



CITY OF ANNA AGENDA NOTICE – CITY COUNCIL WORKSHOP

December 9, 2014

6:30 p.m. – Anna City Hall Administration Building

The City Council of the City of Anna will meet in Workshop Session at 6:30 p.m., December 9, 2014 at the Anna City Hall Administration Building, located at 111 N. Powell Parkway (Hwy 5), regarding the following items:

1. Call to Order.
2. Roll Call and Establishment of Quorum.
3. Presentation by Jason Adams on A-Town Sports. (Maurice Schwanke)
4. Presentation/Discussion regarding a proposed multi-family project. (City Manager)
5. **CLOSED SESSION (EXCEPTIONS):** Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:
 - a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov't Code §551.071**);
 - b. discuss or deliberate the purchase, exchange, lease, or value of real property (**Tex. Gov't Code §551.072**); acquisition of right-of-way, easements, and land for municipal facilities;
 - c. discuss or deliberate Economic Development Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City of Anna and with which the City is conducting economic development

1. The Council may vote and/or act upon each of the items listed in this agenda.

2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.

3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

negotiations; or (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). **Tex. Gov't Code §551.087**; proposed residential and retail developments;

- d. discuss or deliberate personnel matters: City Secretary update; City Manager Annual Review; non-advisory Boards and Commissions. **Tex. Gov't Code §551.074**.

The council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

- 6. Consider/Discuss/Action on any items listed on posted agenda for December 9, 2014 City of Anna City Council Regular Meeting or any Closed Session occurring during this Workshop, as necessary.
- 7. Adjourn.

This is to certify that I, Natha Wilkison, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m., December 5, 2014.

Natha Wilkison

Natha Wilkison, City Secretary

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City Council Agenda Staff Report

Date: December 9, 2014
Staff Contact: City Manager
Exhibits: Yes

AGENDA SUBJECT:

Presentation/Discussion regarding a proposed multi-family project.

SUMMARY:

City staff has been approached by the Bonner Carrington group about the possibility of constructing a multifamily development on property located north and west of the Oak Hollow subdivision. The company intends to submit an application for federal tax credits which will be used to fund the construction of the project. Approximately 70% of the community apartment homes will be available for residents paying affordable rate rents, with rents limited at affordable rates and with maximum income qualification standards.

In order to submit a competitive application, the group will be requesting a resolution of support and a financial contribution from the City for this project. Representatives from Bonner Carrington will present to the Council information about their proposed project, and explain the type of support and contribution they would need for a successful application.



CITY OF ANNA AGENDA NOTICE – CITY COUNCIL REGULAR MEETING

December 9, 2014

7:30 p.m. – Anna City Hall Administration Building

The City Council of the City of Anna will meet in Regular Session at 7:30 p.m., December 9, 2014, at the Anna City Hall Administration Building, located at 111 North Powell Parkway (Hwy 5), to consider the following items.

Welcome to the City Council Meeting. Please sign the Sign-In-Sheet as a record of attendance. If you wish to speak on an open-session agenda item please fill out the Opinion/Speaker Registration Form and turn it in to the City Secretary before the meeting starts.

1. Call to Order.
2. Invocation and Pledge of Allegiance.
3. Citizen comments. *Citizens are allowed 3 minutes to speak. The Council is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.*
4. Receive reports from Staff or the City Council about items of community interest. *Items of community interest include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen (but not including a change in status of a person's public office or public employment); a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

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5. Consent Items. *These items consist of non-controversial or “housekeeping” items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.*
 - a. Approve October 28, 2014 Regular City Council Minutes.
 - b. Approve November 13, 2014 Regular City Council Minutes.
 - c. Approve resolution authorizing approval of an Interlocal Agreement with the City of Melissa to purchase a portion of Anna’s minimum take-or-pay obligation under the GTUA/City of Anna potable water contract. (Clayton Fulton)
 - d. Approve a resolution regarding a Special Event Permit for the annual Christmas Parade. (Maurice Schwanke)
 - e. Approve resolution regarding West Crossing Phase 5 Final Plat. (Maurice Schwanke)
6. Public Hearing: For City Council to hear public comment regarding the proposed rezoning of The Villages of Hurricane Creek from “PD” – single family residential to “PD”– single family residential. (Maurice Schwanke)
7. Public Hearing: For City Council to hear public comment regarding the creation of a Public Improvement District for The Villages of Hurricane Creek. (City Manager)
8. Public Hearing (1st): For City Council to hear public comment regarding annexation of the following tract: a tract of land in the J C Brantley Survey, ABS A0114 generally located south of County Road 376 east of County Road 427 and adjacent to the city limits, containing approximately (24) acres owned by Leonard OP JR Investment CO and Nancy Alice Leonard Investment CO Leonard Enterprises. (Maurice Schwanke)
9. Public Hearing (1st): For City Council to hear public comment regarding annexation of the following tract: an approximately 162.12 acre tract of land located in the F T Daffau Survey, Abstract A0288 and an approximately 64.5 acre tract of land located in the John Ellett Survey, Abstract No. 0296 generally located immediately north of the Falls and Creekside subdivisions on both sides of County Road 370. (Maurice Schwanke)
10. Consider/Discuss/Action regarding a resolution initiating procedures, and setting the dates and times for public hearings to be held in connection with the proposed annexation of approximately 64.1 acres of land located in the Guinn Morrison survey, Abstract number 559 and the Hiram Brinlee Survey, Abstract number 30. The property is located north of Foster Crossing Blvd. and is traversed by County Road 419. The annexation consists of 4 parcels of land. (Maurice Schwanke)

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11. Public Hearing (1st): For City Council to hear public comment regarding the need to continue in effect current curfew for minors Ordinance No. 208-2005. (Chief Jenks)
12. Consider/Discuss/Action regarding a resolution authorizing the Anna Economic Development Corporation to enter into a consulting Agreement with David D. Funderburgh Real Estate Investments, Inc. (Jessica Perkins)
13. Consider/Discuss/Action regarding a resolution approving an appointment to serve a two-year term on the Greater Texoma Utility Authority Board of Directors. (City Council)
14. Consider/Discuss/Action regarding a resolution selecting an engineering firm to provide engineering services for the sewer improvements associated with the 2014 Texas Community Development Block Grant Program Project. (Joseph Johnson)
15. Consider/Discuss/Action regarding a resolution selecting an administration consulting firm to provide consulting services for the sewer improvements associated with the 2014 Texas Community Development Block Grant Program Project. (Joseph Johnson)
16. Consider/Discuss/Action regarding a resolution approving an engineering task order for the Throckmorton Sanitary Sewer Interceptor Project. (Joseph Johnson)
17. CLOSED SESSION (EXCEPTIONS): Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:
 - a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov't Code §551.071**);
 - b. discuss or deliberate the purchase, exchange, lease, or value of real property (**Tex. Gov't Code §551.072**); acquisition of right-of-way; easements; and land for municipal facilities;
 - c. discuss or deliberate Economic Development Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City of Anna and with which the City is conducting economic development

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- d. discuss or deliberate personnel matters: City Secretary Update; City Manager Annual Review; non-advisory Boards and Commissions. **Tex. Gov't Code §551.074**).

The council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

- 18. Consider/Discuss/Action on any items listed on posted agenda for December 9, 2014 Workshop Session or any closed session occurring during this Regular Meeting, as necessary.

- 19. Adjourn.

This is to certify that I, Natha Wilkison, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m. December 5, 2014.

Natha Wilkison

Natha Wilkison, City Secretary

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City Council Agenda Staff Report

Date: December 9, 2014

Staff Contact: City Manager

Exhibits:

AGENDA SUBJECT: Consent Items.

These items consists of non-controversial or “housekeeping” items required by law. Items may be considered individually by any Council Member making such request prior to motion and vote on the Consent Items.

SUMMARY:

- a. Approve October 28, 2014 Regular City Council Minutes.
- b. Approve November 13, 2014 Regular City Council Minutes.
- c. Approve Resolution regarding Interlocal Agreement with the City of Melissa to purchase a portion of Anna’s minimum take-or-pay obligation under the GTUA/City of Anna potable water contract. (Clayton Fulton)
- d. Approve a Resolution regarding a Special Event Permit for the annual Christmas Parade. (Maurice Schwanke)
- e. Approve Resolution regarding West Crossing Phase 5 Final Plat. (Maurice Schwanke)

STAFF RECOMMENDATION:

Staff recommends approval of the consent items.



City Council Agenda Staff Report

Date: December 3, 2014
Staff Contact: Clayton Fulton
Exhibits: Yes

AGENDA SUBJECT:

Approve a Resolution authorizing approval of an Inter-local Agreement with the City of Melissa to purchase a portion of Anna's minimum take-or-pay obligation under the GTUA/City of Anna potable water contract.

SUMMARY:

As a member of the Collin Grayson Municipal Alliance (Cities of Anna, Melissa, Van Alstyne, and Howe), each city has a minimum take or pay (MT/P) agreement with the Greater Texoma Utility Authority and the North Texas Municipal Water District for 59,312,500 gallons of ground water annually.

For the water year ended July 31st, 2014 the City of Melissa exceeded their MT/P by 52,965,500 gallons. The other member cities did not exceed their MT/P amount. In order for the City of Melissa to avoid an increase in their MT/P for the 2015 water year, it has been recommended that the City of Melissa purchase the excess capacity from the other three member cities for the 2014 water year.

The remaining members may sell a portion of their un-used MT/P obligation to the City of Melissa. If approved, the City of Melissa will purchase 2,892,600 gallons of our un-used MT/P for \$3,500.01.

An agreement to sell excess water to Melissa for the 2014 water year will not have any effect upon the 2015 water year or upon Anna's MT/P volume or obligations.

A memo from the CGMA consultant detailing the sale of our excess MT/P is attached.

STAFF RECOMMENDATION:

Approve the resolution authorizing the City Manager to execute the attached ILA with the City of Melissa.



City Council Agenda Staff Report

Date: 12/09/14

Staff Contact: Maurice Schwanke

Exhibits: Yes

AGENDA SUBJECT:

Approve a Resolution regarding a Special Event Permit for the annual Christmas Parade.

SUMMARY: The Greater Anna Chamber of Commerce has planned a parade and centennial celebration for Saturday December 13th from 12:00 p.m. to 1:00 p.m. The area includes The parade starts at the Anna ISD Middle school site and proceeds southerly with Powell Parkway to 4th Street then east on 4th Street to Sherley Street then southerly on Sherley Street to the Anna ISD Administration Building. The attached map identifies the proposed areas.

The Park Board recommended approval of the Special Event Permit at their regular meeting held on Monday, November 17th, 2014.

STAFF RECOMMENDATION: Approval of Christmas Parade



City Council Agenda Staff Report

Date: 12/09/14

Staff Contact: Maurice Schwanke

Exhibits: Yes

AGENDA SUBJECT:

Approve Resolution for West Crossing PH 5 Final Plat.

SUMMARY: A final plat has been received on approximately 18.073 acres of land that is located northwest corner of Hackberry Drive and West Crossing Blvd. A preliminary plat was approved for the property by the City Council on October 28th, 2014. The owner/developer is proposing 92 residential lots on the tract. The civil construction plans have been reviewed by the City Consulting Engineer.

STAFF RECOMMENDATION: Approval of the Resolution



City Council Agenda Staff Report

Date: 12/09/14

Staff Contact: Maurice Schwanke

Exhibits: Yes

AGENDA SUBJECT:

Public Hearing: For City Council to hear public comment regarding the proposed rezoning of The Villages of Hurricane Creek from "PD" – single family residential to "PD" – single family residential.

SUMMARY:

This zoning submittal consists of approximately 368.2 total acres of land within the City of Anna. The uses proposed for this Property follow the intent of the City of Anna Comprehensive Plan. The proposal creates a master planned community featuring a mixture of lot sizes that should encourage sustainable neighborhoods. The following table summarizes the proposed lot sizes and densities:

LAND USE SUMMARY				
USE	ACREAGE +/-	SF LOTS	SF DENSITY (UNITS/ACRE)	PERCENTAGE
SINGLE FAMILY RESIDENTIAL - 50% MAXIMUM LOT COVERAGE				
70' x 120' LOTS	84.07	365	4.34	51.4%
80' x 120' LOTS	45.32	185	4.08	27.7%
90' x 120' LOTS	14.61	55	3.76	8.9%
100' x 150' LOTS	19.70	49	2.49	12.0%
TOTAL	163.7	654	4.00	44.5%
OPEN SPACE	148.7			40.4%
FIRE STATION	2.5			0.7%
AMENITY CENTER	2.0			0.5%
ROW DEDICATION	51.3			13.9%
TOTAL	368.2	654	1.76 GROSS	100.0%

This PD will replace the existing small lot entitlements with the smallest lot being 8,400 square feet. Also proposed in this PD are integrated parks and open spaces which will help to preserve areas designated within the 100-year floodplain. A fire station location is being planned for incorporation into the development as well as an amenity center.

The Planning and Zoning recommended approval of the zoning request at their September 8, 2014. The vote was unanimous.

A public hearing was opened and continued at the City Council on November 13.

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: 12/09/14

Staff Contact: Maurice Schwanke

Exhibits: Yes

AGENDA SUBJECT: 1st Public Hearing: For City Council to hear public comment regarding annexation of the following tract: A tract of land in the J C Brantley Survey, ABS A0114 generally located south of County Road 376 east of County Road 427 and adjacent to the city limits, containing approximately twenty-four acres (24) of land more or less with the property being owned by Leonard OP JR Investment CO and Nancy Alice Leonard Investment CO Leonard Enterprises.

SUMMARY: This tract being requested for annexation is within the City of Anna extraterritorial jurisdiction. This is a voluntary request with the owner being Leonard O P JR Investment. The tract is in the J. C. Brantley Survey, Abstract A0114 and is approximately 23.190 acres of land more or less. The tract is adjacent to the Current City Limits and is located south of County Road 376 and east of County Road 427.

The owners of the property are intending on selling their property with appropriate zoning entitlements. A Zoning case has been submitted and will be forthcoming to the Council in January if the annexation is approved. Prior to the establishment of zoning the property needs to be annexed.

The Planning and Zoning Commission recommended approval of the annexation at their regular meeting on October 6th, 2014.

STAFF RECOMMENDATION: Approval for second public hearing



City Council Agenda Staff Report

Date: December 9, 2014
Staff Contact: City Manager
Exhibits: Yes

AGENDA SUBJECT:

Public Hearing: For City Council to hear public comment regarding the creation of a Public Improvement District for the Villages of Hurricane Creek.

SUMMARY:

The City received a petition signed by the owners of an undeveloped tract commonly referred to as the Villages of Hurricane Creek, which is a 368.2 acre tract generally located in the city limits north of FM 455, west of Interstate Highway 75, and east of Anna's western city limits (the "Property"). The Petition requests that the City create a public improvement district ("PID") over the Property. At its August 28, 2014 special meeting the Council set a public hearing on the advisability of creating the PID.

A PID is a district that can be created by a municipality under Chapter 372 of the Texas Local Government Code. The district includes a certain area of property for which public improvements are needed. When a City creates a PID, bonds can be issued to help finance public improvements that specifically benefit the district. The bonds generate some of the initial capital required for the public infrastructure, including but not limited to water, sewer, roadways, drainage, landscaping, sidewalks, parks and open space, together with the design, construction and maintenance of any ancillary structures, features or amenities such as trails, playgrounds, walkways, lighting and similar items located in the development as well as similar off-site projects that provide a benefit to the district.

If created, the PID would make assessments against the owners of the Property to pay the debt service on the bonds. The assessments would initially be paid by the developer. Once the property is developed the assessments would be paid by the individual lot owners according to an assessment plan. The developer and the City's financial advisor are also in support of creating a Tax Increment Reinvestment Zone ("TIRZ") on the property as an additional means of financing public improvements.

City staff has been working with the developer as well as the City's financial advisor and bond counsel in support of this development, which would be Anna's first new residential development west of U.S. 75. Staff is supportive of a development concept that would diversify the City's housing stock by providing higher-priced homes in a master planned community with public parks and amenities that would draw new residents to Anna. Staff will recommend the creation of a PID and a TIRZ if the developer commits to delivering the type of development that staff believes would greatly benefit the City.

The subject development is slated for single-family homes and related amenities. The current owners are under contract to sell the development to an entity affiliated with Centurion American ("Centurion"). Most of Centurion's other single-family developments are in or near the Metroplex, with several being located in and/or planned for communities in Collin County including McKinney, Frisco, Prosper, Allen, and Celina. Some of Centurion's marketing materials of their single-family developments can be found here:

<http://centurionamerican.com/county/single-family/>

City Staff and the City Attorney are currently working with the developer and the current owners of the Property in drafting a subdivision improvement agreement that would govern development of the Property and the financing of the public improvements through the PID and an overlapping TIRZ. This public hearing is on the advisability of creating the PID.

Staff and the developer are continuing their discussions regarding the creation of the PID. It is currently anticipated that the action items for the creation of the PID will be ready for consideration by the Council in December or January.

STAFF RECOMMENDATION:

A public hearing on this issue was opened on September 23 and held open until the current meeting. To comply with the hearing requirements under Chapter 372, once all interested persons have had an opportunity to comment on the PID, staff recommends that the Council approve a motion to hold open and continue the public hearing on January 13, 2015 at 7:30 p.m.



City Council Agenda Staff Report

Date: 12/09/14

Staff Contact: Maurice Schwanke

Exhibits: Yes

AGENDA SUBJECT: 1st Public Hearing: For City Council to hear public Comment regarding annexation of the following tract: An approximately 162.12 acre tract of land located in the F T Daffau Survey, Abstract A0288 and an approximately 64.5 acre tract of land located in the John Ellett Survey, Abstract No. 0296 generally located immediately north of the Falls and Creekside subdivisions on both sides of County Road 370.

SUMMARY: From time to time proper annexation of areas adjacent to cities is often crucial to establishing and maintaining urban order and effective government. This proposed involuntary annexation involves approximately 226.62 acres of land located immediately north of the Falls and Creekside subdivisions on both sides of County Road 370. The land is currently used for agricultural purposes and is surrounded on all four sides by properties that are inside the city limits.

The Planning and Zoning Commission recommended approval of the annexation at their regular meeting on December 1st, 2014.

STAFF RECOMMENDATION: Hold public hearing



City Council Agenda Staff Report

Date: 12/09/14

Staff Contact: Maurice Schwanke

Exhibits: Yes

AGENDA SUBJECT:

Consider/Discuss/Action regarding a Resolution initiating proceedings, and setting the dates and times for public hearings to be held in connection with the proposed annexation of approximately 64.1 acres of land located in the Guinn Morrison survey abstract number 559 and the Hiram Brinlee Survey Abstract number 30. The property is located north of Foster Crossing Blvd and is traversed by County Road 419. The annexation consists of 4 parcels of land.

SUMMARY:

This proposed involuntary annexation involves approximately 64.1 acres of land located north of Foster Crossing Blvd. on both sides of County Road 419. The land is currently used for agricultural purposes, A GCEC Electrical power substation, an industrial site with large pipe and pole storage and construction staging uses, The area is adjacent to the city limits on the west. Approximately 28 acres of the proposed annexation is slated to become a concrete batch plant owned by Tricycle Lane Texas LLC. This owner is also known as Burnco which is currently preparing a Development Plat for their facility. Traversing the site will be a major Collector Street in 120' of right-of-way that will need to be reserved or dedicated.

The Resolution (if approved) would initiate or begin the annexation process for the area shown on the attached Exhibit A. If the Resolution is adopted, the City will schedule two public hearings that will be held during City Council Meetings on January 13, 2014 and January 27, 2014. A final vote on the annexation could occur during the February 24th Council Meeting.

Prior to annexing properties that are appraised for property tax purposes as land for agricultural, wildlife management use, or as timber land (*as defined in Subchapter C, D, or E Chapter 23, Tax Code*) the City is required to offer to make a development agreement with the landowner. Such a development agreement would:

- 1) guarantee the continuation of the extraterritorial (outside the city limits) status of the property for a period of time; and
- 2) authorize the enforcement of all regulations and planning authority of the city that do not interfere with the use of the property for agriculture, wildlife management, or timber.

The City could elect to proceed with annexation of property with a qualifying tax exemption if the owner declines a development agreement offer extended by the City.

The attached Resolution directs the City Manager to offer the Development Agreement referenced in the Resolution as Exhibit B to owners of property with the agricultural exemption located within the area proposed for annexation. The proposed Development Agreement (if executed by the property owner & approved by the Council) would guarantee that the property would remain outside the city limits for one (1) year. Prior to adopting the Resolution, the Council may adjust the term of the agreement (Exhibit B, Section 5) as it deems appropriate. At the conclusion of the term of the agreement, the property owners would consent to voluntary annexation.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution.



City Council Agenda Staff Report

Date: December 9, 2014

Staff Contact: Chief Jenks

Exhibits: n/a

AGENDA SUBJECT: Public Hearing (1st): For City Council to hear public comment regarding the need to continue in effect current curfew for minors Ordinance No. 208-2005.

SUMMARY:

Every three (3) years, the Ordinance that established a Youth Curfew has the requirement of City Council review.

The Youth Curfew Ordinance provides our community and police officers a valuable tool to help prevent juvenile crime and curtail criminal activity. Persons of juvenile age (under 17) are prohibited from being out without parental supervision after 11 pm on school nights and midnight on all other nights. Those persons that appear to be under the age of 17 out and about during curfew hours can be stopped by officers and an inquiry made as to their age, what they are doing and, most importantly, whether or not their parents know where they are.

39 warnings/citations have been written during the current 3-year duration of the ordinance.

STAFF RECOMMENDATION:

N/A: This is a public hearing



City Council Agenda Staff Report

Date: 12/9/2014

Staff Contact: Jessica Perkins

Exhibits: yes

AGENDA SUBJECT:

Consider/Discuss/Action regarding a Resolution approving a consulting Agreement with David Funderburg and Associates and the Anna Economic Development Corporation.

SUMMARY:

One of City Council's strategic goals is to develop a high tech business park in Anna. This resolution would allow the EDC to hire David Funderburg and Associates, an experienced group in establishing successful tech parks, to evaluate 4 pieces of property to evaluate their potential as a tech park. Having a list of attributes and characteristics of each property will better allow the EDC board and staff to determine what property has the most potential for the next steps.

STAFF RECOMMENDATION:

Staff recommends you approve the resolution.



City Council Agenda Staff Report

Date: December 9, 2014
Staff Contact: City Manager
Exhibits: Yes

AGENDA SUBJECT:

Consider/Discuss/Action regarding a Resolution approving an appointment to serve a two-year term on the Greater Texoma Utility Authority Board of Directors.

SUMMARY:

The Greater Texoma Utility Authority (GTUA) is a local political subdivision of the State and is governed by a Board of Directors. The Authority is a special-law district organized under Article XVI, Section 59, of the Texas constitution and operates under Chapter 49 of the Texas Water Code. GTUA member cities include: Denison, Sherman Anna, Bailey, Collinsville, Ector, Gainesville, Gunter, Howe, Leonard, Muenster, Pottsboro, Tioga, Tom Bean, Valley View, Van Alstyne, Whitesboro, and Whitewright.

The Authority operates under the provisions of Chapter 49 of the Texas Water Code. The Authority has no taxing power, but may incur debt by the issuance of bonds supported by revenues from the operations it finances. The Authority may enter into contracts to provide services for member cities and others when requested. The Authority provides its member cities with assistance in financing and construction of water and wastewater facilities. The Authority may also be requested to provide operations services for water and wastewater facilities by member cities and others.

The Authority is governed by a Board of Directors appointed by its member cities. Places 1, 2, and 3 are appointed by the City of Denison. Places 4, 5, and 6 are appointed by the City of Sherman. The City of Gainesville appoints a member for Place 7, with Place 8 appointed by the City of Anna. Place 9 is appointed by the general law member cities. Board members serve two-year terms. Half of the Directors are appointed each year so that the terms overlap. The Board of Directors is responsible for establishing all policies of the Authority.

Mr. Dave Stump currently serves as the City of Anna's appointee to the Greater Texoma Utility Authority's Board of Directors in Place 8. His term expires at the end of 2014. Mr. Stump is eligible for and has asked to be considered for reappointment to another term. The Board typically meets on the third Monday of each month at 12:00 noon.



City Council Agenda Staff Report

Date: December 2, 2014

Staff Contact: Joseph Johnson

Exhibits: Attached

AGENDA SUBJECT:

Consider/Discuss/Action regarding a Resolution selecting the Engineering Firm needed to complete the sewer improvements to be completed in the 2014 Texas Community Development Block Grant Program Project Number 7214349.

SUMMARY:

The City has received \$275,000 in Community Development Block Grant funds from the Texas Department of Agriculture to complete sewer improvements in targeted areas of the City (Geneva, Cunningham, S. Interurban, S. Riggins, Edwards). To properly design and engineer this federally-funded project, the City needs to procure an engineering firm that is familiar with this program.

The federal government has established a set of procurement rules that apply to CDBG-funded projects, primarily to ensure that federal dollars are spent fairly and to encourage open competition for the best level of service and price. Requests for proposals have been issued and notices have been published in accordance with these requirements. The deadline for the submission of proposals was set for Friday, November 21, at which time, all proposals were opened, evaluated and ranked. The City received one engineering proposal. As such, no scoring or ranking is required. Staff respectfully requests that the Council formalize the selection of the engineering firm by passing the accompanying Resolution.

Engineering will cost \$59,900. This project is funded by grant funds administered the Texas Department of Agriculture in the amount of \$275,000 and matching funds allocated in the FY 2014/2015 Utility Fund budget in the amount of \$149,220.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution selecting Birkhoff, Hendricks, and Carter, LLP to complete the project engineering for the sewer improvements to be completed in the 2014 Texas Community Development Block Grant Program Project.



City Council Agenda Staff Report

Date: December 2, 2014
Staff Contact: Joseph Johnson
Exhibits: Attached

AGENDA SUBJECT:

Consider/Discuss/Action regarding a Resolution selecting the Administration Consulting Firm needed to complete the sewer improvements to be completed in the 2014 Texas Community Development Block Grant Program Project Number 7214349.

SUMMARY:

The City has received \$275,000 in Community Development Block Grant funds from the Texas Department of Agriculture to complete sewer improvements in targeted areas of the City (Geneva, Cunningham, S. Interurban, S. Riggins, Edwards). To properly administer this federally-funded project and oversee all aspects of its overall management, the City needs to procure a grant management firm that is familiar with this program.

The federal government has established a set of procurement rules that apply to CDBG-funded projects, primarily to ensure that federal dollars are spent fairly and to encourage open competition for the best level of service and price. Requests for proposals have been issued and notices have been published in accordance with these requirements. The deadline for the submission of proposals was set for Friday, November 21, at which time, all proposals were opened, evaluated and ranked. The City received one administration proposal. As such, no scoring or ranking is required. Staff respectfully requests that the Council formalize the selection of the administrative firm by passing the accompanying Resolution.

Program administration will cost \$35,000. This project is funded by grant funds administered the Texas Department of Agriculture in the amount of \$275,000 and matching funds allocated in the FY 2014/2015 Utility Fund budget in the amount of \$149,220.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution selecting Lawrence & Associates to complete the project administration for the sewer improvements to be completed in the 2014 Texas Community Development Block Grant Program Project.



City Council Agenda Staff Report

Date: December 2, 2014

Staff Contact: Joseph Johnson

Exhibits: Attached

AGENDA SUBJECT:

Consider/Discuss/Action regarding a Resolution authorizing the City Manager to execute an engineering task order with Birkhoff, Hendricks, and Carter, LLP for the Throckmorton Creek Trunk Sewer Extension.

SUMMARY:

The Throckmorton Creek Trunk Sewer Extension is necessary in order to provide capacity for proposed and future development in the Throckmorton Creek Sewer Basin and will remove the Oak Hollow Lift Station No. 1 from service. The project consists of between 6,400 and 5,900 linear feet of 21-inch sanitary sewer along the banks of Throckmorton Creek generally between Taylor Blvd. and Foster Crossing Rd.

The engineering services task order with Birkhoff, Hendricks, and Carter, LLP provides for design, bidding, and contract administration services for the project. The engineering consulting fee covering Basics Services (Parts I-III) for the base project is for the lump sum amount of \$130,000.00 and the alternate project is for the lump sum of \$135,000.00. The additional services (Part IV) for the base project is for the amount of \$92,700.00 and the alternate project is for \$112,700.00, for a total not to exceed amount of \$247,700.00. Funds are available for this project in the Throckmorton Creek Interceptor Project Fund.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution which authorizes the City Manager to execute a task order with Birkhoff, Hendricks, and Carter, LLP for the Throckmorton Creek Trunk Sewer Extension.