

### **G. Payments on the Bonds**

The trustee/paying agent for the bonds shall determine the amount of principal and interest payable on each payment date for the bonds. Periodically, and no less frequently than annually, the Controller will review the amount of the interest payments to verify that proper determinations of interest have been made.

### **H. Arbitrage – Yield Restriction & Rebate**

#### 1. General

The Treasurer is responsible for monitoring the City's compliance with the yield restriction requirements of section 148(a) of the Code and the rebate requirements of section 148(f) of the Code. Such monitoring includes, but is not limited to:

- Tracking the allocation of bond proceeds to expenditures for compliance with any temporary period and spending exceptions, no less frequently than yearly

- Ensuring that any forms required to be filed with the IRS relating to arbitrage and any payments required pursuant thereto are filed in a timely manner
- Ensuring that “fair market value” is used with respect to the purchase and sale of investments

Additionally, the City will utilize a rebate analyst to monitor compliance with rebate and yield restriction rules on an annual basis. The City utilizes First Southwest to monitor arbitrage rebate and yield restriction.

Compliance with the investment rules will require that the City be able to account for, in terms of dates and amounts, all uses (including disbursements and investment activity) of particular categories of bond-related money. The Controller will account for all of the following disbursements: monies in the project fund, debt service fund and any other fund into which proceeds of the obligations have been deposited, including any reserve fund. In doing so, the Controller will use any reasonable consistently applied accounting method to account for gross proceeds, investments and expenditures of an issue.

## 2. Recordkeeping

With respect to each issue of obligations, the City will retain the following for the life of the obligations plus three years:

- Documentation of allocations of investments and calculations of investment earnings
- Documentation for investments of the bond proceeds related to:
  1. Investment contracts (*e.g.*, guaranteed investment contracts)
  2. Credit enhancement transactions (*e.g.*, bond insurance contracts)
  3. Financial derivatives (*e.g.*, swaps, caps, etc.)
  4. Bidding of financial products
- Documentation regarding arbitrage compliance, including:
  1. Computation of bond yield
  2. Computation of rebate and yield reduction payments
  3. Form 8038-T, Arbitrage Rebate, Yield Reduction and Penalty in Lieu of Arbitrage Rebate
  4. Form 8038-R, Request for Recovery of Overpayments Under *Arbitrage Rebate Provisions*

Documents may be retained as hard copies or in an electronic format (in accordance with Revenue Procedure 97-22, 1997-1 C.B. 652), so long as such documents are retained in organized, accessible format that preserves the accuracy of such documents.

## I. Reissuance

Prior to making any changes to the terms of an obligation, including its underlying security, the City will consult with bond counsel to determine whether such change will result in the reissuance of such obligation for federal tax law purposes. If it is determined that a change will result in a reissuance, the City will take such action, including the recalculation of yield, the filing of a new form 8038-G and the payment of rebate obligations, as is necessary to maintain the tax status of the bonds.

## **J. Corrective Action**

Reports regarding the aforementioned compliance policies with respect to any issue of bonds will be made to the Finance Director no less frequently than the end of each bond year. At such time, the Finance Director will determine whether any corrective action is required with respect to the applicable issue.

A corrective action may be required if, for example, it is determined that bond proceeds were not properly expended, the City is not in compliance with the arbitrage requirements imposed by the Code or the City has taken a deliberation action that results in impermissible private business use (e.g., sale of bond-financed property). If the City determines or is advised that corrective action is necessary with respect to any issue of its obligations, the City will, as may be applicable, in a timely manner:

- Seek to enter into a closing agreement under the Tax-Exempt Bonds Voluntary Closing Agreement Program described in Notice 2008-31 (or any successor notice thereto)
- Take remedial action described under Section 1.141-12 of the Code
- Take such other action as recommended by bond counsel

THE CITY OF  
**Anna**

**CITY OF ANNA, TEXAS**

**HOME-RULE CHARTER**

**Originally adopted by vote of the people of the City of Anna,  
Texas on May 7, 2005**

**Amended on  
November 4, 2008 and May 12, 2012**

**Codified as:  
PART I of The Anna City Code of Ordinances**

## **ARTICLE 7—FINANCIAL PROCEDURES**

### **SECTION 7.01 Fiscal Year**

The fiscal year of the City begins on the first day of October and ends on the last day of September on the next succeeding year. Such fiscal year also constitutes the budget and accounting year.

### **SECTION 7.02 Submission of Budget and Budget Message**

On or before the 15th day of August of the fiscal year, the City Manager must submit to the City Council a budget for the ensuing fiscal year and an accompanying budget message.

### **SECTION 7.03 Budget Message**

The City Manager's message must explain the budget both in fiscal terms and in terms of the work programs. It must outline the proposed financial policies of the City for the ensuing fiscal year, describe the important features of the budget, indicate any major changes from the current year in financial policies, expenditures, and revenues together with the reasons for such changes, summarize the City's debt position and include such other material as the City Manager deems desirable.

### **SECTION 7.04 Budget a Public Record**

The budget and all supporting schedules must be filed with the person performing the duties of City Secretary when submitted to the City Council and must be open to public inspection by anyone interested.

### **SECTION 7.05 Public Hearing on Budget**

At the City Council meeting when the budget is submitted, the City Council must name the date and place of a public hearing and have published in the official newspaper of the City, at least twice, the time and place, which will be not less than ten days nor more than 30 days after the date of notice. At this hearing, interested citizens may express their opinions concerning items of expenditures, giving their reasons for wishing to increase or decrease any items of expense.

### **SECTION 7.06 Proceeding on Adoption of Budget**

After public hearing, the City Council must analyze the budget, making any additions or deletions which they feel appropriate, and must, at least ten days before the beginning of the next fiscal year, adopt the budget by the affirmative vote of a majority of the full membership of the City Council. Should the City Council take no final action on or before such day, the current budget will continue to be in force on a month-to-month basis until a new budget is adopted.

### **SECTION 7.07 Budget, Appropriation and Amount to be Raised by Taxation**

On final adoption, the budget is in effect for the budget year. Final adoption of the budget by the City Council constitutes the official appropriations as proposed by expenditures for the current year and constitutes the basis of official levy of the property tax as the amount of tax to be assessed and collected for the corresponding tax year. Estimated expenditures will in no case

exceed proposed revenue plus cash on hand. Unused appropriations may be transferred to any item required for the same general purpose.

### **SECTION 7.08 Contingent Appropriation**

Provision may be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount not more than three percent of the total general fund expenditures, to be used in case of unforeseen items of expenditures. This contingent appropriation must apply to current operating expenses and must not include any reserve funds of the City. Such contingent appropriation is under the control of the City Manager and may be distributed by him only after prior approval by the City Council. The proceeds of the contingent appropriation may be disbursed only by transfer to other departmental appropriation, the spending of which must be charged to the departments or activities for which the appropriations are made.

### **SECTION 7.09 Amending the Budget**

Under conditions which may arise and which could not reasonably have been foreseen in the normal process of planning the budget, the City Council may, by the affirmative vote of a majority of the full membership of the City Council, amend or change the budget to provide for any additional expense in which the general welfare of the citizenry is involved. These amendments must be by ordinance and must become an attachment to the annual budget.

### **SECTION 7.10 Certification; Copies Made Available**

A copy of the budget, as finally adopted, must be filed with the person performing the duties of City Secretary and such other places required by state law or as the City Council may designate. The final budget must be printed, or otherwise reproduced and sufficient copies made available upon request for the use of all offices, agencies, interested persons and civic organizations.

### **SECTION 7.11 Capital Program**

The City Manager must submit a five-year capital program as an attachment to the annual budget. The program as submitted must include:

- (1) a clear summary of its contents;
- (2) a list of all capital improvements which are proposed to be undertaken during the five fiscal years succeeding the budget year, with appropriate supporting information as to the necessity for such improvements;
- (3) cost estimates, method of financing, and recommended time schedules for each improvement; and
- (4) the estimated annual cost of operating and maintaining the facilities to be constructed or acquired. The above information may be revised and extended each year with regard to capital improvements still pending or in the process of construction or acquisition.

### **SECTION 7.12 Defect Does Not Invalidate the Tax Levy**

Errors or defects in the form or preparation of the budget or the failure to perform any procedural requirements do not nullify the tax levy or the tax rate.

### **SECTION 7.13 Lapse of Appropriations**

Every appropriation, except an appropriation for a capital expenditure, lapses at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure continues in force until the purpose for which it was made has been accomplished or abandoned. The purpose of any such appropriation is deemed abandoned if three years pass without any disbursement from or encumbrance of the appropriation. Any funds not expended, disbursed or encumbered will be deemed excess funds.

### **SECTION 7.14 Borrowing**

(a) The City has the right and power, except as prohibited by law or this Charter, to borrow money by whatever method it may deem to be in the public interest.

(b) General Obligation Bonds.

- 1 The City has the power to borrow money on the credit of the City and to issue general obligation bonds for permanent public improvements or any other public purpose not prohibited by law and this Charter, and to issue refunding bonds to refund outstanding bonds previously issued. All such bonds must be issued in conformity with state and federal law and must be used only for purposes for which they were issued.
- 2 Any bonds issued under the provisions of this Section may not be issued without an election. The City Council must prescribe the procedure for calling and holding such elections, must define the voting precincts and must provide for the return and canvass of the ballots cast at such elections.
- 3 If at such elections a majority of the vote is in favor of creating such a debt or refunding outstanding valid bonds of the City, it will be lawful for the City Council to issue bonds as proposed in the ordinance submitting same. However, if a majority of the votes are against the creation of such debt or refunding such bonds, the City Council is without authority to issue the bonds. In all cases when the City Council orders an election for the issuance of bonds of the City, it must at the same time submit the question of whether or not a tax may be levied upon the property within the City for the purpose of paying the interest on the bonds and to create a sinking fund for their redemption.

(c) Revenue Bonds.

- 1 The City has the power to borrow money for the purpose of constructing, purchasing, improving, extending or repairing of public utilities, or any other self-liquidating municipal function not prohibited by state or federal law.
- 2 With an affirmative vote of at least two-thirds of the Council Members present and having authority to vote, the City has the power to issue revenue bonds and to evidence the obligation created thereby.
- 3 Such bonds are a charge upon and payable from all or any part of the properties pledged or from the income gained from the properties, or both. The holders of the

revenue bonds are not entitled to demand payment on the bonds out of monies raised or to be raised by taxation.

- 4 All such bonds must be issued in conformity with state and federal law and must be used only for the purpose for which they were issued.
- (d) Emergency Funding. In any budget year, the City Council may, by affirmative vote of at least two-thirds of the Council Members present and having authority to vote, authorize the borrowing of money. Notes may be issued which are repayable not later than the end of the current fiscal year.

### **SECTION 7.15 Purchasing**

- (a) The City Council may by ordinance, give the City Manager general authority to contract for expenditure without further approval of the City Council for all budgeted items not exceeding limits set by the City Council within the ordinance.
- (b) All contracts for expenditures or purchases involving more than the limits must be expressly approved in advance by the City Council. All contracts or purchases involving more than the limits set by the City Council must be awarded by the City Council in accordance with state and federal law.
- (c) Emergency contracts as authorized by law and this Charter may be negotiated by the City Council or City Manager if given authority by the City Council, without competitive bidding, and in accordance with state and federal law. Such emergency may be declared by the City Manager if approved by the City Council or may be declared by the City Council.

### **SECTION 7.16 Administration of Budget**

- (a) No payment may be made or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made, unless the City Manager, or the City Manager's designee, first certifies that there is a sufficient unencumbered balance in the budget and that sufficient budget funds are or will be available to cover the claim or meet the obligation when it becomes due and payable.
- (b) Any authorization of payment or incurring of obligation in violation of Subsection (a) of this Section is void and any payment so made illegal.
- (c) This prohibition does not prevent the making or authorizing of payments, or making of contracts for capital improvements to be financed wholly or partly by the issuance of bonds, time warrants, certificates of indebtedness, or certificates of obligation, or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, providing that such action is made or approved by ordinance.
- (d) The City Manager must submit to the City Council each month a report covering the revenues and expenditures of the City in such form as requested by the City Council.

### **SECTION 7.17 Depository**

All monies received by any person, department or agency of the City for or in connection with the affairs of the City must be deposited promptly in the City depository or depositories. The City

depositories must be designated by the City Council in accordance with such regulations and subject to the requirements as to security for deposits and interest thereon as may be established by ordinance and law. Procedures for withdrawal of money or the disbursement of funds from the City depositories may be prescribed by ordinance.

#### **SECTION 7.18 Independent Audit**

When deemed necessary by the City Council, it may call—and at the close of each fiscal year—must call for an independent audit of all accounts of the City by a certified public accountant. No more than five consecutive annual audits may be completed by the same firm. The certified public accountant selected may have no personal interest, directly or indirectly, in the financial affairs of the City or any of its officers. The report of audit, with the auditor's recommendations, will be made to the City Council. Upon completion of the audit, the summary must be published immediately in the official newspaper of the City and copies of the audit placed on file in the office of the person performing the duties of City Secretary, as a public record.

#### **SECTION 7.19 Power to Tax**

- (a) The City has the power to levy, assess and collect taxes of every character and type for any municipal purpose not prohibited by state or federal law.
- (b) The City has the power to grant tax exemptions in accordance with the laws of the State of Texas.

#### **SECTION 7.20 Office of Tax Collector**

There must be an office of taxation to collect taxes, the head of which is the City Tax Collector. The City Council may contract for such services.

#### **SECTION 7.21 Taxes; When Due and Payable**

- (a) All taxes due in the City are payable at the office of the City Tax Collector, or at such location or locations as may be designated by the City Council and may be paid at any time after the tax rolls for the year have been completed and approved. Taxes for each year must be paid before February 1 of the next succeeding year, and all such taxes not paid before that date are delinquent, and subject to penalty and interest as the City Council may provide by ordinance. The City Council may provide discounts for the payment of taxes before January 1 in amounts not to exceed those established by state law.
- (b) Failure to levy and assess taxes through omission in preparing the appraisal rolls does not relieve the person, firm or corporation so omitted from obligation to pay such current or past due taxes as shown to be payable by recheck of the rolls and receipts for the years in question, omitting penalty and interest.

#### **SECTION 7.22 Tax Liens, Liabilities and Suits**

- (a) All taxable property located in the City on January 1 of each year is charged from that date with a special lien in favor of the City for the taxes due. All persons purchasing any such property on or after January 1 in any year take the property subject to the liens provided above. In addition to these liens, on January 1 of any year, the owner of property subject to taxation by the City is personally liable for the taxes due for that year.

(b) The City has the power to sue for and recover personal judgment for taxes without foreclosure, or to foreclose its lien or liens, or to recover both personal judgment and foreclosure. In any such suit where it appears that the description of any property in the City appraisal rolls is insufficient to identify such property, the City has the right to plead a good description of the property to be assessed, to prove the same, and to have its judgment foreclosing the tax lien or for personal judgment against the owners for such taxes.

CITY OF ANNA, TEXAS

ORDINANCE NO. 1002-2022

Ordinance Adopting the Budget for the 2022 – 2023 Fiscal Year

**AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF ANNA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023; APPROPRIATING MONEY TO AN INTEREST AND SINKING FUND TO PAY INTEREST AND PRINCIPAL ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF ANNA FOR THE 2022 – 2023 FISCAL YEAR.**

**WHEREAS**, the budget, appended hereto as Exhibit A, for the fiscal year beginning October 1, 2022 and ending September 30, 2023, was duly presented to the City Council by the City Manager and a public hearing was ordered by the City Council and a public notice of said hearing was caused to be given by the City Council and said notice was published in the Anna- Melissa Tribune and said public hearing was held according to said notice; now, therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ANNA THAT:**

**SECTION 1.** The appropriations for the fiscal year beginning October 1, 2022, and ending September 30, 2023 for the support of the general government of the City of Anna, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2022 – 2023 budget, a copy of which is appended hereto as Exhibit A and incorporated herein as if set forth in full;

**SECTION 2.** The budget, as shown in words and figures in Exhibit A, is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023.

**SECTION 3.** There is hereby appropriated the amount shown in said budget necessary to provide for an interest and sinking fund for the payment of principal and interest and the retirement of the bonded debt requirements of fiscal year 2022 – 2023 of the City of Anna.

**PASSED AND APPROVED** by record roll call vote on this, the 13<sup>th</sup> day of September 2022.

Ayes 7

Nays 0

Abstained 0

ATTESTED:

APPROVED:

*Carrie L. Land*  
City Secretary Carrie L. Land



*Nate Pike*

Mayor Nate Pike

CITY OF ANNA, TEXAS

Ordinance No. 1003-2022

Ordinance Setting the Tax Rate for the Next Fiscal Year

**AN ORDINANCE LEVYING PROPERTY TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF ANNA FOR THE 2022-2023 FISCAL YEAR; PROVIDING FOR AN INTEREST AND SINKING FUND FOR ALL OUTSTANDING DEBT OF THE CITY OF ANNA; PROVIDING FOR APPORTIONING EACH LEVY FOR THE SPECIFIC PURPOSES; AND, PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ANNA, TEXAS.**

**SECTION 1.** That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Anna, and to provide an Interest and Sinking Fund for the 2022-2023 fiscal year; upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of \$0.539750 on each \$100.00 in valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

- a. For the maintenance and support of the general government (General Fund) \$0.396533 on each \$100 valuation of property.
- b. For the purposes of creating an Interest and Sinking Fund to pay the interest and principal maturities of all outstanding debt of the City of Anna, not otherwise provided for, a tax of \$0.143217 on each \$100 valuation of property.

**SECTION 2.** That taxes levied under this ordinance shall be due October 1, 2022 and if not paid on or before January 31, 2023 shall immediately become delinquent. There shall be no discount for payment of taxes on or prior to January 31, 2023. A delinquent tax shall incur all penalty and interest authorized by law, Section 33.01 of the Texas Property Tax Code, as amended, to wit: a penalty of 6% of the amount of the tax for the first calendar month the tax is delinquent plus 1% for each additional month or portion of a month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent, or such other penalty as may be allowed by law.

Provided, however, a tax delinquent on July 1, 2023 incurs a total penalty of 12% of the amount of the delinquent tax without regard to the number of months the tax had been delinquent. A delinquent tax shall also accrue interest at a rate of 1% for each month or portion of a month the tax remains unpaid. Taxes that remain delinquent on July 1, 2023 incur an additional penalty of 15% of the amount of taxes, penalty and interest due; such additional penalty is to defray the costs of collection due pursuant to the contract with the City's attorney authorized by Section 6.30 of the Texas Property Tax Code, as amended.

**SECTION 3.** All taxes shall become a lien upon the property against which assessed, and the city assessor and collector of the City of Anna is hereby authorized and empowered to enforce the collections of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City of Anna shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest; and, the interest and penalty collected from such delinquent taxes shall be apportioned to the general funds of the City of Anna. All delinquent taxes shall bear interest from date of delinquency at the rate as prescribed by state law.

**SECTION 4. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**SECTION 5. THIS TAX RATE WILL EFFECTIVELY BE RAISED BY 5.20 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY -\$56.10.**

**SECTION 6.** Taxes shall be payable in full at the office of the Tax Assessor/Collector, Kenneth Maun, 2300 Bloomdale Road, Suite 2366, McKinney, Texas 75071. The Town shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

**SECTION 7.** That this ordinance shall take effect and be in force from and after its passage.

**PASSED AND APPROVED** by record roll call vote on this, the 13<sup>th</sup> day of September 2022.

Ayes 7      Nays 0      Abstained 0

ATTESTED:

APPROVED:

Carrie L. Land  
City Secretary Carrie L. Land

Nate Pike  
Mayor Nate Pike



# 2022 Tax Rate Calculation Worksheet

## Taxing Units Other Than School Districts or Water Districts

Form 50-856

City of Anna	972-924-3325
Taxing Unit Name	Phone (area code and number)
111 N. Powell Parkway, Anna, TX 75409	www.annatexas.gov
Taxing Unit's Address, City, State, ZIP Code	Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

### SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	<b>2021 total taxable value.</b> Enter the amount of 2021 taxable value on the 2021 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). <sup>1</sup>	\$ 1,762,211,872
2.	<b>2021 tax ceilings.</b> Counties, cities and junior college districts. Enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>2</sup>	\$ 0
3.	<b>Preliminary 2021 adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$ 1,762,211,872
4.	<b>2021 total adopted tax rate.</b>	\$ 0.569500 /\$100
5.	<b>2021 taxable value lost because court appeals of ARB decisions reduced 2021 appraised value.</b>	
	A. <b>Original 2021 ARB values:</b> ..... \$ 15,692,368	
	B. <b>2021 values resulting from final court decisions:</b> ..... - \$ 15,244,014	
	C. <b>2021 value loss.</b> Subtract B from A. <sup>3</sup>	\$ 448,354
6.	<b>2021 taxable value subject to an appeal under Chapter 42, as of July 25.</b>	
	A. <b>2021 ARB certified value:</b> ..... \$ 6,896,054	
	B. <b>2021 disputed value:</b> ..... - \$ 1,173,019	
	C. <b>2021 undisputed value.</b> Subtract B from A. <sup>4</sup>	\$ 5,723,035
7.	<b>2021 Chapter 42 related adjusted values.</b> Add Line 5C and Line 6C.	\$ 6,171,389

<sup>1</sup> Tex. Tax Code § 26.012(14)  
<sup>2</sup> Tex. Tax Code § 26.012(14)  
<sup>3</sup> Tex. Tax Code § 26.012(13)  
<sup>4</sup> Tex. Tax Code § 26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	<b>2021 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Add Line 3 and Line 7.	\$ 1,768,383,261
9.	<b>2021 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2021.</b> Enter the 2021 value of property in deannexed territory. <sup>5</sup>	\$ 0
10.	<b>2021 taxable value lost because property first qualified for an exemption in 2022.</b> If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2022 does not create a new exemption or reduce taxable value.  <b>A. Absolute exemptions.</b> Use 2021 market value:..... \$ 520,487  <b>B. Partial exemptions.</b> 2022 exemption amount or 2022 percentage exemption times 2021 value:..... + \$ 24,336,151  <b>C. Value loss.</b> Add A and B. <sup>6</sup>	\$ 24,856,638
11.	<b>2021 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2022.</b> Use only properties that qualified in 2022 for the first time; do not use properties that qualified in 2021.  <b>A. 2021 market value:</b> ..... \$ 79,266  <b>B. 2022 productivity or special appraised value:</b> ..... - \$ 478  <b>C. Value loss.</b> Subtract B from A. <sup>7</sup>	\$ 78,788
12.	<b>Total adjustments for lost value.</b> Add Lines 9, 10C and 11C.	\$ 24,935,426
13.	<b>2021 captured value of property in a TIF.</b> Enter the total value of 2021 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2021 taxes were deposited into the tax increment fund. <sup>8</sup> If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 13,053,733
14.	<b>2021 total value.</b> Subtract Line 12 and Line 13 from Line 8.	\$ 1,730,394,102
15.	<b>Adjusted 2021 total levy.</b> Multiply Line 4 by Line 14 and divide by \$100.	\$ 9,854,594
16.	<b>Taxes refunded for years preceding tax year 2021.</b> Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2021. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021. <sup>9</sup>	\$ 36,098
17.	<b>Adjusted 2021 levy with refunds and TIF adjustment.</b> Add Lines 15 and 16. <sup>10</sup>	\$ 9,890,692
18.	<b>Total 2022 taxable value on the 2022 certified appraisal roll today.</b> This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. <sup>11</sup>  <b>A. Certified values:</b> ..... \$ 2,325,592,421  <b>B. Counties:</b> Include railroad rolling stock values certified by the Comptroller's office: ..... + \$ _____  <b>C. Pollution control and energy storage system exemption:</b> Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property:..... - \$ 0  <b>D. Tax increment financing:</b> Deduct the 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2022 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. <sup>12</sup> ..... - \$ 38,417,184  <b>E. Total 2022 value.</b> Add A and B, then subtract C and D.	\$ 2,287,175,237

<sup>5</sup> Tex. Tax Code § 26.012(15)

<sup>6</sup> Tex. Tax Code § 26.012(15)

<sup>7</sup> Tex. Tax Code § 26.012(15)

<sup>8</sup> Tex. Tax Code § 26.03(c)

<sup>9</sup> Tex. Tax Code § 26.012(13)

<sup>10</sup> Tex. Tax Code § 26.012(13)

<sup>11</sup> Tex. Tax Code § 26.012, 26.04(c-2)

<sup>12</sup> Tex. Tax Code § 26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	<p><b>Total value of properties under protest or not included on certified appraisal roll.</b> <sup>13</sup></p> <p><b>A. 2022 taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district’s value and the taxpayer’s claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. <sup>14</sup> ..... \$ <u>113,915,700</u></p> <p><b>B. 2022 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. <sup>15</sup> ..... + \$ <u>0</u></p> <p><b>C. Total value under protest or not certified.</b> Add A and B. \$ <u>113,915,700</u></p>	
20.	<b>2022 tax ceilings.</b> Counties, cities and junior colleges enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>16</sup>	\$ <u>0</u>
21.	<b>2022 total taxable value.</b> Add Lines 18E and 19C. Subtract Line 20. <sup>17</sup>	\$ <u>2,401,090,937</u>
22.	<b>Total 2022 taxable value of properties in territory annexed after Jan. 1, 2021.</b> Include both real and personal property. Enter the 2022 value of property in territory annexed. <sup>18</sup>	\$ <u>9,414,965</u>
23.	<b>Total 2022 taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in 2021. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to exist-ing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2021 and be located in a new improvement. New improvements <b>do</b> include property on which a tax abatement agreement has expired for 2022. <sup>19</sup>	\$ <u>260,514,889</u>
24.	<b>Total adjustments to the 2022 taxable value.</b> Add Lines 22 and 23.	\$ <u>269,929,854</u>
25.	<b>Adjusted 2022 taxable value.</b> Subtract Line 24 from Line 21.	\$ <u>2,131,161,083</u>
26.	<b>2022 NNR tax rate.</b> Divide Line 17 by Line 25 and multiply by \$100. <sup>20</sup>	\$ <u>0.464098</u> /\$100
27.	<b>COUNTIES ONLY.</b> Add together the NNR tax rates for each type of tax the county levies. The total is the 2022 county NNR tax rate. <sup>21</sup>	\$ _____ /\$100

**SECTION 2: Voter-Approval Tax Rate**

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit’s debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit’s debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	<b>2021 M&amp;O tax rate.</b> Enter the 2021 M&O tax rate.	\$ <u>0.452631</u> /\$100
29.	<b>2021 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>1,768,383,261</u>

<sup>13</sup> Tex. Tax Code § 26.01(c) and (d)  
<sup>14</sup> Tex. Tax Code § 26.01(c)  
<sup>15</sup> Tex. Tax Code § 26.01(d)  
<sup>16</sup> Tex. Tax Code § 26.012(6)(B)  
<sup>17</sup> Tex. Tax Code § 26.012(6)  
<sup>18</sup> Tex. Tax Code § 26.012(17)  
<sup>19</sup> Tex. Tax Code § 26.012(17)  
<sup>20</sup> Tex. Tax Code § 26.04(c)  
<sup>21</sup> Tex. Tax Code § 26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	<b>Total 2021 M&amp;O levy.</b> Multiply Line 28 by Line 29 and divide by \$100	\$ 8,004,250
31.	<p><b>Adjusted 2021 levy for calculating NNR M&amp;O rate.</b></p> <p><b>A. M&amp;O taxes refunded for years preceding tax year 2021.</b> Enter the amount of M&amp;O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021. . . . . + \$ 28,620</p> <p><b>B. 2021 taxes in TIF.</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2022 captured appraised value in Line 18D, enter 0. . . . . - \$ 0</p> <p><b>C. 2021 transferred function.</b> If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. . . . . +/- \$ 0</p> <p><b>D. 2021 M&amp;O levy adjustments.</b> Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. . . . . \$ 28,620</p> <p><b>E.</b> Add Line 30 to 31D.</p>	\$ 8,032,870
32.	<b>Adjusted 2022 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,131,161,083
33.	<b>2022 NNR M&amp;O rate (unadjusted).</b> Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.376924 /\$100
34.	<p><b>Rate adjustment for state criminal justice mandate.</b> <sup>23</sup></p> <p><b>A. 2022 state criminal justice mandate.</b> Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. \$ 0</p> <p><b>B. 2021 state criminal justice mandate.</b> Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. . . . . - \$ 0</p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100. . . . . \$ 0/\$100</p> <p><b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ 0/\$100
35.	<p><b>Rate adjustment for indigent health care expenditures.</b> <sup>24</sup></p> <p><b>A. 2022 indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose. . . . . \$ 0</p> <p><b>B. 2021 indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose. . . . . - \$ 0</p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100. . . . . \$ 0.000000/\$100</p> <p><b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ 0/\$100

<sup>22</sup> [Reserved for expansion]  
<sup>23</sup> Tex. Tax Code § 26.044  
<sup>24</sup> Tex. Tax Code § 26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	<p><b>Rate adjustment for county indigent defense compensation.</b> <sup>25</sup></p> <p><b>A. 2022 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose . . . . . \$ _____ 0</p> <p><b>B. 2021 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose. . . . . \$ _____ 0</p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100. . . . . \$ _____ 0/\$100</p> <p><b>D.</b> Multiply B by 0.05 and divide by Line 32 and multiply by \$100. . . . . \$ _____ 0/\$100</p> <p><b>E.</b> Enter the lesser of C and D. If not applicable, enter 0.</p>	\$ _____ 0/\$100
37.	<p><b>Rate adjustment for county hospital expenditures.</b> <sup>26</sup></p> <p><b>A. 2022 eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022. . . . . \$ _____ 0</p> <p><b>B. 2021 eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2021. . . . . \$ _____ 0</p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100. . . . . \$ _____ 0/\$100</p> <p><b>D.</b> Multiply B by 0.08 and divide by Line 32 and multiply by \$100. . . . . \$ _____ 0/\$100</p> <p><b>E.</b> Enter the lesser of C and D, if applicable. If not applicable, enter 0.</p>	\$ _____ 0/\$100
38.	<p><b>Rate adjustment for defunding municipality.</b> This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information.</p> <p><b>A. Amount appropriated for public safety in 2021.</b> Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year . . . . . \$ _____ 0</p> <p><b>B. Expenditures for public safety in 2021.</b> Enter the amount of money spent by the municipality for public safety during the preceding fiscal year. . . . . \$ _____ 0</p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100 . . . . . \$ _____ 0/\$100</p> <p><b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ _____ 0/\$100
39.	<p><b>Adjusted 2022 NNR M&amp;O rate.</b> Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.</p>	\$ 0.376924 /\$100
40.	<p><b>Adjustment for 2021 sales tax specifically to reduce property values.</b> Cities, counties and hospital districts that collected and spent additional sales tax on M&amp;O expenses in 2021 should complete this line. These entities will deduct the sales tax gain rate for 2022 in Section 3. Other taxing units, enter zero.</p> <p><b>A.</b> Enter the amount of additional sales tax collected and spent on M&amp;O expenses in 2021, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent . . . . . \$ _____ 0</p> <p><b>B.</b> Divide Line 40A by Line 32 and multiply by \$100 . . . . . \$ _____ 0/\$100</p> <p><b>C.</b> Add Line 40B to Line 39.</p>	\$ 0.376924 /\$100
41.	<p><b>2022 voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below.</p> <p><b>Special Taxing Unit.</b> If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08.</p> <p>- or -</p> <p><b>Other Taxing Unit.</b> If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.</p>	\$ 0.390116 /\$100

<sup>25</sup> Tex. Tax Code § 26.0442  
<sup>26</sup> Tex. Tax Code § 26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
<b>D41.</b>	<p><b>Disaster Line 41 (D41): 2022 voter-approval M&amp;O rate for taxing unit affected by disaster declaration.</b> If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of</p> <p>1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or</p> <p>2) the third tax year after the tax year in which the disaster occurred</p> <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. <sup>27</sup> If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>	\$ _____ 0 /\$100
<b>42.</b>	<p><b>Total 2022 debt to be paid with property taxes and additional sales tax revenue.</b> Debt means the interest and principal that will be paid on debts that:</p> <p>(1) are paid by property taxes,</p> <p>(2) are secured by property taxes,</p> <p>(3) are scheduled for payment over a period longer than one year, and</p> <p>(4) are not classified in the taxing unit's budget as M&amp;O expenses.</p> <p><b>A. Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2022, verify if it meets the amended definition of debt before including it here. <sup>28</sup></p> <p>Enter debt amount ..... \$ <u>3,565,792</u></p> <p><b>B.</b> Subtract <b>unencumbered fund amount</b> used to reduce total debt. .... - \$ <u>107,105</u></p> <p><b>C.</b> Subtract <b>certified amount spent from sales tax to reduce debt</b> (enter zero if none) ..... - \$ <u>0</u></p> <p><b>D.</b> Subtract <b>amount paid</b> from other resources ..... - \$ <u>0</u></p> <p><b>E. Adjusted debt.</b> Subtract B, C and D from A.</p>	\$ <u>3,458,687</u>
<b>43.</b>	<b>Certified 2021 excess debt collections.</b> Enter the amount certified by the collector. <sup>29</sup>	\$ <u>4,078</u>
<b>44.</b>	<b>Adjusted 2022 debt.</b> Subtract Line 43 from Line 42E.	\$ <u>3,454,609</u>
<b>45.</b>	<p><b>2022 anticipated collection rate.</b></p> <p><b>A.</b> Enter the 2022 anticipated collection rate certified by the collector. <sup>30</sup> ..... <u>100.00</u> %</p> <p><b>B.</b> Enter the 2021 actual collection rate. .... <u>100.93</u> %</p> <p><b>C.</b> Enter the 2020 actual collection rate. .... <u>100.46</u> %</p> <p><b>D.</b> Enter the 2019 actual collection rate. .... <u>105.77</u> %</p> <p><b>E.</b> If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. <sup>31</sup></p>	<u>100.46</u> %
<b>46.</b>	<b>2022 debt adjusted for collections.</b> Divide Line 44 by Line 45E.	\$ <u>3,438,790</u>
<b>47.</b>	<b>2022 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>2,401,090,937</u>
<b>48.</b>	<b>2022 debt rate.</b> Divide Line 46 by Line 47 and multiply by \$100.	\$ <u>0.143217</u> /\$100
<b>49.</b>	<b>2022 voter-approval tax rate.</b> Add Lines 41 and 48.	\$ <u>0.533333</u> /\$100
<b>D49.</b>	<p><b>Disaster Line 49 (D49): 2022 voter-approval tax rate for taxing unit affected by disaster declaration.</b> Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.</p>	\$ _____ /\$100

<sup>27</sup> Tex. Tax Code § 26.042(a)  
<sup>28</sup> Tex. Tax Code § 26.012(7)  
<sup>29</sup> Tex. Tax Code § 26.012(10) and 26.04(b)  
<sup>30</sup> Tex. Tax Code § 26.04(b)  
<sup>31</sup> Tex. Tax Code §§ 26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	<b>COUNTIES ONLY.</b> Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2022 county voter-approval tax rate.	\$ _____ 0 /\$100

**SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes**

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	<b>Taxable Sales.</b> For taxing units that adopted the sales tax in November 2021 or May 2022, enter the Comptroller’s estimate of taxable sales for the previous four quarters. <sup>32</sup> Estimates of taxable sales may be obtained through the Comptroller’s Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2021, enter 0.	\$ _____ 0
52.	<b>Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. <sup>33</sup>  <b>Taxing units that adopted the sales tax in November 2021 or in May 2022.</b> Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. <sup>34</sup> <b>- or -</b> <b>Taxing units that adopted the sales tax before November 2021.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ _____ 0
53.	<b>2022 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,401,090,937
54.	<b>Sales tax adjustment rate.</b> Divide Line 52 by Line 53 and multiply by \$100.	\$ _____ 0 /\$100
55.	<b>2022 NNR tax rate, unadjusted for sales tax.</b> <sup>35</sup> Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.464098 /\$100
56.	<b>2022 NNR tax rate, adjusted for sales tax.</b> <b>Taxing units that adopted the sales tax in November 2021 or in May 2022.</b> Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2021.	\$ 0.464098 /\$100
57.	<b>2022 voter-approval tax rate, unadjusted for sales tax.</b> <sup>36</sup> Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.533333 /\$100
58.	<b>2022 voter-approval tax rate, adjusted for sales tax.</b> Subtract Line 54 from Line 57.	\$ 0.533333 /\$100

**SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control**

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit’s expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	<b>Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ. <sup>37</sup> The taxing unit shall provide its tax assessor-collector with a copy of the letter. <sup>38</sup>	\$ _____ 0
60.	<b>2022 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,401,090,937
61.	<b>Additional rate for pollution control.</b> Divide Line 59 by Line 60 and multiply by \$100.	\$ _____ 0 /\$100
62.	<b>2022 voter-approval tax rate, adjusted for pollution control.</b> Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.533333 /\$100

<sup>32</sup> Tex. Tax Code § 26.041(d)  
<sup>33</sup> Tex. Tax Code § 26.041(i)  
<sup>34</sup> Tex. Tax Code § 26.041(d)  
<sup>35</sup> Tex. Tax Code § 26.04(c)  
<sup>36</sup> Tex. Tax Code § 26.04(c)  
<sup>37</sup> Tex. Tax Code § 26.045(d)  
<sup>38</sup> Tex. Tax Code § 26.045(i)

### SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years.<sup>39</sup> In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

The difference between the adopted tax rate and voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020;<sup>40</sup>
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);<sup>41</sup> or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.<sup>42</sup>

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.<sup>43</sup>

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	<b>2021 unused increment rate.</b> Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate. If the number is less than zero, enter zero.	\$ _____ 0/\$100
64.	<b>2020 unused increment rate.</b> Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero.	\$ _____ 0/\$100
65.	<b>2019 unused increment rate.</b> Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$ _____ 0/\$100
66.	<b>2022 unused increment rate.</b> Add Lines 63, 64 and 65.	\$ _____ 0/\$100
67.	<b>2022 voter-approval tax rate, adjusted for unused increment rate.</b> Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$ _____ 0.533333/\$100

### SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.<sup>44</sup>

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.<sup>45</sup>

Line	De Minimis Rate Worksheet	Amount/Rate
68.	<b>Adjusted 2022 NNR M&amp;O tax rate.</b> Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ _____ 0.376924/\$100
69.	<b>2022 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ _____ 2,401,090,937
70.	<b>Rate necessary to impose \$500,000 in taxes.</b> Divide \$500,000 by Line 69 and multiply by \$100.	\$ _____ 0.020823/\$100
71.	<b>2022 debt rate.</b> Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ _____ 0.143217/\$100
72.	<b>De minimis rate.</b> Add Lines 68, 70 and 71.	\$ _____ 0.540964/\$100

### SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.<sup>46</sup>

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.<sup>47</sup>

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago.

<sup>39</sup> Tex. Tax Code § 26.013(a)

<sup>40</sup> Tex. Tax Code § 26.013(c)

<sup>41</sup> Tex. Tax Code §§ 26.0501(a) and (c)

<sup>42</sup> Tex. Local Gov't Code § 120.007(d), effective Jan. 1, 2022

<sup>43</sup> Tex. Tax Code § 26.063(a)(1)

<sup>44</sup> Tex. Tax Code § 26.012(8-a)

<sup>45</sup> Tex. Tax Code § 26.063(a)(1)

<sup>46</sup> Tex. Tax Code § 26.042(b)

<sup>47</sup> Tex. Tax Code § 26.042(f)

This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	<b>2021 adopted tax rate.</b> Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>0.569500</u> /\$100
74.	<b>Adjusted 2021 voter-approval tax rate.</b> Use the taxing unit’s Tax Rate Calculation Worksheets from the prior year(s) to complete this line.  If a disaster occurred in 2021 and the taxing unit calculated its 2021 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2021 worksheet due to a disaster, enter the 2021 voter-approval tax rate as calculated using a multiplier of 1.035 from Line 49. - or - If a disaster occurred prior to 2021 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2021, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2021 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. <sup>48</sup> Enter the final adjusted 2021 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2021 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year’s worksheet.	\$ _____ 0/\$100
75.	<b>Increase in 2021 tax rate due to disaster.</b> Subtract Line 74 from Line 73.	\$ <u>0.569500</u> /\$100
76.	<b>Adjusted 2021 taxable value.</b> Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>1,730,394,102</u>
77.	<b>Emergency revenue.</b> Multiply Line 75 by Line 76 and divide by \$100.	\$ <u>9,854,594</u>
78.	<b>Adjusted 2022 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>2,131,161,083</u>
79.	<b>Emergency revenue rate.</b> Divide Line 77 by Line 78 and multiply by \$100. <sup>49</sup>	\$ _____ 0/\$100
80.	<b>2022 voter-approval tax rate, adjusted for emergency revenue.</b> Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	\$ <u>0.533333</u> /\$100

**SECTION 8: Total Tax Rate**

Indicate the applicable total tax rates as calculated above.

<b>No-new-revenue tax rate.</b> .....	\$ <u>0.464098</u> /\$100
As applicable, enter the 2022 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). Indicate the line number used: <u>26</u>	
<b>Voter-approval tax rate.</b> .....	\$ <u>0.533333</u> /\$100
As applicable, enter the 2022 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue). Indicate the line number used: <u>49</u>	
<b>De minimis rate.</b> .....	\$ <u>0.540964</u> /\$100
If applicable, enter the 2022 de minimis rate from Line 72.	

**SECTION 9: Taxing Unit Representative Name and Signature**

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit’s certified appraisal roll or certified estimate of taxable value, in accordance with requirements in Tax Code.<sup>50</sup>

**print here** Jayna Dean  
Printed Name of Taxing Unit Representative

**sign here** Jayna Dean  
Taxing Unit Representative

7/25/2022  
Date

<sup>48</sup> Tex. Tax Code §26.042(c)  
<sup>49</sup> Tex. Tax Code §26.042(b)  
<sup>50</sup> Tex. Tax Code §§ 26.04(c-2) and (d-2)

**CITY OF ANNA  
GLOSSARY**

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<b><i>Accounts Payable</i></b>	A liability account reflecting the amount of open accounts owed to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).
<b><i>Accounts Receivable</i></b>	An asset account reflecting amounts owed from private persons or organizations for goods or services furnished by a government.
<b><i>Accrual</i></b>	Method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows.
<b><i>Ad Valorem Tax</i></b>	Latin for "according to the value of." Refers to the tax assessed against real (land and building) and personal (equipment and furniture) property.
<b><i>Appropriation</i></b>	An authorization made by the legislative body of a government which permits officials to incur obligations against and to make expenditures of governmental resources. Specific appropriations are usually made at the fund level and are granted for a one-year period.
<b><i>Assessed Valuation</i></b>	A value that is established for real or personal property as a basis for levying property taxes. (Note: Property values are established by the Central Appraisal District.)
<b><i>Assets</i></b>	Resources owned or held by the City which have monetary value.
<b><i>Balanced Budget</i></b>	Annual financial plan in which expenses do not exceed revenues
<b><i>Bonds</i></b>	A written promise to pay a sum of money on a specific date at a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation bonds and revenue bonds.
<b><i>Budget</i></b>	The City's financial plan for a specific fiscal year that contains both the estimated revenues to be received during the year and the proposed expenditures to be incurred to achieve related objectives
<b><i>Budget Document</i></b>	The compilation of the spending plans for the various funds, along with supporting schedules, tables and charts which, in total, comprises the annual revenue and expenditure plan.
<b><i>Capital Expenditures</i></b>	Funds used to acquire or upgrade physical assets such as property, industrial buildings or equipment.
<b><i>Capital Outlays</i></b>	Expenditures which result in the acquisition of or addition to fixed assets which are individually priced at more than \$5,000.
<b><i>CCAD</i></b>	Collin Central Appraisal District
<b><i>Certificates of Obligation</i></b>	Similar to general obligation bonds except the certificates require no voter approval.

**CITY OF ANNA  
GLOSSARY**

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<b><i>Community Investment Program</i></b>	Construction projects or very large capital purchases designed to improve and maintain the value of the city's assets, usually separate from the operating budget. The process of planning, monitoring, programming, and budgeting over a multi-year period to allocate the City's capital monies.
<b><i>Component Unit</i></b>	Component units are legally separate organizations that must be included in the financial report of the primary government.
<b><i>Debt Service Fund</i></b>	A fund used to account for the monies set aside for the payment of interest and principal to holders of the City's general obligation and revenue bonds, the sale of which finances long-term capital improvements, such as facilities, streets and drainage, parks and water and wastewater systems.
<b><i>Department</i></b>	A functional unit of the city containing one or more divisions or activities.
<b><i>Delinquent Taxes</i></b>	Taxes that remain unpaid on and after the date on which a penalty for non-payment is attached.
<b><i>EMS</i></b>	Emergency Medical Services
<b><i>Encumbrances</i></b>	Commitments related to unperformed contracts for goods and services used in budgeting. Encumbrances are not expenditures or liabilities but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.
<b><i>Enterprise Fund</i></b>	A fund established to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The City uses an enterprise fund to account for its water, sewer and sanitation operations.
<b><i>Exempt</i></b>	Personnel not eligible to receive overtime pay and who are expected to work as necessary to complete their job assignments.
<b><i>Expenditures</i></b>	Decrease in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.
<b><i>Fiscal Year (FY)</i></b>	A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. Home rule cities in Texas have an October 1st to September 30th as the fiscal year.
<b><i>Fixed Assets</i></b>	Assets of a long-term character which are intended to continue to be held or used, such as land buildings, improvements, and infrastructure.
<b><i>Franchise</i></b>	A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

**CITY OF ANNA  
GLOSSARY**

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<b><i>Full Time Equivalent (FTE)</i></b>	A unit of measure based on the number of hours that an employee works during the fiscal year. One FTE is equal to 2080 hours.
<b><i>Fund</i></b>	A fiscal and accounting entity with a set of self-balancing accounts recording cash and other financial resources, together with all related liabilities and residual equities of balances, and charges therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.
<b><i>Fund Balance</i></b>	The excess of a fund's current assets over its current liabilities; sometimes called working capital in enterprise funds. A negative fund balance is often referred to as a deficit.
<b><i>GASB</i></b>	Governmental Accounting Standards Board
<b><i>General Fund</i></b>	The fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as fire and police protection, health services, parks and recreation, street maintenance, and general administration.
<b><i>General Obligation Bonds</i></b>	Bonds for the payment of which the full faith and credit of the issuing government is pledged. In issuing its general obligation bonds, the City of Anna pledges to levy whatever property tax is needed to repay the bonds for a particular year. Bonds cannot be issued without voter approval and are usually issued
<b><i>GFOA</i></b>	Government Finance Officers Association
<b><i>GTUA</i></b>	Greater Texoma Utility Authority
<b><i>Infrastructure</i></b>	That portion of a city's assets located at or below ground level, including water system, sewer system, and streets.
<b><i>Liabilities</i></b>	Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. The term does not include encumbrances.
<b><i>Levy</i></b>	To impose taxes, special assessments, or service charges for the support of governmental activities.
<b><i>Modified Accrual Basis</i></b>	A basis of accounting in which expenditures are accrued but revenues are accounted for when they are measurable and available to pay current liabilities. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are measurable and available to pay current liabilities. This type of accounting is conservative and is recommended as the standard for most governmental funds.
<b><i>NCTCOG</i></b>	North Central Texas Council of Governments
<b><i>No-New-Revenue Tax Rate</i></b>	A calculated rate that would provide the same amount of revenue received in the year before on properties taxed in both years.

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<b><i>Non-Exempt</i></b>	Personnel eligible to receive overtime pay when overtime work has been authorized or requested by the supervisor.
<b><i>Operating Budget</i></b>	Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of the city are controlled.
<b><i>NTMWD</i></b>	North Texas Municipal Water District
<b><i>Performance Measures</i></b>	Specific quantitative measure of work performed within an activity or program. They may also measure results obtained through an activity or program.
<b><i>Property Tax Rate</i></b>	A percentage applied to all taxable property to raise general revenues. It is derived by dividing the total tax levy by the taxable net property valuation.
<b><i>Restricted Revenue Fund</i></b>	A fund used to account for the proceeds of specific revenue sources that are legally restricted or formally committed to expenditures for specific purposes.
<b><i>Revenues</i></b>	Increases in net financial resources. Revenues include the receipt of assets for goods sold or services provided in the current reporting period, intergovernmental grants, and interest income.
<b><i>Taxes</i></b>	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.
<b><i>TML</i></b>	Texas Municipal League
<b><i>TMRS</i></b>	Texas Municipal Retirement System
<b><i>TxDOT</i></b>	Texas Department of Transportation
<b><i>Voter-Approval Tax Rate</i></b>	Provides the taxing unit with about the same amount of tax revenue it spent the previous year for day-to-day operations plus a three and one-half percent increase for those operations and sufficient funds to pay debts in the upcoming year. It is a calculated maximum rate allowed by law without voter approval.