

City of Anna Staff's Weekly Highlights

March 22 – March 26

The Mission of the Anna City Government is to provide exceptional city services and facilities in a financially responsible and neighbor-focused way through a high performing, professional city team that provides results in adding value to neighbors' lives

Growing the Anna Economy

- Economic Development staff met with three real estate brokers and two groups interested in the Anna Business Park. Staff also provided tours for potential industrial sites with David Cox and Kyle McCullah.
- Economic Development published the March Economic Development Newsletter.
- Staff discussed the Mantua project with Michael Hanschen.

Anna – A Great Place to Live

- Automated External Defibrillators (AEDs) have been installed at park locations and are available for access by our neighbors in the event of an emergency.
- The Neighborhood Services Team met with Public Safety and Public Works staff to continue enhancing incident action planning in accordance with the Incident Command System (ICS) for upcoming community events, concerts, etc.
- Parks crew installed new splash toys at Slayter Creek Park for the neighbors to enjoy this summer.
- The Parks Superintendent worked with contractor to finish all electrical for the two new pond fountains at Natural Springs Park. The security fence at Natural Springs Park located at the park office has begun and will secure all outside equipment.
- The Recreation Manager, Parks Superintendent, and Neighborhood Services Coordinator attended the second of five CivicRec trainings. This session focused on setting up and registering for facilities/rentals. The project is on schedule to go live on April 20.
- The Recreation Manager, Management Analyst, and Neighborhood Services Coordinator have been working on updating various parts of the Neighborhood Services Department website. Neighbors can access information regarding the park's amenities, location with the option to click on a link that directs their device to Google Maps for directions, and current or upcoming park renovations, updates, or planned/proposed designs. The website now features a new tab under Parks and Recreation called Reservations and Applications. Within this tab is the option to view information and links to applications/forms for Pavilion and Gazebo rentals, Field Rentals, Block Party Application and Special Event Permit Application. Neighbors now also have easy access to a newly titled tab called Athletic Field Updates. This tab includes the new Athletic Field Update Hotline which will have a daily update on field conditions. This hotline will be updated on any closures by 3PM daily.
- The Neighborhood Services Coordinator created additional social media posts including a video of Slayter Creek Park updates. Engagement on social media has increased. The first

quarter of 2021, the City of Anna has gained 1,334 followers on Facebook. The first edition of the Neighborhood Newsletter added 67 new subscribers.

- The Code Compliance Division responded to six new complaints and addressed 26 re-inspections this week. The Department has maintained its determination to keep Anna's right of ways clear and clean of trash and illegal bandit signs. Code Compliance removed seven illegal bandit signs this week.
- The Code Compliance Division is gearing up for the Spring which is the beginning of the growth season. Most of our cases will be related to vegetation. The following violations will be our projected top two: high weeds and trash and rubbish.
- The Code Compliance Division is actively notifying local food establishments of our new Health Services division and its responsibilities. Each business that has not obtained a permit from the City of Anna will be visited by a Code/Health Inspector.
- The Code Compliance Manager has started placing the finishing touches on the new Health Services software with Inspec2go. At this time, the Code Compliance Division is running the software through trials to find or correct any errors that need to be corrected.

Sustainable Anna Community Through Planned Managed Growth

- From Friday, March 19, through Thursday, March 25, the Building Division received a total of 36 new submittals. That brings this month's total to 107 new single-family permit submittals with roughly one week remaining in March. The current fiscal year total is 633 permits received.
- The Hackberry Tower lights remain under repair.
- Staff is working on procuring generators by reviewing the best funding options and the most cost-effective direction to take to ensure proper resiliency and high quality for minimum cost.
- Draft paperwork is under review for the John R. Geren Wastewater Treatment Plan permit renewal.
- **Utilities Division:**
 - Leak repairs were completed at 10255 Twin Creeks and 301 W. Fern;
 - Reviewed 20 Sewer Camera Inspection videos;
 - Completed valve maintenance and hydrant flushing Westfield Subdivision;
 - Set 32 new water meters for new homes;
 - Completed last set of bacteriological samples for March;
 - Prepared technical water information for NTGCD and Engineer for Collin Pump Station Expansion;
 - Assist possible land owners on utility locations and availability;
 - Work on Drought Contingency Plan Update to establish watering days;
 - Work on notification flow chart; and
 - Wrapped up final comments for Water System Risk and Resiliency Plan - will submit final document to TCEQ prior to June 30th deadline.
- **Streets Division:**
 - Repaired School Zone Light at Anna High School;
 - Repaired 12 signs, post and bases;
 - Repaired 10 street lights;
 - Poured back 13 sidewalk panels;
 - Filled in 95 potholes;

- Coordinated with TxDOT contractor on light installation @ CR 376/371 (Opticom's & Street Signs). They are installing foundations for signal poles;
- Completed 4th Street patch after main break;
- Contractors completed CIP Street Maintenance Tax rehabilitation projects on 7th Street & Wortham Street;
- Contractors completed CIP Street Maintenance Tax Chip-n-Seal rehabilitation on CR 368 (was able to get road back to 20ft width to improve safety); and
- Staff mowed and trimmed back trees, limbs and grass from edge of roadway along CR 368 up to 15ft to improve sight distance and safety.
- **Engineering & Construction Division:**
 - Issued engineering plan review comments for Anacabri Phase 1A;
 - Issued engineering plan review comments for The Woods at Lindsey Place Phase 1;
 - Issued preliminary engineering plan review comments for Rosamond Parkway Extension. (will discuss at next Council meeting);
 - Reviewed an engineering plan resubmittal for Anna Addition 455 Lot 4;
 - Reviewed an engineering plan resubmittal for QT Quick Trip;
 - Reviewed an engineering plan resubmittal for Sherley Elementary School;
 - Reviewed an engineering plan submittal for Anna Village;
 - Attended design meeting for Waterview Apartments;
 - Reviewed various material submittals for jobs;
 - Attended a weekly meeting to go over updates on City Hall;
 - Attended a pre-construction meeting for Sherley Elementary early grading permit; and
 - Completed 45 ROW Inspections.

High Performing, Professional City

- Patrol officers responded to 207 calls for service and conducted 104 traffic stops. They made two misdemeanor arrests and three felony arrests. Officers investigated two major accidents and four minors. One of the accidents was a felony hit and run where officers located and arrested the suspect. Patrol officers assisted the Melissa Police Department with the arrest of an Aggravated Assault Suspect related to an offense in their jurisdiction.
- The Criminal Investigations Division filed three misdemeanor cases and two felony cases with the Collin County District Attorney's Office. Detectives also presented two cases to a Collin County Grand Jury for indictment and completed multiple search warrants as they continue to work the homicide case from the prior week.
- Assistant Chief Foxall and Chief Habel participated in a virtual Human Trafficking seminar that was put on by the Texas Attorney General's Office.
- The Operations Division responded to 20 calls for service from March 20-26. Sixty percent of the Department's calls were of an EMS nature and 40% were Fire related calls. During this time frame, the Department provided four mutual aid responses to other agencies.
- Captain Dockray completed two fire inspections, three plan reviews, and attended one DRC meeting this week.

- The Fire Department took ownership of the new brush truck on Friday, March 26. This Ford F450 Brush Truck is well equipped to handle grass fires and rough terrain. Forty-five thousand dollars will be reimbursed to the City from the Texas Forest Service vehicle grant program.



- Several members of the department attended TEEEX (Texas A&M Engineering Extension Service) Training in College Station last week. Advanced training and certifications obtained included Ropes 1, Fire Officer 1, Incident Safety Officer, and Fire Instructor.



- Accounting staff completed work on the new chart of accounts for the Incode core financials project.
- Utility Billing staff met with Public Works to review processes and upcoming projects.
- Staff participated in a webinar regarding the recently passed American Rescue Plan.
- Staff met with Management Analyst Kimberly Winarski on improvements to the Finance Department webpages.
- The Human Resource Department worked on updating city intranet banners, announcements, programs, and phone directory.
- The Human Resource Department worked with Deputy City Secretary on records retention.
- The IT Manager finished interviews for the IT Help Desk position.