

UTILITY LOCATE FORM

REQUIRED ITEMS WITH FORM:

- MUST INCLUDE COPIES OF DRAWINGS SHOWING WORK SITE LOCATION IN DETAIL.
- START & STOP LOCATIONS MARKED ON DRAWINGS OR MAP

1	COMPANY NAME	COMPANY PHONE NUMBER WITH AREA CODE
2	REQUESTOR NAME	EMAIL ADDRESS
3	COMPANY ADDRESS	
4	CITY, STATE, ZIP CODE	ARE YOU A FRANCHISE UTILITY? IF "NO" CONTINUE WITH FORM **IF "YES" STOP! - A RIGHT-OF-WAY APPLICATION IS REQUIRED <input type="checkbox"/> YES <input type="checkbox"/> NO
5	ONSITE CONTACT NAME & PHONE NUMBER WITH AREA CODE	
6	SUBDIVISION NAME OR PROPERTY ADDRESS:	NEAREST INTERSECTION (<i>indicate street, road, lane, etc.</i>)
7	DIRECTIONAL INFORMATION TO JOB SITE (<i>i.e., directions, landmarks, distance from nearest town, etc.</i>)	
8	LIST TYPE OF WORK (<i>Examples: trench for sewer, cable/telephone drops, fence/deck installation, plant trees/shrubs, foundation, ditch work, etc.</i>)	
9	ARE YOU DIRECTIONAL BORING OR HORIZONTAL DIRECTIONAL DRILLING? <i>Check one:</i> <input type="checkbox"/> YES <input type="checkbox"/> NO	WILL YOU BE DIGGING DEEPER THAN 3 FEET? <i>Check one:</i> <input type="checkbox"/> YES <input type="checkbox"/> NO
10	PROJECT START DATE	PROJECT END DATE
ADDITIONAL COMMENTS:		

****RIGHT-OF-WAY APPLICATION IS LOCATED ON THE CITY WEBSITE: <https://www.annatexas.gov/1065/Streets>**

PLEASE ALLOW UP TO 48 HOURS FOR UTILITIES TO BE MARKED

NO WORK MAY COMMENCE UNTIL ALL UTILITIES HAVE BEEN MARKED