

## **City of Anna Staff's Weekly Highlights**

### **July 6 – July 10**

***The Mission of the Anna City Government is to provide exceptional city services and facilities in a financially responsible and neighbor-focused way through a high performing, professional city team that provides results in adding value to neighbors' lives***

#### **Growing the Anna Economy**

- Economic Development staff met with Dr. Jelsma to begin finalizing the Incentives Agreement for a new Medical Office Building adjacent to the Surgery Center.
- Staff held a meeting with a California company interested in the Anna Business Park.

#### **Anna – A Great Place to Live**

- The Neighborhood Services Director met with AISD administration and toured current and future school sites.
- The Neighborhood Services team met with and provided orientation for two of the new Parks Advisory Board members and will be scheduling additional meetings with individual members.
- Neighborhood Services met with the Budget Manager to review the initial draft of the Parks Capital Improvement Program for feedback and develop next steps in the development of the program to be brought to the Parks Board and Council at an upcoming meeting.
- The Neighborhood Services team submitted the Parks and Open Space Project Funding Assistance Program Applications to Collin County. Five projects were turned in for possible grant funding. Collin County is supposed to make a decision on what projects are awarded in October. Due to the tight timeline to begin construction, should any or all of the projects receive funding, the Neighborhood Services team made a project plan to secure easements for the trail projects. Several steps need to be taken to secure the easements including outreach to property owners, surveys, appraisals, negotiations and signed agreements.
- The Neighborhood Services team completed the Facility Use Agreement between the City of Anna and the Anna Area Historical Preservation Society and is ready to take it to the City Council for consideration. The agreement provides that the Anna Area Historical Preservation Society will operate the Train Depot as a museum.
- The SmartGov project has made great strides. The Planning, Building, and Parks departments are in user testing. Soon Public Works and Code Compliance will be in user testing as well. Training is anticipated in mid-August with the portal going live at the end of August.
- The total number of baseball field rentals for this week was 54 (48 games and 6 practices). A tournament is being held at Slayter Creek Park from Thursday through Sunday.
- The Code Compliance Manager issued 29 notices related to the International Property Maintenance Code and removed 10 signs from the right-of-way. A sweep was performed in the Anna Mobile Home Park that resulted in 90 premise violations. The Oak Hollow Estates sweep that occurred last week has received a 61% compliance rate.

### *Sustainable Anna Community Through Planned Managed Growth*

- The Public Works Department assisted the City's consultant and Finance Department in preparing final numbers for the Water/Sewer Rate item that will go before the City Council on July 14.
- Public Works interviewed multiple candidates for the open Utility Maintenance Tech I and Meter Services Technician positions.
- The Municipal Complex Sewer contractor is preparing to begin re-paving Interurban Street
- The TxDOT Green Ribbon Contractor has been re-setting forms and preparing for concrete pours along FM 455
- The contractor for One-Anna-Two is preparing to install a new water main from Flying J to the north, next week. Work will be done in the middle of the night (midnight to 4AM) due to the Flying J and some homes west of US 75 being temporarily without water during the work. Staff is confirming the dates and will post to social media and place message boards to notify residents early next week.
- Major paving operations at Standridge Boulevard are to begin in the next two weeks.
- The Building Department processed 43 new single-family permits and issued 39 permits for construction for the week ending July 10.
- On Tuesday and Wednesday the City's comprehensive plan consultant team conducted videoconference interviews with key individual stakeholders (including individual property owners and business owners) and individuals representing stakeholder groups (homeowner associations and civic groups). These individuals were identified due to their knowledge about particular aspects of Anna and who have themselves made specific investments in the area and its surroundings. Results of these interviews will be utilized in the identification of *Anna 2050* opportunities, challenges, and action steps.
- On Wednesday, two new zoning requests with concept plans, six plat applications, revised site plans, and revised landscape plans were submitted for review. The zoning requests are tentatively schedule for the August 3 Planning & Zoning Commission meeting and August 25 City Council meeting. The zoning requests include:
  - Planned Development located at the northeast corner of future Ferguson Parkway and FM 370. Request to allow for commercial, age restricted multifamily, and single-family residential.
  - Amend an existing Planned Development located at the northwest corner of W. White Street (FM 455) and US HWY 75 frontage road to incorporate additional acreage due to the relocation of the frontage road.

### *High Performing, Professional City*

- The City's Municipal Court is working with the Judge on setting up the docket to move forward with a Zoom court date of August 11, 2020.
- Finance staff continues to work with the City Manager's Office to refine the budget projections for FY 2020 and project the FY 2021 budgets.
- Finance staff is continuing to work with Independent Bank on moving forward with the lease of the Vactor Truck for Public Works.

- The IT Manager and Finance Director continue to work on moving forward with the ERP conversion.
- This is the second straight month that our IT contractor, Isogent, has not billed us for overtime hours. This is due to a full functional internal IT operations. The City is now saving money on its IT services.
- The Director of Human Resource conducted several interviews for the Public Works and Neighborhood Services departments. Offers of employment will be extended this week to three candidates.
- The Director of Human Resource has reviewed candidate applications for the PT Administrative Assistant position that will assist with Human Resource functions. An interview will be set up this week.
- The Director of Human Resource is assisting with recruitment for the Anna Police Department. The SGR recruiter will be on site at City Hall this week to meet with staff members of the Police Department.
- The Director of Human Resource and the City Secretary is working closely with DocuNav to set up workflow options for LaserFiche. This will assist the Human Resources Director and other staff members with the electronic filing system.
- The Director of Human Resource is currently drafting revisions to the City of Anna personnel policy.
- A final draft of the citywide Anna CARES program is currently being reviewed for staff release.