

PERMIT TECHNICIANS / PLANS EXAMINERS

1. Third party will apply for permits for solar, energy battery backup systems, and generators per SB 1202.
2. A \$185.00 minimum permit fee for energy backup systems is allowed per fee schedule.
3. Required permit documentation: Plans and a notice from the applicant that review of the home backup power system and inspections of its installation have been performed and approved. Scan and put this in the permit file.
4. Attach the city disclaimer to the permit: The disclaimer indicates that the City of Anna did not review the plans, conduct inspections, or approve any aspect of the design or installation.

NOTICE – THIRD-PARTY REVIEW / INSPECTION

This permit is issued in accordance with Texas Local Government Code Chapter 247.

The City of Anna Building Inspections Department did not review the plans or conduct Chapter 24. The City makes no representations regarding the adequacy, accuracy, or code compliance of any third-party review or inspection. The responsibility for code compliance, installation integrity, and any resulting failures, hazards, or damages rests solely with the third party who performed the work, the contractor of record, and the statutory framework permitting such third-party processes. Issuance of this permit does not imply verification, validation, or approval by the City's Inspections Department.

5. We will verify the credentials of the individual signing the forms as part of our administrative review process.
Check for one of the following:
 - A licensed electrician - cross-check contractor registration on TDLR public license lookup.
 - An ICC-certified inspector – use the ICC certification database.
 - A professional engineer – verify on TBPELS (Texas Board of Professional Engineers and Land Surveyors) site.

Once confirmed, process the permit accordingly. If we cannot verify, reject the submittal.

6. The City will issue the approval or permit no later than the third business day from when the notice was received.
7. The City accepts any software review, including but not limited to SolarAPP+.

Note:

We will continue to offer permits for full in-house plan review and inspection services for any home backup power system for any applicant who chooses to have the City review and inspect their property.

INSPECTIONS

When requested, the City will inspect at a meter release for a new service at a residential home for the following:

1. Outside service emergency disconnect, unless the electrical panel is relocated outside – Article 230.85
2. Surge-Protection Device – Article 230.67
3. Supplemental Electrode (Two Ground Rods) – Article 250.53(A)(3)
4. Working Space Depth (36") – Article Table 110.26(A)(1)
5. Width of Working Space (30") – Article 110326(A)(2)
6. Maximum Height (Accessibility 6'7" to breaker from ground) – Article 240.24
7. Bonding Bushing on Metallic Service Nipple – Article 250.92(B)(4)
8. Bonding Metal Underground water pipe – Article 250.53(D)
9. Main Bonding Jumper – Article 250.28

Inspections also include: Breaker size on A/C units, isolation of neutrals in sub-panel, labeled breakers and wire sizes.

This is not an all-inclusive list and should be used as a guideline for reference only.