



AGENDA

City Council Work Session

Tuesday, May 9, 2017 @ 6:30 PM

Anna City Hall, Council Chambers
111 N. Powell Parkway, Anna, Texas 75409

The City Council of the City of Anna will meet in Work Session at 6:30 PM, on May 9, 2017, at the Anna City Hall, Located at 111 North Powell Parkway (Hwy 5), to consider the following items.

1. Call to Order, Roll Call and Establishment of Quorum
2. Briefing/Discussion regarding FY18 Preliminary General Fund Revenue Estimates. (Dana Thornhill)
3. Briefing/Discussion regarding improvements to Taylor Blvd. (Joseph Johnson)
4. Briefing/Update on the Sherley Above Ground Storage Tank Rehabilitation Project. (Joseph Johnson)
5. CLOSED SESSION (EXCEPTIONS)

Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:

- a. Consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov't Code §551.071**).
- b. Discuss or deliberate the purchase, exchange, lease, or value of real property (**Tex. Gov't Code §551.072**); acquisition of right-of-way, easements, and land for parks and municipal facilities.
- c. Discuss or deliberate personnel matters (**Tex. Gov't Code §551.074**); City Attorney annual review.

The Council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the

Open Meetings Act.

6. Consider/Discuss/Action on any items listed on any agenda—work session, regular meeting, or closed session—that is duly posted by the City of Anna for any City Council meeting occurring on the same date as the meeting noticed in this agenda.
7. Adjourn.

This is to certify that I, Carrie L. Smith, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m. on May 5, 2017.

Carrie L. Smith, City Secretary

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.



Item No. 2.

City Council Agenda
Staff Report

Meeting Date: 5/9/2017

AGENDA ITEM:

Briefing/Discussion regarding FY18 Preliminary General Fund Revenue Estimates. (Dana Thornhill)

SUMMARY:

Staff will review the FY 2018 preliminary general fund revenue estimates.

STAFF RECOMMENDATION:

No action by the Council is required at this time



Item No. 3.

City Council Agenda
Staff Report

Meeting Date: 5/9/2017

AGENDA ITEM:

Briefing/Discussion regarding improvements to Taylor Blvd. (Joseph Johnson)

SUMMARY:

A developer is proposing to construct a 55-acre subdivision on the south side of Taylor Blvd. near Oak Hollow. Per City Ordinance the City may require a developer to improve a street that is adjacent to a proposed subdivision. The development would be required to upgrade approximately 800' of Taylor Blvd. that is adjacent to the property. Rather than upgrade only the portion of roadway that is adjacent to the development to a concrete surface, the developer has proposed to contribute roughly \$336,500 towards widening the existing 18'-20' chip-seal section to a 22'-24' hot-mix asphalt section between US 75 and Ferguson Pkwy. The cost for an asphalt section including grading and subgrade work is estimated between \$430,428 and \$524,449.60 depending upon width and whether the contractor provides the road base.

The City of Anna shares jurisdiction with Collin County on Taylor Blvd with approximately half of the road being in City of Anna jurisdiction. There may be an opportunity to partner with Collin County and leverage the funds from the developer to upgrade the road between US 75 and Ferguson Pkwy.

STAFF RECOMMENDATION:

Discussion item only - no Council action is required at this time.

ATTACHMENTS:

Description	Upload Date	Type
Exhibit - Vicinity Map	5/2/2017	Exhibit



Item No. 4.

City Council Agenda
Staff Report

Meeting Date: 5/9/2017

AGENDA ITEM:

Briefing/Update on the Sherley Above Ground Storage Tank Rehabilitation Project. (Joseph Johnson)

SUMMARY:

Staff will provide an update on the Sherley Above Ground Storage Tank Rehabilitation Project.

STAFF RECOMMENDATION:

Briefing item only, no action required.



AGENDA

Regular City Council Meeting

Tuesday, May 9, 2017 @ 7:30 PM

Anna City Hall, Council Chambers
111 N. Powell Parkway, Anna, Texas 75409

The City Council of the City of Anna will meet in Regular Session at 7:30 PM, on May 9, 2017, at the Anna City Hall, Located at 111 North Powell Parkway (Hwy 5), to consider the following items.

Welcome to the City Council Meeting. Please sign the Sign-In-Sheet as a record of attendance. If you wish to speak on an open-session agenda item, please fill out the Opinion/Speaker Registration Form and turn it in to the City Secretary before the meeting starts.

1. Call to Order, Roll Call and Establishment of Quorum.
2. Invocation and Pledge of Allegiance.
3. Citizen Comments.

Citizens are allowed three minutes to speak. The Council is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.

4. Receive reports from Staff or the City Council about items of community interest.

Items of community interest include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen (but not including a change in status of a person's public office or public employment); a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

- a. Proclamation Recognizing National Public Works Week 2017. (Joseph Johnson)
- b. Proclamation Recognizing National Police Week 2017. (Chief Jenks)

5. Consent Items.

These items consist of non-controversial or "housekeeping" items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.

- a. Approve the April 25, 2017 Council meeting minutes.
 - b. Review the Planning and Zoning Commission minutes for the April 3, 2017 meeting
 - c. Review Quarterly Investment Report (Dana Thornhill)
 - d. Authorize the City Manager to solicit bids for the Natural Springs Park office, breakroom and public restroom facility building improvement project. (Maurice Schwanke)
 - e. Resolution approving a development plat of the Davis Addition. (Maurice Schwanke)
 - f. Resolution approving a final plat of NorthPointe Crossing Ph. 3. (Maurice Schwanke)
 - g. Resolution approving a final plat of Anna Crossing Ph. 7. (Maurice Schwanke)
 - h. Resolution approving a final plat of West Crossing Ph. 7. (Maurice Schwanke)
6. Discussion regarding the proposed annexation of approximately 466 acres of land within the J. Chalmers Survey, Abstract No. 0233 and the S. Craft Sr. Survey No. 0165. (Maurice Schwanke)
7. Conduct a public hearing and take action on an Ordinance changing the zoning district designation from Planned Development (PD) 323-2007 to Planned Development (PD) for business park uses, on an 85.571 acre tract of land located in the D.E.W. Babb Survey, Abstract 33 and located at the northeast corner of SH 5 and the Collin County Outer Loop, requested by the Anna Community Development Corporation. (Maurice Schwanke)
8. Consider/Discuss/Action regarding a Resolution approving a preliminary plat of the Anna Business Park. (Maurice Schwanke)
9. Consider/Discuss/Action on an Ordinance amending the FY 2017 annual budgets for the Community Development Corporation and the Economic Development Corporation. (Jessica Perkins)

10. Consider/Discuss/Action regarding a Council committee to review appointments to the Charter Review Commission. (Mayor Crist)

11. CLOSED SESSION (EXCEPTIONS)

Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:

- a. Consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov't Code §551.071**).
- b. Discuss or deliberate the purchase, exchange, lease, or value of real property (**Tex. Gov't Code §551.072**); acquisition of right-of-way, easements, and land for parks and municipal facilities.
- c. Discuss or deliberate personnel matters (**Tex. Gov't Code §551.074**); City Attorney annual review.

The Council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

12. Consider/Discuss/Action on any items listed on any agenda—work session, regular meeting, or closed session—that is duly posted by the City of Anna for any City Council meeting occurring on the same date as the meeting noticed in this agenda.
13. Adjourn.

This is to certify that I, Carrie L. Smith, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m. on 5:00 p.m. on May 5, 2017

Carrie L. Smith, City Secretary

1. The Council may vote and/or act upon each of the items listed in this agenda.
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Item No. 4.a.

City Council Agenda
Staff Report

Meeting Date: 5/9/2017

AGENDA ITEM:

Proclamation Recognizing National Public Works Week 2017. (Joseph Johnson)

SUMMARY:

Public Works employees provide the foundational infrastructure that it takes to allow a city to thrive. As part of Public Works' initiative to highlight the positive benefits that we provide to our community we celebrate National Public Works Week each year. This year we are planning an event for May 26, 2016 between 6:30 PM and 8:30 PM at the Slayter Creek Park Pavilion. We will have some of our equipment on display and a well-known food vendor will be on-hand to provide burgers for the event. Our goal with this event is to engage in and promote open communication with our citizens while also highlighting Public Works service.

This year's theme for Public Works week is "Public Works Connects Us". The theme highlights the vital role that Public Works plays in connecting us all together through essential infrastructure like transportation, clean water and sanitation services. These services are foundational to our community, contribute to a great quality of life and allow our community to grow and prosper.

STAFF RECOMMENDATION:

Staff recommends designating May 21-27, 2017 as "National Public Works Week".

ATTACHMENTS:

Description	Upload Date	Type
Proclamation	5/1/2017	Exhibit



Item No. 4.b.

City Council Agenda
Staff Report

Meeting Date: 5/9/2017

AGENDA ITEM:

Proclamation Recognizing National Police Week 2017. (Chief Jenks)

SUMMARY:

Each year, National Police Week occurs during the week that contains the date of May 15. In 2017, National Police Week is May 14-20. The attached Proclamation recognizes May 14-20 as National Police Week 2017 and honors the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

STAFF RECOMMENDATION:

Staff recommends designating May 14-20 as National Police Week.

ATTACHMENTS:

Description	Upload Date	Type
Proclamation National Police Week 2017	4/11/2017	Staff Report



Item No. 5.a.

City Council Agenda
Staff Report

Meeting Date: 5/9/2017

AGENDA ITEM:

Approve the April 25, 2017 Council meeting minutes.

SUMMARY:

STAFF RECOMMENDATION:

ATTACHMENTS:

Description	Upload Date	Type
Proposed Minutes	5/5/2017	Exhibit



Item No. 5.b.

City Council Agenda
Staff Report

Meeting Date: 5/9/2017

AGENDA ITEM:

Review the Planning and Zoning Commission minutes for the April 3, 2017 meeting

SUMMARY:

STAFF RECOMMENDATION:

ATTACHMENTS:

Description	Upload Date	Type
Minutes for Planning and Zoning meeting 4-3-17	5/4/2017	Exhibit



Item No. 5.c.

City Council Agenda
Staff Report

Meeting Date: 5/9/2017

AGENDA ITEM:

Review Quarterly Investment Report (Dana Thornhill)

SUMMARY:

In accordance with the Public Funds Investment Act, the City of Anna is required to submit a quarterly report on the investment of all Public Funds held by the City. The attached report has been developed with our investment advisors, Valley View Consulting, LLC. The report includes the following:

- Review of economic conditions
- Review of the City's holdings
- Comparison of book vs. market value
- Allocation information
- Other information related to the PFIA.

STAFF RECOMMENDATION:

No action by the City Council is required.

ATTACHMENTS:

Description	Upload Date	Type
Quarterly Investment Report March 2017	5/1/2017	Staff Report



Item No. 5.d.

City Council Agenda
Staff Report

Meeting Date: 5/9/2017

AGENDA ITEM:

Authorize the City Manager to solicit bids for the Natural Springs Park office, breakroom and public restroom facility building improvement project. (Maurice Schwanke)

SUMMARY:

The City Council previously approved an architectural services contract with Spurgin & Associates Architect for this project. The project includes remodeling the west wing of the Natural Springs Equipment Storage building into a park office, a breakroom for park employees, and a public restroom facility. The architectural plans are attached as an exhibit. The City previously put this project out for bid and received no bidders. After further review, Staff is recommending that the City act as the General Contractor and break the project into manageable parts as follows:

- A. Concrete and Plumbing work.
- B. Metal work, Framing, Doors, Windows, Drywall and Insulation.
- C. Electrical and HVAC
- D. Finish out which would include the Cabinets, Counter Tops, Floor Finish, painting, FRP panels, bathroom partitions, and toilet accessories.

Each Part (A thru D) will be competitively bid out, and the Planning and Parks department staff will oversee each phase of construction.

The project is expected to cost approximately \$115,000 according to the architect's estimate. An additional aerobic on-site wastewater system will cost about \$10,000. Funds are available for this project in the Park Trust Fund.

STAFF RECOMMENDATION:

Staff recommends approval of this item authorizing the City Manager to solicit bids for the Natural Springs Park office, breakroom and public restroom facility project.

ATTACHMENTS:

Description	Upload Date	Type
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Item No. 5.e.

City Council Agenda
Staff Report

Meeting Date: 5/9/2017

AGENDA ITEM:

Resolution approving a development plat of the Davis Addition. (Maurice Schwanke)

SUMMARY:

Jared Davis has submitted an application for approval of a development plat of the Davis Addition. The development plat for your review is located within Anna's extraterritorial jurisdiction and generally known as 8805 County Road 504. The tract is located in the John Michael Borough Survey, Abstract No. 562 and contains approximately 3.992 acres of land. The owner is proposing to build a house on the property. The submittal meets the City of Anna development plat requirements.

The Planning and Zoning Commission recommended approval of the development plat at their regularly scheduled meeting on May 1st unanimously.

STAFF RECOMMENDATION:

Staff recommends approval of the Resolution approving this development plat.

ATTACHMENTS:

Description	Upload Date	Type
Davis Addition Resolution	5/4/2017	Resolution
Exhibit 1, Davis Development Plat	4/27/2017	Exhibit
Location Map	4/27/2017	Backup Material



Item No. 5.f.

City Council Agenda
Staff Report

Meeting Date: 5/9/2017

AGENDA ITEM:

Resolution approving a final plat of NorthPointe Crossing Ph. 3. (Maurice Schwanke)

SUMMARY:

LGI Homes – Texas LLC. has submitted an application for approval of a final plat of the Northpointe Crossing Phase 3 Subdivision. The Northpointe Crossing Ph. 3 final plat contains 31.572 acres located in the Samuel Moore Survey, Abstract No. 627. Within this project 171 residential lots are proposed. The plat layout is in conformance with the existing zoning and the approved preliminary plat. The City has received a sealed letter from the project engineer stating that the development will not adversely impact downstream properties due to the development's impact on off-site drainage.

The Planning and Zoning Commission approved this final plat at their regularly scheduled meeting on May 1st.

STAFF RECOMMENDATION:

Staff is recommending approval of the Resolution approving this final plat.

ATTACHMENTS:

Description	Upload Date	Type
Resolution approving the Final Plat of NorthPointe Crossing Ph. 3	5/3/2017	Resolution
Exhibit 1, NP Crossing PH 3 Final Plat	5/4/2017	Exhibit
Drainage Letter - No adverse Impact	4/28/2017	Backup Material
Location Map	4/28/2017	Backup Material



Item No. 5.g.

City Council Agenda
Staff Report

Meeting Date: 5/9/2017

AGENDA ITEM:

Resolution approving a final plat of Anna Crossing Ph. 7. (Maurice Schwanke)

SUMMARY:

Anna Crossing Phase VII LNRD Ltd has submitted an application for approval of a final plat of the Anna Crossing Phase 7 Subdivision. The Anna Crossing Ph.7 final plat contains 62.876 acres located in the Granderson Stark Survey, Abstract No. 798. Within this project 229 residential lots are proposed. The plat layout is in conformance with the approved preliminary plat which contemplated several variances to the subdivision regulations. These variances were previously approved and are outlined in City Council Resoluion No. 2016-10-235 (attached). The variances are also listed on the plat document. The plat is in conformance with the existing zoning for the property.

The City has received a sealed letter from the project engineer stating that stormwater run-off from the development will not adversely impact downstream properties.

The Planning and Zoning Commission approved this final plat during their regularly scheduled meeting on May 1st.

STAFF RECOMMENDATION:

Staff is recommending approval of the Resolution approving this final plat.

ATTACHMENTS:

Description	Upload Date	Type
Resolution approving the Final Plat of Anna Crossing Ph. 7	5/3/2017	Resolution
Exhibit 1, Anna Crossing Ph 7 Final Plat	4/28/2017	Exhibit
Resolution 2016-10-235	5/4/2017	Backup Material
Location Map	4/27/2017	Backup Material
Drainage letter - No adverse impact	4/28/2017	Backup Material



Item No. 5.h.

City Council Agenda
Staff Report

Meeting Date: 5/9/2017

AGENDA ITEM:

Resolution approving a final plat of West Crossing Ph. 7. (Maurice Schwanke)

SUMMARY:

Bloomfield Homes of Texas. has submitted an application for approval of a final plat of the West Crossing Phase 7 Subdivision. The West Crossing Ph.7 final plat contains 15.9 acres located in the Henry Brantley Survey, Abstract No. 71. Within this project 85 residential lots are proposed. The plat layout is in conformance with the approved preliminary plat which contemplated a variance to the subdivision rules and regulations. The variance was previously approved and is outlined in City Council Resoltuion No. 2016-11-247 (attached). The variance is also listed on the plat document. The plat is in conformance with the existing zoning for the property.

The City has received a sealed letter from the project engineer stating that stormwater run-off from the development will not adversely impact downstream properties.

The Planning and Zoning Commission approved this plat during their regularly scheduled meeting on May 1st.

STAFF RECOMMENDATION:

Staff is recommending approval of the Resolution approving this final plat.

ATTACHMENTS:

Description	Upload Date	Type
Resolution approving the Final Plat of West Crossing Ph. 7	5/3/2017	Resolution
Exhibit 1, Final Plat West Crossing PH 7	4/28/2017	Exhibit
Resolution 2016-11-247	5/4/2017	Backup Material
Location Map	4/27/2017	Exhibit
Drainage Letter- No adverse Impact	4/28/2017	Backup Material



Item No. 6.

City Council Agenda
Staff Report

Meeting Date: 5/9/2017

AGENDA ITEM:

Discussion regarding the proposed annexation of approximately 466 acres of land within the J. Chalmers Survey, Abstract No. 0233 and the S. Craft Sr. Survey No. 0165. (Maurice Schwanke)

SUMMARY:

On February 28, 2017, the City Council approved a Resolution setting the dates and times for public hearings on the proposed annexation of approximately 466 acres of land within the J. Chalmers Survey, Abstract No. 0233 and the S. Craft Sr. Survey No. 0165. The area contains 26 parcels of property with 5 single family homes, 18 manufactured homes, and two commercial buildings under construction and is bounded on the south by the Sam Rayburn Memorial Hwy. and is traversed by F.M. 2862 and County Road 526. The north boundary is County Road No.525. Notice of the required public hearings was sent to all property owners within the described area on March 10th, 2017.

A Service Plan for the area has been prepared which explains how the City will fulfill its obligation to extend full municipal services to the properties being annexed (see attached). On February 28, 2017, the City Council approved an Automatic Aid Agreement with the Westminister Volunteer Fire Department (WVFD). Through this Agreement, the WVFD will continue to provide fire protection to the properties being considered for annexation.

Prior to annexing properties that are appraised for property tax purposes as land for agricultural, wildlife management use, or as timber land (as defined in Subchapter C, D, or E Chapter 23, Tax Code) the City is required to offer to make a development agreement with the landowner. Such a development agreement would: (1) guarantee the continuation of the extraterritorial (outside the city limits) status of the property for a period of time; and (2) authorize the enforcement of all regulations and planning authority of the city that do not interfere with the use of the property for agriculture, wildlife management, or timber.

The Council has elected to extend the same development agreement offer to the owners of all the properties being considered for annexation, including those that do not have a qualifying tax exemption. The offer of a development agreement was included with all notices sent to the affected property owners.

The proposed Development Agreement (if executed by the property owner & approved by the Council) would guarantee that the property would remain outside the city limits for one (1) year. At

the conclusion of the one-year period, the property owner would consent to voluntary annexation in 2018.

The City may elect to proceed with annexation of the subject properties if the owners decline the development agreement offer extended by the City.

STAFF RECOMMENDATION:

Public hearings on this issue were held on April 11 and again on April 25. No action by the City Council is required at this time. Action by the City Council may be taken during the special meeting on May 16.

ATTACHMENTS:

Description	Upload Date	Type
Location Map	4/5/2017	Exhibit
Proposed Service Plan	4/5/2017	Exhibit



Item No. 7.

City Council Agenda
Staff Report

Meeting Date: 5/9/2017

AGENDA ITEM:

Conduct a public hearing and take action on an Ordinance changing the zoning district designation from Planned Development (PD) 323-2007 to Planned Development (PD) for business park uses, on an 85.571 acre tract of land located in the D.E.W. Babb Survey, Abstract 33 and located at the northeast corner of SH 5 and the Collin County Outer Loop, requested by the Anna Community Development Corporation. (Maurice Schwanke)

SUMMARY:

The Anna Community Development Corporation (CDC) is requesting that the City Council approve an Ordinance changing the zoning district designation from Planned Development (PD) 323-2007 to Planned Development (PD) for business park uses, on an 85.571 acre tract of land located in the D.E.W. Babb Survey, Abstract 33 and located at the northeast corner of SH 5 and the Collin County Outer Loop. The property is currently zoned as PD 323-2007 which allows for a mix of commercial, multi-family, and single family uses. The Anna Community Development Corporation recently purchased the property and plans to develop it as a business park in order to attract new businesses to the City and create employment opportunities for existing and future residents.

The Planning and Zoning Commission recommended approval of this zoning request at their regularly scheduled meeting on May 1st.

STAFF RECOMMENDATION:

Staff is recommending approval of the Ordinance approving this zoning change.

ATTACHMENTS:

Description	Upload Date	Type
Ordinance	5/4/2017	Ordinance
Exhibit A, Legal description	5/4/2017	Exhibit
Location Map	4/27/2017	Backup Material



Item No. 8.

City Council Agenda
Staff Report

Meeting Date: 5/9/2017

AGENDA ITEM:

Consider/Discuss/Action regarding a Resolution approving a preliminary plat of the Anna Business Park. (Maurice Schwanke)

SUMMARY:

The Anna Community Development Corporation (CDC) has submitted an application for approval of a preliminary plat of the Anna Business Park. The Anna Business Park preliminary plat contains 85.571 acres located in the D.E.W. Babb Survey, Abstract No. 33. This land is owned by the Anna CDC and is currently being rezoned for Business Park uses. This plat conforms to the proposed zoning that is part of this City Council agenda.

This plat was approved by the Planning and Zoning Commission at their regularly scheduled meeting on May 1st.

STAFF RECOMMENDATION:

Staff is recommending approval of the Resolution approving this preliminary plat.

ATTACHMENTS:

Description	Upload Date	Type
Resolution approving the Preliminary Plat of Anna Business Park	5/3/2017	Resolution
Exhibit 1, Anna Business Park Preliminary Plat	3/30/2017	Exhibit
Location map	3/30/2017	Backup Material



Item No. 9.

City Council Agenda
Staff Report

Meeting Date: 5/9/2017

AGENDA ITEM:

Consider/Discuss/Action on an Ordinance amending the FY 2017 annual budgets for the Community Development Corporation and the Economic Development Corporation. (Jessica Perkins)

SUMMARY:

There has been several moving parts to the EDC and CDC budgets this past fiscal year with the sales tax reallocation and the purchase of the business park property. Adjustments need to be made to both the revenue and expenditures for the current fiscal year. Attached is a spreadsheet outlining the necessary changes and the proposed amendments.

CDC:

- **Services decreased** - due to only one payment needed instead of two in the current fiscal year for the debt service on the business park property.
- **Capital expenditures increased** - to recognize the bond proceeds that came in for the land purchase as well as a transfer from the EDC for the down payment on the land purchase.
- **Bond issuance cost** - was not accounted for with the original budget.

EDC:

- **Supplies decreased** - slightly to support other increases
- **Maintenance increased** - due to repairs needed at 312 North Powell Parkway including a roof repair and electrical repairs.
- **Services increased** - due to contracts made with consultants related to services needed for the business park property.
- **Capital Expenditures increased** - reallocation from other line items to this line to pay for infrastructure improvements like the water line and an entry feature for the business park property.
- **Transfer to CDC** - the original budget failed to include the EDC's cash contribution for the down payment for the business park property.

STAFF RECOMMENDATION:

The CDC and EDC Board of Directors approved these budget amendments during their regular meetings on May 4, 2017. Staff also recommends approval of these amendments.

ATTACHMENTS:

Description	Upload Date	Type
Ordinance amending EDC and CDC Budgets	5/4/2017	Ordinance



Item No. 10.

City Council Agenda
Staff Report

Meeting Date: 5/9/2017

AGENDA ITEM:

Consider/Discuss/Action regarding a Council committee to review appointments to the Charter Review Commission. (Mayor Crist)

SUMMARY:

At least once every six (6) years, the City Council must appoint a Charter Review Commission. The last Commission was appointed in 2011. The Commission must consist of at least ten (10) citizens of the City all of whom must be qualified voters in the City. The Mayor and City Council may choose to create a Council committee of not more than three (3) Council members to review applications and make recommendations regarding appointments to the Charter Review Commission.

STAFF RECOMMENDATION: