



CITY OF ANNA AGENDA NOTICE – CITY COUNCIL WORKSHOP

May 27 2014

6:30 p.m. – Anna City Hall Administration Building

The City Council of the City of Anna will meet in Workshop Session at 6:30 p.m., May 27, 2014, at the Anna City Hall Administration Building, located at 111 N. Powell Parkway (Hwy 5), regarding the following items:

1. Call to Order.
2. Roll Call and Establishment of Quorum.
3. Consider/Discuss/Action regarding approving a Resolution canvassing the returns of May 10, 2014 General Election of two City Council Members, all for three year terms. (City Council)
4. Administer the Statement of Elected Officer and the Oath of Office and present Certificate of Election to newly elected officials. (City Secretary)
5. Review Draft FY 2015 Department Budgets. (Clayton Fulton)
6. **CLOSED SESSION (EXCEPTIONS):** Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:
 - a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov't Code §551.071**); Park Land;

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

- b. discuss or deliberate the purchase, exchange, lease, or value of real property (**Tex. Gov't Code §551.072**); acquisition of right-of-way, easements, and land for municipal facilities;
- c. discuss or deliberate Economic Development Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City of Anna and with which the City is conducting economic development negotiations; or (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). (**Tex. Gov't Code §551.087**); proposed residential and retail developments;
- d. discuss or deliberate personnel matters: City Secretary update. (**Tex. Gov't Code §551.074**).

The council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

- 7. Consider/Discuss/Action on any items listed on posted agenda for May 27, 2014 City of Anna City Council Regular Meeting or any Closed Session occurring during this Workshop, as necessary.
- 8. Adjourn.

This is to certify that I, Natha Wilkison, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m., May 23, 2014.

Natha Wilkison

Natha Wilkison, City Secretary

- 1. The Council may vote and/or act upon each of the items listed in this agenda.
- 2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
- 3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.



City of Anna City Council Agenda Staff Report

Council Meeting: May 27, 2014

Staff Contact: Philip Sanders

Account Code #: N/A

Date Prepared: 5-22-14

Budgeted Amount: N/A

Exhibits: Yes No

AGENDA SUBJECT: Consider/Discuss/Action regarding approving a Resolution canvassing the returns of General Election of Two City Council Members, all for three year terms. (City Council)

SUMMARY: On February 11, 2014 City Council passed Ordinance No. 650-2014 ordering a May 10, 2014 Election. Early voting was held for 8 days and Saturday, May 10, 2014 was Election Day. Because Election Day is Saturday, May 10, 2014 supporting documents were not available when putting the packet together. Supporting documents will be provided before Tuesday's meeting.

RECOMMENDATION: Staff recommends a motion to approve the resolution canvassing the returns of the City of Anna, May 10, 2014 Election.



City of Anna City Council Agenda Staff Report

Council Meeting: May 27, 2014

Staff Contact: Natha Wilkison

Account Code #: N/A

Date Prepared: 5-22-14

Budgeted Amount: N/A

Exhibits: Yes No

AGENDA SUBJECT: Administer the Statement of Elected Officer and the Oath of Office and present Certificate of Election to newly elected officials. (City Secretary)

SUMMARY: According to the City Charter each newly-elected person to the City Council is entitled to be inducted into office at the first regular City Council meeting following the election that the newly-elected member attends. Also according to the City Charter all elected and appointed officers of the City must take and sign an oath of office based on those prescribed for state elective and appointed offices, respectively, in the Constitution of the State of Texas.

The Statement of Elected Officer and the Oath of Office will be given to the newly elected officials.



City of Anna City Council Agenda Staff Report

Council Meeting: May 27, 2014

Staff Contact: Clayton Fulton

Account Code #: N/A

Date Prepared: 05/22/14

Budgeted Amount: N/A

Exhibits: Yes No

AGENDA SUBJECT: Review Draft FY 15 Department Budgets.

SUMMARY: Staff will review the following draft budgets with the City Council:

- Police Department
- Fire Department
- Ambulance
- Animal Control
- Municipal Court

These departments are being reviewed together as each department plays a role in providing and responding to calls for public safety. The combined budget for these departments is typically just over 50% of the General Fund Budget.

RECOMMENDED ACTION: None



CITY OF ANNA AGENDA NOTICE – CITY COUNCIL REGULAR MEETING

May 27, 2014

7:30 p.m. – Anna City Hall Administration Building

The City Council of the City of Anna will meet in Regular Session at 7:30 p.m., May 27, 2014, at the Anna City Hall Administration Building, located at 111 North Powell Parkway (Hwy 5), to consider the following items.

Welcome to the City Council Meeting. Please sign the Sign-In-Sheet as a record of attendance. If you wish to speak on an open-session agenda item please fill out the Opinion/Speaker Registration Form and turn it in to the City Secretary before the meeting starts.

1. Call to Order.
2. Invocation and Pledge of Allegiance.
3. Citizen comments. *Citizens are allowed 3 minutes to speak. The Council is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.*
4. Receive reports from Staff or the City Council about items of community interest. *Items of community interest include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen (but not including a change in status of a person's public office or public employment); a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*
5. Consider/Discuss/Action regarding electing the Mayor Pro Tem as directed in the City Charter. (City Council)

1. The Council may vote and/or act upon each of the items listed in this agenda.

2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.

3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

6. Consider/Discuss/Action regarding electing the Deputy Mayor Pro Tem as directed in the City Charter. (City Council).
7. Consent Items. *These items consist of non-controversial or "housekeeping" items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.*
 - a. Approve City Council Minutes for May 13, 2014 Regular Meeting.
 - b. Approve a Resolution regarding "Colburn" Development plat. (Maurice Schwanke)
 - c. Approve a Resolution regarding "West Crossing PH 4" final plat. (Maurice Schwanke)
 - d. Approve a Resolution regarding setting Public Hearing Dates, Times for Roadway Impact Fees. (Maurice Schwanke)
 - e. Approving the Quarterly Investment Report. (Clayton Fulton)
8. (a) Public Hearing: To consider public comments on a request by owner(s) of property, to change from Single Family Estate (SF-E) and existing Planned Development Zoning to Planned Development (PD) Single Family Zoning. The subject property is located west of CR 427 and south of CR 376. The tract is approximately 48.004 acres of land in the J C Brantley Survey, A114.(Maurice Schwanke)

(b) Consider/Discuss/Action regarding an Ordinance to change from Single Family Estate (SF-E) and existing Planned Development Zoning to Planned Development (PD) Single Family Zoning. The subject property is located west of CR 427 and south of CR 376. The tract is approximately 48.004 acres of land in the J C Brantley Survey, A114. (Maurice Schwanke)
9. Consider/Discuss/Action regarding the special event application submitted by Karen Ahrens, owner of Daddy Rex's Twisted Barbeque concerning the request to have "Summer Nights Concert Series" on Thursday's from 4:00 p.m. to 9:00 p.m. starting June 5th – July 31st, 2014 located on Interurban Street (4th Street to alley between 4th and 5th Street). (Maurice Schwanke)
10. Consider/Discuss Action regarding the special event application submitted by Karen Ahrens, owner Daddy Rex's Twisted Barbeque concerning the request to have a "Community Festival & Ice Cream Crank-Off" to be held on Saturday, June 14th, 2014 from 6:00 a.m. to 6:00 p.m. located on Interurban Street. (Maurice Schwanke)
11. Consider/Discuss Action regarding the special event application by Sara Cox, representative for the Greater Anna Chamber of Commerce regarding the request for the "July 4th Fire Works Show" at the Anna Athletic Stadium/Middle School on July 4, 2014. (Maurice Schwanke)

1. The Council may vote and/or act upon each of the items listed in this agenda.

2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.

3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

12. Consider/Discuss/Action regarding a Resolution approving a Subdivision Improvement Agreement for West Crossing, Phase 4. (City Manager).
13. CLOSED SESSION (EXCEPTIONS): Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:
 - a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov't Code §551.071**); Park Land;
 - b. discuss or deliberate the purchase, exchange, lease, or value of real property (**Tex. Gov't Code §551.072**); acquisition of right-of-way; easements; and land for municipal facilities;
 - c. discuss or deliberate Economic Development Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City of Anna and with which the City is conducting economic development negotiations; or (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). (**Tex. Gov't Code §551.087**); proposed residential and retail developments;
 - d. discuss or deliberate personnel matters: City Secretary update. (**Tex. Gov't Code §551.074**).

The council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

14. Consider/Discuss/Action on any items listed on posted agenda for May 27, 2014 Workshop Session or any closed session occurring during this Regular Meeting, as necessary.
15. Adjourn.

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

This is to certify that I, Natha Wilkison, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m. May 23, 2014.

Natha Wilkison

Natha Wilkison, City Secretary

1. The Council may vote and/or act upon each of the items listed in this agenda.
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**City of Anna
City Council Agenda
Staff Report**

Council Meeting: May 27, 2014

Staff Contact: Philip Sanders

Account Code #: N/A

Date Prepared: 5-22-14

Budgeted Amount: N/A

Exhibits: Yes No

AGENDA SUBJECT: Consider/Discuss/Action regarding electing the Mayor Pro Tem as directed in the City Charter. (City Council)

SUMMARY: According to the City Charter the Mayor Pro-Tem is a Council Member elected by the City Council at the first regular meeting after each election of Council Members and/or Mayor. The Mayor Pro-Tem must act as Mayor during the disability or absence of the Mayor, and in this capacity has the rights conferred upon the Mayor.

RECOMMENDATION: Staff recommends electing the Mayor Pro-Tem.



City of Anna City Council Agenda Staff Report

Council Meeting: May 27, 2014

Staff Contact: Philip Sanders

Account Code #: N/A

Date Prepared: 5-22-14

Budgeted Amount: N/A

Exhibits: Yes No

AGENDA SUBJECT: Consider/Discuss/Action regarding electing the Deputy Mayor Pro Tem as directed in the City Charter. (City Council)

SUMMARY: According to the City Charter the Deputy Mayor Pro-Tem is a Council Member elected by the City Council at the first regular meeting after each election of Council Members and/or Mayor. The Deputy Mayor Pro-Tem must act as Mayor during the disability or absence of the Mayor and Mayor Pro Tem, and in this capacity has the rights conferred upon the Mayor.

RECOMMENDATION: Staff recommends electing the Deputy Mayor Pro-Tem.



**City of Anna
City Council Agenda
Staff Report**

Council Meeting: May 27, 2014

Staff Contact: Philip Sanders

Account Code #: N/A

Date Prepared: 5-22-14

Budgeted Amount: N/A

Exhibits: Yes No

AGENDA SUBJECT: Consent Items. *These items consist of non-controversial or "housekeeping" items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.*

- a. Approve City Council Minutes for May 13, 2014 Regular Meeting.
- b. Approve a Resolution regarding "Colburn" Development plat. (Maurice Schwanke)
- c. Approve a Resolution regarding "West Crossing PH 4" final plat. (Maurice Schwanke)
- d. Approve A Resolution regarding setting Public Hearing Dates, Times for Roadway Impact Fees. (Maurice Schwanke)
- e. Approve the Quarterly Investment Report. (Clayton Fulton)

RECOMMENDATION: Staff recommends approval of the consent items.



**City of Anna
City Council Agenda
Staff Report**

Council Meeting: May 27, 2014

Staff Contact: Maurice Schwanke

Account Code #: N/A

Date Prepared: 05/20/14

Budgeted Amount: N/A

Exhibits: Yes No

AGENDA SUBJECT: Approve a Resolution regarding “Colburn” Development plat.

SUMMARY: This development plat is located within the extraterritorial jurisdiction of the City. The tract is in the Mark R Roberts Survey, Abstract No. 742 and contains approximately 10.981 acres of land. The property is located at 13399 Briar Cove Road. The owner(s) is proposing to build a new 30' x 50' structure on the tract. The plat meets the City of Anna development plat requirements.

PLANNING AND ZONING ACTION: The Planning and Zoning recommended approval of the development plat at their May 12th, 2014 meeting. The vote was unanimous.

RECOMMENDED ACTION: Approval of development plat



**City of Anna
City Council Agenda
Staff Report**

Council Meeting: May 27, 2014

Staff Contact: Maurice Schwanke

Account Code #: N/A

Date Prepared: 05/20/14

Budgeted Amount: N/A

Exhibits: Yes No

AGENDA SUBJECT: Approve a Resolution regarding “West Crossing PH 4” final plat.

SUMMARY: A final plat has been received on approximately 14.14 acres of land that is located north of Hackberry Blvd. and west of Slayter Creek. A preliminary plat was approved for the property by the City Council September of 2013. The owner/developer is proposing 70 residential lots on the tract. The civil construction plans have been reviewed by the City Consulting Engineer.

PLANNING AND ZONING ACTION: The Planning and Zoning recommended approval of the final plat at their May12th, 2014 meeting. The vote was unanimous.

RECOMMENDED ACTION: Approval of final plat



**City of Anna
City Council Agenda
Staff Report**

Council Meeting: May 27, 2014

Staff Contact: Maurice Schwanke

Account Code #: N/A

Date Prepared: 05/22/14

Budgeted Amount: N/A

Exhibits: Yes No

AGENDA SUBJECT: Approve a Resolution setting Public Hearing Dates, Times for Roadway Impact Fees.

SUMMARY: As part of the requirements of Section 395 of the Local Government Code concerning the adoption of Impact Fees the City Council is required to hold a public hearing. The City is anticipating holding the public hearing on July 8th of 2014. The Cities Impact Fee Advisory Committee is currently reviewing the Land Use Assumptions for Roadway Impact Fees, Roadway Impact Fee Capital Improvement Plan, as part of the process. They will be providing the Council their results and recommendations. This process established by the Local Government Code is required every 5 years if a city has impact fees or is planning on adopting impact fees.

RECOMMENDED ACTION: Set the Public Hearing for Impact Fees.



City of Anna City Council Agenda Staff Report

Council Meeting: May 27, 2014

Staff Contact: Clayton Fulton

Account Code #: N/A

Date Prepared: 5/22/14

Budgeted Amount: N/A

Exhibits: Yes No

AGENDA SUBJECT: Presentation of the Quarterly Investment report

SUMMARY: In accordance with the Public Funds Investment Act, the City is required to submit a quarterly report on the investment of all Public Funds held by the City.

The attached report has been developed by our investment advisors, Valley View Consulting, LLC. The report will review the following:

- Review of economic conditions
- Review of the City's holdings
- Comparison of book vs. market value
- Allocation information
- Other information related to the PFIA

RECOMMENDATION: None, no action is required.



City of Anna City Council Agenda Staff Report

Council Meeting: May 14, 2014

Staff Contact: Maurice Schwanke

Account Code #: N/A

Date Prepared: 05/20/14

Budgeted Amount: N/A

Exhibits: Yes No

AGENDA SUBJECT: (a) Public Hearing: To consider public comments on a request by owner(s) of property, to change from Single Family Estate (SF-E) and existing Planned Development Zoning to Planned Development (PD) Single Family Zoning. The subject property is located west of CR 427 and south of CR 376. The tract is approximately 48.004 acres of land in the J C Brantley Survey, A114.

(b) Consider/Discuss/Action regarding an Ordinance to change from Single Family Estate (SF-E) and existing Planned Development Zoning to Planned Development (PD) Single Family Zoning. The subject property is located west of CR 427 and south of CR 376. The tract is approximately 48.004 acres of land in the J C Brantley Survey, A114.

SUMMARY: This 48 acre tract is owned by the Anna Economic Development Corporation. The Corporation is interested in rezoning the property in line with future residential densities that are anticipated in the "Anna Comprehensive Plan" (Plan). This will help facilitate the process when a potential purchaser researches the property. They will know what kind of densities and standards the City anticipates on the tract of land and may not need to go through another rezoning request and they can make their decisions accordingly.

This request is for 7,200 square feet minimum lot size with an average of 8,400 square feet. The property to the north (known as Camden Parc) is zoning for 7,200 square feet lots while the property not adjacent but to the south is zoned for 7,200 square feet lots (Sweetwater Crossing) The ordinance addresses several other factors as shown in the attached ordinance for your consideration.

PLANNING AND ZONING ACTION: The Planning and Zoning recommended approval of the proposed ordinance at their meeting on May 12th, 2014. The vote was unanimous.

RECOMMENDED ACTION: Approval of Ordinance



**City of Anna
City Council Agenda
Staff Report**

Council Meeting: May 27, 2014

Staff Contact: Maurice Schwanke

Account Code #: N/A

Date Prepared: 05/22/14

Budgeted Amount: N/A

Exhibits: Yes No

AGENDA SUBJECT: Consider/Discuss/Action regarding the special event application submitted by Karen Ahrens, owner of Daddy Rex's Twisted Barbeque concerning the request to have "Summer Nights Concert Series" on Thursday's from 4:00 p.m. to 9:00 p.m. starting June 5th – July 31st, 2014 located on Interurban Street (4th Street to alley between 4th and 5th Street).

SUMMARY: The City has received a special event permit application for the request to have a "Summer Night Concert Series" on Thursday's from 4:00 p.m. to 9:00 p.m. starting June 5th – July 31st, 2014. The location for this event will be on Interurban Street (4th Street to alley between 4th and 5th Street). All property owners in the general area that could be contacted have indicated that they are in support of the events. A total of 9 events could occur during the June 5th to July 31st time frame. Interurban Street at this location will be closed down for the events. A "block Street" application has been submitted for this event requesting to close off Interurban Street (4th Street to alley between 4th and 5th Street) that will go to the Anna Police Department/Planning and Development Department for approval.

RECOMMENDED ACTION: Approval subject to the attached agreement



City of Anna City Council Agenda Staff Report

Council Meeting: May 27, 2014

Staff Contact: Maurice Schwanke

Account Code #: N/A

Date Prepared: 05/21/14

Budgeted Amount: N/A

Exhibits: Yes No

AGENDA SUBJECT: Consider/Discuss Action regarding a special event application submitted by Karen Ahrens, owner Daddy Rex's Twisted Barbeque concerning the request to have a "Community Festival & Ice Cream Crank-Off" to be held on Saturday, June 14th, 2014 from 6:00 a.m. to 6:00 p.m. located on Interurban Street Between 2nd Street and 4th Street.

SUMMARY: The City has received a special event application for a request to have a Community Festival & Ice Cream Crank-Off to be held on Saturday, June 14, 2014 located on Interurban Street (2nd Street to 4th Street). A "Block Street" application has also been submitted for this event requesting to close off Interurban Street (2nd Street to 4th Street) that application has been submitted to the Anna Police Department/Planning & Development Department for approval.

RECOMMENDED ACTION: Approval subject to the attached agreement



**City of Anna
City Council Agenda
Staff Report**

Council Meeting: May 27, 2014

Staff Contact: Maurice Schwanke

Account Code #: N/A

Date Prepared: 05/21/14

Budgeted Amount: N/A

Exhibits: Yes No

AGENDA SUBJECT: Consider/Discuss Action regarding the special event application by Sara Cox, representative for the Greater Anna Chamber of Commerce regarding the request for the “July 4th Fire Works Show” at the Anna Athletic Stadium/Middle School on July 4, 2014. Bottle water and snow cones will be sold at this event.

SUMMARY: The City has received a special event permit application for a 4th of July Fireworks display to be held at the football stadium at the Anna Middle School facility on North Powell Parkway. GACC is working with the Anna Fire Department and Anna Police Department in regard to public safety, and the directing of traffic and pedestrians in and around the Anna Middle School and Slayter Creek Park. The fireworks display will be performed by the same company as last year. Insurances will need to be provided before the date of the event.

RECOMMENDED ACTION: Approval subject to the attached agreement



City of Anna City Council Agenda Staff Report

Council Meeting: May 27, 2014
Account Code # _____
Amount: _____

Staff Contact: City Manager

Exhibits: X Yes No

AGENDA SUBJECT: Consider/Discuss/Action regarding a Resolution approving a Subdivision Improvement Agreement for West Crossing, Phase 4.

SUMMARY: Article 4, Section 5.02(e) of the City's Subdivision Ordinance provides that a developer, in lieu of payment of the required park development fees (\$750 per lot), shall have the option to construct certain park amenities and improvements. Bloomfield Homes has offered to construct improvements to the Slayter Creek Park trail head areas on the north and south sides of Hackberry Drive in connection with the construction of West Crossing, Phase 4. The improvements includes ten parking spaces just north of Hackberry Drive off Bamborough Drive, and park benches, trees, sod and underground irrigation on the south side of Hackberry. The attached Agreement would off-set future park development fees owed by Bloomfield Homes up to an amount equal to the cost of the park improvements (\$24,450).

RECOMMENDATION: Staff recommends approval of the attached Resolution and Agreement.