

City of Anna Staff's Weekly Highlights January 13 – January 17

The Mission of the Anna City Government is to provide exceptional city services and facilities in a financially responsible and neighbor-focused way through a high performing, professional city team that provides results in adding value to neighbors' lives

Growing the Anna Economy

- Economic Development staff met with two development groups and a landowner with property at the southeast corner of 455/75 to discuss the highest and best use of the property.

Sustainable Anna Community Through Planned Managed Growth

- Development Services has reviewed and issued initial Zoning, Plan, & Plat review comments for new submittals. A copy of the New & Active Zoning & Development List <https://www.annatexas.gov/DocumentCenter/View/3266/2020-01-08>
- To aid in the growth and development of the City of Anna, the City has entered into a contract with CivicLens to transfer the AutoCAD Zoning layer data into a media more easily accessible to staff and neighbors. CivicLens has done various CAD conversions before and an example of other work that they have done can be found here: <https://cp-public-info-castlepines.hub.arcgis.com/>.
- The City Manager's Office, Development Services, Economic Development and Community Services conducted interviews for the Comprehensive Plan, Downtown Plan, and Parks, Open Space and Trail System Master Plan.
- Planning, Building, and Community Services participated in an ISO interview. The ISO is a rating organization that serves the property/casualty insurance industries. Their evaluations grade a building departments' effectiveness as to building construction regulation.
- The Public Works Department conducted final reviews on The Villas of Anna Town Square, Avery Point Phase 6 and Anna Crossing Phase 6. Earthwork has begun on Anna Town Square Phase 6. Hurricane Creek Phase 1 Sewer construction has begun.
- The Public Works Department is coordinating with Risland, as part of the Hurricane Creek Trunk Sewer project, on easement document execution. Next week staff will obtain executed documents for Line B. Line A still requires three property owners in Melissa ETJ to approve, of which one may not agree. Staff will advise Council if this occurs.
- Public Works staff is in continual coordination with TxDOT and NCTCOG, regarding Ferguson Parkway, on agreements for funding. Staff will bring agreements to Council for approval once approved by NCTCOG, TxDOT, and City Attorney.
- Regarding Foster Crossing, one property owner has signed a purchase sale agreement for right-of-way needed between Pecan Grove Phase 2 and Phase 4. Documents are at Red River Title, who has started the title work. Construction will begin approximately 30 days after closing. Staff met with Leslie Luscombe to show her the proposed traffic control plan during construction.

Anna – A Great Place to Live

- The Parks Department held a meeting with contractors to begin the restroom renovation at Sherley Heritage Park.
- Councilmembers and Community Services visited The Hope Center to view memorabilia for the Train Depot.
- Community Services is working on an evaluation of the future municipal library and community center. The focus thus far is on programming, space requirements and funding. Results of the evaluation will be provided to Council in February.
- The switch of water treatment from free chlorine to chloramines is complete, and was successful.
- The police department hosted an eight hour training course on Crime Free Housing. Once implemented, this voluntary program will help build a foundation of trust and safety for our neighbors who live in multi-family housing. In attendance were representatives from Anna including, members from Anna PD, Code Compliance Manager Kevin Martin, Development Services Director Ross Altobelli, and property managers/owners of Anna Mobile Home Park. Management from Palladium Apartments could not attend due to a family emergency. We expect that this program will complement the work being done by Code Compliance on the residential rental ordinance.
- As part of our participation with the AISD CTE program, Chief Caponera met with the Criminal Justice/Law teacher and three students who will be participating in a semester long practicum. The three students will spend approximately three hours per week at the Police Department learning the various functions of law enforcement. The students who are 18 years old will also participate in our ride along program.

High Performing, Professional City

- Building Inspections conducted a total of 67 inspections for the week of January 16th (*reports run from Friday-Thursday*). Additionally in preparation for the State of the City, staff tallied the 2019 New Home and New Commercial Permits and provided a comparison to those issued in 2018.
 - 2019:
 - New Home Permits issued – 628
 - New Commercial Permits issued – 18
 - 2018:
 - New Home Permits issued – 323
 - New Commercial Permits issued - 12
- The Code Compliance Department and Parks Department are working with Utility Billing to accept rental registration, pavilion and baseball field rental payments online. The rental registration component is almost complete and will go live soon. It is anticipated that the parks component will be online in the next two months.
- The Finance Department has been working on developing a quarterly financial report to present to Council on a quarterly basis in order to keep Council informed on where the revenues are coming in for each quarter end, as well as where departmental budget are YTD for the General Fund and Utility Fund.

- The Finance Department is continuing to make revisions and improvements to the Financial Policies. Currently, the Finance Director is working on the Purchasing Policy and Procedures Manual.
- The Human Resources Director, Police Chief, and Police Lieutenant conducted interviews for the vacant Police Records Administrator position.
- Chief Isom, Chief Wood, and Captain Thomas participated in a conference call between Blais and Associates and a representative of the FEMA Safer Grant program. This meeting acted as a debrief of the department's most recent Safer application and provide vital information to improve our follow-up application which will occur in February/March 2020.
- Fire Department leadership met with all shift officers and established the 2020 monthly meeting schedule.
- Recent recruitment efforts have produced 9 current volunteer firefighter applications. These applications are being reviewed and physical agility testing will be scheduled soon.
- Preparations are being made to announce and process the hiring of 3 new firefighter positions. This will be an internal/external process which is anticipated to be highly competitive.
- As a precautionary measure, a partial activation of the EOC was conducted on January, 10, 2020, based on possible severe weather. The Fire Department also up-staffed for the event which concluded without incident.
- Chief Wood and Chief Isom attended the Collin County Fire Chief's monthly meeting.
- The Human Resources Director, Assistant City Manager, and the City Manager have worked through the remaining details on the IT Manager. Position is set to post next week.
- The Human Resources Director is gathering information on an upcoming wellness screening for all City employees.
- The Public Works Department started a wellness challenge and several have registered to complete an upcoming challenge hosted by TML Well.
- Two new Police Officers (Jamie Bunetto and Kent Stoy) started on Monday, January 13, 2020. They will be sworn in on January 28, 2020, at the City Council meeting.
- The Police Department continues their commitment to invest in staff through education. This week, Sergeants Fernandez and Williams attended a two-day Servant Leadership course through the Institute for Law Enforcement Administration (ILEA). This is part one of our supervisory excellence program. Part two and three will occur in the next few months and include a two-month executive leadership program for Lieutenant. Copin and a one month supervisor leadership program for Sergeants DeVore and Butler.
- The City extended an offer of employment for the ROW Inspector in the Public Works Department.
- The City of Anna's ICMA-RC representative was onsite to assist with current employee who have a 457 Deferred Compensation account and to speak to employees who were interested in more detail about the plan. This was highly attended.