

City of Anna Staff's Weekly Highlights May 18 – May 22

The Mission of the Anna City Government is to provide exceptional city services and facilities in a financially responsible and neighbor-focused way through a high performing, professional city team that provides results in adding value to neighbors' lives



Growing the Anna Economy

- City staff met with the Collin College President and a landowner about the prospects of an Anna Campus.
- Economic Development staff discussed the Anna Business Park with three interested prospects.
- Staff met with a development group interested in a 277 acre tract for mixed use development.
- Economic Development staff worked with Bruce Quernemoen, Mayor Pike, Mayor Pro-Tem Lee Miller, and CDC Board President Anthony Richardson to develop a video for the CDC Small Business Recovery Grant Program.

Anna – A Great Place to Live

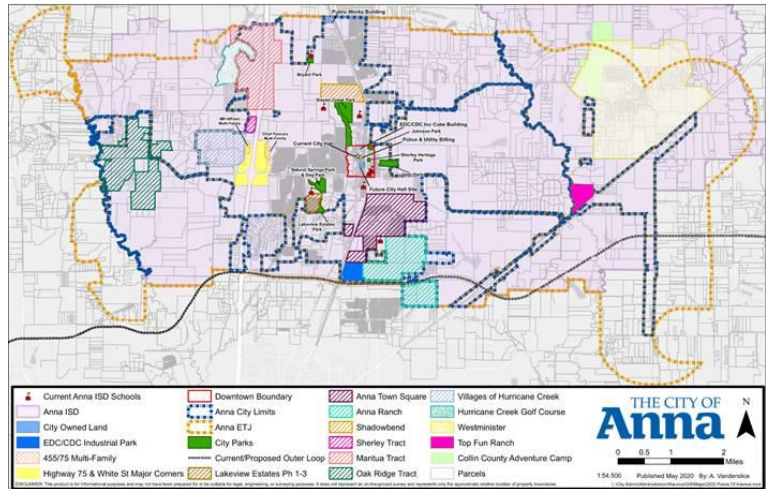
- City staff and the Anna ISD worked in coordination to prepare a procession for the graduating seniors on Friday, May 22. The procession was promoted throughout the City's social media platforms and was a well-attended event.
- On Saturday, May 23, the splash pad opened for the summer. In preparation, the Parks Department installed the splash pad chemical panel, filled the chemical feeders, cleaned the deck, and tested it.

- The temporary irrigation system was removed at the Natural Springs Paw Park. The grass has established itself nicely. The dog park reopened on Friday, May 22.
- Social distancing signage was installed at all the parks and they were sanitized and disinfected in preparation for Memorial Day Weekend.
- The Code Compliance Manager worked on identification of rental properties and registrations associated with the rental program. In-house inspections were performed at Palladium Apartments as well.
- On May 18, a new Executive Order came from the Governor's Office expanding Phase 2 business openings. The Code Compliance Manager patrolled the City and educated businesses about the new regulations as well as checked for compliance.
- The Code Compliance Manager and Managing Director of Community Services worked on a presentation on the code changes that are being considered by the City Council at the upcoming City Council meeting relating to the adoption of the 2018 Edition of the International Property Maintenance Code and associated amendments. If the City Council approves staff's recommendations, staff will perform outreach to educate neighbors on the new regulations.
- Community Services compiled base data for the Parks and Trail System Master Planning process.
- Community Services, the Parks Division, and Code Compliance Division held a meeting to discuss the sanitation, disinfection, and social distancing plan for July 4 events. The plan was sent to other departments for review and presented to Kevin Hall with the Greater Anna Chamber of Commerce for input. A follow-up meeting has been scheduled for next week with all departments participating in the event and Kevin Hall.
- Patrol officers, as part of our crime prevention and neighborhood policing strategies, continue to identify and resolve issues that create opportunities for crime. This week, officers, as part of their patrols, noted several streetlights out in neighborhoods and several building lights and parking lot lights out in business complexes. Public Works was notified of the streetlight outages and began working to resolve the issues. Day shift officers went around to each of the businesses and informed the managers of the outages as well.

Sustainable Anna Community Through Planned Managed Growth

- On Tuesday the Development Review Committee held virtual meeting with potential buyers to discuss rezoning the property located at 1205 S. Powell Pkwy. The potential buyers are considering rezoning the property from Residential to Commercial to allow for professional office uses.

- The Building Department conducted a total of 114 inspections this week in addition to receiving 16 new single-family housing permit submittals.
- A Points of Interest Map to identify key areas and locations of the City was provided to the Master Plan consultant team to assist them as they tour the City to gain a deeper understanding of the character, culture, opportunities, and challenges facing the City.
- Construction of the Municipal Complex continues on schedule as Lee Lewis has commenced work on the foundation for the Fire Station. Municipal Complex Sewer improvements are being installed on the complex property and will be substantially complete in the next two weeks.
- The light pole for the Tower Lighting Project has arrived. Install will be done on Saturday, May 30 pending the weather.
- Staff was able to work with the TxDOT inspector and the contractor to have them mobilize to Anna and start construction of the Green Ribbon Project on Friday, May 22. The contractor will be installing concrete mow strips over the next two weeks. The contractor will be rotating crews through for each project component.
- Birkhoff, Hendricks, and Carter are finishing the ROW documents for the Hackberry Road Improvements Project, which staff will use to begin the acquisition of the needed ROW. Staff will meet with neighbors effected once documents are received from BHC.
- Birkhoff, Hendricks, and Carter is completing the Stormwater Master Plan document for staff review as part of the Stormwater Utility Study. Once complete, they will prepare a report and propose rate options for staff to review and provide feedback.

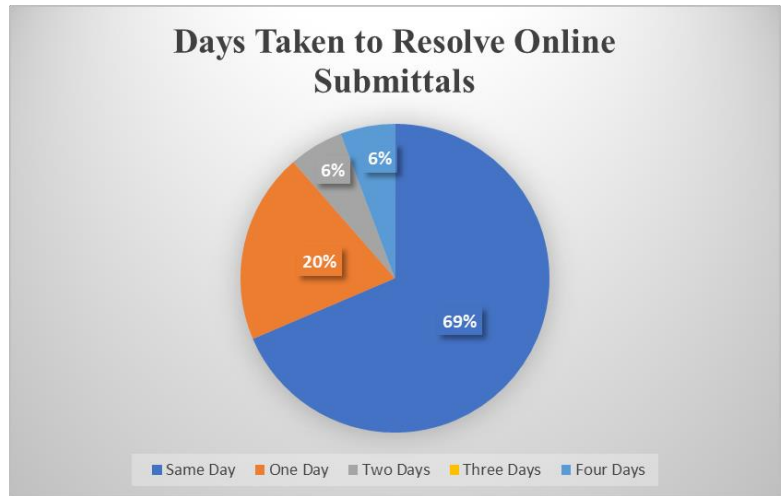


High Performing, Professional City

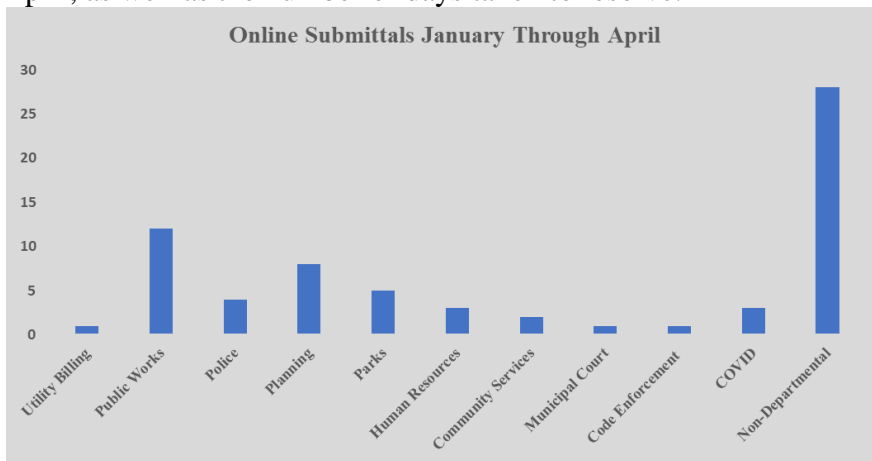
- The Police Department finalized the grant for the National Incident Based Reporting System (NIBRS). The \$139,000 federal grant was used to improve the records management and crime reporting system. Beginning January 2021, all agencies that report crime data to the FBI will be required to report in the Incident Based Reporting (IBR) format as opposed to the current method Uniform Crime Reporting (UCR) format. After months of data conversion and testing, the Texas Department of Public Safety recognized Anna PD as NIBRS compliant. The department is now able to report crime data using the IBR format. This was a huge undertaking and everyone who participated in the process should be commended for their hard work on the project.
- Finance staff is continuing to work on compiling information in order to submit the first funding request to Collin County for the CARES Act funding.
- The Court Administrator has been staying abreast of the guidance for court proceedings. Judge Liston has drafted a COVID Action Plan which is required to be submitted to the Regional

Presiding Judge prior to conducting court. The language includes the use of face masks, sanitizing hands upon entry, required temperature checks for defendants, and a docket with thirty-minute increments and a maximum case load of ten.

- Finance staff continues to work with departments on their FY 2021 budgets and to refine current revenue projections.
- Utility Billing has been working to assist our neighbors during this time. The number of delinquent accounts has decreased from 441 down to 273.
- The Neighbor Services Manager continues to monitor and track the online submittals. He works with departments to ensure these items are taken care of in a timely manner.



Below are two charts reflecting the number of submittals in each area from January through April, as well as the number of days taken to resolve.



- The Director of Human Resource Director held interviews for the Seasonal Parks positions. Interviews will continue into next week.

- The Director of Human Resources is reviewing the City of Anna personnel policy for policy

revisions.

- The Director of Human Resources met with the City’s TML Health Representative to discuss updates to the City’s benefits packages.
- The IT Manager assisted the City Secretary and the Director of Human Resources with LaserFiche issues.
- The IT Manager reviewed a demo for a possible Help Desk solution for the City. This option would bring the Help Desk in house rather than through a third-party contractor.
- Staff held virtual meetings with Tyler Technology demoing the possible ERP System replacement for the City.