

City of Anna Staff's Weekly Highlights May 11 – May 15

The Mission of the Anna City Government is to provide exceptional city services and facilities in a financially responsible and neighbor-focused way through a high performing, professional city team that provides results in adding value to neighbors' lives

Municipal Complex Construction Photos - May 15, 2020



[Growing the Anna Economy](#)

- Economic Development Staff finalized the application process for the CDC Small Business Recovery Program. The program was released to the public the week of May 11.
- Economic Development Staff held a Zoom meeting with a construction company that focuses on speculative industrial buildings and multifamily development.
- Staff discussed multifamily sites with a private development group.

[Anna – A Great Place to Live](#)

- The North Texas Food Bank held their event with the mobile food pantry on Friday, May 15. All 250 boxes of food were given away. Organizers of the event were very appreciative of the City's support and assistance in getting the word out on the event.
- The City is coordinating efforts with the Anna ISD to host a procession through the City leading up to high school graduation on Friday, May 22. The procession will go down 455 and up HWY 5 leading to Rosamond where the students will then assemble to receive their diplomas.
- Parks and Community Services began work on a Sanitation, Disinfection, and Social Distancing plan for the July 4 Fireworks show.

- The Code Compliance Manager issued 45 notices of violations (28 for rental registrations and 17 violations for property maintenance). Two dangerous buildings were reported and investigated. Eighteen signs were removed from the right-of-way.
- Since businesses started reopening per the Governor's new Executive Order, the Code Compliance Manager patrols the City every week educating businesses about the new regulations and ensuring compliance. One business was in violation this week. They came into compliance after receiving notification of their violations and being educated on proper procedures for opening safely.
- Code Compliance and Community Services went over code compliance strategy, statistics, and "hot spot" locations where there are more prevalent code violations. A map of the hot spots will be given to the City Manager's Office.
- Code Compliance and Community Services added additional amendments to the property maintenance code. The ordinance amending the property maintenance code will go before the City Council for consideration.

Sustainable Anna Community Through Planned Managed Growth

- Staff held a kickoff meeting with Kimley-Horn this week for the Comprehensive, Downtown, and Parks and Trails Masterplan. Project schedule, scope, communication methods, and data request were topics of discussion. Staff is in the process of gathering interest from members of the community seeking to serve on the task force for the three plans.
- The Building Department conducted a total of 109 inspections this week in addition to releasing 13 new single-family housing permits for construction.
- Staff held Solid Waste RFP bid opening on Friday, May 15, at 3PM. Three bids were received. Staff is completing a bid tabulation and confirming all three bids are complete. Assuming all bids are complete, staff will be recommending that all three proposing firms be interviewed. Bids were received from CWD, Frontier Waste Solutions, and Cards Recycling. Bradshaw and Sons did not submit a bid.
- Installation of new lights for the Water Tower is scheduled for Friday-Saturday (May 22 and 23), pending weather and arrival of an additional light pole. Staff reached an agreement with the original contractor to take the other lights back and eat the cost of the lights (City will only pay the re-stock fee).
- Public Works is developing cost saving options related to water & sewer rates per City Council direction. Staff will present formal recommendations for proposed cuts/changes at an upcoming Council Meeting.
- Grading activity has begun on West Crossing Phase 8. There is tree removal taking place (required for infrastructure) near the hike and bike trail. Tree removal is in accordance with the tree mitigation plan approved by the Planning Department last year (prior to new Planning staff being hired).
- Staff will observe Public Works Week the week of May 25-29 and will have a proclamation prepared for Council.

High Performing, Professional City

- The Police Department extended an offer of employment to Timothy Rodriguez and will begin employment on June 1. Timothy comes to Anna from the Frisco Police Department where he

spent over a decade serving the Frisco community. Prior to Frisco, Timothy worked as a firefighter for the City of Houston for seven years. He also served five years in the Marine Corps. Timothy holds many certifications including tactical firearms instruction, field training officer, Family Violence/Sexual Assault Investigator, and many others. His wife is also a police officer in Frisco. We are looking forward to adding Timothy to our police family.

- The Police Department's new background investigation platform has proven its worth. Since the department started using the program in mid-March, the four background investigators have processed sixteen police applicants. Of the sixteen, ten were disqualified, two withdrew, and three were hired. Anna Police Department currently has one applicant in active background phase. The average time from application to hire date is 17.8 days. This is a significant improvement over the past performance (avg. 48 days). In addition, the department is seeing a much more diverse applicant pool. Twenty-five (25%) are Black/African American, 19% are Hispanic, and 56% are White. Nine of the sixteen applicants have a college degree. Several factors can be attributed to this positive increase, of significant importance is the direct marketing (recruiting) campaigns put in place to attract a more diverse workforce.
- Finance and Community Services held meetings with SmartGov, Dude Solutions and PayGov to discuss the merchant connector, financial connector, cash handling, and the calculation, coding, and reporting of the impact fees and park fees associated with each permit.
- The Director of Human Resources extended an employment offer for a Building Official. This employee will start on Monday, June 1, 2020.
- The Director of Human Resources extended an employment offer for a Parks Maintenance Worker. This employee will start on Tuesday, June 9, 2020. The Director of Human Resources also posted the Parks Seasonal Worker position and will interview next week the selected candidate.
- The Director of Human Resources viewed a demo with Tyler Technologies for a new software.
- The Director of Human Resources is currently working on citywide training options for departments.
- The Director of Human Resources is drafting forms for a more formal exit interview process utilizing our CivicHR onboarding module.