



CITY OF ANNA AGENDA NOTICE – CITY COUNCIL WORKSHOP

July 14, 2015

6:30 p.m. – Anna City Hall Administration Building

The City Council of the City of Anna will meet in Workshop Session at 6:30 p.m., July 14, 2015 at the Anna City Hall Administration Building, located at 111 N. Powell Parkway (Hwy 5), regarding the following items:

1. Call to Order.
2. Roll Call and Establishment of Quorum.
3. **CLOSED SESSION (EXCEPTIONS):** Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:
 - a. discuss or deliberate personnel matters **(Tex. Gov't Code §551.074)**; City Secretary;
 - b. discuss or deliberate the purchase, exchange, lease, or value of real property **(Tex. Gov't Code §551.072)**; acquisition of right-of-way, easements, and land for municipal facilities;
 - c. discuss or deliberate Economic Development Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City of Anna and with which the City is conducting economic development negotiations; or (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). **(Tex. Gov't Code §551.087)**; update on economic development negotiations.

The Council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

4. Consider/Discuss/Action on any items listed on posted agenda for July 14, 2015 City of Anna City Council Regular Meeting or any Closed Session occurring during this Workshop, as necessary.
5. Adjourn.

This is to certify that I, Mirenda McQuagge-Walden, Acting City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m., July 10, 2015.

Mirenda McQuagge-Walden, Acting City Secretary

1. The Council may vote and/or act upon each of the items listed in this agenda.
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City Council Agenda Staff Report

Date: July 14, 2015

Staff Contact: City Manager

Exhibits: None

AGENDA SUBJECT:

Call to order.

SUMMARY:

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: July 14, 2015
Staff Contact: City Manager
Exhibits: None

AGENDA SUBJECT:

Roll call and establishment of quorum.

SUMMARY:

Mayor establishes a quorum

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: July 14, 2015
Staff Contact: City Manager
Exhibits: None

AGENDA SUBJECT:

Closed Session (Exceptions): Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:

SUMMARY:

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The Council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: July 14, 2015
Staff Contact: City Manager
Exhibits: None

AGENDA SUBJECT:

Consider/Discuss/Action on any items listed on posted agenda for July 14, 2015 Workshop Session or any closed session occurring during this Regular Meeting, as necessary.

SUMMARY:

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: July 14, 2015
Staff Contact: City Manager
Exhibits: None

AGENDA SUBJECT:

Adjourn

SUMMARY:

Item to adjourn the meeting.

STAFF RECOMMENDATION:

Staff recommends a motion to adjourn.



CITY OF ANNA AGENDA NOTICE – CITY COUNCIL REGULAR MEETING

July 14, 2015

7:30 p.m. – Anna City Hall Administration Building

The City Council of the City of Anna will meet in Regular Session at 7:30 p.m., July 14, 2015, at the Anna City Hall Administration Building, located at 111 North Powell Parkway (Hwy 5), to consider the following items.

Welcome to the City Council Meeting. Please sign the Sign-In-Sheet as a record of attendance. If you wish to speak on an open-session agenda item please fill out the Opinion/Speaker Registration Form and turn it in to the City Secretary before the meeting starts.

1. Call to Order.
2. Invocation and Pledge of Allegiance.
3. Citizen comments. *Citizens are allowed three minutes to speak. The Council is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.*
4. Receive reports from Staff or the City Council about items of community interest. *Items of community interest include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen (but not including a change in status of a person's public office or public employment); a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

5. Consent Items. *These items consist of non-controversial or "housekeeping" items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.*
 - a. Approve the City Council Minutes for June 23, 2015.
 - b. Review CDC Minutes for April, 9, 2015. (Jessica Perkins)
 - c. Review EDC Minutes for March 19, 2015 and April 9, 2015. (Jessica Perkins)
 - d. Approve a resolution regarding the "W.J. Ranch House" development plat. (Maurice Schwanke)
 - e. Approve a resolution regarding "L G Motorsports Park Addition" development plat. (Maurice Schwanke)
 - f. Approve a resolution regarding "Pepper Family Addition" development plat. (Maurice Schwanke)
 - g. Approve a resolution authorizing a Police Dispatch Services agreement with Collin County. (Chief Jenks)
 - h. Approve a resolution amending and extending the agreement with Collin County for Jail Services.(Chief Jenks)
 - i. Approve a resolution approving an Estoppel Certificate for Q Seminole Anna Town Center L.P. (Jessica Perkins)

6. Consider/Discuss/Action regarding a resolution approving a Grade Crossing Maintenance Agreement with Dallas, Garland & Northeastern Railroad, Inc. (City Manager)

7. Consider/Discuss/Action regarding a resolution approving a contract with North Star Destination Strategies and authorizing a contingency appropriation. (Jessica Perkins)

8. Consider/Discuss/Action regarding a resolution appointing a community branding advisory group. (Jessica Perkins)

9. Briefing/Discussion regarding vector control. (Joseph Johnson)

10. Briefing/Discussion regarding the FY 2016 Budget. (Clayton Fulton)

11. CLOSED SESSION (EXCEPTIONS): Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:
 - a. discuss or deliberate personnel matters (**Tex. Gov't Code §551.074**)
City Secretary;

1. The Council may vote and/or act upon each of the items listed in this agenda.

2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.

3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

- b. discuss or deliberate the purchase, exchange, lease, or value of real property (**Tex. Gov't Code §551.072**); acquisition of right-of-way, easements, and land for municipal facilities;
- c. discuss or deliberate Economic Development Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City of Anna and with which the City is conducting economic development negotiations; or (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). (**Tex. Gov't Code §551.087**); update on economic development negotiations.

The Council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

12. Consider/Discuss/Action on any items listed on posted agenda for July 14, 2015 Workshop Session or any closed session occurring during this Regular Meeting, as necessary.

13. Adjourn.

This is to certify that I, Mirenda McQuagge-Walden, Acting City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m. July 10, 2015.

Mirenda McQuagge-Walden, Acting City Secretary

- 1. The Council may vote and/or act upon each of the items listed in this agenda.
- 2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
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City Council Agenda Staff Report

Date: July 14, 2015

Staff Contact: City Manager

Exhibits: N/A

AGENDA SUBJECT:

Call to order.

SUMMARY:

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: July 14, 2015
Staff Contact: City Manager
Exhibits: N/A

AGENDA SUBJECT:

Invocation and Pledge of Allegiance.

SUMMARY:

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: July 14, 2015
Staff Contact: City Manager
Exhibits: N/A

AGENDA SUBJECT: Citizen comments.

SUMMARY:

Citizens are allowed three minutes to speak. The Council is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: July 14, 2015
Staff Contact: City Manager
Exhibits: N/A

AGENDA SUBJECT: Receive reports from Staff or the City Council about items of community interest.

SUMMARY:

Items of community interest include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen (but not including a change in status of a person's public office or public employment); a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: July 14, 2015
Staff Contact: City Manager
Exhibits: Attached

AGENDA SUBJECT:

These items consists of non-controversial or “housekeeping” items required by law. Items may be considered individually by any Council Member making such request prior to motion and vote on the Consent Items.

SUMMARY:

- a. Approve the City Council Minutes for June 23, 2015.
- b. Review CDC Minutes for April, 9, 2015. (Jessica Perkins)
- c. Review EDC Minutes for March 19, 2015 and April 9, 2015. (Jessica Perkins)
- d. Approve a resolution regarding the “W.J. Ranch House” development plat. (Maurice Schwanke)
- e. Approve a resolution regarding “L G Motorsports Park Addition” development plat. (Maurice Schwanke)
- f. Approve a resolution regarding "Pepper Family Addition" development plat. (Maurice Schwanke)
- g. Approve a resolution authorizing a Police Dispatch Services agreement with Collin County. (Chief Jenks)
- h. Approve a resolution amending and extending the agreement with Collin County for Jail Services.(Chief Jenks)
- i. Approve a resolution approving an Estoppel Certificate for Q Seminole Anna Town Center L.P. (Jessica Perkins)

STAFF RECOMMENDATION:

Staff recommends approval of the consent items.



City Council Agenda Staff Report

Date: 07/14/15

Staff Contact: Maurice Schwanke

Exhibits: Yes

AGENDA SUBJECT: Approve a resolution regarding “W. J. Ranch House” development plat.

SUMMARY: The development plat submitted is located within the extraterritorial jurisdiction of the City. The tract is in the John Patton Survey and contains approximately one hundred (100) acres of land. The property is located east of County Road 209 and south of County Road 210. The owner is proposing to build a house and metal building for storage on the tract. The submittal meets the City of Anna development plat requirement. The Staff recommends approval of the development plat.

The Planning and Zoning Commission recommended approval of the development plat at their July 6, 2015 meeting. The vote was unanimous.

STAFF RECOMMENDATION: Approval of resolution



City Council Agenda Staff Report

Date: 07/14/15

Staff Contact: Maurice Schwanke

Exhibits: Yes

AGENDA SUBJECT: Approve a resolution regarding "L G Motorsports Park Addition" development plat.

SUMMARY: The development plat submitted is located within the extraterritorial jurisdiction of the City. The tract is in the J. Chambers Survey. The property is generally located east of F.M. 2862 and about ¾ mile north of the Sam Rayburn Memorial Highway. The owner is proposing to build several structures for commercial use on the tract. The company currently exists in Plano and are planning on relocating in Anna's ETJ. The owners will need to contact Collin County regarding permitting. The submittal meets the City of Anna development plat requirement. The Staff recommends approval of the development plat.

The Planning and Zoning Commission recommended approval of the development plat at their July 6, 2015 meeting. The vote was unanimous.

STAFF RECOMMENDATION: Approval of resolution.



City Council Agenda Staff Report

Date: 07/14/15

Staff Contact: Maurice Schwanke

Exhibits: Yes

AGENDA SUBJECT: Approve a resolution regarding "Pepper Family Addition" development plat.

SUMMARY: The development plat submitted is located within the extraterritorial jurisdiction of the City. The tract is in the Mark Roberts Survey. The owner is proposing to build a house and several other structures on the tract. The property is located at 2401 Pepper Hill Drive. The submittal meets the City of Anna development plat requirement. The Staff recommends approval of the development plat

The Planning and Zoning Commission recommended approval of the development plat at their July 6, 2015 meeting. The vote was unanimous.

STAFF RECOMMENDATION: Approval of resolution



City Council Agenda Staff Report

Date: July 14, 2015

Staff Contact: Chief Jenks

Exhibits: Collin Agreement

AGENDA SUBJECT: Consider/Discuss/Action approving a resolution authorizing a Police Dispatch Services agreement with Collin County.

SUMMARY:

The Police Department receives its dispatch services via an agreement with Collin County. This agreement allows for the Sheriff's Office to provide the dispatch services necessary for the operations of the Police Department. In return, the City pays a fee associated with each radio event.

This resolution allows the agreement to be extended through the end of FY 2016.

STAFF RECOMMENDATION: Approve the resolution.



City Council Agenda Staff Report

Date: July 14, 2015

Staff Contact: Chief Jenks

Exhibits: Collin Agreement

AGENDA SUBJECT: Consider/Discuss/Action approving a resolution amending and extending the agreement with Collin County for Jail Services.

SUMMARY:

The Police Department utilizes, through agreement, the Collin County Jail for all of the jail service needs that arise from the enforcement of laws by the Anna Police Department's Officers.

This resolution allows the agreement to be amended to extend the jail services agreement through September 30, 2016. All other terms and conditions remain in full force and effect and may only be modified in writing, signed by both parties.

STAFF RECOMMENDATION: Approve the resolution amending/extending the jail services agreement with Collin County.



City Council Agenda Staff Report

Date: 7/14/2015
Staff Contact: Jessica Perkins
Exhibits: yes

AGENDA SUBJECT:

Consider/Discuss/Action regarding adopting a resolution approving an Estoppel Certificate for Q Seminole Anna Town Center L.P.

SUMMARY:

This agenda item is a request from Chief Partners, owners of the property at the northeast corner of hwy. 75 and FM 455. They have closed on the sale of land to Walmart but are refinancing the remaining land that they own. The lender has requested an estoppel certificate to certify that Chief Partners is not currently in default of their Economic Development Incentive Agreement.

STAFF RECOMMENDATION:

Staff recommends approval of the attached resolution.



City Council Agenda Staff Report

Date: July 14, 2015
Staff Contact: City Manager
Exhibits: Yes

AGENDA SUBJECT:

Consider/Discuss/Action regarding a resolution approving a Grade Crossing Maintenance Agreement with Dallas, Garland & Northeastern Railroad, Inc.

SUMMARY:

As part of the Anna Town Square/Anna Crossing development, the developer (Skorburg Co.) is required to construct certain improvements to CR 422 (Finley Blvd.) including a new 4-lane at-grade crossing of the DART rail road line. As part of the license issued to the City to construct the at-grade crossing, the City is required to enter into a maintenance agreement with Dallas, Garland & Northeastern Railroad for the perpetual maintenance of the active warning signals and the pavement. DART has a "trackage rights" agreement with Dallas, Garland & Northeastern Railroad (DGNO) to operate and maintain this section of the railroad line. All new infrastructure constructed within the railroad right-of-way is subject to the terms of the DNGO maintenance agreement.

The maintenance agreement provides for the following:

1. The Skorburg Company shall be responsible for all costs associated with the initial construction of the railroad crossing and active warning signals.
2. Upon completion of the Crossing, the City will be responsible for maintenance of the street roadbed outside of the railway ties and the roadway up to the edge of the surface of the Crossing.
3. Upon completion of the Crossing, the Railway, at the City's expense, will be responsible for the maintenance of the crossing warning devices, equipment and all associated components of the Crossing's warning system. The City is required to pay to the Railway annually the actual cost of maintenance of the Crossing surface and warning devices. The annual cost of maintenance of the Crossing including the crossing surface, warning devices, including signs, flashing lights, bells and gates and all associated components is not estimated to exceed \$4,000

for the first year of this Agreement. However, because the foregoing amount is an estimate based on the current charges, this amount may increase in subsequent years. In addition, the City will be responsible for the complete future replacement, should it become necessary, of said crossing surface and warning devices.

4. The Railway, at Railways expense, will be responsible for the maintenance of the surface of the Crossing as well as its trackbed and rail components, plus the highway roadbed, for the width of the rail ties within the area of the Crossing.

STAFF RECOMMENDATION:

Staff has negotiated for several months with both DART and the DGNO railroad regarding the terms of the maintenance agreement, and recommends approval of the attached resolution and Agreement.



City Council Agenda Staff Report

Date: 7/14/2015
Staff Contact: Jessica Perkins
Exhibits: yes

AGENDA SUBJECT:

Consider/Discuss/Action regarding a resolution approving a contract with North Star Destination Strategies and authorizing a contingency appropriation.

SUMMARY:

One of City Council's Strategic Goals is to develop and implement a comprehensive brand identity for the City. Staff has reviewed proposals from several companies that could assist the City with this effort, and is recommending that the Council approve the proposal submitted by North Star Destination Strategies.

Over the past 15 years, North Star Destination Strategies has partnered with over 200 communities around the country on a variety of projects including research, strategic planning, and community brand development. Within Collin County, North Star has worked with the cities of McKinney, Allen, Plano, and Frisco. Other Texas clients include the cities of Dennison, Round Rock, and Missouri City. North Star has a proven comprehensive approach that includes an experienced research and design team.

The branding project is a cooperative effort between the City, the Anna Economic Development Corporation, and the Anna Community Development Corporation with the City and each corporation covering 1/3 of the total cost. The costs will be expended over the 2015 and 2016 fiscal year budgets. The attached resolution allows for the execution of the agreement and a contingency allocation to cover 1/3 (\$12,667) that will be expended during the current fiscal year. The 2016 fiscal year amounts will be included in the draft budget.

If approved, \$12,667 would be funded from the FY 15 contingency allocation leaving a balance of \$107,388 or 79% of the original contingency allocation.

STAFF RECOMMENDATION:

Staff recommends approval of the attached resolution and agreement.



City Council Agenda Staff Report

Date: 7/14/2015
Staff Contact: Jessica Perkins
Exhibits: yes

AGENDA SUBJECT:

Consider/Discuss/Action regarding a resolution appointing a community branding advisory group. (Jessica Perkins)

SUMMARY:

A critical component of the community branding project will be facilitating input from a variety of community stakeholders. A small citizen advisory group composed of a cross-section of community stakeholders should be appointed to work with North Star Destination Strategies through the process of identifying and developing the Anna brand.

The following individuals represent a variety of community stakeholders including the City, Anna ISD, the Greater Anna Chamber of Commerce, the Anna Area Historical Preservation Society, local business, and community volunteers. Each has been contacted and is willing to serve on the advisory group if appointed:

Mike Crist	City Council, Mayor
John Beazley	City Council, Deputy Mayor Pro-Tem
Sandy Setliff	P&Z Commission, local real estate broker (JP & Associates)
Jon Hendricks	Parks Board, business owner (Print Appeal), former Mayor, community volunteer
Tammy House	GACC Board Chair, Anna business owner (Texas Choice Insurance)
Ty Chapman	AISD Board President
Kimberly Smith-Peat	Anna Area Historical Preservation Society, AISD Teacher
Donald Nutt	Anna Business Manager (Brookshire's)
Glenda Pinkston	Anna Business Owner (Highland Fire), former GACC Board President
Stephen Finnerty	Graphic design professional (Tri-City Graphic), photographer, Anna ETJ Resident

STAFF RECOMMENDATION:

Staff recommends approval of the attached resolution.



City Council Agenda Staff Report

Date: July 14, 2015
Staff Contact: Joseph Johnson
Exhibits: None.

AGENDA SUBJECT:

Briefing/Discussion regarding vector control.

SUMMARY:

Staff will provide a briefing regarding Vector Control. Vector Control is defined as any method used to limit, monitor or eradicate insects, mosquitoes or other arthropods which transmit disease pathogens.

STAFF RECOMMENDATION:

This is a Briefing/Discussion Item only. No Council action required at this time.



City Council Agenda Staff Report

Date: 7/14/2014
Staff Contact: Clayton Fulton
Exhibits: No

AGENDA SUBJECT:

Briefing/Discussion regarding the FY 2016 Budget

SUMMARY:

Staff will review the following draft budgets with the City Council:

- Water
- Sewer
- Utility Billing
- Solid Waste

These departments comprise the Utility Fund for the City of Anna. These departments are entirely funded through user fees assessed for utility service from the City of Anna.

With the uncertainty surrounding the North Texas Municipal Water District's regional sewer line and a corresponding decrease in average monthly water consumption, staff is anticipating the need for a rate increase in FY 16. Staff is continuing to work through the metering issues with NTMWD and reviewing all budgetary requests to ensure the Utility Fund can operate efficiently and effectively.

In concert with our rate consultant, staff has developed preliminary revenue projections based upon consumption data. Our rate consultant is finalizing the model and we will present the rate model at the next council meeting.

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: July 14, 2015

Staff Contact: City Manager

Exhibits:

AGENDA SUBJECT:

Closed Session (Exceptions): Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:

SUMMARY:

- a. discuss or deliberate personnel matters (Tex. Gov't Code §551.074)City Secretary;
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The Council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: July 14, 2015
Staff Contact: City Manager
Exhibits: N/A

AGENDA SUBJECT:

Consider/Discuss/Action on any items listed on posted agenda for July 14, 2015 Workshop Session or any closed session occurring during this Regular Meeting, as necessary.

SUMMARY:

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: July 14, 2015
Staff Contact: City Manager
Exhibits: N/A

AGENDA SUBJECT:
Adjourn

SUMMARY:

STAFF RECOMMENDATION:
Staff recommends a motion to adjourn.