

Permits and Inspections

This information is not intended to be an all-inclusive list. It is a guide to assist you during your project with the City of Anna

New Single-Family/Duplex

- Plumbing Rough/Foam Board Survey
- T-Pole
- Foundation/ Foundation letter
- Sheathing
- Brick Tie

Seconds inspection:

- Framing
- Electrical Rough
- Plumbing top out
- Mechanical rough
- Brick Tie
- Drywall/Brick Inspection
- Lathe Inspection
- Meter releases: electric & gas
- SWPPP inspection

Final – all final paperwork required prior to final inspection

- Building
- Certificate of Occupancy
- Electric
- Energy
- Fence
- Irrigation/backflow
- Mechanical
- Plumbing

Residential Remodel/Addition

Same as new single-family/duplex as applicable.

New Commercial

- Plumbing rough
- Gas rough
- Electrical underground
- Foundation/Foundation letter
- Exterior framing/steel
- Sheathing/sheer wall
- Above ceiling (electrical)
- Above ceiling (mechanical)
- Above ceiling (plumbing)
- Releases (electric)
- Releases (gas)
- SWPPP Inspection
- Plumbing top out
- Wall rough (electrical)
- Wall rough (mechanical)
- Framing (after trades are done)
- Drywall/separation walls/Fire caulking
- Duct pre-wrap

Final – *all final paperwork required prior to final inspection*

- Building
- Certificate of Occupancy
- Electrical
- Energy (3rd party energy report/ inspection paper work)
- Gas
- Mechanical
- Plumbing

Commercial remodel/addition

Same as new commercial as applicable.

Electrical Permits

Solar Panel

- Electrical Rough
- Electrical Final

Panel Change Out

- Electrical Rough
- Electrical Final

Miscellaneous/ Repairs

- Electrical Final

Mechanical Permits

Change out/ Condenser

- Duct Rough (as applicable)
- Mechanical Final

New System Installation

- Duct Rough
- Mechanical Final

Miscellaneous/ Repairs

- Mechanical Final

Plumbing Permits

All of these will have a plumbing top out or rough AND final inspection

- Gas line
- Gas test
- Under slab repair
- Water heater
- Water line
- Water treatment/ backflow
- Yard sewer

Swimming Pools

Spa/ Hot tub

- Electrical Final
- Spa final

Swimming Pools

- Setback inspection
- Electrical underground
- Gas rough and test
- Pool bond/ belly steel
- Deck steel
- P trap
- Pool final (includes alarm affidavit)

Certificate of Occupancy

New Building Occupancy (Part of Building Final) Not a separate permit.

Change of Occupancy/ Change of Ownership

- Meter release (electric)
- Meter release (gas)
- C/O inspection (water & electric must be on)

Clean & Show

Gas

- Gas test
- Gas release
- Building final

Electric

- Electric final
- Building final

Signs

- Wall Sign – Sign final

Pole Sign

- Pier/Footing inspection
- Sign Final

Monument Sign

- Pier/Footing inspection
- Sign final

Temporary/ Special Event Sign

- Sign inspection
- Sign final (scheduled after time expires)

Irrigation

See [Irrigation Requirements](#)

- [Completion Letter](#)
- Backflow Preventor must be on private property
- BPAT test report must be submitted to BSI
- For all jobs **not** affiliated with new construction, leave all paperwork in a water-tight bag in double check box

Arbor/ Patio Cover/ Deck

- Pier/ foundation inspection
- Framing inspection
- Building final

Batch Plants

- Electrical rough inspection
- Plumbing rough inspection
- Electrical final inspection
- Plumbing final inspection
- Building final inspection

Well/Well drilling (North Texas Water Conservation District Registration)

- Electrical rough inspection
- Electrical final inspection
- Building final inspection

Storm Shelter/Safe Room

(GIS & Fire Department must be informed of these addresses for emergencies)

- Electrical rough inspection
- Electrical final inspection (if electrical is added)
- Building final inspection

Temporary Job/Sales Trailer

- Electrical rough inspection
- Plumbing rough inspection
- Plumbing final inspection
- Building final inspection

Foundation Repair

- Building final inspection (engineer inspection report)

Flatwork/Driveway/private side

- Building final inspection

Demolition/Moving Relocation

- Building final inspection