



AGENDA

City Council Work Session

Tuesday, February 14, 2017 @ 6:30 PM

Anna City Hall, Council Chambers
111 N. Powell Parkway, Anna, Texas 75409

The City Council of the City of Anna will meet in Work Session at 6:30 PM, on February 14, 2017, at the Anna City Hall, Located at 111 North Powell Parkway (Hwy 5), to consider the following items.

1. Call to Order, Roll Call and Establishment of Quorum
2. Briefing/Discussion regarding improvements to the Council Chamber AV system. (City Manager)
3. CLOSED SESSION (EXCEPTIONS)

Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:

- a. Consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov't Code §551.071**); discuss subdivision and HOA issues.
- b. Discuss or deliberate Economic Development Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City of Anna and with which the City is conducting economic development negotiations; or (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). (**Tex. Gov't Code §551.087**); discuss potential use tax agreement.
- c. Discuss or deliberate the purchase, exchange, lease, or value of real property (**Tex. Gov't Code §551.072**); acquisition of right-of-way, easements, and land for municipal facilities.

The Council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

4. Consider/Discuss/Action on any items listed on any agenda—work session, regular meeting, or closed session—that is duly posted by the City of Anna for any City Council meeting occurring on the same date as the meeting noticed in this agenda.
5. Adjourn.

This is to certify that I, Carrie L. Smith, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m. on .

Carrie L. Smith, City Secretary

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.



Item No. 2.

City Council Agenda
Staff Report

Meeting Date: 2/14/2017

AGENDA ITEM:

Briefing/Discussion regarding improvements to the Council Chamber AV system. (City Manager)

SUMMARY:

Because of difficulties with the sound system in the Council Chambers, Staff has solicited proposals to upgrade and replace as necessary, the AV equipment in the Council Chambers. In addition to audio, we asked for proposals on improvements to the video system, and the addition of an automated voting system and a timer clock. We received six (6) responses to our request for proposals ranging in price from \$15K to \$66K.

We are recommending the proposal submitted by Pathway Communications Ltd. for a total price of \$20,642. A copy of their complete proposal is attached and I have asked a company representative to be at our meeting and explain how the system would work and answer any questions. Funds from the contingency allocation would be used to pay for these improvements.

STAFF RECOMMENDATION:

ATTACHMENTS:

Description	Upload Date	Type
Pathway Communications Proposal	2/9/2017	Backup Material



AGENDA

Regular City Council Meeting

Tuesday, February 14, 2017 @ 7:30 PM

Anna City Hall, Council Chambers
111 N. Powell Parkway, Anna, Texas 75409

The City Council of the City of Anna will meet in Regular Session at 7:30 PM, on February 14, 2017, at the Anna City Hall, Located at 111 North Powell Parkway (Hwy 5), to consider the following items.

Welcome to the City Council Meeting. Please sign the Sign-In-Sheet as a record of attendance. If you wish to speak on an open-session agenda item, please fill out the Opinion/Speaker Registration Form and turn it in to the City Secretary before the meeting starts.

1. Call to Order, Roll Call and Establishment of Quorum.
2. Invocation and Pledge of Allegiance.
3. Citizen Comments.

Citizens are allowed three minutes to speak. The Council is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.

4. Receive reports from Staff or the City Council about items of community interest.

Items of community interest include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen (but not including a change in status of a person's public office or public employment); a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

5. Consent Items.

These items consist of non-controversial or "housekeeping" items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.

- a. Approve meeting minutes for 1/24/2017 Council Meeting.
 - b. Review minutes from the Anna Community Development Corporation special meeting of November 22, 2016 and the regular meeting from January 5, 2017.
 - c. Review minutes of the Anna Economic Development Corporation from January 5, 2017.
 - d. Review Quarterly Investment Report. (Dana Thornhill)
 - e. Ordinance calling for a May 2017 General Election; approving a Election Service Contract with Collin County; and approving a Joint Election Agreement with Anna Independent School District. (City Secretary)
 - f. Resolution approving a Facilities Use Agreement with the Anna Sports Group for 2017. (Maurice Schwanke)
 - g. Resolution authorizing the the Anna Community Development Corporation and the Anna Economic Development Corporation to enter into a professional services agreement with Funderburgh Real Estate for project management and real estate representation for the Anna Business Park property. (Jessica Perkins)
 - h. Resolution authorizing the Anna Economic Development Corporation to expend funds for Engineering Services related to the design and construction of a waterline on the Anna Business Park Property. (Jessica Perkins)
6. Consider/Discuss/Action regarding a Resolution establishing a Comprehensive Plan Advisory Committee. (Maurice Schwanke)
 7. Consider/Discuss/Action regarding a Resolution approving a Subdivision Improvement Agreement with LGI Homes-Texas LLC for Northpointe Crossing Phases II-IV. (Maurice Schwanke)
 8. Consider/Discuss/Action regarding a Resolution setting a Public Hearing for the purpose of amending the City's Capital Improvements Plan, Land Use Assumptions and Impact Fees. (Joseph Johnson)
 9. CLOSED SESSION (EXCEPTIONS)

Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the

following exceptions:

- a. Consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov't Code §551.071**); discuss subdivision and HOA issues.
- b. Discuss or deliberate Economic Development Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City of Anna and with which the City is conducting economic development negotiations; or (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). (**Tex. Gov't Code §551.087**); discuss potential use tax agreement.
- c. Discuss or deliberate the purchase, exchange, lease, or value of real property (**Tex. Gov't Code §551.072**); acquisition of right-of-way, easements, and land for municipal facilities.

The Council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

10. Consider/Discuss/Action on any items listed on any agenda—work session, regular meeting, or closed session—that is duly posted by the City of Anna for any City Council meeting occurring on the same date as the meeting noticed in this agenda.
11. Adjourn.

This is to certify that I, Carrie L. Smith, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m. on

Carrie L. Smith, City Secretary

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Item No. 5.a.

City Council Agenda
Staff Report

Meeting Date: 2/14/2017

AGENDA ITEM:

Approve meeting minutes for 1/24/2017 Council Meeting.

SUMMARY:

STAFF RECOMMENDATION:

ATTACHMENTS:

Description	Upload Date	Type
Proposed Minutes	2/9/2017	Exhibit



Item No. 5.b.

City Council Agenda
Staff Report

Meeting Date: 2/14/2017

AGENDA ITEM:

Review minutes from the Anna Community Development Corporation special meeting of November 22, 2016 and the regular meeting from January 5, 2017.

SUMMARY:

STAFF RECOMMENDATION:

ATTACHMENTS:

Description	Upload Date	Type
Anna CDC minutes November 22 2016	2/9/2017	Backup Material
Anna CDC minutes January 5, 2017	2/9/2017	Backup Material



Item No. 5.c.

City Council Agenda
Staff Report

Meeting Date: 2/14/2017

AGENDA ITEM:

Review minutes of the Anna Economic Development Corporation from January 5, 2017.

SUMMARY:

STAFF RECOMMENDATION:

ATTACHMENTS:

Description	Upload Date	Type
Anna EDC Minutes January 5, 2017	2/1/2017	Backup Material



Item No. 5.d.

City Council Agenda
Staff Report

Meeting Date: 2/14/2017

AGENDA ITEM:

Review Quarterly Investment Report. (Dana Thornhill)

SUMMARY:

In accordance with the Public Funds Investment Act, the City of Anna is required to submit a quarterly report on the investment of all Public Funds held by the City. The attached report has been developed with our investment advisors, Valley View Consulting, LLC. The report includes the following:

- Review of economic conditions
- Review of the City's holdings
- Comparison of book vs. market value
- Allocation information
- Other information related to the PFIA.

STAFF RECOMMENDATION:

No action by the City Council is required.

ATTACHMENTS:

Description	Upload Date	Type
Quarterly Investment Report Dec 2016	2/6/2017	Staff Report



Item No. 5.e.

City Council Agenda
Staff Report

Meeting Date: 2/14/2017

AGENDA ITEM:

Ordinance calling for a May 2017 General Election; approving a Election Service Contract with Collin County; and approving a Joint Election Agreement with Anna Independent School District.
(City Secretary)

SUMMARY:

In accordance with Secs. 3.004, 3.006, 85.004, and 85.007, Texas Election Code, the Mayor and City Council are to authorize the election not later than February 2017. This ordinance calls and gives notice of the May general election and approves a contract for election services with Collin County Elections Administrator and an agreement with AISD for a joint election.

STAFF RECOMMENDATION:

Staff recommends approval of the attached ordinance, contract and agreement.

ATTACHMENTS:

Description	Upload Date	Type
2016 Election Order	11/30/2016	Ordinance
Proposed Ordinance	2/9/2017	Ordinance



Item No. 5.f.

City Council Agenda
Staff Report

Meeting Date: 2/14/2017

AGENDA ITEM:

Resolution approving a Facilities Use Agreement with the Anna Sports Group for 2017. (Maurice Schwanke)

SUMMARY:

The Anna Sports Group is a non-profit organization that provides fundamental sports programs for children ages 5 to 18 years. The Anna Sports Group will use the ball fields and concession stand at Slayter Creek Park, and the ball fields at Sherley and Johnson Parks for spring baseball and softball programs. The 2017 Agreement is identical to the 2016 Agreement.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution and Agreement.

ATTACHMENTS:

Description	Upload Date	Type
Anna Sports Group Resolution	2/7/2017	Resolution
Facilities Use Agreement	2/7/2017	Exhibit



Item No. 5.g.

City Council Agenda
Staff Report

Meeting Date: 2/14/2017

AGENDA ITEM:

Resolution authorizing the the Anna Community Development Corporation and the Anna Economic Development Corporation to enter into a professional services agreement with Funderburgh Real Estate for project management and real estate representation for the Anna Business Park property. (Jessica Perkins)

SUMMARY:

The AEDC and ACDC jointly purchased an 85 acre tract of land generally located at the NE corner of state highway 5 and the Collin County Outer Loop. The Corporations intend to develop the land into a business park and will need continued real estate representation for prospect/tenant negotiations. Funderburgh Real Estate has acted as the Corporation's real estate representative for the land purchase, and is familiar with the property and the the project goals. The Corporations' boards of directors are pleased with the services provided by Funderburgh Real Estate and desires to enter into a professional services agreement for continued representation as outlined in the attached Agreement.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution.

ATTACHMENTS:

Description	Upload Date	Type
Resolution Authorizing Agreement for Real Estate Representation	2/9/2017	Resolution
Exhibits A, Agreement with Funderburgh Real Estate Services	2/9/2017	Exhibit



Item No. 5.h.

City Council Agenda
Staff Report

Meeting Date: 2/14/2017

AGENDA ITEM:

Resolution authorizing the Anna Economic Development Corporation to expend funds for Engineering Services related to the design and construction of a waterline on the Anna Business Park Property. (Jessica Perkins)

SUMMARY:

The AEDC and ACDC jointly purchased an 85 acre tract of land generally located at the NE corner of state highway 5 and the Collin County Outer Loop. The Corporations intend to develop the land into a business park. The attached Resolution authorizes the AEDC to procure engineering services to design a water line that is necessary to develop the property.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution.

ATTACHMENTS:

Description	Upload Date	Type
Resolution Authorizing EDC Procurement	2/9/2017	Resolution
Exhibit A, Scope of Work	2/9/2017	Backup Material



Item No. 6.

City Council Agenda
Staff Report

Meeting Date: 2/14/2017

AGENDA ITEM:

Consider/Discuss/Action regarding a Resolution establishing a Comprehensive Plan Advisory Committee. (Maurice Schwanke)

SUMMARY:

One of the City Council's strategic goals is to review and update the City's Comprehensive Plan that was adopted in 2010. The attached Resolution creates a citizen committee that will provide input and serve in an advisory capacity to the Planning department staff throughout the process of updating the existing Comprehensive Plan.

The composition of the proposed 13-member Committee is similar to the committee that assisted with the development of the current Comprehensive Plan. The Mayor would preside over and be a voting member of the Committee. Six members of the Committee would be appointed by the Mayor including:

- one (1) member of the City Council;
- two (2) members of the Planning & Zoning Commission;
- one (1) member of the Anna Community Development Corporation Board of Directors;
- one (1) staff member of the Anna Independent School District recommended by the AISD Superintendent; and
- one (1) member of the City of Anna Parks Advisory Board.

In addition, each member of the City Council, other than the Mayor, would appoint one (1) person who is a qualified voter in the City to serve on the Committee.

All appointees would need to be ratified by the City Council. The participants will need to make a commitment for this project that may take over a year to complete with monthly meetings anticipated.

Staff is requesting that the Council submit their nominations to the City Secretary within the next four (4) weeks so that the appointments can be ratified in late March or early April. It is recommended that the persons nominated for appointment complete the attached Board and Commission application.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution establishing a Comprehensive Plan Advisory Committee.

ATTACHMENTS:

Description	Upload Date	Type
Resolution Creating Advisory Committee	2/9/2017	Resolution
Application for Boards and Commissions	2/9/2017	Backup Material



Item No. 7.

City Council Agenda
Staff Report

Meeting Date: 2/14/2017

AGENDA ITEM:

Consider/Discuss/Action regarding a Resolution approving a Subdivision Improvement Agreement with LGI Homes-Texas LLC for Northpointe Crossing Phases II-IV. (Maurice Schwanke)

SUMMARY:

The Northpointe Crossing Subdivision is connected to the City's water distribution system at one location at the southern end of the property on CR 376 and State Highway 5 (Powell Parkway). In order to improve the reliability of service and provide a looped water system, the Northpointe Crossing Developers (LGI Homes) have agreed to construct a new water line along CR 1106 that will provide a second connection to the City's water distribution system. This new water line is on the Water System Capital Improvement Plan and is therefore eligible for water impact fee credits. This water line will be constructed in connection with Phase III of Northpointe Crossing.

The attached Subdivision Improvement Agreement defines the obligations of the developer with respect to construction of the water line; and the obligations of the City with respect to granting impact fee credits.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution and Subdivision Improvement Agreement.

ATTACHMENTS:

Description	Upload Date	Type
Resolution approving Northpointe Agreement	2/8/2017	Resolution
Exhibit 1, Subdivision Improvement Agreement Phases II-IV	2/7/2017	Exhibit
Water line improvement Exhibit	2/8/2017	Exhibit



Item No. 8.

City Council Agenda
Staff Report

Meeting Date: 2/14/2017

AGENDA ITEM:

Consider/Discuss/Action regarding a Resolution setting a Public Hearing for the purpose of amending the City's Capital Improvements Plan, Land Use Assumptions and Impact Fees. (Joseph Johnson)

SUMMARY:

Impact fees are authorized under Chapter 395 of the Texas Local Government Code and may be imposed upon new developments to fund both existing and proposed infrastructure that is necessary to provide service to a development. Our last water and wastewater impact fee update was completed in 2014. By statute the City is required to review the Land Use Assumptions and Capital Improvement Plan (CIP) at least once every 5 years but may update them sooner as growth patterns, land use and infrastructure needs change. Many of the projects on our adopted CIP have been constructed or will begin construction soon and over the last 2-3 years new infrastructure needs have become apparent.

Over the past several months staff has worked with our engineering consultant to identify water and wastewater infrastructure projects that should be added to our CIP. Subsequently, land use assumptions, population projections and calculated maximum fees were evaluated with new recommendations for the population projections, and calculated maximum fees.

On February 6, 2017 the draft report was presented to the Impact Fee Advisory Committee which subsequently took action approving a letter addressed to the Council concurring with the findings of the draft report and finding that the report is in general compliance with Texas Local Government Code Chapter 395.

In order to move forward with updating the CIP, Land Use Assumptions and Impact Fees, the Texas Local Government Code, Chapter 395 requires that the City Council set a date and time to hold a public hearing.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution setting a Public Hearing on March 28th at 7:30 p.m. for the purpose of receiving public comment on proposed amendments to City's

Capital Improvements Plan, Land Use Assumptions and Impact Fees.

ATTACHMENTS:

Description	Upload Date	Type
Resolution Setting Public Hearing	2/9/2017	Resolution
Impact Fee Advisory Committee Letter	2/8/2017	Exhibit