

City of Anna Staff's Weekly Highlights September 13 – September 17

The Mission of the Anna City Government is to provide exceptional city services and facilities in a financially responsible and neighbor-focused way through a high performing, professional city team that provides results in adding value to neighbors' lives.

Growing the Anna Economy

- Economic Development staff held one developer meeting and one real estate meeting.
- The Economic Development Coordinator position will be posted this week.
- Economic Development staff prepared for the Collin County Summit on September 29 (the Economic Development Director will be on the panel).
- The Economic Development team prepared for DBJ Real Estate Awards on September 23.
- The Economic Development Manager attended a records management workshop and Texas Women's Leadership Institute meeting.

Sustainable Anna Community Through Planned Managed Growth

- This week development review staff reviewed zoning and development applications submitted for the month of September that are tentatively scheduled for the October 4 P&Z and October City Council meetings. The new submittals consist of the following types of projects: Zoning Cases (2), Site Plans (3), Landscape & Tree Preservation (4), and Plats (8).
- The city's new and active zoning and development lists can be found on the city website under [Current Projects](#) on the Planning & Development webpage. Here you'll find project information pertaining to each submittal.
- On Wednesday, members of the Development Services staff attended a Records Management Workshop held by the Lone Star Chapter of the Texas Municipal Clerks Association. Some of the topics of the workshop included legal requirements, retention and disposition requirements, and transparency.
- On Thursday, planning staff met with a property owner to discuss rezoning his property on Sam Rayburn Highway from Single-Family – Large Lot to General Commercial and on Friday staff met with a property owner to discuss rezoning his property on Central Expressway from Single-Family – Large Lot to mixed-use development.
- This week (Friday, September 10 – Thursday, September 16) the Building Division received 19 new single family permit submittals. The Current total for the month of September is 38. The current fiscal year total is 1,186.
- Public Works staff attended a virtual webinar regarding Senate Bill 3 and impacts to city facilities.
- Public Works staff submitted a permit application to TCEQ for a future wastewater treatment facility.

- Staff coordinated with TxDOT and NCTCOG on Ferguson Parkway Extension. TxDOT finalized the project information with the Federal Highway Administration, allowing the city to submit the final engineering RFQ to TxDOT for review.
- Staff reviewed final Stormwater Utility Study documents with consultant. This item will be on the September 28 agenda for council consideration.
- Public Works has selected interview candidates for the GIS position.
- Public Works met with the City of Weston to discuss mutual goals regarding long-term infrastructure planning.
- Staff performed preventative maintenance in the Public Works building.
- The Facilities Manager met with Cintas and Lee Lewis to review and plan facilities paper goods and chemical needs.
- The Facilities Manager constructed a lectern for all city groundbreaking and ribbon-cutting ceremonies.
- **Utilities Division:**
 - Completed 29 new meter installs;
 - Completed meter disconnect/reconnect process;
 - Completed 45 sewer camera inspections for new home construction;
 - Flushed dead end water mains in multiple locations to maintain water quality;
 - Remove grease build up from multiple lift stations;
 - Replaced lift station deodorizers;
 - Completed maintenance at the John R. Geren Wastewater Treatment Plant:
 - Painted UV Room.
 - Repaired drive system.
 - Performed preventive maintenance on UV treatment system.
 - Repaired wastewater metering station #1.
 - TCEQ completed quarterly distribution sampling on our water system;
 - Repaired Sherley Pump Station discharge line;
 - Installed auto flush valve on CR 916;
 - Repair water irrigation service at Sherly Park;
 - Installed 8” water valves at Sherly Pump Station; and
 - Repaired 2” water main and ¾” water service at Fire Station.
- **Streets Division:**
 - Received revised WOPAC quote for Taylor Blvd;
 - Repaired small power equipment tools;
 - Weed eat @ Taylor/Ferguson intersection, bridge at Ferguson, around multiple streets signs and hydrants;
 - Trimmed trees over bridge on Taylor Blvd;
 - Filled potholes E. Foster Crossing, CR422, CR423, CR1036, James, Riggins, Interurban (67);
 - Completed two asphalt patches on CR423;
 - Trimmed trees at Helmoken Falls Dr;
 - Repaired streetlight on Cedar Wood, Rhymers Glen; and
 - Updated school zone light programming.
- **Engineering & Construction Division:**
 - Issued review comments for an engineering plan submittal for Hometown Liquor;

- Issued review comments for an engineering plan resubmittal for The Quinn Apartments;
- Issued review comments for an engineering plan submittal for Rosamond Parkway east of Hwy 5;
- Reviewed an engineering plan resubmittal for Throckmorton Sanitary Sewer Extension;
- Reviewed an engineering plan submittal for Dairy Queen;
- Reviewed an engineering plan resubmittal for The Buzz Center;
- Reviewed an engineering plan submittal for Anna Medical Office Building Phase 1;
- Reviewed a preliminary engineering plan submittal for Anna White Rock Subdivision;
- Reviewed an engineering plan submittal for Willow Creek Retail Phase 1;
- Reviewed an engineering plan submittal for Parmore-Anna;
- Reviewed an engineering plan submittal for Anna Crossing Phase 8;
- Reviewed an engineering plan resubmittal for Waterview Apartments;
- Attended meeting with Planning Department to review plat submittals;
- Met with engineer and developer for Anna Crossing Phase 8 to discuss review comments and SIA agreement;
- Met with engineer for Risland Development to discuss utilities for a potential project;
- Met with engineer to discuss stormwater fee study;
- Inspected asphalt approaches at the new Fire Station;
- Talked with several potential developers about existing utility locations and sent record drawing requests;
- Attended a preconstruction meeting for Shadowbend Phase 2 Utilities;
- Met with AT&T regarding the utility conflict on Foster Crossing;
- Reviewed final paperwork for Children's Lighthouse; and
- Completed 59 ROW Inspections for new residential construction.

Anna – A Great Place to Live

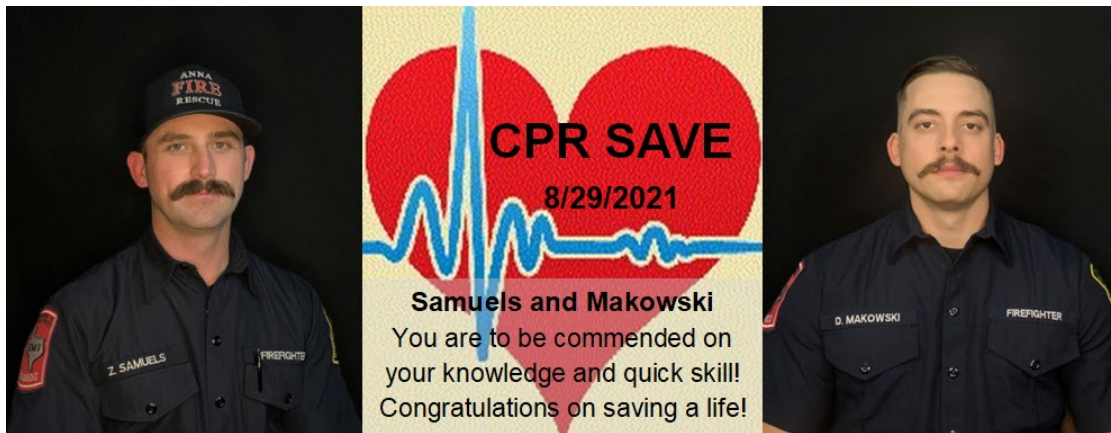
- Neighborhood Engagement sponsored a Rooted-In virtual course on September 13 with the topic of container gardening.
- Neighborhood Engagement coordinated the Johnson Park Grand Opening on September 14. The event included comments from staff and the Mayor, a ribbon cutting, national anthem and flag raising, first pitch, and children's activities. Many in the community attended.
- Neighborhood Engagement hosted an HOA Leadership meeting on September 16. In attendance was the Neighborhood Services Coordinator, Recreation Manager, Code Compliance Officers, Police, and HOA Leadership from management companies and boards. Staff were able to provide updates and answer questions.
- Neighborhood Engagement has received 13 sign-ups for the DIY Scarecrow contest that will be displayed at the Harvest Festival.
- On Sunday, September 12, the Sports and Classes Coordinator setup a booth at the Luscombe Farm Vendor event to promote upcoming events and programs.
- The Recreation Manager worked with the Communications Manager to complete the 2021 Fall Recreation Guide. A mailer was also sent to 7,800 households in Anna utilizing the utility billing database. The mailers promote the Recreation Guide along with upcoming free community events.

- The Recreation Manager is currently in the process of obtaining quotes to print our copies of our Recreation Guide.
- The Recreation Manager and Communications Manager have updated the website to reflect making finding the recreation guide and program registration easy for neighbors.
- The programs that will be offered for the 2021 Fall Recreation session will be as follows:
 - Special Events: Harvest Festival, 10 Days of Halloween, 12 Days of Anna.
 - Community Events: monthly Friday Movie nights and Storybook Saturdays.
 - Youth Programs: Recreation School Holidays, Friday Fun Day, Archery, Run, Jump and Throw, Esports and Tennis.
 - Adult Programs: Holiday Wreath Making, Paint Nights, Pound Fitness, Yoga, Adult Softball and Tennis.
 - Senior Programs: Halloween and Christmas Breakfast, weekly activity and weekly walk and talk.
- The Recreation Division worked on finalizing all CivicRec activities from September to December to ensure a smooth registration process for neighbors.
- The Recreation Division and Neighborhood Services Coordinator posted Harvest Festival posters at local businesses, schools, and city facilities to help with promoting the event.
- The Recreation Manager presented a report on upcoming events and programs to council.
- The Recreation Manager met with the Recreation Coordinators to discuss the 10 days of Halloween and 12 days of Anna programming schedule.
- The Recreation Manager, Sports and Classes Recreation Coordinator, and Communication Manager met to discuss upcoming promotion opportunities.
- The Recreation team has modified its assignments/program designations. Until December 31 one of the coordinators will work 25 hours and be designated to School Age and Senior Programs and Community Movie Nights and Storybook Saturdays while serving as the lead coordinator for Harvest Festival. The other coordinator will work 29 hours a week and be responsible for Sports and Classes and take the lead on 10 Days of Halloween and 12 Days of Anna programming.
- On Thursday, September 17, the Recreation Manager met with Elden Baker of the Historical Society at the train depot to provide sound equipment for their ceremony on September 18.
- The Recreation Manager emailed the Parks Advisory board to indicate that the next meeting will take place on October 18 rather than September 20.
- Code Compliance responded to 52 new cases, 78 re-inspections, and closed 62 cases. Code Compliance has maintained its determination to keep Anna's right of ways clear and clean of trash and illegal bandit signs. This week, three signs were removed from the right of way.

High Performing, Professional City

- Patrol officers responded to 278 calls for service and conducted 128 traffic stops. Officers made two misdemeanor arrests, investigated two major accidents and one minor.
- Detectives from the Criminal Investigations Division filed three misdemeanor cases and one felony case with the Collin County District Attorney's Office. Detectives continued to investigate previously reported offenses and conducted several interviews of witnesses and suspects in pending cases.
- The Police Department presented during the Public Safety portion of the Neighbor Academy.

- The Fire Operations Division responded to 136 calls for service from August 28 - September 16. The Fire Department provided eight mutual aid response and received six mutual aid responses.
- Anna Fire was forced to change from a Dodge to a Ford chassis for our second ambulance. Dodge halted production due to nationwide shortages of vehicle computer chips. We are still expecting delivery of this unit in mid-Jan '22.
- Congratulations to Firefighter/Paramedic Zach Samuels and Firefighter/Paramedic Dustin Makowski. On August 29 they performed a CPR save on a patient who was in full cardiac arrest. Their skill in using newly acquired EMS equipment (called a LUCAS Chest Compression System) was instrumental in saving a life.



- Anna Fire Department led the 20th Anniversary 9/11 Memorial Service at Slayter Creek Park. A big thank you to those who assisted or participated in the service: American Legion Post 194, Anna American Heritage Girls, Anna Cub Scout Troop 293, Mark Wyatt - Pastor at Anna Christ Fellowship, The City Council, Anna Police Department, Neighborhood Services Recreation Manager Jeff Freeth and Communications Manager Frances La Rue.



- The Human Resource Department assisted city departments with interview scheduling, vacancies, job descriptions, questionnaires and employment offers.
- The Human Resource Director assisted with oral board interviews for a police officer vacancy.
- The Human Resource Director worked on city policy updates.
- The Human Resource Coordinator attended a records management workshop in Garland for city records retention.
- The Human Resource Department completed new hire orientation on Monday, September 13, 2021, for one new employee.
- The Human Resource Department worked with Tyler Technologies to better serve our city departments in utilizing our new financial system.
- The Human Resource Department revamped internal HR processes that will benefit all city departments.
- The Human Resource Department is working with CivicHR to ensure a smooth transition for new hires into our Anna organization.
- The Human Resource Department is updating the onboarding process for new hires.