



AGENDA

City Council Work Session

Tuesday, November 8, 2016 @ 6:30 PM

Anna City Hall, Council Chambers
111 N. Powell Parkway, Anna, Texas 75409

1. Call to Order.
2. Roll Call and Establishment of Quorum
3. Briefing/Discussion regarding utility payments and water meters. (City Manager)
4. CLOSED SESSION (EXCEPTIONS)

Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:

- a. Discuss or deliberate personnel matters (**Tex. Gov't Code §551.074**); City Secretary annual review.
- b. Consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov't Code §551.071**); discuss proposed residential development.

The Council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

5. Consider/Discuss/Action on any items listed on any agenda—work session, regular meeting, or closed session—that is duly posted by the City of Anna for any City Council meeting occurring on the same date as the meeting noticed in this agenda.
6. Adjourn.

This is to certify that I, Carrie L. Smith, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall bulletin board. Posted on this .

Carrie L. Smith, City Secretary

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.



Item No. 3.

City Council Agenda
Staff Report

Meeting Date: 11/8/2016

AGENDA ITEM:

Briefing/Discussion regarding utility payments and water meters. (City Manager)

SUMMARY:

STAFF RECOMMENDATION:



AGENDA

Regular City Council Meeting

Tuesday, November 8, 2016 @ 7:30 PM

Anna City Hall, Council Chambers
111 N. Powell Parkway, Anna, Texas 75409

Welcome to the City Council Meeting. Please sign the Sign-In-Sheet as a record of attendance. If you wish to speak on an open-session agenda item, please fill out the Opinion/Speaker Registration Form and turn it in to the City Secretary before the meeting starts.

1. Call to Order, Roll Call and Establishment of Quorum.
2. Invocation and Pledge of Allegiance.
3. Citizen Comments.

Citizens are allowed three minutes to speak. The Council is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.

4. Receive reports from Staff or the City Council about items of community interest.

Items of community interest include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen (but not including a change in status of a person's public office or public employment); a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

- a. Recognize 2016 Citizen Academy Graduates. (Mayor Crist)
- b. Recognize outgoing Board/Commission Members. (Mayor Crist)

5. Consent Items.

These items consist of non-controversial or "housekeeping" items required by law. Items may be considered individually by any Council member making such

request prior to a motion and vote on the Consent Items.

- a. Approve Meeting Minutes from October 25, 2016 (Carrie Smith)
 - b. Review Quarterly Investment Report. (City Manager)
 - c. Resolution approving a Final Plat of Anna Elementary No. 3. (Maurice Schwanke)
 - d. Resolution approving a Development Plat of the Kalinke Addition. (Maurice Schwanke)
 - e. Resolution approving a Final Plat of the Pamela Carr Davis Miller Addition. (Maurice Schwanke)
 - f. Resolution approving a Preliminary Plat of West Crossing, Phase 7. (Maurice Schwanke)
 - g. Resolution approving a Final Plat of West Crossing, Phase 6. (Maurice Schwanke).
 - h. Presentation and Review of the FY 2015-16 Asset Forfeiture Report. (Chief Jenks)
6. Consider/Dicuss/Action regarding a Resolution approving a Memorandum of Understanding between the City of Anna and the Anna Independant School District. (Chief Jenks)
 7. Consider/Discuss/Action regarding a Resolution authorizing the City Manager to execute an Amendment to the existing Tower Site License Agreement for 3300 N. Powell Parkway, Anna, Texas with AirCanopy Internet Services, Inc., a Texas corporation d/b/a Rise Broadband. (Joseph Johnson)
 8. Consider/Discuss/Action regarding a Resolution approving a Second Amended and Restated Facilities Agreement UDF Northpointe, LLC. - 184.01 Acre Tract. (Maurice Schwanke)
 9. Briefing/Discussion regarding "It's Time Texas Community Challenge". (Mayor Crist)
 10. CLOSED SESSION (EXECEPTIONS)

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following exceptions:

- a. Discuss or deliberate personnel matters (**Tex. Gov't Code §551.074**); City Secretary annual review.
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The Council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

11. Consider/Discuss/Action on any items listed on any agenda—work session, regular meeting, or closed session—that is duly posted by the City of Anna for any City Council meeting occurring on the same date as the meeting noticed in this agenda.
12. Adjourn.

This is to certify that I, Carrie L. Smith, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall bulletin board. Posted on this day, November 4, 2016, at or before 5:00 p.m.

Carrie L. Smith, City Secretary

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
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Item No. 4.a.

City Council Agenda
Staff Report

Meeting Date: 11/8/2016

AGENDA ITEM:

Recognize 2016 Citizen Academy Graduates. (Mayor Crist)

SUMMARY:

This year's Citizens Academy class was the biggest in the last 6 years. All participants are graduating as well! We extend our congratulations and thanks to the 2016 class for their attendance, attention, inquisitiveness, and support.

This Year's Graduates are:

Rocio	Gonzalez
Kelly	Paterson-Herndon
Robert	Simonsen
Doug	Hanna
Susan	Jones
Rolanda	Greer
Debra	Pope
Joyce	Farrell
Terry	Farrell
Stuart	Brown
Karin	Delacroix
Ginny	Finan
Claire	Flagg
Willie	Sims, JR
Charles	McBride
Menrose	McBride

STAFF RECOMMENDATION:

Certificates of Appreciation are presented to each graduate in recognition of their participation in the 2016 Anna Citizens Academy (please recognize each graduate by name and hand them their certificate).



Item No. 4.b.

City Council Agenda
Staff Report

Meeting Date: 11/8/2016

AGENDA ITEM:

Recognize outgoing Board/Commission Members. (Mayor Crist)

SUMMARY:

Mr. Tom Plunkett was elected to the school board in May and subsequently resigned his position on Planning and Zoning Commission.

STAFF RECOMMENDATION:

A Certificate of Appreciation is presented to Mr. Tom Plunkett in recognition of his service on the Planning and Zoning Commission.

ATTACHMENTS:

Description

Upload Date Type



Item No. 5.a.

City Council Agenda
Staff Report

Meeting Date: 11/8/2016

AGENDA ITEM:

Approve Meeting Minutes from October 25, 2016 (Carrie Smith)

SUMMARY:

STAFF RECOMMENDATION:

ATTACHMENTS:

Description	Upload Date	Type
Proposed Minutes	11/4/2016	Exhibit



Item No. 5.b.

City Council Agenda
Staff Report

Meeting Date: 11/8/2016

AGENDA ITEM:

Review Quarterly Investment Report. (City Manager)

SUMMARY:

In accordance with the Public Funds Investment Act, the City of Anna is required to submit a quarterly report on the investment of all Public Funds held by the City. The attached report has been developed with our investment advisors, Valley View Consulting, LLC. The report includes the following:

- Review of economic conditions
- Review of the City's holdings
- Comparison of book vs. market value
- Allocation information
- Other information related to the PFIA.

STAFF RECOMMENDATION:

No action by the City Council is required.

ATTACHMENTS:

Description	Upload Date	Type
Quarterly Investment Report, Sept. 2016	10/26/2016	Exhibit



Item No. 5.c.

City Council Agenda
Staff Report

Meeting Date: 11/8/2016

AGENDA ITEM:

Resolution approving a Final Plat of Anna Elementary No. 3. (Maurice Schwanke)

SUMMARY:

Anna ISD has submitted an application for approval of a final plat of the Anna ISD Elementary School No. 3. The 37-acre tract of land is located at 1224 Leonard Drive, just south of the Anna Town Square development. With the development of the school site, AISD will construct the western two lanes of a 6-lane divided thoroughfare (Leonard Avenue.) from the southeast corner of the property extending north to Sharp Street. These improvements are consistent with the recommendations of a traffic impact analysis that was commissioned by the school and reviewed by the City. A 12-inch water line will also be constructed parallel to Leonard Avenue and will be looped into the water system under construction in Anna Crossing Phase 1B. Wastewater for this tract is provided via an existing manhole located at the northwest corner of the tract at Sharp Street. Storm water detention will also be provided on site. The southern portion of this property will be the location of a future middle school.

Construction plans for the improvements to Leonard Avenue are still under design and have not yet been approved. The Resolution approving the final plat includes a specific requirement that the District construct the Leonard Avenue improvements in connection with this development.

The Planning and Zoning Commission will consider approval of this plat during their regular meeting on November 7th.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution and Final Plat.

ATTACHMENTS:

Description	Upload Date	Type
Resolution approving Final Plat	11/3/2016	Resolution
Final Plat	11/1/2016	Exhibit
Location Map	10/31/2016	Exhibit



Item No. 5.d.

City Council Agenda
Staff Report

Meeting Date: 11/8/2016

AGENDA ITEM:

Resolution approving a Development Plat of the Kalinke Addition. (Maurice Schwinke)

SUMMARY:

Robert Kalinke has submitted an application for approval of a development plat of the Kalinke Addition. This 11.12-acre tract is located within Anna's extraterritorial jurisdiction at 11787 Turtle Creek Lane. The owner is proposing to build a house on the property. Access for the property is from a private access easement that originates off of Wild Rose Lane. The submittal meets the City of Anna development plat requirements. The Planning and Zoning Commission will consider approval of this plat during their regular meeting on November 7.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution and Development Plat.

ATTACHMENTS:

Description	Upload Date	Type
Resolution approving Development Plat	11/4/2016	Resolution
Exhibit 1, Kalinke Development Plat	11/4/2016	Exhibit
Location Map	10/31/2016	Backup Material



Item No. 5.e.

City Council Agenda
Staff Report

Meeting Date: 11/8/2016

AGENDA ITEM:

Resolution approving a Final Plat of the Pamela Carr Davis Miller Addition. (Maurice Schwanke)

SUMMARY:

Pamela Carr Davis Miller has submitted an application for approval of a final plat of the Pamela Carr Davis Miller Addition. This 0.573-acre tract is located at 408 Smith Street. The owner plans to build a large storage building on the property. The property has not been previously platted. Before the issuance of a building permit, the property upon which the building will be located must be platted in accordance with all City requirements. The submittal meets the City of Anna plat requirements. The Planning and Zoning Commission will consider approval of this plat during their regular meeting on November 7.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution and Final Plat.

ATTACHMENTS:

Description	Upload Date	Type
Resolution approving Final Plat	11/4/2016	Resolution
Exhibit 1, Final Plat	10/31/2016	Exhibit
Location Map	10/31/2016	Backup Material



Item No. 5.f.

City Council Agenda
Staff Report

Meeting Date: 11/8/2016

AGENDA ITEM:

Resolution approving a Preliminary Plat of West Crossing, Phase 7. (Maurice Schwanke)

SUMMARY:

Bloomfield Homes has submitted an application for approval of a preliminary plat of the West Crossing Phase 7 Subdivision. This 15.9889-acres tract is located just north of West Crossing Phase 5, and includes 85 residential lots.

The developer has requested a variance to the Subdivision Regulations in order to exceed the maximum block length for Block DD. At the City's request, the developer has moved a street further to the west to eliminate a large underground drainage feature from traversing the back and sides of some lots. The drainage now is planned to flow underneath streets in a large box culvert. In moving the street block DD exceeded the maximum length.

In approving this variance, the City Council will need to make the following findings:

- (1) Granting the waiver/suspension will not be detrimental to the public safety, health or welfare, and will not be injurious to other property or to the owners of other property, and the waiver/suspension will not prevent the orderly Subdivision of other property in the vicinity;
- (2) The conditions upon which the request for a waiver/suspension is based are unique to the property for which the waiver/suspension is sought, and are not applicable generally to other property;
- (3) Because of the particular physical surroundings, shape and/or topographical conditions of the specific property involved, a particular undue hardship to the Property Owner would result, as distinguished from a mere inconvenience or increased expense, if the strict letter of these regulations is carried out;
- (4) The waiver/suspension will not in any manner vary the provisions of the Zoning Ordinance, Comprehensive Plan (as amended), or any other adopted plan(s) or ordinance(s) of the City; and
- (5) An alternate design will generally achieve the same result or intent as the standards and regulations prescribed herein.

The plat layout is otherwise in conformance with the existing zoning and the Subdivision

Regulations. The Planning and Zoning Commission will consider approval of this plat during their regular meeting on November 7th.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution and Preliminary Plat

ATTACHMENTS:

Description	Upload Date	Type
Resolution approving Preliminary Plat	11/3/2016	Resolution
Exhibit 1, West Crossing Phase 7 Preliminary Plat	11/2/2016	Exhibit
Exhibit 1, Preliminary Plat Page 2	11/3/2016	Exhibit
Location Map	11/2/2016	Backup Material



Item No. 5.g.

City Council Agenda
Staff Report

Meeting Date: 11/8/2016

AGENDA ITEM:

Resolution approving a Final Plat of West Crossing, Phase 6. (Maurice Schwanke).

SUMMARY:

Bloomfield Homes has submitted an application for approval of a final plat of the West Crossing Phase 6 Subdivision. This 21.335-acres tract is located just north of West Crossing phases 3 and 4. and includes 108 residential lots. The plat layout is in conformance with the existing zoning and preliminary plat. The civil plans for this development have been approved. The Planning and Zoning Commission will consider approval of this plat during their regular meeting on November 7th.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution and Final Plat.

ATTACHMENTS:

Description	Upload Date	Type
Resolution approving Final Plat	11/3/2016	Resolution
Exhibit 1, West Crossing Phase 6 Final Plat	11/2/2016	Exhibit
Location Map	11/2/2016	Exhibit
Engineer's drainage letter	11/4/2016	Backup Material



Item No. 5.h.

City Council Agenda
Staff Report

Meeting Date: 11/8/2016

AGENDA ITEM:

Presentation and Review of the FY 2015-16 Asset Forfeiture Report. (Chief Jenks)

SUMMARY:

Each year, law enforcement agencies in Texas that have the authority to seize property that was used in the commission of a felony, or seize assets that were obtained through criminal enterprise, must submit a report to the State Attorney General's Office. This report is due to the State within 60 days of the end of the fiscal year.

The report form is provided by the state and must be used by the agency submitting the report. The report is not editable on a computer and must be downloaded and was hand written. The Police Department's report, that was mailed into the Attorney General this week, is attached for your review. No property or currency was seized by the Police Department during this reporting period, 10/01/15 through 09/30/16 and the report includes disbursements to the Collin County DA's Office, who is the cooperating agency that files the court documents necessary for the forfeitures to occur.

STAFF RECOMMENDATION:

Report is for your review only - no action by the Council is required.

ATTACHMENTS:

Description	Upload Date	Type
FY 2015/16 Chapter 59 Asset Forfeiture Report	11/4/2016	Staff Report



Item No. 6.

City Council Agenda
Staff Report

Meeting Date: 11/8/2016

AGENDA ITEM:

Consider/Dicuss/Action regarding a Resolution approving a Memorandum of Understanding between the City of Anna and the Anna Independant School District. (Chief Jenks)

SUMMARY:

Several weeks ago, the Anna Independent School District announced their plans to create a separate police department that will provide security to all AISD campuses. With the creation of another law enforcement agency that operates within the City of Anna's corporate limits, the Texas Commission on Law Enforcement (TCOLE) requires that the new AISD-PD have a Memorandum of Understanding (MOU) with the agency with overlapping jurisdiction. The intent of attached MOU, developed in cooperation with AISD, is to create a cooperative atmosphere between the two agencies, and to assist one another in the notification and investigation of certain criminal offenses occurring within the territorial jurisdictions of the two entities.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution and MOU.

ATTACHMENTS:

Description	Upload Date	Type
MOU Resolution	11/3/2016	Resolution
Exhibit 1, MOU	11/3/2016	Exhibit



Item No. 7.

City Council Agenda
Staff Report

Meeting Date: 11/8/2016

AGENDA ITEM:

Consider/Discuss/Action regarding a Resolution authorizing the City Manager to execute an Amendment to the existing Tower Site License Agreement for 3300 N. Powell Parkway, Anna, Texas with AirCanopy Internet Services, Inc., a Texas corporation d/b/a Rise Broadband. (Joseph Johnson)

SUMMARY:

In December 2015 Council approved a Tower Site License Agreement with AirCanopy Internet Services, Inc., a Texas corporation doing business as Rise Broadband. The agreement related specifically to internet equipment mounted on the water tower at 3300 N. Powell Parkway, Anna, Texas. The licensee has recently requested to add eight additional devices to the tower that would include three Tongyu antennas with radios and five Radio Wave backhuls with radios. Staff has negotiated a monthly payment increase of \$1,150 per month for a total monthly payment of \$1,950 for the site. The payment will increase to \$2,150 during the third and fourth years of the agreement.

STAFF RECOMMENDATION:

Staff recommends approval of this item which authorizes the City Manager to execute an Amendment to the existing Tower Site License Agreement for 3300 N. Powell Parkway, Anna, Texas with AirCanopy Internet Services, Inc., a Texas corporation d/b/a Rise Broadband.

ATTACHMENTS:

Description	Upload Date	Type
Resolution	10/30/2016	Resolution
Exhibit A - Existing Tower License Agreement	10/30/2016	Exhibit
Exhibit B - Amendment To Tower License Agreement	10/30/2016	Exhibit
Equipment Layout	10/30/2016	Exhibit



Item No. 8.

City Council Agenda
Staff Report

Meeting Date: 11/8/2016

AGENDA ITEM:

Consider/Discuss/Action regarding a Resolution approving a Second Amended and Restated Facilities Agreement UDF Northpointe, LLC. - 184.01 Acre Tract. (Maurice Schwanke)

SUMMARY:

When the Northpointe Crossing subdivision was approved, the City signed a Facilities Agreement which outlined the obligations of the developer and the City with regard certain infrastructure and other public improvements. Part of the Agreement requires the developer of a future phase of the property, to construct a walking trail through a greenbelt that bisects the property. Upon completion of the trail, the City is required to reimburse the developer for the construction cost of the trail from Park Fees collected in connection with development of the subdivision. The maximum reimbursable amount is \$175,000. To date, the City has collected \$130,500 in Park Fees from Northpointe.

Staff is recommending that the Facilities Agreement be amended to remove the requirement for the developer to construct the trail in the greenbelt area. The greenbelt is entirely contained within the Northpointe subdivision and the proposed trail would not connect to the City's master trail system. Removal of this requirement would unencumber the Park Fees collected so far and make them available for other City park projects. The current Northpointe developer supports this proposed amendment.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution and the amended Agreement.



Item No. 9.

City Council Agenda
Staff Report

Meeting Date: 11/8/2016

AGENDA ITEM:

Briefing/Discussion regarding "It's Time Texas Community Challenge". (Mayor Crist)

SUMMARY:

Mayor Crist will brief the Council regarding the "It's Time Texas" Community Challenge presented by H-E-B.

STAFF RECOMMENDATION:

ATTACHMENTS:

Description	Upload Date	Type
Community Challenge Invitation	10/26/2016	Backup Material