



## *City of Anna, Texas*

### *Weekly Update*

*December 7 30, 2018*

Respectfully submitted by the City Manager

Jim Proce, ICMA-CM, APWA PWLF, MBA

In this issue...

- Chief Tim Gothard retirement ceremony celebrating almost 4 decades of public service was well attended and the new Fire Truck is here!



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## UPCOMING DATES AND IMPORTANT INFO

**Tue, Dec 11**

**[City Council Meeting](#)**

**Tue, Dec 11**

**[Municipal Court](#)**

**Mon, Jan 7**

**[Planning and Zoning Commission Meeting](#)**

**Tue, Jan 8**

**[City Council Meeting](#)**

**Mon, Jan 21**

**[Parks Advisory Board Meeting](#)**

**Tue, Jan 22**

**[City Council Meeting](#)**

**Tue, Feb 12**

**[City Council Meeting](#)**

### **Holiday Trash Schedule -**

CHRISTMAS – Trash day falls on Christmas Day this year, therefore, trash collection for Tuesday, December 25th will change to one day later and be collected on Wednesday, December 26th.

[Read on...](#)

### **Notice of Public Hearing - 2018 Water & Wastewater Impact Fee Report**

City Council has set a Public Hearing date of January 8, 2019 at 7:00 PM to receive public comment on the 2018 Water & Wastewater Impact Fee Report [Read on...](#)

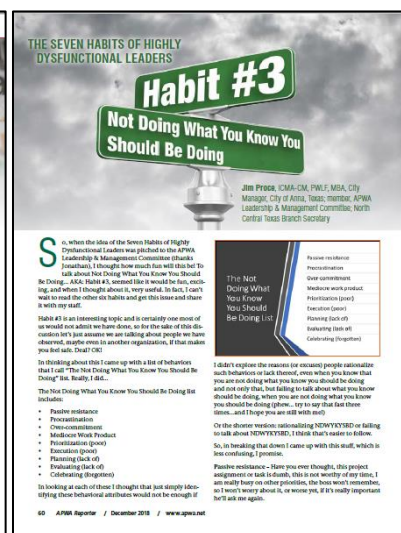
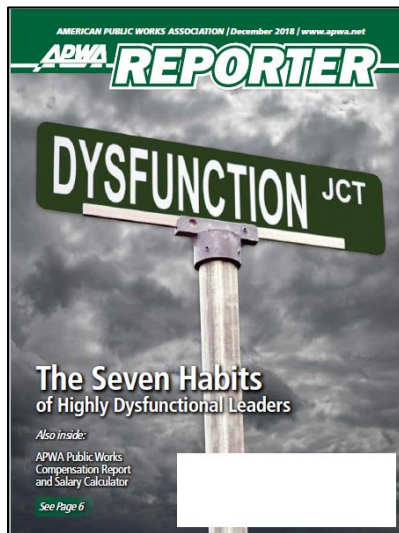
### **Notice of Public Hearing - 2018 Roadway Impact Fee Report**

City Council has set a Public Hearing date of January 8, 2019 at 7:00 PM to receive public comment on the 2018 Roadway Impact Fee Report [Read on...](#)

## City Manager

- With my continuing effort to review the organizational structure, this coming week, the City Secretary and I have discussed revision to the posting process for Council meetings as well as other board and commissions. The effort will include but are not limited to:
  - Posting possible quorums and meetings for the fiscal year, with the known dates, times, and locations well in advance of the posting of agenda for said meetings
  - Recording of meetings (not currently recording)
  - Providing of detailed minutes
- The proposals for a construction manager at risk for the Municipal Complex are being reviewed by the internal committee I have established. We anticipate completing the review by December 13, 2018 and getting a recommendation in front of the Council for the first meeting in January to get this project started. Related information will be posted here:  
<https://www.annatexas.gov/1103/Bid-Opportunities>
- The social media **Nextdoor** is gaining popularity in our community. I have created a user so that I can interact when appropriate. City Manager Jim Proce. If you have any questions, please feel free to let me know. The Police Department will be monitoring this media too!
- Dana Thornhill and I met with Enterprise to review the fleet expenses, future plans, and the methodology being executed in an effort to get familiar with the processes in our fleet operations. I would like to have Enterprise come later this year to walk the Council through the processes so all can have a strong understanding on how the program works.
- Joseph Johnson arranged for a meeting with all of the players regarding the doctors who are developing on the north end of the Standridge property. The coordination meeting was integral to make sure that all of the components are being actively coordinated to ensure progress on this project. Upon completion of this meeting, staff believes this facility can be ready by the projected completion date, approximately one year from now. Follow up and ongoing meeting are being planned to make sure all moving parts are reviewed and revisited to ensure things stay on track.
- Staff completed the first parts of the strategy sessions. The information compiled will be shared with City Council and combined with Council inputs so that a detailed plan can be built.

- The City Manager published articles in the December issue of the APWA Reporter. The articles can be viewed at the following links:
  - <https://www.slideshare.net/JimProceMBAPWLF/jim-proce-2018-december-theres-a-pilot-at-the-point>
  - <https://www.slideshare.net/JimProceMBAPWLF/jim-proce-2018-december-habit-3-not-doing-what-you-know-you-should-be-doing>
  - <https://www.slideshare.net/JimProceMBAPWLF/apwa-reporter-december-2018-the-7-habits-of-highly-dysfunctional-leaders>



## Assistant to the City Manager Administrative

- Filed Eminent Domain status form for the EDC
- Paid bills
- Reduced the cost of the Mayor's Minute video series

## Marketing, Promotion & Research

- Website and social media updates
- Updated Restaurant reports
- Prepared and send out the December E-news

## Business Park/Incentives

- Status update with Project Ranch, Project KitCat, and Project Frost

## Meetings/Conference calls

- Strategic Planning Session (staff)
- Staff meeting
- Met with Chamber to review parade optics and future budget planning

#### Special Projects

- Unpacked Christmas Employee Appreciation Supplies
- Retirement Celebration for Chief Gothard

#### Development Services

##### Planning and Zoning Commission

- Next Planning and Zoning Meeting January 7th at 7.

##### Parks Board

- Next Regular Parks Board meeting on December 17th at 7.

##### Neighborhood Design Advisory Committee

- Next meeting will be December 10th at 7 pm City Hall. Final decisions concerning Manual will be presented.

##### Green Ribbon Program

- 95% plans will be done next week. Should go out to bid in January/February

##### Zoning

- Zoning at northwest corner of Rosamond and Powell Parkway.

##### Platting

- Preliminary Plats
  - Lakeview Estates Preliminary Plat Phase 3 - 56 lots
  - One Anna Two Preliminary Plat – 3 lots
  - Anna Crossing Villas Preliminary Plat – 129 40' lots
- Development Plats
  - Hopewell Development Plat
  - Site and Landscape Plans
  - Creekside Offices Site and Landscape Plan.
  - Freedom Flex Car Wash Site and Landscape Plan

- Anna Ambulatory Surgery Center

## Permits

- 427 single family permits received so far in Calendar Year 2018.
- 100 single family permits received so far in Budget Year.

## EDC/CDC

### Administrative

- Scheduled the Contractor to Follow-Up & Perform Additional Work on the Front Door
- Worked on Core Values Homework Given Out at the Strategic Planning Meeting

### Marketing & Programming

- Called on Retailers for ICSC Red River in Fort Worth
- Worked on Zoom Prospector, Online Property Database
- Followed-Up with Property Owner, Possible Site for Project Game

### Incentives

- Started on Economic Impact Analysis for Project Holiday

### Meetings

- Attended the Strategic Planning Meeting for Staff
- Attended Anna Chamber Budget Meeting
- ICSC Red River in Fort Worth is coming up in January

### Education

- Completed Homework for OU-EDI Online Business Retention Class

## Finance Department

- Participated in multiple calls in relation to the Villages of Hurricane Creek PID/TIRZ agreements with Hilltop Securities, the City Attorney, bond counsel, underwriters, and City staff in relation to the timeline for the PID bond issuance for the Villages of Hurricane Creek as well as a weekly call including Centurion (VHC).

- The City Manager and Finance Director with Tripp Davenport representing FMS Bonds and Drew Sloan representing Winstead Attorneys for a brief introduction. FMS Bonds is the underwriter for the upcoming PID Bonds for the Villages of Hurricane Creek Project. Winstead Attorneys will be the bond counsel for the underwriters.
- Worked on TMLIRP Mobile Schedule to ensure all current assets have been added
- Sent monthly Statement of Revenues and Expenditures to all Director's
- Compiled, calculated, and processed the City's sales tax payment for November online with the State Comptroller's Office
- Provided information to the City of Pottsboro on the City's sick and vacation policy
- Worked with the Fire Department on reviews, certification pay, and on changes to firefighter's work schedule.
- Worked with the Fire Department on volunteer applications and on background checks
- Worked with employees on the open enrollment for Section 125 Flexible Spending benefits. Employees must complete and turn in the form no later than December 14th.
- Processed wires, ach files, and the positive pay files for Accounts Payable checks through the bank
- Continued to work on year-end audit entries and schedules such as the pension liability calculation, long term debt spreadsheets, and the reconciliation of the GTUA water debt
- Continued to finalize the budget book. Bound books will be printed next week for Council.
- Reviewed all invoices for correct account and project coding
- Continued to work with Enterprise Fleet Management on ordering of replacement and new vehicles budgeted in FY 2019
- Processed payroll
- Processed 65 invoices, 31 checks for a total amount of \$256,098.
- Utility Billing processed Cycle 2 bills
- Utility Billing uploaded files for usage into the WaterSmart citizen portal



- Municipal Court has been preparing for Court next Tuesday, December 11th.

## Fire Department

### Incidents:

- Fires: 4
- Rescue & EMS: 28
- Hazardous Condition (No Fire): 1
- Service Calls: 5
- Good Intent Calls: 7
- False Alarms: 0
- Total: 45

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
113 - Cooking fire, confined to container	1	2.22%
118 - Trash or rubbish fire, contained	1	2.22%
142 - Brush or brush-and-grass mixture fire	1	2.22%
171 - Cultivated grain or crop fire	1	2.22%
311 - Medical assist, assist EMS crew	20	44.44%
321 - EMS call, excluding vehicle accident with injury	1	2.22%
322 - Motor vehicle accident with injuries	2	4.44%
324 - Motor vehicle accident with no injuries.	5	11.11%
412 - Gas leak (natural gas or LPG)	1	2.22%
510 - Person in distress, other	2	4.44%
553 - Public service	2	4.44%
554 - Assist invalid	1	2.22%
611 - Dispatched & cancelled en route	7	15.56%
<b>TOTAL INCIDENTS:</b>	<b>45</b>	<b>100.00%</b>

### Mutual Aid:

- Aid Given: 4
- Aid Received: 0
- No. of Overlapping Calls: 12
- Percent of Overlapping Calls: 26.67%

### Dispatch Times:

- Average Response Time: (Dispatch to Arrival): 05:40
- Average Turnout Time: (Dispatch to Enroute): 01:05

- Average Time on Scene: 34:04

#### Department Activities & General Info:

- Delivery of the new Pierce fire engine (Anna Engine 1) occurred on 12/7/18. Fire personnel are completing installation of specialized equipment and will soon begin new apparatus training. This process is anticipated to take approximately one week at which time it will be placed into active service. Please stop by the fire station and get an up-close look! See picture below.
- Engine 901 has been collected by the Siddons-Martin Group as a trade-in. Engine 902 remains our primary response vehicle until the new Engine 1 is placed into active service.
- In keeping with fire service tradition, we will be having a washdown and push-in ceremony at the fire station for the fire new engine. This ceremony is scheduled for 1/12/19.
- Brush 902 is currently on loan to the Melissa Fire Department until their department receives a new brush truck.
- Chief Gothard's retirement service was held on 12/7/18 at city hall. Thank you to all who participated and assisted the fire department with planning this event.
- Chief Isom will meet this week with educators in the UT Dallas School of Economic, Political and Policy Sciences Department to discuss their capstone project for the Spring MPA graduating class. This project will consist of a specialized comprehensive staffing and resource study of the fire department. The results will be presented in May 2019.
- Three open records requests were completed.
- The UNT intern continues to work on a variety of assignments.
- Chief Isom continued reviewing CMAR bid documents.

#### Upcoming Events

- Operation Santa – From 6:00 pm to approximately 9:00 pm on 12/10, 12/11, and 12/12.
- The fire department will be competing in the Ugly Sweater Contest on 12/14 at 3 pm at City Hall.
- Washdown/Push-In Ceremony for the new fire engine will be held on 1/12/19.



### Parks Department

- Parks Board
  - Next Regular Parks Board meeting on December 17th at 7.
- Parks
  - Fence work is done at Sherley Heritage Park.
  - Working on Split rail fence at Slayter Creek Park continuing

### Police Department

#### PATROL

- This week was a little slower than previous weeks; however, we had significant calls that consumed a good majority of time. Officers responded to 192 calls for service and initiated 14 new case reports. Walmart accounted for eight of the calls for service. Officers handled seven accidents, two of which involved non-life-threatening injuries.

- Officers responded to several major incidents, including a motorcycle crash, a death investigation where a 78-year-old male apparently died of natural causes, and an aggravated robbery where the victim had been shot by the suspect.
- Officers located what appeared to be a stolen motorcycle on N. Riggins. Upon investigating it was found to be reported stolen to Plano PD in 2014 and was confirmed. Plano PD later called back and advised a mistake had been made with not removing the motorcycle as stolen that it had already been recovered and returned. The motorcycle was returned the next day at no charge to the owner or the department.
- Officers Thomas, McDaniel and Blair attended Crisis Intervention Training, a State mandated training course.
- Sgt. DeVore conducted TASER training for several Melissa PD officers as well as our own Officer Davis.

## INVESTIGATIONS

- Detectives worked several open cases and prepared cases to be filed with the DA. They were called out twice, once for the death investigation and once for the aggravated robbery. Detectives also assisted patrol by working a patrol shift two days to cover for staffing shortages created by the CIT training.
- Detectives will be traveling to Kansas City, Missouri on 12/07 to follow up on the shooting from 12/06. They will interview the suspect and execute a search warrant for the vehicle in an attempt to locate evidence. When the suspect was arrested, he was found to be in possession of several pills. It is believed the pills he had on his person were those involved in the robbery. Stay tuned for updates in next week's report.

## ADMINISTRATION

- Lt. Copin worked patrol this week to cover for staffing shortages created by the CIT training. He also continued his work on the Zuercher transition project. He met with a vendor to look at emergency lighting options that could potentially bring a cost savings moving forward. Lt. Copin also spent a considerable amount of time on 12/06 working the shooting.
- Chief Caponera attended the Strategic Planning meeting on Monday with the other City staff. He attended two webinars, completed several drafts

of new policies and issued one new policy. Chief worked alongside the other members of the department on the shooting incident.

- This week we met with the school district and started the Law Class Practicum sessions.
- The two students will be working with the police department over the next few months learning different aspects of the criminal justice system. They will complete assignments based on their set curriculum and will also assist with small projects within the police department providing them with hands-on experience.

## EVENTS

- The Christmas parade has been cancelled due to weather concerns.
- On Saturday, 12/08, our explorers will be traveling to Grand Prairie for a regional explorer competition. We are hopeful the team will bring home some more trophies. Please wish them luck if you see them.

## AWARDS/RECOGNITION

- Over the past weekend, Officer Cole Dotson's father-in-law passed away unexpectedly. During this time, his wife's uncle and grandfather both suffered from strokes. Needless to say, it's been a hard, past couple of weeks for the Dotson family. Please keep Cole and his wife and family in your thoughts and prayers.
- I would like to recognize Lt. Copin, Sgt. Butler, Sgt. DeVore, Sgt. Fernanadez, Officer Dotson, Officer Goodman, Officer Davis, Detective Foster, and Detective Smith for their hard work and long hours they dedicated to responding to and investigating the aggravated robbery/shooting incident. The teamwork displayed by this group of individuals was impressive to watch. I am extremely proud and honored to lead such a passionate and dedicated group of officers. It took less than 15 hours from the initial report of the shooting to identify, locate, and apprehend the suspect. Everyone should be commended.
- Finally, I would like to recognize Explorer Millie Witta. She has been volunteering for the past few weeks and on 12/06, was very helpful when everyone was busy with the shooting investigation. She jumped in without hesitation and took the initiative to handle the incoming phone calls and walk-ins. Thanks Millie for your teamwork and professionalism!

## Public Works



- Several weeks ago we nominated Wilson Contractor Services for the North Central Texas American Public Works Association Contractor of the Year Award. Wilson Contractor Services worked with the City of Anna to successfully implement the Foster Crossing Water Line Project. Yesterday, we learned that Wilson won the award. Staff will be attending the annual luncheon with Wilson to receive the award.

## Public Works - Administration

- This week I would like to recognize Water Division employee Michael Biscarro. A recent major water leak needed to be isolated in order to complete the repair safely and with as little inconvenience as possible to our customers. Michael worked tirelessly reviewing maps and searching for valves in the field over the course of several days. While an additional valve needed to be installed to complete the repair, Michael made sure that we had exhausted all options before installing the valve in an effort to save the City money. Michael did a great job leading the field team on this repair. His hard work should be recognized.
- I would also like to recognize the Water Division as a group. The group, led by Troy Hopkins, had a very productive week in spite of the weather and time constraints. Michael Biscarro, Johnny Stover and Curtis George completed 8 projects, one of which was the major leak mentioned above. Austin Burkhart and Quincy Skinner stayed busy monitoring the pump stations and performing field testing. Sarah Blakely and Travis Strang worked on customer service calls. This group as whole accomplished an amazing amount of quality work this week and their dedicated efforts should be recognized.
- A final project walk was completed for North Pointe Phase 4.

City Hall/Municipal Complex:

- A meeting has been set for next week with the scoring committee to review. Staff will be working to score the proposals individually. Each staff member has also been assigned to check references for one proposal.
- Staff met on site with GCEC Telecommunications to review fiber options for the buildings.
- Staff obtained bids for asbestos abatement for the feed store so that it may be demolished.
- A preconstruction meeting was held for One Anna Two Sewer Improvements.
- Construction has begun on the traffic signal at the Collin County Outer Loop and State Highway 5.
- Attended a training session with the Construction Inspection group on proper lime installation.
- Worked on Collin County letter for project reimbursement.
- Staff attended the staff portion of the Strategic Planning workshop.
- Attended a conference call with a developer representative to sort out design issues.
- Worked on various capital projects.
- Worked through several queries related to future development.

The Development Review Committee (DRC) reviewed the following:

- Standridge Boulevard Civil Plan
- Standridge Mass Grading Civil Plan (plans are now approved)
- Anna Medical Office Building Civil Plan
- Creekside Office Building Site Plan

Staff met with the following development groups:

- Standridge Group, Anna Medical Group related to project scheduling. Regular meetings will occur moving forward.
- A group representing a property along SH 5 just west of Palladium.
- Anna Crossing in regard to Lift Station & Force Main improvements.
- Anna Crossing in regard to Anna Crossing Villas.
- Camden Parc in regard to Camden Parc 4.

New civil plan submittals are in the queue for:

- Creekside Office Building Civil Plans

## Council Agenda – Public Works items:

- Authorization to bid – East-West Collector Roadway Project
- Authorization to bid – East-West Water Line project

## Public Works - Field Operations

- Training
  - Department Weekly Safety Topic: Working Safely Near Blood-borne Pathogens
- Water Division - Administration
  - Worked through SCADA upgrade options for software and integration.
  - Worked through and activated plan to interrupt service for repair on Rhett including coordination with 4 businesses.
  - Conducted 2 interviews for the new Service Order Technician position.
  - Sent well readings to the North Texas Groundwater Conservation District.
  - Worked with Verizon to upgrade service and phones for the group.
  - Updated Standard Operating Procedures.
  - Worked through remaining issues and direction for disinfection start-up with contractor and engineer.
  - Sent out purchase order for Hackberry Elevated Storage Tank Logo Project.
- Water Division – Field Operations
  - Completed line locates.
  - Flushed dead end mains.
  - Backfilled multiple locations.
  - Repaired leak @ 801 Live Oak.
  - Completed project walk for North Pointe Phase 4.
  - Repaired service line on Easton.
  - Removed fire hydrant from abandoned water line on US 75.
  - Repaired water leak at Rhett and SH 5.
  - Assisted the Wastewater Division with a repair on Harper.
  - Flushed the surface water supply line at the Sherley Pump Station.
  - Repaired disinfection system rooms at Powell Pump Station and West Crossing Pump Station.



- Assisted Suddenlink with an excavation on Margaret.
- Installed 4 fire hydrant meters.
- Completed 50 manual re-reads on meters.
- 10 new meter sets.
- Completed 5 of 15 monthly water samples.
- Completed NAP sampling.
- The average water distribution for the week was approximately 1.7 million gallons/day.
- Wastewater Division – Administration
  - Re-trained staff on time tracking software.
  - Assisted in Service Order Technician interviews.
  - Obtained quotes for generator service and repair.
  - Worked with Verizon to upgrade service and phones for the group.
  - Studied for Class C Treatment License exam.
  - Provided support for the field crew sewer service and main repair.
  - Worked on an internet service issue on the WWTP computer.
  - Gathered information for the Capacity, Management, Operations and Maintenance (CMOM) Project.
  - Reviewed construction plans with developer.
- Wastewater Division – Field Operations
  - Completed line locates.
  - Completed 20 sewer video inspections.
  - Repaired 1 sewer back-up.
  - Replaced belt press timer at the WWTP.
  - Completed sewer service and main repair.
  - Cleaned vehicles & equipment.
  - Maintained sewer main at 4th & Harper.
  - Ran the belt press three days.
  - Completed lift station checks and performed maintenance.
  - Completed checks of all metering stations.
  - Completed weekly samples. All passed.
  - The average daily flow at the Wastewater Treatment Plant for this week was 0.380 million gallons/day.
- Streets – Administration
  - Checked completed field work.
  - Completed purchase quote forms.
  - Helped coordinate backfills.

- Ordered materials.
- Attended lime treatment training.
- Worked on street sign design for the new signal at CCOL and SH 5.
- Worked with Construction Inspection on the Fourth & Easton Paving and Drainage Project.
- Streets – Field Operations
  - Repaired 5 street lights.
  - Replaced fuse in school zone light.
  - Completed drainage repair on CR 368.
  - Repaired road edge along Riggins Street.
  - Saw-cut street for water leak repair.
  - Cut and removed sidewalk panels for replacement.
  - Removed debris on CR 368.
  - Backfilled multiple locations.
  - Prepped barricades for Christmas Parade. Parade was cancelled.
  - Chipped wood pile at Public Works Building.
  - Filled in large void at turn lane on SH 5 at CR 373.
  - Assisted the Police Department with traffic control.

#### Public Works - Construction Inspection

- Administration
  - Reviewed bonds for project close out.
  - Training was held for lime treatment.
  - Completed plan reviews.
  - Conducted preconstruction meeting.
- Projects
  - Anna Crossing Phase 4B – No civil work completed this week.
  - Anna Crossing Phase 5 – Contractor is working on sanitary sewer installation.
  - Anna Daycare – Crews have been working on installing water line.
  - Anna High School Addition – All civil work has been completed. Graduations and lime depth checks have been completed on the fire lane.
  - Anna Hotel – Crews have been working on the building pad.
  - Anna ISD Stadium and Parking – Project pre-walk completed this week.

- Anna Medical Office Building – No work completed by the contractor this week.
- Avery Pointe Phase 5 – Crews are working on sewer installation.
- Avery Pointe Phase 6 - Rough grading is complete.
- Camden Parc Phase 2 – Final project walk scheduled for 11/21/18. Crews are working on pre-walk punch list.
- Dr. Jackman Eye Center – No work was completed this week.
- Finley Boulevard – Final acceptance issued on 11/13/18.
- Foster Crossing Water Line – Final walk held on 10/4/18. No work was completed this week.
- Fourth & Easton Paving and Drainage - Crews have been working on grading driveways. The proof roll was also completed for the sub-grade.
- Lakeview Estates Phase 2 – Final project walk held on 10/8/18. Bonds have been approved.
- Natural Springs Park – Final project walk set up for next week.
- North Pointe Phase 4 – Final project walk completed on 12/4/18. Crews have been working on punch-list items.
- Park Place Phase 1 – Contractors poured inlet tops this week. They have also been lowering water services and adjusting cleanouts.
- Pecan Grove Phase 2 – Franchise utilities are working in the subdivision. Paving contractor also worked on inlet tops.
- Public Works Inspections (Residential) – 12 inspections completed this week.
- Sweetwater Crossing Phase 2 – No civil work completed this week.
- Throckmorton Creek Trunk Sewer – Final project walk was held on 7/13/18.
- US 75 Utility Relocations Phase 1 – Final project walk was held on 11/27/18. Crews are working on punch-list items.

### General Information

- E-Newsletter was sent out and has been incorporated herein:

# THE CITY OF **Anna**

## City of Anna E-newsletter

[www.annatexas.gov](http://www.annatexas.gov)



### Operation Santa

#### Mon. Dec 10th (B Shift)

- Creekside
- The Falls
- Oak Hollow
- Lakeview Estates
- Avery Pointe
- Westfield

#### Tues. Dec 11th (C Shift)

- Stetson Ranch/West Crossing/Willow Creek
- Sweetwater Crossing
- Tara Farms
- North Pointe Crossing
- Camden Parc

#### Wed. Dec 12th (A Shift)

- Meadow Ridge
- Anna Mobile Home Park
- Downtown
- Anna Crossing (includes new apartments)
- Pecan Grove

\* Reminder - Santa's appearance and schedule may vary depending on emergency response needs



### Annual Christmas Parade

The Downtown Anna Christmas Parade, presented by the Greater Anna Chamber and sponsored by the Anna Community Development Corporation, will be Saturday, December 8th with vendors from 10am to 2pm, parade at noon. Santa Land opens after the parade which will give kids the opportunity to have their complimentary photos taken with Mr. and Mrs. Claus.



## Holiday Trash Schedule

CHRISTMAS – Trash day falls on Christmas Day this year, therefore, trash collection for Tuesday, December 25th will change to one day later and be collected on Wednesday, December 26th.

Recycling collection for Friday, December 28th will be collected as normal; no change.

On the first regular trash pick-up following Christmas Day (26th), residential and commercial polycart customers may place up to two (2) smaller Bulky Waste items and up to six (6) additional securely tied trash bags not exceeding 45 gallons at the curb next to the polycart.

On the first regular trash pick-up following Christmas Day and again on the first regular trash pick-up following New Year's Day (2nd), residential and commercial polycart customers may place live Christmas trees at the curb next to the polycart.

On the first regular pick-up for recyclable material following Christmas Day (28th), residential and commercial polycart customers may place collapsed cardboard boxes at the curb next to the recycling polycart.

NEW YEAR'S – Trash day falls on New Year's Day this year, therefore, trash collection for Tuesday January 1st will change to one day later and be collected on Wednesday, January 2nd.



## Application for Boards and Commissions

The Anna City Council is asking citizens to become actively involved in city government by serving on a City Board or Commission.

Applicants must:

- 1) Be a qualified voter in the City of Anna;
- 2) Be willing to attend the regular scheduled meetings of the Board or Commission;
- 3) Adhere to the City [Code of Ethics \(PDF\)](#); and
- 4) Complete an official Board and Commission Candidate Application Form available at the link below and return it along with a current resume (if available) by [email to Boards and Commissions](#) or applications may be hand delivered or mailed to:

Office of the City Secretary  
111 N Powell Parkway  
P.O. Box 776  
Anna, TX 75409-0776

For more information, contact the City Secretary at 972-924-3325  
or [email the City Secretary](#).

[Board's and Commission's Application](#)

[Code of Ethics Handbook \(PDF\)](#)

### Special Report Information

- The Christmas Parade was cancelled due to the weather.