

**APPLICANT/ REPRESENTATIVE INFORMATION**

Name of Applicant		
Signature of Applicant _____ Date _____		
Address of Property		
Lot	Block	Subdivision
Phone	Email	
Name of Property Owner (if not applicant)		
Signature of Property Owner (if not applicant) _____ Date _____		

**TYPE OF VARIANCE**

Signs     
  Lot Size     
  Landscaping     
  Other \_\_\_\_\_

**ZONING INFORMATION**

Zoning of Property	Zoning of all property within 250 ft. (for sign variance only)	Acres
Property Location		
Describe Variance Being Requested: (Review Section 9.04.042 Board of Adjustment of the Zoning Ordinance)		
Describe special conditions or circumstances/ reasons and justification for request:		

To be included with application:

- Fee of \$200 (cash or check)
- Legal description
- Site plans or drawings
- Documentation of the position of the sign in relation to nearby buildings, structures, and signs (for sign variance only)
- Ten copies of the signage and site plan (for sign variance only)

I understand that that filing the application and paying the fee does not guarantee an affirmative action by the Board of Adjustment. I further understand that at least four concurring affirmative votes must be cast in order to receive a variance.

Signature of Applicant \_\_\_\_\_

----- Office Use Only Below This Line -----

Permit Fee:	Received by:	Date:
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