



CITY OF ANNA AGENDA NOTICE - CITY COUNCIL MEETING

July 12, 2016

6:30 PM - Anna City Hall

The City Council of the City of Anna will meet in Work Session at 6:30 PM, on July 12, 2016, at the Anna City Hall, located at 111 North Powell Parkway (Hwy 5), to consider the following items:

1. Call to Order.
2. Roll Call and Establishment of Quorum
3. Discussion regarding FY 17 Utility Fund Budget
4. Briefing/Discussion regarding remodel of Natural Springs Park Barn
5. Briefing/Discussion item regarding Fiscal Year 2016 street rehabilitation projects
6. CLOSED SESSION (EXCEPTIONS)

Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:

- a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (Tex. Gov't Code §551.071);

The Council further reserves the right to enter into closed session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

7. Consider/Discuss/Action on any items listed on the posted agenda or any closed session occurring during this meeting, as necessary
8. Adjourn.

This is to certify that I, Carrie L. Smith, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before .

Carrie L. Smith, City Secretary

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.



Item No.3.

**City Council Agenda
Staff Report**

Meeting Date: 7/12/2016
Staff Contact: Finance Director
Exhibits:

AGENDA SUBJECT:

Discussion regarding FY 17 Utility Fund Budget

SUMMARY:

Staff will review the following draft budgets with the City Council:

- Water
- Sewer
- Utility Billing
- Solid Waste

These departments comprise the Utility Fund operations for the City of Anna. These departments are entirely funded through user fees assessed for utility service from the City of Anna.

In concert with our rate consultant, staff has developed preliminary revenue projections based upon consumption data. Our rate consultant is finalizing the model and we will present the rate model at the next council meeting.

STAFF RECOMMENDATION:



Item No.4.

**City Council Agenda
Staff Report**

Meeting Date: 7/12/2016
Staff Contact: Maurice Schwanke
Exhibits: Yes

AGENDA SUBJECT:

Briefing/Discussion regarding remodel of Natural Springs Park Barn

SUMMARY:

The current fiscal year budget includes an allocation of \$150,000 in the Park Trust Fund for improvements to Natural Springs Park. Improvements completed so far this year include renovations to the equipment storage building (old horse barn), and the demolition of the old metal storage building and a dilapidated wood barn structure. The cost of these improvements are as follows:

Removal of the mezzanine/concrete work and enclosing building - \$44,616
Lighting of the building - \$ 5,700
Demolition of the two structures - \$ 7,425
Total - \$57,741

We are planning to convert a portion of the equipment storage building into office space for our Park Superintendent, a break room, and a restroom facility for park patrons and the Parks department staff. An architect will be required to design these improvements. We have received a proposal from Spurgin & Associates Architects from McKinney to perform these services. The Cost of the services will be \$16,000. With the current expenditures and the architectural services completed we will have \$76,259 remaining for building improvements.

STAFF RECOMMENDATION:

ATTACHMENTS:

Description	Upload Date	Type
Architect Proposal	7/8/2016	Exhibit
Remodel Plan	7/8/2016	Exhibit



Item No.5.

**City Council Agenda
Staff Report**

Meeting Date: 7/12/2016
Staff Contact: Joseph Johnson
Exhibits: Yes

AGENDA SUBJECT:

Briefing/Discussion item regarding Fiscal Year 2016 street rehabilitation projects

SUMMARY:

Briefing/Discussion item regarding Fiscal Year 2016 street rehabilitation projects, available funding for projects and potential future projects.

STAFF RECOMMENDATION:

ATTACHMENTS:

Description	Upload Date	Type
Street Presentation	7/8/2016	Presentation



CITY OF ANNA AGENDA NOTICE - CITY COUNCIL MEETING

July 12, 2016

7:30 PM - Anna City Hall

The City Council of the City of Anna will meet in Regular Session at 7:30 PM, on July 12, 2016, at the Anna City Hall, located at 111 North Powell Parkway (Hwy 5), to consider the following items.

Welcome to the City Council Meeting. Please sign the Sign-In-Sheet as a record of attendance. If you wish to speak on an open-session agenda item, please fill out the Opinion/Speaker Registration Form and turn it in to the City Secretary before the meeting starts.

1. Call to Order/Roll Call.
2. Invocation and Pledge of Allegiance.
3. Citizen Comments.

Citizens are allowed three minutes to speak. The Council is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.

4. Receive reports from Staff or the City Council about items of community interest.

Items of community interest include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen (but not including a change in status of a person's public office or public employment); a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

- a. Recognition of outgoing board members

5. Consent Items.

These items consist of non-controversial or "housekeeping" items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.

- a. Approve June 28, 2016 Council Meeting Minutes
 - b. Review of EDC Minutes from April 7, 2016 and May 5, 2016
 - c. Review of CDC Minutes from April 7, 2016 and May 5, 2016
 - d. Resolution approving a Development Plat of the Nichols Addition
 - e. Resolution approving a Preliminary Plat of Anna ISD Elementary School #3
 - f. Resolution approving a site plan of Anna ISD Elementary School #3
 - g. Resolution approving a Preliminary Plat of Pecan Grove Phases II – IV.
 - h. Resolution approving a Preliminary Plat of the Anna 55 Acre Tract
 - i. Resolution approving a Final Plat of Avery Pointe Phase 2.
 - j. Resolution approving a Final Plat of Avery Pointe Phase 3
6. Conduct Public Hearing (2) for Annexation of a 32.295 acre tract of land located in the Henry Smith Survey, Abstract No. 0823.
7. Conduct a Public Hearing and take action on an ordinance amending PD 127-2004 by changing the zoning standards for Sweetwater Crossing Phase II from SF-72 (7,200 square feet lots) to SF-60 (6,000 square feet lots). The property is located near the northeast corner of SH 5 (Powell Pkwy.) and Rosamond Pkwy.
8. Conduct a Public Hearing and take Action on an Ordinance amending the Anna City Code Of Ordinances by repealing Part III-A (Subdivision Regulations), Article 1, Section 16 (Building Permits Required In The City's Extraterritorial Jurisdiction)
9. Conduct a Public Hearing and take Action on an Ordinance amending the Anna City Code Of Ordinances by amending Part III-A (Subdivision Regulations), Article 1, Section 16 (Building Permits Required In The City's Extraterritorial Jurisdiction)
10. Consider/Discuss/Action regarding an appointment to the Anna Fire and Rescue Auxiliary Association Inc. Board of Directors
11. Consider/Discuss/Action regarding a Resolution approving the FY 2017 Child Abuse-Family Violence Investigator grant application, and naming the City Manager

as the City's Authorized Grant Official

12. Consider/Discuss/Action regarding a Resolution approving the FY 2017 Radio Compliance Upgrade grant application and naming the City Manager as the City's Authorized Grant Official
13. Consider/Discuss/Action regarding a Resolution approving the FY 2017 School Resource Officer grant application and designating the City Manager as the City's Authorized Grant Official
14. Consider/Discuss/Action regarding an Ordinance amending the Anna City Code of Ordinances by Amending Part II (General Ordinances), Article 50 (Management of Public Rights-of-Way), Section 1 (Definitions) and Section 9 (Location of Utility Structures)
15. CLOSED SESSION (EXECEPTIONS)

Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:

- a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (Tex. Gov't Code §551.071);

The Council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

16. Consider/Discuss/Action on any items listed on the posted agenda or any closed session occurring during this meeting, as necessary
17. Adjourn.

This is to certify that I, Carrie L. Smith, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before .

Carrie L. Smith, City Secretary

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Item No.5.a.

**City Council Agenda
Staff Report**

Meeting Date: 7/12/2016
Staff Contact: Carrie Smith
Exhibits: Yes

AGENDA SUBJECT:

Approve June 28, 2016 Council Meeting Minutes

SUMMARY:

STAFF RECOMMENDATION:

ATTACHMENTS:

Description	Upload Date	Type
June 28, 2016 Minutes for Work Session	7/7/2016	Exhibit
June 28, 2016 Minutes for Regular Session	7/7/2016	Exhibit



Item No.5.b.

**City Council Agenda
Staff Report**

Meeting Date: 7/12/2016
Staff Contact: Jessica Perkins
Exhibits: Yes

AGENDA SUBJECT:

Review of EDC Minutes from April 7, 2016 and May 5, 2016

SUMMARY:

Review of minutes from the EDC meetings from April 7th and May 5th.

STAFF RECOMMENDATION:

review.

ATTACHMENTS:

Description	Upload Date	Type
EDC 4-7-2016 Minutes	7/6/2016	Cover Memo
EDC 5-5-2016 Minutes	7/6/2016	Cover Memo



Item No.5.c.

**City Council Agenda
Staff Report**

Meeting Date: 7/12/2016
Staff Contact: Jessica Perkins
Exhibits: Yes

AGENDA SUBJECT:

Review of CDC Minutes from April 7, 2016 and May 5, 2016

SUMMARY:

Review of minutes from meetings.

STAFF RECOMMENDATION:

review

ATTACHMENTS:

Description	Upload Date	Type
CDC 5-5-2016 Minutes	7/6/2016	Cover Memo
CDC 4-7-2016 Minutes	7/6/2016	Cover Memo



Item No.5.d.

**City Council Agenda
Staff Report**

Meeting Date: 7/12/2016
Staff Contact: Maurice Schwanke
Exhibits: Yes

AGENDA SUBJECT:

Resolution approving a Development Plat of the Nichols Addition

SUMMARY:

Tony and Amy Nichols have submitted an application for approval of a Development Plat of the Nichols Addition located within Anna's exterritorial jurisdiction. The property address is 13496 County Road 426 and is further described as a 3.2 acre tract is located in the Robert Whitaker Survey, Abstract No. 1011. The owner is proposing to build an barn structure on the tract. The submittal meets the City of Anna development plat requirements.

The Planning and Zoning Commission has recommended approval of this plat.

STAFF RECOMMENDATION:

Staff recommends approval of the plat

ATTACHMENTS:

Description	Upload Date	Type
Resolution	7/7/2016	Resolution Letter
Location Map	7/5/2016	Exhibit
Nichols Addtion Development Plat	7/5/2016	Exhibit



Item No.5.e.

**City Council Agenda
Staff Report**

Meeting Date: 7/12/2016
Staff Contact: Maurice Schwanke
Exhibits: Yes

AGENDA SUBJECT:

Resolution approving a Preliminary Plat of Anna ISD Elementary School #3

SUMMARY:

Anna ISD has submitted an application for a preliminary plat of Anna ISD Elementary School #3. This 37 acres tract of land is generally located west of Future Leonard Avenue (C.R 422) and south of Sharp Street. The site is the location of the new Anna ISD elementary school #3 and the future Anna Middle School #2. The preliminary plat has been reviewed by city staff and city consulting engineer.

The Planning and Zoning Commission has recommended approval of the preliminary plat

STAFF RECOMMENDATION:

Staff is recommending that the approval of this preliminary plat

ATTACHMENTS:

Description	Upload Date	Type
Location Map	7/5/2016	Backup Material
Resolution	7/6/2016	Resolution Letter
Anna Elementary School #3 Preliminary Plat	7/5/2016	Exhibit



Item No.5.f.

**City Council Agenda
Staff Report**

Meeting Date: 7/12/2016
Staff Contact: Maurice Schwanke
Exhibits: Yes

AGENDA SUBJECT:

Resolution approving a site plan of Anna ISD Elementary School #3

SUMMARY:

Anna ISD has submitted a site plan for the construction of the new elementary school #3 located west of Future Leonard Avenue (C.R. 422) and south of Sharp Street for approval. The site plan has been reviewed by city staff.

The Planning and Zoning Commission has recommended approval of this site plan.

STAFF RECOMMENDATION:

Staff recommends approval of the site plan subject to compliance with the City's subdivision ordinance and all other applicable development regulations.

ATTACHMENTS:

Description	Upload Date	Type
Location Map	7/5/2016	Backup Material
Site Plan	7/7/2016	Backup Material
Resolution	7/7/2016	Resolution Letter



Item No.5.h.

**City Council Agenda
Staff Report**

Meeting Date: 7/12/2016
Staff Contact: Maurice Schwanke
Exhibits: Yes

AGENDA SUBJECT:

Resolution approving a Preliminary Plat of the Anna 55 Acre Tract

SUMMARY:

MML Partners, LP have submitted an application for approval of a preliminary plat of the Anna 55 Acre Tract. This subdivision would create 150 single family lots on a 55 acre tract of land located on the south side of Taylor Blvd. between Ferguson Parkway and U.S. 75 Frontage Road. The plat has been reviewed by city staff and city consulting engineer and is consistent with the zoning that governs the development of this property.

The Planning and Zoning Commission has recommended approval of this Preliminary Plat.

STAFF RECOMMENDATION:

Staff is recommending approval of this preliminary plat. The plat includes the following note that requires the developer to study the adequacy of Taylor Blvd. in relation to this proposed new development:

"Prior to the submission of engineering construction plans for the required public improvements, the Developer shall submit to the City a Traffic Impact Analysis of the proposed development that meets the requirements outlined in Article 3, Section 1.04 of the City's Subdivision Regulations. Where a Traffic Impact Analysis demonstrates the need for off-site facilities or improvements to approach streets, the developer shall make such improvements to approach streets, off-site collector and arterial streets and intersections as are necessary to mitigate traffic impacts generated by the development, consistent with Article 3, Section 2 of the City's Subdivision Regulations. Improvements to the adjacent perimeter roadway (Taylor Blvd.) shall be required consistent with Article 3, Section 2 of the Subdivision Regulations."

The Resolution approving the plat also includes this requirement.

ATTACHMENTS:

Description	Upload Date	Type
Location Map	7/6/2016	Backup Material
Anna 55 Acre Preliminary Plat	7/6/2016	Backup Material
Resolution	7/6/2016	Resolution Letter



Item No.5.i.

**City Council Agenda
Staff Report**

Meeting Date: 7/12/2016

Staff Contact: Maurice Schwanke

Exhibits: yes

AGENDA SUBJECT:

Resolution approving a Final Plat of Avery Pointe Phase 2.

SUMMARY:

Lennar Homes of Texas has submitted an application for approval of a final plat of the Avery Pointe, Phase 2 subdivision. This subdivision would create 79 single family lots on a 14.625 acre tract of land located on the east side of Ferguson Parkway north of FM 455. The plat has been reviewed by city staff and city consulting engineer and is consistent with the zoning that governs the development of this property and the preliminary plat.

The Planning and Zoning Commission has recommended approval of this Final Plat.

STAFF RECOMMENDATION:

Staff recommends approval of this Final Plat.

ATTACHMENTS:

Description	Upload Date	Type
Location Map	7/5/2016	Backup Material
Avery Pointe Phase II	7/6/2016	Backup Material
Resolution	7/6/2016	Resolution Letter



Item No.5.j.

**City Council Agenda
Staff Report**

Meeting Date: 7/12/2016

Staff Contact: Maurice Schwanke

Exhibits: Yes

AGENDA SUBJECT:

Resolution approving a Final Plat of Avery Pointe Phase 3

SUMMARY:

Lennar Homes of Texas has submitted an application for approval of a final plat of the Avery Pointe, Phase 3 subdivision. This subdivision would create 103 single family lots on a 22.645 acre tract of land located on the east side of Ferguson Parkway north of FM 455. The plat has been reviewed by city staff and city consulting engineer and is consistent with the zoning that governs the development of this property and the preliminary plat.

The Planning and Zoning Commission has recommended approval of this Final Plat.

STAFF RECOMMENDATION:

Staff recommends approval of this Final Plat.

ATTACHMENTS:

Description	Upload Date	Type
Location Map	7/7/2016	Cover Memo
Avery Pointe Phase 3 Final Plat	7/6/2016	Backup Material
Resolution	7/6/2016	Resolution Letter



Item No.6.

**City Council Agenda
Staff Report**

Meeting Date: 7/12/2016

Staff Contact: Maurice Schwanke

Exhibits: Yes

AGENDA SUBJECT:

Conduct Public Hearing (2) for Annexation of a 32.295 acre tract of land located in the Henry Smith Survey, Abstract No. 0823.

SUMMARY:

STAFF RECOMMENDATION:

ATTACHMENTS:

Description	Upload Date	Type
Resolution 2016-05-176	6/28/2016	Backup Material
Location Map	7/5/2016	Backup Material
Proposed Service Plan	7/5/2016	Backup Material



**City Council Agenda
Staff Report**

Meeting Date: 7/12/2016
Staff Contact: Maurice Schwanke
Exhibits: Yes

AGENDA SUBJECT:

Conduct a Public Hearing and take action on an ordinance amending PD 127-2004 by changing the zoning standards for Sweetwater Crossing Phase II from SF-72 (7,200 square feet lots) to SF-60 (6,000 square feet lots). The property is located near the northeast corner of SH 5 (Powell Pkwy.) and Rosamond Pkwy.

SUMMARY:

Mr. Alan Hashem, has requested a zoning change to amend PD 127-2004 by changing the development standards for Sweetwater Crossing Phase II from SF-72 (7,200 square feet lots) to SF-60 (6,000 square feet lots). The property is located near the northeast corner of SH 5 (Powell Pkwy) and Rosamond Pkwy.

Planned Development Ordinance number 127-2004 covers the entire Sweetwater Crossing subdivision development. The development standards set forth in the existing Ordinance require that the property be developed consistent with the SF-72 zoning district which requires a minimum lot size of 7,200 square feet. The property owner is requesting that the development standards be amended to allow Phase II of the development to comply with the SF-60 zoning district which would allow 6,000 square foot lots. The table below compares existing and proposed development standards.

	Existing Zoning	Proposed Zoning
Lot Size	7,200 sq. ft.	6,000 sq.
Lot Coverage	40%	50%
Lot width	60 ft.	50 ft. (45' on curve)
Lot Depth	120 ft.	120 ft. (95' min.)
Front Yard	25 ft.	20 ft. with additional 5' for garages and porte-cocheres
Side Yard	10 ft.	5 ft.
Corner Side Yard	15 ft.	15 ft.
Rear Yard	25 ft.	20 ft.
Masonry	90% first Floor Front 80% second Floor Front Cumulative 80%	60%

During a special meeting on June 22nd, the Planning and Zoning Commission voted 3 to 2 to recommend that this rezoning request be denied. A vote of three-fourths of the Council Members present, or four votes, whichever is greater, is required to overrule a recommendation of the Commission that a proposed zoning amendment be denied.

The public hearing held on June 28 was held open and continued until July 12 at 7:30 p.m. During the interim, Staff was directed to meet with Mr. Hashem and evaluate any alternate proposal that he may wish the Council to consider.

STAFF RECOMMENDATION:

The City's current Comprehensive Plan recommends that the City move beyond the historical development pattern of largely homogenous small lot neighborhoods, and offer a mix of housing options including and specifically mid-level and higher end single family options (*Chapter 3, p. 11*). The Plan also suggests a citywide average density for single-family development of three units per gross acre (*Chapter 5, p. 17*).

In order to facilitate these goals, zoning cases for new single developments since the adoption of the Comprehensive Plan in 2010 have generally established the minimum residential lot size at 7,200 square feet with a median average of 8,400 square feet (*the new Camden Parc development located just to the north of Sweetwater is an example*). Where possible, staff has worked with the owners of existing entitled small-lot developments to increase the overall average lot size within those developments. Examples include Lakeview Estates, Villages of Hurricane Creek, Avery Pointe, Pecan Grove, and Anna Crossing.

It is Staff's view that this rezoning request is not consistent with the goals outlined in the Comprehensive Plan, and therefore Staff does not recommend approval of this request.

Staff met with Mr. Hashem late Thursday afternoon (July 7th). During our meeting, Mr. Hashem presented and discussed with staff an alternate development plan that would set the minimum lots size at 6,500 square feet. The complete proposal was not available as of the writing of this report.

Staff will provide the alternate proposal along with a comparison to the current zoning when it becomes available prior to the Council meeting.

ATTACHMENTS:

Description	Upload Date	Type
1 - Application Letter	7/5/2016	Backup Material
3 - Zoning Application	7/5/2016	Backup Material
6 - Location Map	7/5/2016	Backup Material
4- Proposed Ordinance	7/5/2016	Backup Material
5 - Ordinance Exhibit A	7/5/2016	Backup Material



Item No.8.

**City Council Agenda
Staff Report**

Meeting Date: 7/12/2016
Staff Contact: City Manager
Exhibits: Yes

AGENDA SUBJECT:

Conduct a Public Hearing and take Action on an Ordinance amending the Anna City Code Of Ordinances by repealing Part III-A (Subdivision Regulations), Article 1, Section 16 (Building Permits Required In The City's Extraterritorial Jurisdiction)

SUMMARY:

Regulations regarding the issuance of building permits in the City's extra-territorial jurisdiction (ETJ) are outlined in Part III-A, Article 1, Section 16 of the Anna City Code (see below). These regulations were adopted under the authority of the laws of the State of Texas, including Chapter 212 of the Texas Local Government Code. Chapter 233 Subchapter F, and Section 214.904 of the Local Government Code also address the authority of cities to adopt a building codes and issue building permits in the ETJ.

Section 16. Building Permits Required in the City's Extraterritorial Jurisdiction

16.01 Before construction of any structure proposed to be located in a Subdivision within the City's Extraterritorial Jurisdiction may begin, plans for construction shall be submitted for review by the City or its designated plan reviewer. The plans shall meet the same requirements and are subject to the same standards of review as plans for structures located within the City's corporate limits.

16.02 Fees shall be collected for building permit review and inspections at the same rate charged for structures located within the City's corporate limits.

16.03 Before the issuance of a building permit, the property upon which the proposed structure is planned to be located shall have been Platted in accordance with these Subdivision Regulations as applicable to development in the City's Extraterritorial Jurisdiction.

Members of the City Council have asked to consider an Ordinance that would repeal the section of the City's Code that requires building permits in the extraterritorial jurisdiction. Because this Ordinance would amend the City's Subdivision Regulations, a public hearing is required.

STAFF RECOMMENDATION:

Staff believes that the City has a vested interest in ensuring compliance with building codes within the City's extraterritorial jurisdiction (ETJ). The City currently provides fire protection and other emergency services to properties located in the ETJ. The careful and objective enforcement of the City's building codes can prevent issues related to substandard construction that could require an emergency response from the City. Additionally, land and buildings located in the City's ETJ will ultimately be annexed into the City limits. The interests of the City and future home owners are served by the objective verification of compliance with building codes when buildings are built, regardless of when they were annexed into the City.

Absent a city building inspection program, residential construction in the ETJ would be regulated by [Chapter 233 Subchapter F](#) of the Texas Local Government Code. These regulations only require a minimum of three (3) inspections in connection with the construction of a new home. Inspectors (hired by the builder or owner) may be selected from individuals with experience or a license in a variety of or related trades or professions, but they are not required to be specialists in any of the construction trades or certified by the International Code Council (ICC) that publishes the standard building codes.

The City of Anna residential building inspection program requires a plan review prior to the issuance of a permit and consists of six (6) different inspection groups with over 20 required inspection elements (see sample inspection report). The City's 3rd-party inspectors are all trained specialists in the various construction trades and are licensed by the International Code Council (ICC).

Staff believes that the City is better served by retaining the City of Anna building inspection program in the ETJ authorized by Article 1, Section 16 of the Subdivision Regulations, and does not recommend repeal of this section.

ATTACHMENTS:

Description	Upload Date	Type
Sample Building Inspection Record	6/30/2016	Backup Material
Proposed Ordinance	6/30/2016	Ordinance



Item No.9.

**City Council Agenda
Staff Report**

Meeting Date: 7/12/2016
Staff Contact: City Manager
Exhibits: Yes

AGENDA SUBJECT:

Conduct a Public Hearing and take Action on an Ordinance amending the Anna City Code Of Ordinances by amending Part III-A (Subdivision Regulations), Article 1, Section 16 (Building Permits Required In The City's Extraterritorial Jurisdiction)

SUMMARY:

Regulations regarding the issuance of building permits in the City's extra-territorial jurisdiction (ETJ) are outlined in Part III-A, Article 1, Section 16 of the Anna City Code (see below). These regulations were adopted under the authority of the laws of the State of Texas, including Chapter 212 of the Texas Local Government Code. Chapter 233 Subchapter F, and Section 214.904 of the Local Government Code also address the authority of cities to adopt a building codes and issue building permits in the ETJ.

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16.02 Fees shall be collected for building permit review and inspections at the same rate charged for structures located within the City's corporate limits.

16.03 Before the issuance of a building permit, the property upon which the proposed structure is planned to be located shall have been Platted in accordance with these Subdivision Regulations as applicable to development in the City's Extraterritorial Jurisdiction.

Members of the City Council have asked to consider an Ordinance that would set the fee for a residential building permit in the ETJ equal to the City's actual cost for 3rd party review and inspections. Because this Ordinance would amend the City's Subdivision Regulations, a public hearing is required.

STAFF RECOMMENDATION:

Staff believes that the City is best served by retaining the building inspection program in the ETJ and has no objection to the amendments proposed by the attached Ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Proposed Ordinance	7/7/2016	Ordinance



Item No.10.

**City Council Agenda
Staff Report**

Meeting Date: 7/12/2016
Staff Contact: Tim Gothard
Exhibits:

AGENDA SUBJECT:

Consider/Discuss/Action regarding an appointment to the Anna Fire and Rescue Auxiliary Association Inc. Board of Directors

SUMMARY:

The Anna Fire Rescue Auxiliary Association is a non-profit organization that was created in 2010 in connection with the formal creation of the City of Anna Fire Department. The Association's primary purpose is to support the operations of the Anna Fire Department. The Association is governed by a five-member Board of Directors. Two of the Board members are recommended by the members of the Association and approved by the full Board, two other members (Directors 3 and 4) are appointed by the City Council, and the fifth member of the Board is the Anna Fire Chief.

The position of Director 3 is currently vacant and needs to be filled to serve a two-year term.

STAFF RECOMMENDATION:

Although not required, the Association is recommending that the Council appoint Chris Kown to serve on the Anna Fire Rescue Auxiliary Association Board in the position of Director 3. Chris has served on the Department since 2014 and is a very dedicated member. He is a certified Texas Firefighter and Paramedic, and works full time for the County E.M.S. provider A.M.R.

Chris has agreed to the duties of this position subject to Council approval.



Item No.11.

**City Council Agenda
Staff Report**

Meeting Date: 7/12/2016
Staff Contact: Chief Jenks
Exhibits: Resolution

AGENDA SUBJECT:

Consider/Discuss/Action regarding a Resolution approving the FY 2017 Child Abuse-Family Violence Investigator grant application, and naming the City Manager as the City's Authorized Grant Official

SUMMARY:

The Police Department received official notification from the Governor's Office that we have been awarded the grant that we applied for that would fund a sworn police officer's position. This position will be assigned to specialize in the investigations of Child Abuse and Family Violence cases. The \$79,871 per year grant will fund this position for three years and reimburses the city for salary and benefits during the time period. At the conclusion of the grant period, the City would need to fund the full cost of the position.

The attached resolution approves the submission of the grant application, and designates the City Manager as the City's grant program Authorized Official.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution

ATTACHMENTS:

Description	Upload Date	Type
Resoluton for Child Abuse Family Violence Investigator FY 2017	7/5/2016	Resolution Letter



Item No.12.

**City Council Agenda
Staff Report**

Meeting Date: 7/12/2016

Staff Contact: Chief Jenks

Exhibits: Attached Resolution

AGENDA SUBJECT:

Consider/Discuss/Action regarding a Resolution approving the FY 2017 Radio Compliance Upgrade grant application and naming the City Manager as the City's Authorized Grant Official

SUMMARY:

We have been notified that the City has been awarded a grant that will help with with the costs of upgrading the current police radios.

For the benefit of the new council members, the FCC has mandated that all public safety agencies transition to Phase 2 radios by October 2017. Phase 2 refers to P25 requirements and standards for a digital Common Air Interface (CAI) and Time Division Multiple Access (TDMA), which provides one voice channel per 6.25 kHz channel spectrum efficiency. This mandate requires that all of our mobile and portable radios be replaced.

At current equipment numbers, the costs to replace/upgrade the Police department's radios is estimated at \$122k. The Police Department sought grant funding to try and reduce the impact this upgrade would have on the operating budget and we applied for the maximum amount we could get under a Justice Assistance Grant (JAG), \$78,926. The exciting news is that last week we received notification that we will receive this grant in FY 2017.

The attached Resolution approves the original submission of the grant application and designates the City Manager as the City's grant program Authorized Official.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution

ATTACHMENTS:

Description	Upload Date	Type
Resolution for radio compliance upgrade FY 2017	7/5/2016	Resolution Letter



Item No.13.

**City Council Agenda
Staff Report**

Meeting Date: 7/12/2016
Staff Contact: Chief Jenks
Exhibits: Resolution

AGENDA SUBJECT:

Consider/Discuss/Action regarding a Resolution approving the FY 2017 School Resource Officer grant application and designating the City Manager as the City's Authorized Grant Official

SUMMARY:

Last year the City entered into an agreement with Anna ISD to provide two (2) School Resource Officers (SRO's) to the District for three (3) years. The salary and benefits of one of the SRO positions is funded by Anna ISD, and the City received a grant from the Office of the Governor, Criminal Justice Division for the other position. The City pays for the vehicle, equipment and training for the two SRO positions.

The City has been notified by the Governor's Office that the School Resource Officer grant project has been approved for funding in year 2 of the 3-year grant. The attached resolution designates the City Manager as the City's grant program Authorized Official and is a formality of the grant program.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution.

ATTACHMENTS:

Description	Upload Date	Type
SRO Grant Resolution FY 2017	7/5/2016	Resolution Letter



Item No.14.

**City Council Agenda
Staff Report**

Meeting Date: 7/12/2016
Staff Contact: City Manager
Exhibits: Yes

AGENDA SUBJECT:

Consider/Discuss/Action regarding an Ordinance amending the Anna City Code of Ordinances by Amending Part II (General Ordinances), Article 50 (Management of Public Rights-of-Way), Section 1 (Definitions) and Section 9 (Location of Utility Structures)

SUMMARY:

The attached Ordinance provides for the City Council to have exclusive authority to approve any license or franchise for telecommunication antennas or antenna support structures located in public rights-of-way.

STAFF RECOMMENDATION:

Staff recommends approval of this Ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Proposed Ordinance	7/8/2016	Ordinance