

## City of Anna Staff's Weekly Highlights February 1 – February 5

*The Mission of the Anna City Government is to provide exceptional city services and facilities in a financially responsible and neighbor-focused way through a high performing, professional city team that provides results in adding value to neighbors' lives*

### Growing the Anna Economy

- The CDC/EDC held their monthly meeting this past week. The board welcomed new Board Member Matthew Seago and Bruce Norwood was selected by the Boards to serve as the Vice President.
- Staff met with Collin College this past week to continue conversations about a future site in Anna.

### Anna – A Great Place to Live

- The Johnson Park enhancement project is continuing as the grading of the new fields was done this past week, the base for the fall zone area around the new playground is being installed in preparation for the poured in place surface area installation being installed this week, and staff is working to get the necessary quotes for the construction of the restroom and pavilion facility.
- The Neighborhood Services Team conducted interviews for the Park Planning and Development Manager position with several highly qualified candidates.
- The Neighborhood Services Director and Neighborhood Services Coordinator participated in a demo of volunteer management, registration, and communication software.
- The Neighborhood Services Director, Park Superintendent, and Public Works Director received an update from Jacobs Engineering regarding the design options for the track in preparation for the steam locomotive at Sherley Heritage Park.
- The Assistant Director of Public Works is assisting the Neighborhood Services Team in the procurement of two enclosed trailers. One trailer will serve as the Neighborhood Block Party trailer that will be available for neighbors who wish to host block parties in their neighborhood, along with outreach events and recreation, and the second trailer will be used for Code Compliance's "Adopt-A-Neighbor" initiative, still in planning, that will assist volunteers with tools and equipment designed to help neighbors get into compliance with maintenance needs.
- Parks Crew has been pulling dead trees and chipping brush at Pecan Grove and Geer Park. Ballfield prep has continued as the season is about to start.
- The Recreation Manager attended the Diversity & Inclusion Advisory Commission meeting on Tuesday, February 2, to serve as informational support to Rose Williams of the Community events and programs subcommittee. The Black History Month Neighborhood Challenge and Easter Eggstravaganza were discussed.
- The Recreation Manager submitted the 2021 Anna Youth Sports Group Agreement to the City Attorney for review. The Recreation Manager has also been in communication with Jon

Schwytzer, the commissioner of baseball for ASG, regarding practice and game scheduling. ASG will submit a practice schedule sometime the week of February 8. Once the schedules are submitted, the Recreation Manager, Park Superintendent, and Director of Neighborhood Services will meet to discuss costs associated with usage and provide City Council with the Agreement (February 23 agenda item), which will include the recommended fee for review and approval.

- The CivicRec project is progressing on schedule. The Recreation Manager submitted the Public Page Design Form and will be working with Finance to ensure that the GL Code Import Template, Accounting Method, and Merchant Services Boarding Form are submitted.
- The Easter Eggstravaganza presentation and promotion materials have been completed. Supplies for the baskets have been delivered and Michelle Clemens from the Parks Advisory Board has been contacted regarding basket assembly by her volunteer group. Communication regarding the event to neighbors will occur after the Movie-in-the-Park element has been approved. Announcements regarding the Eggstravaganza will be made at the March 9 council meeting during the Neighborhood Staff report.
- The Code Compliance Division responded to 43 complaints of the violation of the International Property Maintenance Code this week along with 30 re-inspections.
- Rental registrations are now being renewed using “My Portal” on Smartgov.
- Tuesday had a kickoff meeting with Inspect2Go. Staff has started the configuration process of the health inspection software. The software will enable city inspectors to schedule appointments, inspect onsite, provide TFER inspection sheets to be sent via email along with their certificate/food permit.

### *Sustainable Anna Community Through Planned Managed Growth*

- This week the Planning Department received a total of 10 new project submittals that are tentatively scheduled for the March 1 Planning & Zoning Commission meeting. The projects included the following:
  - Annexation & straight zoning request – SF-72.
  - Rezoning request – modify existing PD standards for the Waterview multifamily zoning.
  - New Anna ISD Elementary School – site plan & plat.
  - Multi-tenant commercial building – site plan & plat.
  - Minor Plats, Development Plats, and Preliminary Replat.
- A separate email will be sent to Council with complete project descriptions and a location map of the proposed project.
- For the month of January, the Building Department received a total of 152 new single-family residential permits and the first week of February received an additional 21. The current fiscal year total is 493.
- Next Monday an online survey will be made available to get community input on the recommendations for the strategies in the Anna 2050 Comprehensive Plan. It uses the vision statement, guiding principles, policies and action items from the plan and asks for feedback on these items. The survey is set up to be flexible so people respond just to the items they choose to.

### High Performing, Professional City

- Patrol officers responded to 250 calls for service. They worked two major accidents, made three DWI arrests, and one arrest for narcotics (82 grams of methamphetamine). They also took one person into custody for an emergency mental health detention.
- The Criminal Investigations Division filed four misdemeanor cases and one felony with the Collin County District Attorney's Office. There was an additional criminal case filed in the Anna Municipal Court.
- The Fire Department is going through the process of hiring three Firefighters. The finalists have been narrowed down to the top five and Chief Isom will be conducting final interviews soon.
- The Operations Division responded to 29 calls for service from January 30-February 5. Sixty-six percent of our calls were of an EMS nature and 34% were fire related calls. During this time frame, the department provided five mutual aid responses to other agencies.
- Chief Isom and Chief Wood met with Van Alstyne Fire Chief Dockery to discuss mutual aid.
- The Texas Commission on Fire Protection conducted an inspection of the Fire Department on February 3. This is a compliance inspection and a lot of time went in to making sure this went well. Three minor issues were noted which will be rectified in the next 30 days.
- Captain Nelson met with representatives regarding the new Alerting System for the new fire station that is under construction.
- Chief Isom and Captain Dockray received Bluebeam training on Thursday, February 4.
- Captain Dockray completed three (3) new construction inspections and multiple plan reviews this past week.
- The 2020 SAFER Grant process has been announced by FEMA and the fire department is currently working on the next submittal for personnel.
- Congratulations are in order for M. Vakos, fulltime employee, who just passed his NREMT Paramedic test. Volunteer M. Biedebach passed her NREMT Paramedic test. Another one of our volunteers, M. Volek, obtained his TCFP Basic Fire Certification.
- The Battalion vehicle is finishing install of mobile radios and tough books. GTS was here February 4 to install the cradle point. Priority Public Safety should finish Monday, February 8.
- The EMS billing services contract will go before City Council for approval at the February 9, City Council meeting. The Department's Medical Control contract is under review by the City Attorney and will go before City Council for approval on February 23.
- Finance and Human Resources staff completed three days of Current and Future State Analysis (CFSA) for the Incode financial software conversion.
- For the month of January, Utility Billing staff processed 7,636 bills, 254 disconnects, signed up 73 new home accounts (builders) and added 71 neighbors to the WaterSmart App.
- Our new Senior Accountant, Holly Kellen started this week. Welcome aboard Holly!
- The Human Resource Department completed new hire orientation on Tuesday, February 1, 2021.
- The Human Resource Department participated in three-day virtual ERP training.
- The Human Resource Department spoke with the Johanson Group regarding compensation study for fiscal year 2021 – 2022.
- The Human Resource Department completed annual 1094/1095 Employer Regulatory reporting.