



# FY2021

# Annual Budget

City of Anna, Texas





# City of Anna Fiscal Year 2020-2021 Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$854,621, which is a 11.1 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$611,001.

The members of the governing body voted on the budget as follows:

**FOR:**

Nate Pike, Mayor  
Josh Vollmer, Place 2  
Nathan Bryan, Place 5

Kevin Toten, Place 1  
John Beazley, Place 3  
Lee Miller, Place 6

**AGAINST:**

**PRESENT** and not voting:

**ABSENT:** Vacant, Place 4

## Property Tax Rate Comparison

	<b>2020-2021</b>	<b>2019-2020</b>
Property Tax Rate:	\$0.583000/100	\$0.591288/100
No-New-Revenue Tax Rate:	\$0.569415/100	\$0.537068/100
No-New-Revenue Maintenance & Operations Tax Rate:	\$0.435753/100	\$0.388882/100
Voter-Approval Tax Rate:	\$0.586560/100	\$0.559740/100
Debt Rate:	\$0.115947/100	\$0.139748/100

Total debt obligation for City of Anna secured by property taxes: \$1,812,163.



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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Anna  
Texas**

For the Fiscal Year Beginning

**October 1, 2019**

Executive Director

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Anna, Texas, for its Annual Budget for the fiscal year beginning October 1, 2019. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

THE CITY OF  
**Anna**



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# OVERVIEW

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THE CITY OF  
**Anna**



September 1, 2020

Honorable Mayor and Council Members:

In accordance with the City Charter and the laws of the State of Texas governing home rule cities, it is the privilege of my staff and I, as your City Manager, to deliver to you this budget transmittal and executive summary of the fiscal year 2020-2021 budget.

The Annual City Budget is the most important document that is adopted by the City Council each year. In developing this document, a significant amount of time is devoted by City Council Members and City Staff. An Annual Budget is developed through an extensive process of reviewing requests received from all City departments, then prioritizing those requests in a manner that utilizes resources effectively, within fiscal constraints, while working to achieve the City's strategic goals.

In the past year, our organization, like so many other throughout North America, have been impacted by several issues that have had an effect upon our society and life is certainly different than what we previously knew. The events of the COVID-19 Pandemic, the unnecessary death of George Floyd, and the political landscape, have brought many issues to the forefront of our society. Anna, like many communities, has persevered despite these challenges to deliver services and value to our neighbors while managing these events and their respective impacts to all of our neighbors.

We successfully participated in a UNITY march to support diversity in our community along with our neighbors; we formulated a Diversity and Inclusion Commission that will be seated in early FY20/21 to help steer our community vision on matters of diversity, inclusion, and equality; we have successfully kept our community informed and notified of all COVID-19 information for the safety of all neighbors; we have implemented practices and policies to ensure our community has been a proactive leader in the related COVID-19 recommendations and executive orders for the safety of our neighbors and our organization; we have successfully procured, expended, and put to use the CARES-ACT funding by implementing a business grant program helping our local businesses through the COVID-19 impacts, purchased much needed personal protective equipment for our staff and public safety employees, retrofitted our facilities for safety in accordance with CDC recommended practices, became an industry leader in temperature monitoring with the innovations of the Wello Stations, and most importantly acquired the City's first medical response unit which is a milestone for our community headed toward enhanced ambulatory response.

In the first year of my tenure, I themed the budget effort as the “**Year of Transition**” whereby there were many initiatives and challenges before us that were transitioning the organization in many facets throughout all departments. This past year had been termed the “**Year of Implementation**” for the organization. Even with the disruption and delays resulting from the pandemic, staff has set the foundation in place for numerous programs and plans. We have executed many aspects of the Strategic Plan during this year, and successfully responded to many unprecedented challenges. Amidst the impacts of COVID-19, the

challenges of the Texas Legislature Senate Bill 2 (limiting and restricting property tax revenue), House Bill 3167 and Senate Bill 1610 (requiring the 30-day shot clock for development plat review and rough proportionality, respectively), and House Bill 2439 (eliminating our abilities to set construction standards on development), all of which are initiatives restricting the home rule powers and limiting the abilities of City Council's state-wide to govern themselves locally. Regardless of such impediments to our success, numerous strategic initiatives have successfully come to fruition and our organization thrives as a leader in the North Texas economy in the pursuit of becoming the ***"The Premier Community in Collin County."***

During the preceding year, additional organizational transitions have occurred as we have worked hard to integrate several new staff members during this transition while raising the level of professionalism, skills, and knowledge. We have recruited team members from the cities of Richardson, Plano, Rowlett, Sachse, Sherman, Burleson, Allen, and Princeton, as Anna is becoming a preferred employer of choice, as a ***"High Performing Professional City."***

With the acquisition of new staff members in key leadership and support roles, key promotions and staff development, the setting of high expectations with neighbor-based values, reinforced organizational core values, sound financial planning and improved operational efficiencies, the City of Anna is primed to take-on the explosive commercial and residential development in our community. With the City Council updating the Strategic Plan in 2020, providing leadership and guidance to the organization by establishing goals based on a strong Mission, a clear Vision, and an aggressive and accountable Action Plan, the organization is poised to be the ***"The Premier Community in Collin County."*** These successes are supported and evidenced by the continued unprecedented record growth, commercial expansion, and economic development opportunities to the likes that our city has never seen.

My staff and I are excited, proud, privileged, and honored to be part of what will be one of the most exciting periods in Anna's history, and knowing that there is more yet to come! Going forward I have themed our efforts as the ***"Year of Execution"*** as we have collectively set in motion many lofty goals, new programs, and exciting initiatives that will come to fruition yielding successes never previously realized in our community. With great anticipation, we will achieve such accomplishment through the growth of this community as we deliver the elements of the Council-adopted Strategic Plan.

In the following text, I will discuss some of the specific strategic initiatives and goals, the challenges and opportunities before us, the wants and needs of our community, and the recommendations and long-term outlook for the organization.

## ***FORM OF GOVERNMENT***

The City of Anna's operates under the Council-Manager Form of Government. The council-manager form of government is the system of local government that combines the strong political leadership of elected officials in the form of a council with the strong managerial experience of an appointed local government manager. The council-manager form of government is a representative system where power is concentrated in the elected city council and where the city council hires a professionally trained manager to fully oversee municipal administration.

Within the Council-Manager form of government, the Mayor and six (6) Council Members serve as the City's legislative body and the community's policymakers. The Mayor serves as the public face of the community, presides over council meetings, serves as the official head of the City for ceremonial occasions, and leads the elected body in setting goals and advocating policy decisions. The Mayor and the Council oversee the

employment of the City Manager, as well as the other Charter Officers within the city, such as the City Attorney, City Secretary, and Municipal Court Judge.

Under the Council-Manager form of government, the City Manager serves as the chief executive and main intragovernmental decision-maker for the City. Within this form of government, the City Manager is a professional with education, experience, skills, and abilities related to local governance. In their role, the City Manager manages city staff, oversees the delivery of public services, carries out policies established by the Council, prepares a budget for the Council's consideration, and serves as the Council's base of knowledge related to past, present, and future local government operations.

Under the Council-Manager form of government, residents – defined and described as “*neighbors*” in Anna – guide their community. They do so regularly by serving on city boards and commissions and by voicing feedback on community opportunities and challenges through a variety of means. They do so at key points in time by voting for elected officials, voting for or against major community financial obligations such as bonds, and participating in comprehensive and strategic planning processes.

## **STRATEGIC PLAN & GOALS**

The Strategic Plan, originally drafted in FY18/19, was reviewed by Council and staff this past fiscal year. It is a working document that provides guidance to City staff when making budgetary, planning, and operational decisions. As part of the adopted Strategic Plan, the City Council has identified and reaffirmed four (4) strategic goals that help frame the City's operational work plans, providing focus for staff, community and Council alike, and providing a system of accountability through performance targets and prioritization of goals for the community. As a part of the iterative process to develop the Strategic Plan, the City Council reaffirmed and established a Vision, Mission, set of Strategic Goals, and key Core Values by which the organization will operate, plan, develop, and grow.

The Action Plan developed is the guiding document that outlines the annual work plans and identifies the priorities and direction for the day-to-day tactical approaches to every service and project we deliver. It is the measurement for each department and its targets. As we navigate the set of plans in each functional area, these efforts ensure that we focus on the things that are truly important to the City, the City Council, and the neighbors we serve each and every day.

### **Goals**

The Goals (reordered for FY20/21) for the City of Anna are:

- 1. Growing Anna Economy**
- 2. Making Anna – A Great Place to Live**
- 3. Sustainable Anna Community Through Planned, Managed Growth**
- 4. High Performing, Professional City**

The Strategic Plan, which is available on the City's web site at [annatexas.gov](http://annatexas.gov), expands upon the multi-faceted comprehensive goals as well as the strategies to be employed in the execution of the plan.

### **Mission**

Our Mission which support these stated goals, commits us to provide for, to be for, and act for our

community with a laser focus:

- (to provide) **Exceptional City Services & Facilities**
- (to be) **Financially Responsible**
- (to act in a) **Neighbor-Focused Way**
- (provide a) **High Performing, Professional City Team**
- (to provide) **Value to Neighbors' Lives**

As you can see, we define our Citizens, Customers, Partners, and Visitors as our **"Neighbors"**, and we shall treat them as such in all that we do.

## **Vision**

In the development of the City's Vision, the Mayor and the City Council, along with staff, have defined the City of Anna in its best form for the future (Anna 2035), looking at the challenges and the opportunities, to ensure the responsible growth of this, our exploding North Texas community, **"The Premier Community in Collin County"** Anna 2035!

The Anna Vision 2035 is a **community of families** that is **beautiful and safe.** Anna in 2035 has a **vibrant downtown, great housing opportunities and a dynamic business community.**

Anna in 2035 is a **fun community for all** and has **convenient mobility options.**

Anna 2035 is **THE PREMIER COMMUNITY IN COLLIN COUNTY!**

## **Core Values**

One of the most impactful results of the Strategic Planning process was the development of the Organizational Cores Values.

### **The Anna Team CARES!**

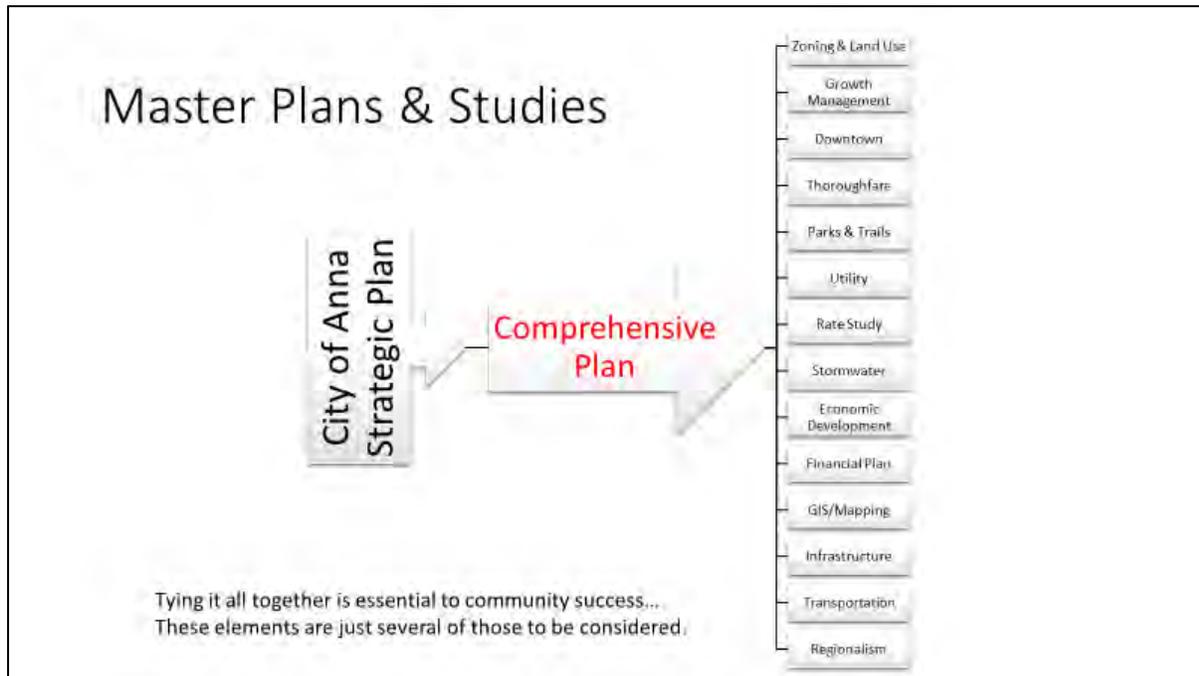
The Anna Team **C.A.R.E.S.** by:

- (being) **CREATIVE**
- (taking) **ACTION**
- (taking) **RESPONSIBILITY**
- (delivering) **EXCELLENCE**
- (is privileged to) **SERVE**

Each of these attributes is the guiding values for the organization. This is the measuring stick for all staff. These are the values to which they will be accountable. It is how we expect all employees to embrace the culture we have been building. It is how we recruit, promote, manage and govern ourselves. All the details of the Strategic Plan have been integrated in all that we do, providing the guiding values, the purpose, and inspiration for driving the organization to accountability and results. We have installed these processes into our everyday actions, and we review these regularly in our strategy meetings to ensure the execution of the Action Plan.

## MASTER PLANS & STUDIES

As an extension of the adopted and approved Strategic Plan, there are several master plans that have been previously identified as needing to be updated, revised, revisited, or in some cases, created. Several of these plans have statutory requirements, and some are simply needed to ensure the planned and managed growth of our community.



In the past year, there have been strides put forth in many of these areas.

- **Economic Development Strategic Plan** was completed and implemented. It has several key elements that are in alignment with the Council's Strategic Plan.
- **Utility Rate Analysis** was completed and is set for implementation in FY20/21. With no rate increases in over 5 years, an increase to the rates was inevitable. Upon completion of the study the recommended rate structure being proposed yield that Anna is still the lowest rates in the CGMA consortium.
- **Financial Plan** was completed including:
  - Adoption of Financial Policies
  - Achievement and acquisition of the first of 5 Transparency Stars from the Texas Comptroller's Transparency Program
  - Hiring of a new financial audit firm
  - Creation of the 5-year financial model that is used for forecasting
- **Stormwater Utility** study was started and is projected for completion in early FY20/21.
- **Comprehensive Plan** commenced and is projected for completion by mid FY20/21.
- **Parks and Trails Master Plan** commenced and is projected for completion by mid FY20/21.
- **Downtown Development Plan** commenced and is projected for completion by mid FY20/21.
- **Zoning & Land Use Codes** have been and will continue to be revised incrementally.

- **Infrastructure Plan** analysis for streets has been completed and will be instrumental in the CIP development and proposal.
- **GIS/Mapping** has been implemented and has created numerous resources for all departmental uses and will be expanded over the next year, providing additional analytics for the development of performance metrics. In addition, Senate Bill 1303, an unfunded mandate, requires City and ETJ mapping capabilities that we now have in place and can maintain.

In the upcoming year each of these plans will set the tone for their respective areas of focus and be the guiding documents for our community growth, development processes, success in achieving sustainable growth, and providing the environment and opportunity for development that brings value to neighbors' lives making Anna a great place to live, work, and play.

In addition, in this budget we will deliver a true and comprehensive **Capital Improvement Plan** that we will bring forth and define as the "**Community Investment Plan**" providing for project planning for Public Works Infrastructure, Parks & Trails, and Facilities planning for all City Departments and community needs as well as identifying a long-term outlook that plans for future opportunities, some of which may be unfunded in the short term but can be used as a planning tool as well as planning for shovel-ready projects for potential grant opportunities in all functional areas.



<https://anna2050.com/>

In the coming years we will adopt the CIP in advance of the budget so as to confirm and budget for the operation impacts to the budget to deliver such projects in an economically feasible fashion. These efforts will be led by our Public Works Director with departments acting in support roles.

Each year the CIP will provide a five-year forecast, with both funded and unfunded projects identified as well as their funding sources where applicable. Projects beyond the five-year targets will be on the long-term outlook but nonetheless identified for planning purposes. Each year, in advance of the budget process, these plans will be revisited and present to City Council for approval.

**CHALLENGES & OBSTACLES / OPPORTUNITIES & ACCOMPLISHMENTS**

In the evaluation of the City and its many components, we have identified many of the challenges and obstacles as well as the opportunities and accomplishments that set the tone for our community. Several challenges and obstacles will require significant resources and efforts to overcome and to take the City to the next level.

The following are several of those challenges and obstacles as well as the opportunities and accomplishments that we have leveraged to success. Each year going forward, we will review these challenges and opportunities and include additional target areas all in support of the Council approved and adopted Strategic Plan.

This budget addresses many of the challenges and obstacles.

***Pay Plan / Employee Compensation / Benefits***

During the last fiscal year, staff has implemented the comprehensive analysis of the employee Compensation Plan.

North Texas continues to be one of the most highly competitive environments for local government employees in the country and while our City is far from being the leader in compensation, it is imperative that we remain relatively competitive in the area of employee compensation and benefits, if we are to attract, retain, and develop qualified employees. All cities compete for the same talent pools and having a right-sized compensation plan is integral to these goals.

This strategy is most important for a growing community that is constantly seeking employees in all functional areas of the organization. The implementation of the new pay plan resulted in a system that can be actively managed. By right-sizing the employee compensation plan commensurate with the industry standard compensable factors, market conditions, and the community and organization size, we ensure this stability going forward. In addition to addressing the financial compensation shortfalls this past year, the benefits structure was augmented by the addition of an employee assistance program in FY19/20, long-term disability insurance effective in FY20/21, and employee optional short-term disability insurance for those employees desirous of purchasing it, all under the current benefit cost structure, all of which was negotiated to provide the same current insurance plans without an increase in this fiscal year. This is a huge success as most organizations are experiencing wide-spread insurance increases.

Going forward, in the upcoming fiscal year, we will be looking at enhanced wellness programs to provide employees the opportunity to “be healthy” and further work toward reducing healthcare expenses.

***Software (ERP, Financial, etc.)***

In late FY19/20, funding has been identified to procure the replacement of the financial software. The current system has become obsolete and can no longer support an organization of this size as it was designed for small, lower transaction organizations. Staff has identified a replacement software with a more comprehensive approach for Enterprise Resource Planning (ERP) to be integrated in the upcoming year. With the addition of an IT Manager working under the direction of the City Manager’s Office and staff from several high-end user departments, implementation and transition will commence over the next few months and may take as much as 12 months for a complete transition.

This includes the review of all financial workflow, chart of accounts, transfer of and archiving of historical data within the records retention requirements and training for all users.

**ERP** is the integrated management of main business processes, often in real-time and mediated by software. Upon implementation, this will provide for better reporting, efficient processing of data, and while it will not eliminate current staffing, it will certainly reduce the need for some future additional staffing as the organization rapidly grows.

### ***Utility Challenges - Stormwater Utility***

Cities are authorized to implement a stormwater utility fee by Local Government Code 552, Sub-chapter C - Municipal Drainage Utility Systems Act.

The Act allows municipalities to establish a service fee for users of the municipal storm system, provided that the basis for the fee is “directly related to drainage” and the fee is “reasonable, equitable, and non-discriminatory.” The City of Anna does not currently operate nor directly fund a stormwater utility or related programs regardless of the need.

The goals of a stormwater utility include the components of:

- Neighbor Outreach
- Neighbor Participation/Involvement
- Illicit Discharge Detection and Elimination
- Construction Site Runoff Control
- Post-Construction Runoff
- Pollution Prevention & Good House-Keeping

Revenue derived from a stormwater utility can be used for staffing, projects, equipment, materials, operational impacts, debt service, and planning and engineering related to stormwater. Currently, only a minimal amount of funding is specifically allocated for these items, yet there are growing needs that include several stormwater projects and ongoing maintenance, capital projects, staffing, and more.

During FY19/20, the required study was contracted to a consultant firm to complete and is expected to be completed in early FY20/21. The study will determine the needs assessment and a potential fee structure to fund identified projects and programs. The target will be National Pollution Discharge Elimination System (NPDES) compliance and to determine and implement the level of Integrated Stormwater Management (ISWM) compliance that is the right size for our community, proactively implementing for solutions.

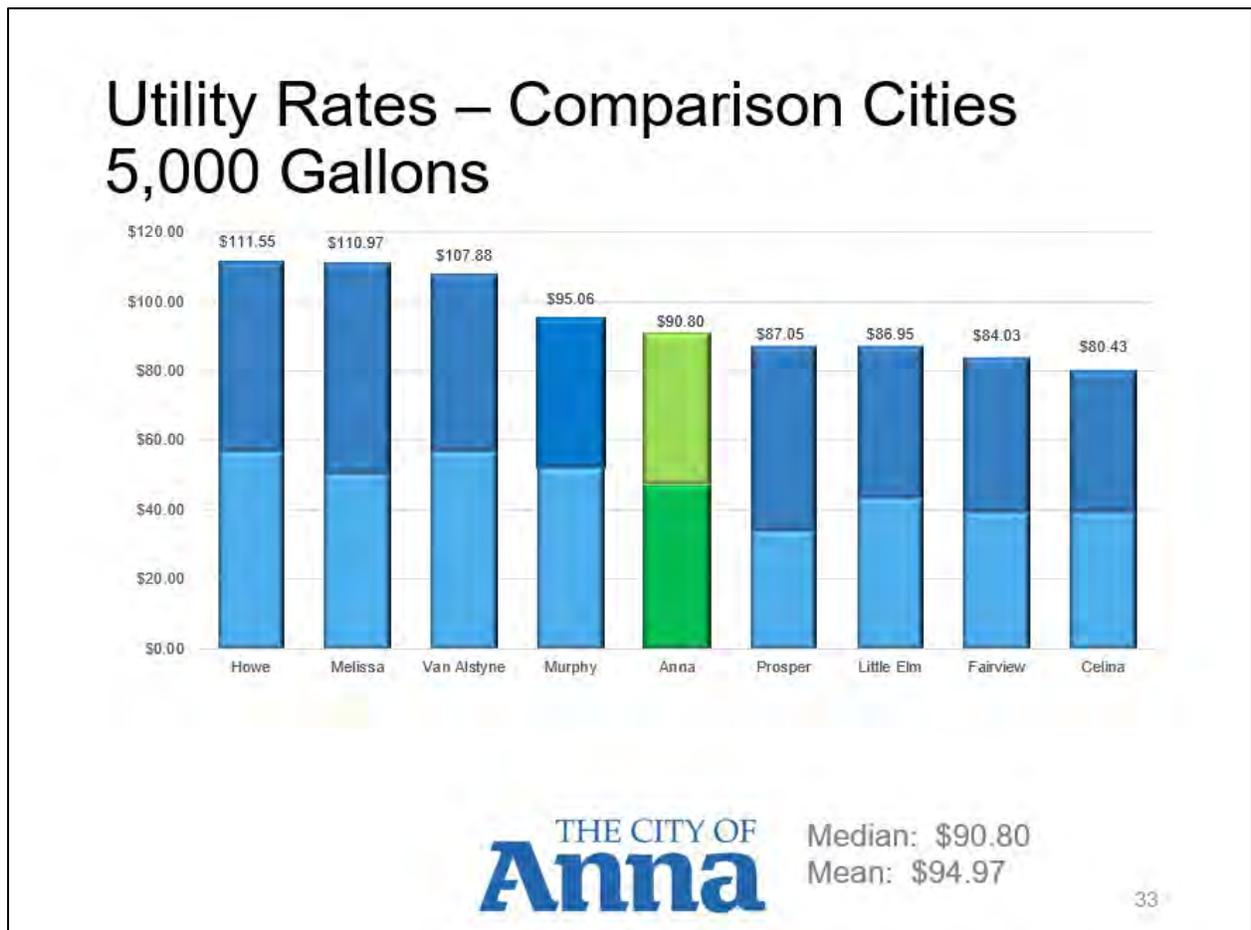
### ***Utility Challenges - Wastewater/Water Impacts***

It has been well over five years since the water and sanitary sewer rates in the City of Anna have been updated. During this time, the water purchase and sewer treatment costs imposed on the City by outside entities have increased by double digit percentages each year, with a published expectation to continue this trend for the foreseeable future.

What is of great concern is that these increased costs have not been passed on to rate payers. Rate payers include neighbors who reside inside the City of Anna as well as a limited amount of those who reside in

several portions of Anna's Extraterritorial Jurisdiction (ETJ). During this multi-year rate freeze, the City Utility Fund has been seeing comparatively decreasing net revenues and is now in danger of causing the Utility Fund in becoming insolvent. These increasing costs weighed against the net proceeds yields a Utility that possesses no bonding capacity for much needed projects, not only to fund expansion, but to address failing infrastructure and plant upgrades.

Due to the complex relationships based upon regional water and sewer supply strategies Anna must utilize to purchase drinking water and pay for sewer treatment, the City of Anna pays significantly higher costs for both water and wastewater when compared to most other cities in North Texas. When comparing the City of Anna to other communities, the cities in the most similar situation are Melissa, Van Alstyne, and Howe. Cities like McKinney, Allen, Plano, and Richardson have significantly less cost as they are located very close to NTMWD facilities or have NTMWD facilities located within their city limits.



It is not the goal of the City of Anna Utility Fund to turn a profit. The goal is to balance costs with revenues, in order to provide rate payers with a high level of service at the lowest cost and have capacity to fund much needed infrastructure needs.

The City of Anna has completed a utility rate study with the assistance of NewGen Strategies. This process included the review of all utility costs incurred by the City, all personnel, maintenance, and operations costs, along with the anticipated rising costs of purchasing wholesale water from the Greater Texoma Utility Authority (GTUA) and the North Texas Municipal Water District (NTMWD). In addition, the sewer treatment

costs the City pays to NTMWD and the sewer transportation costs the City pays to the City of Melissa were also evaluated.

NTMWD plans to continue to increase water supply and wastewater treatment costs on an annual basis over the next 5 years and beyond. The specific increases will likely range from 3% to 10% over the coming years depending upon their annual rate reviews.

In order to lessen the rate increase seen by rate payers, the City of Anna has frozen two positions in the Public Works Department and has delayed the design and construction of multiple sanitary sewer and water system capital projects. While these projects are critical to the long-term utility needs of the community, the City is focused on doing everything possible to keep rates as low as we can.

A water loss audit and audit of the Utility Billing systems was completed. Continued effort to conserve resources is a priority and the waterwise application is a way for all our neighbor to self-monitor usage. This is a great way to save money and ensure that users are well informed of their spending.

An information campaign was executed to keep rate payers informed and updates to the website provide a source for all of this information.

Formal implementation of new utility rates begins on October 1, 2020. This will allow rate payers to make it through the high-water use period of July through September with the existing rates in place. The rates are illustrated as follows:

## Water and Sewer Rate Changes

Sample Residential Water and Sewer Bill			
Consumption	Existing	New Rate	Change
2,000 gallons	\$49.88	\$54.86	\$4.98
5,000 gallons	\$82.55	\$90.80	\$8.25
15,000 gallons	\$191.45	\$210.60	\$19.15



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One very important note is that this rate plan must be re-evaluated on an annual basis, as the needs of the community and outside cost factors are subject to change on an annual basis and are not within our financial control.

As a result of our concerns about water rates, we had executed several means of communicating the message. At the July 28, 2020 City Council Meeting, action was taken on adopting new water and sewer rates. To discuss the new rates, scheduled for implementation in October, and how the rates were determined, City staff conducted a Telephone Town Hall on Tuesday, August 18, at 6:30 p.m. In addition to the water rate discussion, City staff also answered questions related to our new solid waste rates. A full recording of the meeting is provided as follows: <https://www.annatexas.gov/CivicAlerts.aspx?AID=562>

The use of the Telephone Town Hall Meeting process enabled us to have a structured discussion and presentation that reached hundreds of neighbors simultaneously. We will continue to use this technology in the future for other community minded messages meeting the neighbors where they are comfortable taking the discussion to your living room.



In the upcoming year we feel it is necessary to provide an education process for our neighbors about these water issues. As such we have been developing an education session that we will offer to the neighbors free of charge that will cover the various issues and conservation methods. These will include but not limited to:

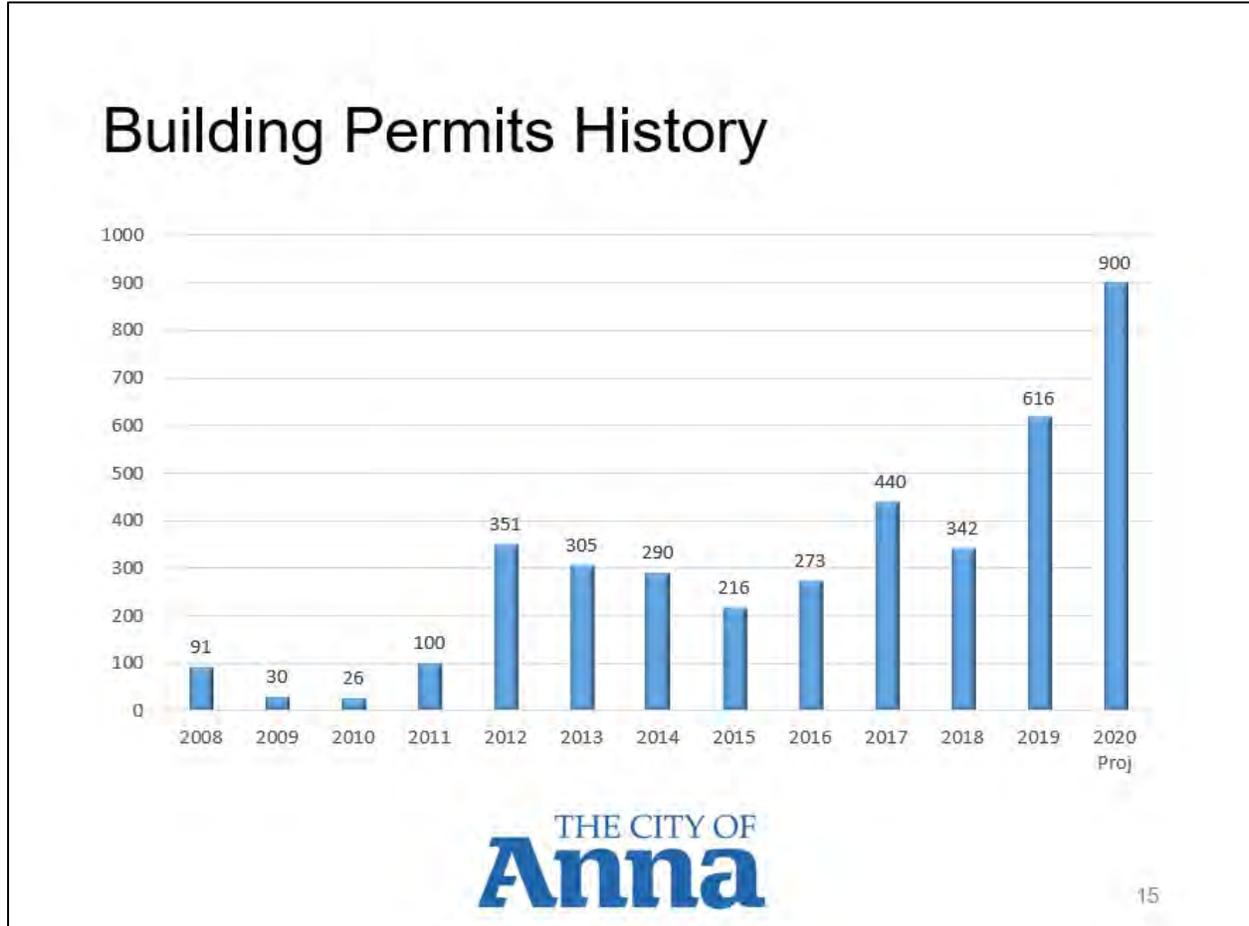
- water rates and how they are derived
- increasing costs from our suppliers and third-party providers
- how things work in utility systems from water distribution to sewer collections
- ways to pay you bill
- why do neighbors use more water in summer (identifying the many reasons)
- why it's important to conserve as water is a limited resource
- how to use Watersmart app that we have provided at no cost to neighbors using: <https://annatx.watersmart.com/index.php/welcome>
- how to manage your irrigation to conserve using the Water My Yard app: <https://watermyyard.org/#/Location>
- And several other things you can do like using low flow fixtures and methods
- And more...

Once the curriculum is approved, we will start sign-ups for the class that will require reservations.

### ***Permit Volume***

As we received record numbers of building permits both this current and past fiscal years, as illustrated as

follows, staff recently restructured the permit fee process.



It is expected that permit volume will continue to where we expect to eclipse 900 single family permits in FY19/20. Changes in processes and efficiencies employed have resulted in a turnaround in **permit time from well over 90 days (13.5 weeks) to less than 3 days (often within 48 hours)**, providing for a more development friendly environment which has not only sparked activity but resulted in a significant cost containment resulting in an approximate **24% reduction in the Development Services budget**.

As part of an in-depth analysis by staff, it was recommended in FY19/20 that additional staff were needed to address the ongoing flows of permits, plan reviews, zoning initiatives, and engineering services. A new rate structure was designed to cover these expenses and will be in full effect this fiscal year. Several initiatives will realize faster turnaround times for permitting that include new software implementation, mass permitting, and an enhanced review process.

We have implemented moving the plan review process to an in-house effort, as the external reviews are not meeting the timing and expense expectations required by legislative action. Staff analysis has yielded that the addition of a plans examiner (Development Services) and a civil engineer (Public Works) will result in not only a cost saving, but better service and added capacity to those departments, with the goal of improved service delivery and cost containment efforts, with the resulting financial net of approximately \$40,000 to the General Fund. These actions were proposed as a part of the FY19/20 budget through a Council approved amendment.

**Staffing Challenges and Opportunities**

In FY19/20 a budget amendment was executed to provide for several positions in response to the rapid growth incurred during the fiscal year. These additional positions were funded primarily through development fees, and deferral of expenses to third-party providers for residential plan review and civil site plan review, as well as through a special revenue fund and cancelation of an interlocal agreement with Collin County.

These positions included:

- Recreation Manager (1 FTE)
- 3 Part-time Receptions Aids (1.5 FTEs)
- Civil Engineer (1 FTE)
- Plans Examiner (1 FTE)
- Code Compliance Officer (1 FTE)

Total of 5.5FTEs

These positions are actively being recruited with immediate implementation planned.

In FY20/21, the staffing efforts were focused on the establishment of several key functional areas inclusive of:

- Fire-Rescue (SAFER Grant match funds – 9 FTEs if funded; 3 FTEs if not funded)
- Fire Admin (1 FTE)
- Police (3 FTEs)
- Parks Maintenance (1 FTE)
- Finance (1 FTE)
- Deputy City Secretary (1 FTE)
- Admin (0.5 FTE)

Total of 10.5 FTEs (16.5 if the SAFER Grant is approved)

With the exception of the public safety positions, all positions are being actively recruited for October 1 start dates. The Police positions will be filled by the new Police Chief. The Fire positions will be filled once the determination of the SAFER grant is finalized.

In the Utility Fund:

- Utility Billing (0.5 FTE) (being recruited for October 1)
- Frozen Positions (2.0 FTEs) (remain frozen until revenues recover where these can be fully funded)

Total of 0.5 FTEs

Each of these positions are focused on addressing the greatest and most urgent needs of the City.

## ***Public Safety Staffing***

Council has been desirous of an enhanced neighborhood presence and faster response times. This is inclusive of enhanced patrol during peak shifts, EMS transport response times, and expansion of fire rescue response.

Police patrol is now at 60% of staffing in accordance with the Center for Public Safety Management target goals. Patrol in 2018 was 15% of staff.

The specific efforts to address these goals include:

- Addition of 3 positions in FY20/21 in Police
- Funding for the application for a SAFER Grant to provide for 9 positions in Fire-Rescue in FY20/21 (If the grant is denied then the grant match will be used to procure 3 positions in Fire)
- Transitioning over the next 12-18 months towards internal EMS transport capabilities with improved response times
- Upgrading to a full-time administrative support position in the Fire Department to provide for assistance in records management, report writing, purchasing, and coordination efforts
- Additional administrative, analytical, and management support

## ***Parks (& Recreation) Staffing***

Parks staffing has historically been a minimalistic approach. With the additional landscaping planned for FM455, increase levels of service in the mowing operations to meet community demands, park and playground additions and improvements, and new trails and planned facilities, enhanced staffing is imperative to maintain existing levels of service and prepare for future needs.

Additionally, as mentioned previously, a Recreation Manager and 3 part-timers have been added in late FY19/20 to jump start the recreation plan as presented and approved by Council. This will bring better opportunities to bring recreation elements to our neighbors.

## ***Parks Planning***

In conjunction with the Parks & Trails Master Plan beginning in FY19/20 with a completion date of FY20/21, staff will develop a comprehensive capital improvement plan in this budget.

The Parks Development Fund, which is fueled by growth, will be a significant component of the planned Community Investment Plan. Once completed, the CIP will have a 5-year plan and a long-term outlook, providing a blueprint for the community for years to come.

Several projects previously discussed for funding by the Parks Development Fund required Council approval for the allocations required to execute said projects. These have been brought before Council with specific work plans, budgets, and strategic references to illustrate the alignment with the City's Vision as set forth in the Strategic Plan.

Several supplemental requested items are being funded through the Parks Development Fund. These will include some equipment, partial funding for the Parks Master Plan, Engineering for Phase II of the Green Ribbon Program, and staffing and funding for Recreation Program elements. As a sidebar, the Green

Ribbon Project on 455 is progressing well as Phases 1 and 3, which have been designed and funded are under construction.

Parks Development Funds have very specific guidelines and restrictions that are provided for by State law and City Ordinances as they are intended to upgrade, expand and develop new and existing parks and facilities throughout all regions of the City and as such how we allocate these funds is integral to the growth and development of our City providing recreation opportunities for all neighbors in the region.

### ***Communications/Outreach***

Over the last year, staff has increased the City's social media presence with the distribution of posts and interaction with neighbors in an effort to share information about neighborhood and City events. We have established monthly Homeowners Association Meetings and have had various problem-solving meetings in the neighborhoods.

In the upcoming year we are planning to create a new City Academy program, continue to upgrade and improve the web site, and augment other outreach programs to determine the community wants and needs in an effort to develop a future bond election referenda.

We are pursuing the Texas Comptrollers Transparency Stars program which will certify our agency as one of the elite agencies with regard to community transparency. **We have received the first "star" of five possible stars!** We will continue to pursue this recognition program in an effort to refine our financial management practices and be recognized as an elite financial leader in our industry.

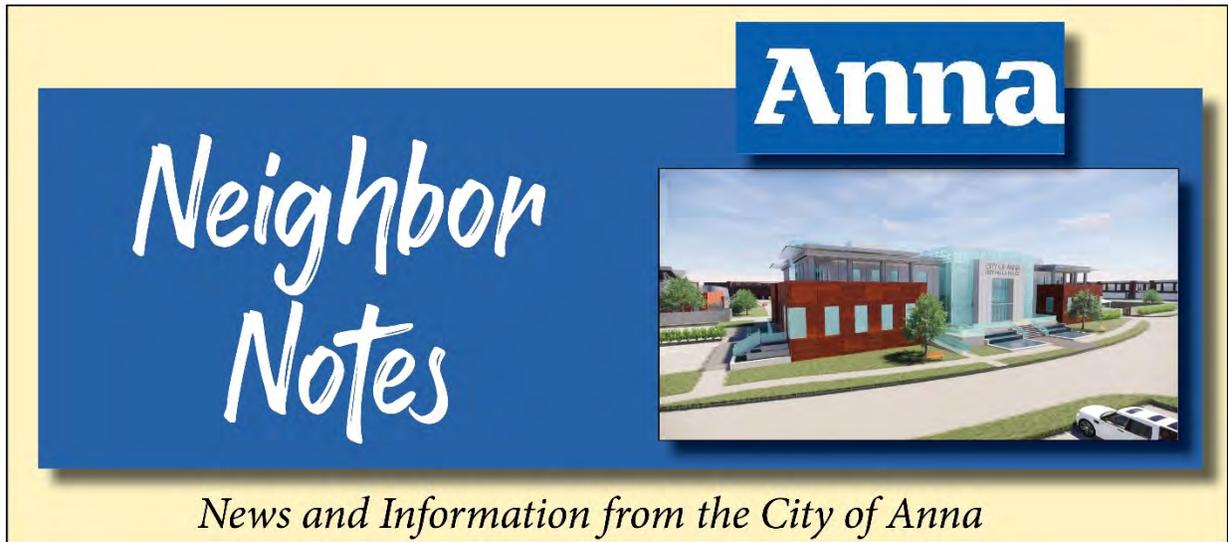


## Transparency Stars

Recognizing Local Transparency Achievements

We have enhanced social media presence on all popular formats to include facebook, twitter and LinkedIn, and now deliver a weekly newsletter to the community digitally in addition to the Council Updates provided by the City Manager's Office each week. Going forward you will also continue to see the Strategic Plan update and the CIP updates no less than quarterly, in an effort to keep everyone informed of all of the great initiatives in progress.





### ***Municipal Complex Funding***

With the Construction Manager at Risk (CMAR) selected last year for the Municipal Complex and the funding in place to proceed, staff, along with the CMAR and the Architect, have completed value engineering to get the best product at the best price for the proposed buildings. Construction will be completed on the Fire Station in Spring 2021 and the Municipal Complex will be completed in Summer 2021.

A planned drawdown of the reserve setting aside a contingency for unforeseen events associated with the Municipal Complex Project, provided for the FFE expenses and the material increases incurred.

### ***Development Code Rewrite***

Staff will continue to incrementally work on revisions to the development code in FY20. The objective is to clean up ambiguities, modernize the code to provide for responsible development practices, and to provide a facilitative philosophy, which will result in improved development processes and remove unnecessary processes or “red tape.” The goal is to ultimately change the reputation and positively reflect the City of Anna as being **development and neighbor friendly**. This will include full activation of the new smartgov software and continued process improvements.

### ***Personal Policies / Procedures / Administrative Policies and Practices / Human Resources***

In the past year, staff has begun to review current policies and procedures and found multiple areas requiring updates and revisions. We intend to bring incremental revisions to the City’s Personal Policies and Procedures. Some revisions will require City Council approvals and the administrative policies will reside under the authority of the City Manager.

Additionally, in the past year we have reset expectations in Human Resources:

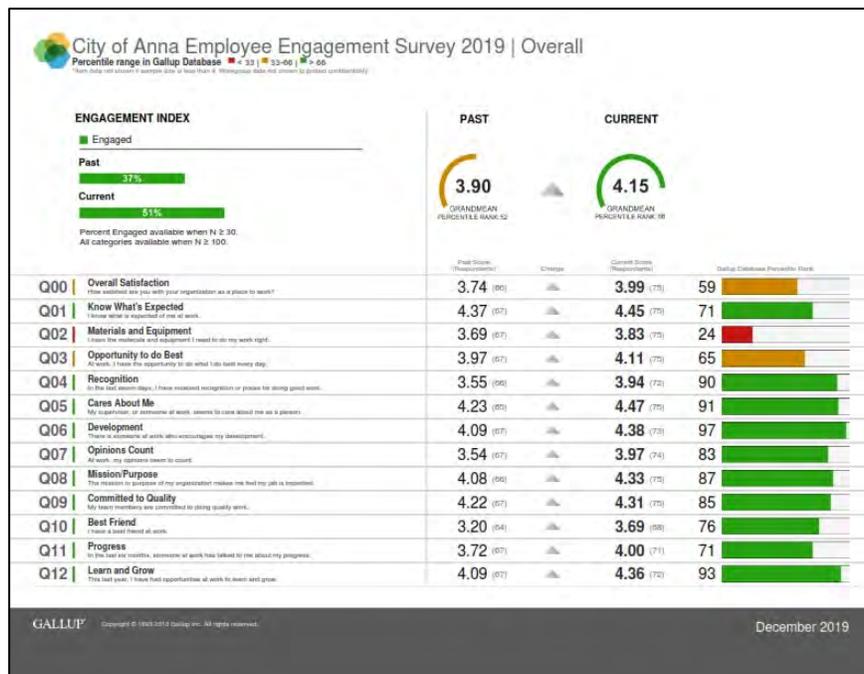
- Payroll has been moved to the Finance Department, with HR providing support. This transition will be complete by the end of FY19/20.

- The centralization of all interview processes, background checks, hiring, and disciplinary hearings have been implemented.
- The continuation of the Q12 Employee Climate Assessment survey and action plans for morale concerns with a follow-up planned for the first quarter of FY20/21 has been established.
- Management of the Comprehensive Compensation Plan Database that enables future internal management of the pay plan structure is in place.
- Management of the step plan for public safety departments has been implemented.

In the upcoming year we are planning to:

- Develop employee wellness initiatives
- Develop training program with internal developed components as well as a partnership with UTD
- Plan for rebuilding the employee medical insurance program with TML Health
- Begin the process to consolidate Risk Management components
- Create the employee training database
- Plan for the market analysis review for FY21/22 potential implementation

In addition, we will continue to use the Gallup Poll Q12 survey to monitor and track employee morale and for the development of action plans as needed. This continue to be a “litmus test” or climate assessment for employee interaction and relations.



### Financial Policies / Budget Cycle / CIP

In the past year staff has augmented the budget process to include:

- Five-year financial forecast modeling to assist in long and short-term decision making
- Five-year capital planning with a long-term outlook for unfunded items and projects

- Financial policies resetting reserve limits and the establishment of holding accounts for undesignated reserve balances by establishing a targeted range of 25%-40%
- Variance analysis for more active budget management

Over the next year we will implement:

- Two-year Operational Budgeting (executed annually for forecasting decisions only)
- Further refinements in the financial policy
- Financial Reserve Policies where reserves in excess of fund balance policy goals would be assigned to funds created to fund strategic elements to address Council goals. These funds are the Capital Projects Fund, Grant Matching Fund, Employee Benefits Fund, Code Compliance Fund, and Equipment Replacement Fund

## **ECONOMIC DEVELOPMENT**

In the first year of my tenure we created the Economic Development Department and have staffed it with professional level staff that have worked hard to yield results. Having to build the program from scratch, initially, they have created and implemented a strategic plan that drills down into the details and is in alignment with the City Council Strategic plan. Over the last year, there has been great progress and many new businesses have come to Anna filling up the store fronts throughout 455 and 75 as well as several free-standing structures popping up all over the City. From the following exhibit you can see the impacts of these efforts. We expect this trend to continue over the next several years with a positive long-term outlook.

<p><b>Economic Development Commercial Highlights from past 18 months</b></p> <ul style="list-style-type: none"> <li>• 400+ new jobs in last since Jan. 2019</li> <li>• In the last 18 months, over 125,000 square feet of commercial space has been built or is under construction</li> <li>• Anna Surgery Center and Freestanding ER will employ a total of 85+</li> <li>• ChickfilA, Starbucks, Whataburger, Salsa Tex Mex, El Jefecito, Let's Taco About it, Neighborhood Credit Union, Frazzy's Popcorn, Verizon, Sunview Cafe</li> </ul> 	<p><b>Economic Development Current and 2021 Projects</b></p> <ul style="list-style-type: none"> <li>• Anna Business Park tenants</li> <li>• Collin College campus</li> <li>• Risland</li> <li>• Villages of Hurricane Creek/Sherley Tract</li> <li>• New 30,000 SF Medical Office Building</li> <li>• Quik Trip, Panda Express, Deep Roots Montessori School, Freedom Car Wash, Children's Lighthouse</li> <li>• Downtown projects</li> </ul> 
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With both sales tax and housing starts up, we anticipate continued commercial expansion in the region.

## **BOND ELECTION**

Over the last year, and more recently reaffirmed during the Strategic Planning Workshops, a number of currently unfunded items were presented for future funding consideration. The items discussed included significant public interest projects and infrastructure projects that are desired by our community. The list included items such as:

- Library/Learning Center
- Community Center
- Additional park facilities

- Fire/Public Safety facilities
- Sports/Water Facilities
- Infrastructure Investment
- Property Acquisition for infrastructure, facilities, and development
- Other related municipal facilities.

Council was desirous to explore the elements of initiating a potential bond election process to ask our neighbors what items they would like to see and what items they would want to invest in, giving our neighbors the opportunity to decide what elements they want in our community.

Going forward the strategies for a successful bond election include the elements to ensure community support as illustrated as follows:

- Financially Sustainable Goals
- Foundational Values for Success
- Community Priorities
- Driven for Results

Staff has developed an internal CIP committee that will manage the process that will be led by the Economic Development Manager. The committee will include key staff from our departments, our financial advisors, bond counsel, legal staff, and City Secretary. Periodic updates will be provided every other month that include public outreach elements, Council work sessions and actions, project prioritization, and financial analysis. The target date for the election is the May 2021 election. The propositions must be approved in advance of February 2021.

### ***ON THE HORIZON***

In this year's budget making process, there were many wants and needs identified. The City Manager's Office accumulated almost \$2.6 million in supplemental requests for programs, staffing, and projects from City Departments. While many of the requests were viable and warranted, the financial capacity to deliver all of these requests were not possible within the current revenue structure.

Conversely, several of the tangible items requested by public safety departments were initiated in this fiscal year. With overall spending decreased in the current fiscal year, we were able to make future budgeted purchases for various Police and Fire equipment purchases and take delivery in advance of this proposed budget.

# Decision Package Summary – All Requests

Fund	Requested	Proposed
City Manager	\$35,503	\$35,503
City Secretary	\$70,118	\$19,338
Development Services	\$79,532	\$79,532
Finance	\$89,460	\$89,460
Fire	\$1,740,562	\$95,869
Neighborhood Services (Code Enforcement)	\$86,977	\$86,977
Parks	\$58,879	\$49,947
Police	\$484,429	\$465,364
<b>Total</b>	<b>\$2,645,460</b>	<b>\$921,990</b>



Several of these shortfalls may be incrementally implemented once a more stable revenue source is evident. This is why the development of solid financial models, long range planning, and master planning is crucial to the success of the Strategic Plan.

## **TAX RATE**

To reconcile this budget and the drivers behind it, it is important to explain how we got to this point. The basis is as follows:

With the restrictions set forth by the Texas Legislature and Senate Bill 2 adopted in the last legislative session, local governments are faced with the 3.5% voter approved rate (cap.) However, as a result of COVID-19 being declared a disaster by the Governor, there is a provision in S.B.2 that provides for the opportunity of local governments to use 8% cap should the local government choose to elect such an option as City Council has provided.

**For FY19/20 the average home value in Anna is \$222,000. For FY20/21 that value has increased to \$230,000.**

The current approved tax rate in FY19/20 is **\$0.591288/\$100**. The proposed tax rate provided for in this budget was set at a rate below the FY19/20 \$0.591288/\$100 under the guidance of the Council consensus. The 8% voter approved tax rate as calculated by Collin County and the maximum rate allowable by S.B. 2

for FY20/21 is **\$0.586560/\$100** which is lower than the FY19/20. This rate would result in \$0.68 increase in actual taxes paid per month as calculated on the average home value of \$230,000 in Anna.

The rate proposed for this budget as presented is **\$0.583000/\$100**, which is lower than the aforementioned Council-approved cap rate. This proposed rate would result in **no increase** in actual taxes paid as calculated on the average home value of \$230,000 in Anna.

## Public Hearing Notice

	2019	2020	Change
Total Tax Rate	\$0.591288	\$0.583000	<b>DECREASE of \$0.008288 of 1.40%</b>
Average Homestead Taxable Value	\$227,329	\$230,000	INCREASE of 1.17%
Tax on Average Homestead	\$1,344	\$1,341	<b>DECREASE of \$3.00 or 0.24%</b>
Total Levy on All Properties	\$7,790,684	\$8,570,565	Increase of \$779,881 or 10.01%







10

With departmental requests totaling almost \$2.6 million, growing needs in all functional areas, and all of the stated challenges and targets, there is never enough to cover all of the requests. With the prior year adding \$170 million in growth and valuation, increase in sales tax due to new businesses, coupled with increased activity and maintaining levels of services, the available funding for FY20/21 is approximately \$900,000 from property taxes, sales taxes, and fees; all to be allocated for new programs, personnel, and other department requests. To jumpstart the Bond Referendum, a capital project has been proposed within this framework to fund the upfront efforts in determining project scope and preliminary needs assessment analysis.

With the Texas Legislative restrictions put into place in FY19/20, the uncertainty of impacts of COVID-19, and unpredictability of the sales tax, the direction to prepare a budget below the current FY19/20 rate of \$0.591288 is designed to address the capacity of the organization in its current state weighed against the demands and the priorities set forth in the adopted strategic plan.

## **CLOSING**

While city budgets are always a challenge, our team has worked diligently to prepare a budget that is both balanced and sufficient to meet the needs of the coming fiscal year. We have spent much time further scrubbing the accounts throughout this process to provide the services needed, while identifying the capacity to provide for the improvements and increased activities that our community desires.

Funding and contingencies are built in to ensure that the organization is prepared to achieve lofty goals, yet agile enough to react should a swing in the economy, whether in response to the COVID-19 pandemic, or a drop in construction activity, result with a revenue shortfall causing a loss of services to our neighbors and the community we serve.

I would like to take the time to thank all the City of Anna staff for their input and hard work during what is truly a year-long budget process. I would like to thank the department heads for their efforts in presenting reasonable requests and the hard work and research they provided as part of this process. And most importantly, I would like to specifically thank Terri Doby, Budget Manager, Stephanie Beitelschies, Human Resources Director, Joey Grisham, Economic Development Director, Taylor Lough, Economic Development Manager, and Ryan Henderson, Assistant City Manager, for their tireless efforts in this process.

We express our appreciation to the Mayor and the members of the City Council for your diligent efforts throughout the year in providing guidance, direction, and support towards our dedicated efforts to serve our neighbors. We are honored and privileged to serve the City of Anna.

The fiscal year 20/21 budget is designed to preserve and enhance the quality of existing services and to respond appropriately to our City's continual growth and development by delivering the elements of our Strategic Plan.

Respectfully Submitted,

A handwritten signature in cursive script that reads "James J. Proce".

Jim Proce, ICMA-CM, PWLF, MBA  
City Manager, Anna Texas

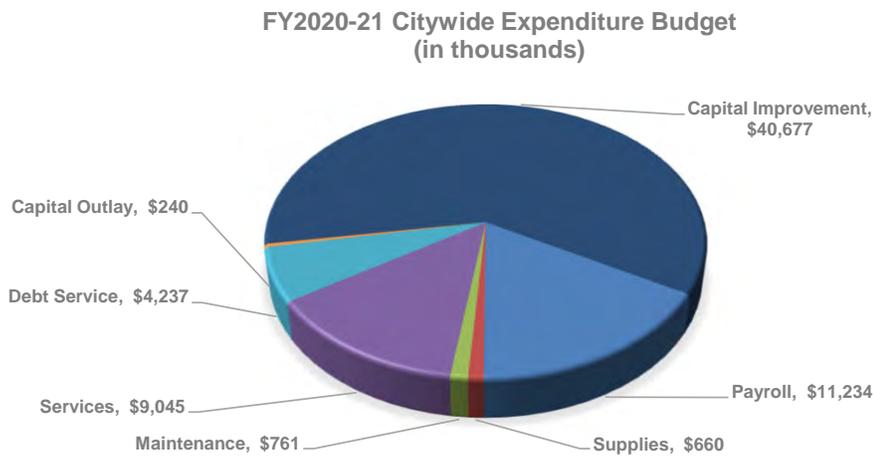
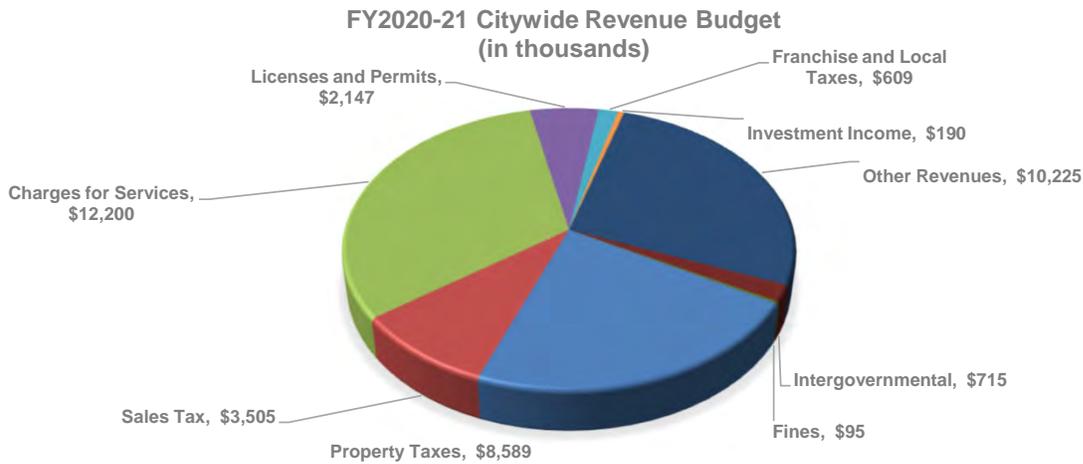
## Budget in Brief FY2020-21

### City Council Goals

- ◆ GROWING ANNA ECONOMY
- ◆ ANNA - GREAT PLACE TO LIVE
- ◆ SUSTAINABLE ANNA COMMUNITY THROUGH PLANNED MANAGED GROWTH
- ◆ HIGH PERFORMING, PROFESSIONAL CITY

### Budget Process

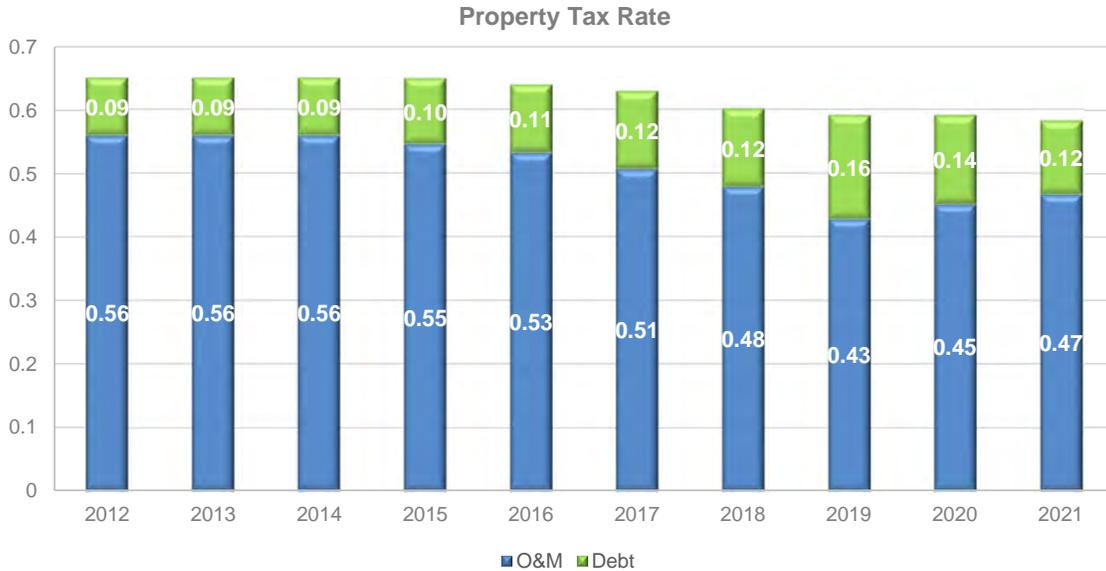
The City of Anna adopts a budget annually. The total budget appropriates approximately \$26.2 million for operations and \$40.7 for the community investment program. This budget provides sufficient funding to tailor services to meet the needs and expectations of the community.



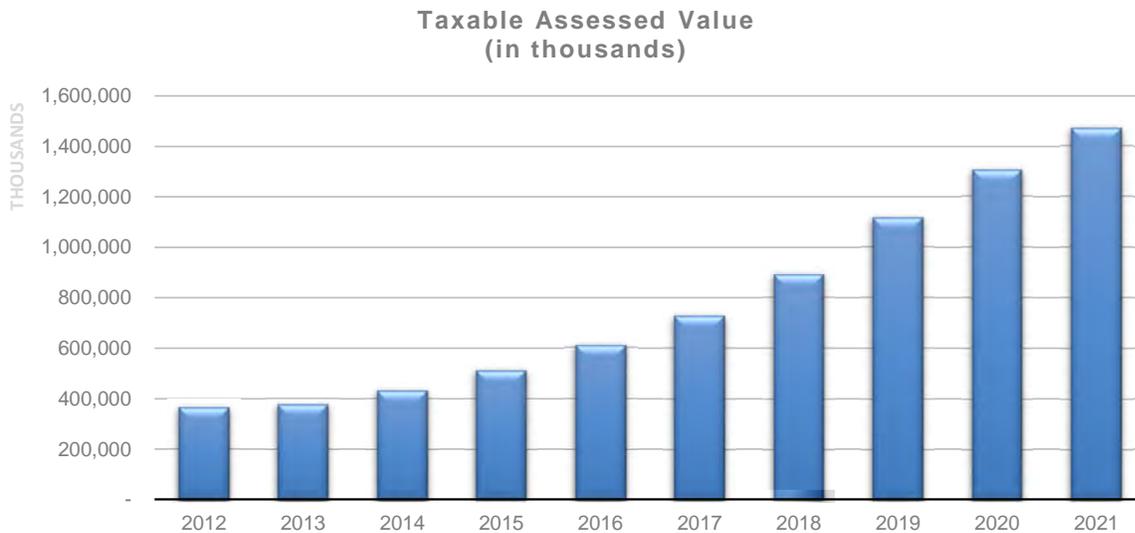
## Budget in Brief FY2020-21

### Property Tax

**The adopted property tax rate is \$0.583000.** The FY2021 property tax rate is \$0.583000/\$100, which is less than the FY2020 tax rate. The rate is above the no-new-revenue rate of \$0.569415/\$100. (Numbers on chart have been rounded to nearest penny.)



**The certified taxable property value increased by 12.7 percent.** The certified value for all property is approximately \$1.5 billion. The property tax rate generates a total tax levy of \$8,570,566.



## Budget in Brief FY2020-21

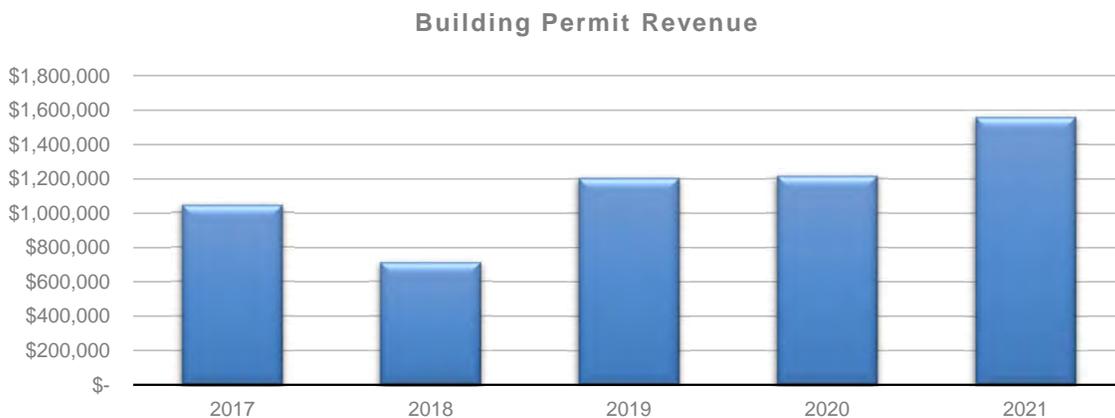
### Sales Tax

The total sales tax in Anna is 8.25 percent of goods or services sold within the City's boundaries. The tax is collected by businesses making the sale and is remitted to the State's Comptroller of Public Accounts on a monthly, or in some cases, a quarterly basis. Of the 8.25 percent tax, the State retains 6.25 percent and distributes 2 percent to the City. The General Fund portion of the sales tax is 1.25 percent, with 0.25 percent being dedicated to streets projects. The remaining 0.75 percent funds the Community Development Corporation. For the year ending September 30, 2021, Anna expects to receive \$3,505,000 in sales tax.



### Building Permits

**The City is experiencing a tremendous amount of growth.** Building permit revenue is projected to increase 29.6 percent over the FY2019 actual amount.

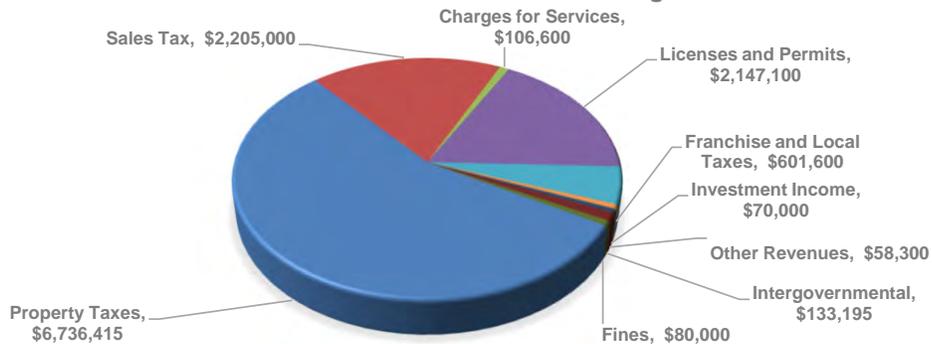


## Budget in Brief FY2020-21

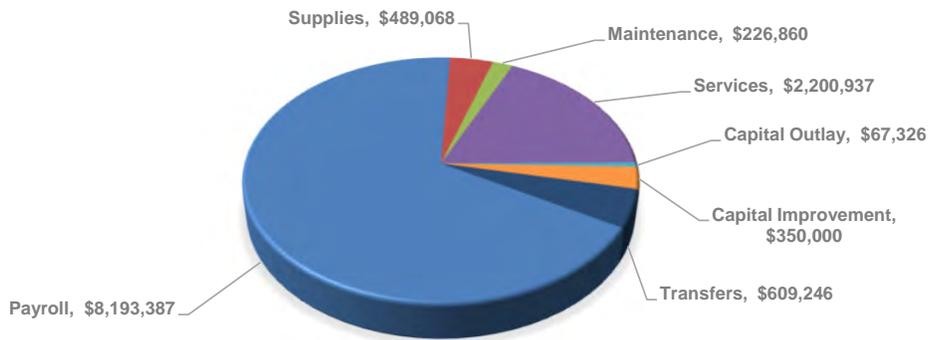
### General Fund

The General Fund revenues are projected to increase to \$12,138,210 which is \$1,903,475 higher than last year's adopted budget. The General Fund expenditures are balanced with revenues at \$12,136,824 for on-going expenses. The largest expenditure by category is Payroll at 68 percent of the total General Fund Budget.

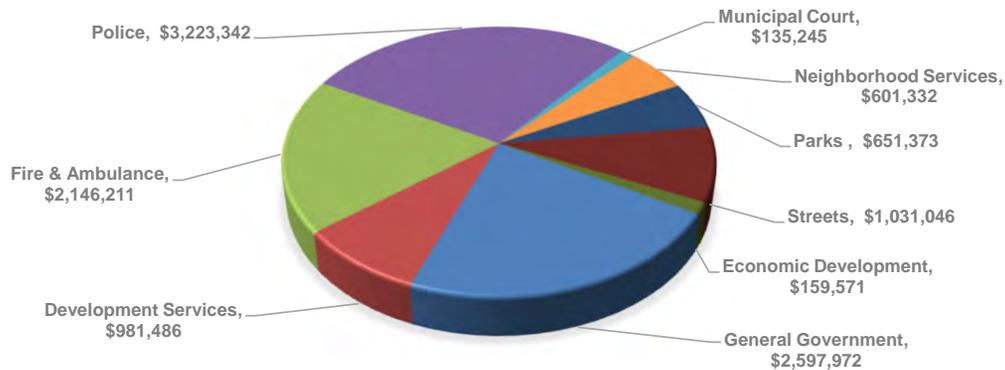
**FY2020-21 General Fund Revenue Budget**



**FY2020-21 General Fund Expenditure Budget by Category**



**FY2020-21 General Fund Expenditure Budget by Department**

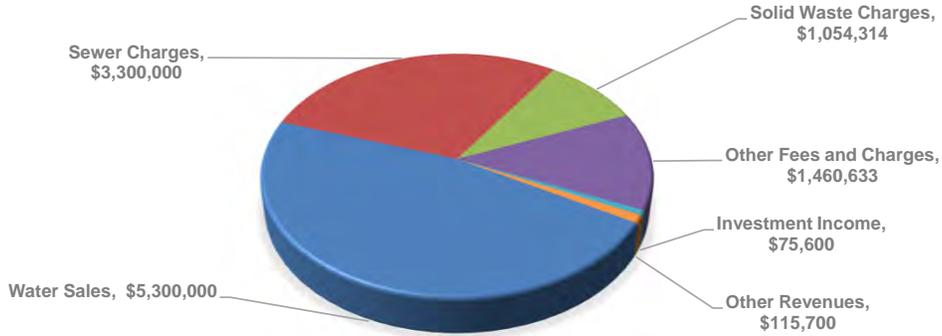


## Budget in Brief FY2020-21

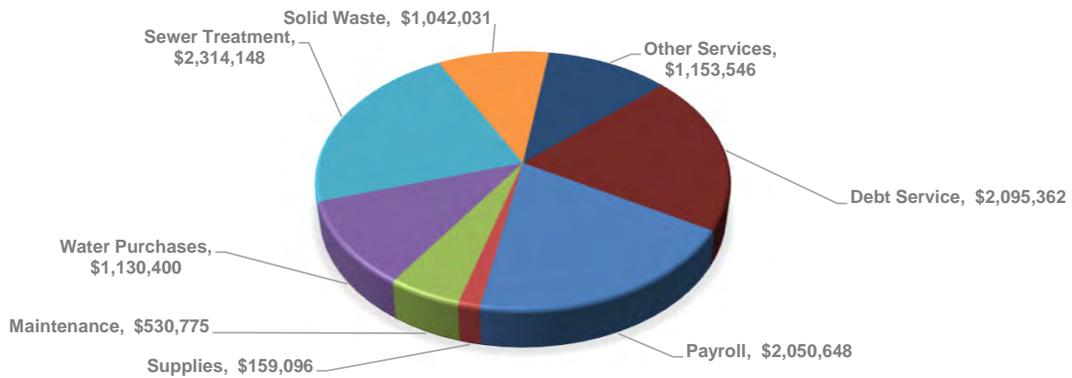
### Utility Fund

The Utility Fund accounts for the operation and maintenance of the City's water and wastewater utility system and the contract for solid waste collection services. This fund is financially supported solely by user charges for utility and trash service.

**FY2020-21 Utility Fund Revenue Budget**



**FY2020-21 Utility Fund Expenditure Budget by Category**



**Sample Residential Water and Sewer Bill**

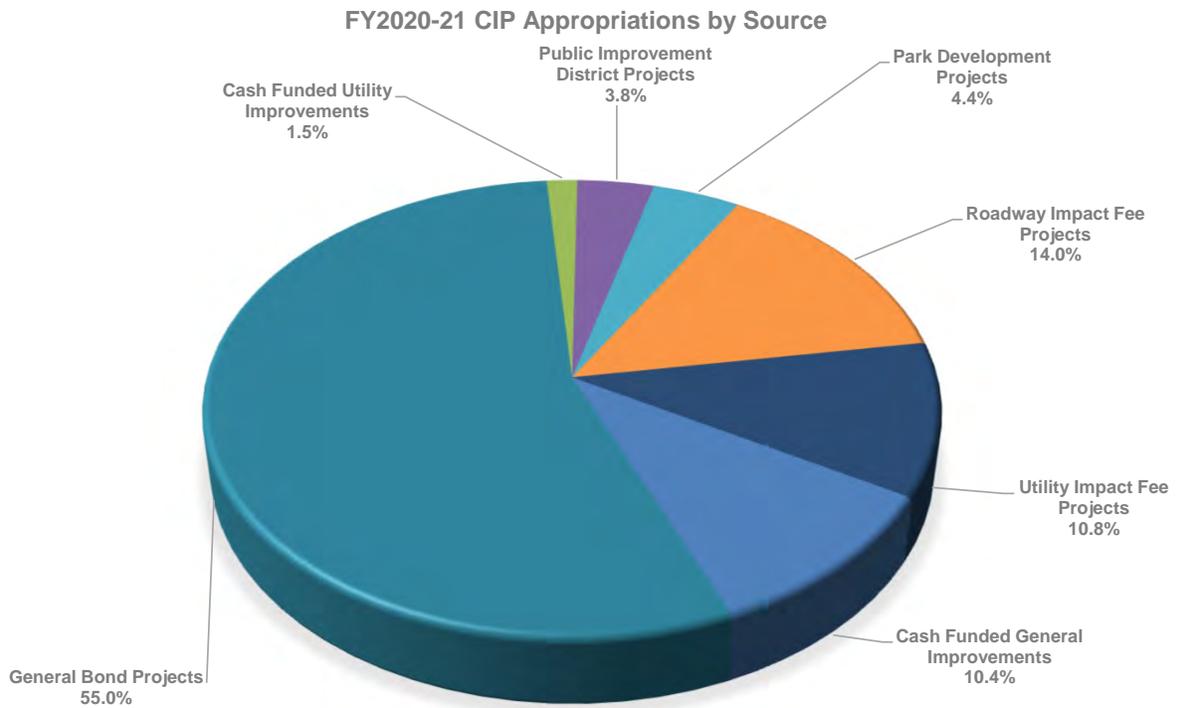
Consumption	FY2020 Rate	FY2021 Rate	Change
2,000 gallons	\$ 49.88	\$ 54.86	\$ 4.98
5,000 gallons	\$ 82.55	\$ 90.80	\$ 8.25
15,000 gallons	\$ 191.45	\$ 210.60	\$ 19.15

## Budget in Brief FY2020-21

### Community Investment Program

The budget includes \$39.0 million for capital improvement projects. Significant items include:

- ◆ City Hall Municipal Complex and Fire Station
- ◆ Rosamond Parkway
- ◆ Ferguson Parkway
- ◆ Hurricane Creek Sewer Improvements
- ◆ Collin Pump Station Expansion



## Mayor and City Council



**Nate Pike**  
*Mayor*

Anna's Mayor and City Council are committed to providing high-quality municipal services and responsible development. Through the City Manager, the Mayor and Council provide policy direction by adopting rules, regulations, and procedures to meet community needs.



**Kevin Toten**  
*Place 1*



**Josh Vollmer**  
*Place 2*



**John Beazley**  
*Place 3*

**Vacant**  
*Place 4*



**Nathan Bryan**  
*Place 5*



**Lee Miller**  
*Place 6*

## Directory of City Officials

**Nate Pike**  
Mayor

**Kevin Toten**  
*Place 1*

**Vacant**  
*Place 4*

**Josh Vollmer**  
*Place 2*

**Nathan Bryan**  
*Place 5*

**John Beazley**  
*Place 3*

**Lee Miller**  
*Place 5*



**Carrie Smith**  
*City Secretary*

**Jim Proce, ICMA-CM**  
*City Manager*

**Clark McCoy**  
*City Attorney*

**Ryan Henderson**  
*Assistant City Manager*

**Terri Doby**  
*Budget Manager*

**Greg Peters, PE**  
*Director of Public Works*

**Ross Altobelli**  
*Director of Development Services*

**Vacant**  
*Police Chief*

**Ray Isom**  
*Fire Chief*

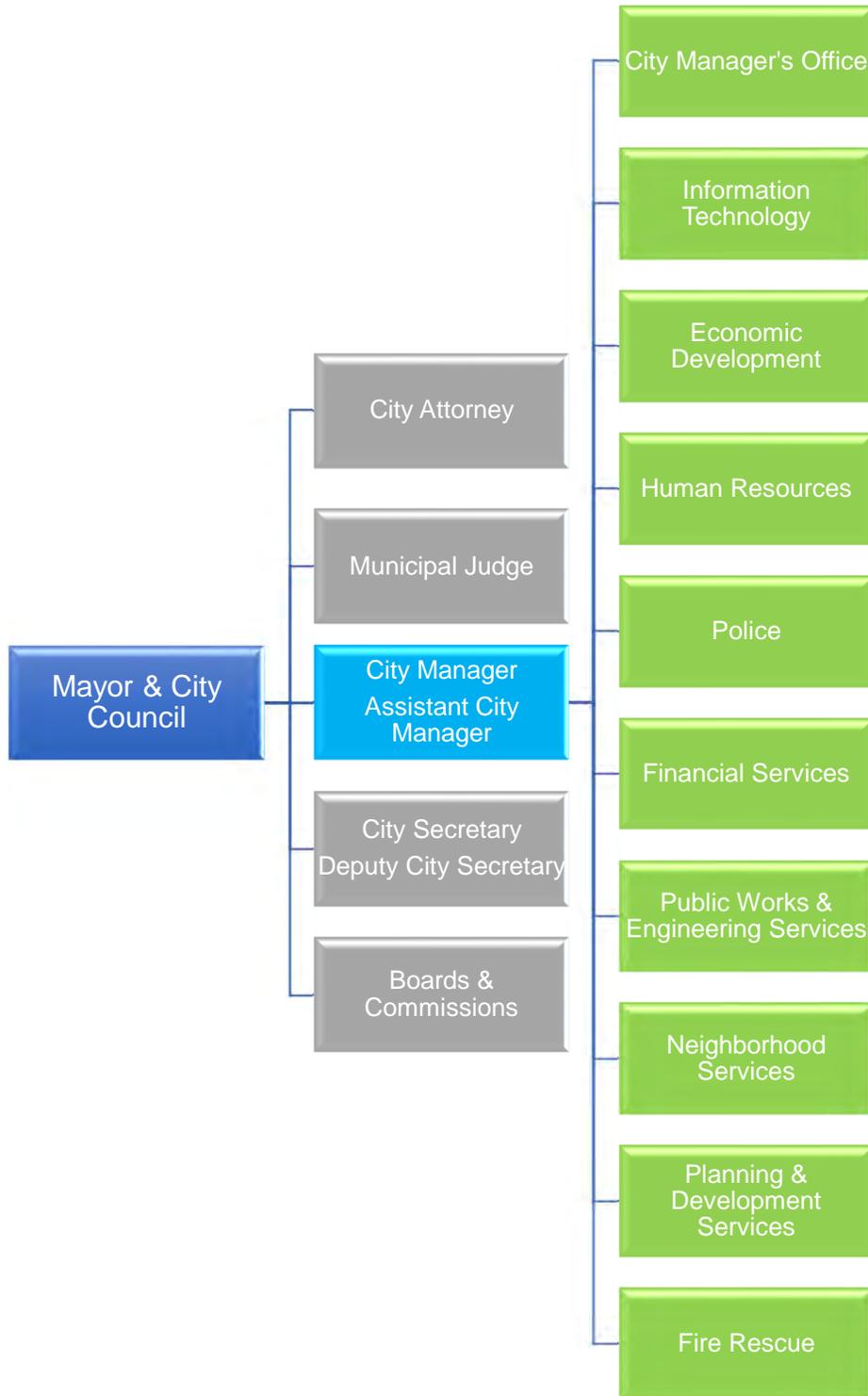
**Joey Grisham**  
*Director of Economic Development*

**Marc Marchand**  
*Director of Neighborhood Services*

**Stephanie Beitelschies**  
*Director of Human Resources*

**Alan Guard**  
*Director of Finance*

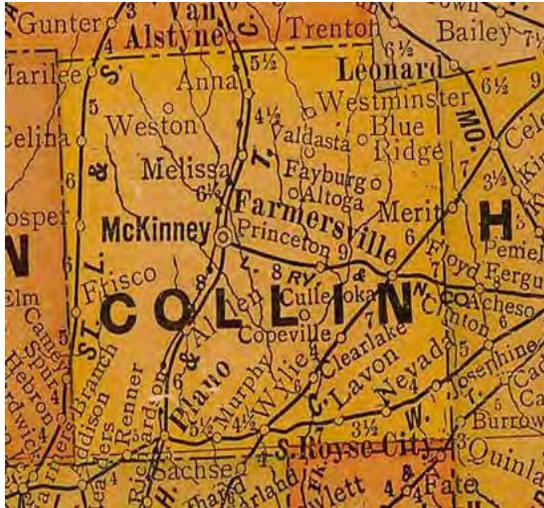
City of Anna, Texas  
City Officials Organization Chart



City of Anna, Texas  
Functional Organizational Chart



## Community Profile



<b>County:</b>	Collin
<b>Area:</b>	15.6 sq. miles
<b>Form of Government:</b>	Council / Manager
<b>Number of Councilmembers:</b>	7

Anna is located on State Highway 5, Farm Road 455, and U.S. Highway 75, eleven miles northeast of McKinney and approximately 40 miles north of Dallas in north central Collin County.

### *History of Anna*

Anna sprang to life in the mid-1800's with the arrival of pioneers staking their claim to a better life along the railroad and the Texas high plains. Although Collin McKinney settled within a few miles of the future townsite in 1846, John L. Greer, who arrived in 1867, is credited with building the first home and store in the new community. The Houston and Texas Central Railway, at that time built between Dallas and Denison, passed through the area in 1873. By the time Anna was platted in 1883, it had a population of twenty, two stores, a steam gristmill, and a Baptist church. A post office also opened in that year. By 1890, the town had a population of 100 to 200. Anna was incorporated in 1913, with John L. Greer as first mayor. In the mid-1980's Anna had 855 residents, several businesses, and a strong sense of community. The Census shows the population increased to 1,225 by 2000 and to 8,249 by 2010. Today the estimated population is approximately 15,000.

(Source: City of Anna and Anna Chamber of Commerce)

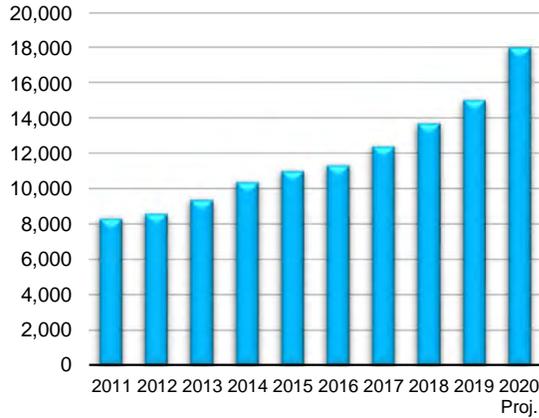
### *Local Economy*

The City of Anna's economic outlook continues to improve due to overall improvement in the economy and continued residential and commercial growth. This growth is evidenced by local economic indicators such as a continued increase in tax appraisal values, the increase in residential building permits, and continued sales tax growth.

The Anna Community Development Corporation and the Anna Economic Development Corporation actively recruit new commercial enterprises that help diversify the City of Anna's tax base and provide job opportunities for Anna neighbors. FY2020 saw many key openings including Starbucks, Chick-fil-A, Salsa Tex Mex, and Whataburger. New residential developments will continue to drive more density that will lead to additional retailers, restaurants, medical, and other commercial projects. 2021 will bring an increased focus on Downtown Anna as the new Municipal Complex is completed.

## Community Profile

**Population**



**Principal Property Taxpayers**

**Assessed Value 2019**

Wal-Mart Real Estate Business Trust	\$	20,460,245
Lennar Homes of Texas	\$	14,492,890
Bloomfield Homes LP	\$	12,500,748
LGI Homes Texas LLC	\$	10,847,605
Wal-Mart Stores Texas LLC	\$	10,377,449
RR LI Enterprise LP	\$	6,149,225
Anna Crossing Phase VII LNRD Ltd.	\$	5,585,135
DR Horton - Texas Ltd.	\$	5,510,287
Palladium Anna Ltd.	\$	5,044,222
Burnco Texas LLC	\$	4,878,913

**Service Statistics (FY2019)**

**Police:**

Sworn Officers: 20.0  
Calls for Service: 10,928

**Fire:**

Full Time Firefighters: 11.0  
Emergency responses: 1,783

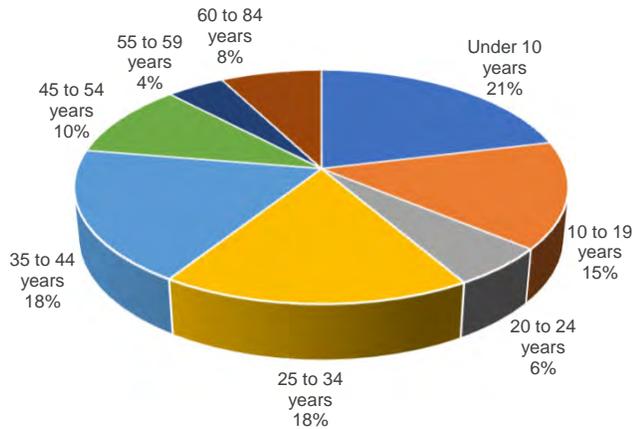
**Parks:**

Developed Acres: 121  
Undeveloped Acres: 76

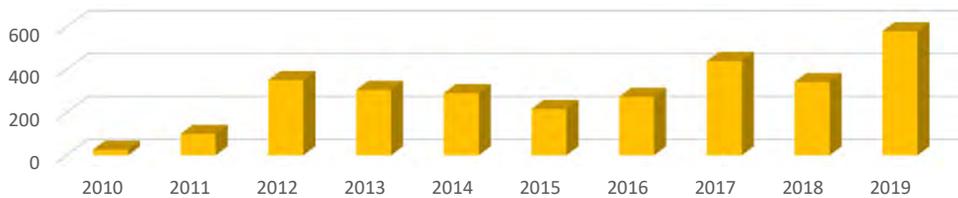
**Water and Sewer:**

Active Accounts 5,979

**Population Age**



**Residential Building Permits**



## ***Budget Process***

The annual budget is the single most important financial responsibility of a local government and is required by Texas Local Government Code Sec. 102.002. Citizens are able to see how city officials and staff plan to spend taxpayer dollars. Once the budget is adopted, funds may only be spent in a manner consistent with the stated plans, objectives, and policies outlined in the budget unless amended in accordance with the City Charter and by approval of the City Council.

### ***General Budget Process, Practice, and Administration***

The budget follows a fiscal year beginning on October 1 and ending on September 30. Many individuals are involved in the budget process. City officials, department staff, and the public are all involved; however, the primary responsibility for the proposed budget falls upon the City Manager. According to Texas Local Government Code Sec. 102.001, the City Manager serves as the budget officer of the a municipality.

While the budget process is truly a year-round endeavor, the bulk of the work begins at the end of the 2nd quarter of each fiscal year. The budget process generally begins when the Budget Manager develops a Budget Calendar and departments are given preliminary direction from the City Manager regarding appropriate budget guidelines and strategy. Department directors submit their proposed operating and capital improvement requests to the City Manager. This includes the estimated cost for all projects currently in the capital plan and plans for any newly proposed projects. These expenditure projections are reviewed extensively for accuracy, justification, and cost-effectiveness. Throughout the early summer, the City Manager and Budget Manager meet jointly with each department head to review the department's budget proposal.

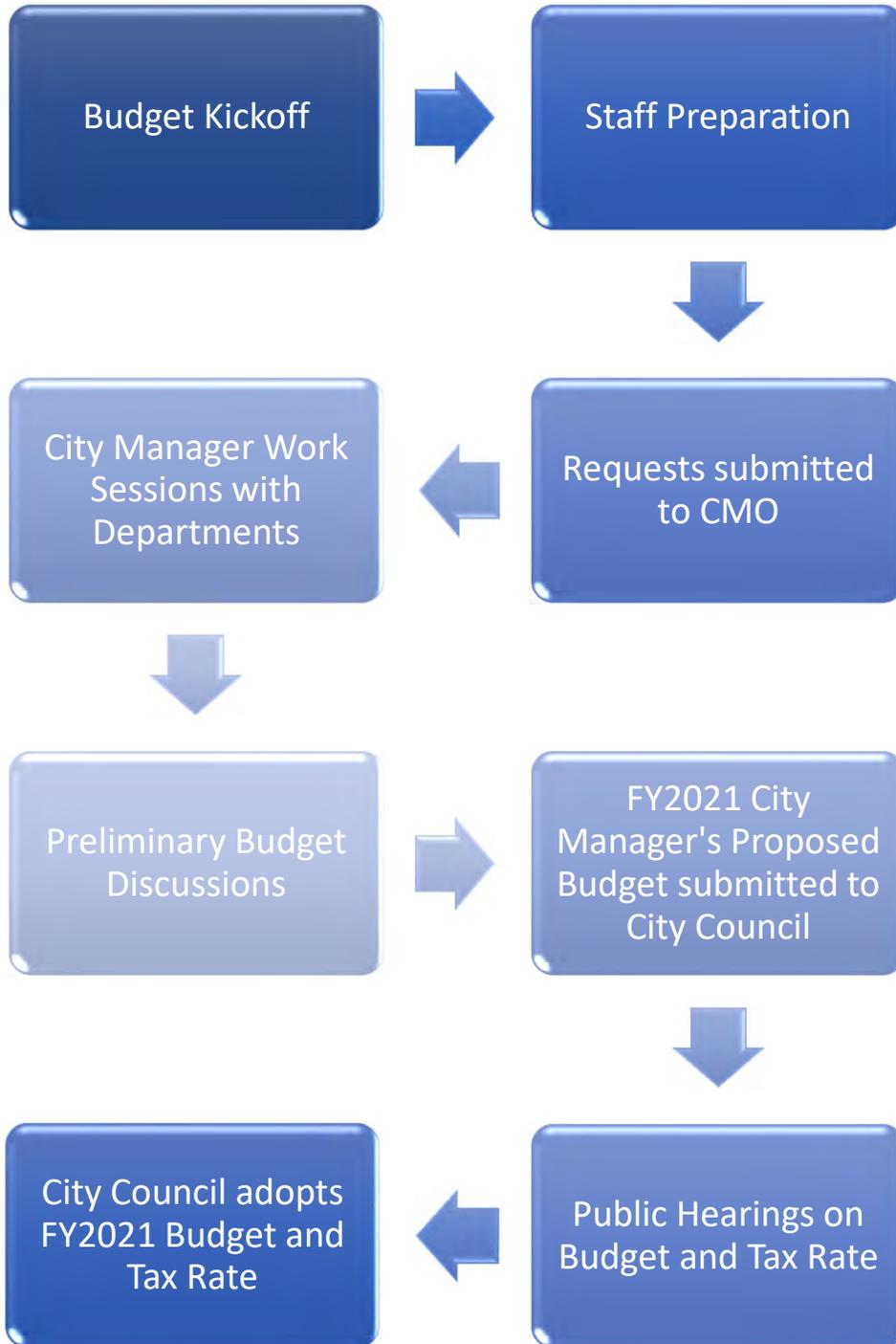
In late July the certified tax roll is release from the Collin Central Appraisal District. This information provides the City a firm estimate of the property tax revenues that can be expected in the coming year.

The budget review process culminates in the crafting of a proposed budget, which is submitted to the City Council in early August. In August and September the City Council discusses the budget at Council work sessions and meetings. Public hearings will be held on the budget and tax rate where citizens can express their views on particular budget items. This hearing typically occurs in early September. The tax rate ordinance and budget ordinance are voted upon at the first City Council meeting in September.

The fiscal year begins on October 1st.

For more information on the budget process and administration of the budget, please refer to Article 7 of the City of Anna Charter included in the supplemental section of the budget.

### Budget Process



## ***FY2021 Budget Calendar***

**April 20, 2020****FY2021 Budget Kickoff**

Departments are given preliminary direction from the City Manager regarding appropriate budget guidelines and strategy.

**May 8, 2020****Budget Requests Submitted and Reviewed**

Deadline for department budgets to be submitted to Finance Department. Staff spends the next several weeks reviewing department budgets for presentation to the Council in August work sessions.

**May 26 - 29, 2020****Work Sessions with City Manager**

A series of meetings are conducted by the City Manager's Office with individual departments to discuss each department's budget requests.

**June 1 - 30, 2020****Preliminary Budget Discussions**

A series of discussions are conducted by the City Manager's Office and Budget Team to go over information included in the proposed budget.

**July 25, 2020****Certified Tax Rolls Received**

Certified appraisal rolls received from the Collin Central Appraisal District.

**August 11, 2020****FY2021 City Manager's Proposed Budget**

City Manager's proposed budget is filed with the City Secretary and made available to the public.

**August 12, 2020****Publish Notice of Proposed Tax Rate**

Upon receipt of the certified appraisal rolls, the Collin County Tax Assessor-Collector performs the no-new-revenue tax rate calculation as required by state law.

**September 1, 2020****Public Hearing Held**

Following the required newspaper notice, public hearings on the tax rate and budget are conducted.

**September 8, 2020****City Council Adopts the FY2021 Budget**

City Council approves ordinances adopting the budget for the fiscal year beginning October 1, 2020.

**November 1, 2020****FY2021 Budget Document is Published**

City staff develops the final budget document. The document is returned from the printer and distributed to users.

**October, 2020 - September, 2021      Budget is implemented, monitored, & amended**

Throughout the fiscal year, City staff closely monitors and tracks the budget. If an amendment becomes necessary, a work session is conducted with City Council, and any budget amendments are adopted by ordinance at a regularly scheduled City Council meeting.

## ***City Council Planning Calendar***

October 13, 2020 - October 30, 2020	November Election Early Voting
November 5, 2020	New City Council Orientation
November 10, 2020	Regular City Council Meeting
December 8, 2020	Regular City Council Meeting
January 12, 2021	Regular City Council Meeting
January 26, 2021	Regular City Council Meeting
January 28, 2021	Mayor's State of the City Address
February 9, 2021	Regular City Council Meeting
February 18, 2021	City Council Candidate Orientation
February 23, 2021	Regular City Council Meeting
February 25, 2021 - February 27, 2021	Strategic Planning Workshop
March 9, 2021	Regular City Council Meeting
March 23, 2021	Regular City Council Meeting
April 20, 2021	Bond Election Presentation
May 6, 2021	New City Council Orientation
May 11, 2021	Regular City Council Meeting
May 25, 2021	FY2022 Budget Work Session
	FY2022 Community Investment Program Workshop
June 8, 2021	Regular City Council Meeting
June 22, 2021	FY2022 Budget Work Session
July 13, 2021	Regular City Council Meeting
July 27, 2021	FY2022 Budget Work Session
August 10, 2021	FY2022 Proposed Budget Presentation
August 24, 2021	Regular City Council Meeting
September 7, 2021	FY2022 Budget & Tax Rate Public Hearing
September 14, 2021	FY2022 Budget & Tax Rate Adoption
September 28, 2021	Regular City Council Meeting



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# STRATEGIC PLAN

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THE CITY OF  
**Anna**

## ***Strategic Plan Introduction***

The 2020 Strategic Plan is an update to the 2019 Strategic Plan and retains the City's Mission Statement, Vision Statement, Core Values, and charts new goals for achieving success. In April of 2020, the City of Anna underwent its annual strategic planning process. Under four encompassing strategic goals, 50 broad actions were identified and a total of 286 steps were outlined to complete them.

To gather results, the City Manager's Office meets with departments to better understand progress on each step as well as whether or not the items were expected to be completed by the date outlined in the Strategic Plan.

### ***Overall Progress***

Progress for the strategic plan items is categorized in two ways: how far along each item is and whether each is being completed on schedule.

#### **What has been accomplished so far?**

Out of the 286 individual steps comprising the Strategic Plan, 82 are complete, 71 are in progress, and 130 have yet to start as of July 31, 2020.

One notable success so far is that nearly half of the items for *Goal 3: Creating a Sustainable Anna Community Through Planned, Managed Growth* are finished.

Many of the items that have not been started will begin at their designated times.

#### **Are we meeting the deadlines established in the Strategic Plan?**

The City of Anna is on-track with almost exactly 75% of action items outlined by the Strategic Plan with 29% of items already being complete.

COVID-19, staff transitions and delays from external stakeholders have had an effect on the progress of the completion of the remaining items.

Some items, like city social functions related to Human Resources, will resume progress once the city can commence planning for large social gatherings.

# ***Anna Vision 2035***

***ANNA 2035 is a COMMUNITY OF FAMILIES<sup>(1)</sup> that  
is BEAUTIFUL<sup>(2)</sup> and SAFE<sup>(3)</sup>.***

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***ANNA 2035 has a VIBRANT DOWNTOWN<sup>(4)</sup>,  
GREAT HOUSING OPPORTUNITIES<sup>(5)</sup> and a  
DYNAMIC BUSINESS COMMUNITY<sup>(6)</sup>.***

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***ANNA 2035 is a FUN COMMUNITY FOR ALL<sup>(7)</sup>  
and has CONVENIENT MOBILITY OPTIONS<sup>(8)</sup>.***

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***THE PREMIER COMMUNITY IN COLLIN COUNTY!***

# ***Anna Vision 2035***

PRINCIPAL 1: COMMUNITY OF FAMILIES

PRINCIPAL 2: SAFE COMMUNITY

PRINCIPAL 3: BEAUTIFUL COMMUNITY

PRINCIPAL 4: VIBRANT DOWNTOWN

PRINCIPAL 5: GREAT HOUSING OPPORTUNITIES

PRINCIPAL 6: DYNAMIC BUSINESS COMMUNITY

PRINCIPAL 7: FUN COMMUNITY FOR ALL

PRINCIPAL 8: CONVENIENT MOBILITY

# ***Anna City Government Our Mission***

***The Mission of the ANNA CITY GOVERNMENT is to  
provide***

**EXCEPTIONAL CITY SERVICES AND FACILITIES<sup>(1)</sup>**

***in a***

**FINANCIALLY RESPONSIBLE<sup>(2)</sup>**

***and***

**NEIGHBOR-FOCUSED WAY<sup>(3)</sup>**

***through a***

**HIGH-PERFORMING, PROFESSIONAL CITY TEAM<sup>(4)</sup>**

***that provides results in adding***

**VALUE TO NEIGHBORS' LIVES<sup>(5)</sup>**

# ***City of Anna*** ***Goals for 2025***

**GROWING THE ANNA ECONOMY**

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**ANNA - GREAT PLACE TO LIVE**

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**SUSTAINABLE ANNA COMMUNITY  
THROUGH PLANNED, MANAGED GROWTH**

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**HIGH PERFORMING, PROFESSIONAL CITY**

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## ***Strategic Plan Highlights***

**Small Business Support/Assistance Program Grants and Direction:** The City of Anna COVID-19 Recovery Grant Program was administered in two phases using funding from Coronavirus Aid, Relief, and Economic Security (CARES) Act. In April, the City Council and Community Development Corporation (CDC) Board recognized the economic strain the pandemic caused local small businesses. The first phase stimulus program provided \$5,000 grants to 18 entities. Of the 28 applications received in the first phase, eight did not meet the set eligibility and two applicants withdrew. In order to include service industry businesses (or those organizations that did not pay sales tax) as well as nonprofits who were also negatively affected by the pandemic, the City Council removed several of the eligibility requirements and a second phase was released. Phase two resulted in an additional 18 \$5,000 grants to local businesses in Anna. A total of \$180,000 in grant funds has been injected back into the local economy, supporting Anna business and organizations assisting Anna neighbors.

**Anna Comprehensive Plan, Downtown Master Plan, and Parks, Trails and Open Space Master Plan Development:** The consultant team led by Kimley-Horn and Associates has made great progress since the project kickoff in May 2020. The overall process includes four phases. Phase one is focused on engaging Anna's neighbors and will continue until the project is complete in April of 2021. As a part of this task, the consultant team has established and launched a project website, Anna2050.com. The team has facilitated a Comprehensive Plan Advisory Task Force meeting in June and interviews with key stakeholders in July. Phase 2 is focused on Data Collection and Analysis including Demographic and Market Projections, a Parks Inventory, Benchmarking and Needs Assessment, and a State of the City Input Session with City Staff. Most of the tasks for this phase are underway or have been completed. This phase will culminate with a Joint Workshop of the Advisory Task Force, EDC, CDC, Parks Board, Planning and Zoning Commission, and City Council in mid-August. Following that meeting, alternative future scenarios will be prepared for Advisory Task Force review and comment, and the consultant team will begin Phase 3 which will focus on the overall future vision framework and plan elements. This fall, Anna Neighbors will have the opportunity to provide additional feedback to the plans at the Anna Harvest Fest, and additional input sessions will be held with the Comprehensive Plan Advisory Task Force in October and a second joint session with the Advisory Task Force, EDC, CDC Parks Board, Planning and Zoning Commission and City Council in December of this year.

**Five-Year Financial Plan/Model with Projections:** To meet the goals of the Strategic Plan, the FY2021 budget process began with the development of a long-term financial planning model in February. The FY2021 Budget is being proposed in the context of a long-term financial plan for the General Fund. The plan has established assumptions for revenues, expenditures and changes to fund balance over a five-year horizon. Some of those assumptions include increases of ten percent in appraised value while maintaining the property tax rate, a seven percent increase in sales taxes each year, and continued funding of the employee compensation plan. Going forward, the assumptions will be evaluated each year as a part of the budget development process.

**Utility Rate Study and Direction:** Previously, it had been over five years since the water and sanitary sewer rates in the City of Anna had been updated. During that time, the water purchase and sewer treatment costs imposed on the City by outside entities have increased by more than 40%. These increased costs have not been passed on to rate payers. During the rate freeze, the City Utility Fund had been seeing decreased revenues and putting the fund in danger of becoming insolvent. In July, the City of Anna completed a utility rate study with the assistance of NewGen Strategies. This process included review of all utility costs incurred by the City, all personnel, maintenance, and operations costs, along with the anticipated rising costs of purchasing wholesale water from the Greater Texoma Utility Authority (GTUA) and the North Texas Municipal Water District (NTMWD). In addition, the sewer treatment costs the City pays to NTMWD and the sewer transportation costs the City pays to the City of Melissa were also evaluated as part of the rate study.

## ***Strategic Plan Highlights***

**Green Ribbon Median Beautification Project Construction:** The City has partnered with TxDOT to construct landscaping improvements on FM 455 at SH 5 and US 75 to beautify the corridor. Pacheco Koch completed the design for the project. TxDOT made the decision to combine Anna's project in a larger bid with Prosper and completed their bid process in late 2019. In early 2020, the project was awarded to Central North Construction. The original baseline schedule provided to the City on March 27 showed that the contractor would not begin work in Anna until December of 2020 and showed a completion date of June 2021. Staff worked with the contractor and TxDOT staff to push for significant changes to this timeline. Staff was able to convince the contractor and TxDOT to modify their project schedule and begin work in Anna in June of this year, cutting 6 months off of the original scheduled start date. The contractor completed the installation of the concrete planting barriers in July and is currently working on the installation of the irrigation system. Once the irrigation system is complete, planting will begin. The project is anticipated to be substantially complete by the end of this year.

**Library Direction and Next Steps:** Bringing a library to Anna neighbors was designated as a top Council priority in the Strategic Plan. The Neighborhood Services Team has drafted a detailed report, in accordance with Council's adopted Action Agenda, for future library options along with comparison data, minimum standards for accreditation, facility needs, and potential construction cost estimates. Staff met with the president and treasurer of The Friends of the Anna Public Library to review the initial draft and to receive input. Next steps include bringing the final draft before The Friends' membership and then to Council for consideration and staff direction.

## **Action Items Completed as of July 31, 2020**

Activities / MilestonesResponsibilityPriorityDate

### **Goal 1 - Growing Anna Economy**

#### Action: Business Park Activation: Marketing and Business Recruitment

Work with listing broker	Economic Development	High Priority Policy Action	Ongoing
Participate in digital marketing for business	Economic Development	High Priority Policy Action	Ongoing

#### Action: Small Business Support/Assistance Program: Grants, Direction

COVID-19: Monitor impacts	Economic Development	High Priority Policy Action	Ongoing
COVID-19: Prepare report / program	Economic Development	High Priority Policy Action	5/1/2020
COVID-19: EDC Decision on direction	Economic Development	High Priority Policy Action	5/1/2020
COVID-19: Implement program	Economic Development	High Priority Policy Action	6/1/2020
COVID-19: Prepare community information on re-opening Texas/Anna/PPA	Economic Development	High Priority Policy Action	5/1/2020
COVID-19: Report update and next steps	Economic Development	High Priority Policy Action	9/1/2020

#### Action: Economic Development Incentives: Policy Direction and Funding

Budget workshop: funding, direction	Economic Development	Policy Action	6/1/2020
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#### Action: Collin Community College Campus Development: Location

Create a short list: potential site for campus	Economic Development	Policy Action	5/1/2020
Executive session: update, presentation/direction	Economic Development	Policy Action	5/1/2020
Identify site	Economic Development	Policy Action	8/1/2020

#### Action: Chamber of Commerce: Revisited Mission and Agreement

Discuss among departments - community events	Economic Development	Policy Action	5/1/2020
Prepare report and funding for events	Neighborhood Services	Policy Action	5/1/2020

## ***Action Items Completed as of July 31, 2020***

Activities / Milestones                      Responsibility                      Priority                      Date

Action: Economic Development Strategic Plan: Adoption and Implementation

Decision: Economic Development Strategic Plan	Economic Development	Top Priority Management Action	5/1/2020
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Action: Clean Up Site (Holiday Inn Express Site): Direction and Funding

Send default notice	Development Services	Management Action	Completed
Explore legal options/definition of "clean up" and action plan	Development Services	Management Action	7/1/2020

Action: City/EDC Branding and Marketing Program: Direction and Development

Receive proposals for Tag Line Digital Marketing	Economic Development	Management Action	5/1/2020
EDC Decision: contract and funding	Economic Development	Management Action	6/1/2020

Management in Progress 2020-2021

Economic Development Website / Search Engine Optimization: Expansion	Economic Development		9/1/2020
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### ***Goal 2 - Great Place to Live***

Action: Library/Community Resource Center/Learning Center: Direction and Next Steps

Prepare overview conceptual report with cost estimates	Neighborhood Services	Top Priority Policy Action	5/1/2020
Complete assessment / "best practices" programming, facilities, funding, size, and costs	Neighborhood Services	Top Priority Policy Action	6/1/2020

Action: Indoor Community/Recreation Center: Direction and Next Steps

Prepare overview conceptual report with cost estimates	Neighborhood Services	High Priority Policy Action	5/1/2020
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Action: Youth Programs/Activities/Partnerships: Assessment, Report, Direction and Funding

Meet with Anna Youth Sports Association	Neighborhood Services	Policy Action	7/1/2020
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Action: Green Ribbon Project - Median Beautification: Advocacy, TxDOT Review and TxDOT Construction

Contact TxDOT/Contractor Obtain Timeline - Formal Request	Public Works	Top Priority Management Action	4/1/2020
Receive response from TxDOT	Public Works	Top Priority Management Action	5/1/2020

## ***Action Items Completed as of July 31, 2020***

Activities / Milestones                      Responsibility                      Priority                      Date

Action: Tall Grass/Weeds and Mowing Services: Code Enforcement Direction and Funding

Review codes (tall grass/weeds) and areas for enhancement - short-time lines	Neighborhood Services	High Priority Management Action	5/1/2020
Report: presentation	Neighborhood Services	High Priority Management Action	5/1/2020
Finalize revised property maintenance code	Neighborhood Services	High Priority Management Action	5/1/2020
Decision: International Property Maintenance Code Adoption	Neighborhood Services	High Priority Management Action	5/1/2020

Action: Neighborhood Policing: Report, Direction and Funding

Review/evaluate current programs; explore further actions	Police	Management Action	6/1/2020
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Management in Progress 2020-2021

Rental Inspection Program: Implementation	Neighborhood Services		Ongoing
International Property Maintenance Code: Revision	Neighborhood Services		5/1/2020

### ***Goal 3 - Sustainable Anna Community Through Planned, Managed Growth***

Action: Comprehensive Plan: Development and Adoption

Execute contract	Development Services	Top Priority Policy Action	5/1/2020
Kick off	Development Services	Top Priority Policy Action	5/1/2020

Action: Downtown Master Plan: Development and Adoption

Execute contract	Development Services	Top Priority Policy Action	5/1/2020
Kick off	Development Services	Top Priority Policy Action	5/1/2020

Action: Parks, Trails, and Open Spaces Master Plan: Development and Adoption

Execute contract	Development Services	Top Priority Policy Action	5/1/2020
Kick off	Development Services	Top Priority Policy Action	5/1/2020

## ***Action Items Completed as of July 31, 2020***

Activities / Milestones

Responsibility

Priority

Date

Action: Utility Rates: Study and Direction

Revise project	Public Works	High Priority Policy Action	Completed
Receive study from consultant	Public Works	High Priority Policy Action	4/1/2020
Finalize report and recommendations	Public Works	High Priority Policy Action	5/1/2020
Presentation: Rate Study and Recommendations	Public Works	High Priority Policy Action	5/1/2020
Decision: Rate Adjustments and Phasing	Public Works	High Priority Policy Action	6/1/2020

Action: Ferguson Road Extension Design: Direction and Funding

TxDOT Advance Funding Agreement (Draft LPAFA)	Public Works	Policy Action	5/1/2020
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Action: Road Development: Review, Project Priority, Row Acquisition, and Direction

Finalize report	Public Works	Top Priority Management Action	6/1/2020
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Action: City-Owned Land Inventory: Direction on Sale or Use

Prepare map - land use	Development Services	High Priority Management Action	8/1/2020
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Action: Development Fees: Market Analysis, Report, and Direction

Complete analysis	Development Services	High Priority Management Action	6/1/2020
Finalize recommendations	Development Services	High Priority Management Action	7/1/2020
Decision: update development fee schedule	Development Services	High Priority Management Action	8/1/2020

Action: Long-Term Water Supply Policy/Plan: Direction and City Actions

Prepare water model	Public Works	High Priority Management Action	Completed
Test scenarios	Public Works	High Priority Management Action	6/1/2020

Action: Public Improvement District (PID) Policy: Report, Direction, and City Actions

Finalize draft report	Economic Development	High Priority Management Action	7/1/2020
Decision: policy adoption	Economic Development	High Priority Management Action	7/1/2020

## ***Action Items Completed as of July 31, 2020***

Activities / Milestones                      Responsibility                      Priority                      Date

### Management in Progress 2020-2021

Zoning Maps: Implementation	Development Services		Ongoing
Building Department Full Staffing	Development Services		7/1/2020
Water System Audit: Completion	Public Works		9/1/2020

### Major Projects 2020-2021

Hackberry Elevated Storage Tank Lighting Installation	Public Works		6/1/2020
Municipal Complex Sewer Line Relocation Project	Public Works		6/1/2020

### ***Goal 4 - High Performing Professional City***

#### Action: Public Safety Services, Staffing, and Equipment: Direction and Funding

Develop budget proposal	Fire	Policy Action	6/1/2020
Budget workshop: Budget FY '21 Funding Direction	Fire	Policy Action	6/1/2020
Develop budget proposal	Police	Policy Action	6/1/2020
Budget workshop: Budget FY '21 Funding Direction	Police	Policy Action	6/1/2020

#### Action: Five-Year Financial Plan/Model With Projections: Development

Review plan	Finance	Top Priority Management Action	6/1/2020
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#### Action: Contracts for Services: Direction (Solid Waste Disposal, Engineering, Municipal Complex Janitorial)

Prepare report with recommendations	City Manager	High Priority Management Action	6/1/2020
Decision: solid waste disposal contract	City Manager	High Priority Management Action	6/1/2020
Decision: municipal complex janitorial services contract	City Manager	High Priority Management Action	3/1/2021

#### Action: City Website Upgrade: Direction and Funding

Department responsible for webpage management	City Manager	Management Action	Ongoing
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#### Action: Employee Training and Development: Direction and Funding

Develop budget proposal	Human Resources	Management Action	6/1/2020
Budget workshop: Budget FY '21 funding direction	Human Resources	Management Action	6/1/2020

## ***Action Items Completed as of July 31, 2020***

Activities / Milestones                      Responsibility                      Priority                      Date

Action: ERP: Direction and Funding (City Financial Software)

Decision: General Fund balance - draw down	Finance	Management Action	5/1/2020
Review "demo" options	Finance	Management Action	5/1/2020

Action: Local Fire Ordinances: Review and Revision

Finalize draft ordinance	Fire	Management Action	4/1/2021
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Management in Progress 2020-2021

Police Districting Plan: Implementation	Police		Completed
Annual City Strategic Plan: Update	City Manager		5/1/2020
SAFER Grant Re-Application	Fire		5/1/2020
Body Camera Use Policy	Police		5/1/2020
Budget Workshop for Mayor and City Council	City Manager		6/1/2020
Exit Interview Process	Human Resources		7/1/2020

# Goal 1

## Growing the Anna Economy

### Economic Development Performance Measures

Fiscal Year	2017	2018	2019	2020
Departmental Goal 1: Maintain and enhance an effective economic development organization that markets Anna, finds prospects, and closes the deal.				
Ratio of businesses open / Number of EDC meetings with retailers, restaurants, developers, etc.	Not available	Not available	Not available	10 Businesses / 75 meetings
Number of meetings with prospective/targeted primary employers, partners, and landowners	Not available	Not available	Not available	75
Number of website/social media hits/clicks/likes	Not available	Not available	Not available	3,620 website users; 293 LinkedIn followers
Number of events attended/hosted by the EDC per year	Not available	Not available	5	5
Departmental Goal 2: Expand the commercial tax base				
Number of new commercial permits/COs per year	Not available	13	13	10
Net annual change in sales tax collections	37.4%	13.4%	22.2%	13.5%
Net annual increase in commercial property value	\$ 24,320,288	\$ 62,078,460	\$ 55,009,989	\$ 23,228,940
New commercial square footage per year	Not available	35,439	49,800	60,000



## Goal 2 Anna - Great Place to Live

### Fire Performance Measures

Fiscal Year	2017	2018	2019	2020
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Department Goal 1: Provide a quality of service to our neighbors through dedication, training, and professionalism

*Resource Allocation and Funding:*

Full Time Firefighters per Shift <sup>1</sup>	2.0	2.6	3.3	4.0
Unit Cost of Service per Alarm Response	\$ 1,000.47	\$ 859.82	\$ 804.16	\$ 1,022.23

*Fire / Rescue and Service-Related:*

Average time for First Arriving Engine Company	N/A	N/A	N/A	06:24 minutes
Percentage Meeting NFPA 1710 Target of 7:00 minutes <sup>2</sup>	Not Tracked	Not Tracked	Not Tracked	98%

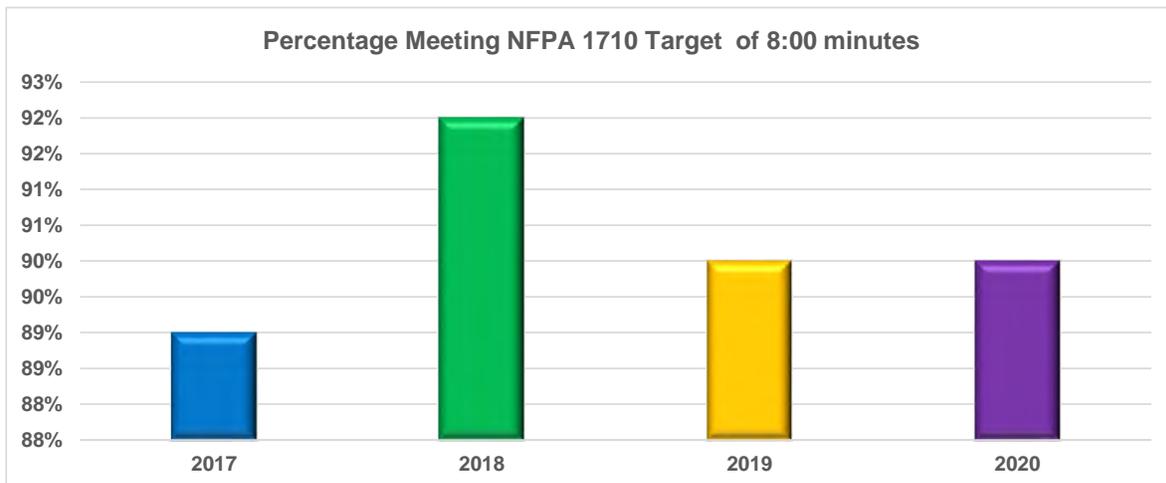
*Emergency Medical Services:*

Average time for Advanced Life Support (ALS) Equipment Arrival	06:48 minutes	05:40 minutes	05:35 minutes	04:58 minutes
Percentage Meeting NFPA 1710 Target of 8:00 minutes <sup>3</sup>	89%	92%	90%	90%

<sup>1</sup> Does not include 3 administrative staff (Chief, Assistant Chief, Fire Prevention Captain)

<sup>2</sup> Includes alarm processing (60 sec.), turnout time (60 sec.), travel time (4 min.) and intervention time estimate (60 sec.)

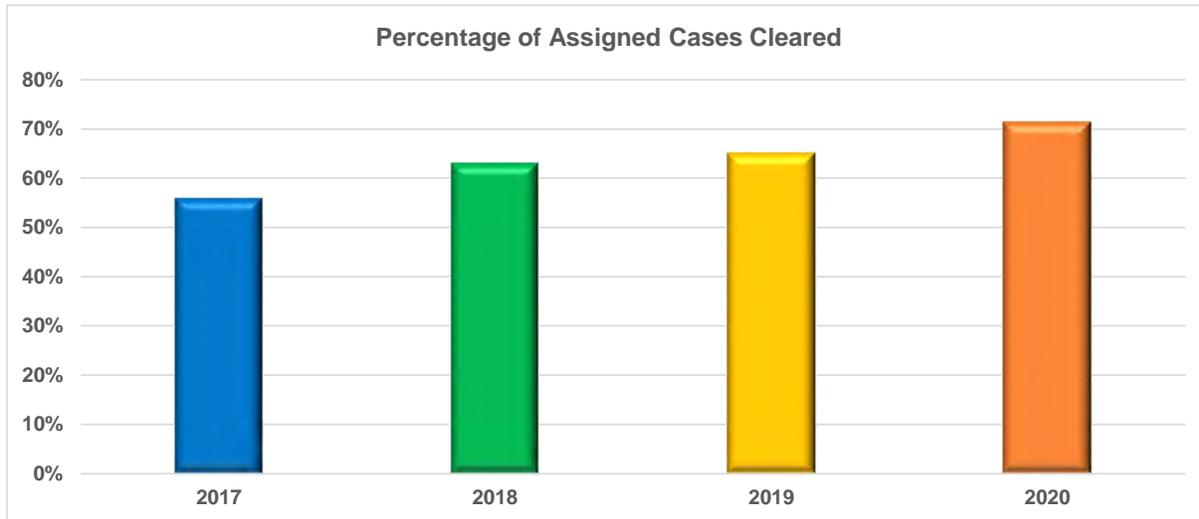
<sup>3</sup> Provided that a first responder with an AED or Basic Life Support (BLS) unit arrived in 240 seconds or less travel time



## Goal 2 Anna - Great Place to Live

### Police Performance Measures

Fiscal Year	2017	2018	2019	2020
<b>Departmental Goal 1: To provide high-quality services in a timely and respectful manner</b>				
Calls for Service	10,140	12,373	10,928	10,943
Response time to emergency calls	4:44	4:58	3:01	3:55
<b>Departmental Goal 2: To reduce the number of crashes on roadways by increasing traffic enforcement</b>				
Accidents Reported	246	336	323	180
<b>Departmental Goal 3: To create a higher quality of life for our citizens</b>				
Number of Part I Crimes	265	248	223	181
<b>Departmental Goal 4: To identify and respond to crime trends in the community utilizing professional investigative procedures</b>				
Percentage of assigned cases cleared	56%	63%	65%	71.5%



## Goal 2

### Anna - Great Place to Live

#### Parks Performance Measures

Fiscal Year	2017	2018	2019	2020
<b>Departmental Goal 1: Park Facilities in Accordance with NRPA Performance Standards</b>				
Number of Parks (National Average is 1 Park Per 2,281 Neighbors)	Not Tracked	Not Tracked	1 Park Per 2,500 Residents	1 Park Per 1,875 Residents
Number of Acres Per 1,000 Neighbors (National Average 9.9 Acres)	Not Tracked	Not Tracked	10.3 Acres	11 Acres
Miles of Trail (National Average 11 Miles)	Not Tracked	Not Tracked	5.5 Miles	5.5 Miles
Number of Playgrounds Per 3,750 Neighbors (National Average is 1)	Not Tracked	Not Tracked	0.5	1.0
<b>Departmental Goal 2: Programming in Accordance with NRPA Performance Standards</b>				
Recreation Programming (Agencies serving a population under 20,000 - average is 40 fee-based programs a year)	Not Tracked	0	0	0
Summer Camps (62% of Agencies under 20,000 population offer summer camps)	Not Tracked	0	0	0
Events (88% of Agencies on Average Offer Events)	Not Tracked	3	3	5
Number of Contacts a Year	Not Tracked	5,000	5,000	8,500
<b>Departmental Goal 3: Maintain City Facilities and Parks to High Standards</b>				
Acres of Parkland Maintained	Not Tracked	155 Acres	155 Acres	165 Acres
City Facilities Maintained	Not Tracked	7	7	9
Miles of Right-Of Way Maintained	Not Tracked	TBD	TBD	4.15
Miles of Trails Maintained	Not Tracked	5.5 Miles	5.5 Miles	5.5 Miles
<b>Departmental Goal 4: Staffing with NRPA Standards</b>				
Number of Parks and Rec FTEs per 10,000 Residents (National Average is 8.1)	N/A	N/A	N/A	6
Operations/Maintenance (45% Average)	N/A	N/A	N/A	82%
Programming/Administration/Capital Development/Other (55%)	N/A	N/A	N/A	18%
<b>Departmental Goal 5: Increase Usage of City Facilities</b>				
Number of Rentals of Pavilions/Fields/Facilities	92	149	155	165
Number of Baseball Field Rentals	Not Tracked	98	130	115
Number of Baseball Tournaments	Not Tracked	1	1	6
Number of Pavilion & Gazebo Rentals	Not Tracked	49	35	20

## **Goal 3**

### **Sustainable Anna Community Through Planned Managed Growth**

#### *Development Performance Measures*

Fiscal Year	2017	2018	2019	2020
<b>Departmental Goal 1: Timely Review and Approval of Zoning Requests, Plats, Site Plans and Building Permits</b>				
Zoning Request Processing	Not Tracked	Not Tracked	30 Days	30 Days
Plat Completeness Review & Acceptance	Not Tracked	Not Tracked	5 Days	Reviewed at submittal
Plat 1st Technical Review	Not Tracked	Not Tracked	15 Days	8 Business Days
Site Plan Completeness Review & Acceptance	Not Tracked	Not Tracked	5 Days	Reviewed at submittal
Site Plan 1st Technical Review	Not Tracked	Not Tracked	15 Days	8 Business Days
Single Family Permits	Not Tracked	Not Tracked	2 Months	<5 Days
Complex Commercial Permits	Not Tracked	Not Tracked	2 Months	30 Days
<b>Departmental Goal 2: Streamline Procedures &amp; Processes</b>				
Percent of Planning Applications Submitted Online	Not Tracked	Not Tracked	0%	0%
Percent of Building Applications Submitted Online	Not Tracked	Not Tracked	0%	100% for residential
Percent of Payments Made Online	Not Tracked	Not Tracked	0%	0%
Percent of Plans Filed Electronically	Not Tracked	Not Tracked	0%	100% for resubmittals
<b>Departmental Goal 3: Enhance Customer Service</b>				
Planning Outreach Initiatives	Not Tracked	Not Tracked	0	1
Building Outreach Initiatives	Not Tracked	Not Tracked	1	0
<b>Departmental Goal 4: Up-Dates of Ordinances, Codes, Regulations, Policies and Fees</b>				
Planning Ordinance, Code, Regulation, Policy and Fee Updates	Not Tracked	Not Tracked	0	3
Building Ordinance, Code, Regulation, Policy and Fee Updates	Not Tracked	Not Tracked	1	2



## **Goal 3**

### **Sustainable Anna Community Through Planned Managed Growth**

#### *Street Performance Measures*

Fiscal Year	2017	2018	2019	2020
<b>Departmental Goal 1: Maintain public row in a clean, efficient, safe, and aesthetically pleasing manner</b>				
Miles of row mowed annually by Public Works	Not tracked	Not tracked	Not tracked	5 miles
<b>Departmental Goal 2: Maintain all traffic signs in accordance with MUTCD guidelines</b>				
% of all requests for sign repair or replacement responded to within 1 business day	Not tracked	Not tracked	Not tracked	50%
<b>Departmental Goal 3: Maintain street surfaces for the traveling public</b>				
PCI Score improvement year over year (0-100 with 100 being a perfect score)	Not tracked	Not tracked	Not tracked	70
% of potholes reported by the public filled within 5 working days	Not tracked	Not tracked	Not tracked	90%



## **Goal 3**

### ***Sustainable Anna Community Through Planned Managed Growth***

#### *Water and Sewer Performance Measures*

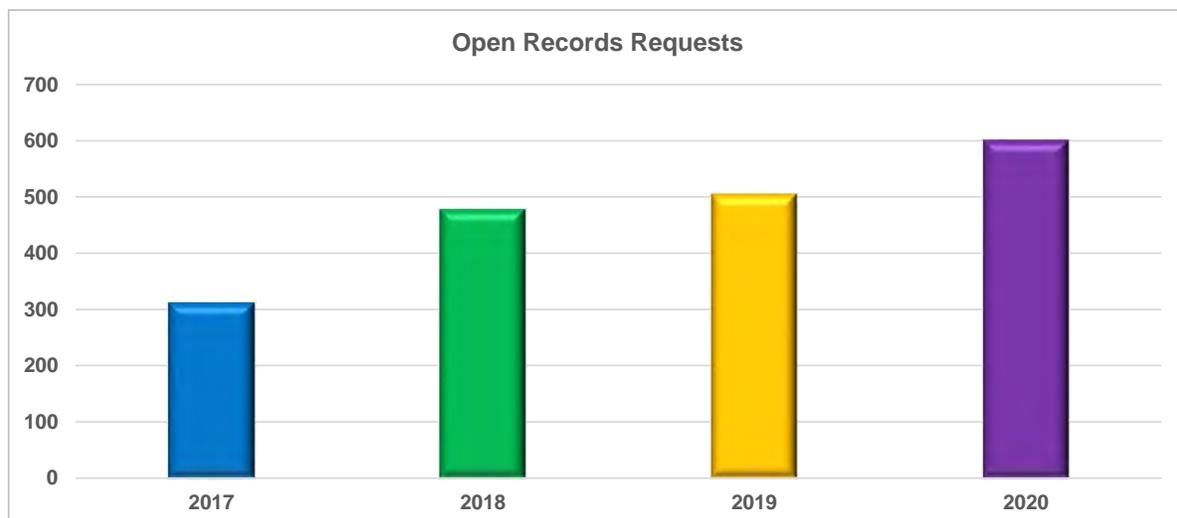
Fiscal Year	2017	2018	2019	2020
<b>Departmental Goal 1: Provide maintenance and repair for all main breaks and sewer main backups</b>				
% of main breaks and sewer backups responded to within 1 hour	Not tracked	Not tracked	Not tracked	100%
% of water leaks and sewer lateral backups scheduled for repair within 3 business days	Not tracked	Not tracked	Not tracked	90%
<b>Departmental Goal 2: Efficient production and supply of public drinking water</b>				
Water loss by % of total production	Not tracked	Not tracked	Not tracked	35%
<b>Departmental Goal 3: Reduce number of sewer overflows through maintenance and outreach</b>				
Annual sewer overflow volume in gallons	Not tracked	Not tracked	Not tracked	500



## Goal 4 High-Performing, Professional City

### City Secretary

Fiscal Year	2017	2018	2019	2020
<b>Departmental Goal 1: Ensure timeliness in responding to open records request</b>				
Number of open records requests completed	312	477	504	600
Percent of open records requests responded to within 10 days	100%	100%	90%	90%
<b>Departmental Goal 2: Ensure training of newly appointed and reappointed Board members on laws and procedures relating to their appointment</b>				
Number of newly appointed and reappointed Council/Board Members	7	4	11	14
Percent of appointees completing open meetings training required by the Open Meetings Act	100%	100%	100%	100%
<b>Departmental Goal 3: Improve boards and commissions recruitment by making board applications available at all City meetings, advertising in newspaper, and website</b>				
Number of applications received	Not Tracked	33	38	22



## Goal 4 High-Performing, Professional City

### Finance Performance Measures

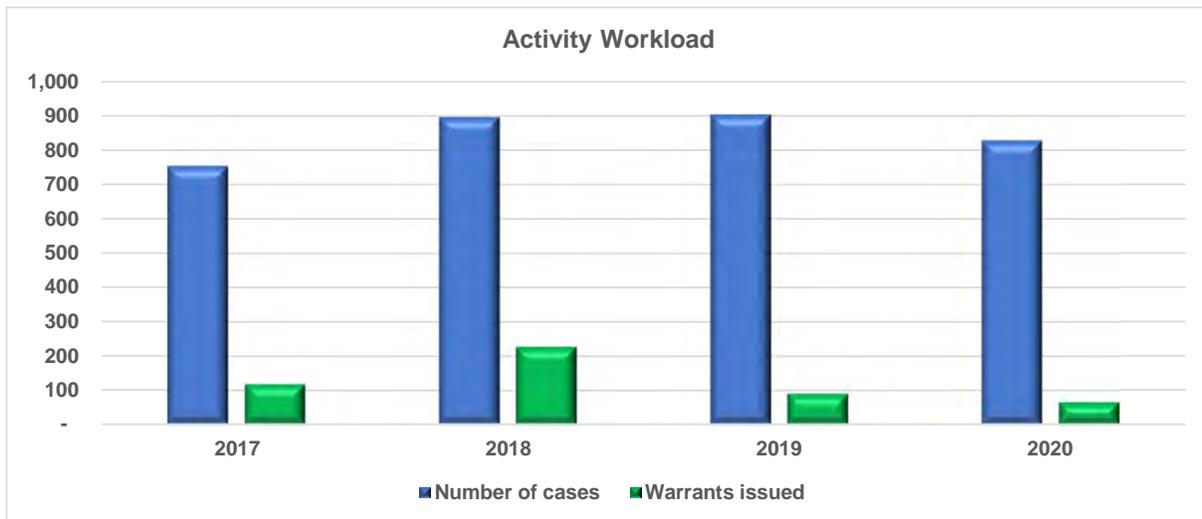
Fiscal Year	2017	2018	2019	2020
<b>Departmental Goal 1: Improve the accuracy &amp; timeliness of reporting</b>				
Number of check registers posted on the City's website	12	12	12	12
Number of Quarterly Investment Reports posted on the City's website	4	4	4	4
Annual Debt Report Posted on the City's website	Y	Y	Y	Y
Debt Profile Updated by Financial Advisors	Y	Y	Y	Y
Number of consecutive years awarded the Distinguished Budget Presentation Award	4	5	6	7
<b>Departmental Goal 2: Promote financial stability by maintaining or improving the City's current bond rating</b>				
Moody's Bond Rating	A1	Aa3	Aa3	Aa3
Fitch Bond Rating	AA-	AA-	AA-	AA-



## Goal 4 High-Performing, Professional City

### Municipal Court Performance Measures

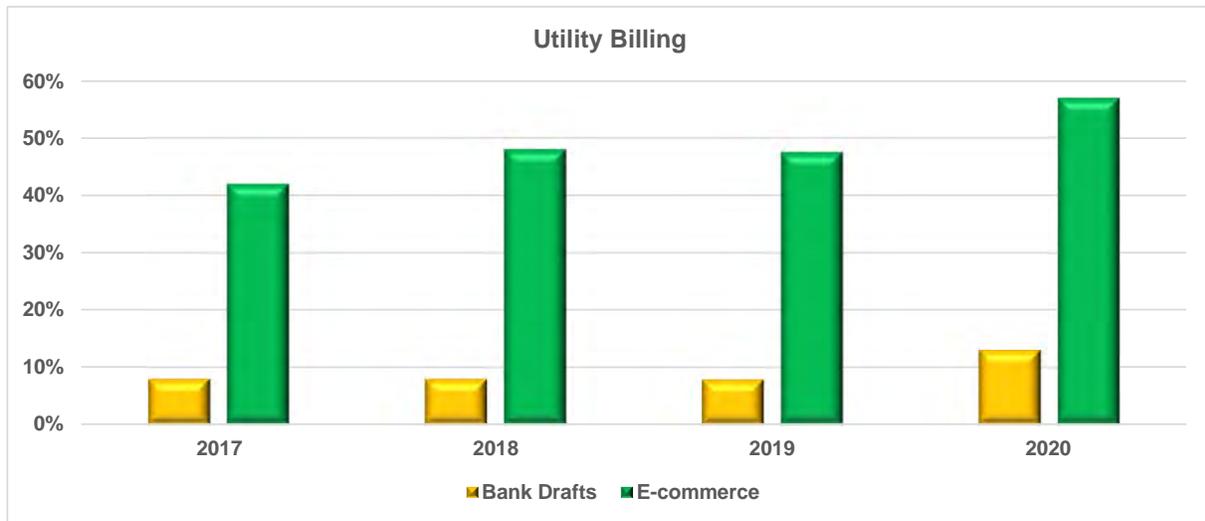
Fiscal Year	2017	2018	2019	2020
<b>Departmental Goal 1: Increase the number of cases closed annually</b>				
Number of cases	753	895	904	828
Cases closed	74.1%	54.0%	65.3%	70.5%
<b>Departmental Goal 2: Increase the number of warrants closed annually</b>				
Warrants issued	118	227	90	65
Warrants closed	73.7%	29.1%	28.9%	49.2%



## Goal 4 High-Performing, Professional City

### Utility Billing Performance Measures

Fiscal Year	2017	2018	2019	2020
<b>Departmental Goal 1: Ensure timely issuance of utility bills</b>				
Number of Late Utility Bills	0%	0%	0%	0%
<b>Departmental Goal 2: Automate manual functions by promoting the use of online transactions and bank drafts</b>				
% of Customers Using Bank Draft	8%	8%	8%	13%
% of Customers Using E-commerce	42%	48%	47%	57%
<b>Departmental Goal 3: Recover the cost of operating services through water rates and fees</b>				
Cost Recovery	100%	100%	100%	100%



## **Goal 4**

### ***High-Performing, Professional City***

#### *Utility Administration*

Fiscal Year	2017	2018	2019	2020
<b>Department Goal 1: Provide timely plan review for all private and municipal projects.</b>				
% of plan reviews completed with comments issued within 15 business days	Not tracked	Not tracked	Not tracked	70%
% of plans approved within 3 rounds of plan review	Not tracked	Not tracked	Not tracked	50%
<b>Department Goal 2: Provide exceptional solid waste services through collaborative staff and customer service programming</b>				
Citizen complaints regarding garbage collection	Not tracked	Not tracked	Not tracked	100



THE CITY OF  
**Anna**

**VISION 2035**

*ANNA 2035 is a*  
COMMUNITY OF FAMILIES  
that is  
SAFE and BEAUTIFUL.  
ANNA 2035 has a  
VIBRANT DOWNTOWN,  
GREAT HOUSING OPPORTUNITIES  
and a  
DYNAMIC BUSINESS COMMUNITY.  
FUN COMMUNITY FOR ALL  
and has  
CONVENIENT MOBILITY OPTIONS.  
*THE PREMIER COMMUNITY IN COLLIN COUNTY!*

**GOALS 2025**

GROWING THE ANNA ECONOMY  
-----  
ANNA - GREAT PLACE TO LIVE  
-----  
SUSTAINABLE ANNA COMMUNITY THROUGH  
PLANNED, MANAGED GROWTH  
-----  
HIGH PERFORMING, PROFESSIONAL CITY  
-----

**POLICY AGENDA 2020**

**Top Priority**

Downtown Master Plan  
Comprehensive Plan  
Parks, Trails and Open Spaces Master Plan  
Bond Referendum  
Library / Community Resource Center / Learning  
Center

**High Priority**

Restaurants and Entertainment Attraction Strategy  
Outdoor Sports Complex / Sports Fields Development  
Community Investment Plan / Program  
Business Park Activation  
Small Business Support / Assistance Program  
Utility Rates: Study and Direction  
Indoor Community / Recreation Center

**MANAGEMENT ACTIONS 2020**

**Top Priority**

Road Development  
Five-Year Financial Plan / Model  
Medical Campus Business Development  
Economic Development Strategic Plan  
Green Ribbon Project: Advocacy  
Code Compliance Expansion  
Stormwater Utility

**High Priority**

City-Owned Land Inventory  
Highway 455 / U.S. 75 Four Corner Activation  
Development Fees: Market Analysis  
Long-Term Water Supply Policy / Plan  
City Contracts for Services: Solid Waste, Engineering  
and Janitorial  
Tall Grass / Weeds and Mowing Services  
Public Improvement District (PID) Policy

**MANAGEMENT IN PROGRESS 2020**

Trade Shows / Marketing Materials	Community Resource Guide: Update
Economic Develop. Website / Search Engine	Development Forum Event
Land and Property Database: Development	International Economic Development Awards
Annual Business Appreciation Event	Targeted Businesses Analysis
Neighborhood / Business Crime Watch Program	Rental Inspection Program
International Property Maintenance Code: Revision	Train Depot Facility Use Agreement
All City Parks Assessment: Report	Community Races at Parks
Movies in the Park	Push Cars & Little Libraries in Parks
Zoning Maps: Implementation	SmartGov Permitting Software
Building Department Full Staffing	Water System Audit: Completion
Police Districting Plan: Implementation	Department Performance Metrics
Public Works Accreditation	Annual City Strategic Plan: Update
SAFER Grant Re-application	Body Camera Use Policy
Budget Workshop for Mayor & City Council	Reward Program: Development
Cash Management Administrative Directive	Internal Control System & Process Directive
Financial Policies: Training	Exit Interview Process
City Social Function: Update	Employee Training Program: Implementation
Annual Employee Compensation Adjustment	

**MAJOR PROJECTS 2020**

Sidewalk Repair: Slayter Creek, Natural Springs	Johnson Park Renovation: Bid, Begin Construction
Train Relocation: Completion	Hackberry Elevated Storage Tank Lighting
Village of Hurricane Creek Infrastructure	Municipal Complex Sewer Line Relocation
Collin Water Pump Station: Final Scope	Hackberry Lane: ROW Acquisition, Construction
Rosamond Parkway: Engineering Plans	Taylor Road Reconstruction: Final Design
East Fork Trunk Sewer: Preliminary Engineering	Wastewater Treatment Plant: TCEQ Permit
Neighborhood Trailer	Clean Up Day
Municipal Complex Project: Completion and Relocation of City Offices	

**ANNA CITY GOVERNMENT: OUR MISSION**

*The mission of the ANNA CITY GOVERNMENT is to provide*  
**EXCEPTIONAL CITY SERVICES AND FACILITIES in a**  
**FINANCIALLY RESPONSIBLE and**  
**NEIGHBOR-FOCUSED WAY through a**  
**HIGH-PERFORMING, PROFESSIONAL CITY TEAM**  
*that provides results in adding*  
**VALUE TO NEIGHBORS' LIVES.**



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# MAJOR REVENUES

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THE CITY OF  
**Anna**

## Summary of Revenues

This section presents information about the City's major revenues. The revenue sources described in this section account for \$27.4 million or 97 percent of Anna's total operating revenue (excluding interfund transfers).

### Property Tax

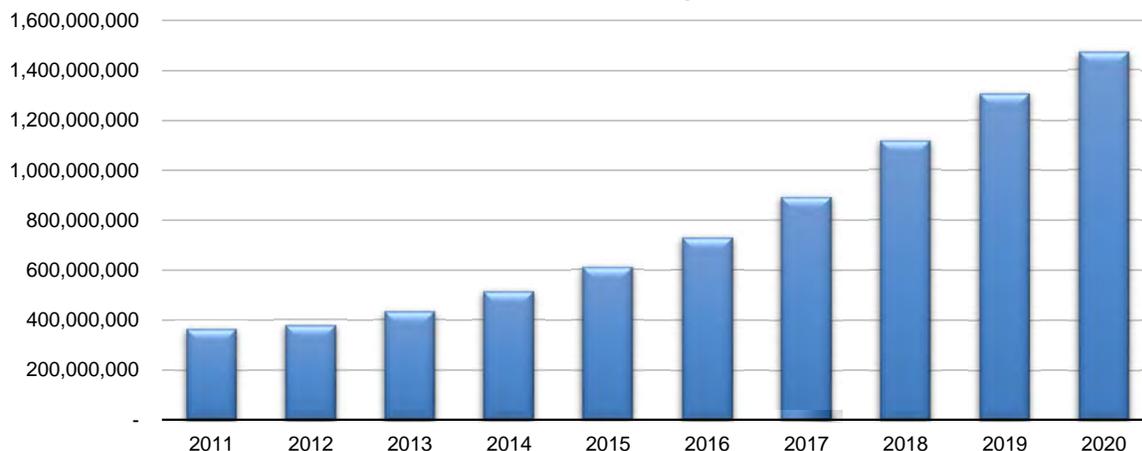
In Texas, property taxes are often the primary source of revenue for local governments. Local governments set tax rates and collect property taxes that are used to provide local services including schools, streets and roads, police and fire protection and many other services.

Property taxes are levied each October 1st on the assessed value listed as of the prior January 1st for all real and business personal property located in the City. Texas law requires property values used in determining taxes to be equal and uniform and establishes the process local officials follow in determining property values, setting tax rates and collecting taxes. Assessed values are established by the Collin Central Appraisal District (CCAD) at 100 percent of the estimated market value and certified by the Chief Appraiser.

The certified taxable assessed value for the Tax Year 2020 (FY2021) is \$1,470,079,895. This represents an increase of 12.7 percent and is due, in part, to the addition of almost \$105 million in new construction.

Beginning in 2013, strong population growth and new construction has delivered increasing demand for new homes and led to growth in the taxable value. This growth has continued and has contributed to a significant increase in total taxable value for the 2020 tax year. We remain guardedly optimistic that a trend of market appreciation and growth will continue in the coming years.

### Taxable Assessed Value 10 Year History



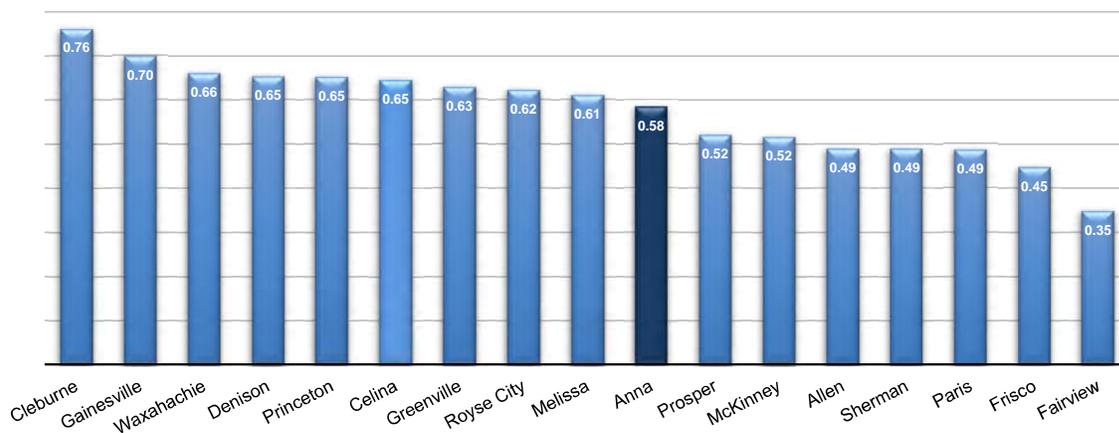
The growth in taxable value corresponds to a significant increase in population over the past 10 years. The population of Anna in 2011 was approximately 8,300. According to the most recent population estimates published by the North Central Texas Council of Governments, the City of Anna population as of January 1, 2020 was approximately 15,000.

The following table details the change in taxable assessed value, property tax rates, and property tax revenue over time:

Tax Year	Certified Assessed Value	Total Tax Rate	M&O Rate	Debt Service Rate	Total Property Tax Revenue
2001	35,320,292	0.579900	0.151100	0.428800	\$ 204,822
2002	52,462,163	0.499700	0.499700	0.000000	\$ 262,153
2003	79,351,888	0.499700	0.499700	0.000000	\$ 396,521
2004	136,234,607	0.499700	0.499700	0.000000	\$ 680,764
2005	211,508,957	0.525000	0.525000	0.000000	\$ 1,110,422
2006	288,590,455	0.525000	0.525000	0.000000	\$ 1,515,100
2007	356,238,071	0.574900	0.466700	0.108200	\$ 2,048,013
2008	383,935,013	0.574900	0.479400	0.095500	\$ 2,207,242
2009	378,153,710	0.622733	0.529939	0.092794	\$ 2,354,888
2010	365,119,804	0.650332	0.554225	0.096107	\$ 2,374,491
2011	362,969,678	0.650332	0.559367	0.090965	\$ 2,360,508
2012	376,533,308	0.650332	0.559367	0.090965	\$ 2,448,717
2013	430,834,574	0.650332	0.559367	0.090965	\$ 2,801,855
2014	510,576,704	0.649000	0.545826	0.103174	\$ 3,313,643
2015	608,694,594	0.639000	0.532341	0.106659	\$ 3,889,558
2016	726,642,896	0.629000	0.506582	0.122418	\$ 4,570,584
2017	891,474,571	0.601288	0.478870	0.122418	\$ 5,360,330
2018	1,115,372,832	0.591288	0.428122	0.163166	\$ 6,595,066
2019	1,304,938,519	0.591288	0.451540	0.139748	\$ 7,715,945
2020	1,470,079,895	0.583000	0.467053	0.115947	\$ 8,570,566

Revenues generated from the City's Interest and Sinking (I&S) portion of the tax rate are deposited into the Debt Service Fund and are dedicated to pay the principal and interest of outstanding debt secured by property taxes. All debt issued for general government purposes is accounted for in the Debt Service Fund.

### Tax Rate Comparison



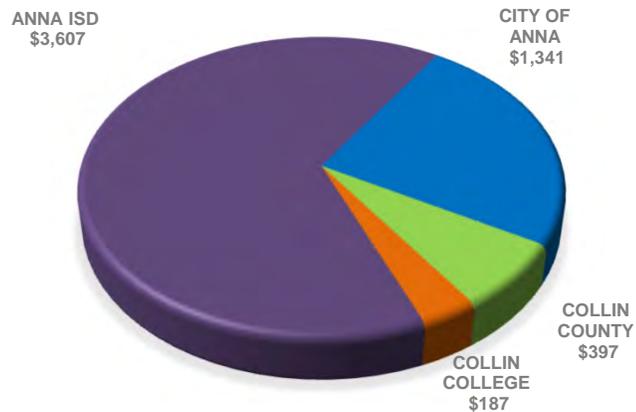
## Impact of the Average Homeowner

	FY2020	FY2021	Difference
Average Home Value	\$ 227,329	\$ 230,000	\$ 2,671
Tax Rate	0.591288	0.583000	-0.008288
Annual Tax Bill	\$ 1,344.17	\$ 1,340.90	\$ (3.27)

Based on the average home value of \$230,000, the average residential taxpayer would pay \$3.26 less in property taxes than last year.



## Property Taxes on an Average Anna Home



## FY2021 Property Tax Rates Combined

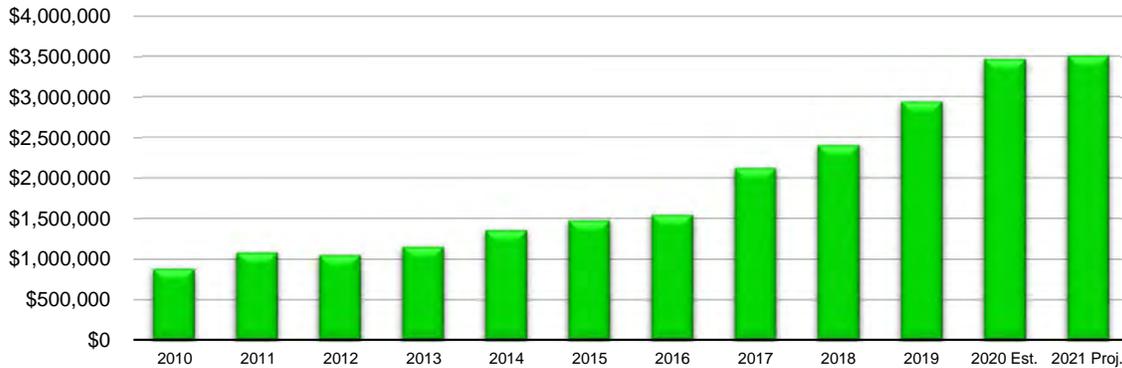
	Property Tax Rate	Taxes on Average Anna Home	Percentage of Total
Collin County	0.172531	\$ 396.82	7.2%
Collin College	0.081222	\$ 186.81	3.4%
Anna ISD	1.568350	\$ 3,607.21	65.2%
City of Anna	0.583000	\$ 1,340.90	24.2%
<b>Total</b>	<b>2.405103</b>	<b>\$ 5,531.74</b>	

### Sales Tax

The total sales tax in Anna is 8.25 percent of goods or services sold within the City's boundaries. The tax is collected by businesses making the sale and is remitted to the State's Comptroller of Public Accounts on a monthly, or in some cases, a quarterly basis. Of the 8.25 percent tax, the State retains 6.25 percent and distributes 2 percent to the City of Anna. In November 2017, a ballot proposition to change the allocation of the sales tax was approved. As a result, the portion of the sales tax revenue allocated to the General Fund increased from 1 percent to 1.25 percent, with 0.25 percent being dedicated to streets projects. This reallocation was effective in April 2017. The remaining 0.75 percent funds the Community Development Corporation. As the City has grown, so has the sales tax base.

Fiscal Year	Sales Tax	% Change
2010	\$876,141	13.92%
2011	\$1,075,088	22.71%
2012	\$1,045,680	-2.74%
2013	\$1,149,298	9.91%
2014	\$1,351,032	17.55%
2015	\$1,472,962	9.02%
2016	\$1,542,310	4.71%
2017	\$2,118,848	37.38%
2018	\$2,403,325	13.43%
2019	\$2,936,674	22.19%
2020 Est.	\$3,460,000	17.82%
2021 Proj.	\$3,505,000	1.30%

### Sales Tax History



### Why does my \$10 purchase cost me \$10.83?

Purchase =	\$10.00
State Sales Tax =	\$0.63
City Sales Tax =	\$0.20
<b>Total Cost =</b>	<b>\$10.83</b>



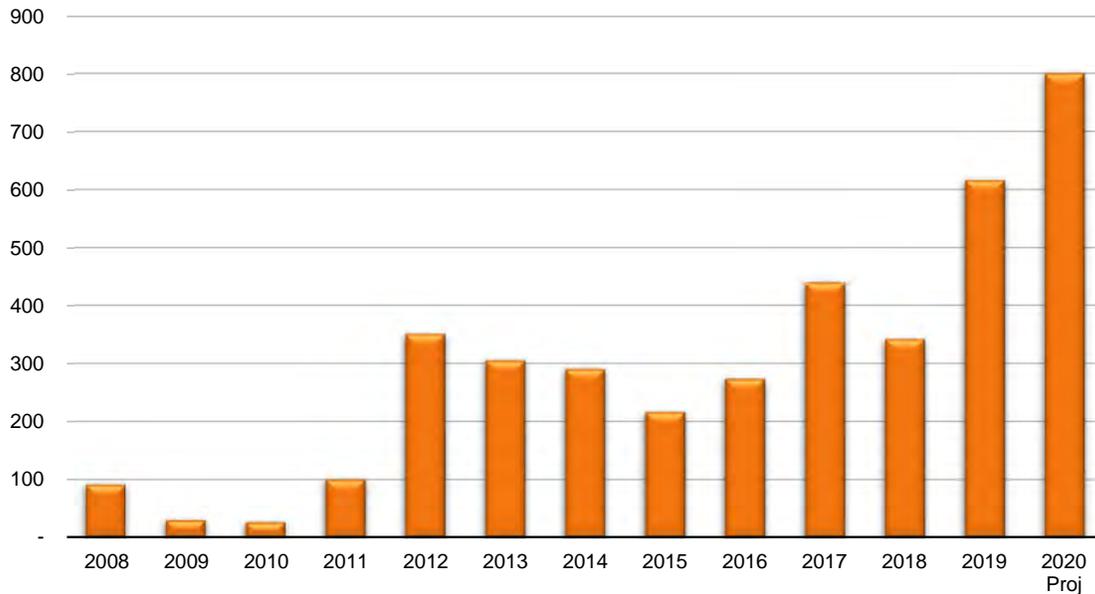
### Development Licenses and Permits

Development revenue is driven by building activity in the City. Development revenue is a combination of building permits, contractor registration fees, and all other fees related to the permitting and approval of construction activity in the City. The City experienced a sharp decline in building permits from 2006 through 2010 that coincided with the recession. As the economy improved, we saw strong growth in single family permits in 2012; however, lot inventory began to diminish as developers had not added inventory to keep up with demand. As that inventory diminished, we observed a modest drop in building activity. In 2016, as the developers began increasing the lot inventory to keep up with the continually increasing demand for housing in Anna, the City began to see a strong growth once again in single family permits.

In FY2018, due to the inventory of lots decreasing, the City once again saw a decline in number of permits. However, the City has once again seen a significant increase in FY2019 and anticipates this growth to continue. FY2020 budget reflected an increase to 525 building permits per year; however, current trends will result in more than 700 by year-end. The same level is projected for FY2021.

We anticipate that new home construction will continue to increase as subdivisions that are under construction or in various stages of the development process are completed and become available in the market.

### Building Permits by Year



### Utility Charges for Services

The City of Anna charges for water consumption, wastewater collection, solid waste collection, and other fees related to providing consumers with utility services. As an enterprise fund, the revenues charged should at a minimum cover the fund's operating expenses and debt service, as well as any other policy goals defined by the City Council including funding for capital projects, capital equipment replacement, and conservation efforts.

The City of Anna utility rates include a base charge and a volumetric rate for water consumption beyond 2,000 gallons per month. The base rate provides revenue stability as water sales are more volatile than other revenue sources and can change based upon weather and the amount of precipitation.

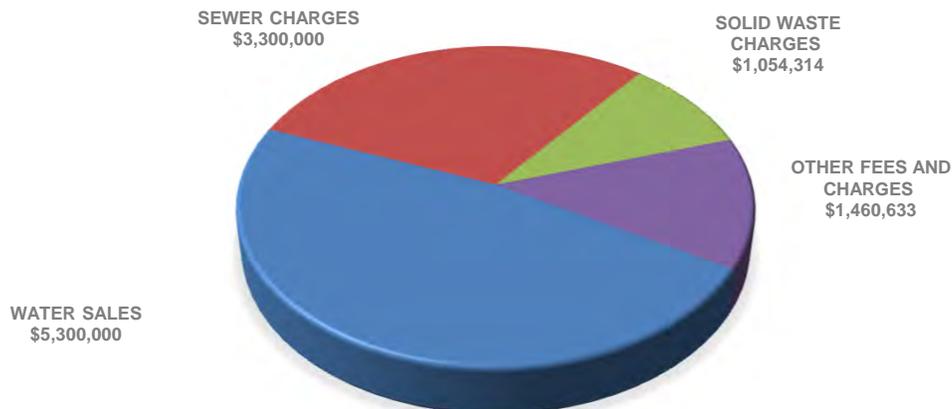
In reviewing the fiscal health of the Utility Fund during the FY2020 budget process, staff determined the need for an updated utility rate structure. A rate model consultant was engaged, and in July 2020, the City Council approved a utility rate policy.

Staff will review the utility rate model on an annual basis to ensure the rate adjustments are in line with the needs identified in the new rate model adopted by the City Council.

#### Sample Residential Water and Sewer Bill

Consumption	FY2020 Rate	FY2021 Rate	Change
2,000 gallons	\$ 49.88	\$ 54.86	\$ 4.98
5,000 gallons	\$ 82.55	\$ 90.80	\$ 8.25
15,000 gallons	\$ 191.45	\$ 210.60	\$ 19.15

#### Utility Fund Charges for Services



### *Franchise Fees*

Franchise fees are the rental costs paid by utilities that use the City's right-of-way or other City property to transmit their services. Right of way, just like other land interests, are valuable to a city and cannot be given away to private companies free of charge. At present, electric, telecommunications, cable television and gas each have their own legal framework with regards to how the fee is calculated and assessed.

### *Fines*

This revenue is collected from persons issued citations for not obeying the law. Traffic violations are the biggest portion.

### *Investment Income*

This revenue comes from investing cash balances. The investment portfolio of the City of Anna is in compliance with the Texas Public Funds Investment Act and the Investment Policy and Strategies adopted by City Council.

### *Developer Fees*

The Fire Capital Fund accounts for voluntary fees negotiated with developers for support of the Anna Fire Department. The Park Development Fund is funded by park development fees as stipulated in either developer agreements or the subdivision ordinance. These fees are used to fund the City's parks master plan through development, improvement, or maintenance of the City's parks.



THE CITY OF  
**Anna**



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# FUND SUMMARIES

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THE CITY OF  
**Anna**

## ***Fund Structure***

The City's finances shall be accounted for in accordance with generally accepted accounting principles (GAAP) as established by the Governmental Accounting Standards Board (GASB).

The accounts of the City are organized and operated on the basis of funds. Fund accounting segregates funds according to their intended purpose. Each fund can be presented independent of the other funds to illustrate that fund's purpose for specific activities.

The City of Anna has both Governmental and Proprietary funds. Governmental funds are used for most government activities. The Governmental funds are the General Fund, the Debt Service Fund, and Restricted Revenue funds. A Proprietary or Enterprise fund is where operations are accounted for and financed in a manner like private business enterprises. The Utility Fund, which accounts for water, sewer, and trash services, is an Enterprise fund.

### ***Governmental Funds***

◆ General Fund: This fund is the primary operating fund for the City. The major sources of General Fund revenue is from taxes, fees, fines, and licenses and permits. General Fund expenditures are for typical municipal services such as Police, Fire, Ambulance, Parks, Streets, and Administration.

◆ Debt Service Fund: This fund accounts for all the long-term debt supported by taxes and issued to support governmental fund type activities. A portion of the property tax levy (Interest and Sinking Rate) is dedicated to support this fund. Principal and interest payments on long term debt are found in the Debt Service Fund.

◆ Restricted Revenue Funds: These funds account for revenue sources that are legally restricted to expenditures for a specific purpose and in accordance with the enabling legislation.

### ***Proprietary Funds***

◆ Utility Fund: This fund accounts for the operation and maintenance of the City's water and wastewater utility system and the contract for solid waste collection services. This fund is financially supported solely by user charges for utility and trash service.

### ***Basis of Budgeting***

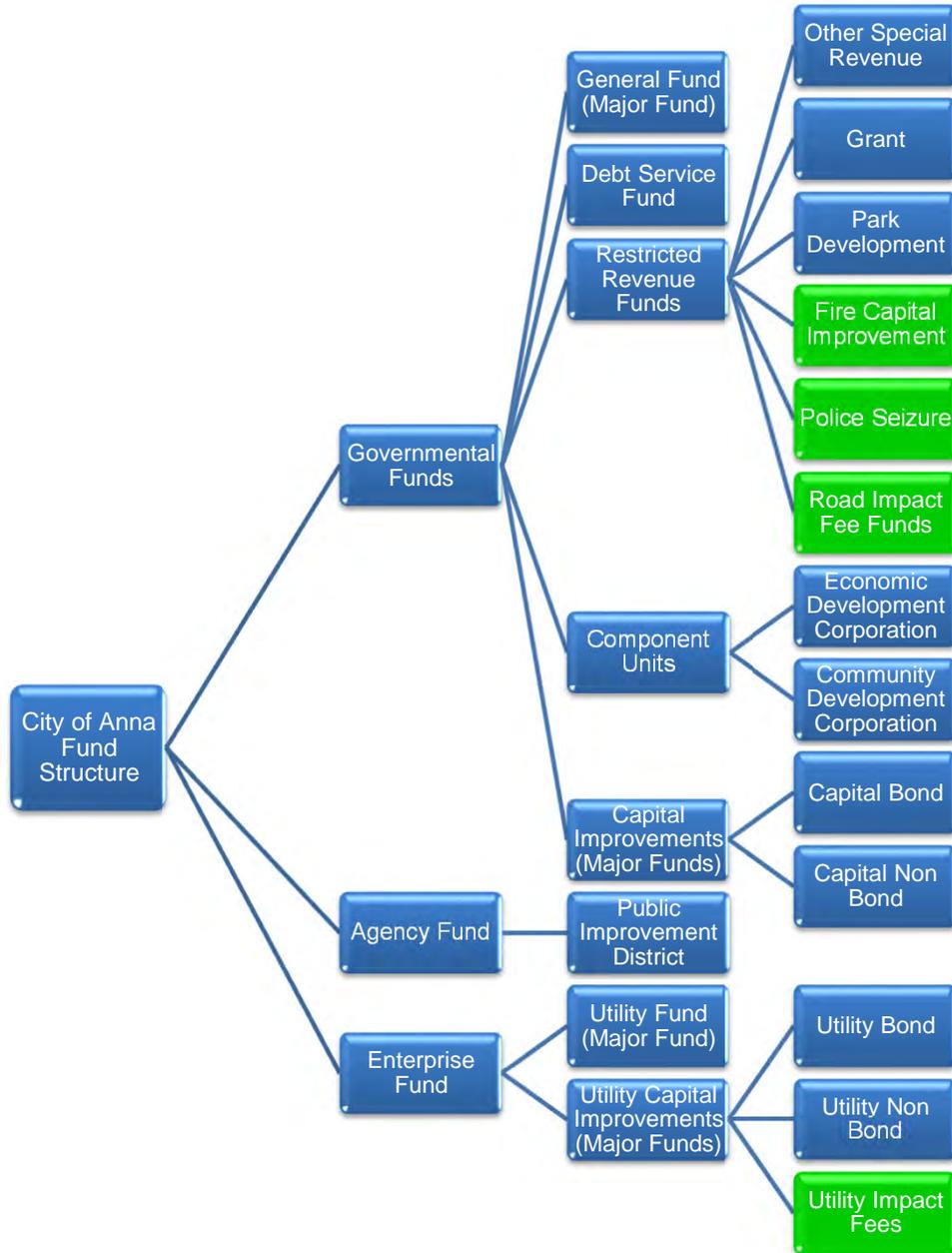
Budgetary basis refers to the basis of accounting used to estimate financing sources and uses in the budget. Basis of budgeting for the City's budget is consistent with the Comprehensive Annual Financial Report (CAFR) with a few exceptions, primarily in non-cash adjustments.

Governmental funds are budgeted on a modified accrual basis. Under the modified accrual basis of accounting, revenues are recognized when measurable and available while expenditures are recognized as soon as liabilities are incurred, except for debt service, capital lease obligations, and inventories. Year-end remaining capital improvement budgets for active projects are continued until the completion of the project.

The Utility Fund is a Proprietary fund. Proprietary funds are budgeted on an accrual basis similar to private-sector businesses, with a focus on total economic resources. Revenues are recognized when earned, while expenses are recognized when the liability is incurred. Non-cash items, such as investment adjustments to market value, depreciation, amortization, and bad debt expense are not budgeted. Multi-year capital projects are continued to the next year until the completion of the project.

THE CITY OF  
**Anna**

**CITY OF ANNA  
FUND STRUCTURE  
FY2020-21**



Funds Appropriated in FY2021	<span style="display:inline-block; width:20px; height:10px; background-color:#0056B3; border:1px solid black;"></span>
Funds Not Appropriated in FY2021	<span style="display:inline-block; width:20px; height:10px; background-color:#00FF00; border:1px solid black;"></span>

**CONSOLIDATED BUDGET SUMMARY OF REVENUE AND EXPENDITURES  
FY2020-21**

	Major Governmental		Enterprise	Restricted Revenue		
	General	Debt Service	Utility	Grant	Special Revenue	Park Development
BEGINNING BALANCES	\$ 5,331,397	\$ 138,245	\$ 3,985,083	\$ -	\$ 138,239	\$ 2,116,061
REVENUES:						
Property Taxes	\$ 6,736,415	\$ 1,852,163	\$ -	\$ -	\$ -	\$ -
Sales Tax	2,205,000	-	-	-	-	-
Charges for Services	106,600	-	11,114,947	-	-	885,500
Licenses and Permits	2,147,100	-	-	-	-	-
Franchise and Local Taxes	601,600	-	-	-	7,800	-
Investment Income	70,000	11,000	75,600	-	1,100	14,000
Other Revenues	58,300	-	115,700	-	-	15,000
Intergovernmental	133,195	-	-	581,497	-	-
Fines	80,000	-	-	-	14,500	-
Donations	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 12,138,210</b>	<b>\$ 1,863,163</b>	<b>\$ 11,306,247</b>	<b>\$ 581,497</b>	<b>\$ 23,400</b>	<b>\$ 914,500</b>
Transfers from other funds	-	-	-	184,246	-	-
<b>TOTAL REVENUES</b>	<b>\$ 12,138,210</b>	<b>\$ 1,863,163</b>	<b>\$ 11,306,247</b>	<b>\$ 765,743</b>	<b>\$ 23,400</b>	<b>\$ 914,500</b>
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$ 17,469,607</b>	<b>\$ 2,001,408</b>	<b>\$ 15,291,330</b>	<b>\$ 765,743</b>	<b>\$ 161,639</b>	<b>\$ 3,030,561</b>
EXPENDITURES:						
Payroll	\$ 8,193,387	\$ -	\$ 2,050,648	\$ 705,868	\$ 1,800	\$ 160,311
Supplies	489,068	-	159,096	4,558	-	-
Maintenance	226,860	-	530,775	-	-	-
Services	2,200,937	5,500	5,640,125	5,317	9,325	234,500
Debt Service	-	1,812,163	2,095,362	-	-	-
Capital Outlay	67,326	-	-	50,000	-	123,000
Capital Improvement	350,000	-	-	-	-	1,857,323
Contingency	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 11,527,578</b>	<b>\$ 1,817,663</b>	<b>\$ 10,476,006</b>	<b>\$ 765,743</b>	<b>\$ 11,125</b>	<b>\$ 2,375,134</b>
Transfers to other funds	609,246	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 12,136,824</b>	<b>\$ 1,817,663</b>	<b>\$ 10,476,006</b>	<b>\$ 765,743</b>	<b>\$ 11,125</b>	<b>\$ 2,375,134</b>
<b>ENDING FUND BALANCES</b>	<b>\$ 5,332,783</b>	<b>\$ 183,745</b>	<b>\$ 4,815,324</b>	<b>\$ -</b>	<b>\$ 150,514</b>	<b>\$ 655,427</b>
Fund Balance Percentage	46.3%	10.1%	46.0%	0.0%	1352.9%	0.0%

CONSOLIDATED BUDGET SUMMARY OF REVENUE AND EXPENDITURES  
FY2020-21

Restricted Revenue		Component Units		CIP Funds	Total All Funds		
Fire Capital	Seizure	Community Development	Economic Development	Community Investment	Budget FY2021	Estimated FY2020	Actual FY2019
\$ 110,720	\$ 11,917	\$ 1,192,604	\$ 417,877	\$ 38,471,412	\$ 51,913,555	\$ 52,787,394	\$ 45,379,422
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,588,578	\$ 7,989,026	\$ 6,719,242
-	-	1,300,000	-	-	3,505,000	3,460,000	2,936,674
75,000	-	-	17,476	-	12,199,523	11,635,770	10,096,563
-	-	-	-	-	2,147,100	1,685,200	1,334,823
-	-	-	-	-	609,400	609,400	620,470
800	-	11,140	6,000	-	189,640	222,809	310,900
-	2,500	-	1,500	10,031,615	10,224,615	1,685,980	13,327,287
-	-	-	-	-	714,692	270,000	175,518
-	-	-	-	-	94,500	93,500	103,614
-	-	-	-	-	-	375	7,491
\$ 75,800	\$ 2,500	\$ 1,311,140	\$ 24,976	\$ 10,031,615	\$ 38,273,048	\$ 27,652,060	\$ 35,632,582
-	-	-	-	425,000	609,246	1,615,573	33,522
\$ 75,800	\$ 2,500	\$ 1,311,140	\$ 24,976	\$ 10,456,615	\$ 38,882,294	\$ 29,267,633	\$ 35,666,104
\$ 186,520	\$ 14,417	\$ 2,503,744	\$ 442,853	\$ 48,928,027	\$ 90,795,849	\$ 82,055,027	\$ 81,045,526
\$ -	\$ -	\$ 121,985	\$ -	\$ -	\$ 11,233,999	\$ 8,594,765	\$ 6,748,293
-	-	7,100	-	-	659,822	606,542	576,301
-	-	-	3,000	-	760,635	918,108	977,975
-	-	852,804	96,650	-	9,045,158	8,238,615	8,368,312
-	-	329,251	-	-	4,236,776	4,235,939	4,466,101
-	-	-	-	-	240,326	546,197	401,017
-	-	-	-	38,469,687	40,677,010	5,385,733	6,735,151
-	-	-	-	-	-	-	-
\$ -	\$ -	\$ 1,311,140	\$ 99,650	\$ 38,469,687	\$ 66,853,726	\$ 28,525,899	\$ 28,273,150
-	-	-	-	-	609,246	1,615,573	33,522
\$ -	\$ -	\$ 1,311,140	\$ 99,650	\$ 38,469,687	\$ 67,462,972	\$ 30,141,472	\$ 28,306,672
\$ 186,520	\$ 14,417	\$ 1,192,604	\$ 343,203	\$ 10,458,340	\$ 23,332,877	\$ 51,913,555	\$ 52,738,854
0.0%	0.0%	91.0%	344.4%	27.2%	34.9%	182.0%	186.5%

**CITY OF ANNA  
COMBINED FUNDS SUMMARY OF REVENUE AND EXPENDITURES  
FY2020-21**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
BEGINNING BALANCES	\$ 45,379,422	\$ 9,018,438	\$ 52,787,394	\$ 51,913,555
REVENUES:				
Property Taxes	\$ 6,719,242	\$ 7,715,951	\$ 7,989,026	\$ 8,588,578
Sales Tax	2,936,674	3,048,942	3,460,000	3,505,000
Charges for Services	10,096,563	10,819,361	11,635,770	12,199,523
Licenses and Permits	1,334,823	1,272,750	1,685,200	2,147,100
Franchise and Local Taxes	620,470	655,126	609,400	609,400
Investment Income	310,900	263,822	222,809	189,640
Other Revenues	13,327,287	158,250	1,685,980	10,224,615
Intergovernmental	175,518	137,416	270,000	714,692
Fines	103,614	95,890	93,500	94,500
Donations	7,491	2,000	375	-
TOTAL	<u>\$ 35,632,582</u>	<u>\$ 24,169,508</u>	<u>\$ 27,652,060</u>	<u>\$ 38,273,048</u>
Transfers from other funds	33,522	151,545	1,615,573	609,246
TOTAL REVENUE	<u>\$ 35,666,104</u>	<u>\$ 24,321,053</u>	<u>\$ 29,267,633</u>	<u>\$ 38,882,294</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 81,045,526</u>	<u>\$ 33,339,491</u>	<u>\$ 82,055,027</u>	<u>\$ 90,795,849</u>
EXPENDITURES:				
Payroll	\$ 6,748,293	\$ 8,834,187	\$ 8,594,765	\$ 11,233,999
Supplies	576,301	591,046	606,542	659,822
Maintenance	977,975	759,795	918,108	760,635
Services	8,368,312	8,313,146	8,238,615	9,045,158
Debt Service	4,466,101	4,237,874	4,235,939	4,236,776
Capital Outlay	401,017	30,000	546,197	240,326
Capital Improvement	6,735,151	962,315	5,385,733	40,677,010
Contingency	-	400,000	-	-
TOTAL	<u>\$ 28,273,150</u>	<u>\$ 24,128,363</u>	<u>\$ 28,525,899</u>	<u>\$ 66,853,726</u>
Transfers to other funds	33,522	151,545	1,615,573	609,246
TOTAL EXPENDITURES	<u>\$ 28,306,672</u>	<u>\$ 24,279,908</u>	<u>\$ 30,141,472</u>	<u>\$ 67,462,972</u>
ENDING FUND BALANCES	<u>\$ 52,738,854</u>	<u>\$ 9,059,583</u>	<u>\$ 51,913,555</u>	<u>\$ 23,332,877</u>

**CITY OF ANNA  
CHANGE IN FUND BALANCE  
FY2020-21**

FUND	PROJECTED FUND BALANCE 9/30/20	PROJECTED FUND BALANCE 9/30/21	% CHANGE	EXPLANATION
GENERAL	\$ 5,331,397	\$ 5,332,783	0%	N/A
DEBT SERVICE	\$ 138,245	\$ 183,745	33%	Increase is due to better than expected property tax collections.
UTILITY	\$ 3,985,083	\$ 4,815,324	21%	Rates are increasing in anticipation of future capital project needs.
SPECIAL REVENUE	\$ 138,239	\$ 150,514	9%	Increase is due to not currently having expenditures associated with the PEG fees.
FIRE CAPITAL	\$ 110,720	\$ 186,520	68%	Increase is due to no planned purchases in this fiscal year.
PARK DEVELOPMENT	\$ 2,116,061	\$ 655,427	-69%	Decrease is due to completion of capital projects.
PUBLIC SAFETY SEIZURE	\$ 11,917	\$ 14,417	21%	Purchases not budgeted until significant lag in receipt of revenue.
ECONOMIC DEVELOPMENT	\$ 417,877	\$ 343,203	-18%	EDC is no long funded with sales tax; revenue source is rental of a building.
COMMUNITY DEVELOPMENT	\$ 1,097,267	\$ 1,311,140	19%	Increase is due to better than expected sales tax collections.

**CITY OF ANNA  
FUND RELATIONSHIPS  
FY2020-21**

	General Fund (Major Fund)	Utility Fund (Major Fund)	Special Revenue Funds (Non Major Fund)	Component Units (Non Major Fund)	Capital Projects Funds (Major Fund)
<b>DEPARTMENTS</b>					
Administration	√				
City Council	√				
City Manager	√				
City Secretary	√				
Information Technology	√				
Finance	√				
Development	√				
Animal Control	√				
Fire	√		√		
Ambulance	√				
Police	√		√		
Municipal Court	√		√		
Parks	√		√		√
Neighborhood Services	√				
Streets	√		√		√
Economic Development	√		√	√	
Community Development				√	
Public Works Administration		√			
Water		√			√
Sewer		√			√
Solid Waste		√			
Utility Billing		√			

## Personnel

As the City of Anna pursues becoming "**The Premier Community in Collin County**", additional organizational transitions have occurred, integrating several new staff members during this transition while raising the level of professionalism, skills, and knowledge. Team members have been recruited from larger surrounding cities, as Anna is becoming a preferred employer of choice, a "**High Performing Professional City**" (Strategic Plan Goal 4). The City is primed for the explosive commercial and residential development in our community.

Position	Moved from:	Moved to:
Code Compliance Manager	City Manager's Office	Neighborhood Services
Budget Manager	Finance	City Manager's Office
Information Technology Manager	Finance	Information Technology
Administrative Assistant (part-time)	Fire	City Manager's Office
Administrative Assistant (part-time)	Police	City Manager's Office
Director of Neighborhood Services (reclass Director of Community Svcs)	Development Services	Neighborhood Services
Neighborhood Services Manager (reclass Irrigation Technician)	Parks	Neighborhood Services
Neighborhood Services Coordinator (reclass Permit Tech Supervisor)	Development Services	Neighborhood Services



City Hall Selfie Day

## *Personnel*

In the third and fourth quarters of FY2020, budget amendments were executed to provide for several positions in response to the rapid growth incurred during the fiscal year. These positions were funded from deferral of expenses to third-party providers for residential plan review and civil site plan review, as well as through a special revenue fund and cancelation of an interlocal agreement with Collin County.

Position	Added to:	Justification
Firefighters (2 FTEs)	Fire	Replace SAFER grant not awarded
Plans Examiner	Development Services	Bring residential plan review process in-house
Code Compliance Officer	Neighborhood Services	Bring health inspection services in-house
Civil Engineer	Public Works Administration	Bring civil site plan review process in-house
Recreation Manager	Park Development	Jump start recreation program
Recreation Coordinator (3 part-time)	Park Development	Jump start recreation program

In FY2021, the staffing efforts were focused on the establishment of several key functional areas: General Administration, Public Safety and Parks. Most new positions are being actively recruited for October 1 start dates. The Police positions will be filled by the new Police Chief. Additional Fire positions will be filled once the determination of the SAFER grant is finalized.

Position	Added to:	Justification
Administrative Assistant (part-time to full time)	City Manager's Office	Additional administrative, analytical, and management support
Deputy City Secretary	City Secretary	Additional administrative, analytical, and management support
Senior Accountant	Finance	Additional administrative, analytical, and management support
Administrative Assistant	Fire	Assistance with records, report writing, and purchasing
Police Officers (2 FTEs)	Police	Enhanced neighborhood presence and faster response times
Sergeant Detective	Police	Enhanced neighborhood presence and faster response times
Maintenance Worker I	Parks	Additional parks along with increased community demands for service
Utility Billing Clerk (part-time to full time)	Utility Billing	Additional administrative, analytical, and management support

**CITY OF ANNA  
PERSONNEL SUMMARY  
FY2020-21**

	Actual 2018-19	Budget 2019-20	Budget 2020-21	Increase (Decrease)
<b>GENERAL FUND</b>				
City Manager's Office				
City Manager	1.0	1.0	1.0	-
Assistant City Manager	-	-	1.0	1.0
Assistant to the City Manager	1.0	1.0	-	(1.0)
Human Resources Manager	1.0	1.0	-	(1.0)
Director of Human Resources	-	-	1.0	1.0
Code Compliance Manager	1.0	1.0	-	(1.0)
Admin. Assistant / Records Clerk	0.5	-	-	-
Administrative Assistant	-	-	1.5	1.5
Budget Manager	-	-	1.0	1.0
Management Analyst	-	1.0	1.0	-
	<u>4.5</u>	<u>5.0</u>	<u>6.5</u>	<u>1.5</u>
City Secretary				
City Secretary	1.0	1.0	1.0	-
Deputy City Secretary	-	-	1.0	1.0
Admin. Assistant / Records Clerk	-	0.5	0.5	-
	<u>1.0</u>	<u>1.5</u>	<u>2.5</u>	<u>1.0</u>
Information Technology				
IT Manager	-	-	1.0	1.0
	<u>-</u>	<u>-</u>	<u>1.0</u>	<u>1.0</u>
Finance				
Director of Finance	1.0	1.0	1.0	-
Accountant II	1.0	1.0	-	(1.0)
Accounting Manager	-	-	1.0	1.0
Budget Manager	1.0	1.0	-	(1.0)
Senior Accountant	-	-	1.0	1.0
Finance / Budget Analyst	-	1.0	-	(1.0)
Accountant	1.0	1.0	1.0	-
Accounting Technician	1.0	-	1.0	1.0
IT Manager	-	1.0	-	(1.0)
	<u>5.0</u>	<u>6.0</u>	<u>5.0</u>	<u>(1.0)</u>

**CITY OF ANNA  
PERSONNEL SUMMARY  
FY2020-21**

	Actual 2018-19	Budget 2019-20	Budget 2020-21	Increase (Decrease)
<b>Development Services</b>				
Managing Dir. of Community Svcs	1.0	1.0	-	(1.0)
Director of Planning	1.0	1.0	-	(1.0)
Director of Development Services	-	-	1.0	1.0
Planner II	1.0	1.0	1.0	-
Planner I	1.0	1.0	1.0	-
Plans Examiner	-	-	1.0	1.0
GIS Specialist	1.0	1.0	-	(1.0)
GIS Manager	-	-	1.0	1.0
Building Inspector	1.0	1.0	1.0	-
Building Official	1.0	1.0	1.0	-
Permit Technician Supervisor	1.0	1.0	-	(1.0)
Permit Technician	1.0	1.0	1.0	-
	<u>9.0</u>	<u>9.0</u>	<u>8.0</u>	<u>(1.0)</u>
<b>Fire</b>				
Fire Chief	1.0	1.0	1.0	-
Assistant Fire Chief	1.0	1.0	1.0	-
Fire Prevention Captain	1.0	1.0	1.0	-
Fire Shift Captain	3.0	3.0	3.0	-
Fire Driver / Engineer	-	-	3.0	3.0
Fire Fighter	7.0	7.0	6.0	(1.0)
Administrative Assistant	-	0.5	1.0	0.5
	<u>13.0</u>	<u>13.5</u>	<u>16.0</u>	<u>2.5</u>
<b>Police</b>				
Police Chief	1.0	1.0	1.0	-
Assistant Police Chief	-	-	1.0	1.0
Records Administrator	1.0	1.0	1.0	-
Lieutenant	1.0	1.0	-	(1.0)
Sergeant	4.0	4.0	4.0	-
Sergeant Detective	-	-	1.0	1.0
Police Officer	11.0	14.0	16.0	2.0
Detective	2.0	2.0	2.0	-
Family Violence Investigator	1.0	-	-	-
Administrative Assistant	-	0.5	-	(0.5)
	<u>21.0</u>	<u>23.5</u>	<u>26.0</u>	<u>2.5</u>
<b>Municipal Court</b>				
Municipal Court Administrator	1.0	1.0	1.0	-
	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>-</u>

**CITY OF ANNA  
PERSONNEL SUMMARY  
FY2020-21**

	Actual 2018-19	Budget 2019-20	Budget 2020-21	Increase (Decrease)
<b>Parks</b>				
Parks Superintendent	1.0	1.0	1.0	-
Parks Crew Leader	1.0	1.0	1.0	-
Maintenance Worker II	1.0	1.0	1.0	-
Maintenance Worker I	3.0	4.0	5.0	1.0
Seasonal Laborer	0.4	0.4	0.4	-
Irrigation Technician	-	1.0	-	(1.0)
	<u>6.4</u>	<u>8.4</u>	<u>8.4</u>	<u>-</u>
<b>Neighborhood Services</b>				
Director of Neighborhood Services	-	-	1.0	1.0
Neighborhood Services Manager	-	-	1.0	1.0
Neighborhood Services Coordinator	-	-	1.0	1.0
Code Compliance Manager	-	-	1.0	1.0
Code Compliance Officer	-	-	1.0	1.0
	<u>-</u>	<u>-</u>	<u>5.0</u>	<u>5.0</u>
<b>Streets</b>				
Street Superintendent	1.0	1.0	1.0	-
Crew Leader	1.0	1.0	1.0	-
Traffic Safety Technician	1.0	1.0	1.0	-
Maintenance Worker II	1.0	1.0	1.0	-
Maintenance Worker I	2.0	2.0	2.0	-
	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>	<u>-</u>
<b>Economic Development</b>				
Director of Economic Development	1.0	1.0	1.0	-
	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>-</u>
<b>GENERAL FUND TOTAL</b>	<b><u>67.9</u></b>	<b><u>74.9</u></b>	<b><u>86.4</u></b>	<b><u>11.5</u></b>

**UTILITY FUND**

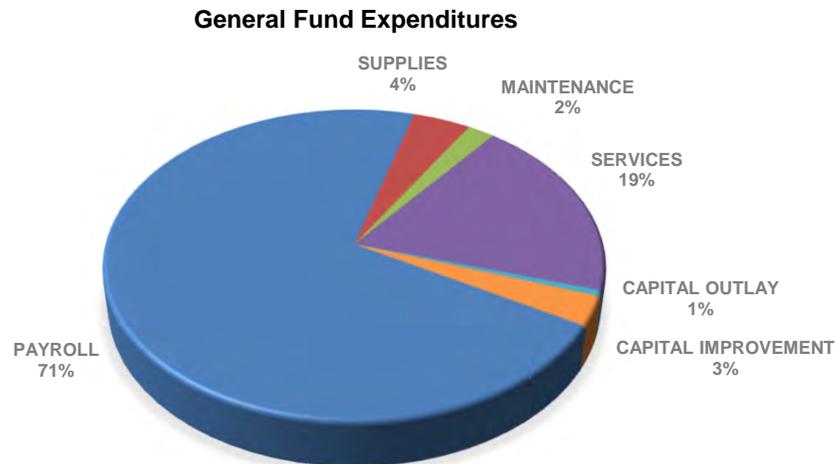
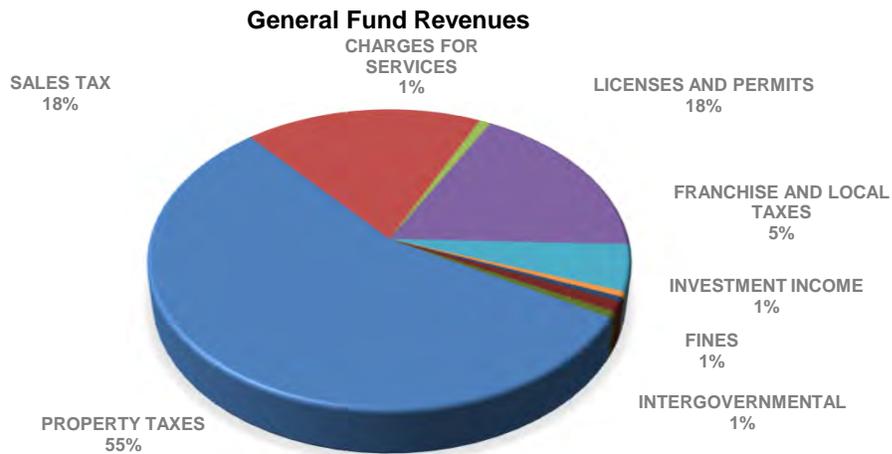
<b>Public Works Administration</b>				
Director of Public Works	1.0	1.0	1.0	-
Assistant Director of Public Works	1.0	1.0	1.0	-
Civil Engineer	-	-	1.0	1.0
Engineering Construction Super.	1.0	1.0	1.0	-
Construction Inspector	2.0	2.0	2.0	-
Right of Way Inspector	1.0	1.0	1.0	-
Administrative Assistant	1.0	1.0	1.0	-
	<u>7.0</u>	<u>7.0</u>	<u>8.0</u>	<u>1.0</u>

**CITY OF ANNA  
PERSONNEL SUMMARY  
FY2020-21**

	Actual 2018-19	Budget 2019-20	Budget 2020-21	Increase (Decrease)
<b>Water</b>				
Water Superintendent	1.0	1.0	1.0	-
Water Supervisor	1.0	1.0	1.0	-
Maintenance Worker I	4.0	4.0	4.0	-
Water Operator	1.0	1.0	1.0	-
Service Order Technician	2.0	2.0	2.0	-
	<u>9.0</u>	<u>9.0</u>	<u>9.0</u>	<u>-</u>
<b>Sewer</b>				
Wastewater Superintendent	1.0	1.0	-	(1.0)
Wastewater Supervisor	-	-	1.0	1.0
Senior Wastewater Operator	1.0	1.0	1.0	-
Wastewater Crew Leader	1.0	1.0	1.0	-
Maintenance Worker II	1.0	1.0	1.0	-
Maintenance Worker I	3.0	3.0	3.0	-
	<u>7.0</u>	<u>7.0</u>	<u>7.0</u>	<u>-</u>
<b>Utility Billing</b>				
Customer Service Manager	1.0	1.0	1.0	-
Senior Utility Billing Clerk	1.0	1.0	-	(1.0)
Utility Billing Clerk	0.5	0.5	2.0	1.5
Admin. Assistant / Records Clerk	0.5	0.5	0.5	-
	<u>3.0</u>	<u>3.0</u>	<u>3.5</u>	<u>0.5</u>
<b>WATER &amp; SEWER FUND TOTAL</b>	<b>26.0</b>	<b>26.0</b>	<b>27.5</b>	<b>1.5</b>
<b>PARK DEVELOPMENT FUND</b>				
Recreation Manager	-	-	1.0	1.0
Recreation Coordinator	-	-	1.5	1.5
	<u>-</u>	<u>-</u>	<u>2.5</u>	<u>2.5</u>
<b>PARK DEVELOPMENT TOTAL</b>	<b>-</b>	<b>-</b>	<b>2.5</b>	<b>2.5</b>
<b>COMMUNITY DEVELOPMENT CORPORATION</b>				
CDC Chief Administrative Officer	1.0	1.0	-	(1.0)
Economic Development Manager	-	-	1.0	1.0
	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>-</u>
<b>COMMUNITY DEVELOP. TOTAL</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>-</b>
<b>TOTAL EMPLOYEES, ALL FUNDS</b>	<b>94.9</b>	<b>101.9</b>	<b>117.4</b>	<b>15.5</b>

## General Fund

The General Fund is the largest governmental fund and accounts for most of the financial resources of the general government. The majority of General Fund revenue is from property taxes and sales taxes. Other revenues include franchise fees, licenses and permits, and fines. The General Fund usually includes most of the basic operating services, such as fire and police protection, parks, development services, street maintenance, and general government administration for these services and the City Council.



**CITY OF ANNA  
GENERAL FUND BY CATEGORY  
FY2020-21**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
BEGINNING BALANCES	\$ 4,619,185	\$ 4,324,683	\$ 5,846,943	\$ 5,331,397
REVENUES:				
Property Taxes	\$ 4,876,783	\$ 5,892,319	\$ 6,126,026	\$ 6,736,415
Sales Tax	1,835,421	1,911,312	2,160,000	2,205,000
Charges for Services	145,592	118,700	111,200	106,600
Licenses and Permits	1,334,823	1,272,750	1,685,200	2,147,100
Franchise and Local Taxes	612,332	646,600	601,600	601,600
Investment Income	138,658	129,714	103,000	70,000
Other Revenues	226,012	63,150	70,746	58,300
Intergovernmental	93,190	118,190	123,195	133,195
Fines	87,431	80,000	80,000	80,000
Donations	7,425	2,000	375	-
TOTAL OPERATIONAL REVENUE	<u>\$ 9,357,667</u>	<u>\$ 10,234,735</u>	<u>\$ 11,061,342</u>	<u>\$ 12,138,210</u>
Transfers from other funds	-	-	-	-
TOTAL REVENUES	<u>\$ 9,357,667</u>	<u>\$ 10,234,735</u>	<u>\$ 11,061,342</u>	<u>\$ 12,138,210</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 13,976,852</u>	<u>\$ 14,559,418</u>	<u>\$ 16,908,285</u>	<u>\$ 17,469,607</u>
EXPENDITURES:				
Payroll	\$ 4,934,344	\$ 6,761,871	\$ 6,605,537	\$ 8,193,387
Supplies	372,144	409,480	431,238	489,068
Maintenance	282,408	219,576	367,808	226,860
Services	2,332,516	2,135,912	2,155,697	2,200,937
Capital Outlay	174,975	-	401,035	67,326
Capital Improvement	-	256,349	-	350,000
Contingency	-	300,000	-	-
TOTAL OPERATIONAL EXPENDITURES	<u>\$ 8,096,387</u>	<u>\$ 10,083,188</u>	<u>\$ 9,961,315</u>	<u>\$ 11,527,578</u>
Transfers to other funds	33,522	151,545	1,615,573	609,246
TOTAL EXPENDITURES	<u>\$ 8,129,909</u>	<u>\$ 10,234,733</u>	<u>\$ 11,576,888</u>	<u>\$ 12,136,824</u>
ENDING FUND BALANCES	<u>\$ 5,846,943</u>	<u>\$ 4,324,685</u>	<u>\$ 5,331,397</u>	<u>\$ 5,332,783</u>
Fund Balance Percentage	72.2%	42.9%	53.5%	46.3%

**CITY OF ANNA  
GENERAL FUND BY DEPARTMENT  
FY2020-21**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
<b>EXPENDITURES:</b>				
General Government:				
Administration	\$ 529,423	\$ 789,260	\$ 586,885	\$ 447,740
City Council	76,922	44,939	44,828	31,278
City Manager's Office	536,917	650,727	654,524	1,010,799
City Secretary	136,583	193,588	183,581	233,967
Information Technology	-	-	-	312,190
Finance	409,667	645,077	568,093	561,998
	<u>\$ 1,689,512</u>	<u>\$ 2,323,591</u>	<u>\$ 2,037,911</u>	<u>\$ 2,597,972</u>
Development Services	<u>\$ 1,219,084</u>	<u>\$ 1,303,678</u>	<u>\$ 1,204,558</u>	<u>\$ 981,486</u>
Public Safety:				
Animal Control	\$ 74,680	\$ 67,042	\$ 67,042	\$ 77,327
Fire	1,412,154	1,635,570	2,078,939	2,017,811
Ambulance	125,167	137,684	122,250	128,400
Police	2,245,758	2,714,987	2,735,578	3,146,015
Municipal Court	115,912	135,934	128,768	135,245
	<u>\$ 3,973,671</u>	<u>\$ 4,691,217</u>	<u>\$ 5,132,577</u>	<u>\$ 5,504,798</u>
Neighborhood Services				
Neighborhood Services	\$ -	\$ -	\$ -	\$ 601,332
Parks	472,605	681,312	634,944	651,373
	<u>\$ 472,605</u>	<u>\$ 681,312</u>	<u>\$ 634,944</u>	<u>\$ 1,252,705</u>
Streets	<u>\$ 653,421</u>	<u>\$ 938,632</u>	<u>\$ 805,992</u>	<u>\$ 1,031,046</u>
Economic Development	<u>\$ 88,094</u>	<u>\$ 144,758</u>	<u>\$ 145,333</u>	<u>\$ 159,571</u>
<b>TOTAL OPERATIONAL EXPENDITURES</b>	<u>\$ 8,096,387</u>	<u>\$ 10,083,188</u>	<u>\$ 9,961,315</u>	<u>\$ 11,527,578</u>
Transfers to other funds	33,522	151,545	1,615,573	609,246
<b>TOTAL EXPENDITURES</b>	<u>\$ 8,129,909</u>	<u>\$ 10,234,733</u>	<u>\$ 11,576,888</u>	<u>\$ 12,136,824</u>

**CITY OF ANNA  
GENERAL FUND REVENUE SUMMARY  
FY2020-21**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
BEGINNING BALANCES	\$ 4,619,185	\$ 4,324,683	\$ 5,846,943	\$ 5,331,397
REVENUES:				
Property Taxes				
Current Taxes	\$ 4,776,274	\$ 5,809,827	\$ 5,959,751	\$ 6,638,415
Delinquent Taxes	73,191	58,923	125,847	73,000
Penalty & Interest	27,318	23,569	40,428	25,000
	<u>\$ 4,876,783</u>	<u>\$ 5,892,319</u>	<u>\$ 6,126,026</u>	<u>\$ 6,736,415</u>
Sales Taxes				
Sales Taxes - General	\$ 1,468,337	\$ 1,529,050	\$ 1,730,000	\$ 1,765,000
Sales Taxes - Streets	367,084	382,262	430,000	440,000
	<u>\$ 1,835,421</u>	<u>\$ 1,911,312</u>	<u>\$ 2,160,000</u>	<u>\$ 2,205,000</u>
Charges for Services				
Zoning Fees	6,825	5,500	10,000	15,000
Subdivision Plats	16,385	13,000	15,000	10,000
Certificate of Occupancy	28,902	25,000	4,600	-
Rentals	84,600	67,000	78,600	78,600
Park Fees	8,880	8,200	3,000	3,000
	<u>\$ 145,592</u>	<u>\$ 118,700</u>	<u>\$ 111,200</u>	<u>\$ 106,600</u>
Licenses and Permits				
Building Permits	\$ 1,202,692	\$ 1,212,750	\$ 1,607,150	\$ 2,066,000
Contractor Registration	3,650	500	10,000	11,600
Alarm Permits	11,555	9,500	12,000	12,000
Other Miscellaneous Permits	116,926	50,000	56,050	57,500
	<u>\$ 1,334,823</u>	<u>\$ 1,272,750</u>	<u>\$ 1,685,200</u>	<u>\$ 2,147,100</u>
Franchise and Local Taxes				
Franchise Fees	\$ 610,624	\$ 645,000	\$ 600,000	\$ 600,000
Mixed Beverage Tax	1,708	1,600	1,600	1,600
	<u>\$ 612,332</u>	<u>\$ 646,600</u>	<u>\$ 601,600</u>	<u>\$ 601,600</u>
Investment Income	<u>\$ 138,658</u>	<u>\$ 129,714</u>	<u>\$ 103,000</u>	<u>\$ 70,000</u>
Other Revenues				
Gain on Sale of Assets	\$ 184,263	\$ 40,000	\$ 17,432	\$ -
Rental Registration	-	-	27,250	45,000
Miscellaneous	41,749	23,150	26,064	13,300
	<u>\$ 226,012</u>	<u>\$ 63,150</u>	<u>\$ 70,746</u>	<u>\$ 58,300</u>
Intergovernmental Revenue	<u>\$ 93,190</u>	<u>\$ 118,190</u>	<u>\$ 123,195</u>	<u>\$ 133,195</u>
Fines	<u>\$ 87,431</u>	<u>\$ 80,000</u>	<u>\$ 80,000</u>	<u>\$ 80,000</u>
Donations	<u>\$ 7,425</u>	<u>\$ 2,000</u>	<u>\$ 375</u>	<u>\$ -</u>
<b>TOTAL OPERATIONAL REVENUE</b>	<u><u>\$ 9,357,667</u></u>	<u><u>\$ 10,234,735</u></u>	<u><u>\$ 11,061,342</u></u>	<u><u>\$ 12,138,210</u></u>

## ***Debt Service Fund***

The Debt Service Fund is a special revenue fund used to account for a portion of the ad valorem property tax revenue exclusively reserved for principal and interest payments on debt issued for general purposes. The resources of this fund are generated by a tax levy based upon property taxes. Payments of principal and interest are made for general obligation bonds, certificates of obligation, and tax notes.

Anna's legal capacity for additional debt is very large. Article XI, Section 5 of the Texas Constitution limits the ad valorem tax rate to \$2.50 per \$100 valuation for all city purposes. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for all general obligation debt service. Anna's rate of 0.583000 falls well under this limit. The following table reflects the allocation of the property tax levy between the maintenance & operations rate and interest & sinking rate for FY2021 and previous years,

	2016-17	2017-18	2018-19	2019-20	2020-21
I & S	0.122418	0.122418	0.163166	0.139748	0.115947
O & M	0.506582	0.478870	0.428122	0.451540	0.467053
Total	0.629000	0.601288	0.591288	0.591288	0.583000

**CITY OF ANNA  
GENERAL OBLIGATION DEBT SERVICE FUND  
FY2020-21**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
BEGINNING BALANCES	\$ 281,807	\$ 250,125	\$ 89,877	\$ 138,245
REVENUES:				
Property Taxes	\$ 1,842,459	\$ 1,823,632	\$ 1,863,000	\$ 1,852,163
Sales Tax	-	-	-	-
Charges for Services	-	-	-	-
Licenses and Permits	-	-	-	-
Franchise and Local Taxes	-	-	-	-
Investment Income	13,820	15,882	11,000	11,000
Other Revenues	-	-	-	-
Intergovernmental	-	-	-	-
Fines	-	-	-	-
Donations	-	-	-	-
TOTAL OPERATIONAL REVENUE	<u>\$ 1,856,279</u>	<u>\$ 1,839,514</u>	<u>\$ 1,874,000</u>	<u>\$ 1,863,163</u>
Transfers from other funds	-	-	-	-
TOTAL REVENUES	<u>\$ 1,856,279</u>	<u>\$ 1,839,514</u>	<u>\$ 1,874,000</u>	<u>\$ 1,863,163</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 2,138,086</u>	<u>\$ 2,089,639</u>	<u>\$ 1,963,877</u>	<u>\$ 2,001,408</u>
EXPENDITURES:				
Payroll	\$ -	\$ -	\$ -	-
Supplies	-	-	-	-
Maintenance	-	-	-	-
Services	4,306	5,500	5,500	5,500
Debt Service	2,043,903	1,820,132	1,820,132	1,812,163
Capital Outlay	-	-	-	-
Capital Improvement	-	-	-	-
Contingency	-	-	-	-
TOTAL OPERATIONAL EXPENDITURES	<u>\$ 2,048,209</u>	<u>\$ 1,825,632</u>	<u>\$ 1,825,632</u>	<u>\$ 1,817,663</u>
Transfers to Utility Fund	-	-	-	-
TOTAL EXPENDITURES	<u>\$ 2,048,209</u>	<u>\$ 1,825,632</u>	<u>\$ 1,825,632</u>	<u>\$ 1,817,663</u>
ENDING FUND BALANCES	<u>\$ 89,877</u>	<u>\$ 264,007</u>	<u>\$ 138,245</u>	<u>\$ 183,745</u>

## ***Restricted Revenue Funds***

Restricted Revenue funds are different funds that funding sources are restricted for a specific purpose. These restricted revenue funds are Governmental funds. Restrictions are placed on the use of these funds for a number of reasons including, but not limited to laws, ordinances, grant contracts, and donations.

The City manages the following Restricted Revenue funds:

- ◆ Grant Fund
- ◆ Special Revenue Fund
- ◆ Park Development Fund
- ◆ Fire Capital Fund
- ◆ Public Safety Seizure Fund

### ***Grant Fund***

The Grant Fund was created in order to track grant awards in one fund separate from operating funds. The fund is used to account for funds received from other state or federal government agencies that have restricted legal requirements. In the event matching funds are required for a grant, the City's matching portion is transferred from the applicable operating fund.

### ***Special Revenue Fund***

These funds are used to account for revenues that have external legal restrictions associated with their use. This fund includes the following: Court Technology Fee, Court Building Security Fee, Child Safety Fee, and Cable Public Education Government (PEG) Fee.

- ◆ The Court Technology Fee accounts for a portion of court fines to support the use of technology in the courtroom.
- ◆ The Building Security Fee is used to maintain security in the courtroom and for overtime pay to officers acting as a bailiff for the court when necessary.
- ◆ The Child Safety Fee accounts for a portion of Collin County court fees that can be used to fund various programs designed to enhance child safety as outlined in state code. As the City does not operate a school crossing guard program, the funds will be used on other public safety programs in accordance with state law.
- ◆ The PEG fee is a portion of fees assessed by a cable franchise provider. This fee is restricted by state code to support a municipality's public access cable channel. These funds will be held in reserve until they can support an eligible expenditure.

### ***Park Development Fund***

The Park Development Fund is funded by park development fees as stipulated in either developer agreements or the subdivision ordinance. These funds are used to fund the City's parks master plan through development, improvement, or maintenance of the City's parks.

### ***Fire Capital Fund***

The Fire Capital Fund accounts for voluntary fees negotiated with developers in support of the Anna Fire Department.

## ***Restricted Revenue Funds***

### ***Public Safety Seizure Fund***

Public Safety Seizure Funds are revenues generated from property seized in connection with illegal activity once they are forfeited after prosecution. Funds can only be used in accordance with applicable state and federal laws. These funds can only be used to support the Police Department.

**CITY OF ANNA  
GRANT FUND  
FY2020-21**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
BEGINNING BALANCES	\$ 2,846	\$ 1,789	\$ (111,518)	\$ -
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Charges for Services	-	-	-	-
Licenses and Permits	-	-	-	-
Franchise Fees and Local Taxes	-	-	-	-
Investment Income	-	-	-	-
Other Revenues	-	-	-	-
Intergovernmental Revenue	82,328	19,226	146,805	581,497
Fines	-	-	-	-
Donations	-	-	-	-
TOTAL OPERATIONAL REVENUE	<u>\$ 82,328</u>	<u>\$ 19,226</u>	<u>\$ 146,805</u>	<u>\$ 581,497</u>
Transfers from other funds	33,522	151,545	4,350	184,246
TOTAL REVENUES	<u>\$ 115,850</u>	<u>\$ 170,771</u>	<u>\$ 151,155</u>	<u>\$ 765,743</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 118,696</u>	<u>\$ 172,560</u>	<u>\$ 39,637</u>	<u>\$ 765,743</u>
EXPENDITURES:				
Payroll	\$ 111,063	\$ -	\$ -	\$ 705,868
Supplies	3,598	6,300	7,989	4,558
Maintenance	-	-	-	-
Services	4,035	11,601	3,769	5,317
Debt Service	-	-	-	-
Capital Outlay	111,518	-	27,879	50,000
Capital Improvement	-	-	-	-
Contingency	-	-	-	-
TOTAL OPERATIONAL EXPENDITURES	<u>\$ 230,214</u>	<u>\$ 17,901</u>	<u>\$ 39,637</u>	<u>\$ 765,743</u>
Transfers to other funds	-	-	-	-
TOTAL EXPENDITURES	<u>\$ 230,214</u>	<u>\$ 17,901</u>	<u>\$ 39,637</u>	<u>\$ 765,743</u>
ENDING FUND BALANCES	<u>\$ (111,518)</u>	<u>\$ 154,659</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF ANNA  
SPECIAL REVENUE FUND  
FY2020-21**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
BEGINNING BALANCES	\$ 109,945	\$ 106,539	\$ 126,466	\$ 138,239
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Charges for Services	-	-	-	-
Licenses and Permits	-	-	-	-
Franchise Fees and Local Taxes				
PEG Fees	8,138	8,526	7,800	7,800
Investment Income	2,350	-	1,100	1,100
Other Revenues	168	-	-	-
Intergovernmental	-	-	-	-
Fines				
Court Technology	2,474	2,500	2,500	2,500
Building Security	1,852	1,890	2,000	2,000
Child Safety	11,857	11,500	9,000	10,000
Donations	-	-	-	-
TOTAL OPERATIONAL REVENUE	<u>\$ 26,839</u>	<u>\$ 24,416</u>	<u>\$ 22,400</u>	<u>\$ 23,400</u>
Transfers from other funds	-	-	-	-
TOTAL REVENUES	<u>\$ 26,839</u>	<u>\$ 24,416</u>	<u>\$ 22,400</u>	<u>\$ 23,400</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 136,784</u>	<u>\$ 130,955</u>	<u>\$ 148,866</u>	<u>\$ 161,639</u>
EXPENDITURES:				
Payroll	\$ 1,046	\$ 1,800	\$ 1,302	\$ 1,800
Supplies	-	-	-	-
Maintenance	-	-	-	-
Services	9,272	9,325	9,325	9,325
Debt Service	-	-	-	-
Capital Outlay	-	-	-	-
Capital Improvement	-	-	-	-
Contingency	-	-	-	-
TOTAL OPERATIONAL EXPENDITURES	<u>\$ 10,318</u>	<u>\$ 11,125</u>	<u>\$ 10,627</u>	<u>\$ 11,125</u>
Transfers to other funds	-	-	-	-
TOTAL EXPENDITURES	<u>\$ 10,318</u>	<u>\$ 11,125</u>	<u>\$ 10,627</u>	<u>\$ 11,125</u>
ENDING FUND BALANCES	<u>\$ 126,466</u>	<u>\$ 119,830</u>	<u>\$ 138,239</u>	<u>\$ 150,514</u>

**CITY OF ANNA  
PARKS DEVELOPMENT FUND  
FY2020-21**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
BEGINNING BALANCES	\$ 702,817	\$ 702,817	\$ 1,192,957	\$ 2,116,061
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Charges for Services	900,150	787,500	1,194,068	885,500
Licenses and Permits	-	-	-	-
Franchise and Local Taxes	-	-	-	-
Investment Income	23,689	24,000	14,119	14,000
Other Revenues	15,494	-	12,848	15,000
Intergovernmental	-	-	-	-
Fines	-	-	-	-
Donations	-	-	-	-
TOTAL OPERATIONAL REVENUE	<u>\$ 939,333</u>	<u>\$ 811,500</u>	<u>\$ 1,221,035</u>	<u>\$ 914,500</u>
Transfers from other funds	-	-	-	-
TOTAL REVENUES	<u>\$ 939,333</u>	<u>\$ 811,500</u>	<u>\$ 1,221,035</u>	<u>\$ 914,500</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 1,642,150</u>	<u>\$ 1,514,317</u>	<u>\$ 2,413,992</u>	<u>\$ 3,030,561</u>
EXPENDITURES:				
Payroll	\$ -	\$ -	\$ -	\$ 160,311
Supplies	45,940	-	4,360	-
Maintenance	-	4,434	11,000	-
Services	150	167,841	55,000	234,500
Debt Service	-	-	-	-
Capital Outlay	-	-	87,183	123,000
Capital Improvement	403,103	705,966	140,388	1,857,323
Contingency	-	-	-	-
TOTAL EXPENDITURES	<u>\$ 449,193</u>	<u>\$ 878,241</u>	<u>\$ 297,931</u>	<u>\$ 2,375,134</u>
Transfers to other funds	-	-	-	-
TOTAL EXPENDITURES	<u>\$ 449,193</u>	<u>\$ 878,241</u>	<u>\$ 297,931</u>	<u>\$ 2,375,134</u>
ENDING FUND BALANCES	<u>\$ 1,192,957</u>	<u>\$ 636,076</u>	<u>\$ 2,116,061</u>	<u>\$ 655,427</u>

**CITY OF ANNA  
FIRE CAPITAL IMPROVEMENT FUND  
FY2020-21**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
BEGINNING BALANCES	\$ 52,702	\$ 52,702	\$ 75,020	\$ 110,720
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Charges for Services	38,400	15,000	65,000	75,000
Licenses and Permits	-	-	-	-
Franchise and Local Taxes	-	-	-	-
Investment Income	1,392	800	800	800
Other Revenues	-	-	-	-
Intergovernmental	-	-	-	-
Fines	-	-	-	-
Donations	-	-	-	-
TOTAL OPERATIONAL REVENUE	<u>\$ 39,792</u>	<u>\$ 15,800</u>	<u>\$ 65,800</u>	<u>\$ 75,800</u>
Transfers from other funds	-	-	-	-
TOTAL REVENUES	<u>\$ 39,792</u>	<u>\$ 15,800</u>	<u>\$ 65,800</u>	<u>\$ 75,800</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 92,494</u>	<u>\$ 68,502</u>	<u>\$ 140,820</u>	<u>\$ 186,520</u>
EXPENDITURES:				
Payroll	\$ -	\$ -	\$ -	\$ -
Supplies	7,906	-	-	-
Maintenance	-	-	-	-
Services	-	-	-	-
Debt Service	-	-	-	-
Capital Outlay	9,568	30,000	30,100	-
Capital Improvement	-	-	-	-
Contingency	-	-	-	-
TOTAL OPERATIONAL EXPENDITURES	<u>\$ 17,474</u>	<u>\$ 30,000</u>	<u>\$ 30,100</u>	<u>\$ -</u>
Transfers to other funds	-	-	-	-
TOTAL EXPENDITURES	<u>\$ 17,474</u>	<u>\$ 30,000</u>	<u>\$ 30,100</u>	<u>\$ -</u>
ENDING FUND BALANCES	<u>\$ 75,020</u>	<u>\$ 38,502</u>	<u>\$ 110,720</u>	<u>\$ 186,520</u>

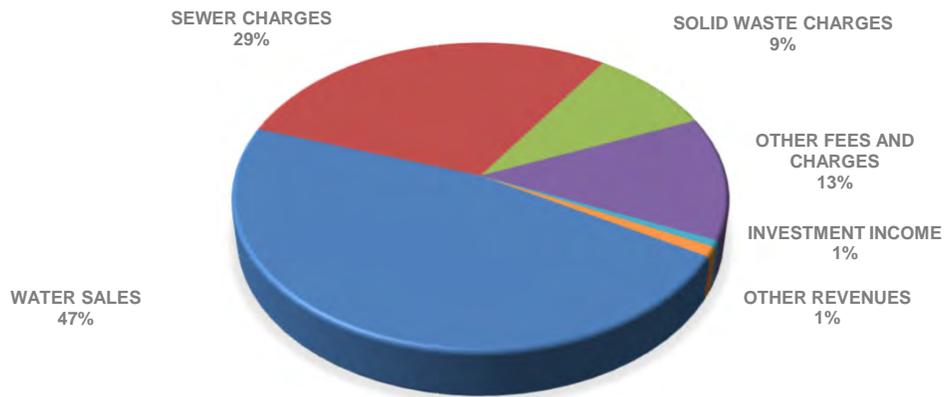
**CITY OF ANNA  
PUBLIC SAFETY SEIZURE FUND  
FY2020-21**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
BEGINNING BALANCES	\$ 9,416	\$ 8,927	\$ 5,514	\$ 11,917
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Charges for Services	-	-	-	-
Licenses and Permits	-	-	-	-
Franchise and Local Taxes	-	-	-	-
Investment Income	198	-	50	-
Other Revenues	6,008	-	9,896	2,500
Intergovernmental	-	-	-	-
Fines	-	-	-	-
Donations	-	-	-	-
TOTAL OPERATIONAL REVENUE	<u>\$ 6,206</u>	<u>\$ -</u>	<u>\$ 9,946</u>	<u>\$ 2,500</u>
Transfers from other funds	-	-	-	-
TOTAL REVENUES	<u>\$ 6,206</u>	<u>\$ -</u>	<u>\$ 9,946</u>	<u>\$ 2,500</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 15,622</u>	<u>\$ 8,927</u>	<u>\$ 15,460</u>	<u>\$ 14,417</u>
EXPENDITURES:				
Payroll	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	2,500	-
Maintenance	-	-	-	-
Services	10,108	-	1,043	-
Debt Service	-	-	-	-
Capital Outlay	-	-	-	-
Capital Improvement	-	-	-	-
Contingency	-	-	-	-
TOTAL OPERATIONAL EXPENDITURES	<u>\$ 10,108</u>	<u>\$ -</u>	<u>\$ 3,543</u>	<u>\$ -</u>
Transfers to other funds	-	-	-	-
TOTAL EXPENDITURES	<u>\$ 10,108</u>	<u>\$ -</u>	<u>\$ 3,543</u>	<u>\$ -</u>
ENDING FUND BALANCES	<u>\$ 5,514</u>	<u>\$ 8,927</u>	<u>\$ 11,917</u>	<u>\$ 14,417</u>

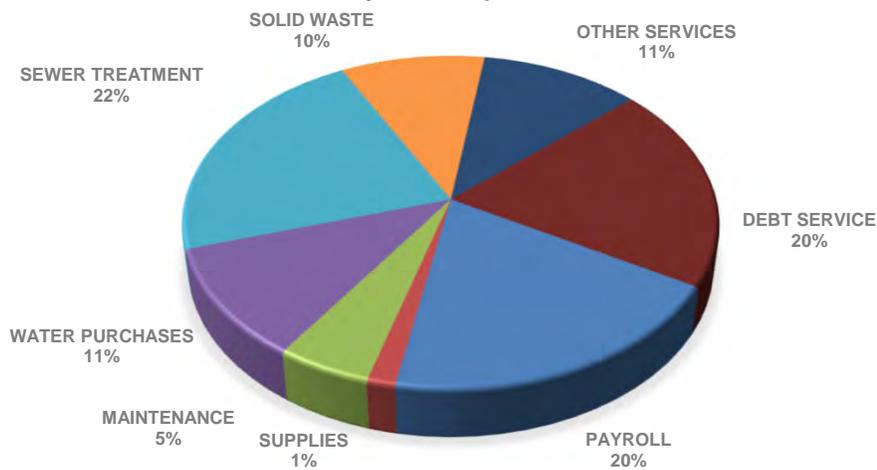
## Utility Fund

The Utility Fund is an Enterprise fund that accounts for the water, sewer, inspection fees, and solid waste collection services that are provided to the City's residents. Proprietary or Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business. The intent is that the costs of providing goods or services are financed primarily through user charges.

### Utility Fund Revenues



### Utility Fund Expenditures



**CITY OF ANNA  
UTILITY FUND  
FY2020-21**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
BEGINNING BALANCES	\$ 4,287,014	\$ 2,700,950	\$ 3,364,464	\$ 3,985,083
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Charges for Services				
Water Sales	4,225,506	4,997,184	4,997,184	5,300,000
Sewer Charges	2,622,524	2,780,504	2,780,504	3,300,000
Solid Waste Charges	1,077,476	1,054,314	1,054,314	1,054,314
Other Fees and Charges	1,069,870	1,055,383	1,421,500	1,460,633
Licenses and Permits	-	-	-	-
Franchise Fees and Local Taxes	-	-	-	-
Investment Income	113,599	78,290	75,600	75,600
Other Revenues	122,744	92,100	115,700	115,700
Intergovernmental	-	-	-	-
Fines	-	-	-	-
Donations	-	-	-	-
<b>TOTAL OPERATIONAL REVENUE</b>	<b>\$ 9,231,719</b>	<b>\$ 10,057,775</b>	<b>\$ 10,444,802</b>	<b>\$ 11,306,247</b>
Transfers from other funds	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 9,231,719</b>	<b>\$ 10,057,775</b>	<b>\$ 10,444,802</b>	<b>\$ 11,306,247</b>
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$ 13,518,733</b>	<b>\$ 12,758,725</b>	<b>\$ 13,809,266</b>	<b>\$ 15,291,330</b>
EXPENDITURES:				
Payroll	\$ 1,638,519	\$ 1,960,478	\$ 1,899,496	\$ 2,050,648
Supplies	139,703	167,666	152,155	159,096
Maintenance	691,593	530,785	537,800	530,775
Services				
Water Purchases	1,049,027	1,000,000	1,000,000	1,130,400
Sewer Treatment	2,401,674	2,054,500	2,054,500	2,314,148
Solid Waste	939,780	1,011,681	1,011,681	1,042,031
Other	1,093,702	1,140,800	1,078,350	1,153,546
Debt Service	2,095,315	2,091,866	2,090,201	2,095,362
Capital Outlay	104,956	-	-	-
Contingency	-	100,000	-	-
<b>TOTAL OPERATIONAL EXPENDITURES</b>	<b>\$ 10,154,269</b>	<b>\$ 10,057,775</b>	<b>\$ 9,824,183</b>	<b>\$ 10,476,006</b>
Transfers to other funds	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 10,154,269</b>	<b>\$ 10,057,775</b>	<b>\$ 9,824,183</b>	<b>\$ 10,476,006</b>
<b>ENDING FUND BALANCES</b>	<b>\$ 3,364,464</b>	<b>\$ 2,700,950</b>	<b>\$ 3,985,083</b>	<b>\$ 4,815,324</b>
Fund Balance Percentage	33.1%	26.9%	40.6%	46.0%

## ***Component Units***

Anna Economic Development Corporation (EDC) and the Anna Community Development Corporation (CDC) are presented in the annual budget as component units of the City of Anna.

Each corporation acts under the direction of a seven-member board appointed by the City Council. In addition to being managed by their boards, both the EDC and CDC budgets must be approved by the City Council.

Prior to April 2017, the 2 percent sales tax for local governments was allocated 1 percent to the City of Anna, 0.5 percent to the EDC and 0.5 percent to the CDC. In November 2016, the City held an election to defund the sales tax for the EDC. The sales tax option changed to 1.25 percent to the City of Anna and 0.75 percent to the CDC. Revenue from the additional 0.25 percent allocated to the City of Anna was allocated to street maintenance. The sales tax reallocation went into effect on April 1, 2017.

Chapter 501 of the Local Government Code govern both Type A (EDC) and Type B (CDC) corporations. Additionally, Chapter 504 specifically governs Type A corporations while Chapter 505 specifically governs Type B corporations.

### ***Economic Development Corporation***

The EDC will remain in the budget to show revenue generated from a lease agreement on a small business incubator operated out of the old post office building which is owned by the EDC.

### ***Community Development Corporation***

Type B corporations (CDC) have the ability to perform all the same functions as Type A corporations (EDC), as well as additional projects not authorized for Type A corporations. The CDC will continue to pursue projects that improve the quality of life in Anna ranging from the creation of jobs to investments in park facilities.

**CITY OF ANNA  
ECONOMIC DEVELOPMENT CORPORATION  
FY2020-21**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
BEGINNING BALANCES	\$ 211,555	\$ 189,102	\$ 588,696	\$ 417,877
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Charges for Services	17,045	10,776	12,000	17,476
Licenses and Permits	-	-	-	-
Franchise and Local Taxes	-	-	-	-
Investment Income	4,669	3,996	6,000	6,000
Other Revenues	406,393	3,000	1,500	1,500
Intergovernmental	-	-	-	-
Fines	-	-	-	-
Donations	-	-	-	-
TOTAL OPERATIONAL REVENUE	<u>\$ 428,107</u>	<u>\$ 17,772</u>	<u>\$ 19,500</u>	<u>\$ 24,976</u>
Transfers from other funds	-	-	-	-
TOTAL REVENUES	<u>\$ 428,107</u>	<u>\$ 17,772</u>	<u>\$ 19,500</u>	<u>\$ 24,976</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 639,662</u>	<u>\$ 206,874</u>	<u>\$ 608,196</u>	<u>\$ 442,853</u>
EXPENDITURES:				
Payroll	\$ -	\$ -	\$ -	\$ -
Supplies	446	-	1,200	-
Maintenance	3,974	5,000	1,500	3,000
Services	46,546	70,730	187,619	96,650
Debt Service	-	-	-	-
Capital Outlay	-	-	-	-
Capital Improvement	-	-	-	-
Contingency	-	-	-	-
TOTAL OPERATIONAL EXPENDITURES	<u>\$ 50,966</u>	<u>\$ 75,730</u>	<u>\$ 190,319</u>	<u>\$ 99,650</u>
Transfers to other funds	-	-	-	-
TOTAL EXPENDITURES	<u>\$ 50,966</u>	<u>\$ 75,730</u>	<u>\$ 190,319</u>	<u>\$ 99,650</u>
ENDING FUND BALANCES	<u>\$ 588,696</u>	<u>\$ 131,144</u>	<u>\$ 417,877</u>	<u>\$ 343,203</u>
Fund Balance Percentage	1155.1%	173.2%	219.6%	344.4%

**CITY OF ANNA  
COMMUNITY DEVELOPMENT CORPORATION  
FY2020-21**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
BEGINNING BALANCES	\$ 738,851	\$ 680,804	\$ 978,731	\$ 1,192,604
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	1,101,253	1,137,630	1,300,000	1,300,000
Charges for Services	-	-	-	-
Licenses and Permits	-	-	-	-
Franchise and Local Taxes	-	-	-	-
Investment Income	12,525	11,140	11,140	11,140
Other Revenues	-	-	-	-
Intergovernmental	-	-	-	-
Fines	-	-	-	-
Donations	66	-	-	-
TOTAL OPERATIONAL REVENUE	<u>\$ 1,113,844</u>	<u>\$ 1,148,770</u>	<u>\$ 1,311,140</u>	<u>\$ 1,311,140</u>
Transfers from other funds	-	-	-	-
TOTAL REVENUES	<u>\$ 1,113,844</u>	<u>\$ 1,148,770</u>	<u>\$ 1,311,140</u>	<u>\$ 1,311,140</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 1,852,695</u>	<u>\$ 1,829,574</u>	<u>\$ 2,289,871</u>	<u>\$ 2,503,744</u>
EXPENDITURES:				
Payroll	\$ 63,321	\$ 110,038	\$ 88,430	\$ 121,985
Supplies	6,564	7,600	7,100	7,100
Maintenance	-	-	-	-
Services	477,196	705,256	676,131	852,804
Debt Service	326,883	325,876	325,606	329,251
Capital Outlay	-	-	-	-
Capital Improvement	-	-	-	-
Contingency	-	-	-	-
TOTAL OPERATIONAL EXPENDITURES	<u>\$ 873,964</u>	<u>\$ 1,148,770</u>	<u>\$ 1,097,267</u>	<u>\$ 1,311,140</u>
Transfers to other funds	-	-	-	-
TOTAL EXPENDITURES	<u>\$ 873,964</u>	<u>\$ 1,148,770</u>	<u>\$ 1,097,267</u>	<u>\$ 1,311,140</u>
ENDING FUND BALANCES	<u>\$ 978,731</u>	<u>\$ 680,804</u>	<u>\$ 1,192,604</u>	<u>\$ 1,192,604</u>
Fund Balance Percentage	112.0%	59.3%	108.7%	91.0%



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# DEPARTMENT SUMMARIES

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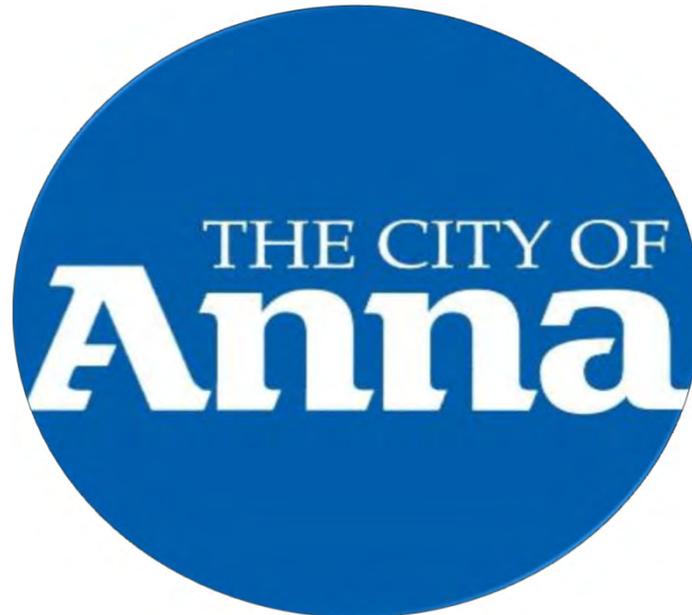
THE CITY OF  
**Anna**

## *Administration*

The Administrative Department provides general administrative support to all the functions, programs, activities, and projects in the General Fund. These activities have costs not readily assignable to any specific department.

### Administration Expenditure Summary

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	% Change
Payroll	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	7,312	10,300	16,010	6,900	-33.0%
Maintenance	3,927	7,000	7,000	18,500	164.3%
Services	518,184	471,960	563,875	422,340	-10.5%
Capital Outlay	-	-	-	-	0.0%
Contingency	-	300,000	-	-	-100.0%
<b>TOTAL</b>	<b>\$ 529,423</b>	<b>\$ 789,260</b>	<b>\$ 586,885</b>	<b>\$ 447,740</b>	<b>-43.3%</b>



## City Council

The City Council is the legislative body of the City functioning under a Home Rule Charter. This department is designed to provide funding related to administration of legislative matters including professional development of Council members.

### City Council Expenditure Summary

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	% Change
Payroll	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	3,852	6,000	4,000	5,000	-16.7%
Maintenance	-	-	-	-	0.0%
Services	73,070	38,939	40,828	26,278	-32.5%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 76,922</b>	<b>\$ 44,939</b>	<b>\$ 44,828</b>	<b>\$ 31,278</b>	<b>-30.4%</b>



## City Manager

The City Manager oversees the implementation of City Council policies and directives, manages the day-to-day operations of the City, administers the annual operating budget, and promotes the overall interests of the community.

### FY2020 Accomplishments

- ◆ Adoption and Implementation of the 2020 City of Anna Strategic Plan
- ◆ Instituted Citywide reorganization plan and have acquired new, key staff
- ◆ Increased the presence of the City of Anna through social and traditional media outlets
- ◆ Established Diversity and Inclusion Commission
- ◆ Established weekly newsletter "Neighbor Notes"
- ◆ Established new City Council and Candidate orientation process
- ◆ Expanded budgeting process to include variance analysis, financial modeling and historical account review
- ◆ Established quarterly strategic plan reporting

### FY2021 Objectives

- ◆ Plan for future City services to accommodate growth
- ◆ Delivering City services in a cost-effective and efficient manner
- ◆ Continue developing and using strategic planning process with Vision, Goals, and Annual Work Program



## CITY MANAGER SUMMARY

## City Manager Expenditure Summary

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	% Change
Payroll	\$ 480,985	\$ 600,302	\$ 613,045	\$ 852,803	42.1%
Supplies	10,322	14,500	12,100	-	-100.0%
Maintenance	-	1,040	-	-	100.0%
Services	45,610	34,885	29,379	157,996	352.9%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 536,917</b>	<b>\$ 650,727</b>	<b>\$ 654,524</b>	<b>\$ 1,010,799</b>	<b>55.3%</b>

## City Manager FTE Schedule

Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
City Manager	1.0	1.0	1.0	1.0
Assistant City Manager	-	-	1.0	1.0
Assistant to the City Manager	1.0	1.0	-	-
Human Resources Manager	1.0	1.0	-	-
Director of Human Resources	-	-	1.0	1.0
Code Compliance Manager	1.0	1.0	-	-
Admin. Assistant / Records Clerk	0.5	-	-	-
Administrative Assistant	-	-	-	1.5
Budget Manager	-	-	-	1.0
Management Analyst	-	1.0	1.0	1.0
	4.5	5.0	4.0	6.5



## City Secretary

The City Secretary provides administrative support to the City Council; attends all the City Council meetings and keeps minutes of the proceedings; works with the City Manager to prepare agendas and support materials for City Council meetings; responds to requests for public information; coordinates City elections; oversees the Records Management Program for the City; and serves as custodian of all official City records.

### FY2020 Accomplishments

- ◆ Implementation of CivicClerk Agenda Management Software
- ◆ Implementation of CP Media Live Streaming Software
- ◆ Public Information Policy Update

### FY2021 Objectives

- ◆ Departmental Records Liaison Records Management Training – Laserfiche
- ◆ November 2020 and May 2021 General Election
- ◆ Improve Public Information Requests response time to 100%



## CITY SECRETARY SUMMARY

## City Secretary Expenditure Summary

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	% Change
Payroll	\$ 108,202	\$ 143,921	\$ 140,281	\$ 164,107	14.0%
Supplies	-	2,080	-	-	-100.0%
Maintenance	-	-	-	-	0.0%
Services	28,381	47,587	43,300	69,860	46.8%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 136,583</b>	<b>\$ 193,588</b>	<b>\$ 183,581</b>	<b>\$ 233,967</b>	<b>20.9%</b>

## City Secretary FTE Schedule

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
City Secretary	1.0	1.0	1.0	1.0
Deputy City Secretary	-	-	-	1.0
Admin. Assistant / Records Clerk	-	0.5	0.5	0.5
	1.0	1.5	1.5	2.5



## *Information Technology*

Provide excellent customer service; Secure all City network infrastructure and data; Keep informed of the latest security and IT products and technology.

### **FY2020 Accomplishments**

- ◆ Established inventories of hardware, software and telephony
- ◆ Centralized IT support eliminating third party vendor expenses
- ◆ Managed college summer intern
- ◆ Worked with Finance to begin acquisition of the Enterprise Resource Planning Software

### **FY2021 Objectives**

- ◆ Implement Helpdesk System
- ◆ Implementation of ERP Upgrade
- ◆ Provide Remote Support
- ◆ Implement Streaming service for Council Meetings
- ◆ CJIS Compliance for Police Department
- ◆ 5 Year replacement program for desktops, server, and laptops
- ◆ Installation of Windows Update Server
- ◆ Installation of Image Server



**INFORMATION TECHNOLOGY SUMMARY**

**Information Technolgy Expenditure Summary**

	<b>Actual 2018-19</b>	<b>Budget 2019-20</b>	<b>Estimated 2019-20</b>	<b>Budget 2020-21</b>	<b>% Change</b>
Payroll	\$ -	\$ -	\$ -	\$ 119,848	0.0%
Supplies	-	-	-	42,680	0.0%
Maintenance	-	-	-	-	0.0%
Services	-	-	-	149,662	0.0%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 312,190</b>	<b>0.0%</b>

**Information Technology FTE Schedule**

	<b>Actual 2018-19</b>	<b>Budget 2019-20</b>	<b>Estimated 2019-20</b>	<b>Budget 2020-21</b>
IT Manager	-	-	-	1.0
	-	-	-	1.0



## Finance

The Finance Department maintains the financial integrity of the City and provides comprehensive and integrated financial management of the day-to-day operations of the city. The Finance Department keeps and maintains financial records; provides accurate financial reporting; invests public funds in compliance with applicable laws, ordinances, and policies; oversees purchasing, accounts receivable accounts payable, fixed assets, accounting, budget, and payroll.

### FY2020 Accomplishments

- ◆ Received the GFOA Certificate of Achievement for Financial Excellence in Reporting for the Comprehensive Annual Financial Report
- ◆ Received GFOA Distinguished Budget Presentation Award (for 7th consecutive year) and received higher grading on the criteria for the award
- ◆ Continued to work on the Transparency web page – Submitted and Received the Traditional Finance Star from the Texas Comptroller of Public Accounts Transparency Stars program
- ◆ All Financial Policies were rewritten to provide more in depth policies and internal controls
- ◆ Implemented Remote Deposit Capture which creates more efficient internal controls, additional investment earnings as the funds are deposited in a faster time frame, and saves the Police Department time on transporting deposits

### FY2021 Objectives

- ◆ Continue to work on the Transparency web page and submit for the four remaining transparency stars
- ◆ Receive the award for the Certificate of Excellence in Financial Reporting
- ◆ Provide purchasing training to all departments
- ◆ Replace the current financial software and establish internal controls in the software, a more efficient general ledger structure, workflow for purchase orders, an employee self service module, and an electronic purchasing card module in order to reduce the paper flow and streamline processes.
- ◆ Continue the review of internal controls as it relates to cash management for City departments and develop administrative directives
- ◆ Review and prepare the current fixed asset tracking spreadsheet for a more efficient conversion process as the City moves forward with new software



## FINANCE SUMMARY

## Finance Expenditure Summary

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	% Change
Payroll	\$ 383,310	\$ 597,207	\$ 527,237	\$ 516,031	-13.6%
Supplies	6,564	5,300	6,354	3,875	-26.9%
Maintenance	-	-	-	-	0.0%
Services	19,793	42,570	34,502	42,092	-1.1%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 409,667</b>	<b>\$ 645,077</b>	<b>\$ 568,093</b>	<b>\$ 561,998</b>	<b>-12.9%</b>

## Finance FTE Schedule

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Director of Finance	1.0	1.0	1.0	1.0
Accountant II	1.0	1.0	-	-
Accounting Manager	-	-	1.0	1.0
Budget Manager	1.0	1.0	1.0	-
Senior Accountant	-	-	-	1.0
Finance / Budget Analyst	-	1.0	-	-
Accountant	1.0	1.0	1.0	1.0
Accounting Technician	1.0	-	1.0	1.0
IT Manager	-	1.0	1.0	-
	5.0	6.0	6.0	5.0



## *Development Services*

Development Services consists of three Divisions (Planning Division, Building Division, and GIS Division) that work as a cohesive “Department” to promote sustainable development consistent with the City’s Strategic Plan through fair, consistent and ethical enforcement of the City’s land development regulations. Each division of Development Services ensures that new development occurring within the City and its extra-territorial jurisdiction is consistent and in compliance with the City’s comprehensive plan, zoning ordinance, subdivision ordinance, building codes, and other development regulations.

### **FY2020 Accomplishments**

- ◆ Professional staff hires
- ◆ Website improvements - Planning & Building Division
- ◆ Interactive GIS mapping to include zoning information available on-line
- ◆ Execution of the Comprehensive Master Plan contract & scope of work
- ◆ In-house nonresidential & residential permit inspections
- ◆ In-house nonresidential plan review
- ◆ Updates to internal processes, applications, & forms
- ◆ Created a City-owned land inventory map
- ◆ Minor ordinance amendments to the Planning & Development Regulations to improve staff efficiency, modernize language, and provide general clean-up of regulations
- ◆ Adoption of the 2018 International Building Code and 2017 National Electrical Code
- ◆ Update the Planning Division permit fee schedule

### **FY2021 Objectives**

- ◆ Adoption of the Anna 2050 Comprehensive Plans
- ◆ Execute contract with private consultant to amend Planning & Development Ordinance to be consistent with direction / recommendations of Anna 2050 Comprehensive Plan
- ◆ Increase on-line visibility and available information
- ◆ Convert records into a searchable, digital format prior to relocation to new city hall
- ◆ Adoption of the 2018 International Building Code and 2017 National Electrical Code



**DEVELOPMENT SERVICES SUMMARY**

**Development Services Expenditure Summary**

	<b>Actual 2018-19</b>	<b>Budget 2019-20</b>	<b>Estimated 2019-20</b>	<b>Budget 2020-21</b>	<b>% Change</b>
Payroll	\$ 463,700	\$ 863,816	\$ 744,105	\$ 701,163	-18.8%
Supplies	19,008	24,220	18,447	13,700	-43.4%
Maintenance	2,289	6,800	6,800	4,800	-29.4%
Services	727,017	408,842	435,206	261,823	-36.0%
Capital Outlay	7,070	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 1,219,084</b>	<b>\$ 1,303,678</b>	<b>\$ 1,204,558</b>	<b>\$ 981,486</b>	<b>-24.7%</b>

**Development Services FTE Schedule**

	<b>Actual 2018-19</b>	<b>Budget 2019-20</b>	<b>Estimated 2019-20</b>	<b>Budget 2020-21</b>
Managing Dir. of Community Svcs	1.0	1.0	-	-
Director of Planning	1.0	1.0	-	-
Director of Development Services	-	-	1.0	1.0
Planner II	1.0	1.0	1.0	1.0
Planner I	1.0	1.0	1.0	1.0
Plans Examiner	-	-	1.0	1.0
GIS Specialist	1.0	1.0	-	-
GIS Manager	-	-	1.0	1.0
Building Inspector	1.0	1.0	1.0	1.0
Building Official	1.0	1.0	1.0	1.0
Permit Technician Supervisor	1.0	1.0	-	-
Permit Technician	1.0	1.0	1.0	1.0
	<b>9.0</b>	<b>9.0</b>	<b>8.0</b>	<b>8.0</b>

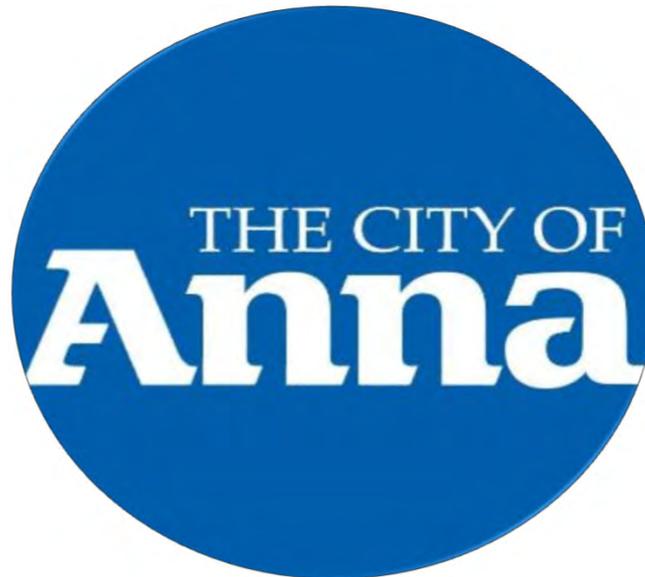


## *Animal Control*

Animal control and animal shelter services are currently provided through a contract with Collin County. Services include responding to citizen complaints regarding animal control issues. The contract allows animals captured within the City of Anna to be housed at the Collin County animal shelter.

### Animal Control Expenditure Summary

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	% Change
Services	74,680	67,042	67,042	77,327	15.3%
<b>TOTAL</b>	<b>\$ 74,680</b>	<b>\$ 67,042</b>	<b>\$ 67,042</b>	<b>\$ 77,327</b>	<b>15.3%</b>



## Fire

The Fire Department provides fire suppression, emergency rescue, fire prevention (plan review/inspections/investigations), fire safety education, emergency medical response, and emergency management services to the community of Anna.

### FY2020 Accomplishments

- ◆ Addition of Assistant Fire Chief of Operations
- ◆ Began preliminary design for Quint apparatus
- ◆ Addition of 5 new Firefighter positions
- ◆ Applied for 9 SAFER Grant Firefighter positions
- ◆ Established Driver/Engineer rank
- ◆ Revamped Firefighter hiring process
- ◆ Began rewriting department Standard Operating Procedures
- ◆ Established citizen ride-along program
- ◆ Established 4-man minimum Engine Company staffing
- ◆ Established Firefighter physicals in compliance with NFPA standards

### FY2021 Objectives

- ◆ Maintain ISO-2 Rating
- ◆ Acquire Aerial device (Quint)
- ◆ EMS service delivery improvement and long-term planning
- ◆ Develop a Standards of Cover annual report
- ◆ Decrease emergency response times in targeted areas of the community
- ◆ Establish 24-hour Incident Command (Battalion Chief rank)
- ◆ Budget for minimum staffing levels, proper apparatus replacement and acquisition, and appropriate tools & equipment
- ◆ Enhance municipal fire codes and fire prevention activities



## FIRE SUMMARY

## Fire Expenditure Summary

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	% Change
Payroll	\$ 1,031,468	\$ 1,269,351	\$ 1,354,236	\$ 1,601,435	26.2%
Supplies	111,680	76,400	80,400	127,700	67.1%
Maintenance	46,135	42,000	44,000	42,000	0.0%
Services	208,293	247,819	216,992	179,350	-27.6%
Capital Outlay	14,578	-	383,311	67,326	0.0%
<b>TOTAL</b>	<b>\$ 1,412,154</b>	<b>\$ 1,635,570</b>	<b>\$ 2,078,939</b>	<b>\$ 2,017,811</b>	<b>23.4%</b>

## Fire FTE Schedule

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Fire Chief	1.0	1.0	1.0	1.0
Assistant Fire Chief	1.0	1.0	1.0	1.0
Fire Prevention Captain	1.0	1.0	1.0	1.0
Fire Shift Captain	3.0	3.0	3.0	3.0
Fire Driver / Engineer	-	-	3.0	3.0
Fire Fighter	7.0	7.0	6.0	6.0
Administrative Assistant	-	0.5	0.5	1.0
	13.0	13.5	15.5	16.0



## *Ambulance*

Ambulance service is currently provided by AMR through a contract with Collin County.

### Ambulance Expenditure Summary

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	% Change
Services	\$ 125,167	\$ 137,684	\$ 122,250	\$ 128,400	-6.7%
<b>TOTAL</b>	<b>\$ 125,167</b>	<b>\$ 137,684</b>	<b>\$ 122,250</b>	<b>\$ 128,400</b>	<b>-6.7%</b>



## *Police*

It is the Mission of the Anna Police Department to provide quality impartial police services to our neighbors and visitors; this is accomplished through Integrity, Courtesy, Honor and Respect. In building strong collaborative partnerships with members of the Anna community, we are committed to reducing crime, reducing the fear of crime and maintaining a high quality of life within our city.

### **FY2020 Accomplishments**

- ◆ Records Management System (RMS) upgrade – NIBRS Compliant
- ◆ Implemented On-line Crime Reporting
- ◆ Created Peer Support Program
- ◆ Phase I of Crime-Free Multi-Housing program completed
- ◆ Recruitment Program Refined and Implemented
- ◆ Created Chief's Advisory Board
- ◆ Created citywide policing districts; implemented "zone" policing
- ◆ Lateral Entry Program Implemented
- ◆ Strengthened relationship between Police Department and Anna ISD Police Department
- ◆ Five-Year Strategic Plan Finalized/Implemented

### **FY2021 Objectives**

- ◆ Enhance the Administrative Division
- ◆ Formalize and Prioritize Police Technology Strategies
- ◆ Enhance Crime Reduction Strategies
- ◆ Enhance Field Operations Services
- ◆ Enhance Forensic Capabilities
- ◆ Enhance Traffic Safety



**POLICE SUMMARY****Police Expenditure Summary**

	<b>Actual 2018-19</b>	<b>Budget 2019-20</b>	<b>Estimated 2019-20</b>	<b>Budget 2020-21</b>	<b>% Change</b>
Payroll	\$ 1,648,744	\$ 2,185,376	\$ 2,174,597	\$ 2,615,610	19.7%
Supplies	111,853	138,780	175,957	147,300	6.1%
Maintenance	38,579	30,500	30,500	24,500	-19.7%
Services	310,162	360,331	345,800	358,605	-0.5%
Capital Outlay	136,420	-	8,724	-	0.0%
<b>TOTAL</b>	<b>\$ 2,245,758</b>	<b>\$ 2,714,987</b>	<b>\$ 2,735,578</b>	<b>\$ 3,146,015</b>	<b>15.9%</b>

**Police FTE Schedule**

	<b>Actual 2018-19</b>	<b>Budget 2019-20</b>	<b>Estimated 2019-20</b>	<b>Budget 2020-21</b>
Police Chief	1.0	1.0	1.0	1.0
Assistant Police Chief	-	-	-	1.0
Records Administrator	1.0	1.0	1.0	1.0
Lieutenant	1.0	1.0	1.0	-
Sergeant	4.0	4.0	4.0	4.0
Sergeant Detective	-	-	-	1.0
Police Officer	11.0	14.0	14.0	16.0
Detective	2.0	2.0	2.0	2.0
Family Violence Investigator	1.0	-	-	-
Administrative Assistant	-	0.5	0.5	-
	<b>21.0</b>	<b>23.5</b>	<b>23.5</b>	<b>26.0</b>



## *Municipal Court*

The Municipal Court provides a fair, impartial and unbiased court system for persons charged with criminal offenses. The Anna Municipal Court has jurisdiction over all fine-only offenses that have been committed within the Anna city limits including Class C misdemeanors, traffic offenses and violations of City ordinances.

### **FY2020 Accomplishments**

- ◆ Continued cross training with Utility Billing staff
- ◆ Set up Court system to work remotely during the pandemic
- ◆ Court Administrator continued to work on her certification
- ◆ Completed with Judge and Prosecutor an Operation Plan for court operations during pandemic

### **FY2021 Objectives**

- ◆ Continue to cross train and further understand Utility Billing processes
- ◆ Attend Court certification seminar
- ◆ Continue to stay up-to-date on legislation which would impact court operations
- ◆ Continue to provide excellent customer service



## MUNICIPAL COURT SUMMARY

### Municipal Court Expenditure Summary

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	% Change
Payroll	\$ 73,407	\$ 77,531	\$ 77,893	\$ 84,400	8.9%
Supplies	3,616	5,800	4,670	3,463	-40.3%
Maintenance	-	-	-	-	0.0%
Services	38,889	52,603	46,205	47,382	-9.9%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 115,912</b>	<b>\$ 135,934</b>	<b>\$ 128,768</b>	<b>\$ 135,245</b>	<b>-0.5%</b>

### Municipal Court FTE Schedule

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Municipal Court Administrator	1.0	1.0	1.0	1.0
	1.0	1.0	1.0	1.0



## *Parks*

The Parks Department oversees the development and maintenance of the City's parks and recreation facilities. The department also supports community organizations that provide sports and recreation opportunities for the youth of our community.

### **FY2020 Accomplishments**

- ◆ Awarded the American Public Works Association (APWA) Texas Project of the Year - Structures Less than \$2 Million - for the Sherley Heritage Park Community Build Playground
- ◆ Completion of Paw Park at Natural Springs Park
- ◆ Lakeview Park built and dedicated to the City
- ◆ Dedication of playground at West Crossing Park, also known as Slayter Creek Neighborhood Park
- ◆ Completed the Train Depot Restoration, Pavilion, Playground, Restrooms & flatwork at Sherley Heritage
- ◆ Designed upgrade plan for Johnson Park
- ◆ Established recreation components of department for development in FY2021

### **FY2021 Objectives**

- ◆ Parks facilities in accordance with NRPA Performance Standards
- ◆ Maintain City facilities and parks to high standards
- ◆ Increase usage of city facilities
- ◆ Re-design of disc golf course
- ◆ Expand the City's trail system



## PARKS SUMMARY

## Parks Expenditure Summary

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	% Change
Payroll	\$ 327,243	\$ 506,272	\$ 445,175	\$ 478,223	-5.5%
Supplies	55,057	58,700	71,300	70,800	20.6%
Maintenance	41,676	49,500	51,500	39,500	-20.2%
Services	48,629	66,840	66,969	62,850	-6.0%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 472,605</b>	<b>\$ 681,312</b>	<b>\$ 634,944</b>	<b>\$ 651,373</b>	<b>-4.4%</b>

## Parks FTE Schedule

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Parks Superintendent	1.0	1.0	1.0	1.0
Parks Crew Leader	1.0	1.0	1.0	1.0
Maintenance Worker II	1.0	1.0	1.0	1.0
Maintenance Worker I	3.0	4.0	2.0	5.0
Seasonal Laborer	0.4	0.4	0.4	0.4
Irrigation Technician	-	1.0	-	-
	6.4	8.4	5.4	8.4



## *Neighborhood Services*

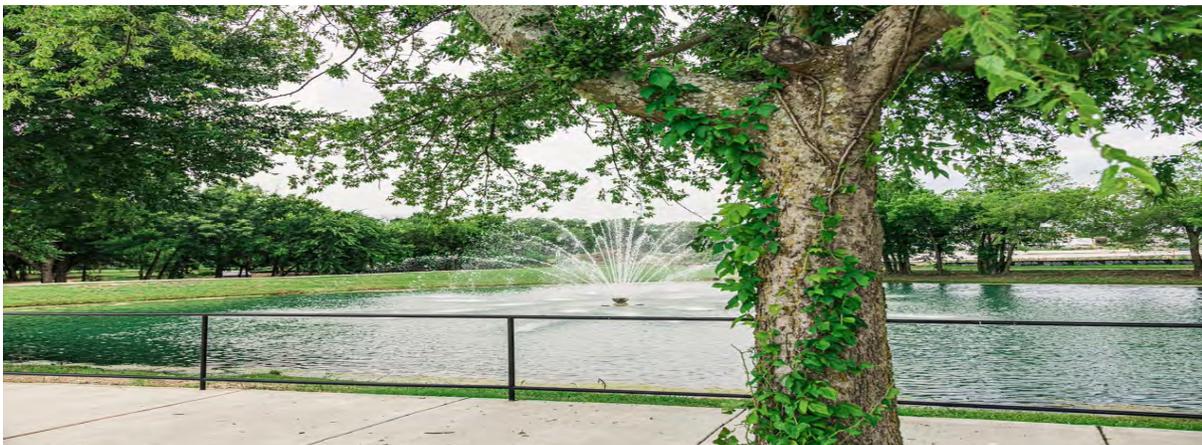
The Neighborhood Services Department is where community happens! Our priority is our neighbors. The Code Compliance team is committed to helping our neighbors avoid citations and making our community a safe and attractive place to live, work, and play. The Parks team is committed to providing a beautiful, safe, and enjoyable experience for our neighbors with all abilities and all stages of their lives. The team oversees the development and maintenance of the City's parks and recreation facilities and supports community organizations that provide sports and recreation opportunities for the youth of our community. The Recreation team facilitates experiences for fun, health, and play that are inclusive and uplifting in every way and plans, coordinates, and implements special community events.

### **FY2020 Accomplishments**

- ◆ Code Compliance Manager awarded Code Professional of the Year by the Building Officials Association of Texas
- ◆ Hosted a successful Christmas Tree Lighting event
- ◆ Adopted the IPMC for code compliance
- ◆ Initiated the rental inspection program
- ◆ Parks Master Planning Process was initiated, approved and is underway
- ◆ Contract was approved for the Steam Locomotive No. 201, 1906 ALCO

### **FY2021 Objectives**

- ◆ Complete the Parks Master Plan
- ◆ Continue expanding on recreational programming and special events for our neighbors
- ◆ Engage in "next steps" for the creation of a public library
- ◆ Engage in "next steps" for the creation of a community/recreation center
- ◆ Engage in "next steps" for the creation of a sports complex
- ◆ Enhance code compliance ordinances and update and enhance park ordinances



**NEIGHBORHOOD SERVICES SUMMARY**

**Neighborhood Services Expenditure Summary**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	% Change
Payroll	\$ -	\$ -	\$ -	503,972	0.0%
Supplies	-	-	-	20,000	0.0%
Maintenance	-	-	-	2,000	0.0%
Services	-	-	-	75,360	0.0%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>601,332</b>	<b>0.0%</b>

**Neighborhood Services FTE Schedule**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Director of Neighborhood Services	-	-	1.0	1.0
Neighborhood Services Manager	-	-	1.0	1.0
Neighborhood Services Coordinator	-	-	1.0	1.0
Code Compliance Manager	-	-	1.0	1.0
Code Compliance Officer	-	-	1.0	1.0
	-	-	5.0	5.0



## Streets

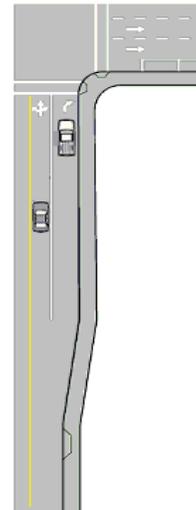
The Streets Department is responsible for the maintenance of the City's roadway and storm water drainage systems. Services funded by this department include: cleaning streets, clearing and mowing public rights of way, routine maintenance and repair of street pavement and sidewalks, installation and maintenance of street signs, and maintenance of the storm drainage system. State highways and FM roads are maintained by the Texas Department of Transportation.

### FY2020 Accomplishments

- ◆ Completed Suzie Lane Construction
- ◆ Roadbotics Pavement Scoring

### FY2021 Objectives

- ◆ High performing, professional staff
- ◆ Safe work environment
- ◆ Maintain public row in a clean, efficient, safe, and aesthetically pleasing manner
- ◆ Maintain all traffic signs in accordance with MUTCD guidelines
- ◆ Maintain street surfaces for the traveling public
- ◆ Bid and construct Hackberry from SH 5 to Bamborough Drive
- ◆ Design and Bid Rosamond Parkway east of SH 5
- ◆ Utilize developer partnerships to bid and construct at least 2 lanes of Rosamond Parkway from US 75 to
- ◆ Improve overall City pavement score (PCI) by 3 points through effective street rehab/maintenance
- ◆ Obtain environmental clearance for Ferguson Parkway from TxDOT
- ◆ Develop traffic signal multi-year plan with TxDOT for SH 5 and FM 455



**STREETS SUMMARY**

**Streets Expenditure Summary**

	<b>Actual 2018-19</b>	<b>Budget 2019-20</b>	<b>Estimated 2019-20</b>	<b>Budget 2020-21</b>	<b>% Change</b>
Payroll	\$ 330,988	\$ 373,337	\$ 383,635	\$ 396,224	6.1%
Supplies	41,363	67,400	42,000	47,650	-29.3%
Maintenance	149,802	82,736	228,008	95,560	15.5%
Services	114,361	158,810	143,349	141,612	-10.8%
Capital Outlay	16,907	-	9,000	-	0.0%
Capital Improve.	-	256,349	-	350,000	36.5%
<b>TOTAL</b>	<b>\$ 653,421</b>	<b>\$ 938,632</b>	<b>\$ 805,992</b>	<b>\$ 1,031,046</b>	<b>9.8%</b>

**Streets FTE Schedule**

	<b>Actual 2018-19</b>	<b>Budget 2019-20</b>	<b>Estimated 2019-20</b>	<b>Budget 2020-21</b>
Street Superintendent	1.0	1.0	1.0	1.0
Crew Leader	1.0	1.0	1.0	1.0
Traffic Safety Technician	1.0	1.0	1.0	1.0
Maintenance Worker II	1.0	1.0	1.0	1.0
Maintenance Worker I	2.0	2.0	2.0	2.0
	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>



## *Economic Development*

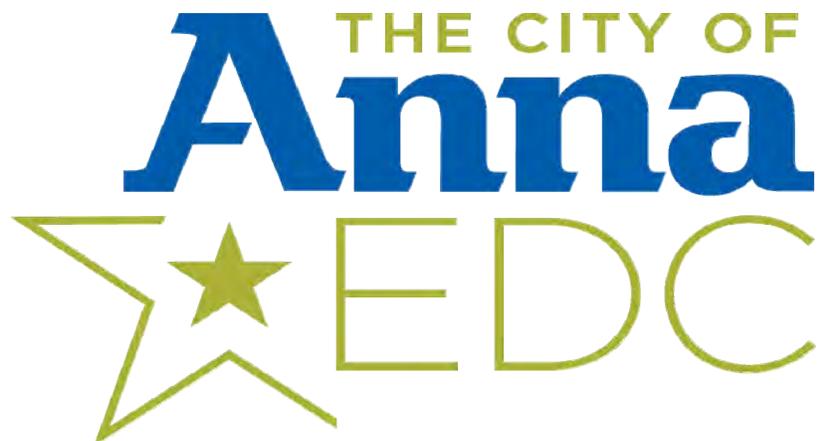
The Anna Economic Development Corporation works to identify and support opportunities that expand the city's tax base and promote job growth in Anna.

### **FY2020 Accomplishments**

- ◆ Renewed Carey Cox Real Estate as the listing broker for the Business Park
- ◆ Consistent inquiries and interest related to sale of Business Park
- ◆ New city tenants in Inc-Cube allowing greater cooperation between departments

### **FY2021 Objectives**

- ◆ Tenants for the Business Park
- ◆ Master Plan update for Business Park



**ECONOMIC DEVELOPMENT SUMMARY****Economic Development Expenditure Summary**

	<b>Actual 2018-19</b>	<b>Budget 2019-20</b>	<b>Estimated 2019-20</b>	<b>Budget 2020-21</b>	<b>% Change</b>
Payroll	\$ 86,297	\$ 144,758	\$ 145,333	\$ 159,571	10.2%
Supplies	1,517	-	-	-	0.0%
Maintenance	-	-	-	-	0.0%
Services	280	-	-	-	0.0%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 88,094</b>	<b>\$ 144,758</b>	<b>\$ 145,333</b>	<b>\$ 159,571</b>	<b>10.2%</b>

**Economic Development FTE Schedule**

	<b>Actual 2018-19</b>	<b>Budget 2019-20</b>	<b>Estimated 2019-20</b>	<b>Budget 2020-21</b>
Director of Economic Development	1.0	1.0	1.0	1.0
	1.0	1.0	1.0	1.0



## *Utility Administration*

The Administration Department provides general administrative support to all the functions, programs, activities, and projects in Public Works and the Utility Fund. These activities have costs not readily assignable to any specific department. Administration covers a number of shared expenses at Public Works headquarters (utilities, supplies, etc.) as well as other Utility Fund expenses (i.e. IT, Legal, and Audit services, Construction Inspections).

### **FY2020 Accomplishments**

- ◆ Ensure completion of multiple projects in each division of Public Works
- ◆ Completion of Utility Rate Study and adoption of cost-of-service utility rates
- ◆ Established Capital Improvement Plan defined as the Community Investment Plan

### **FY2021 Objectives**

- ◆ High performing, professional staff
- ◆ Provide high level of customer service and efficient plan review for development projects
- ◆ Complete Municipal Complex project
- ◆ Fully develop Department Strategic Plan aligned with the City Council Strategic Plan
- ◆ Complete in-house engineering design projects to save taxpayer dollars
- ◆ Complete in-house plan review to ensure high service levels for development

THE CITY OF  
**Anna**



## UTILITY ADMINISTRATION SUMMARY

## Utility Administration Expenditure Summary

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	% Change
Payroll	\$ 592,765	\$ 695,140	\$ 672,504	\$ 757,254	8.9%
Supplies	26,150	40,175	34,375	33,325	-17.1%
Maintenance	8,198	7,060	7,150	17,650	150.0%
Services	197,790	219,040	248,038	280,687	28.1%
Capital Outlay	-	-	-	-	0.0%
Contingency	-	100,000	-	-	0.0%
<b>TOTAL</b>	<b>\$ 824,903</b>	<b>\$ 1,061,415</b>	<b>\$ 962,067</b>	<b>\$ 1,088,916</b>	<b>2.6%</b>

## Utility Administration FTE Schedule

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Director of Public Works	1.0	1.0	1.0	1.0
Assistant Director of Public Works	1.0	1.0	1.0	1.0
Civil Engineer	-	-	1.0	1.0
Engineering Construction Super.	1.0	1.0	1.0	1.0
Construction Inspector	2.0	2.0	2.0	2.0
Right of Way Inspector	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0
	7.0	7.0	8.0	8.0



## Water

The Water Department is responsible for the operation and maintenance of the City's water production and distribution system that includes the operation of seven groundwater production wells and connections to treated surface water purchased from the Greater Texoma Utility Authority through a contract with the North Texas Municipal Water District.

### FY2020 Accomplishments

- ◆ GIS Mapping of infrastructure
- ◆ Completed Water Model
- ◆ Disinfectant change to chloramines
- ◆ Water Tower Lighting
- ◆ Suzie Lane Water Main

### FY2021 Objectives

- ◆ High performing, professional staff
- ◆ Safe work environment
- ◆ Provide maintenance and repair for all main breaks
- ◆ Provide maintenance and repair for all leaks located on the City side of the system
- ◆ Efficient production and supply of public drinking water
- ◆ Get the Collin Pump Station and ground storage tank online and functioning
- ◆ Complete 2 rehab/main replacement projects
- ◆ Utilize development partnerships to extend and increase water infrastructure



**WATER SUMMARY****Water Expenditure Summary**

	<b>Actual 2018-19</b>	<b>Budget 2019-20</b>	<b>Estimated 2019-20</b>	<b>Budget 2020-21</b>	<b>% Change</b>
Payroll	\$ 474,095	\$ 600,092	\$ 561,031	\$ 629,860	5.0%
Supplies	74,866	78,235	69,900	77,615	-0.8%
Maintenance	540,987	354,075	358,000	346,825	-2.0%
Services Water	1,049,027	1,000,000	1,000,000	1,130,400	13.0%
Services Other	534,127	495,250	431,293	445,235	-10.1%
Debt Service	1,364,766	1,362,283	1,360,897	1,364,588	0.2%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 4,037,868</b>	<b>\$ 3,889,935</b>	<b>\$ 3,781,121</b>	<b>\$ 3,994,523</b>	<b>2.7%</b>

**Water FTE Schedule**

	<b>Actual 2018-19</b>	<b>Budget 2019-20</b>	<b>Estimated 2019-20</b>	<b>Budget 2020-21</b>
Water Superintendent	1.0	1.0	1.0	1.0
Water Supervisor	1.0	1.0	1.0	1.0
Maintenance Worker II	-	-	-	-
Maintenance Worker I	4.0	4.0	4.0	4.0
Water Operator	1.0	1.0	1.0	1.0
Service Order Technician	2.0	2.0	2.0	2.0
	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>



## Sewer

The Sewer Department is responsible for the operation and maintenance of the City's wastewater collection and treatment system that includes the operation of a .50 MGD wastewater treatment plant and connections to the North Texas Municipal Water District Upper East Fork Regional Interceptor System.

### FY2020 Accomplishments

- ◆ I&I improvements by field staff
- ◆ Hurricane Creek Sewer Design completed
- ◆ Finished GIS Mapping
- ◆ Installed UV treatment at existing sewer plant

### FY2021 Objectives

- ◆ High performing, professional staff
- ◆ Safe work environment
- ◆ Provide maintenance and repair for all sewer main backups
- ◆ Provide maintenance and repair for all sewer lateral backups located on the City side of the system
- ◆ Reduce number of sewer overflows through maintenance and outreach
- ◆ Construct Hurricane Creek Line B Sewer
- ◆ Submit and obtain permit renewal from TCEQ for John R. Geren Treatment Plant
- ◆ Obtain permit for new treatment plant west of US 75 and acquire land through partnership with developer.
- ◆ Complete 2 sewer rehabilitation/main replacement projects.
- ◆ Complete design for Throckmorton Creek Sewer northern extension to increase development opportunity



**SEWER SUMMARY****Sewer Expenditure Summary**

	<b>Actual 2018-19</b>	<b>Budget 2019-20</b>	<b>Estimated 2019-20</b>	<b>Budget 2020-21</b>	<b>% Change</b>
Payroll	\$ 377,159	\$ 456,020	\$ 461,826	\$ 423,796	-7.1%
Supplies	36,842	45,606	44,370	45,606	0.0%
Maintenance	141,908	168,850	172,150	166,300	-1.5%
Services Sewer	2,401,674	2,054,500	2,054,500	2,314,148	12.6%
Services Other	186,594	224,422	174,667	184,800	-17.7%
Debt Service	730,549	729,583	729,304	730,774	0.2%
Capital Outlay	104,956	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 3,979,682</b>	<b>\$ 3,678,981</b>	<b>\$ 3,636,817</b>	<b>\$ 3,865,424</b>	<b>5.1%</b>

**Sewer FTE Schedule**

	<b>Actual 2018-19</b>	<b>Budget 2019-20</b>	<b>Estimated 2019-20</b>	<b>Budget 2020-21</b>
Wastewater Superintendent	1.0	1.0	1.0	-
Wastewater Supervisor	-	-	-	1.0
Senior Wastewater Operator	1.0	1.0	1.0	1.0
Wastewater Crew Leader	1.0	1.0	1.0	1.0
Maintenance Worker II	1.0	1.0	1.0	1.0
Maintenance Worker I	3.0	3.0	3.0	3.0
	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>



## Solid Waste

Solid Waste service is currently provided by contract with the City. The Solid Waste Department does not have any personnel costs as it is a contracted service.

### FY2020 Accomplishments

- ◆ Issued and awarded RFP for solid waste services to CARDS

### FY2021 Objectives

- ◆ Manage new vendor transition for residents
- ◆ Establish Hazmat Day per contract set for spring 2021
- ◆ Ensure high level of customer service for neighbors.

### Solid Waste Expenditure Summary

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	% Change
Services	\$ 939,780	\$ 1,011,681	\$ 1,011,681	\$ 1,042,031	3.0%
<b>TOTAL</b>	<b>\$ 939,780</b>	<b>\$ 1,011,681</b>	<b>\$ 1,011,681</b>	<b>\$ 1,042,031</b>	<b>3.0%</b>

## SOLID WASTE & RECYCLING SCHEDULE

- 1 Monday
- 2 Tuesday
- 3 Wednesday
- 4 Thursday
- 5 Friday

Bulk Waste Pickup – 3<sup>rd</sup> Week of the Month, same day as solid waste & recycling.

Note: Map is for visual representation only. Carts will be delivered to each customer with information on their pickup day.

## *Utility Billing*

Utility Billing is responsible for the billing of water, sewer, and trash collection services provided to the citizens of Anna and other customers of the City's utility system.

### **FY2020 Accomplishments**

- ◆ Continued to provide excellent customer service
- ◆ Continued to work with WaterSmart to improve customer portal and register customers on the WaterSmart portal
- ◆ Managed the continued growth of utility accounts with minimal staffing
- ◆ Began tracking the online-submittals and working with departments to ensure they were resolved

### **FY2021 Objectives**

- ◆ Begin working on preparing for a utility software conversion
- ◆ Continue to have staff cross train to better understand the courts processes
- ◆ Continue to determine options to reduce credit card costs for the City
- ◆ Participate in cash handling training to identify fraud and prevent identity theft of customer information



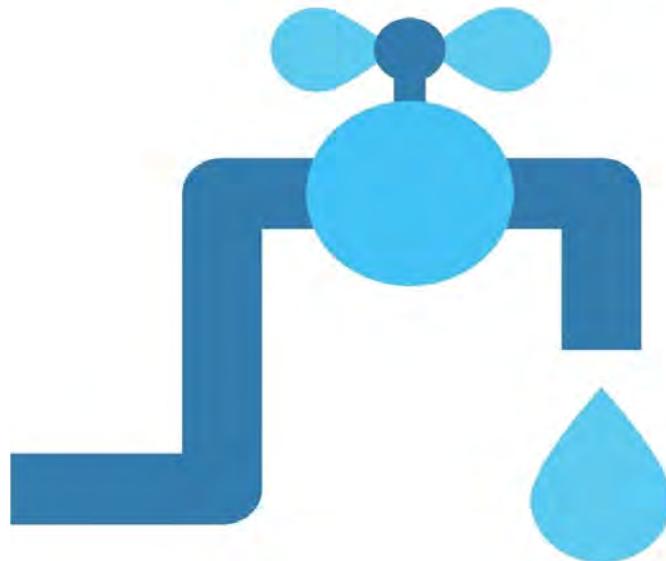
## UTILITY BILLING SUMMARY

## Utility Billing Expenditure Summary

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	% Change
Payroll	\$ 194,500	\$ 209,226	\$ 204,135	\$ 239,738	14.6%
Supplies	1,845	3,650	3,510	2,550	-30.1%
Maintenance	500	800	500	-	-100.0%
Services	175,191	202,088	224,352	242,824	20.2%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 372,036</b>	<b>\$ 415,764</b>	<b>\$ 432,497</b>	<b>\$ 485,112</b>	<b>16.7%</b>

## Utility Billing FTE Schedule

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Customer Service Manager	1.0	1.0	1.0	1.0
Senior Utility Billing Clerk	1.0	1.0	1.0	-
Utility Billing Clerk	0.5	0.5	0.5	2.0
Admin. Assistant / Records Clerk	0.5	0.5	0.5	0.5
	3.0	3.0	3.0	3.5



## *Community Development Corporation*

The Anna Community Development Corporation works to identify and fund projects that enhance the quality of life in Anna and support the work of the EDC in the community.

### **FY2020 Accomplishments**

- ◆ Adopted Economic Development Strategic Plan
- ◆ Marketing plan and tag line development kickoff
- ◆ Executed two phases of COVID-19 recovery grant program, awarding \$5,000 to 36 small businesses
- ◆ Updated Annual Agreement with the Greater Anna Chamber to reflect a professional services contract
- ◆ Finalized development agreements with Centurion American and Waypoint Land & Capital
- ◆ Approved and funded a Downtown Master Plan
- ◆ Hosted booth at ICSC Red River Show in Fort Worth
- ◆ Created a new professional website and marketing materials
- ◆ Secured news coverage of Anna in major publications
- ◆ Networked with key real estate brokers and developers
- ◆ Began working with Collin College on a Campus in Anna
- ◆ Hosted and sponsored development webinars with Half & Associates and Bisnow
- ◆ Developed a Public Improvement District (PID) policy that was adopted by City Council

### **FY2021 Objectives**

- ◆ Adopt Economic Development Incentives Policy
- ◆ Implement marketing plan and Tagline
- ◆ Determine future Collin College Campus location
- ◆ Attract additional development on the west side of Anna
- ◆ Begin implementation of the Downtown Master Plan



**COMMUNITY DEVELOPMENT CORPORATION SUMMARY**

**Community Development Corporation Expenditure Summary**

	<b>Actual 2018-19</b>	<b>Budget 2019-20</b>	<b>Estimated 2019-20</b>	<b>Budget 2020-21</b>	<b>% Change</b>
Payroll	\$ 63,321	\$ 110,038	\$ 88,430	\$ 121,985	10.9%
Supplies	6,564	7,600	7,100	7,100	-6.6%
Maintenance	-	-	-	-	0.0%
Services	477,196	705,256	676,131	852,804	20.9%
Debt Service	326,883	325,876	325,606	329,251	1.0%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 873,964</b>	<b>\$ 1,148,770</b>	<b>\$ 1,097,267</b>	<b>\$ 1,311,140</b>	<b>14.1%</b>

**Community Development Corporation FTE Schedule**

	<b>Actual 2018-19</b>	<b>Budget 2019-20</b>	<b>Estimated 2019-20</b>	<b>Budget 2020-21</b>
CDC Chief Administrative Officer	1.0	1.0	-	-
Economic Development Manager	-	-	1.0	1.0
	1.0	1.0	1.0	1.0



## *Economic Development Corporation*

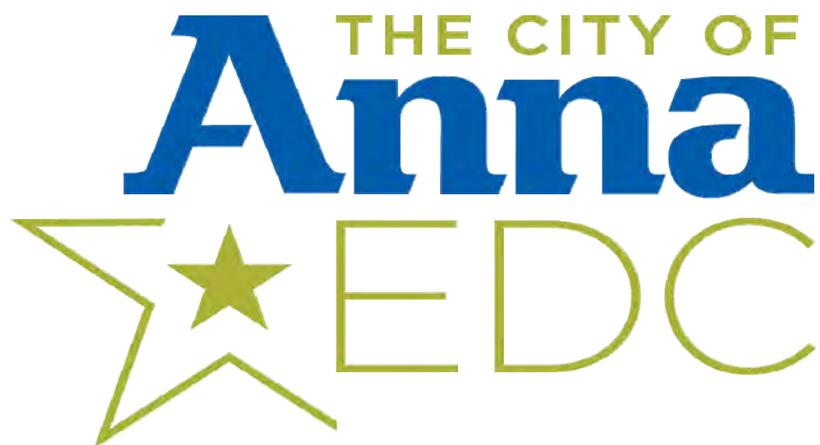
The Anna Economic Development Corporation works to identify and support opportunities that expand the city's tax base and promote job growth in Anna.

### **FY2020 Accomplishments**

- ◆ Renewed Carey Cox Real Estate as the listing broker for the Business Park
- ◆ Consistent inquiries and interest related to sale of Business Park
- ◆ New city tenants in Inc-Cube allowing greater cooperation between departments

### **FY2021 Objectives**

- ◆ Tenants for the Business Park
- ◆ Master Plan update for Business Park



## ECONOMIC DEVELOPMENT CORPORATION SUMMARY

### Economic Development Corporation Expenditure Summary

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	% Change
Payroll	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	446	-	1,200	-	0.0%
Maintenance	3,974	5,000	1,500	3,000	0.0%
Services	46,546	70,730	187,619	96,650	36.6%
Capital Outlay	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 50,966</b>	<b>\$ 75,730</b>	<b>\$ 190,319</b>	<b>\$ 99,650</b>	<b>31.6%</b>



THE CITY OF  
**Anna**



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# DEBT SERVICE

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THE CITY OF  
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## ***General Debt Service***

The City of Anna is situated in a high growth area in Collin County, Texas along Highway 75. Staff has worked diligently with our financial advisors to develop and implement a debt management plan that will take advantage of call dates, rate resets, and market conditions in order to maximize the City's economic position as it relates to current and future debt issues.

### ***Obligations***

The City of Anna currently holds just over \$47.9 million in outstanding tax supported debt. Of the outstanding tax supported debt, approximately \$15.1 million was issued for water and sewer infrastructure projects and is payable from water and sewer revenues; however, to obtain more favorable financing terms, the debt has a tax pledge. The balance of tax supported debt, approximately \$32.9 million, was issued for general fund purposes.

Series	Par Amount	Outstanding	Purpose	Final Maturity
Comb. Tax & Revenue Cert. of Obligation 2018	\$ 30,910,000	\$ 30,620,000	Municipal Complex	2/15/2048
Comb. Tax & Revenue Cert. of Obligation 2017	\$ 7,630,000	\$ 6,125,000	Refunding	2/15/2033
General Obligation Refunding 2016	\$ 850,000	\$ 587,000	Refunding	2/15/2027
Comb. Tax & Revenue Cert. of Obligation 2014A	\$ 2,598,000	\$ 1,832,000	Water & Sewer	2/15/2026
General Obligation 2014B	\$ 1,462,000	\$ 1,228,000	Refunding	2/15/2026
Comb. Tax & Revenue Cert. of Obligation 2014	\$ 4,180,000	\$ 3,815,000	Water & Sewer	2/15/2034
Comb. Tax & Revenue Cert. of Obligation 2012	\$ 4,210,000	\$ 3,720,000	Water & Sewer	2/15/2033

### ***Debt Management Plan***

The current debt plan is based upon very conservative assumptions in the growth of the property tax base and interest rates. Additionally, any planned refundings will be scheduled to coincide with interest rate resets and, where possible, refunding bonds that are callable and advance refundable. In this way, the plan will minimize the present value cost to the City.

The City may undertake new debt in the future; however, new debt is expected to fall within the guidelines of the City's debt management plan and would not have unplanned or negative budgetary impact on the City's finances and tax rates.

## **General Debt Service**

The City does not currently have any debt limit in terms of a dollar amount. Municipal debt limits in Texas are established by state code. All taxable property within the City is subject to the assessment, levy and collection of a direct annual ad valorem tax sufficient to provide for the payment of principal and interest. Article XI, Section 5, of the Texas Constitution limits the maximum ad valorem tax rate to \$2.50 per \$100 taxable assessed valuation for all City purposes. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for all general obligation debt service, as calculated at the time of issuance.

Refundings could support capacity for additional future general fund bond issues for needs that arise as the City continues to grow and develop. All refundings will be carefully analyzed by staff, our financial advisors, and the City Council.

The City is currently rated AA- by Fitch and Aa3 by Moody's. It is assumed the City will be able to maintain it's A category rating to achieve the goals set forth in the debt management plan.

Quality of Rating	Standard & Poor's (S&P)	Moody's
Best Quality	AAA	Aaa
High Quality	AA+	Aa1
	AA	Aa2
	AA-	Aa3
Upper Medium	A+	A1
	A	A2
	A-	A3
Medium Grade	BBB+	Baa1
	BBB	Baa2
	BBB-	Baa3

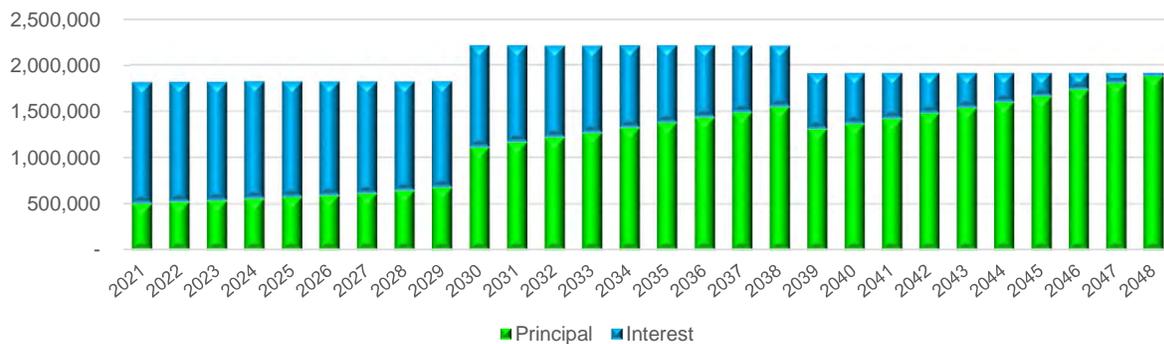
*Outstanding Debt Schedule - Tax Pledged Debt*

<b>Period Ending</b>	<b>Principal</b>	<b>Interest</b>	<b>Total Debt Service</b>	<b>% Change</b>
9/30/2021	1,281,000	1,808,264	3,089,264	-0.14%
9/30/2022	1,325,000	1,770,251	3,095,251	0.19%
9/30/2023	1,364,000	1,728,451	3,092,451	-0.09%
9/30/2024	1,415,000	1,682,890	3,097,890	0.18%
9/30/2025	1,461,000	1,635,221	3,096,221	-0.05%
9/30/2026	1,500,000	1,585,911	3,085,911	-0.33%
9/30/2027	1,716,000	1,529,235	3,245,235	5.16%
9/30/2028	1,785,000	1,463,125	3,248,125	0.09%
9/30/2029	2,030,000	1,389,138	3,419,138	5.26%
9/30/2030	2,530,000	1,297,501	3,827,501	11.94%
9/30/2031	2,635,000	1,190,955	3,825,955	-0.04%
9/30/2032	2,735,000	1,086,099	3,821,099	-0.13%
9/30/2033	2,820,000	983,683	3,803,683	-0.46%
9/30/2034	1,745,000	897,556	2,642,556	-30.53%
9/30/2035	1,375,000	835,900	2,210,900	-16.33%
9/30/2036	1,430,000	779,800	2,209,800	-0.05%
9/30/2037	1,485,000	721,500	2,206,500	-0.15%
9/30/2038	1,545,000	660,900	2,205,900	-0.03%
9/30/2039	1,305,000	603,900	1,908,900	-13.46%
9/30/2040	1,360,000	550,600	1,910,600	0.09%
9/30/2041	1,415,000	495,100	1,910,100	-0.03%
9/30/2042	1,475,000	437,300	1,912,300	0.12%
9/30/2043	1,535,000	377,100	1,912,100	-0.01%
9/30/2044	1,595,000	314,500	1,909,500	-0.14%
9/30/2045	1,660,000	249,400	1,909,400	-0.01%
9/30/2046	1,730,000	181,600	1,911,600	0.12%
9/30/2047	1,800,000	111,000	1,911,000	-0.03%
9/30/2048	1,875,000	37,500	1,912,500	0.08%
<b>TOTAL</b>	<b>47,927,000</b>	<b>26,404,380</b>	<b>74,331,380</b>	

### Outstanding Debt Schedule - General Obligation Debt

The chart below illustrates the outstanding general obligation debt through FY2048. The amounts included here represent just the portion of all tax-secured debt that was issued for general fund purposes.

Period Ending	Principal	Interest	Total Debt Service	% Change
9/30/2021	504,000	1,308,163	1,812,163	-0.44%
9/30/2022	520,000	1,295,364	1,815,364	0.18%
9/30/2023	535,000	1,280,839	1,815,839	0.03%
9/30/2024	556,000	1,264,362	1,820,362	0.25%
9/30/2025	571,000	1,247,106	1,818,106	-0.12%
9/30/2026	588,000	1,229,323	1,817,323	-0.04%
9/30/2027	611,000	1,206,885	1,817,885	0.03%
9/30/2028	640,000	1,177,875	1,817,875	0.00%
9/30/2029	675,000	1,145,700	1,820,700	0.16%
9/30/2030	1,110,000	1,101,400	2,211,400	21.46%
9/30/2031	1,165,000	1,044,525	2,209,525	-0.08%
9/30/2032	1,215,000	991,100	2,206,100	-0.16%
9/30/2033	1,265,000	941,500	2,206,500	0.02%
9/30/2034	1,320,000	889,800	2,209,800	0.15%
9/30/2035	1,375,000	835,900	2,210,900	0.05%
9/30/2036	1,430,000	779,800	2,209,800	-0.05%
9/30/2037	1,485,000	721,500	2,206,500	-0.15%
9/30/2038	1,545,000	660,900	2,205,900	-0.03%
9/30/2039	1,305,000	603,900	1,908,900	-13.46%
9/30/2040	1,360,000	550,600	1,910,600	0.09%
9/30/2041	1,415,000	495,100	1,910,100	-0.03%
9/30/2042	1,475,000	437,300	1,912,300	0.12%
9/30/2043	1,535,000	377,100	1,912,100	-0.01%
9/30/2044	1,595,000	314,500	1,909,500	-0.14%
9/30/2045	1,660,000	249,400	1,909,400	-0.01%
9/30/2046	1,730,000	181,600	1,911,600	0.12%
9/30/2047	1,800,000	111,000	1,911,000	-0.03%
9/30/2048	1,875,000	37,500	1,912,500	0.08%
<b>TOTAL</b>	<b>32,860,000</b>	<b>22,480,042</b>	<b>55,340,042</b>	



## *Utility Debt Service*

During the high growth the City experienced in the early part of 2000, the City issued debt for significant water and sewer infrastructure projects. As the growth in the City has picked up over the past 4 to 5 years, the City has again found the need to issue additional debt for water and sewer improvements.

### *Obligations*

Unlike the General Fund, there is no special fund to account for Utility Fund debt because the Utility Fund is an enterprise fund. An enterprise fund is focused upon the total cost of providing services. With that focus in mind, the Utility Fund includes all costs to provide utility services to customers, including the cost of long-term debt service.

All debt accounted for in the Utility Fund is supported by the revenues generated from the Utility Fund's operations. While some debt instruments have a tax pledge, utility revenues are generally sufficient to support all Utility Fund debt. In FY2021, debt service accounts for 20 percent of the Utility Fund budget. In the department summaries, debt is split between the water and sewer departments, depending on what projects the debt was planned to fund.

The contract debt is included in the operating expenses of the Water and Sewer System, therefore, senior to the "Water & Sewer System Supported General Obligation Debt with a Tax Pledge."

Series	Par Amount	Outstanding	Purpose	Term
GTUA Contract Revenue Bonds Series 2007	\$ 2,325,000	\$ 1,155,000	Anna/Melissa Project	6/1/2028
GTUA Contract Revenue Bonds Series 2006	\$ 2,125,000	\$ 805,000	Anna/Melissa Project	6/1/2026
GTUA Contract Revenue Bonds Series 2005	\$ 2,800,000	\$ 373,750	Collin/Grayson Project	10/1/2028
TWDB State Participation Loan Series 2006	\$ 2,168,750	\$ 2,168,750	Collin/Grayson Project	8/1/2040
GTUA Contract Revenue Bonds Series 2007	\$ 5,000,000	\$ 876,250	Collin/Grayson Project	10/1/2036
Comb. Tax & Revenue Cert. of Obligation 2012	\$ 4,210,000	\$ 3,720,000	Water & Sewer	2/15/2033
Comb. Tax & Revenue Cert. of Obligation 2014	\$ 4,180,000	\$ 3,815,000	Water & Sewer	2/15/2034
Comb. Tax & Revenue Cert. of Obligation 2014A	\$ 2,598,000	\$ 1,832,000	Water & Sewer	2/15/2026
Comb. Tax & Revenue Cert. of Obligation 2017	\$ 7,630,000	\$ 6,125,000	Refunding	2/15/2033

## ***Utility Debt Service***

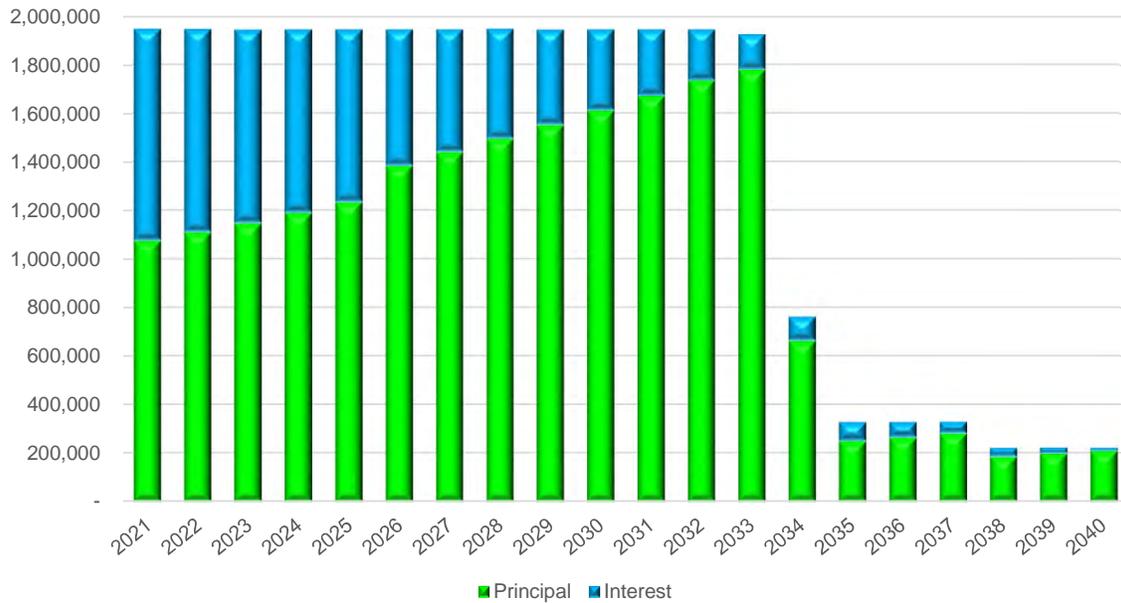
### ***Debt Management Plan***

Currently the Utility Fund holds just under \$20.5 million in outstanding debt. The City has worked closely with our financial advisors to develop a sound debt management plan for the Utility Fund as well.

The City and its financial advisors continually plan to take advantage of call dates and pursue advance refundings of the City's outstanding Utility Fund debt when prudent. The current plan makes very conservative assumptions regarding interest rates and is reviewed and analyzed in conjunction with a utility rate study to evaluate the current water and sewer rates. The City's budgeted rates and charges are sufficient to cover both the contract revenue obligations as well as the general obligations debt issued for water and sewer system improvements.

*Outstanding Debt Schedule - Utility Fund*

Period Ending	Principal	Interest	Interest Reduction & Recovery	Total Debt Service
9/30/2021	1,073,250	769,190	103,742	1,946,182
9/30/2022	1,108,750	732,180	103,742	1,944,672
9/30/2023	1,145,250	692,683	103,742	1,941,675
9/30/2024	1,189,000	650,728	103,742	1,943,470
9/30/2025	1,232,500	606,719	103,742	1,942,961
9/30/2026	1,382,000	560,619	-	1,942,619
9/30/2027	1,438,750	505,140	-	1,943,890
9/30/2028	1,493,750	451,567	-	1,945,317
9/30/2029	1,550,000	392,373	-	1,942,373
9/30/2030	1,608,750	334,300	-	1,943,050
9/30/2031	1,670,000	273,767	-	1,943,767
9/30/2032	1,732,500	210,853	-	1,943,353
9/30/2033	1,777,500	145,842	-	1,923,342
9/30/2034	661,250	98,546	-	759,796
9/30/2035	248,750	77,134	-	325,884
9/30/2036	263,750	62,764	-	326,514
9/30/2037	280,000	47,500	-	327,500
9/30/2038	185,000	34,397	-	219,397
9/30/2039	197,500	23,612	-	221,112
9/30/2040	207,500	12,097	-	219,597
<b>TOTAL</b>	<b>20,445,750</b>	<b>6,682,010</b>	<b>518,709</b>	<b>27,646,469</b>



## ***Community Development Corporation Debt Service***

### *Obligations*

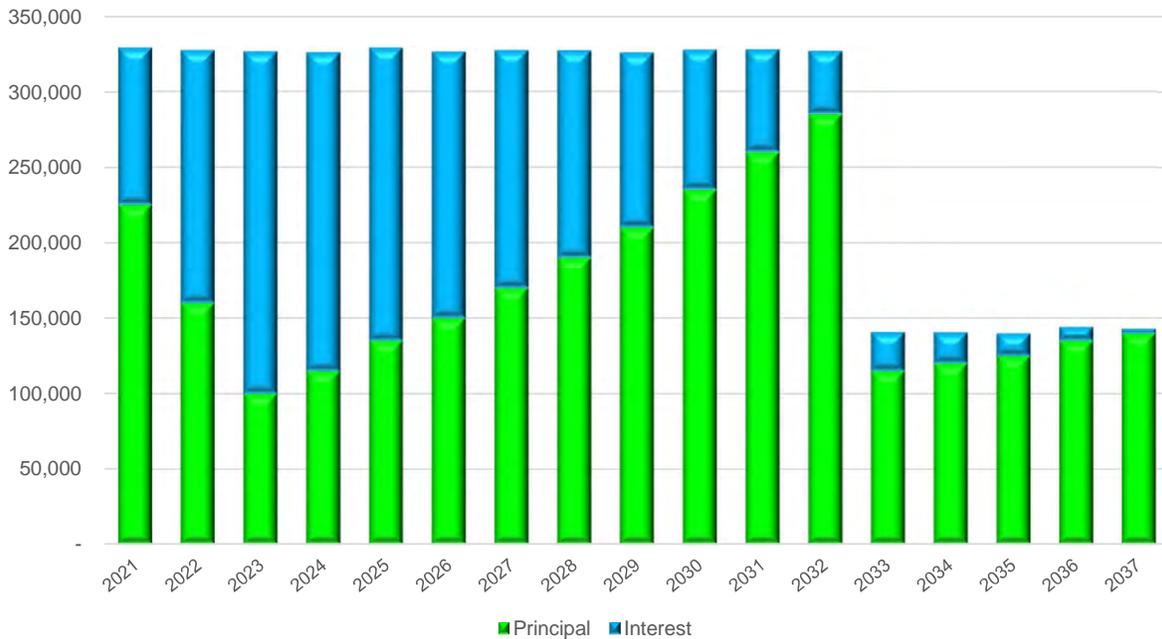
These bonds are special limited obligations of the Anna Community Development Corporation (CDC) payable from and secured by receipts from the 1/2 cent sales tax allocated to the CDC. The sales tax was authorized by Section 4B at an election held in the City and became effective October of 1999.

Series 2012B was for public park and open space improvements including recreational facilities, parking facilities and related infrastructure in order to promote and encourage employment and public welfare and to promote and develop new and expanded business enterprises.

Series 2016 was used to acquire land in the southern portion of the City, north of the Collin County Outer Loop, to be made suitable for industrial or commercial development, in order to sell or lease such land to new or expanding businesses and promote new or expanded business development within the City.

*Outstanding Debt Schedule - Community Development Corporation*

Period Ending	Principal	Interest	Total Debt Service	% Change
9/30/2021	225,000	104,250	329,250	-0.44%
9/30/2022	160,000	167,463	327,463	-0.54%
9/30/2023	100,000	226,660	326,660	-0.25%
9/30/2024	115,000	211,080	326,080	-0.18%
9/30/2025	135,000	194,238	329,238	0.97%
9/30/2026	150,000	176,405	326,405	-0.86%
9/30/2027	170,000	157,582	327,582	0.36%
9/30/2028	190,000	137,395	327,395	-0.06%
9/30/2029	210,000	115,843	325,843	-0.47%
9/30/2030	235,000	92,744	327,744	0.58%
9/30/2031	260,000	67,981	327,981	0.07%
9/30/2032	285,000	41,888	326,888	-0.33%
9/30/2033	115,000	25,988	140,988	-56.87%
9/30/2034	120,000	20,700	140,700	-0.20%
9/30/2035	125,000	15,188	140,188	-0.36%
9/30/2036	135,000	9,338	144,338	2.96%
9/30/2037	140,000	3,150	143,150	-0.82%
<b>TOTAL</b>	<b>2,870,000</b>	<b>1,767,890</b>	<b>4,637,890</b>	



THE CITY OF  
**Anna**



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# **FIVE YEAR FORECASTS**

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## ***Long-Term Financial Plans***

Long-term financial planning combines financial forecasting with strategizing. It is a highly collaborative process that considers future scenarios and helps governments navigate challenges. Long-term financial planning works best as part of an overall strategic plan. Financial forecasting is the process of projecting revenues and expenditures over a long-term period, using assumptions about economic conditions, future spending scenarios, and other salient variables. Financial planning uses forecasts to provide insight into future financial capacity so that strategies can be developed to achieve long-term sustainability in light of the City's service objectives and financial challenges.

Plans have been developed for both of Anna's major operating funds, the General Fund and the Utility Fund. Each plan presents the fund over seven fiscal years: one previous year actuals, an estimation of the current FY2020 budget, the adopted "base year" budget for FY2021, and four projected years. Many governments, including the City of Anna, have a comprehensive long-term financial planning process because it stimulates discussion and engenders a long-range perspective for decision makers. It can be used as a tool to prevent financial challenges; it stimulates long-term and strategic thinking; it can give consensus on long-term financial direction; and it is useful for communications with internal and external stakeholders.

Finally, the plans help the City in absorbing the impact of economic booms and busts. By establishing funding ceilings, revenue generated by an economic "boom" is added to fund balance so that funds are available to support city services when the inevitable economic "bust" arrives. The FY2021 budget shows a healthy fund balance in both operating funds.

To ensure fiscal stability of City operations, Anna relies on a balanced budget to ensure responsible spending of public funds. A balanced budget occurs when the total sum of revenues collected in a fiscal year is equal to its expenditures. This principle ensures adequate resources and funding to cover ongoing city operational expenditures.

THE CITY OF  
**Anna**

## General Fund Five Year Forecast

The plan reflects the following assumptions based on historic trends and knowledge of economic conditions present when the budget was developed.

- ◆ Property tax revenue is dependent on two variables: appraised value and the tax rate. Property values for 2020 (used for the FY2021 levy) increased 12.7 percent; this is the eighth year in a row of increases in value greater than 10 percent. From FY2013 through FY2021, values have increased a cumulative 137 percent. Anna’s focus on expanding economic development efforts has improved economic conditions throughout the community and has helped spur the majority of new construction and development. The tax rate for FY2021 is 58.3000 cents per \$100 assessed value, lower than the previous year. The tax rate and appraised value will generate an additional \$800 thousand in revenue for the General Fund in FY2021. The General Fund long-term plan assumes property tax revenues will grow 5 percent yearly from FY2022 to FY2025. Much of this expected growth can be attributed to new construction each year.

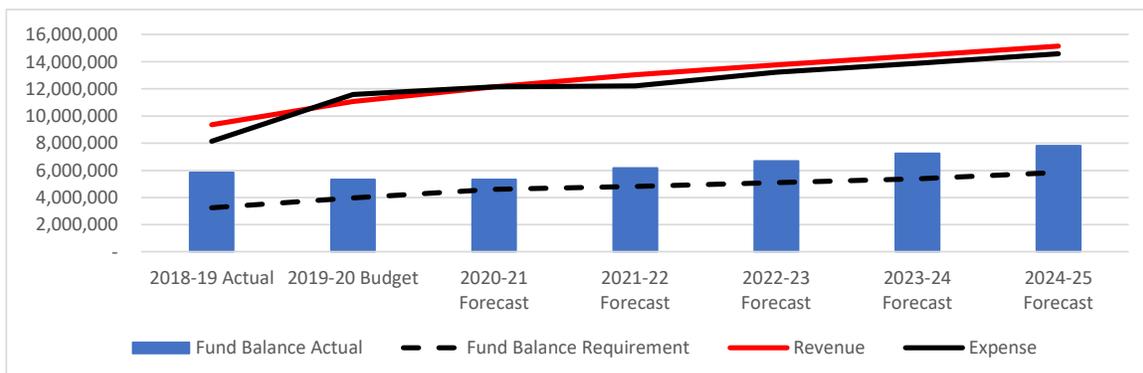
- ◆ Sales taxes increased 16.9 percent from FY2019 actual to the estimated FY2020 total. The FY2021 budget assumes a 12.3 percent growth in sales tax compared to the FY2020 budget. The projected years assume 7 percent in FY2022, 5 percent in FY2023, and 3 percent in FY2024 and FY2025.

- ◆ All other revenues during the planning horizon are expected to remain flat.

- ◆ More than two-thirds of the General Fund’s expenditures are associated with employee compensation. The FY2021 budget for payroll is \$850 thousand more than the FY2020 budget due to the funding of the compensation study (which includes a 3 percent merit pool for non-sworn employees and 5 percent public safety step increases) and 11.5 additional full-time equivalents (FTEs). The long-term plan assumes that Council will continue to award 3 percent merit increases and public safety step increases in years FY2022 through FY2025.

- ◆ All non-personnel operating expenditures for FY2022 through FY2025 are adjusted for a 2.6 percent inflationary increase. If possible, when Anna experiences revenues that do not support programs, departments will accommodate for this inflationary increase in supplies or contractual services through operational efficiencies or reductions to scope of services delivered to the public.

The FY2020 General Fund budget has a projected ending fund balance of almost 54 percent; additionally, the long-term plan assumes that fund balances will remain above 40 percent FY2021 through FY2025. Financial planning uses forecasts to provide insight into future financial capacity to meet service objectives and financial challenges. The long-term planning nature of the model will allow for steps to be taken to maintain fund balance goals.



**CITY OF ANNA  
GENERAL FUND LONG-TERM FINANCIAL PLAN  
FY2021 ANNUAL BUDGET**

	Actual 2018-19	Estimated 2019-20	Budget 2020-21
BEGINNING BALANCE	\$ 4,619,185	\$ 5,846,943	\$ 5,331,397
REVENUES:			
Property Taxes	\$ 4,876,783	\$ 6,126,026	\$ 6,736,415
Sales Tax	1,835,421	2,160,000	2,205,000
Charges for Services	145,592	111,200	106,600
Licenses and Permits	1,334,823	1,685,200	2,147,100
Franchise and local taxes	612,332	601,600	601,600
Investment income	138,658	103,000	70,000
Other revenues	226,012	70,746	58,300
Intergovernmental Revenue	93,190	123,195	133,195
Fines	87,431	80,000	80,000
Contributions and donations	7,425	375	-
TOTAL OPERATIONAL REVENUE	\$ 9,357,667	\$ 11,061,342	\$ 12,138,210
EXPENDITURES:			
Payroll	\$ 4,934,344	\$ 6,605,537	\$ 8,193,387
Supplies	372,144	431,238	489,068
Maintenance	282,408	367,808	226,860
Services	2,332,516	2,155,697	2,200,937
Capital Outlay	174,975	401,035	67,326
Capital Improvement	-	-	350,000
Contingency	-	-	-
Transfers to other funds	33,522	1,615,573	609,246
TOTAL OPERATIONAL EXPENDITURES	\$ 8,129,909	\$ 11,576,888	\$ 12,136,824
FUND BALANCE	\$ 5,846,943	\$ 5,331,397	\$ 5,332,784
Ending balance as a % of expenditures	72.2%	53.5%	46.3%

**CITY OF ANNA  
GENERAL FUND LONG-TERM FINANCIAL PLAN  
FY2021 ANNUAL BUDGET**

	Year 1 Projected 2021-22	Year 2 Projected 2022-23	Year 3 Projected 2023-24	Year 4 Projected 2024-25
\$	5,332,784	\$ 6,164,959	\$ 6,697,402	\$ 7,253,688
\$	7,472,087	\$ 8,060,708	\$ 8,663,298	\$ 9,279,357
	2,425,500	2,546,775	2,623,178	2,701,874
	106,600	106,600	106,600	106,600
	2,147,100	2,147,100	2,147,100	2,147,100
	601,600	601,600	601,600	601,600
	70,000	70,000	70,000	70,000
	13,300	13,300	13,300	13,300
	133,195	133,195	133,195	133,195
	80,000	80,000	80,000	80,000
	-	-	-	-
\$	13,049,382	\$ 13,759,278	\$ 14,438,272	\$ 15,133,026
\$	8,584,135	\$ 9,257,796	\$ 10,299,128	\$ 10,738,291
	501,784	514,830	528,216	541,949
	229,357	233,944	238,623	243,396
	2,258,161	2,316,874	2,377,112	2,438,917
	-	-	-	-
	467,302	444,577	438,907	611,010
	-	-	-	-
	176,467	458,814	-	-
\$	12,217,206	\$ 13,226,835	\$ 13,881,986	\$ 14,573,564
\$	6,164,959	\$ 6,697,402	\$ 7,253,688	\$ 7,813,150
	51.2%	52.5%	52.3%	53.6%

THE CITY OF  
**Anna**

## Utility Fund Five Year Forecast

Anna’s Utility Fund is an enterprise fund where operations are accounted for and financed in a manner similar to private business enterprises. The goal is that Anna’s water and wastewater utilities are operated so that the costs of providing the services to the public are financed through user charges.

Operating revenues are determined by the water and sewer rates as well as the volume of water sold and sewer treated. These revenues are highly influenced by weather patterns. Hot, dry summers result in high water sales, which to a certain extent, also generate higher sewer revenues. Seasons of heavy precipitation, on the other hand, result in reduced water sales and the corresponding sewer revenues.

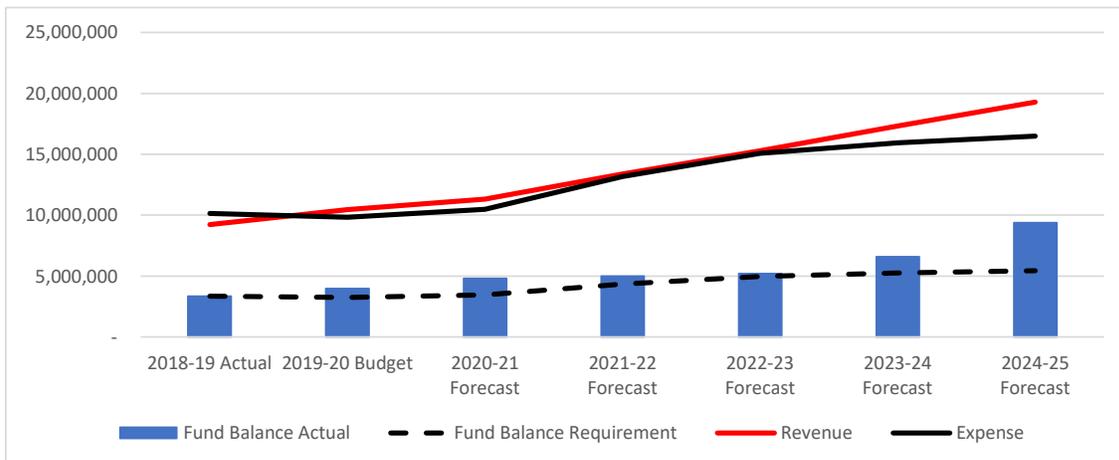
In FY2020, as part of a review of the fiscal condition of the Utility Fund, areas that needed to be addressed to maintain long-term sustainability were discovered. The City hired a utility rate consultant to review the rate structure and to assist in creating a new rate model.

◆ The FY2021 budget increases water and wastewater rates 10 percent as planned in the new utility rate model. Rates increases of 8 percent for water and 10 percent for sewer are planned for FY2022 and FY2023, 7 percent for water and 8 percent for sewer in FY2024, and 5 percent for both in FY2025. The new utility rate model will fully fund a staffing plan and provide a mix of cash and bond funding for capital projects. The utility rate model will be reviewed on an annual basis to ensure long-term sustainability.

◆ Payments to other entities for the purchase of water and the treatment of sewage are expected to increase by an average of 5 percent per year. These assumptions are based primarily on expected growth of water rates from wholesale suppliers.

◆ The FY2021 budget for payroll includes funding of the compensation study (which includes a 3 percent merit pool). The long-term plan assumes that Council will continue to award 3 percent merit increases in years FY2022 through FY2025.

◆ All non-personnel operating expenditures for FY2022 through FY2025 are adjusted for a 2.6 percent inflationary increase.



**CITY OF ANNA  
UTILITY FUND LONG-TERM FINANCIAL PLAN  
FY2021 ANNUAL BUDGET**

	Actual 2018-19	Estimated 2019-20	Budget 2020-21
BEGINNING BALANCE	\$ 4,287,014	\$ 3,364,464	\$ 3,985,083
REVENUES:			
<i>Water Sales</i>	\$ 4,225,506	\$ 4,997,184	\$ 5,300,000
<i>Sewer Charges</i>	2,622,524	2,780,504	3,300,000
<i>Sanitation Charges</i>	1,077,476	1,054,314	1,054,314
<i>Other Charges for Service</i>	1,069,870	1,421,500	1,460,633
Licenses and Permits	-	-	-
Franchise Fees and Local Taxes	-	-	-
Investment Income	113,599	75,600	75,600
Other Revenues	122,744	115,700	115,700
Intergovernmental Revenue	-	-	-
Fines	-	-	-
Donations	-	-	-
Transfers from other funds	-	-	-
TOTAL OPERATIONAL REVENUES	\$ 9,231,719	\$ 10,444,802	\$ 11,306,247
EXPENDITURES:			
Payroll	\$ 1,638,519	\$ 1,899,496	\$ 2,050,648
Supplies	139,703	152,155	159,096
Maintenance	691,593	537,800	530,775
Services			
<i>Water Purchases</i>	1,049,027	1,000,000	1,130,400
<i>Sewer Treatment</i>	2,401,674	2,054,500	2,314,148
<i>Solid Waste</i>	939,780	1,011,681	1,042,031
<i>Other</i>	1,093,702	1,078,350	1,153,546
Debt Service	2,095,315	2,090,201	2,095,362
Capital Outlay	91,053	-	-
Capital Improvement	13,903	-	-
Contingency	-	-	-
Transfers to other funds	-	-	-
TOTAL OPERATIONAL EXPENDITURES	\$ 10,154,269	\$ 9,824,183	\$ 10,476,006
ENDING FUND BALANCE	\$ 3,364,464	\$ 3,985,083	\$ 4,815,324
Ending balance as a % of expenditures	33.1%	40.6%	46.0%

**CITY OF ANNA  
UTILITY FUND LONG-TERM FINANCIAL PLAN  
FY2021 ANNUAL BUDGET**

	Year 1 Projected 2021-22	Year 2 Projected 2022-23	Year 3 Projected 2023-24	Year 4 Projected 2024-25
\$	4,815,324	\$ 5,007,133	\$ 5,197,313	\$ 6,587,663
\$	6,412,071	\$ 7,408,433	\$ 8,480,729	\$ 9,515,664
	4,189,060	5,039,287	5,941,132	6,785,872
	1,085,943	1,118,522	1,152,077	1,186,640
	1,489,846	1,519,643	1,550,035	1,581,036
	-	-	-	-
	-	-	-	-
	75,600	75,600	75,600	75,600
	116,818	117,958	119,122	120,308
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
\$	13,369,339	\$ 15,279,442	\$ 17,318,695	\$ 19,265,119
\$	2,122,217	\$ 2,330,538	\$ 2,553,046	\$ 2,643,609
	162,821	167,332	171,906	176,391
	547,441	564,631	582,362	600,650
	1,277,805	1,444,432	1,632,788	1,845,705
	2,600,334	2,915,648	3,262,738	3,640,027
	1,073,292	1,105,491	1,138,655	1,172,815
	1,188,908	1,224,857	1,264,209	1,306,481
	3,299,713	3,473,334	3,730,741	3,730,952
	250,000	300,000	300,000	300,000
	655,000	1,563,000	1,291,900	1,049,500
	-	-	-	-
	-	-	-	-
\$	13,177,530	\$ 15,089,262	\$ 15,928,344	\$ 16,466,129
\$	5,007,133	\$ 5,197,313	\$ 6,587,663	\$ 9,386,653
	38.0%	34.4%	41.4%	57.0%

THE CITY OF  
**Anna**



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**COMMUNITY  
INVESTMENT  
PROGRAM**

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THE CITY OF  
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## ***Community Investment Program***

A Community Investment Program (CIP) is a comprehensive multi-year road map for the planning, development, and construction of important community assets.

The CIP should include:

- ◆ Infrastructure (including Streets, Utilities, and Stormwater)
- ◆ Parks
- ◆ Facilities
- ◆ Large Special Projects

The CIP does not typically include:

- ◆ Work performed by City departments through standard operations
- ◆ Small projects with costs far below \$50,000
- ◆ Recurring purchases

A well thought out Community Investment Program is a road map for the growth and development of the City, as it:

- ◆ Identifies current and future needs of the community
- ◆ Provides realistic project costs for budgeting
- ◆ Contemplates potential funding sources

The CIP allows the City Council and stakeholders to see all the major needs of the community in the same document. This helps City leaders prioritize the needs of the community and make financial plans to accomplish community goals.

The first year's program in the CIP is adopted by the City Council as a capital Budget, as a counterpart to the annual operating budget. Although fiscal resources are appropriated only in the first year of the CIP, the succeeding four years of the CIP are important in providing a longer-term plan for setting spending priorities, scheduling projects in a logical sequence, and coordinating and targeting capital improvement projects for all city departments.

The operating budget is directly affected by the CIP budget. As a rule, any new capital improvement will impact ongoing expenses on routine operations, repairs, and maintenance, either positively or negatively. New facilities often require additional staff. Other projects actually reduce maintenance costs by improving systems or processes. Projects that involve inspection, studies, cleaning and rehabilitation generally do not have operating cost impacts. Financing of new capital through pay-as-you-go, grant funding, debt service, or other methods will also impact the operating budget depending upon the selected method and available financing capacity.

## ***Operating Budget Impacts on CIP***

Project Name / Group	Operating Budget Impact
City Hall Municipal Complex	Potential addition of facilities maintenance staff; reduction in building maintenance cost of older buildings.
Ferguson Parkway	Road expansion will increase commercial development and increase operating budget revenue but will increase street maintenance needs in the long run.
Rosamond Parkway	Road expansion will increase commercial development and increase operating budget revenue but will increase street maintenance needs in the long run.
Hackberry Lane	Road expansion will increase commercial development and increase operating budget revenue but will increase street maintenance needs in the long run.
West Foster Crossing	Road expansion will increase commercial development and increase operating budget revenue but will increase street maintenance needs in the long run.
Downtown Street Improvements	Reconstruct as modern concrete streets in line with Downtown Master Plan recommendations; will spur commercial development and positively impact operating budget revenues
Street Maintenance Sales Tax Projects	Goal is to continually raise the average street pavement condition by reconstructing failing streets when funding is available; completing annual proactive maintenance projects to keep streets from falling into total disrepair.
Water System Improvements	Water demand is increasing significantly; failure to stay ahead of the demand curve on water storage and pumping capacity needs will result in incurring additional water supply charges under the "take or pay system" from our provider.
Sewer System Improvements	Invest in trunk sewer system improvements which trigger commercial development and highest and best land use. Performing more sewer treatment will reduce transport and treatment costs from outside providers.
Park Development Projects	Potential addition of parks maintenance staff as the park system expands to meet the needs of the growing population.

THE CITY OF  
**Anna**

**CITY OF ANNA**  
**COMMUNITY INVESTMENT PROGRAM**  
**ALL FUNDS SUMMARY**

	Actual	Estimated	Budget
	Prior Years	2019-20	2020-21
BEGINNING BALANCES	\$ 34,363,284	\$ 40,630,245	\$ 38,471,413
REVENUES			
Future Bond Issue	\$ -	\$ -	-
PID Bonds	7,400,062	-	-
Interest Revenue	882,886	355,000	350,000
Miscellaneous Revenue	-	758,665	-
PID Assessment	2,223,600	-	-
PID Contributions	1,014,412	-	-
Impact Fees / Developer Contributions	1,029,508	361,625	9,681,615
Transfers In	-	1,611,223	425,000
TOTAL	\$ 12,550,468	\$ 3,086,513	\$ 10,456,615
FUNDS			
Capital Non-Bond Fund	\$ 384,221	\$ 455,221	\$ 9,076,615
Capital Bond Fund	3,944,623	4,286,696	21,442,774
Street Maintenance Sales Tax	-	-	-
Utility Bond Fund	15,115	-	-
Utility Non-Bond Fund	1,010,888	503,428	4,827,500
PID Capital Projects	977,202	-	3,122,798
Park Development Fund	-	-	-
TOTAL	\$ 6,332,049	\$ 5,245,345	\$ 38,469,687
ENDING FUND BALANCES	\$ 40,581,703	\$ 38,471,413	\$ 10,458,341

	Budget 2021-22	Budget 2022-23	Budget 2023-24	Budget 2024-25
\$	10,458,341	\$ 10,908,341	\$ 11,258,341	\$ 10,008,341
\$	-	\$ 2,275,000	\$ 9,175,000	\$ 7,900,000
	-	-	-	-
	350,000	350,000	350,000	350,000
	-	-	-	-
	-	-	-	-
	-	-	-	-
	7,100,000	2,750,000	2,350,000	2,500,000
	-	-	-	-
\$	7,450,000	\$ 5,375,000	\$ 11,875,000	\$ 10,750,000
\$	3,900,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
	-	-	-	-
	467,302	444,577	438,907	611,010
	-	2,275,000	6,775,000	7,900,000
	4,338,600	2,313,000	1,641,900	1,769,500
	-	-	4,000,000	-
	690,000	530,000	525,000	500,000
\$	9,395,902	\$ 7,562,577	\$ 15,380,807	\$ 12,780,510
\$	8,512,439	\$ 8,720,764	\$ 7,752,534	\$ 7,977,831

**CITY OF ANNA**  
**COMMUNITY INVESTMENT PROGRAM**  
**CAPITAL PROJECTS NON BOND FUND**

	Actual	Estimated	Budget
	Prior Years	2019-20	2020-21
BEGINNING BALANCE	\$ 1,180,184	\$ 920,326	\$ 3,216,618
REVENUES			
Interest Revenue	\$ 36,248	\$ 20,000	\$ 20,000
Miscellaneous Revenue	-	758,665	-
Transfers In - Impact Fees	88,115	361,625	5,451,615
Transfers In - General Fund	-	1,611,223	425,000
<b>TOTAL</b>	<b>\$ 124,363</b>	<b>\$ 2,751,513</b>	<b>\$ 5,896,615</b>
PROJECTS			
Professional Engineering Services	\$ 42,020	\$ -	\$ 425,000
4th and Easton	305,608	-	-
East/West Collector Roadway	36,593	374,345	-
West Foster Crossing Road	-	80,876	800,000
City Hall Municipal Complex	-	-	800,000
Enterprise Resource Planning Software	-	-	100,000
Ferguson Parkway	-	-	340,000
Rosamond Parkway	-	-	4,101,615
Impact Fee Study & Plan Updates	-	-	60,000
Hackberry Lane	-	-	800,000
Taylor Boulevard	-	-	150,000
Downtown Street Expansion	-	-	1,500,000
<b>TOTAL PROJECTS</b>	<b>\$ 384,221</b>	<b>\$ 455,221</b>	<b>\$ 9,076,615</b>
ENDING FUND BALANCE	<b>\$ 920,326</b>	<b>\$ 3,216,618</b>	<b>\$ 36,618</b>

Budget 2021-22	Budget 2022-23	Budget 2023-24	Budget 2024-25	Project Total
\$ 36,618	\$ 56,618	\$ 76,618	\$ 96,618	
\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	
-	-	-	-	
3,900,000	2,000,000	2,000,000	2,000,000	
-	-	-	-	
<b>\$ 3,920,000</b>	<b>\$ 2,020,000</b>	<b>\$ 2,020,000</b>	<b>\$ 2,020,000</b>	
\$ -	\$ -	\$ -	\$ -	467,020
-	-	-	-	305,608
-	-	-	-	410,938
-	-	-	-	880,876
-	-	-	-	800,000
-	-	-	-	100,000
100,000	2,000,000	2,000,000	2,000,000	6,440,000
3,000,000	-	-	-	7,101,615
50,000	-	-	-	110,000
-	-	-	-	800,000
750,000	-	-	-	900,000
-	-	-	-	1,500,000
<b>\$ 3,900,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	
<b>\$ 56,618</b>	<b>\$ 76,618</b>	<b>\$ 96,618</b>	<b>\$ 116,618</b>	

**CITY OF ANNA**  
**COMMUNITY INVESTMENT PROGRAM**  
**CAPITAL PROJECTS BOND FUND**

	Actual	Estimated	Budget
	Prior Years	2019-20	2020-21
BEGINNING BALANCE	\$ 31,753,465	\$ 28,536,337	\$ 24,549,641
REVENUES			
Interest Revenue	\$ 727,495	\$ 300,000	\$ 300,000
TOTAL	\$ 727,495	\$ 300,000	\$ 300,000
PROJECTS			
Engineering & Administration	\$ 69,563	\$ 8,245	\$ -
State Hwy 5 ROW Participation	1,029,415	-	-
Rosamond Parkway	248,385	141,639	150,000
Ferguson Parkway	100,540	50,000	-
City Hall Municipal Complex	2,448,178	4,065,812	21,292,774
Hackberry Drive Reconstruction	-	21,000	-
Transfer out - City Hall Utility Relocation	48,542	-	-
TOTAL PROJECTS	\$ 3,944,623	\$ 4,286,696	\$ 21,442,774
ENDING FUND BALANCE	\$ 28,536,337	\$ 24,549,641	\$ 3,406,867

Budget 2021-22	Budget 2022-23	Budget 2023-24	Budget 2024-25	Project Total
\$ 3,406,867	\$ 3,706,867	\$ 4,006,867	\$ 4,306,867	
\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	
\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	
\$ -	\$ -	\$ -	\$ -	77,808
-	-	-	-	1,029,415
-	-	-	-	540,024
-	-	-	-	150,540
-	-	-	-	27,806,764
-	-	-	-	21,000
-	-	-	-	48,542
\$ -	\$ -	\$ -	\$ -	
\$ 3,706,867	\$ 4,006,867	\$ 4,306,867	\$ 4,606,867	

**CITY OF ANNA**  
**COMMUNITY INVESTMENT PROGRAM**  
**STREET MAINTENANCE SALES TAX**

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	Budget		Budget
	2020-21		2021-22
PROJECTS			
County Road 371	\$ 100,000	\$	181,912
County Road 367 (Taylor)	20,000		-
East 6th Street	-		168,210
Easton Street	-		-
East 7th Street	110,000		-
Wortham Drive	50,000		-
North Riggins Street	-		72,360
North / South Interurban Street	-		44,820
North James Street	-		-
West 2nd Street	-		-
County Road 425	-		-
County Road 365	-		-
Wildwood Trail	70,000		-
TOTAL PROJECTS	\$ 350,000	\$	467,302

	Budget 2022-23	Budget 2023-24	Budget 2024-25	Project Total
\$	134,595	\$ -	\$ -	416,507
	94,905	113,602	175,095	403,602
	-	-	-	168,210
	94,278	-	-	94,278
	-	-	-	110,000
	-	-	-	50,000
	-	-	162,540	234,900
	-	-	273,375	318,195
	120,799	-	-	120,799
	-	129,330	-	129,330
	-	150,660	-	150,660
	-	45,315	-	45,315
	-	-	-	70,000
\$	444,577	\$ 438,907	\$ 611,010	

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
FY2021**

**PROJECT NAME: City Hall Municipal Complex**

**Description:** The new Municipal Complex will provide a centralized location to interact with all City services except for Public Works. The current fire station, built in 1967, has had several additions and renovations and has served the community well. It, however, is currently not efficient or effective in serving the community for the long term. A new facility incorporating drive through apparatus bays, offices, storage, administrative & training areas, crew quarters and amenities is greatly needed.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Bond Funds	\$ 6,513,990	\$ 21,292,774	\$ -	\$ -	\$ -	\$ -	\$ 27,806,764
Cash Reserves	-	800,000	-	-	-	-	800,000
<b>Total</b>	<b>\$ 6,513,990</b>	<b>\$ 22,092,774</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 28,606,764</b>
<b>Expenditures</b>							
<i>Design</i>	\$ 3,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,300,000
<i>Construction</i>	2,748,178	21,292,774	-	-	-	-	24,040,952
<i>Equipment</i>	-	800,000	-	-	-	-	800,000
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ 6,048,178</b>	<b>\$ 22,092,774</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 28,140,952</b>

**PROJECT NAME: Ferguson Parkway (Taylor Boulevard to Collin County Outer Loop)**

**Description:** Construct 1.2 miles of roadway connecting Ferguson Parkway between Taylor Blvd. and the Collin County Outer Loop (CCOL). Road is a future 6-lane divided parkway with 120' of right-of-way. Phase 1 would construct 2 concrete curb and gutter lanes and include a 3-lane bridge. This project is a top priority due to the connectivity to two regional roadways (FM 455 and the CCOL). The project moves traffic to our population center without having to use the congested intersections of FM 455 at US 75 and FM 455 at SH 5.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Bond Funds	\$ 150,540	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,540
Impact Fees	-	340,000	100,000	2,000,000	2,000,000	2,000,000	6,440,000
Grant	-	1,760,000	-	-	-	-	1,760,000
<b>Total</b>	<b>\$ 150,540</b>	<b>\$ 2,100,000</b>	<b>\$ 100,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 8,350,540</b>
<b>Expenditures</b>							
<i>Design</i>	\$ 150,540	\$ 2,100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 2,350,540
<i>Construction</i>	-	-	-	2,000,000	2,000,000	2,000,000	6,000,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ 150,540</b>	<b>\$ 2,100,000</b>	<b>\$ 100,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 8,350,540</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
FY2021**

**PROJECT NAME: Rosamond Parkway**

**Description:** Design and acquire right-of-way for a new roadway between existing Rosamond Parkway (near SH 5) and FM 2862. Rosamond Boulevard is a future 6-lane divided major collector boulevard with 120' of right-of-way. This project would connect SH 5 to US 75 providing needed connectivity.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Bond Funds	\$ 390,024	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 540,024
Developer Contrib.	-	4,101,615	3,000,000	-	-	-	7,101,615
<b>Total</b>	<b>\$ 390,024</b>	<b>\$ 4,251,615</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,641,639</b>
<b>Expenditures</b>							
<i>Design</i>	\$ 398,385	\$ 251,615	\$ -	\$ -	\$ -	\$ -	\$ 650,000
<i>Construction</i>	-	4,000,000	3,000,000	-	-	-	7,000,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ 398,385</b>	<b>\$ 4,251,615</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,650,000</b>

**PROJECT NAME: Impact Fee Study Update & Master Thoroughfare Plan Update**

**Description:** Following the Comprehensive Plan completion, revisions will need to be made to the Impact Fee Study and Master Thoroughfare Plan.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Impact Fees	\$ -	\$ 60,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 110,000
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ 60,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 110,000
<i>Construction</i>	-	-	-	-	-	-	-
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 110,000</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
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<b>PROJECT NAME: Hackberry Lane</b>							
<b>Description:</b> Bamborough Drive to SH 5							
<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Non-Bond Capital	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	-	800,000	-	1,300,000	-	-	2,100,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 800,000</b>	<b>\$ -</b>	<b>\$ 1,300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,100,000</b>

<b>PROJECT NAME: West Foster Crossing</b>							
<b>Description:</b> Adjacent to Pecan Grove Phase 2 and Phase 4; construct northern 2-lanes of a future 4-lane road							
<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Impact Fees	\$ 80,876	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 880,876
<b>Expenditures</b>							
<i>Design</i>	\$ 80,876	\$ -	\$ -	\$ -	\$ -	\$ -	80,876
<i>Construction</i>	-	800,000	-	-	-	-	800,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ 80,876</b>	<b>\$ 800,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 880,876</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
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**PROJECT NAME: Taylor Boulevard**

**Description:** US 75 to Ferguson Parkway; major road expansion with number of lanes and configurations to be determined

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Impact Fees	\$ -	\$ 150,000	\$ 750,000	\$ -	\$ -	\$ -	\$ 900,000
Collin County	-	-	7,500,000	-	-	-	7,500,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 8,250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,400,000</b>
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ 150,000	\$ 750,000	\$ -	\$ -	\$ -	\$ 900,000
<i>Construction</i>	-	-	7,500,000	-	-	-	7,500,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 8,250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,400,000</b>

**PROJECT NAME: Downtown Street Improvements**

**Description:** 5th Street from SH 5 to Riggins Street; 7th Street from SH 5 to Riggins Street; Interurban Street from 5th Street to 4th Street; These projects are part of the Downtown Improvement Plan, and the Comprehensive Plan may impact the scope.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Non-Bond Capital	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Construction</i>	-	1,500,000	-	-	-	-	1,500,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
FY2021**

**PROJECT NAME: County Road 371**

**Description:** Phase 1 - Turn 1 to Turn 2 (Mutual Boundary Road); Phase 2 - Bryant Farm Road to Turn 1 (Mutual Boundary Road); Phase 3 - Thousand Oaks Drive to Bryant Farm Road; Phase 4 - SH 5 Powell Parkway to Thousand Oaks Drive

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Street Tax	\$ -	\$ 100,000	\$ 181,912	\$ 134,595	\$ -	\$ -	\$ 416,507
Collin County	-	100,000	103,208	-	-	-	203,208
<b>Total</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 285,120</b>	<b>\$ 134,595</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 619,715</b>
<b>Expenditures</b>							
<i>Design</i>	\$ -	-	-	-	-	-	-
<i>Construction</i>	-	228,000	285,120	134,595	-	-	647,715
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 228,000</b>	<b>\$ 285,120</b>	<b>\$ 134,595</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 647,715</b>

**PROJECT NAME: County Road 367 (Taylor)**

**Description:** Phase 1 - Ferguson Parkway to Quail Creek Run (Mutual Boundary Road); Phase 2 - Quail Creek Run to Black Willow Trail (Mutual Boundary Road); Phase 3 - Black Willow Trail to Olive Lane (Mutual Boundary Road); Olive Lane to Twin Creeks Circle (Mutual Boundary Road); Phase 4 - Twin Creeks Circle to Conway Road (Mutual Boundary Road); Conway Road to US 75 Frontage Road (Mutual Boundary Road)

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Street Tax	\$ -	\$ 20,000	-	\$ 94,905	\$ 113,602	\$ 175,095	\$ 403,602
Collin County	-	80,000	-	66,690	83,902	175,095	405,687
<b>Total</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 161,595</b>	<b>\$ 197,504</b>	<b>\$ 350,190</b>	<b>\$ 809,289</b>
<b>Expenditures</b>							
<i>Design</i>	\$ -	-	-	-	-	-	-
<i>Construction</i>	-	100,000	-	161,595	197,504	350,190	809,289
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 161,595</b>	<b>\$ 197,504</b>	<b>\$ 350,190</b>	<b>\$ 809,289</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
FY2021**

<b>PROJECT NAME: East 6th Street</b>							
<b>Description:</b> Sherley Road to Smith Drive							
<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Street Tax	\$ -	\$ -	\$ 168,210	\$ -	\$ -	\$ -	\$ 168,210
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Construction</i>	-	-	168,210	-	-	-	168,210
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 168,210</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 168,210</b>

<b>PROJECT NAME: Easton Street</b>							
<b>Description:</b> 6th Street to 8th Street							
<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Street Tax	\$ -	\$ -	\$ -	\$ 94,278	\$ -	\$ -	\$ 94,278
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Construction</i>	-	-	-	94,278	-	-	94,278
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 94,278</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 94,278</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
FY2021**

<b>PROJECT NAME: East 7th Street</b>							
<b>Description:</b> Sherley Road to end							
<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Street Tax	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	110,000	-	-	-	-	110,000
Equipment	-	-	-	-	-	-	-
Right of Way	-	-	-	-	-	-	-
Total	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000

<b>PROJECT NAME: Wortham Drive</b>							
<b>Description:</b> 5th Street to 6th Street							
<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Street Tax	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	50,000	-	-	-	-	50,000
Equipment	-	-	-	-	-	-	-
Right of Way	-	-	-	-	-	-	-
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
FY2021**

**PROJECT NAME: North Riggins Street**

**Description:** Phase 1 - 8th Street to FM 455 White Street; Phase 2 - Hackberry Lane to West 4th Street

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Street Tax	\$ -	\$ -	\$ 72,360	\$ -	\$ -	\$ 162,540	\$ 234,900
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	-	72,360	-	-	162,540	234,900
Equipment	-	-	-	-	-	-	-
Right of Way	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 72,360</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 162,540</b>	<b>\$ 234,900</b>

**PROJECT NAME: North Interurban Street / South Interurban Street**

**Description:** Phase 1 - West 4th Street to West 5th Street; Phase 2 - FM 455 White Street to End

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Street Tax	\$ -	\$ -	\$ 44,820	\$ -	\$ -	\$ 273,375	\$ 318,195
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	-	44,820	-	-	273,375	318,195
Equipment	-	-	-	-	-	-	-
Right of Way	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 44,820</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 273,375</b>	<b>\$ 318,195</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
FY2021**

**PROJECT NAME: North James Street**

**Description:** Hackberry Lane to West 3rd Street

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Street Tax	\$ -	\$ -	\$ -	\$ 120,799	\$ -	\$ -	\$ 120,799
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	-	-	-	120,799	-	-	120,799
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 120,799</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 120,799</b>

**PROJECT NAME: West 2nd Street**

**Description:** SH 5 to West End; SH 5 Powell Parkway to North Interurban Street

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Street Tax	\$ -	\$ -	\$ -	\$ -	\$ 129,330	\$ -	\$ 129,330
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	-	-	-	-	129,330	-	129,330
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 129,330</b>	<b>\$ -</b>	<b>\$ 129,330</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
FY2021**

<b>PROJECT NAME: County Road 425</b>							
<b>Description:</b> County Road 427 to Elm Grove Drive (Mutual Boundary Road); Elm Grove Drive to FM 2862 Houston Street (Mutual Boundary Road)							
<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Street Tax	\$ -	\$ -	\$ -	\$ -	\$ 150,660	\$ -	\$ 150,660
Collin County	-	-	-	-	240,570	-	240,570
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 391,230</b>	<b>\$ -</b>	<b>\$ 391,230</b>
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Construction</i>	-	-	-	-	391,230	-	391,230
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 391,230</b>	<b>\$ -</b>	<b>\$ 391,230</b>

<b>PROJECT NAME: County Road 365</b>							
<b>Description:</b> Phase 1 - SH 5 Powell Parkway to Collin County Outer Loop (Mutual Boundary Road); Phase 2 - SH 5 Powell Parkway to County Road 422 (Mutual Boundary Road)							
<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Street Tax	\$ -	\$ -	\$ -	\$ -	\$ 45,315	\$ -	\$ 45,315
Collin County	-	-	-	-	286,785	-	286,785
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 332,100</b>	<b>\$ -</b>	<b>\$ 332,100</b>
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Construction</i>	-	-	-	-	332,100	-	332,100
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 332,100</b>	<b>\$ -</b>	<b>\$ 332,100</b>

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
FY2021**

<b>PROJECT NAME: Wildwood Trail</b>							
<b>Description:</b> Chip and seal from FM 455 White Street to end							
<b>Funding</b>	<b>Project to Date</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Total</b>
Street Tax	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	-	70,000	-	-	-	-	70,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 70,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,000</b>

THE CITY OF  
**Anna**

**CITY OF ANNA**  
**COMMUNITY INVESTMENT PROGRAM**  
**UTILITY BOND FUND PROJECTS**

	Actual	Estimated	Budget
	Prior Years	2019-20	2020-21
BEGINNING BALANCE	\$ 119,355	\$ 105,014	\$ 105,014
REVENUES			
Future Bond Issue	\$ -	\$ -	-
Interest Revenue	774	-	-
TOTAL	\$ 774	\$ -	-
PROJECTS			
Engineering & Administration	\$ 15,115	\$ -	-
Well #9	-	-	-
State Hwy 5 Utility Relocation	-	-	-
Grayson Pump Station	-	-	-
Treatment Plant Rehab & Expansion	-	-	-
TOTAL PROJECTS	\$ 15,115	\$ -	-
ENDING FUND BALANCE	\$ 105,014	\$ 105,014	\$ 105,014

Budget 2021-22	Budget 2022-23	Budget 2023-24	Budget 2024-25	Project Total
\$ 105,014	\$ 105,014	\$ 105,014	\$ 2,505,014	
\$ -	\$ 2,275,000	\$ 9,175,000	\$ 7,900,000	
-	-	-	-	
\$ -	\$ 2,275,000	\$ 9,175,000	\$ 7,900,000	
\$ -	\$ -	\$ -	\$ -	15,115
-	-	3,000,000	-	3,000,000
-	1,900,000	1,400,000	1,900,000	5,200,000
-	375,000	375,000	6,000,000	6,750,000
-	-	2,000,000	-	2,000,000
\$ -	\$ 2,275,000	\$ 6,775,000	\$ 7,900,000	
\$ 105,014	\$ 105,014	\$ 2,505,014	\$ 2,505,014	

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
UTILITY NON-BOND FUND PROJECTS**

	Actual Prior Years	Estimated 2019-20	Budget 2020-21
BEGINNING BALANCE	\$ 1,310,280	\$ 3,563,790	\$ 3,095,362
<b>REVENUES</b>			
PID Assessment	\$ 2,223,600	\$ -	\$ -
Utility Fund Cash Reserves	-	-	-
Developer Contributions	-	-	-
Interest Revenue	50,863	35,000	30,000
Transfer - City Hall Utility Relocation	48,542	-	-
Transfer - Sewer Impact Fees	567,760	-	445,000
Transfer - Water Impact Fees	373,633	-	3,785,000
<b>TOTAL</b>	<b>\$ 3,264,398</b>	<b>\$ 35,000</b>	<b>\$ 4,260,000</b>
<b>PROJECTS</b>			
Professional Engineering Services	499,826	217,561	-
US 75 Utility Relocations	74,654	-	150,000
Water System Maintenance	341,859	8,481	-
Hackberry Elevated Storage Tank	23,414	114,363	-
Wastewater Treatment Plant SCADA	58,135	1,304	-
East Fork Regional Sewer Line	13,000	161,719	-
Foster Crossing Water Line B	-	-	-
Impact Fee Study & Plan Updates	-	-	100,000
Well #9	-	-	-
Collin Pump Station Expansion	-	-	3,700,000
Throckmorton Creek Trunk Sewer Expansion	-	-	250,000
State Hwy 5 Utility Relocation	-	-	25,000
Sherley Storage Tank Rehabilitation	-	-	-
Storage Tank Painting & Rehabilitation	-	-	-
Generator Installs	-	-	-
Water Main Replacements	-	-	320,000
Wastewater Treatment Analysis	-	-	135,000
Treatment Plant Rehab & Expansion	-	-	50,000
Inflow and Infiltration Projects 1 - 4	-	-	-
Clay Tile Sewer Main Replacement	-	-	97,500
<b>TOTAL PROJECTS</b>	<b>\$ 1,010,888</b>	<b>\$ 503,428</b>	<b>\$ 4,827,500</b>
ENDING FUND BALANCE	<b>\$ 3,563,790</b>	<b>\$ 3,095,362</b>	<b>\$ 2,527,862</b>

Budget 2021-22	Budget 2022-23	Budget 2023-24	Budget 2024-25	Project Total
\$ 2,527,862	\$ 2,657,862	\$ 2,687,862	\$ 2,717,862	
\$ -	\$ -	\$ -	\$ -	
655,000	1,563,000	1,291,900	1,049,500	
583,600	-	-	-	
30,000	30,000	30,000	30,000	
-	-	-	-	
3,150,000	250,000	250,000	500,000	
50,000	500,000	100,000	-	
\$ 4,468,600	\$ 2,343,000	\$ 1,671,900	\$ 1,579,500	
-	-	-	-	717,387
600,000	500,000	-	-	1,324,654
-	-	-	-	350,340
-	-	-	-	137,777
-	-	-	-	59,439
-	-	-	-	174,719
583,600	-	-	-	583,600
-	-	-	220,000	320,000
-	-	100,000	-	100,000
-	-	-	-	3,700,000
2,500,000	-	-	-	2,750,000
-	250,000	250,000	500,000	1,025,000
195,000	-	-	-	195,000
-	100,000	100,000	100,000	300,000
-	135,000	125,000	-	260,000
90,000	110,000	120,000	150,000	790,000
-	-	-	-	135,000
120,000	150,000	110,000	150,000	580,000
250,000	960,000	740,000	630,000	2,580,000
-	108,000	96,900	19,500	321,900
\$ 4,338,600	\$ 2,313,000	\$ 1,641,900	\$ 1,769,500	
\$ 2,657,862	\$ 2,687,862	\$ 2,717,862	\$ 2,527,862	

**CITY OF ANNA  
COMMUNITY INVESTMENT PROGRAM  
PID CAPITAL PROJECTS**

	Actual	Estimated	Budget
	Prior Years	2019-20	2020-21
BEGINNING BALANCE	\$ -	\$ 7,504,778	\$ 7,504,778
REVENUES			
Contributions	\$ 1,014,412	\$ -	-
Interest Revenue	67,506	-	-
Transfers In	-	-	-
Bond Proceeds - Major Improvement Area	2,072,779	-	-
Bond Proceeds - Improvement Area #1	5,327,283	-	-
TOTAL	<u>\$ 8,481,980</u>	<u>\$ -</u>	<u>-</u>
PROJECTS			
Hurricane Creek Trunk Sewer	\$ 977,202	\$ -	1,622,798
Hurricane Creek Temporary Treatment	-	-	1,500,000
TOTAL PROJECTS	<u>\$ 977,202</u>	<u>\$ -</u>	<u>3,122,798</u>
ENDING FUND BALANCE	<u>\$ 7,504,778</u>	<u>\$ 7,504,778</u>	<u>\$ 4,381,980</u>

Budget 2021-22	Budget 2022-23	Budget 2023-24	Budget 2024-25	Project Total
\$ 4,381,980	\$ 4,381,980	\$ 4,381,980	\$ 381,980	
\$ -	\$ -	\$ -	\$ -	
-	-	-	-	
-	-	-	-	
-	-	-	-	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ 4,000,000	\$ -	6,600,000
-	-	-	-	1,500,000
\$ -	\$ -	\$ 4,000,000	\$ -	
\$ 4,381,980	\$ 4,381,980	\$ 381,980	\$ 381,980	

**CITY OF ANNA  
WATER UTILITY COMMUNITY INVESTMENT PROGRAM  
FY2021**

**PROJECT NAME: Foster Crossing Water Line B (Extension to US 75)**

**Description:** Installation of an additional 2,792 linear feet of twelve-inch water line generally along Foster Crossing between the Pecan Grove Subdivision and US 75; Development-driven expansion of water main; This project would extend the Foster Crossing Water Line to US 75 from Pecan Grove. The line would serve development and enable the City to fully utilize the Collin Pump Station located near the Collin County Outer Loop.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Developer Contrib.	\$ -	\$ -	\$ 583,600	\$ -	\$ -	\$ -	\$ 583,600
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Construction</i>	-	-	583,600	-	-	-	583,600
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 583,600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 583,600</b>

**PROJECT NAME: Impact Fee Study Update & Water Master Plan Update**

**Description:** Following the Comprehensive Plan completion, revisions will need to be made to the Impact Fee Study and Water Master Plan.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Impact Fees	\$ -	\$ 60,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 110,000
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ 60,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 110,000
<i>Construction</i>	-	-	-	-	-	-	-
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 110,000</b>

**CITY OF ANNA  
WATER UTILITY COMMUNITY INVESTMENT PROGRAM  
FY2021**

**PROJECT NAME: Well #9**

**Description:** Construct new combination deep/shallow well near existing Well 5 at Smith & 6th Street to meet required peak demand; also included are a new storage tank and pump house; needed to enhance water supply needs.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
Bond Funds	-	-	-	-	3,000,000	-	3,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,100,000</b>	<b>\$ -</b>	<b>\$ 3,100,000</b>
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Construction</i>	-	-	-	-	3,100,000	-	3,100,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,100,000</b>	<b>\$ -</b>	<b>\$ 3,100,000</b>

**PROJECT NAME: Collin Pump Station Expansion**

**Description:** New pumps, two wells, and treatment to bring station online and increase supply; south major take point for GTUA / NTMWD water; needed to enhance water supply needs.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Impact Fees	\$ -	\$ 3,700,000	\$ -	\$ -	\$ -	\$ -	\$ 3,700,000
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Construction</i>	-	3,700,000	-	-	-	-	3,700,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 3,700,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,700,000</b>

**CITY OF ANNA  
WATER UTILITY COMMUNITY INVESTMENT PROGRAM  
FY2021**

**PROJECT NAME: State Hwy 5 Utility Relocation - Water**

**Description:** Relocate and expand public water system along SH 5. Phase 1 is to the south, and Phase 2 is to the north; required for SH 5 widening.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Impact Fees	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Bond Funds	-	-	-	1,900,000	1,400,000	1,900,000	5,200,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ 1,900,000</b>	<b>\$ 1,400,000</b>	<b>\$ 1,900,000</b>	<b>\$ 5,225,000</b>
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
<i>Construction</i>	-	-	-	1,900,000	1,400,000	1,900,000	5,200,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ 1,900,000</b>	<b>\$ 1,400,000</b>	<b>\$ 1,900,000</b>	<b>\$ 5,225,000</b>

**PROJECT NAME: US 75 Utility Relocation**

**Description:** Relocate and expand public water system along US 75; required for US 75 widening.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Impact Fees	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
Non-Bond Capital	-	75,000	-	-	-	-	75,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 575,000</b>
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
<i>Construction</i>	-	-	-	500,000	-	-	500,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 575,000</b>

**CITY OF ANNA  
WATER UTILITY COMMUNITY INVESTMENT PROGRAM  
FY2021**

**PROJECT NAME: Grayson Pump Station**

**Description:** Design expansion and creation of major northern take point for GTUA / NTMWD water; Installation of pump station, pumps, back-up generator, and all piping and appurtenances. Construction of a 500,000 gallon ground storage reservoir; needed to enhance water supply needs.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Bond Funds	\$ -	\$ -	\$ -	\$ 375,000	\$ 375,000	\$ 6,000,000	\$ 6,750,000
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ 375,000	\$ 375,000	\$ -	\$ 750,000
<i>Construction</i>	-	-	-	-	-	6,000,000	6,000,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 375,000</b>	<b>\$ 375,000</b>	<b>\$ 6,000,000</b>	<b>\$ 6,750,000</b>

**PROJECT NAME: Sherley Elevated Storage Tank Rehabilitation**

**Description:** Rehabilitation of historic water tower downtown as visual landmark (not in service) including any potential metal work, potential lead mitigation, sandblasting, prime coat and repaint. This tank, while not in service, reflects on our water system. If it is to be retained, it should be restored. The tank is a historic landmark, is located in our historic district, stands near a historic church and should be preserved. Tanks of this type were common in the 1920's, and this tank is from that era.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Cash Reserves	\$ -	\$ -	\$ 195,000	\$ -	\$ -	\$ -	\$ 195,000
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	-	-	195,000	-	-	-	195,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 195,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 195,000</b>

**CITY OF ANNA  
WATER UTILITY COMMUNITY INVESTMENT PROGRAM  
FY2021**

**PROJECT NAME: Storage Tank Painting and Rehabilitation**

**Description:** Annual maintenance and repainting of water storage tanks; FY2023 - Painting of West Crossing; FY2024 - Rehabilitation of Grayson; FY2025 - Rehabilitation of West Crossing

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Cash Reserves	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 300,000
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Construction</i>	-	-	-	100,000	100,000	100,000	300,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 300,000</b>

**PROJECT NAME: Generator Installs**

**Description:** To provide backup service for pumps; FY2023 - Sherley Pump Station & Powell Pump Station; FY2024 - Well 5

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Cash Reserves	\$ -	\$ -	\$ -	\$ 135,000	\$ 125,000	\$ -	\$ 260,000
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Construction</i>	-	-	-	135,000	125,000	-	260,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 135,000</b>	<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ 260,000</b>

**CITY OF ANNA  
WATER UTILITY COMMUNITY INVESTMENT PROGRAM  
FY2021**

**PROJECT NAME: Water Main Replacement (Annual Maintenance)**

**Description:** Annual water main replacement of undersized and poor condition mains; FY2021 - East Hackberry & County Road 373; FY2022 - East 3rd Street; FY2023 - East 2nd Street; FY2024 - East 7th Street & East 8th Street; FY2025 & Future - East Fm455

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Cash Reserves	\$ -	\$ 320,000	\$ 90,000	\$ 110,000	\$ 120,000	\$ 150,000	\$ 790,000
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	-	320,000	90,000	110,000	120,000	150,000	790,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 320,000</b>	<b>\$ 90,000</b>	<b>\$ 110,000</b>	<b>\$ 120,000</b>	<b>\$ 150,000</b>	<b>\$ 790,000</b>

**CITY OF ANNA  
SEWER UTILITY COMMUNITY INVESTMENT PROGRAM  
FY2021**

**PROJECT NAME: State Hwy 5 Utility Relocation - Sewer**

**Description:** Relocate and expand public sewer system along SH 5. Phase 1 is to the south, and Phase 2 is to the north; required for SH 5 widening.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Impact Fees	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 500,000	\$ 1,000,000
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	-	-	250,000	250,000	500,000	1,000,000
Equipment	-	-	-	-	-	-	-
Right of Way	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 500,000</b>	<b>\$ 1,000,000</b>

**PROJECT NAME: Wastewater Treatment Analysis**

**Description:** Studies to determine treatment needs

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Impact Fees	\$ 15,000	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
<b>Expenditures</b>							
Design	\$ 15,000	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Construction	-	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Right of Way	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ 15,000</b>	<b>\$ 135,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

**CITY OF ANNA  
SEWER UTILITY COMMUNITY INVESTMENT PROGRAM  
FY2021**

**PROJECT NAME: Hurricane Creek Trunk Sewer**

**Description:** Trunk Sewer expansion required for large developments west of US 75; East Fork Regional Sanitary Sewer (Hurricane Creek) - 48,000 linear feet of sanitary sewer improvements across multiple phases which are required to provide City sewer to development projects west of US 75. Task B includes a 30" trunk sewer along Hurricane Creek from Task A to FM 455. Staff is reviewing the potential of replacing Task A with another project.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Public Imp. District	\$ 977,202	\$ 1,622,798	\$ -	\$ -	\$ 4,000,000	\$ -	\$ 6,600,000
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Construction</i>	977,202	1,622,798	-	-	4,000,000	-	6,600,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ 977,202</b>	<b>\$ 1,622,798</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>	<b>\$ -</b>	<b>\$ 6,600,000</b>

**PROJECT NAME: Hurricane Creek Temporary Treatment**

**Description:** Temporary treatment plant for Phase 1 of Hurricane Creek development

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Public Imp. District	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Construction</i>	-	1,500,000	-	-	-	-	1,500,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>

**CITY OF ANNA  
SEWER UTILITY COMMUNITY INVESTMENT PROGRAM  
FY2021**

**PROJECT NAME: Throckmorton Creek Trunk Sewer Expansion**

**Description:** From just north of FM 455 to Rosamond Parkway; Extension of a 15-inch sewer trunk main; project identified by staff as critical to development between US 75 and SH 5, north of FM 455 because there is interest in the area but no sewer service.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Impact Fees	\$ -	\$ 250,000	\$ 2,500,000	\$ -	\$ -	\$ -	\$ 2,750,000
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ 250,000	\$ 2,500,000	\$ -	\$ -	\$ -	\$ 2,750,000
<i>Construction</i>	-	-	-	-	-	-	-
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	\$ -	\$ 250,000	\$ 2,500,000	\$ -	\$ -	\$ -	\$ 2,750,000

**PROJECT NAME: Impact Fee Study Update & Wastewater Master Plan Update**

**Description:** Following the Comprehensive Plan completion, revisions will need to be made to the Impact Fee Study and Wastewater Master Plan.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Impact Fees	\$ -	\$ 60,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 110,000
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ 60,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 110,000
<i>Construction</i>	-	-	-	-	-	-	-
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	\$ -	\$ 60,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 110,000

**CITY OF ANNA  
SEWER UTILITY COMMUNITY INVESTMENT PROGRAM  
FY2021**

**PROJECT NAME: US 75 Utility Relocation - Sewer**

**Description:** Wastewater lines must be relocated in order for the reconstruction of US 75 up to the Grayson County line to be completed.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Impact Fees	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ 600,000
Non-Bond Capital	-	75,000	-	-	-	-	75,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ 600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 675,000</b>
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
<i>Construction</i>	-	-	600,000	-	-	-	600,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ 600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 675,000</b>

**PROJECT NAME: John R Geren Treatment Plant Rehabilitation and Expansion (in phases)**

**Description:** Four phase rehabilitation and two phase expansion of existing treatment plant:

2022 Phase I Rehabilitation - Bar Screen Replacement;

2023 Phase II Rehabilitation - Aeration Blowers and Air Lines;

2024 Phase III Rehabilitation - Re-skinning of UV Room and Belt Press Room, Replacement of Equipment Barn;

2025 Phase IV Rehabilitation - Creek Erosion Protection and Fence Replacement.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Bond Funds	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ 2,000,000
Cash Reserves	-	50,000	120,000	150,000	110,000	150,000	580,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 120,000</b>	<b>\$ 150,000</b>	<b>\$ 2,110,000</b>	<b>\$ 150,000</b>	<b>\$ 2,580,000</b>
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	-	50,000	120,000	150,000	2,110,000	150,000	2,580,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 120,000</b>	<b>\$ 150,000</b>	<b>\$ 2,110,000</b>	<b>\$ 150,000</b>	<b>\$ 2,580,000</b>

**CITY OF ANNA  
SEWER UTILITY COMMUNITY INVESTMENT PROGRAM  
FY2021**

**PROJECT NAME: Inflow and Infiltration Projects 1 - 4**

**Description:** 2022 - Throckmorton 12-inch wastewater main replacement: Replace exposed cast iron main in easement on private property west of CR 423;

2023 - Throckmorton 12-inch wastewater main replacement: Replace 4,000LF of old cast iron main in easement from wastewater treatment plant to project 1;

2024 - Throckmorton 12-inch wastewater main replacement: Replace 2,800LF of old cast iron main in easement from FM 455 to I&I project 1;

2025 - Interurban South 12" main replacement: Replace 2,400LF of old cast iron main in Interurban from FM 455 to the south.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Cash Reserves	\$ -	\$ -	\$ 250,000	\$ 960,000	\$ 740,000	\$ 630,000	\$ 2,580,000
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	-	250,000	960,000	740,000	630,000	2,580,000
Equipment	-	-	-	-	-	-	-
Right of Way	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 250,000	\$ 960,000	\$ 740,000	\$ 630,000	\$ 2,580,000

**PROJECT NAME: Clay Tile Sewer Main Replacement**

**Description:** Replace clay tile sewer mains in poor condition:

2021 - 8" clay tile replacement Interurban and Riggins South from FM 455 to 650 feet south;

2023 - 6" clay tile replacement Powell Parkway and Interurban South From FM 455 to 720 feet south;

2024 - 8" clay tile replacement near Anna ISD Administration replace 646 linear feet;

2025 - 8" clay tile replacement Interurban between First and Hackberry replace 130 linear feet;

Future - 6" clay tile replacement Interurban between Fourth and Fifth replace 130 linear feet;

Future - 8" clay tile replacement First Street at Interurban replace 217 linear feet;

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Cash Reserves	\$ -	\$ 97,500	\$ -	\$ 108,000	\$ 96,900	\$ 19,500	\$ 321,900
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	97,500	-	108,000	96,900	19,500	321,900
Equipment	-	-	-	-	-	-	-
Right of Way	-	-	-	-	-	-	-
Total	\$ -	\$ 97,500	\$ -	\$ 108,000	\$ 96,900	\$ 19,500	\$ 321,900

THE CITY OF  
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**CITY OF ANNA**  
**COMMUNITY INVESTMENT PROGRAM**  
**PARK DEVELOPMENT**

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	Actual	Estimated	Budget
	FY2019	2019-20	2020-21
<b>PROJECTS</b>			
Parks Master Plan	\$ -	\$ 33,037	\$ 141,963
Sherley Heritage Park Playground	315,031	-	-
Sherley Heritage Park Train & Improvements	22,077	76,988	510,360
Johnson Park Improvements	-	-	625,000
Trails	-	-	195,000
Natural Springs Park Improvements	13,831	-	-
Slayter Creek Park Improvements	32,567	-	135,000
Natural Springs Paw Park	65,688	63,661	-
Land Acquisition	-	-	250,000
<b>TOTAL PROJECTS</b>	<b>\$ 449,194</b>	<b>\$ 173,686</b>	<b>\$ 1,857,323</b>

Budget 2021-22	Budget 2022-23	Budget 2023-24	Budget 2024-25	Project Total
\$ -	\$ -	\$ -	\$ -	175,000
-	-	-	-	315,031
-	-	-	-	609,425
-	-	150,000	-	775,000
195,000	-	-	-	390,000
45,000	80,000	125,000	250,000	513,831
200,000	200,000	-	-	567,567
-	-	-	-	129,349
250,000	250,000	250,000	250,000	1,250,000
\$ 690,000	\$ 530,000	\$ 525,000	\$ 500,000	

**CITY OF ANNA  
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FY2021**

**PROJECT NAME: Parks Master Plan**

**Description:** The Parks Master Plan will include the following: an inventory of each park, recreation, trail, open space area and facility; a comparison with other benchmark cities; goals, policies, ordinances and standards to support the Parks Master Plan; priority list of needs ranked in order from highest to lowest including land acquisition areas; and possible resources for capital, operations and maintenance costs. In addition to the foregoing, the consultant will conduct a beginning analysis of a future recreation center, sports complex and the direction of youth sports in Anna.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Developer Contrib.	\$ 33,037	\$ 141,963	\$ -	\$ -	\$ -	\$ -	\$ 175,000
<b>Expenditures</b>							
<i>Design</i>	\$ 33,037	\$ 141,963	\$ -	\$ -	\$ -	\$ -	\$ 175,000
<i>Construction</i>	-	-	-	-	-	-	-
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ 33,037</b>	<b>\$ 141,963</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 175,000</b>

**PROJECT NAME: Sherley Heritage Park Train and Park Improvements**

**Description:** This funding is for the steam locomotive, tracks, burying the overhead utility lines, lighting, an 8-foot fence and pipe fence.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Developer Contrib.	\$ 73,522	\$ 510,360	\$ -	\$ -	\$ -	\$ -	\$ 583,882
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	73,522	510,360	-	-	-	-	583,882
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ 73,522</b>	<b>\$ 510,360</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 583,882</b>

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**PROJECT NAME: Johnson Park Improvements**

**Description:** Johnson Park is in poor condition. It is out of date and looks like it belongs in another era. The park desperately needs to be redeveloped and modernized. Improvements that need to be made include new baseball fields, fencing, lighting, playground upgrades, and parking upgrades.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Developer Contrib.	\$ -	\$ 625,000	\$ -	\$ -	\$ 150,000	\$ -	\$ 775,000
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Construction</i>	-	625,000	-	-	150,000	-	775,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 625,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ 775,000</b>

**PROJECT NAME: Trails**

**Description:** Staff has submitted 3.6 miles of trail projects to Collin County for grant funding with Council's approval. Trails are needed to connect city parks, schools and downtown among other areas in the community. Amenities such as trail head access points, signage, and benches will be phased in future years. If grant funding is not awarded, staff will develop an alternative plan to use existing allocated funds to build trails.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Developer Contrib.	\$ -	\$ 195,000	\$ 195,000	\$ -	\$ -	\$ -	\$ 390,000
Grant	-	195,000	195,000	-	-	-	390,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 390,000</b>	<b>\$ 390,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 780,000</b>
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Construction</i>	-	780,000	-	-	-	-	780,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 780,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 780,000</b>

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**PROJECT NAME: Natural Springs Park Improvements**

**Description:** A security fence is needed outside the parks maintenance barn to protect equipment and materials stored outside. Additional concrete pads and sidewalks are needed to the Paw Park. Additional parking is needed at Natural Springs Park for Anna Neighbors that use the Paw Park and to hold future events at the park such as movies in the park and other activities. Once parking is addressed, consideration of adding a playground is recommended. The middle pond located just south of the gazebo needs dredging, aeration, and repair.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Developer Contrib.	\$ -	\$ -	\$ 45,000	\$ 80,000	\$ 125,000	\$ 250,000	\$ 500,000
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	-	-	45,000	80,000	125,000	250,000	500,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 45,000</b>	<b>\$ 80,000</b>	<b>\$ 125,000</b>	<b>\$ 250,000</b>	<b>\$ 500,000</b>

**PROJECT NAME: Slayter Creek Park Improvements**

**Description:** Several broken sidewalks need replacement at Slayter Creek Park. Four concrete panels and the foundation at the concession stand needs repair, as well as improvements to the drainage surrounding the concession stand. The drainage along the trails at Slayter Creek Park from Rosamond to Hackberry needs improvement. The parking lot at Slayter Creek Park needs sealing and repainting. A metal ceiling is needed at the Slayter Creek Park pavilion. The splash pad needs a refresh, a new slide and more vibrant water features that allows more sensory experiences and play for a wider range of ages. Other additions could include pickleball court, a tennis backboard at the tennis courts for single player practice and an outdoor basketball court.

<b>Funding</b>	Project to Date	2021	2022	2023	2024	2025	Total
Developer Contrib.	\$ -	\$ 135,000	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ 535,000
<b>Expenditures</b>							
<i>Design</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>Construction</i>	-	135,000	200,000	200,000	-	-	535,000
<i>Equipment</i>	-	-	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 135,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 535,000</b>

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<b>PROJECT NAME: Land Acquisition</b>							
<b>Description:</b> This fund is dedicated to purchasing park land, participating in partnership with developers or other agencies to develop or enhance new parks, and develop existing park land with new park amenities. This is based on receiving half of the projected developer contributions with a goal of working with the developers to dedicate land and build the park instead of receiving the fees.							
<b>Funding</b>	<b>Project to Date</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Total</b>
Developer Contrib.	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000
<b>Expenditures</b>							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	-	-	-	-	-	-
Equipment	-	250,000	250,000	250,000	250,000	250,000	1,250,000
Right of Way	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 1,250,000</b>				

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# **SUPPLEMENTAL INFORMATION**

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THE CITY OF  
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## Glossary

<b>Accounts Payable</b>	A liability account reflecting the amount of open accounts owed to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).
<b>Accounts Receivable</b>	An asset account reflecting amounts owed from private persons or organizations for goods or services furnished by a government.
<b>Accrual</b>	Method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows.
<b>Ad Valorem Tax</b>	Latin for "according to the value of." Refers to the tax assessed against real (land and building) and personal (equipment and furniture) property.
<b>Appropriation</b>	A legal authorization granted by the legislative body of a government (City Council) to make expenditures and incur obligations for designated purposes.
<b>Assessed Valuation</b>	A value that is established for real or personal property as a basis for levying property taxes. (Note: Property values are established by the Central Appraisal District.)
<b>Assets</b>	Resources owned or held by the City which have monetary value.
<b>Balanced Budget</b>	Annual financial plan in which expenses do not exceed revenues.
<b>Bonds</b>	A written promise to pay a sum of money on a specific date at a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation bonds and revenue bonds.
<b>Budget</b>	The City's financial plan for a specific fiscal year that contains both the estimated revenues to be received during the year and the proposed expenditures to be incurred to achieve related objectives.
<b>Budget Document</b>	The compilation of the spending plans for the various funds, along with supporting schedules, tables, and charts which, in total, comprises the annual revenue and expenditure plan.
<b>Capital Expenditures</b>	Funds used to acquire or upgrade physical assets such as property, industrial buildings or equipment.

<b><i>Community Investment Program</i></b>	Construction projects or very large capital purchases designed to improve and maintain the value of the city's assets, usually separate from the operating budget.
<b><i>Capital Outlays</i></b>	Expenditures which result in the acquisition of or addition to fixed assets which are individually priced at more than \$5,000 and have a useful life of more than three years.
<b><i>CCAD</i></b>	Collin Central Appraisal District
<b><i>Certificates of Obligation</i></b>	Similar to general obligation bonds except the certificates require no voter approval.
<b><i>CGMA</i></b>	Collin Grayson Municipal Alliance
<b><i>Component Unit</i></b>	Component units are legally separate organizations that must be included in the financial report of the primary government.
<b><i>Debt Service</i></b>	The City's obligation to pay the principal and interest of all bonds or other debt instruments according to a pre-determined schedule.
<b><i>Department</i></b>	A functional unit of the city containing one or more divisions or activities.
<b><i>Delinquent Taxes</i></b>	Taxes that remain unpaid on and after the date on which a penalty for non-payment is attached.
<b><i>EMS</i></b>	Emergency Medical Services
<b><i>Encumbrances</i></b>	Commitments related to unperformed contracts for goods and services used in budgeting. Encumbrances are not expenditures or liabilities but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.
<b><i>Enterprise Fund</i></b>	A fund established to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The City uses an enterprise fund to account for its water, sewer and sanitation operations.
<b><i>Exempt</i></b>	Personnel not eligible to receive overtime pay and who are expected to work as necessary to complete their job assignments.
<b><i>Expenditures</i></b>	Decrease in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

<b><i>Fiscal Year (FY)</i></b>	A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. Home rule cities in Texas have an October 1st to September 30th as the fiscal year.
<b><i>Fixed Assets</i></b>	Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements, and infrastructure.
<b><i>Franchise</i></b>	A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.
<b><i>Full Time Equivalent (FTE)</i></b>	A unit of measure based on the number of hours that an employee works during the fiscal year. One FTE is equal to 2080 hours.
<b><i>Fund</i></b>	A fiscal and accounting entity with a set of self-balancing accounts recording cash and other financial resources, together with all related liabilities and residual equities of balances, and charges therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.
<b><i>Fund Balance</i></b>	The excess in a fund of current assets over current liabilities; sometimes called working capital in enterprise funds. A negative fund balance is often referred to as a deficit.
<b><i>GASB</i></b>	Governmental Accounting Standards Board
<b><i>General Fund</i></b>	The fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as fire and police protection, health services, parks and recreation, street maintenance, and general administration.
<b><i>General Obligation Bonds</i></b>	Bonds for the payment of which the full faith and credit of the issuing government is pledged. In issuing its general obligation bonds, the City of Anna pledges to levy whatever property tax is needed to repay the bonds for a particular year. Bonds cannot be issued without voter approval and are usually issued with maturities of between 15 and 30 years.
<b><i>GFOA</i></b>	Government Finance Officers Association
<b><i>Governmental Fund</i></b>	Those funds through which most government functions typically are financed. The acquisition, use, and financial resources and the related current liabilities are accounted for through governmental funds (General, Special Revenue, Capital Projects, and Debt Service),
<b><i>GTUA</i></b>	Greater Texoma Utility Authority

<b>Infrastructure</b>	That portion of a city's assets located at or below ground level, including water system, sewer system, and streets.
<b>Liabilities</b>	Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. The term does not include encumbrances.
<b>Modified Accrual Basis</b>	A basis of accounting in which expenditures are accrued but revenues are accounted for when they are measurable and available to pay current liabilities. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are measurable and available to pay current liabilities. This type of accounting is conservative and is recommended as the standard for most governmental funds.
<b>NCTCOG</b>	North Central Texas Council of Governments
<b>No-New-Revenue Tax Rate</b>	A property tax rate calculated as required by state law that would provide the same amount of revenue received in the year before on properties taxed in both years.
<b>Non-Exempt</b>	Personnel eligible to receive overtime pay when overtime work has been authorized or requested by the supervisor.
<b>Operating Budget</b>	Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of the city are controlled.
<b>NTMWD</b>	North Texas Municipal Water District
<b>Performance Measures</b>	Specific quantitative measure of work performed within an activity or program. They may also measure results obtained through an activity or program.
<b>Restricted Revenue Fund</b>	A fund used to account for the proceeds of specific revenue sources that are legally restricted or formally committed to expenditures for specific purposes.
<b>Revenues</b>	Increases in net financial resources. Revenues include the receipt of assets for goods sold or services provided in the current reporting period, intergovernmental grants, and interest income.
<b>Taxes</b>	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.
<b>TML</b>	Texas Municipal League
<b>TMRS</b>	Texas Municipal Retirement System

***TxDOT***

Texas Department of Transportation

***Voter-Approval Tax Rate***

A property tax rate calculated as required by state law that would provide the same amount of revenue received in the year before on properties taxed in both years plus an additional plus a three and one-half percent increase for maintenance and operations. It is the maximum tax rate allowed by law without voter approval.

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## ***Financial Policies Summary***

The City of Anna, Texas financial policies set forth the basic framework for the fiscal management of the City. These policies are to ensure consistency in the City's financial processes related to revenue, expenditures, purchasing, accounting, investing, fiscal management, internal controls, and fund balance, as well as integrity, communication, prudent stewardship, planning, accountability, and full disclosure. These policies are intended to:

- ◆ Assist the City to ensure long-term financial stability and a healthy financial position;
- ◆ Assist the City Council and City staff in evaluating current activities and proposals for future programs;
- ◆ Demonstrate to the Neighbors of Anna, the investment community, and the bond rating agencies that the City is committed to strong fiscal operations;
- ◆ Fairly present and fully disclose the financial position of the City in conformity with accounting practices generally accepted in the United States of America; and
- ◆ Demonstrate compliance with finance-related legal and contractual issues in accordance with the Texas Local Government Code and other related legal mandates upon the City.

The policies are to be reviewed on an annual basis and modified to accommodate changing circumstances and conditions.

Policy areas include:

- |  |                                |
|--|--------------------------------|
| ◆ Reserves                               | ◆ Debt Issuance and Management |
| ◆ Revenue                                | ◆ Financial Reporting          |
| ◆ Budgeting and Capital Asset Management | ◆ Accounting                   |

The FY2021 budget is currently in compliance with relevant financial policies as stated here, but a review of these policies is planned during the upcoming fiscal year.

A summary of each of the above listed policy areas along with a complete copy of the financial policies can be found in the following pages.

## *Reserves*

It is the goal of the City to achieve and maintain an unassigned General Fund fund balance equal to 40% of total appropriations. The City considers a balance of less than 25% to be a cause for concern, barring unusual or deliberate circumstances, and a balance of more than 40% as excessive.

It shall be the goal of the City to maintain a working capital reserve in the Utility Fund of 25% of total appropriations in order to provide for potential unanticipated needs or the impact of weather.

## *Revenue*

IV.A. Revenues actually received will be regularly compared to budgeted revenues and variances will be investigated. Any variances found will be summarized in the corresponding budget report.

IV.F. In order to protect the government from fluctuations in a revenue source due to fluctuations in the economy and variations in the weather (in the case of water and wastewater), a diversified revenue system will be maintained.

IV.G. Property shall be assessed at 100% of the fair market value as appraised by the Collin County Central Appraisal District. Reappraisal and reassessment shall be done regularly as required by state law. A 98.6% collection rate will serve as a minimum tax collection with a delinquency rate of 1%.

IV.H. The State Comptroller's Office collects, administers, and disburses sales tax on a monthly basis.

IV.I. For services associated with a user fee or charge, the direct or indirect costs of that service will be offset by a fee where possible. There will be a periodic review of fees and charges to ensure that fees provide adequate coverage of the cost of services.

## *Budgeting and Capital Asset Management*

III.A. The budget shall be prepared on the basis of priorities outlined by the City Council and the City Manager in the Strategic Plan. In addition, the budget shall be prepared and presented to meet the requirements of Section 102 of the Texas Local Government Code.

III.A.1. The scope of the budget consists of governmental and proprietary funds, including the Debt Service Fund, Grant Fund, Special Revenue Fund, State Seizure Fund, Federal Seizure Fund, Park Development Fund and Fire Capital Fund, but excludes the Capital Project Funds.

III.A.1. The City's Capital Improvement Plan (CIP) will be presented to Council annually along with the budget. Each project is approved by Council, at which time Council approves an overall project budget for the life of the project.

III.A.2. The City Manager shall present a budget message along with the proposed budget document to Council on or before the fifteenth (15) day of August of the fiscal year as stated in Section 7.02 of the City Charter.

III.A.2. The proposed budget and all supporting schedules shall then be filed with the City Secretary and open for public inspection once submitted to the City Council. The proposed budget shall also be published on the City website the following day.

III.A.2. The final adopted budget document shall be enacted by City Council on or before September 20th of each fiscal year as reflected in Section 7.06 of the City Charter. The adoption of the budget must be by an affirmative vote of a majority of the City Council. The budget document shall then be submitted annually to the GFOA for evaluation and consideration of awarding the Award for Distinguished Budget Presentation.

III.A.3. Basis of Budgeting – The basis of budgeting will be the same as the basis of accounting; that is, that budgets for the General Fund and all special revenue funds are prepared on the modified accrual basis of accounting, and budgets for the Utility (Proprietary) Fund are presented on a full accrual basis, except that capital purchases and depreciation are not adjusted until year-end financial reporting.

III.A.5. Balanced Budget – Total proposed expenditures shall not exceed the total estimated income. The City's goal is to balance the operating budget with current revenues, whereby, current revenues match and fund on-going expenditures. The City considers the budget balanced when total expenditures are equal to total revenues. However, the budget is also balanced when total expenditures are less than total revenues, a surplus. There may also be instances where the City plans to spend excess fund balance accumulated from previous years on one-time non-recurring purchases, while maintaining established reserves. The City considers the budget to be balanced in this case as well. However, the plan shall not be to build on-going expenditures into this type of funding.

VIII. The City's fixed (capital) assets are to be reasonably safeguarded and prudently insured against loss. The Finance Department is responsible for properly accounting for, reporting and capitalizing the assets in accordance with GAAP.

VIII.B. All costs associated with bringing the asset into working order will be capitalized as part of the asset cost. This will include start-up costs, engineering or consultant type fees that are incurred once the decision to purchase is made. The cost of land acquired should include all related costs associated with the purchase.

VIII.C. Improvements will be capitalized when they extend the useful life of an asset or when they make the asset more valuable than it was originally. The replacement of asset components will normally be expensed unless they are of a significant nature and meet all of the capitalization criteria.

### *Debt Issuance and Management*

The City may periodically enter into debt obligations to finance the construction or acquisition of infrastructure and other assets; or to refinance existing debt for the purpose of meeting its governmental obligation to its residents. It is the City's desire and direction to ensure that such debt obligations are issued and administered in such fashion as to obtain the best long-term financial advantage to the City and its residents, while making every effort to maintain and improve the City's bond ratings.

The City shall not issue debt obligations or utilize debt proceeds to finance current operations of the City.

### *Financial Reporting*

I.D. The City will prepare and publish a Comprehensive Annual Financial Report (CAFR). The CAFR will be prepared in accordance with generally accepted accounting principles and will be presented annually to the Government Finance Officers Association (GFOA) for evaluation and awarding of the Certification of Achievement for Excellence in Financial Reporting. The CAFR will be published and presented to the City Council within 180 days after the end of the fiscal year.

## *Accounting*

I.A. The Finance Director and Accounting Manager are responsible for establishing and maintaining the chart of accounts and for properly recording financial transactions.

I.B. The accounts of the City are organized and operated on the basis of funds and account groups. Each fund is created for a specific purpose except for the General Fund. The General Fund is used to account for all transactions not accounted for in other funds. Fund accounting is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

I.B. Account balances shall be reported on the modified accrual basis of accounting within the General Fund and other governmental funds and the accrual basis of accounting in the Utilities Fund.

I.C.1-2 The City will be audited annually by an outside independent auditing firm or other times as may be deemed necessary. The auditors must be a CPA and must demonstrate that they have the breadth and depth of staff to conduct the City's annual audit in accordance with generally accepted auditing standards, generally accepted government auditing standards, and contractual requirements. An annual independent audit will be completed and filed with the City Secretary within one hundred eighty (180) days from the completion of each fiscal year, the results of which shall be presented to and approved by the City Council.

I.C.3. The financial statements to the City are to be prepared in conformity with generally accepted accounting principles (GAAP) in the United States of America as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

## **FINANCIAL POLICIES**

The City of Anna, Texas financial policies set forth the basic framework for the fiscal management of the City. These policies are to ensure consistency in the City's financial processes related to revenue, expenditures, purchasing, accounting, investing, fiscal management, internal controls, and fund balance, as well as integrity, communication, prudent stewardship, planning, accountability, and full disclosure. These policies are intended to:

- A. Assist the City to ensure long-term financial stability and a healthy financial position;
- B. Assist the City Council and City staff in evaluating current activities and proposals for future programs;
- C. Demonstrate to the Neighbors of Anna, the investment community, and the bond rating agencies that the City is committed to strong fiscal operations;
- D. Fairly present and fully disclose the financial position of the City in conformity with accounting practices generally accepted in the United States of America; and
- E. Demonstrate compliance with finance-related legal and contractual issues in accordance with the Texas Local Government Code and other related legal mandates upon the City.

The policies are to be reviewed on an annual basis and modified to accommodate changing circumstances and conditions.

# **FINANCIAL MANAGEMENT POLICIES**

## **I. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING**

### **A. Accounting**

The Finance Director and Accounting Manager are responsible for establishing and maintaining the chart of accounts and for properly recording financial transactions.

### **B. Funds**

The accounts of the City are organized and operated on the basis of funds and account groups. Each fund is created for a specific purpose except for the General Fund. The General Fund is used to account for all transactions not accounted for in other funds. Fund accounting is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

The City's annual budget shall be prepared and adopted on a basis consistent with generally accepted accounting principles for all governmental and proprietary funds except the capital projects funds, which Council approves project-length budgets.

Account balances shall be reported on the modified accrual basis of accounting within the General Fund and other governmental funds and the accrual basis of accounting in the Utilities Fund.

### **C. External Auditing**

The City will be audited annually by an outside independent auditing firm or other times as may be deemed necessary.

1. External Auditor Repute – The auditors must be a CPA and must demonstrate that they have the breadth and depth of staff to conduct the City's annual audit in accordance with generally accepted auditing standards, generally accepted government auditing standards, and contractual requirements.
2. Timing - An annual independent audit will be completed and filed with the City Secretary within one hundred eighty (180) days from the completion of each fiscal year, the results of which shall be presented to and approved by the City Council.
3. Financial Statements - The financial statements to the City are to be prepared in conformity with generally accepted accounting principles (GAAP) in the United States of America as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.
4. Management Letter – The external auditor will prepare and review the Management

Letter with the City Council within 180 days from the end of the fiscal year. The external auditor will present and review the audit with City Council at a regular scheduled meeting.

5. Rotation of External Auditor - As stated in the City Charter, the City shall not use the same firm for more than five consecutive years.

#### **D. External Financial Reporting**

The City will prepare and publish a Comprehensive Annual Financial Report (CAFR). The CAFR will be prepared in accordance with generally accepted accounting principles and will be presented annually to the Government Finance Officers Association (GFOA) for evaluation and awarding of the Certification of Achievement for Excellence in Financial Reporting. The CAFR will be published and presented to the City Council within 180 days after the end of the fiscal year.

#### **E. Internal Financial Reporting**

The Finance Department will monitor revenues and expenditures as compared to current year budgets and investigate any variances found. Staff will prepare internal financial reports on a monthly basis sufficient for management and Council to plan, monitor, and control the City's fiscal affairs. This report will compare previous year-to-date (YTD) actuals to current YTD actuals of the same quarter, as well as percentage of budget remaining.

In addition, a more detailed analysis and report will be completed on a quarterly basis and provided to the City Manager and City Council. The report shall accurately reflect the City's current position in regard to revenue and expenditure performance, as well as any additional information that reflects the City's current and future fiscal position.

#### **F. Bank Depository**

The City shall select a bank depository that will meet the needs of the City and comply with all state laws governing such depositories and the management and safeguarding of public funds. The City shall issue a request for proposals/qualifications for the bank depository services every five years, or more often if necessary. However, said requirements shall not restrict the number of years, either cumulatively or consecutively, that any bank depository shall be used. Depositories shall be selected on a number of criteria, including but not limited to, ability to comply with state and local statutes, customer service, hours of operation, yield on deposits, geographic proximity to City Hall, services offered, etc.

## **II. INTERNAL CONTROLS**

### **A. Written Procedures**

The Finance Director is responsible for developing City-wide written administrative

directives on accounting, cash handling, and other financial matters which will be approved by the City Manager.

## **B. Internal Audit Program**

1. Committee - An internal audit committee, consisting of the Finance Director, Accounting Manager, and Budget Manager will be established. Annually, the Internal Audit Committee will review the administrative directives for any process improvements or changes and submit them for approval to the City Manager
2. Departmental Audits – Departmental processes will be reviewed on an on-going basis to ensure dual control of City assets and to identify the opportunity for fraud potential, as well as to ensure that departmental internal procedures are documented and updated as needed.
3. Employee or Transaction Review – Programs to be audited include petty cash (cash drawers), city credit card accounts, time entry, and travel expense. Discrepancies will be identified and remedied. The Department Director will be notified of the situation and, in cases of serious infractions, the City Manager will also be notified as well.

## **C. Department Director’s Responsibility**

Department Director’s responsibilities to the City are to ensure that good internal controls are followed throughout his or her department, that all guidelines on cash handling and internal controls are implemented, and that all internal or external auditor internal control recommendations are addressed.

# **III. OPERATING BUDGET POLICIES**

## **A. Preparation**

Budgeting is an essential element of the financial planning, control, and evaluation process of municipal government. The City’s “Operating Budget” is the City’s annual financial operating plan. The budget shall be prepared on the basis of priorities outlined by the City Council and the City Manager in the Strategic Plan. In addition, the budget shall be prepared and presented to meet the requirements of Section 102 of the Texas Local Government Code.

1. Scope – The scope of the budget consists of governmental and proprietary funds, including the Debt Service Fund, Grant Fund, Special Revenue Fund, State Seizure Fund, Federal Seizure Fund, Park Development Fund and Fire Capital Fund, but excludes the Capital Project Funds.

The City’s Capital Improvement Plan (CIP) will be presented to Council annually along with the budget. Each project is approved by Council, at which time Council approves an overall project budget for the life of the project.

2. Budget Process - The budget is prepared by the Finance Department with the cooperation

of all City departments and is submitted to the City Manager who makes any necessary changes. The City Manager shall present a budget message along with the proposed budget document to Council on or before the fifteenth (15) day of August of the fiscal year as stated in Section 7.02 of the City Charter.

The proposed budget and all supporting schedules shall then be filed with the City Secretary and open for public inspection once submitted to the City Council. The proposed budget shall also be published on the City website the following day.

The final adopted budget document shall be enacted by City Council on or before September 20<sup>th</sup> of each fiscal year as reflected in Section 7.06 of the City Charter. The adoption of the budget must be by an affirmative vote of a majority of the City Council. The budget document shall then be submitted annually to the GFOA for evaluation and consideration of awarding the Award for Distinguished Budget Presentation.

3. Basis of Budgeting – The basis of budgeting will be the same as the basis of accounting; that is, that budgets for the General Fund and all special revenue funds are prepared on the modified accrual basis of accounting, and budgets for the Utility (Proprietary) Fund are presented on a full accrual basis, except that capital purchases and depreciation are not adjusted until year-end financial reporting.
4. City Council Participation – The budget review process shall begin annually with the review of the Strategic Plan by City Council, City Manager, and Directors. Council will further participate in the review process which shall span enough time to address policy and fiscal issues.
5. Balanced Budget – Total proposed expenditures shall not exceed the total estimated income. The City’s goal is to balance the operating budget with current revenues, whereby, current revenues match and fund on-going expenditures. The City considers the budget balanced when total expenditures are equal to total revenues. However, the budget is also balanced when total expenditures are less than total revenues, a surplus. There may also be instances where the City plans to spend excess fund balance accumulated from previous years on one-time non-recurring purchases, while maintaining established reserves. The City considers the budget to be balanced in this case as well. However, the plan shall not be to build on-going expenditures into this type of funding.
6. Forecasting – The budgeting process for the annual budget necessitates the preparation of future projections of both revenues and expenditures. It should be recognized that the balanced budget requirement requires the conservative estimate of revenues and expenditures. Inherent in the forecasting process is the identification of assumptions used in the forecasting calculations. A statement of assumptions should be presented to the City Manager and Council.
7. Filing and Adoption – Upon the presentation of a proposed budget acceptable to the City

Council, the City Council shall call and publicize a public hearing, naming the date and time for the public hearing on the budget. The public hearing allows for the neighbors to participate in the process. Required notice of the public hearing is to be published on two occasions in the City's official newspaper, which shall not be less than ten (10) nor more than thirty (30) days after the date of the notice as stated in Section 7.05 of the City Charter.

At a later date and time, the Council must adopt the budget by Ordinance. This budget then becomes the City's Official Budget, effective for the fiscal year beginning the following October 1<sup>st</sup>. A copy of the Official Budget shall be filed with the City Secretary and posted on the City's website in accordance with the provisions of Section 102 of the Texas Local Government Code.

In the event the budget is not adopted on or prior to September 20th, the preceding fiscal year budget will continue to be in force on a month-by-month basis until a new budget is adopted, Section 7.06 of the City Charter.

8. Budget Amendments – Expenditures within each Fund will remain within each department's original appropriation unless an intra-fund budget transfer is approved by the City Manager. The City Manager is authorized to approve intra-fund transfers. Only the City Council may approve inter-fund transfers. Budget amendments will occur when total actual expenditures exceed budgeted expenditures in any fund(s). Budget amendments are authorized only by the City Council, approved by Ordinance, and must be passed by an affirmative vote of the majority of the Council. If at any time during a fiscal year the City Manager estimates that current year expenditures in any fund will exceed available revenues, the City Manager will submit a plan to the City Council addressing the estimated deficit including a plan of action to overcome the estimated deficit. The City's Charter (Section 7.09) addresses amending the adopted budget.

## **B. Performance Measures and Productivity Measures**

Where appropriate, performance measures and productivity measures will be used as guidelines and reviewed for efficiency and effectiveness. This information will be included in the annual budget document.

## **C. Multi-Year Planning Model**

As part of the planning process, the City will maintain a five-year planning model to reflect significant changes over time and to utilize during the budget process to determine the long-term operating impact additional requests will have on the budget.

## **D. Control and Accountability**

Each Department Director will be responsible for the goals and objectives adopted as part of the City's Strategic Plan and for monitoring their individual departmental budget for

compliance and spending limitations. The Budget Manager will provide the Department Directors and management staff a monthly financial report on their budget.

#### **IV. REVENUE MANAGEMENT**

##### **A. Revenue Monitoring**

Revenues actually received will be regularly compared to budgeted revenues and variances will be investigated. Any variances found will be summarized in the corresponding budget report.

##### **B. Simplicity**

The City will strive to keep the revenue stream simple, which will result in a decrease of compliance costs for the taxpayer or service recipient and a corresponding decrease in avoidance to pay.

##### **C. Certainty**

An understanding of the revenue source increases the reliability of the revenue system. The City will try to understand its revenue sources and enact consistent collection policies so that assurances can be provided that the revenue base will materialize according to budgets and plans.

##### **D. Equity**

The City will strive to maintain equity in the revenue system structure. That is, the City will seek to minimize or eliminate all forms for subsidization between entities, funds, services, utilities, and customers. The revenue system will strive to have the characteristics of fairness and neutrality as it applies to cost of service, willingness to pay, and ability to pay.

##### **E. Administration**

The benefits of revenue will exceed the cost of producing the revenue. The cost of collection will be reviewed for cost effectiveness as a part of the indirect cost and cost of service analysis. Where appropriate, the City will use the administrative process of State or Federal Collection agencies in order to reduce administrative costs.

##### **F. Diversification and Stability**

In order to protect the government fluctuations in a revenue source due to fluctuations in the economy, and variations in the weather (in the case of water and wastewater) a diversified revenue system will be maintained.

## **G. Property Tax Revenues**

Property shall be assessed at 100% of the fair market value as appraised by the Collin County Appraisal District. Reappraisal and reassessment shall be done regularly, as required by state law. A 98.6% collection rate will serve as a minimum tax collection with a delinquency rate of 1%.

All delinquent taxes will be pursued and turned over to a private attorney. A penalty will be assessed to compensate the attorney as allowed by state law, and in accordance with the attorney's contract.

## **H. Sales Tax Revenue**

The State Comptroller's Office collects, administers, and disburses sales tax on a monthly basis. However, there is a two-month lag between the month of sales and when the City receives the revenue. The Budget Manager monitors and reports the activity, reflecting any state audit adjustments, refunds to gross collections, or fees withheld for the collection process.

Accounting staff reports the sales tax revenues based on the month of sales. This results in sales tax received in the month of October and November being accrued back to the previous year.

## **I. User-Based Fees**

For services associated with a user fee or charge, the direct or indirect costs of that service will be offset by a fee where possible. There will be a periodic review of fees and charges to ensure that fees provide adequate coverage of the cost of services.

## **J. Interest Income**

Interest earned from investment of available monies will be distributed to the funds in accordance with the equity balance of the fund from which monies were provided to be invested.

Interest earned on accounts held with the City's depository will be distributed based on the cash balance of each of the funds.

## **K. Impact Fees**

Impact Fees are currently imposed for water, wastewater, and roadway in accordance with applicable City Ordinances and state law. Impact fees will be re-evaluated at least every five years, as required by state law.

## **L. Utility Rates**

The City will review utility rates periodically, and if necessary, adopt new rates that will generate revenues required to fully cover operating expenditures, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital needs and debt service requirements. This policy does not preclude drawing down the working capital to finance current operations. It is in the City's best interest to utilize cash balances in excess of required working capital to finance capital projects. Components of the utility rate will include transfers to the General Fund for administrative costs, franchise fees, or payment in lieu of property tax (PILOT) or a combination thereof when possible.

## **V. EXPENDITURE CONTROL**

### **A. Appropriations**

Appropriations are budgeted for at the fund level. If budget amendments (increase in appropriations) are necessary, they must be approved by the City Council. Budget transfers, between line items within the same fund, are allowed as long as the adjustments do not exceed the total budgeted appropriations for that fund. These budget transfers are approved by the City Manager.

### **B. Contingency**

Pursuant to the City Charter, a contingency appropriation may be included in the annual budget in an amount not to exceed more than three (3) percent of the total General Fund expenditures. The contingency is to be used in the event of unforeseen items of expenditures. The contingency must apply only to current operating expenditures and must not include any expenditures which are appropriated from assigned or committed fund balance.

In the event the City Manager approves an expenditure where contingency funds are to be utilized, the budget shall be transferred to the appropriate line item within the department.

### **C. Purchasing**

All Purchasing shall be in accordance with the City's Purchasing Policy.

### **D. Central Control**

Significant vacancy (salary) savings and capital budgetary savings in any department will be centrally controlled; and may not be spent by the department without the authorization of the City Manager.

### **E. Order of Expenditure of Funds**

When multiple funding sources are available for expenditure (for example, a construction

project is being funded partly by a grant, bond funds, and capital projects funds), the City will start with the most restrictive category and spend those funds first before moving to the next category with available funds.

#### **F. Prompt Payment**

All invoices will be paid within thirty (30) days of receipt in accordance with the prompt payment requirements of State law. Procedures will be used to take advantage of all purchase discounts where considered cost effective.

### **VI. BUDGET CONTINGENCY PLAN**

This policy is designed to establish general guidelines for managing revenue shortfalls resulting from local and national economic downturn that adversely affect the City's revenue stream.

#### **A. Immediate Action**

Once a budgetary shortfall is projected, the City Manager will take the necessary actions to offset the projected shortfall with a reduction in current expenditures. The City Manager may:

- a. Freeze all hiring and filling of vacant positions except those deemed to be absolutely necessary;
- b. Review and delay all planned remaining capital expenditures not funded by bond proceeds;
- c. Delay all "non-essential" spending or equipment replacement purchases.

#### **B. Further Action**

If the above actions are insufficient to offset the revenue deficit and the shortfall continues to increase, the City Manager will further reduce operating expenses to balance the variance. Any remaining service level reductions, including workforce reductions, will be reviewed and addressed between the City Council and City Manager.

### **VII. ASSET MANAGEMENT**

#### **A. Investments**

1. Investment Policy - The City Council has formally approved a separate Investment Policy for the City that meets the requirements of the Public Funds Investment Act (PFIA), Section 2256 of the Texas Local Government Code. The policy is reviewed annually by the Council and applies to all financial assets held by the City.
2. Quarterly Report - As required by the Public Funds Investment Act (PFIA), a Quarterly

Investment Report will be prepared and provided to the City Council. The report shall consist of at a minimum the following:

- a) A comparison of the prior quarter investment's book and market value;
- b) Contain the current quarter and year-to-date (YTD) average yields;
- c) Reference the amount of interest income by quarter and YTD;
- d) List each investment instrument for the previous and current quarter with its rate of return, purchase and maturity date, book value, and market value;
- e) Provide a summary of the investments by fund group;
- f) Compare the total investment portfolio performance to the performance of a government investment pool.

## **B. Cash Management**

The City's cash flow will be managed to maximize the cash available to invest. The City's depository accounts shall be pooled to limit the numbers of accounts and to allow for the City to pool investment purchases between funding sources.

The Finance Director is responsible for establishing internal controls for banking activities such as wires, ACH payments, and transfers. Dual authorization shall be required for all wires and ACH payments.

## **VIII. FIXED ASSETS**

The City's fixed (capital) assets are to be reasonably safeguarded and prudently insured against loss. The Finance Department is responsible for properly accounting for, reporting and capitalizing the assets in accordance with GAAP.

### **A. Capitalization Criteria**

For the purposes of budgeting and accounting classification, the following criteria apply to assets to be capitalized:

- a) The asset must be owned by the City.
- b) The asset must be tangible.
- c) The expected useful life must be longer than three (3) years or must extend the useful life of an existing asset by more than two (2) years.
- d) The original cost of the asset must be greater than \$5,000.
- e) Useful life will be established based on available sources that are in accordance with GAAP.
- f) On-going repairs and general maintenance will not be capitalized.
- g) Assets not meeting the above criteria will be expensed.

## **B. New Purchases**

All costs associated with bringing the asset into working order will be capitalized as part of the asset cost. This will include start-up costs, engineering or consultant type fees that are incurred once the decision to purchase is made. The cost of land acquired should include all related costs associated with the purchase.

## **C. Improvements and Replacements**

Improvements will be capitalized when they extend the useful life of an asset or when they make the asset more valuable than it was originally. The replacement of asset components will normally be expensed unless they are of a significant nature and meet all of the capitalization criteria.

## **D. Contributed Capital**

Infrastructure assets received from developers will be recorded as equity contributions once the City Manager or Director of Public Works approves the letter of acceptance.

## **E. Reporting and Inventory**

The Finance Department will maintain the permanent records of the city's fixed assets, including description, cost, department of responsibility, date of acquisition, depreciation, and expected useful life. Periodic, random sampling will be performed to inventory fixed assets assigned to a department. Responsibility for safeguarding the City's fixed assets lies with the department that has been assigned the asset. When an asset leaves a department's responsibility due to disposition, sale or transfer, the assigned department is responsible to report the change in status or location to the Finance Department.

# FUND BALANCE AND WORKING CAPITAL RESERVE POLICY

## BACKGROUND

The City of Anna (“City”) believes that sound financial management principles require that sufficient funds be retained by the City to provide a stable financial base at all times. To retain this stable financial base, the City needs to maintain a General Fund fund balance and Utility Fund working capital reserve sufficient to fund all cash flows of the City, to provide financial reserves for unanticipated expenditures and/or revenue shortfalls of an emergency nature, and to secure and maintain investment grade bond ratings. A fund’s equity in the General Fund is the difference between its total assets and total liabilities. On the other hand, working capital reserve in the Utility Fund is an excess of current assets over current liabilities. The purpose of this policy is to specify the size and composition of the City’s financial reserves and to identify certain requirements for replenishing any fund balance or working capital reserves utilized.

The Governmental Accounting Standards Board (“GASB”) issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* (“GASB-54”). One objective of this standard was to improve, including the understandability, the usefulness of fund balance information by providing clear fund balance classifications.

GASB-54 requires local governments to focus on the constraints imposed upon resources when reporting fund balance in governmental funds. Governmental funds are typically used to account for tax-supported activities (i.e. General Fund, Debt Service Fund). The fund balance classifications indicate the level of constraints placed upon how resources can be spent and identify the sources of those constraints. The following five classifications serve to inform readers of the financial statements of the extent to which the City is bound to honor constraints on the specific purposes for which resources in the General Fund can be spent.

## DEFINITIONS

- Nonspendable Fund Balance – Fund balance reported as “nonspendable” represents fund balance that is (a) not in a spendable form such as prepaid items or (b) legally or contractually required to be maintained intact such as an endowment.
- Restricted Fund Balance – Fund balance reported as “restricted” consists of amounts that can be spent only on the specific purposes stipulated by law or by the external providers of those resources.
- Committed Fund Balance – Fund balance reported as “committed” are self-imposed limitations set in place prior to the end of the fiscal period. These amounts can be used only for the specific purposes determined by a formal action of the City Council, which is the highest level of decision-making authority, and that require the same level of formal action to remove the constraint.

- Assigned Fund Balance – Fund balance reported as “assigned” consists of amounts that are subject to a purpose constraint that represents an intended use established by the City Council or by their designated body or official. The purpose of the assignment must be narrower than the purpose of the General Fund. Formal action is *not* necessary to impose, remove, or modify a constraint in Assigned Fund Balance.
- Unassigned Fund Balance – Fund balance reported as “unassigned” represents the residual classification of fund balance and includes all spendable amounts not contained within the other classifications.

## **ORDER OF EXPENDITURES**

When expenditures are incurred for the purposes for which multiple categories of fund balance can be utilized, the City will start with the most restrictive category and spend those funds first before moving down to the next category with available funds.

## **POLICY ON COMMITTING FUND BALANCE**

In accordance with GASB-54, it is the policy of the City of Anna (“City”) that fund balance amounts will be reported as “Committed Fund Balance” only after formal action and approval by City Council. The action to constrain amounts in such a manner must occur prior to year-end; however, the actual dollar amount may be determined in the subsequent period.

For example, the City Council may approve a motion prior to year-end to report within the year-end financial statements, if available, up to a specified dollar amount as Committed Fund Balance for a specified purpose. The exact dollar amount to be reported as Committed Fund Balance may not be known at the time of approval due to the annual financial audit not yet being completed. This amount can be determined at a later date when known and appropriately reported within the year-end financial statements due to the governing body approving this action before year-end.

It is the policy of the City that the City Council may commit fund balance for any reason that is consistent with the definition of Committed Fund Balance contained within GASB-54. Examples of reasons to commit fund balance would be to display intentions to use portions of fund balance for future capital items, stabilization funds, or to earmark special General Fund revenue streams unspent at year-end that are intended to be used for specific purposes.

After approval by the City Council, the amount reported as Committed Fund Balance cannot be reversed without utilizing the same process required to commit the funds. Therefore, in accordance with GASB-54, it is the policy of the City that funds can only be removed from the Committed Fund Balance category after motion and approval by the City Council.

## **POLICY ON ASSIGNED FUND BALANCE**

In accordance with GASB-54, funds that are intended to be used for a specific purpose but have

not received the formal approval action at the governing body level may be recorded as Assigned Fund Balance. Likewise, redeploying assigned resources to an alternative use does not require formal action by the governing body.

GASB-54 states that resources can be assigned by the governing body or by another internal body or person whom the governing body gives the authority to do so, such as a committee or employee of the City.

Therefore, having considered the requirements to assign fund balance, it is the policy of the City that the City Manager will have the authority to assign fund balance of this organization based on intentions for use of fund balance communicated by the City Council.

### **UNASSIGNED FUND BALANCE OF THE GENERAL FUND**

It is the goal of the City to achieve and maintain an unassigned General Fund fund balance equal to 40% of total appropriations. The City considers a balance of less than 25% to be a cause for concern, barring unusual or deliberate circumstances, and a balance of more than 40% as excessive. An amount in excess of 40% can be used in one of the following ways:

- Increase the pay-as-you-go contributions needed to fund capital projects in the City's Capital Improvement Plan. These funds will be transferred out to the Governmental Non-Bond Capital Projects Fund.
- Increase funds contributed and transferred out to the Equipment Replacement Fund to assist in financing large capital equipment purchases.
- Reduce accrued liabilities, including but not limited to the TMRS pension liability and capital lease liabilities.

Prior to year-end, an Ordinance will be presented to Council when appropriate to give specific authority to the City Manager to make transfers of unexpended appropriations and excess revenues up to a certain threshold. The exact dollar amount to be transferred may not be known at the time of approval. This amount can be determined at a later date when known and appropriately reported within the year-end financial statements due to the governing body approving this action before year-end.

In the event that the unassigned General Fund fund balance is less than the policy anticipates, the City shall adjust budget resources in the subsequent fiscal years to restore the balance or establish a time frame and work plan to replenish the fund balance. The work plan may include tax increases, fee increases, reduction of services, and/or reduction of expenditures (i.e. hiring freeze, salary freeze, or reduction of travel/training).

Appropriation drawing down on unassigned General Fund fund balance shall require the approval of the City Council and shall be only for one-time expenditures, such as capital purchases, and not for ongoing expenditures unless a viable plan designated to sustain the expenditures is simultaneously adopted.

## **WORKING CAPITAL RESERVES OF THE UTILITY FUND**

The City shall set aside resources during years of growth to fund a reserve for years of decline and/or to fund capital out of current funds for projects that would have otherwise been funded through debt financing. It shall be the goal of the City to maintain a working capital reserve in the Utility Fund of 25% of total appropriations in order to provide for potential unanticipated needs or the impact of weather.

The City considers a balance of less than 25% to be a cause for concern, barring unusual or deliberate circumstances, and a balance of more than 40% as excessive. An amount in excess of 40% can be utilized in one of the following ways:

- Increase the pay-as-you-go contributions needed to fund capital projects in the City's Capital Improvement Plan. These funds will be transferred out to the Enterprise Non-Bond Capital Projects Fund.
- Increase funds contributed and transferred out to the Equipment Replacement Fund to assist in financing large capital equipment purchases.
- Reduce accrued liabilities, including but not limited to the TMRS pension liability and capital lease liabilities.

Prior to year-end, an Ordinance will be presented to Council when appropriate to give specific authority to the City Manager to make transfers of unexpended appropriations and excess revenues up to a certain threshold. The exact dollar amount to be transferred may not be known at the time of approval. This amount can be determined at a later date when known and appropriately reported within the year-end financial statements due to the governing body approving this action before year-end.

In the event the working capital reserves in the Utility Fund are less than the policy anticipates, a utility rate plan study will be utilized to determine the appropriate course of action when determining rates and establishing a timeframe to replenish the working capital reserves. This could include cost cutting, cost recovery, and revenue enhancing strategies.

# **DEBT MANAGEMENT POLICY**

## **PURPOSE**

The purpose of this policy is to set forth the parameters for issuing new debt as well as managing the outstanding debt portfolio, identifying the types and amount of permissible debt, and maintaining or improving the current bond rating in order to minimize borrowing costs and preserving access to credit. Adherence to a debt management policy signals to rating agencies and capital markets that a government is well managed and should meet its obligations in a timely manner. Debt levels and their related annual costs are important long-term obligations that must be managed within available resources.

This Policy establishes specific guidelines to ensure that the City adheres to sound financial practices whenever it incurs debt. The City should consider this Policy when recommending the issuance of debt. This Policy may be amended from time to time by the City Council to reflect innovative, but prudent financial and business practices. It is the intent of the City to establish this policy in order to:

- Ensure high quality debt management decisions;
- Ensure the debt management decisions are viewed positively by rating agencies, investment communities, and citizens;
- Ensure support for debt issuance both internally and externally;
- Ensure the legal and prudent use of the City's bonding authority through an effective system of financial security and internal controls;
- Promote sound financial management that utilizes long range financial planning;
- Use debt financing where appropriate to match projected revenue streams;
- Evaluate critical debt issuance options.

## **POLICY STATEMENT**

Under the governance and guidance of Federal and State laws and the City's Charter, ordinances and resolutions, the City may periodically enter into debt obligations to finance the construction or acquisition of infrastructure and other assets; or to refinance existing debt for the purpose of meeting its governmental obligation to its residents. It is the City's desire and direction to ensure that such debt obligations are issued and administered in such fashion as to obtain the best long-term financial advantage to the City and its residents, while making every effort to maintain and improve the City's bond ratings.

The City shall not issue debt obligations or utilize debt proceeds to finance current operations of the City.

## **CAPITAL IMPROVEMENT PROGRAM**

A Capital Improvement Program shall be prepared, submitted to, and approved by the Council annually. The Capital Improvement Program shall consist of at least a 5-year priority listing of long-term capital projects, accompanied by a financing plan which reflects potential financing options for all projects in the plan, and is supported by the appropriate sources of revenue. The financing plan shall be in accordance with the debt management policies contained herein. The CIP guides capital expenditures and funding requirements, and generally includes:

- All capital projects, including outside funding sources such as grant funding, and those proposed to be financed, as available.
- The fiscal impact these capital projects, once completed, will have on the City's operating budget.

## **DEBT LIMITS AND STRUCTURE**

As a Home Rule Charter City, the City of Anna is not limited in the amount of debt it may issue. However, the Texas Constitution, Article XI, Section 5 provides that the general property tax is limited to \$2.50 per \$100 of assessed valuation. Because the property tax is comprised of two components, Operations and Maintenance (O&M), plus Interest and Sinking (I&S) (which is the payment of principal and interest on legal debt instruments), the constitutional limits on the City's property tax rate effectively establishes an absolute ceiling on the amount of debt that may be funded by property tax revenues.

The determination of how much indebtedness the City can afford begins by assessing the sufficiency of future revenues through the use of a long-term financial projection. Factors such as debt service coverage requirements outlined in the bond indentures, the impact on the tax or utility rates, and any impact on the bond ratings shall be carefully considered.

Debt service will be structured, to the greatest extent possible, to match projected cash flows, minimize the impact of future property tax levies, and maintain a relatively rapid payment of principle. The term of the debt issuance should not be greater than the expected useful life of the asset being financed, or the maximum maturity permitted by State law for the obligations to finance the acquisition or construction of the asset.

## **RESPONSIBILITY**

The primary responsibility for developing financing recommendations rests with the City Manager and Finance Director. In developing financing recommendations, consideration will be given as follows:

- The time proceeds are expected to remain on hand and the related carrying costs;
- The options for interim financing including short term and interfund borrowing, taking into consideration federal and state reimbursement regulations;
- The effect of the proposed action on the tax rate and user charges;
- Trends in interest rates;
- And other factors as appropriate.

## **PROFESSIONAL CONSULTANTS**

A. Financial Advisor – A Financial Advisor will be used to assist in the issuance and administration of the City’s debt. The Financial Advisor will provide the City with objective advice and analysis on debt issuance. Financial services provided to the City shall include but shall not be limited to those listed below.

- Provide analysis of the City’s financial capacity to authorize, issue, and service any debt instruments that are considered;
- Monitor market opportunities, providing interpretation of market conditions which factor into timing of issuance;
- Take primary responsibility for review of the quantitative analysis of the cash flows provided by the underwriter. Prepare reports matching all calculations for bond sizing, debt service schedules, savings calculations, bond calls, escrow calculations and cash flows on the project;
- Coordinate assembly of data necessary for preparation of necessary petitions, ordinances, notices as may be required for elections to authorize debt instruments;
- Maintain liaison with Bond Counsel utilized by the City in preparation of legal documents regarding authorization, sale and issuance of debt instruments;
- Prepare official statements of disclosure as required;
- Advise and facilitate obtaining credit ratings as necessary when issuing debt;
- Attend meetings and make presentations as requested;
- Participate in activities associated with rating agency reviews;
- Other services as defined by the contract.

B. Bond Counsel – The Bond Counsel will issue an opinion as to the legality and tax-exempt status of any obligation. The City will also seek the advice of Bond Counsel on all other types of financing and on any other questions involving federal tax or arbitrage law. The services provided by Bond Counsel will include but not limited to the list below.

- Provide an objective legal opinion with respect to the authorization and issuance of debt obligations and whether interest paid is tax-exempt under federal and/or state laws and regulations;
- Research applicable law; preparing documents; consulting with City staff and the Financial Advisor; reviewing proceedings; and performing additional duties as necessary to render the opinion;
- Provide continuing legal advice regarding any actions necessary to ensure that interest will continue to be tax-exempt;
- Participate, when requested, in activities associated with rating agency reviews;
- Attend City Council meetings when the debt obligation for which Counsel is providing services is being considered;
- Prepare the ordinance authorizing issuance of the obligations;
- Other services as defined by the contract.

## **APPROACH TO FINANCING**

A sound debt management program integrates pay-as-you-go project financing with projects financed through the issuance of debt. Pay-as-you-go financing may include; intergovernmental grants from federal, state, and other sources, current revenues and fund balance, private sector contributions, public/private partnerships, and/or leasing. The City's Capital Improvement Program utilizes this combined approach to fund the City's capital projects and capital assets.

The City's Debt Management Policy promotes the use of debt only in those cases where public policy, equity, and economic efficiency favor debt over cash (i.e., pay-as-you-go) financing or in the case where cash financing is not a possibility.

Once the City has determined that "pay-as-you-go" is not a feasible financing option, the City may use Short-term or Long-term debt to finance capital projects.

A. Short Term Debt – Maturity of ten (10) years or less

Short term obligations may be issued to finance projects or portions of projects. Typically, tax notes will be considered for smaller issues (less than \$1 million). The City may also secure interim financing which shall eventually be refunded with the proceeds of long-term obligations. Short-term obligations may be backed with a tax or revenue pledge of available

resources. Capital leases may be used to purchase high-priced equipment to manage year-to-year capital expenditure levels.

B. Long Term Debt (Bonds) – Maturity of ten (10) years up to thirty (30) years

Long term general obligation or revenue bonds shall be issued to finance significant capital improvements or capital assets as set forth by the Capital Improvement Program (CIP). Long term debt may be incurred for only those purposes as provided by State law. The following list is factors which favor long term debt issuance.

- Revenues available for debt service are sufficient and reliable such that long-term financing can be marketed with an investment grade credit rating.
- Market conditions present favorable interest rates.
- The project is required to meet or relieve capacity needs and current resources are insufficient or unavailable.
- The life of the project or capital asset to be financed is 10 years or longer.

Notwithstanding the above considerations, the City may consider the use of long-term debt in special circumstances for projects other than capital projects to better manage its assets and liabilities over time.

## **CAPITAL LEASING**

Leasing shall not be considered when funds are on hand for the acquisition unless interest expense associated with the lease is less than the interest that can be earned by investing the funds on hand or when other factors such as budget constraints override the economic consideration.

Whenever a lease is arranged with a private sector entity, a tax-exempt rate shall be sought. Whenever a lease is arranged with a government or other tax-exempt entity, the City shall strive to obtain an explicitly defined taxable rate so that the lease will not be counted in the City's total annual borrowings subject to arbitrage rebate.

The advice of the City's Bond Counsel shall be sought in any leasing arrangement and when federal tax forms 8038 are prepared to ensure that all federal tax laws are obeyed.

## **OTHER FINANCING ALTERNATIVES**

From time to time other types of financing may become available. Examples of these options are low-interest loans from State agencies. At the direction of the City Manager and Finance Director,

the City's Financial Advisor will prepare an analysis of the option.

## **GENERAL DEBT GOVERNING POLICIES**

The primary use of debt the City is to fund capital projects; however, other debt may be issued as necessary and appropriate. Because of the use of facilities will occur over many years, it is appropriate to allocate the cost of the facilities over the useful life of the financed project. The City establishes the following policies concerning the issuance and management of debt:

- The City will not issue debt obligations or use debt proceeds to finance current operations or normal maintenance.
- The term of the bond shall not exceed thirty (30 years) unless there are extenuating circumstances that justify the longer term.
- The City shall publish and distribute an official statement for each publicly traded Bond issue.
- The City shall consider the purchase of private bond insurance at the time of the issuance, if it is financially beneficial to the transaction.
- Debt financing includes, general obligation bonds, certificate of obligation bonds, revenue bonds, lease/purchase agreements and other obligations permitted to be issued under Texas law.
- The City and the Financial Advisor shall review its outstanding debt annually for the purpose of determining if the financial marketplace will afford the City the opportunity to refund an issue and lessen its debt service costs. As a general rule, the present value savings of a particular refunding should exceed four (4%) of the refunded maturities, unless a restructuring or bond convent revision is necessary in order to facilitate the ability to provide services or issue additional debt in accordance with established debt policies, the refunding is done in combination with a new money issuance and involves maturities that would not be efficient to be refunded on a stand-alone basis, or a refunding that generates savings due to historically low interest rates or an unusual yield curve.
- The City shall not issue bonded debt without enacting an authorizing Resolution.
- The City shall seek to maintain the highest bond rating practical to ensure that borrowing costs are minimized and access to credit is preserved.
- The City shall use a competitive bidding process in the sale of debt unless the nature of the issue warrants a negotiated sale or private placement.

- The bond proceeds will be invested in accordance with the City’s Investment Policy. Interest earnings received on the investment bond proceeds shall be used to assist the costs associated with the capital project.
- Debt shall be primarily used to finance capital projects or assets with a relatively long-life expectancy, i.e., generally five (5) years or greater.
- Long-term debt will be structured such that the obligations do not exceed the expected useful life of the respective project or asset.
- The City will primarily issue fixed rate bonds to protect the City against interest rate risk. The City does have the option to issue variable rate bonds and may, if market conditions warrant considering such a structure.
- Short term debt may be issued as authorized by the City Council when circumstances or opportunities are present and such issuance will not adversely affect the operating funds, the ability to make debt payments, or jeopardize the financial integrity of the City or the component units.
- The City shall have a program to comply with arbitrage rebate monitoring and filing. Because of the complexity of arbitrage rebate regulations and the severity of non-compliance penalties, the City will contract for these services. The City currently utilizes Hilltop Securities for these calculations.
- The City is committed to continuing disclosure of financial and pertinent credit information relevant to the City’s outstanding securities and will abide by the provisions of Securities and Exchange Commission (SEC) Rule 15c2-12 concerning primary and secondary market disclosures. The City currently has a contract with Hilltop Securities to work with City staff to compile and file the required information in a timely manner.

## **DEBT ISSUANCE AND REVENUE SOURCES**

General capital improvements shall be financed in accordance with the capital improvements program. Funds shall be for the financing of general improvements in accordance with the following:

- To the extent funds described above are in excess of that required by the City’s General Fund operating budget, all or a portion of the excess amount shall be used for pay-as-you-go financing of general capital improvements or assets.
- It shall be a goal, but not a requirement, of the City to finance a portion of the city-at-large capital improvement budget with pay-as-you-go financing with current resources remaining from year-end savings.

- Outstanding bonds will be retired according to the debt repayment schedule.
- Assumptions for taxable assessed value increases and revenues growth shall be conservative and justifiable.
- Debt issued for water, sewer and other purposes for which operating and capital needs are supported by user fees, shall first be considered for issuance in the form of revenue bonds, certificates of obligation, or other debt instruments secured by the appropriate user fees. User fees shall be adequate to support operating requirements and revenue bond covenants for each purpose. Certificate of Obligation or General Obligation debt secured by operating revenues may also need to be secured with property taxes.

## **METHODS OF SALE**

The City may use competitive sales, negotiated sales, or private placements. When considering the method of sale, the City will take the following conditions into consideration:

- a. Financial conditions;
- b. Market conditions;
- c. Transaction-specific conditions;
- d. City-related conditions; and
- e. Risks associated with each method.

Additionally, the City considers the following criteria when determining the appropriate method of sale for any debt issuance:

- a. Complexity of the Issue – Municipal securities with complex security features require greater marketing and buyer education efforts on the part of the underwriter, to improve the investors’ willingness to purchase.
- b. Volatility of Bond Yields – If municipal markets are subject to abrupt changes in interest rates, there may be a need to have some flexibility in the timing of the sale to take advantage of positive market changes or to delay a sale in the face of negative market changes.
- c. Familiarity of Underwriters with the City’s Credit Quality – If underwriters are familiar with the City’s credit quality, a lower True Interest Cost (TIC) may be achieved. Awareness of the credit quality of the City has a direct impact on the TIC an underwriter will bid on an issue. Therefore, where additional information in the form of presale marketing benefits the interest rate, a negotiated sale may be recommended. The City strives to continue to increase the bond rating.

- d. Size of the Issue – The City may choose to offer sizable issues as negotiated so that pre-marketing and buyer education efforts may be done to more effectively promote the bond sale.

## **DEFINITIONS OF METHODS OF SALE**

A **Competitive Sale** is when bonds are awarded in a sealed bid sale to an underwriter or syndicate of underwriters that provides the lowest True Interest Cost (TIC) bid. TIC is defined as the rate, which will discount the aggregate amount of debt service payable over the life of the bond issue to its present value on the date of delivery.

A **Negotiated Sale** is when the City chooses an underwriter or underwriting syndicate, generally from the pool selected through its RFQ process, that is interested in reoffering a particular series of bonds to investors.

A **Private Placement** is a sale of debt securities to a limited number of sophisticated investors. The City may engage a placement agent to identify likely investors. A private placement is beneficial when the issue size is small or when the security of the bonds is weak since the private placement permits issuers to sell more risky securities at a higher yield to investors that are familiar with the credit risk.

## **FINANCING ALTERNATIVES**

It is the City's intent to develop a level of cash and debt funded capital improvement projects that provide the citizens with the desired amount of City services at the lowest cost. The City may use general obligation debt, certificate of obligation debt, revenues bonds, tax notes, and capital leases as deemed appropriate by the City Staff, City's Financial Advisors, and approved by the City Council. Below are guidelines the City utilizes in evaluating financing alternatives:

- The City will fund the majority of capital projects with voter-approved debt; however, on occasion, it becomes necessary to seek additional financing in order to fund a particular non-quality of life project.
- The total dollar amount of bond election propositions recommended to the voters shall not exceed the City's estimated ability to issue said bonds within a normal 10-year period.
- The use of reimbursement resolutions shall be encouraged as a cash management tool for general obligation and certificate of obligation debt funded projects.
- Revenue Bond will be issued for projects will be issued for projects that generate revenues that are sufficient to repay the debt. Except where otherwise required by State Statutes, revenue bonds may be issued without voter approval and only in accordance with the laws of Texas.

- The use of other debt obligations, permitted by law, including but not limited to tax notes and lease purchase obligations will be reviewed on a case-by-case basis.

## **RATINGS**

- The City will strive to maintain good relationship with bond rating agencies as well as disclose financial reports and information to these agencies and to the public.
- The City will obtain a rating from one nationally recognized bond-rating agency on all issues being sold on the public market.
- Timely disclosure of annual financial information including other information will be provided to the rating agencies.
- Timely disclosure of a pertinent financial information that could potentially affect the City's credit rating will also be presented to the ratings agencies required information repositories and bond insurance companies insuring the City of Anna debt.

This Debt Management Policy shall be reviewed at least annually, and any modifications must be adopted by the City Council.

**CITY OF ANNA, TEXAS**

**HOME-RULE CHARTER**

**Originally adopted by vote of the people of the City of Anna,  
Texas on May 7, 2005**

**Amended on  
November 4, 2008 and May 12, 2012**

**Codified as:  
PART I of The Anna City Code of Ordinances**

## **ARTICLE 7—FINANCIAL PROCEDURES**

### **SECTION 7.01 Fiscal Year**

The fiscal year of the City begins on the first day of October and ends on the last day of September on the next succeeding year. Such fiscal year also constitutes the budget and accounting year.

### **SECTION 7.02 Submission of Budget and Budget Message**

On or before the 15th day of August of the fiscal year, the City Manager must submit to the City Council a budget for the ensuing fiscal year and an accompanying budget message.

### **SECTION 7.03 Budget Message**

The City Manager's message must explain the budget both in fiscal terms and in terms of the work programs. It must outline the proposed financial policies of the City for the ensuing fiscal year, describe the important features of the budget, indicate any major changes from the current year in financial policies, expenditures, and revenues together with the reasons for such changes, summarize the City's debt position and include such other material as the City Manager deems desirable.

### **SECTION 7.04 Budget a Public Record**

The budget and all supporting schedules must be filed with the person performing the duties of City Secretary when submitted to the City Council and must be open to public inspection by anyone interested.

### **SECTION 7.05 Public Hearing on Budget**

At the City Council meeting when the budget is submitted, the City Council must name the date and place of a public hearing and have published in the official newspaper of the City, at least twice, the time and place, which will be not less than ten days nor more than 30 days after the date of notice. At this hearing, interested citizens may express their opinions concerning items of expenditures, giving their reasons for wishing to increase or decrease any items of expense.

### **SECTION 7.06 Proceeding on Adoption of Budget**

After public hearing, the City Council must analyze the budget, making any additions or deletions which they feel appropriate, and must, at least ten days before the beginning of the next fiscal year, adopt the budget by the affirmative vote of a majority of the full membership of the City Council. Should the City Council take no final action on or before such day, the current budget will continue to be in force on a month-to-month basis until a new budget is adopted.

### **SECTION 7.07 Budget, Appropriation and Amount to be Raised by Taxation**

On final adoption, the budget is in effect for the budget year. Final adoption of the budget by the City Council constitutes the official appropriations as proposed by expenditures for the current year and constitutes the basis of official levy of the property tax as the amount of tax to be assessed and collected for the corresponding tax year. Estimated expenditures will in no case

exceed proposed revenue plus cash on hand. Unused appropriations may be transferred to any item required for the same general purpose.

### **SECTION 7.08 Contingent Appropriation**

Provision may be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount not more than three percent of the total general fund expenditures, to be used in case of unforeseen items of expenditures. This contingent appropriation must apply to current operating expenses and must not include any reserve funds of the City. Such contingent appropriation is under the control of the City Manager and may be distributed by him only after prior approval by the City Council. The proceeds of the contingent appropriation may be disbursed only by transfer to other departmental appropriation, the spending of which must be charged to the departments or activities for which the appropriations are made.

### **SECTION 7.09 Amending the Budget**

Under conditions which may arise and which could not reasonably have been foreseen in the normal process of planning the budget, the City Council may, by the affirmative vote of a majority of the full membership of the City Council, amend or change the budget to provide for any additional expense in which the general welfare of the citizenry is involved. These amendments must be by ordinance and must become an attachment to the annual budget.

### **SECTION 7.10 Certification; Copies Made Available**

A copy of the budget, as finally adopted, must be filed with the person performing the duties of City Secretary and such other places required by state law or as the City Council may designate. The final budget must be printed, or otherwise reproduced and sufficient copies made available upon request for the use of all offices, agencies, interested persons and civic organizations.

### **SECTION 7.11 Capital Program**

The City Manager must submit a five-year capital program as an attachment to the annual budget. The program as submitted must include:

- (1) a clear summary of its contents;
- (2) a list of all capital improvements which are proposed to be undertaken during the five fiscal years succeeding the budget year, with appropriate supporting information as to the necessity for such improvements;
- (3) cost estimates, method of financing, and recommended time schedules for each improvement; and
- (4) the estimated annual cost of operating and maintaining the facilities to be constructed or acquired. The above information may be revised and extended each year with regard to capital improvements still pending or in the process of construction or acquisition.

### **SECTION 7.12 Defect Does Not Invalidate the Tax Levy**

Errors or defects in the form or preparation of the budget or the failure to perform any procedural requirements do not nullify the tax levy or the tax rate.

### **SECTION 7.13 Lapse of Appropriations**

Every appropriation, except an appropriation for a capital expenditure, lapses at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure continues in force until the purpose for which it was made has been accomplished or abandoned. The purpose of any such appropriation is deemed abandoned if three years pass without any disbursement from or encumbrance of the appropriation. Any funds not expended, disbursed or encumbered will be deemed excess funds.

### **SECTION 7.14 Borrowing**

(a) The City has the right and power, except as prohibited by law or this Charter, to borrow money by whatever method it may deem to be in the public interest.

(b) General Obligation Bonds.

- 1 The City has the power to borrow money on the credit of the City and to issue general obligation bonds for permanent public improvements or any other public purpose not prohibited by law and this Charter, and to issue refunding bonds to refund outstanding bonds previously issued. All such bonds must be issued in conformity with state and federal law and must be used only for purposes for which they were issued.
- 2 Any bonds issued under the provisions of this Section may not be issued without an election. The City Council must prescribe the procedure for calling and holding such elections, must define the voting precincts and must provide for the return and canvass of the ballots cast at such elections.
- 3 If at such elections a majority of the vote is in favor of creating such a debt or refunding outstanding valid bonds of the City, it will be lawful for the City Council to issue bonds as proposed in the ordinance submitting same. However, if a majority of the votes are against the creation of such debt or refunding such bonds, the City Council is without authority to issue the bonds. In all cases when the City Council orders an election for the issuance of bonds of the City, it must at the same time submit the question of whether or not a tax may be levied upon the property within the City for the purpose of paying the interest on the bonds and to create a sinking fund for their redemption.

(c) Revenue Bonds.

- 1 The City has the power to borrow money for the purpose of constructing, purchasing, improving, extending or repairing of public utilities, or any other self-liquidating municipal function not prohibited by state or federal law.
- 2 With an affirmative vote of at least two-thirds of the Council Members present and having authority to vote, the City has the power to issue revenue bonds and to evidence the obligation created thereby.
- 3 Such bonds are a charge upon and payable from all or any part of the properties pledged or from the income gained from the properties, or both. The holders of the

revenue bonds are not entitled to demand payment on the bonds out of monies raised or to be raised by taxation.

- 4 All such bonds must be issued in conformity with state and federal law and must be used only for the purpose for which they were issued.
- (d) Emergency Funding. In any budget year, the City Council may, by affirmative vote of at least two-thirds of the Council Members present and having authority to vote, authorize the borrowing of money. Notes may be issued which are repayable not later than the end of the current fiscal year.

### **SECTION 7.15 Purchasing**

- (a) The City Council may by ordinance, give the City Manager general authority to contract for expenditure without further approval of the City Council for all budgeted items not exceeding limits set by the City Council within the ordinance.
- (b) All contracts for expenditures or purchases involving more than the limits must be expressly approved in advance by the City Council. All contracts or purchases involving more than the limits set by the City Council must be awarded by the City Council in accordance with state and federal law.
- (c) Emergency contracts as authorized by law and this Charter may be negotiated by the City Council or City Manager if given authority by the City Council, without competitive bidding, and in accordance with state and federal law. Such emergency may be declared by the City Manager if approved by the City Council or may be declared by the City Council.

### **SECTION 7.16 Administration of Budget**

- (a) No payment may be made or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made, unless the City Manager, or the City Manager's designee, first certifies that there is a sufficient unencumbered balance in the budget and that sufficient budget funds are or will be available to cover the claim or meet the obligation when it becomes due and payable.
- (b) Any authorization of payment or incurring of obligation in violation of Subsection (a) of this Section is void and any payment so made illegal.
- (c) This prohibition does not prevent the making or authorizing of payments, or making of contracts for capital improvements to be financed wholly or partly by the issuance of bonds, time warrants, certificates of indebtedness, or certificates of obligation, or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, providing that such action is made or approved by ordinance.
- (d) The City Manager must submit to the City Council each month a report covering the revenues and expenditures of the City in such form as requested by the City Council.

### **SECTION 7.17 Depository**

All monies received by any person, department or agency of the City for or in connection with the affairs of the City must be deposited promptly in the City depository or depositories. The City

depositories must be designated by the City Council in accordance with such regulations and subject to the requirements as to security for deposits and interest thereon as may be established by ordinance and law. Procedures for withdrawal of money or the disbursement of funds from the City depositories may be prescribed by ordinance.

#### **SECTION 7.18 Independent Audit**

When deemed necessary by the City Council, it may call—and at the close of each fiscal year—must call for an independent audit of all accounts of the City by a certified public accountant. No more than five consecutive annual audits may be completed by the same firm. The certified public accountant selected may have no personal interest, directly or indirectly, in the financial affairs of the City or any of its officers. The report of audit, with the auditor's recommendations, will be made to the City Council. Upon completion of the audit, the summary must be published immediately in the official newspaper of the City and copies of the audit placed on file in the office of the person performing the duties of City Secretary, as a public record.

#### **SECTION 7.19 Power to Tax**

- (a) The City has the power to levy, assess and collect taxes of every character and type for any municipal purpose not prohibited by state or federal law.
- (b) The City has the power to grant tax exemptions in accordance with the laws of the State of Texas.

#### **SECTION 7.20 Office of Tax Collector**

There must be an office of taxation to collect taxes, the head of which is the City Tax Collector. The City Council may contract for such services.

#### **SECTION 7.21 Taxes; When Due and Payable**

- (a) All taxes due in the City are payable at the office of the City Tax Collector, or at such location or locations as may be designated by the City Council and may be paid at any time after the tax rolls for the year have been completed and approved. Taxes for each year must be paid before February 1 of the next succeeding year, and all such taxes not paid before that date are delinquent, and subject to penalty and interest as the City Council may provide by ordinance. The City Council may provide discounts for the payment of taxes before January 1 in amounts not to exceed those established by state law.
- (b) Failure to levy and assess taxes through omission in preparing the appraisal rolls does not relieve the person, firm or corporation so omitted from obligation to pay such current or past due taxes as shown to be payable by recheck of the rolls and receipts for the years in question, omitting penalty and interest.

#### **SECTION 7.22 Tax Liens, Liabilities and Suits**

- (a) All taxable property located in the City on January 1 of each year is charged from that date with a special lien in favor of the City for the taxes due. All persons purchasing any such property on or after January 1 in any year take the property subject to the liens provided above. In addition to these liens, on January 1 of any year, the owner of property subject to taxation by the City is personally liable for the taxes due for that year.

(b) The City has the power to sue for and recover personal judgment for taxes without foreclosure, or to foreclose its lien or liens, or to recover both personal judgment and foreclosure. In any such suit where it appears that the description of any property in the City appraisal rolls is insufficient to identify such property, the City has the right to plead a good description of the property to be assessed, to prove the same, and to have its judgment foreclosing the tax lien or for personal judgment against the owners for such taxes.

CITY OF ANNA, TEXAS

Ordinance No. 875-2020

Ordinance Adopting the Budget for the 2020 – 2021 Fiscal Year

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF ANNA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; APPROPRIATING MONEY TO AN INTEREST AND SINKING FUND TO PAY INTEREST AND PRINCIPAL ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF ANNA FOR THE 2020 – 2021 FISCAL YEAR.

WHEREAS, the budget, appended hereto as Exhibit A, for the fiscal year beginning October 1, 2020 and ending September 30, 2021, was duly presented to the City Council by the City Manager and a public hearing was ordered by the City Council and a public notice of said hearing was caused to be given by the City Council and said notice was published in the Anna-Melissa Tribune and said public hearing was held according to said notice; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ANNA THAT:

SECTION 1. The appropriations for the fiscal year beginning October 1, 2020, and ending September 30, 2021 for the support of the general government of the City of Anna, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2020 – 2021 budget, a copy of which is appended hereto as Exhibit A and incorporated herein as if set forth in full;

SECTION 2. The budget, as shown in words and figures in Exhibit A, is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021.

SECTION 3. There is hereby appropriated the amount shown in said budget necessary to provide for an interest and sinking fund for the payment of principal and interest and the retirement of the bonded debt requirements of fiscal year 2020 – 2021 of the City of Anna.

PASSED AND APPROVED by record roll call vote on this, the 8<sup>th</sup> day of September 2020.

Ayes 6

Nays 0

Abstained 0

ATTESTED:

APPROVED:

Carrie L. Land  
City Secretary Carrie L. Land



Nate Pike  
Mayor Nate Pike

CITY OF ANNA, TEXAS

Ordinance No. 876-2020

Ordinance Setting the Tax Rate for the Next Fiscal Year

**AN ORDINANCE LEVYING PROPERTY TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF ANNA FOR THE 2020-2021 FISCAL YEAR; PROVIDING FOR AN INTEREST AND SINKING FUND FOR ALL OUTSTANDING DEBT OF THE CITY OF ANNA; PROVIDING FOR APPORTIONING EACH LEVY FOR THE SPECIFIC PURPOSES; AND, PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ANNA, TEXAS.**

**SECTION 1.** That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Anna, and to provide an Interest and Sinking Fund for the 2020-2021 fiscal year; upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of \$0.583000 on each \$100.00 in valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

- a. For the maintenance and support of the general government (General Fund) \$0.467053 on each \$100 valuation of property.
- b. For the purposes of creating an Interest and Sinking Fund to pay the interest and principal maturities of all outstanding debt of the City of Anna, not otherwise provided for, a tax of \$0.115947 on each \$100 valuation of property.

**SECTION 2.** That taxes levied under this ordinance shall be due October 1, 2020 and if not paid on or before January 31, 2021 shall immediately become delinquent. There shall be no discount for payment of taxes on or prior to January 31, 2021. A delinquent tax shall incur all penalty and interest authorized by law, Section 33.01 of the Texas Property Tax Code, as amended, to wit: a penalty of 6% of the amount of the tax for the first calendar month the tax is delinquent plus 1% for each additional month or portion of a month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent, or such other penalty as may be allowed by law.

Provided, however, a tax delinquent on July 1, 2021 incurs a total penalty of 12% of the amount of the delinquent tax without regard to the number of months the tax had been delinquent. A delinquent tax shall also accrue interest at a rate of 1% for each month or portion of a month the tax remains unpaid. Taxes that remain delinquent on July 1, 2021 incur an additional penalty of 15% of the amount of taxes, penalty and interest due; such additional penalty is to defray the costs of collection due pursuant to the contract with the City's attorney authorized by Section 6.30 of the Texas Property Tax Code, as amended.

**SECTION 3.** All taxes shall become a lien upon the property against which assessed, and the city assessor and collector of the City of Anna is hereby authorized and empowered to enforce the collections of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City of Anna shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest; and, the interest and penalty collected from such delinquent taxes shall be apportioned to the general funds of the City of Anna. All delinquent taxes shall bear interest from date of delinquency at the rate as prescribed by state law.

**SECTION 4. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**SECTION 5. THIS TAX RATE WILL EFFECTIVELY BE RAISED BY 7.18 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$15.51.**

**SECTION 6.** Taxes shall be payable in full at the office of the Tax Assessor/Collector, Kenneth Maun, 2300 Bloomdale Road, Suite 2366, McKinney, Texas 75071. The Town shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

**SECTION 7.** That this ordinance shall take effect and be in force from and after its passage.

**PASSED AND APPROVED** by record roll call vote on this, the 8<sup>th</sup> day of September 2020.

Ayes 6      Nays 0      Abstained 0

ATTESTED:

APPROVED:

*Carrie L. Land*  
City Secretary Carrie L. Land

*Nate Pike*

Mayor Nate Pike



CITY OF ANNA, TEXAS

RESOLUTION NO. 2020-09-195

**A RESOLUTION OF THE CITY OF ANNA, ACKNOWLEDGING AND RATIFYING THAT THE ADOPTION OF THE FISCAL YEAR 2020-2021 ANNUAL BUDGET WILL REQUIRE RAISING MORE REVENUE FROM PROPERTY TAXES THAN IN THE PREVIOUS FISCAL YEAR**

**WHEREAS**, The City Council (the "Council") of the City of Anna wishes to comply with Section 102.007 of the Local Government Code; and

**WHEREAS**, Section 102.007 of the Local Government Code requires a separate vote of the Council if the budget will require raising more revenue from property taxes than the previous fiscal year; and,

**WHEREAS**, this resolution satisfies the aforementioned requirement;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ANNA, TEXAS THAT:**

**Section 1. Recitals Incorporated.**

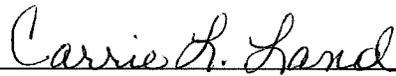
The facts and recitals above are incorporated herein as if set forth in full for all purposes.

**Section 2. Acknowledgement and Ratification**

The Fiscal Year 2020-2021 annual budget will raise more revenue from property taxes than the previous fiscal year's budget by \$854,621 or 11.1%, and of that amount \$611,001 is tax revenue to be raised from new property added to the tax roll this year.

**PASSED AND APPROVED** by the City Council of the City of Anna, Texas on this 8th day of September, 2020.

ATTESTED:

  
City Secretary Carrie L. Land

APPROVED:

  
Mayer Nate Pike



# 2020 Tax Rate Calculation Worksheet

## Taxing Units Other Than School Districts or Water Districts

City of Anna

972-924-3325

Taxing Unit Name

Phone (area code and number)

111 N. Powell Parkway, Anna, TX, 75409

www.annatexas.gov

Taxing Unit Address, City, State, ZIP Code

Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller For 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do use this form but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

### STEP 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Rate Activity	Amount/Rate
1.	<b>2019 total taxable value.</b> Enter the amount of 2019 taxable value on the 2019 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 17). <sup>1</sup>	\$1,315,768,756
2.	<b>2019 tax ceilings.</b> Counties, cities and junior college districts. Enter 2019 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>2</sup>	\$0
3.	<b>Preliminary 2019 adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$1,315,768,756
4.	<b>2019 total adopted tax rate.</b>	\$.591288
5.	<b>2019 taxable value lost because court appeals of ARB decisions reduced 2019 appraised value.</b>	
	<b>A. Original 2019 ARB values:</b>	\$0
	<b>B. 2019 values resulting from final court decisions:</b>	\$0
	<b>C. 2019 value loss.</b> Subtract B from A. <sup>3</sup> 290	\$0

Line	No-New-Revenue Rate Activity	Amount/Rate
6.	2019 taxable value subject to an appeal under Chapter 42, as of July 25.	
	A. 2019 ARB certified value:	1,519,036
	B. 2019 disputed value:	531,662
	C. 2019 undisputed value Subtract B from A.<sup>4</sup>	987,374
7.	2019 Chapter 42-related adjusted values. Add Line 5 and 6	987,374
8.	2019 taxable value, adjusted for court-ordered reductions. Add Line 3 and Line 7	\$1,316,756,130
9.	2019 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2019. Enter the 2019 value of property in deannexed territory.<sup>5</sup>	\$0
10.	2019 taxable value lost because property first qualified for an exemption in 2020. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2020 does not create a new exemption or reduce taxable value.	
	A. Absolute exemptions. Use 2019 market value:	\$963,258
	B. Partial exemptions. 2020 exemption amount or 2020 percentage exemption times 2019 value:	\$1,842,000
	C. Value loss. Add A and B.<sup>6</sup>	\$2,805,258
11.	2019 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2020. Use only properties that qualified in 2020 for the first time; do not use properties that qualified in 2019.	
	A. 2019 market value:	\$0
	B. 2020 productivity or special appraised value:	\$0
	C. Value loss. Subtract B from A.<sup>7</sup>	\$0
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$2,805,258
13.	Adjusted 2019 taxable value. Subtract Line 12 from Line 8	\$1,313,950,872
14.	Adjusted 2019 total levy. Multiply Line 4 by Line 13 and divide by \$100	\$7,769,233
15.	Taxes refunded for years preceding tax year 2019. Enter the amount of taxes refunded by the district for tax years preceding tax year 2019. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.<sup>8</sup>	\$4,864
16.	Taxes in tax increment financing (TIF) for tax year 2019 Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0.<sup>9</sup>	\$0
17.	Adjusted 2019 levy with refunds and TIF adjustment. Add Lines 14, and 15, subtract Line 16.<sup>10</sup>	\$7,774,097
18.	Total 2020 taxable value on the 2020 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.<sup>11</sup>	
	A. Certified values:	\$1,216,259,920
	B. Counties: Include railroad rolling stock values certified by the Comptroller's office.	\$0
	C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property	\$0
	D. Tax increment financing: Deduct the 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the	\$1,920,105

Line	No-New-Revenue Rate Activity	Amount/Rate
	2020 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.<sup>12</sup>	
	<b>E. Total 2020 value</b> Add A and B, then subtract C and D	\$1,214,339,815
<b>19.</b>	<b>Total value of properties under protest or not included on certified appraisal roll.&lt;sup&gt;13&lt;/sup&gt;</b>	
	<b>A. 2020 taxable value of properties under protest</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest.<sup>14</sup>	\$255,740,080
	<b>B. 2020 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll.<sup>15</sup>	\$0
	<b>C. Total value under protest or not certified.</b> Add A and B.	\$255,740,080
<b>20.</b>	<b>2020 tax ceilings.</b> Counties, cities and junior colleges enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step.<sup>16</sup>	\$0
<b>21.</b>	<b>2020 total taxable value.</b> Add Lines 18E and 19C. Subtract Line 20C.<sup>17</sup>	\$1,470,079,895
<b>22.</b>	<b>Total 2020 taxable value of properties in territory annexed after Jan. 1, 2019.</b> Include both real and personal property. Enter the 2020 value of property in territory annexed.<sup>18</sup>	\$65,534
<b>23.</b>	<b>Total 2020 taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in 2019. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2019 and be located in a new improvement. New improvements <b>do</b> include property on which a tax abatement agreement has expired for 2020.<sup>19</sup>	\$104,737,312
<b>24.</b>	<b>Total adjustments to the 2020 taxable value.</b> Add Lines 22 and 23.	\$104,802,846
<b>25.</b>	<b>Adjusted 2020 taxable value.</b> Subtract Line 24 from Line 21.	\$1,365,277,049
<b>26.</b>	<b>2020 NNR tax rate.</b> Divide Line 17 by Line 25 and multiply by \$100.<sup>20</sup>	\$.569415 /\$100
<b>27.</b>	<b>COUNTIES ONLY.</b> Add together the NNR tax rates for each type of tax the county levies. The total is the 2020 county NNR tax rate.<sup>21</sup>	

[1]Tex. Tax Code Section

[2]Tex. Tax Code Section

[3]Tex. Tax Code Section

[4]Tex. Tax Code Section

[5]Tex. Tax Code Section

[6]Tex. Tax Code Section

[7]Tex. Tax Code Section

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[18]Tex. Tax Code Section

[19]Tex. Tax Code Section

[20]Tex. Tax Code Section

**STEP 2: Voter-Approval Tax Rate**

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

**1. Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.

**2. Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter Approval Tax Rate Activity	Amount/Rate
28.	<b>2019 M&amp;O tax rate.</b> Enter the 2019 M&O tax rate.	\$,451,540
29.	<b>2019 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Enter the amount in Line 8 of the No-New-Revenue Tax Rate Worksheet.	1,316,756,130
30.	<b>Total 2019 M&amp;O levy.</b>	5,945,680
31.	<b>Adjusted 2019 levy for calculating NNR M&amp;O rate.</b>	
	<b>A. 2019 sales tax specifically to reduce property taxes.</b> For cities, counties and hospital districts, enter the amount of additional sales tax collected and spent on M&O expenses in 2019, if any. Other taxing units, enter 0. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent	0
	<b>B. M&amp;O taxes refunded for years preceding tax year 2019.</b> Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019	3,566
	<b>C. 2019 taxes in TIF:</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0	0
	<b>D. 2019 transferred function:</b> If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in E below. The taxing unit receiving the function will add this amount in E below. Other taxing units enter 0.	0
	<b>E. 2019 M&amp;O levy adjustments.</b> Add A and B, then subtract C. For taxing unit with D, subtract if discontinuing function and add if receiving function	3,566
	<b>F. Add Line 30 to 31E.</b>	5,949,246
32.	<b>Adjusted 2020 taxable value.</b> Enter the amount in Line 25 of the No-New-Revenue Tax Rate Worksheet.	1,365,277,049
33.	<b>2020 NNR M&amp;O rate (unadjusted)</b> Divide Line 31F by Line 32 and multiply by \$100.	0.435753
34.	<b>Rate adjustment for state criminal justice mandate.</b>	
	<b>A. 2020 state criminal justice mandate.</b> Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	0
	<b>B. 2019 state criminal justice mandate</b> Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies	0

Line	Voter Approval Tax Rate Activity	Amount/Rate
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Enter the rate calculated in C. If not applicable, enter 0.	0.000000
<b>35.</b>	<b>Rate adjustment for indigent health care expenditures</b>	
	<b>A. 2020 indigent health care expenditures</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose	0
	<b>B. 2019 indigent health care expenditures</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state assistance received for the same purpose	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Enter the rate calculated in C. If not applicable, enter 0.	0.000000
<b>36.</b>	<b>Rate adjustment for county indigent defense compensation</b>	
	<b>A. 2020 indigent defense compensation expenditures</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose	0
	<b>B. 2019 indigent defense compensation expenditures</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state grants received by the county for the same purpose	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100	0.000000
	E. Enter the lessor of C and D. If not applicable, enter 0.	0.000000
<b>37.</b>	<b>Rate adjustment for county hospital expenditures.</b>	
	<b>A. 2020 eligible county hospital expenditures</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020	0
	<b>B. 2019 eligible county hospital expenditures</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2018 and ending on June 30, 2019	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100	0.000000
	E. Enter the lessor of C and D, if applicable. If not applicable, enter 0.	0.000000
<b>38.</b>	<b>Adjusted 2020 NNR M&amp;O rate.</b> Add Lines 33, 34D, 35D, 36E, and 37E.	0.435753
<b>39.</b>	<b>2020 voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below. <b>Special Taxing Unit</b> If the taxing unit qualifies as a special taxing unit, multiply Line 38 by 1.08 <b>-or-</b> <b>Other Taxing Unit</b> If the taxing unit does not qualify as a special taxing unit, multiply Line 38 by 1.035. <b>-or-</b> <b>Taxing unit affected by disaster declaration</b> If the taxing unit is located in an area declared as disaster area, the governing body may direct the person calculating the voter-approval rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval rate in this manner until the earlier of 1) the second year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, and 2) the third tax year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply Line 38 by 1.08. [27]	0.470613

Line	Voter Approval Tax Rate Activity	Amount/Rate
40.	<b>Total 2020 debt to be paid with property taxes and additional sales tax revenue.</b> Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses.	
	<b>A. Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. Enter debt amount	1,815,663
	<b>B. Subtract unencumbered fund amount</b> used to reduce total debt.	0
	<b>C. Subtract certified amount spent from sales tax to reduce debt</b> (enter zero if none)	0
	<b>D. Subtract amount paid</b> from other resources	0
	<b>E. Adjusted debt</b> Subtract B, C and D from A	1,815,663
41.	<b>Certified 2019 excess debt collections</b> Enter the amount certified by the collector.	45,685
42.	<b>Adjusted 2020 debt</b> Subtract Line 41 from Line 40E	1,769,978
43.	<b>2020 anticipated collection rate.</b>	
	<b>A.</b> Enter the 2020 anticipated collection rate certified by the collector	103.84
	<b>B.</b> Enter the 2019 actual collection rate	105.40
	<b>C.</b> Enter the 2018 actual collection rate	103.84
	<b>D.</b> Enter the 2017 actual collection rate	105.03
	<b>E.</b> If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.	103.84
44.	<b>2020 debt adjusted for collections.</b> Divide Line 42 by Line 43E.	1,704,524
45.	<b>2020 total taxable value.</b> Enter the amount on Line 21 of the No-New-Revenue Tax Rate Worksheet.	1,470,079,895
46.	<b>2020 debt rate</b> Divide Line 44 by Line 45 and multiply by \$100.	0.115947
47.	<b>2020 voter-approval tax rate.</b> Add Line 39 and 46.	0.586560
48.	<b>COUNTIES ONLY.</b> Add together the voter-approval tax rate for each type of tax the county levies. The total is the 2020 county voter-approval tax rate.	
STEP 3 NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes		

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
49.	<b>Taxable sales.</b> For taxing units that adopted the sales tax in November 2019 or May 2020, enter the Comptroller's estimate of taxable sales for the previous four quarters. Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2019, skip this line.	0
50.	<b>Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. <b>Taxing units that adopted the sales tax in November 2019 or in May 2020.</b> Multiply the amount on Line 49 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95[34] -or- <b>Taxing units that adopted the sales tax before November 2019.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	0

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	<b>2020 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	1,470,079,895
52.	<b>Sales tax adjustment rate.</b> Divide Line 50 by Line 51 and multiply by \$100.	0.000000
53.	<b>2020 NNR tax rate, unadjusted for sales tax.</b> [35] Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ .569415
54.	<b>2020 NNR tax rate, adjusted for sales tax.</b> <b>Taxing units that adopted the sales tax in November 2019 or in May 2020.</b> Subtract Line 52 from Line 53. Skip to Line 55 if you adopted the additional sales tax before November 2019.	\$ .569415
55.	<b>2020 voter-approval tax rate, unadjusted for sales tax.</b> [36] Enter the rate from Line 47 or Line 48 as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i>	0.586560
56.	<b>2020 voter-approval tax rate, adjusted for sales tax.</b> <b>Subtract Line 52 from Line 55.</b>	0.586560

STEP 4: Additional Rollback Protection for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Activity	Amount/Rate
57.	<b>Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> [6] Enter the amount certified in the determination letter from TCEQ. The taxing unit shall provide its tax assessor collector with a copy of the letter.[7]	\$0
58.	<b>2020 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i>	\$1,470,079,895
59.	<b>Additional rate for pollution control.</b> Divide Line 57 by Line 58 and multiply by \$100.	0.000000
60.	<b>2020 voter-approval tax rate, adjusted for pollution control.</b> Add Line 59 to one of the following lines (as applicable): Line 47, Line 48 (counties) or Line 56 (taxing units with the additional sales tax).	0.586560

[37]Tex. Tax Code Section

[38]Tex. Tax Code Section

**STEP 5: Voter-Voter-Approval Tax Rate Adjustment for Unused Increment Rate**

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years.[39] In a year where a special taxing unit adopts a rate above the voter-approval tax rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero. Consult with legal counsel to ensure appropriate calculation of the unused increment rate.

For each tax year before 2020, the difference between the adopted tax rate and voter-approval rate is considered zero, therefore the unused increment rate for 2020 is zero.[40]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [41]

Line	Activity	Amount/Rate
61.	<b>2019 unused increment rate.</b> Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.000000
62.	<b>2018 unused increment rate.</b> Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2018 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.000000
63.	<b>2017 unused increment rate.</b> Subtract the 2017 actual tax rate and the 2017 unused increment rate from the 2017 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.000000
64.	<b>2020 unused increment rate.</b> Add Lines 61, 62 and 63.	0.000000
65.	<b>2020 voter-approval tax rate, adjusted for unused increment rate.</b> Add Line 64 to one of the following lines (as applicable): Line 47, Line 48 (counties), Line 56 (taxing units with the additional sales tax) or Line 60 (taxing units with pollution control).	

**STEP 6: De Minimis Rate**

The de minimis rate is the rate equal to the sum of the no=new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.[42]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [41]

Line	Activity	Amount/Rate
66.	<b>Adjusted 2020 NNR M&amp;O tax rate.</b> Enter the rate from Line 38 of the <i>Voter-Approval Tax Rate Worksheet</i>	0.000000
67.	<b>2020 total taxable value</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i>	0
68.	<b>Rate necessary to impose \$500,000 in taxes.</b> Divide \$500,000 by Line 67 and multiply by \$100.	0.000000
69.	<b>2020 debt rate</b> Enter the rate from Line 46 of the <i>Voter- Approval Tax Rate Worksheet</i>	0.000000
70.	<b>De minimis rate</b> Add Lines 66, 68 and 69.	0.000000

**STEP 7: Total Tax Rate**

Indicate the applicable total tax rates as calculated above.

<b>No-new-revenue tax rate</b>	0.569415
<b>Voter-Approval Tax Rate</b>	0.586560
<b>De minimis rate</b>	0.000000

**STEP 8: Taxing Unit Representative Name and Signature**

print here Karen Thier  
Printed Name of Taxing Unit Representative

sign here Karen Thier  
Taxing Unit Representative

8/03/2020  
Date

THE CITY OF  
**Anna**