



City of Anna, Texas

Weekly Update – March 1, 2019

Respectfully submitted by the City Manager

Jim Proce, ICMA-CM, APWA PWLF, MBA

HEADLINES IN THIS ISSUE INCLUDE:

- TML Legislative Updates: https://www.tml.org/legis_updates
- Other notable items are highlighted.



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UPCOMING DATES AND IMPORTANT INFO

Tue, Mar 12 - City Council Meeting

Thu - Sat, Mar 14 - 16; 8:30AM - Strategic Planning – City Hall/Fire Station

Tue, Mar 19 - City Council Special Meeting – State of the City Address

Tue, Mar 26 - City Council Meeting

Mon, Apr 1 - Planning and Zoning Commission Meeting

Thu, Apr 4 - Anna Community Development Corporation Meeting

Thu, Apr 4 - Anna Economic Development Corporation Meeting

Tue, Apr 9 - City Council Meeting

Mon, Apr 15 - Parks Advisory Board Meeting

Tue, Apr 23 - City Council Meeting

Mon, May 6 - Planning and Zoning Commission Meeting

Tue, May 14 - Court Docket 5/14/19

Tue, May 14 - City Council Meeting

Thu, May 16 - Anna Community Development Corporation Meeting

Thu, May 16 - Anna Economic Development Corporation Meeting

Mon, May 20 - Parks Advisory Board Meeting

City Manager

- TML Legislative Updates: https://www.tml.org/legis_updates The following is the TML report on SB2 Tax Cap.
- A considerable amount of time has been expended upon investigation related to the impact fees and payments by contractors. Review of the process has yielded staff miscalculations which are being reviewed and audited. The findings yielded that overpayment were made and as such were refunded to the appropriate entities.
- Review of EDC/CDC pay request has resulted in review of the contract terms. Payment is being delayed until all performance metrics can be determined and verified. The terms were renegotiated, and the payout was reduced saving the EDC/CDC funds.
- Working on the planning for the strategic planning retreat with City Council.
- Working on planning the symposium (Mayor will be speaker) in late April/early May.

Assistant to the City Manager

- No official report submitted – position is vacant until March 11

Development Services

General

- Made presentation at Historical Society on Thursday.
- Setup two meetings on different properties for Risland Corp.

Planning and Zoning Commission

- Next Planning and Zoning Meeting March 4th at 7.

Green Ribbon Program

- 95% plans done and submitted to State for final review prior to 100% plans.

Zoning

- A multi family zoning application has been received for land that is generally west of Powell Pkwy and south but not adjacent to West White Street.

Final Plats

- Camden Parc Final Plat Ph. 4
- One Anna Two Final Plat (If application is submitted – no application yet)

Development Plats

- Bridges Development Plat (on CR 477 south of F.M. 2862)
- Site and Landscape Plans

Permits

- 138 single family permits received so far in Calendar Year 2019
- 244 single family permits received so far in Budget Year.

EDC/CDC

Projects

- Finalizing Chapter 380 Agreement with hotelier to be put on the upcoming City Council agenda (Update)
- Prospective incentive request from medial project on the NWC of U.S. 75
- Providing new locations for Project Ranch
- Assisting a sports facility interested in locating within the community
- Working with various developers and real estate brokers on retail/restaurant projects
- Developing a strategic plan/work plan
- New EDC/CDC Director is developing a needs assessment and will provide a presentation to EDC/CDC Board/City Manager/City Council within 60 days
- Developing a comprehensive incentives policy

Marketing

- Completing interviews of marketing firms and making a recommendation on the upcoming CDC Agenda
- Developing a comprehensive marketing strategy
- Training on Placer.ai artificial intelligence analytics to be used for marketing and recruitment purposes

- Interviewing and reference checking Real Massive to finish out the CDC's online real estate platform
- Meeting with top real estate brokerage firms to solicit proposals to represent Anna Business Park
- Placing Anna Business Park on Commercial Real Estate Listing Services
- Meeting with KTen News and providing information about growth in Anna
- Making posts on the City website and social media

Administrative

- Reviewing offer from TXDOT for Inc. Cube building and working on a response related to the SH 5 Widening
- Working on contract issues with tenants of Inc. Cube
- Performing an assessment of work related to a contract between the EDC and the previous broker for Anna Business Park
- Preparing agendas and packets for CDC and EDC meetings next week

Upcoming events/projects

- BisNow North 121 and Hwy. 380 Boom Event in McKinney (March)
- EDC-CDC/City Council Joint Meeting on Strategic Plan (March)
- Collin County Days at the Capitol (March)
- ICSC ReCON Show (May)

Finance Department

- Entered salary and benefit projections into the budget software
- Completed online NCTCOG survey
- Continued to compile information and work with the City's attorney and Development staff related to overpayments for Roadway and W&S Impact fees
- Met with the City Manager on new positions and changes to the FY 2019 budget
- Began preparing the CIP detail sheets for each department. These will be sent out to each department to update. Each department will be provided a time to review their 5-year CIP projects with the City Manager

and Finance. Finance will then compile the 5-year CIP plan summary and detail pages to present in the budget book.

- Began working on the FY 2020 budget calendar. The budget calendar will be presented to Council during the workshop on March 26th.
- Continued to work on revenue and expenditure projections for the current fiscal year.
- Met with Enterprise Fleet Management and each department to discuss the upcoming year's vehicle replacements
- Processed 81 invoices, 47 checks for a total amount of \$188,035
- Processed wires, ACH files, and the positive pay files for Accounts Payable checks through the bank
- Continued working with the auditors on any questions or information needed to complete the City's audit and continued working on the Comprehensive Financial Annual Report (CAFR)
- Participated in multiple calls in relation to the Villages of Hurricane Creek PID/TIRZ agreements with Hilltop Securities, the City Attorney, bond counsel, underwriters, and City staff in relation to upcoming VHC PID bond issuance
- Reviewed all invoices for correct account and project coding
- Continued to work with Enterprise Fleet Management and the City departments on ordering on vehicles for newly funded positions and setting up meetings to discuss the needs for the upcoming budget.

Fire Department

Incidents:

- Fires: 3
- Rescue & EMS: 28
- Hazardous Condition (No Fire): 0
- Service Calls: 2
- Good Intent Calls: 3
- False Alarms: 1
- Special Incident: 0
- Total: 37

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	2.70%
118 - Trash or rubbish fire, contained	1	2.70%
171 - Cultivated grain or crop fire	1	2.70%
311 - Medical assist, assist EMS crew	22	59.46%
321 - EMS call, excluding vehicle accident with injury	1	2.70%
322 - Motor vehicle accident with injuries	1	2.70%
324 - Motor vehicle accident with no injuries.	4	10.81%
531 - Smoke or odor removal	1	2.70%
554 - Assist invalid	1	2.70%
611 - Dispatched & cancelled en route	2	5.41%
622 - No incident found on arrival at dispatch address	1	2.70%
743 - Smoke detector activation, no fire - unintentional	1	2.70%
TOTAL INCIDENTS:	37	100.00%

Mutual Aid:

- Aid Given: 3
- Aid Received: 5
- No. of Overlapping Calls: 4
- Percent of Overlapping Calls: 10.81%

Dispatch Times:

- Average Response Time: (Dispatch to Arrival): 05:21
- Average Turnout Time: (Dispatch to Enroute): 00:50
- Average Time on Scene: 38:00

Department Activities & General Info:

- Brush 2 is currently on loan to the Melissa Fire Department until their department receives a new brush truck or until it is needed by AFD.
- Engine 2 has returned from the maintenance shop and is back in reserve status.
- Chief Isom attended the weekly staff meeting, City Council meeting, and the Chamber of Commerce Awards Banquet.
- Chief 1 and Squad 1 vehicles are out of service and waiting for collection by Enterprise.
- Multiple plan reviews were completed regarding new construction projects.
- Chief Isom and Captain Nelson met with the Finance Director and an Enterprise representative regarding the department's fleet.

- The UNT intern continues to work on a variety of fire and emergency management assignments. The fire department is currently preparing to launch an official Facebook page with assistance from the intern. Our NextDoor page was completed and launched this week.
- A structure fire occurred on State Highway 5 North on 2/25/19 and was extinguished with the help of surrounding mutual aid departments. The fire was primarily external and no firefighters or occupants were injured. Estimated loss amount is \$5,500.
- Multiple open records requests were processed.
- Several hours were dedicated to extinguishing multiple agriculture waste fires on 2/25/29 in a rural area near south County Road 937. The waste consisted of corn stalk and the fires were incendiary in nature. Multiple fire departments assisted in the effort including Weston, Westminster, and Melissa. The Anna Fire Department and Collin County Fire Marshal's Office is investigating. (see photos)
- Chief Isom continues to engage with the UT Dallas capstone professor and class to provide needed information for the Needs Assessment report.

Upcoming Events

- Several members of the department will be attending the TEEEX Annual Spring Training School.



Human Resources

- Worked on the TMRS reciprocal service revision to the ordinance.
- Worked on Q12 after action report.
- Completed bi-weekly payroll.

- Meet with PW Director regarding his draft action plan for the Q12.
- Revised job posting for Assistant Fire Chief.
- Assisted Chief Isom with job flyer to post to City website to gain interest in the Assistant Fire Chief position.
- Assisted Public Works in recruit of two applicants, one for water and one for sewer.
- Processed new hire paperwork for Right-of-Way Inspector to start on Tuesday, March 5th.
- Coordinated City Luncheon on Friday March 1st.
- Completed new hire insurance.
- Assisted CM with various projects.
- Drafted and reviewed job descriptions for positions.
- Met with printing company regarding city business card options.
- Worked with Finance on updating salary information for budget process.

Parks Department

Parks Board

- Next Parks Board meeting on March 18th at 7.

Parks

- 80% finished with deck. (see photos below)



- Windows are installed
- Receiving bids to build display track for locomotive.

- Completed 18” beveled concrete around splash pad to help control and direct water. (see photos below)



Police Department

PATROL

- Patrol officers responded to 185 calls for service, which resulted in 17 new incident reports. Officers made four arrests. There were two people placed on emergency detentions for mental health reasons. Officers investigated seven traffic crashes with one reporting non-life-threatening injuries.
- On Friday, February 22, officers responded to an address on County Road 425 for a medical call. It was later determined the male had attempted suicide. He was unconscious but breathing when officers arrived. He was transported to a local hospital where he remains in grave condition. Officers responded to an aggravated sexual assault of a child where a juvenile suspect was arrested.
- On Wednesday, February 27, officers responded to the Pecan Grove edition on a report of a man armed with a rifle sitting in a tree. The reporting person claimed the man had pointed the rifle at him. Officers from Anna, CCSO and DPS arrived in the area within two minutes of the call being dispatched. The investigation revealed the reporting person was suffering from cocaine induced hallucinations. He was transported to the hospital by officers for a mental health evaluation.
- Officers conducted a traffic stop on a vehicle after receiving reports the driver was possibly intoxicated and was driving with a child in the vehicle. Officers were able to catch up to the vehicle, but not until it had crossed

over into Grayson County. Based on the circumstances provided by dispatch, officers conducted the traffic stop. The investigation revealed there was no child in the vehicle and the driver was not intoxicated; however, there was a strong odor of marijuana emitting from the vehicle. Because of the odor of marijuana, a search was conducted at which time officers located $\frac{3}{4}$ pound of marijuana, a THC cookie edible, five containers of THC wax, and suspected K2.

- Officer Davis was struck by a vehicle that failed to stop for the stop sign at the east service road of US 75 at FM 455. Officer Davis was directing traffic because of a stalled semi. He received minor injuries to his left elbow and forearm. He returned to work the following day. The driver of the vehicle did not stop, and we have not been able to identify him or her.
- Officers Corporon, Dotson, McDaniel and Osborne attended state mandated CIT training.

INVESTIGATIONS

- Detective Smith responded to the attempted suicide on County Road 425 to process the scene. Detectives were contacted by phone on Saturday, February 23, of an aggravated sexual assault of a child. The suspect, a juvenile, was arrested and placed in Collin County Detention Center, the investigation is on-going.
- Detectives attended a property hearing on February 25, to determine the ownership of a 70" television that was stolen in a burglary in Anna and located in a pawn shop in McKinney. The television was returned to its rightful owner. The suspect in that case has already been arrested for Burglary of a Habitation after a warrant was issued.
- Detectives located a suspect in a credit card abuse investigation. Subsequently, the suspect provided a written confession and the stolen items were recovered and placed into evidence.
- Detectives filed nine misdemeanor and two felony cases with the D.A.'s office and prepared an additional four misdemeanor and two felony cases to be filed next week. Detectives registered three sex offenders for their annual update, completed six solicitor background investigations, and logged 12 pieces of property into evidence. They completed two arrest warrants, one felony and one misdemeanor.
- Detective Foster completed state mandated Police/Citizen Interaction training. Detectives Foster and Smith attended a training seminar hosted

by GOOGLE. This seminar provided information on how to obtain search warrants from GOOGLE for cyber-crimes.

ADMINISTRATION

- Chief and Lt. met with the City Manager to discuss operational plans and challenges while chief is attending the FBI National Academy. Lt. Copin and Sgt. Butler continued working on the recruiting program. We will be attending a police career fair on March 27, 2019 at the DFW airport. We hope to attract good applicants and gain additional marketing tools/ideas from other agencies in attendance.
- We continued working on background investigations for our vacant positions. We hope to have at least two of the vacancies filled by April 1st.
- Sgt. Butler met with KTEN news and provided an interview on the US 75 construction progress. <http://www.kten.com/story/40032517/highway-project-reaches-milestone-in-anna>

EVENTS

- We attended the Greater Anna Chamber of Commerce Banquet on Saturday, February 23. We were proud to accept the “Innovation” award for our crime prevention and community engagement programs.
- Coffee with Cops will be held on March 8th from 7:30a to 9a. The event will be held at “Your Healthcare”, 2100 W. White, Ste., 150. We look forward to seeing you there.
- On March 21, 2019 we will be hosting our first UNIDOS program. The program will be held at the Anna High School in the cafeteria. We anticipate a large turnout. UNIDOS is a Hispanic community outreach program designed to provide assistance to Spanish-speaking residents in Anna. UNIDOS meetings are conducted entirely in Spanish and is hosted by the Anna Police Department. The intent of the program is to act as a resource center for Spanish-speaking residents and present information and provide assistance in areas of importance to the Hispanic community. More on this program will follow in the weeks leading up to the event.

Public Works



Public Works - Administration

- I would like to recognize employee Paul Bell. As Administrative Assistant, Paula brings organization to the workplace. Paula works very hard to ensure that purchase orders are processed timely and correctly. As a department consisting of four divisions, three of which heavily purchase materials, this is no small task. Additionally, Paula answers our phones, coordinates with customers, issues work orders, coordinates schedules, and assists with administrative duties. Our jobs would be much harder without Paula and we are grateful to have her here as part of the Administrative team!
- I would also like to recognize Water Division employee Austin Burkhart. Austin's job includes water sampling, pump station operations, and water quality assurance. Austin is a meticulous and proactive employee. This week Austin took an additional step that demonstrated ownership of his job. Without being asked, Austin attended a Council meeting as the temporary disinfectant change that North Texas Municipal Water District will begin on March 4th (see additional information below) was being discussed. His willingness to voluntarily be available for questions is commendable and I appreciate his conscientiousness.
- The North Texas Municipal Water District issued a press release on January 31, 2019 indicating that they will begin their annual temporary change in water disinfectant from March 4 through April 1, 2019. If citizens have questions regarding the temporary change, they may contact Troy Hopkins, Water Superintendent at (972) 924-4510 or by email atthopkins@annatexas.gov. Staff will provided a briefing to Council on this temporary change at the February 26th meeting.

- Staff engaged TxDOT regarding the US 75 northbound service road partial closure. TxDOT has agreed to add a dedicated right turn lane at the FM 455/US 75 intersection and is reviewing additional options including a temporary exit ramps to Taylor and temporary traffic signals at FM 455 & US 75.
- Reviewed property acquisition notices received from TxDOT related to the SH 5 project. The City receives notices when TxDOT is acquiring right-of-way in an area where the City has existing easements or fee simple interest.
- Final acceptance has been issued for Northpointe Crossing Phase 4.
- Worked on deed transfer for the land in lieu for the City's right-of-way obligation on SH 5.
- Coordinated with Oncor regarding moving forward with line relocation on the future municipal complex site.
- Met with Hayter Engineering to review the Safe Routes To School Grant Project.
- Met with Commissioner Hale regarding Ferguson Parkway, Rosamond Parkway and a proposed project for Taylor Rd.
- Worked with the City Attorney and Lee Lewis to finalize contract documents for the Construction Manager At Risk (CMAR) services.
- Worked with the City Attorney on revisions to a proposed right-of-entry agreement for Ferguson Parkway survey work.
- Coordinated with project engineer for Ferguson Parkway.
- A preconstruction meeting was held with the developer for Anna Town Center Phase 2 Infrastructure. The project will extend Throckmorton from the existing north terminus to future Hackberry and will extend Hackberry from Throckmorton to the northbound frontage road for US 75. The project also includes water and sewer line extensions.
- Met with project engineer for the East-West Collector Water Line (Suzie Lane Water Line) for final plan review and pre-bid discussion.
- Met with the Human Resources Administrator and the City Manager to review Q12 plans.
- City Hall/Municipal Complex: Randall Scott Architects (RSA) is continuing detailed design. Council approved execution of a contract at the February 26th meeting. Staff worked with the City Attorney and Lee Lewis to finalize the contract. Once Lee Lewis is on-board officially, RSA and staff has

agreed to meet to review the detailed design which is the first step in obtaining a Guaranteed Maximum Price from Lee Lewis. We plan to bring forward to Council in the near future, a GMP Amendment from Lee Lewis. An environmental assessment has been authorized for property adjacent to the City-owned City Hall site.

- Water Tower Project: The contractor for the Hackberry Elevated Storage Tank (EST) Logo Project is ready to begin as soon as clear weather is forecasted for several days and temperatures are at the appropriate level for painting. Staff is working to solicit competitive sealed proposals for a lighting system at the Hackberry Elevated Storage Tank (EST). The lighting system will utilize ground pole-mounted LED lighting to “up-light” the tank with the steel portion of the tank up-lit.

The Development Review Committee (DRC) reviewed the following this week:

- No plan reviews were completed this week.
- Staff met or coordinated with the following development groups:
 - Anna Medical Office Building
 - Creekside Offices
 - Walmart Lots 2&3
 - Pecan Grove Phase 4
 - Anna Town Center Phase 2
 - Green Meadows
- New submittals are in the queue for:
 - West Crossing Phase 8 Preliminary Plat
 - West Crossing Phase 10 Preliminary Plat
 - West Crossing Phase 12 Preliminary Plat
 - Green Meadows Drainage Study

Project Status

- Hackberry Road Reconstruction – Final right-of-way documents are in the process of being completed. We will be scheduling meetings with property owners once we have right-of-way documents to share with them.
- East Fork Regional Sewer Line – Survey work is complete for the segment outside Anna Extra-territorial Jurisdiction.

- Ferguson Parkway – Project was presented at the Surface Transportation Technical Committee (STTC) at the North Central Texas Council of Governments (NCTCOG) on February 22nd. Staff attended. The project will be on the STTC agenda for action this month. Survey work is ongoing and is approximately 80% complete.
- Rosamond Parkway – Survey work is complete. Project design began this week.
- East-West Collector and Water Line – The water line project is being bid. We are timing the road project to coincide with other projects being completed by the Standridge Group and the Medical Office Group.
- Fourth & Easton Paving & Drainage Project – Project is complete with the exception of minor items.
- Please see the Construction Inspection Report for projects currently under construction.

New Commercial Development Update (Civil Plan Phase)

- A preconstruction meeting was held on 3/1/19 for the Anna Town Center Phase 2 Infrastructure Project. The project will extend Throckmorton from Walmart to future Hackberry along with extensions of water and wastewater infrastructure. The project is to facilitate the construction of a proposed free-standing emergency clinic to be located just north of the existing Hackberry Elevated Storage Tank. The project also includes the construction of Hackberry Rd. from US 75 to Throckmorton.
- The medical office building project near the northwest corner of US 75 and FM 455 is progressing towards construction.
- Holiday Inn continues site work. The project is located just east of Walmart. Currently the retaining wall is under construction. The water line has been chlorinated.
- Anna Daycare continued site work this week. The contractor worked on installing water line.
- Civil plans are complete for a Starbucks and an adjacent retail center to be located just northwest of Walmart. Construction has not begun but should commence soon following a preconstruction meeting.
- Civil plans are approved for Deep Roots Montessori, a child development center to be located on FM 455 west of Seven-Eleven. Construction has not begun on the project.

- A Site Plan is complete for Freedom Flex Car Wash. A fully automated car wash to be located on FM 455. Civil plans are not yet approved.
- Council Agenda – Public Works items:
- Randall Scott Fire Station Addition Proposal (3/12/19 meeting)
- Collin County Interlocal Agreement (3/12/19 meeting)
- Safe Routes To School Project Briefing (3/12/19 meeting)
- Transportation Alternatives Set-Aside Sidewalk Project (3/12/19 meeting)
- Grayson-Collin Communications Agreement (3/12/19 meeting)
- Water Conservation and Demand Management Amendments (future meeting)

Next Week:

- Meeting regarding the Mantua Project.
- Finalize and execution of CMAR contract.
- Preconstruction meeting for Creekside Offices.
- Special event coordination meeting.
- Meeting with Risland.
- West Crossing Phase 8, 10, and 12 Preliminary Plat review.
- Finalize deeds for TxDOT right-of-way acquisition.

Public Works - Field Operations

Training

- Safety Meeting Topic – Traffic Safety
- Safety Meeting Topic – Underground Utilities
- Traffic Incident Training – Michael Biscarro
- Water Loss Audit Training – Austin Burkhart, Johnny Stover
- Utility Safety – Austin Burkhart, Curtis George
- Concrete & Asphalt Class – Streets Division
- Incident Management Class – Streets Division

Water Division - Administration

- Completed and submitted Water Use Survey to the Texas Water Development Board (TWDB).
- Worked on standard operating procedures (SOPs) for Operations staff.

- Worked with contractor on screen layout for the Supervisory Control and Data Acquisition (SCADA) upgrade.
- Worked on the consumer confidence report (CCR).
- Visited work sites to review work completion.
- Reviewed Suzie Lane Water Line plans with project engineer.
- Interviewed four candidates for the vacant Water Maintenance I Position.
- Contacted vendors related to repair of one of our power generators.
- Analyzed and researched hard water complaints.
- Reviewed right-of-way permits.
- Worked with engineer on pump station, line capacity, and disinfection system upgrades.
- Worked on annual employee reviews.
- Worked on Water Conservation Plan update.
- Water use for the City of Anna averaged 1.8 million gallons per day in February.

Water Division – Field Operations

- Located lines.
- Repaired water main on Wortham St.
- Collected samples for Well 2. The samples passed and the well was placed back in service on 2/27/19.
- Collected distribution system samples.
- Rerouted disinfection feed lines at pump stations.
- Reviewed valve locations for leak repair on E. FM 455.
- Updated inventory.

Utility Billing Work Orders:

- Meter reads – 16
- Disconnects/Reconnects – 120
- Meter re-reads – 1
- Meter antenna replacements – 1
- Turn off/Turn on – 5/13
- New meter installations – 6
- Meter register checks/replacements – 1
- Check for leaks – 2
- NAP sampling at Bloomdale Pump Station to ensure water quality.

- Vehicle maintenance on fleet vehicles.
- Water hardness testing at pump stations and distribution sites.
- Flushed dead-end water lines.

Wastewater Division – Administration

- Worked on Capacity, Management, Operations and Maintenance (CMOM) plan.
- Process invoices and purchasing forms.
- Worked with Treatment Plant staff to repair the belt press.
- Worked with consultant regarding flow data.
- Met with a developer's surveyor at a lift station.
- Reviewed maps to locate missing data.

Wastewater Division – Field Operations

- Line locates – 4
- Camera inspections – 4
- Sewer backup repair – 1
- Completed lift station checks and maintenance.
- Removed grease from the Sweetwater Lift Station.
- Completed metering station checks.
- Assisted with water line repair on E. FM 455.
- Replaced chain on belt press.
- Completed weekly samples, all passed.
- Average wastewater flow at the Treatment Plant – 0.398 million gallons per day.

Streets – Administration

- Checked completed field work.
- Obtained quotes for equipment repairs.
- Coordinated backfill operations.
- Worked on training plan.
- Set up training for staff.
- Ordered signs and street lighting parts.
- Reviewed lighting system agreement.
- Coordinated with residents regarding scheduled repairs.

Streets – Field Operations

- Cleared culverts in Wildwood.
- Organized materials.
- Distributed ice melt in icy areas.
- Repaired 334 potholes using 7.5 tons of asphalt.
- Repaired chevron signs on County Road 373.
- Completed equipment maintenance.
- Prepared equipment for potential wintry weather.
- Cleaned vehicles and equipment.
- Removed debris from roads.

Public Works - Construction Inspection

Administration

- Worked with consulting engineer on new design standards.
- Installed security at new office.
- Reviewed bonds for a development phase for final acceptance.
- Reviewed and inspected multiple Right-of-Way permits.
- Completed an employee evaluation.
- Reviewed project submittals.
- Assisted with plan review discussion with developer's engineer.

Projects

- Anna Crossing Phase 4B – No civil work completed this week.
- Anna Crossing Phase 5 – Contractor worked on sewer line installation.
- Anna Daycare – Contractor worked on water line installation.
- Anna High School Addition – No civil work completed this week.
- Anna Hotel – The water line was chlorinated.
- Anna ISD Stadium & Parking – Final project walk completed. Crews are working on the punch-list.
- Anna Medical Office Building – No work this week. TxDOT recently approved a permit for temporary access.
- Avery Pointe Phase 5 – Franchise utilities are working on street crossings.
- Avery Pointe Phase 6 - Rough grading is complete.
- Camden Parc Phase 4 – Contractor worked on rough grading this week.

- Dr. Jackman Eye Center – Contractor worked on pre-walk punch list items.
- Finley Boulevard – Final acceptance was issued on 11/13/18. Skorburg is waiting on street lights for Florence.
- Foster Crossing Water Line – Final project walk was completed on 10/4/18.
- Fourth & Easton Paving and Drainage Project – Paving is complete. No worked on site cleanup.
- North Pointe Phase 4 – Project complete. Final acceptance issued.
- One Anna Two Sanitary Sewer Improvements (Standridge) – A preconstruction meeting was held on 12/10/18. No work has begun. TxDOT recently approved a permit for temporary access.
- Park Place Phase 1 – The final project walk was conducted on 2/4/19. Contractors are working on the punch-list items.
- Pecan Grove Phase 2 – Contractor worked on screening wall.
- Pecan Grove Phase 3 – Contractor began sewer line installation.
- Pecan Grove Phase 4 - Contractor worked on rough grading.
- Public Works Inspections (Residential) – 3 inspections completed this week.
- Sweetwater Crossing Phase 2 – No civil work was completed this week.
- Throckmorton Creek Trunk Sewer – The final project walk was held on 7/13/18. No work was completed this week.
- US 75 Utility Relocations Phase 1 – Final walk was completed on 11/27/18. Crews are working on punch-list items.

General Information

- The City Secretary has revamped the part of the website where board and commissions agenda and packets reside.

Special Report Information

- [Local Elections -](#)

A general election will be held May 4, 2019 to fill Places 2, 4 and 6. Candidates are elected to a three-year term of office. Candidates are as follows:

- Place 2
 - Bill Morgan

- Josh Vollmer
- Alonzo Tutson
- Place 4
 - Bryan Heath
 - Chris Reeves
- Place 6
 - Lee Miller
 - John Houcek
- The following was provided by NTMWD:

Water system partners,

Sending this to a broader group in case we've missed anyone with the information we've been sharing with our cities/customers over the past several weeks.

As a reminder, NTMWD has its annual temporary change in disinfectant (also known as chlorine maintenance) scheduled for March 4 – April 1. While we have conducted this annual maintenance for over 10 years, there were more questions raised last year. In response, NTMWD has been working closely with our Member and Customer cities to develop new resources and information posted on our website here: www.ntmwd.com/safewater

NTMWD sent a news release in late January to provide 30 days advance notice: <https://www.ntmwd.com/documents/ntmwd-annual-water-system-maintenance-planned-march-4-april-1/> and our staff has briefed a number of community newspapers to share this information within the cities we serve. Additional media coverage has occurred on NBC Ch. 5 and KRLD news radio. We appreciate all the efforts by our cities to notify your customers through social media, websites, newsletters and bill inserts.

A few important points that may be helpful to you in responding to questions from residents:

- NTMWD conducts 250,000 water quality tests annually in a state-certified laboratory.
- TCEQ conducted an investigation and issued a report in May 2018 in response to concerns raised last year finding no violations: www.ntmwd.com/documents/tceq-report/

- TCEQ rates the NTMWD as a “Superior” Public Water System
- Chlorine levels during the temporary change are consistent with year-round operations. During the maintenance period, NTMWD will be posting online data showing chlorine levels leaving the plant (daily) and at city delivery points (weekly) at www.ntmwd.com/water-testing/
- In addition to 300+ annual tests by TCEQ for Disinfection By-Products (DBPs) on NTMWD and city systems, NTMWD began monthly testing for DBPs last December and will continue posting monthly results online at www.ntmwd.com/water-testing/ If some wish to change the current TCEQ standards for testing and reporting, those comments should be directed to the regulatory agencies (TCEQ and EPA).
- NTMWD briefed county health officials on this information and they committed to sharing with their network of health providers.
- NTMWD consulted with a toxicologist/medical expert to produce a fact sheet and videos to address medical questions: www.ntmwd.com/interviews-with-dr-scott-phillips/ Excerpt from TCEQ May 2018 report: *“Exposure to chlorine, monochloramine and ammonia concentrations measured in the water quality samples collected by TCEQ would not be expected to cause short-or long-term adverse health effects.”*
- While some may not notice the change, we’ve posted online tips for those who could be sensitive to the odor, taste or skin contact: www.ntmwd.com/odor-taste-tips/
- NTMWD has also posted online guidelines if customers have questions about water quality reports and for those who wish to conduct additional testing: <https://www.ntmwd.com/wp-content/uploads/2019/01/FINAL-NTMWD-Questions-about-Your-Water-Infographic-1-17-19.pdf>
- We have also shared the above information with local legislators (federal and state) and their staff.
- For questions about fluoride, NTMWD has posted information online here: <https://www.ntmwd.com/water-treatment/fluoridation/>

NTMWD takes our responsibility to provide safe drinking water seriously. Most of our 800+ employees live in the communities we serve – our families, neighbors and friends drink and use our water. We follow national best practices and comply with state and federal regulations.

We've listened to concerns from last year and believe the additional testing, reporting and informational resources should go a long way to address those questions and assure the public. As always, please let us know if you have questions and share this information with anyone in your organization who may find it helpful.

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