



2022 SPRING AND SUMMER GUIDELINES FOR FOOD VENDORS

GENERAL INFORMATION:

Registration is open to any individual or organization that has obtained proper permits as indicated in the application. Designation of availability and interest on the application does not ensure you will be selected for the event(s). Priority for all listed events on the application will be given to Annual Food Permit holders. When necessary, and determined by the event organizer(s), food vendors for the listed events will be selected as to ensure to avoid too many duplicate food types. Payment options will be sent with notification of acceptance.

Vendors are not guaranteed exclusivity for this event. Vendor to provide their own equipment and setup. Power will **NOT** be provided. Vendor application deadline is **Friday, April 8th**.

EVENT DATES:

Movies in the Park: Friday, April 15th, Friday, May 6th, Thursday, June 30th, Thursday, July 21st, Thursday, August 11th.

Music in the Park Series: Thursdays, May 26th, June 2nd, June 9th and June 16th.

Special Events: Boots and Booms, Saturday, June 25th.

EVENT TIMES:

Movies in the Park: 6pm to 9pm

Music in the Park Series: 5pm to 9pm

Special Events: Boots and Booms – 5pm to 10pm

EVENT LOCATIONS: Locations vary and are listed on the application.

VENDOR FEES:

Movies in the Park: No Charge

Music in the Park Series: \$50 per event

Special Events: \$100 per event

VENDOR SPACE INFORMATION:

Unloading assistance not available. Vendors are responsible for providing their own tables, chairs, shade coverings/tents, etc. Spaces are assigned to avoid having similar food side-by-side.

SET-UP:

Dates vary depending on registered events. Vendors may begin setting up 2 hours prior to the listed event start time. All trailers must be unhitched at setup. Vehicles must be moved out of the event area and to designated parking no later than 30 minutes prior to the start of the event. No vehicle will be permitted entry for setup 30 minutes prior to the start of the event. (Failure to follow set-up rules may result in removal from the list of accepted vendors for future events.)

TEAR DOWN:

Times vary depending on the event but will occur at the conclusion of the event and as directed and indicated by City staff. No early tear-downs. (Early tear-down may result in removal from list of accepted vendors for future events.)

TAX INFO:

Vendors are required to collect and remit state and local sales tax (please contact tax authorities to determine if applicable to your business). **NO APPLICANTS WILL BE ACCEPTED WITHOUT A COPY OF YOUR CURRENT TEXAS SALES TAX PERMIT.** If submitting application online, please attach virtual copy or postmark a copy within 3 business days of application submission. Contact the State Comptroller's Office for more tax info.

VENDOR TYPES: (see descriptions below)

Food Vendor: Includes vendors selling ready-to-eat food from a food truck or booth.

APPLICATION DEADLINE: Friday, April 8th, 2022.

PAYMENT DEADLINE: Two weeks prior to the listed event date. No refunds after this time or for bad weather.



2022 City of Anna Spring and Summer Food Vendor Special Event Application

Name of Business or Organization: _____

Name of Primary Contact: _____ Phone Number: _____

Address: _____ City: _____ State: _____ Zip: _____

Email Address: _____ Website Address: _____

BUSINESS INFORMATION
Vendor Type: <input type="checkbox"/> Food Vendor Texas Sales Tax ID#: _____ (Please attach copy)
Describe the type of food you are selling (please attach a menu of items to be sold and a photo of your booth or food truck):
Please describe your set-up and the dimensions of set-up (<i>all items must fit within your space</i>):
Will you be bringing a generator? <input type="checkbox"/> Yes <input type="checkbox"/> No
Events you are interested in attending: (Designation of availability and interest on the application does not ensure you will be selected for the event(s))
<input type="checkbox"/> Movie in the Park, 6pm to 9pm (No vendor charge for these events): <ul style="list-style-type: none"> <input type="checkbox"/> Friday, April 15th at Slayter Creek Park (425 W. Rosamond Pkwy) <input type="checkbox"/> Friday, May 6th at Sherley Heritage Park (101 S. Sherley Park) <input type="checkbox"/> Thursday, June 30th at Slayter Creek Park (425 W. Rosamond Pkwy) <input type="checkbox"/> Thursday, July 21st at Henry Clay "Yank" Washington Park (636 Banbury Dr.) <input type="checkbox"/> Thursday, August 11th at Baldwin Park (1235 Lakeview Drive)
<input type="checkbox"/> Music in the Park Series at Slayter Creek Park from 5pm to 9pm (\$50 vendor charge per event): <ul style="list-style-type: none"> <input type="checkbox"/> Thursday, May 26th featuring Touch-A-Truck event and Memphis Soul concert <input type="checkbox"/> Thursday, June 2nd featuring The Spazmatics concert <input type="checkbox"/> Thursday, June 9th featuring Emerald City concert <input type="checkbox"/> Thursday, July 16th featuring Forever Mac concert
<input type="checkbox"/> Special Events (\$100 per event) <ul style="list-style-type: none"> <input type="checkbox"/> Boots and Booms featuring a Fourth of July Firework Show and ZZTEX Concert at Slayter Creek Park from 5pm to 10pm

FOOD VENDORS

The following permits must be obtained prior to applying (please attach copies):

- Code Compliance Annual Food Vendor Permit *or*
- Itinerant Vendor Permit
- Fire Permit (Anna Fire Department) # _____

VENDOR RELEASE, INDEMNITY, AND HOLD HARMLESS AGREEMENT

I fully understand that my participation in any of the listed City Events presents exposure to the risk of personal injury, death, or property damage. I hereby acknowledge that participation in this event is voluntary and agree to assume any such risks. I hereby release, discharge, and agree not to sue or otherwise bring any claim(s) or proceeding(s) against the City of Anna, its officials, officers, agents, employees, representatives, or volunteers (collectively, the "Released Parties") for any injury, death or damage, to or loss of personal property arising out of, or in connection with, participation in the event(s) from whatever cause, including the active or passive negligence or any wrongful act or omission of any one or more of the Released Parties or any other participants in the event(s).

In consideration for being permitted to participate in the event(s), I hereby agree, for myself, my heirs, administrators, executors, and assigns, to indemnify and hold harmless the Released Parties from any and all claims, demands, actions or suits arising out of or in connection with my participation in the event(s). **This agreement to indemnify and hold harmless the Released Parties includes any and all claims for personal injury, death, or damage to or loss of personal property even if caused in whole or in part by any one or more of the Released Parties' intentional conduct, gross negligence or other reckless or willful and wanton conduct.** I also agree and acknowledge that any event(s) participant may be captured in photographs, videos or other imagery or media while participating, and I grant the full and unrestricted use of any such photograph(s), videos or other imagery or media for reproduction or display in City sponsored publications and any other media.

I have carefully read this Vendor Release, Indemnity, and Hold Harmless Agreement, fully understand its contents, understand that it includes a full release of all liability and I sign it on my own free will. I have read the 2022 Spring and Summer Guidelines for Food Vendors, and I agree to abide by the stated rules and procedures.

I hereby consent to the enforcement of all the guidelines, rules, and instructions of the event(s). By signing below, applicant hereby certifies that applicant has read, understood, and accepted the terms and conditions set forth above. Applicant is responsible for obtaining all pertinent licenses, insurance, and permits. Applicant also certifies that all information provided is true and correct and that applicant's signature represents a commitment to participate in the event(s).

Printed Name: _____

Signature: _____

Date: _____

Please submit completed applications via: Email to: jfreeth@annatexas.gov.

Dropped off or mailed to: City of Anna Neighborhood Services Department (Inc. Cube)
c/o: 2022 Spring and Summer Food Vendor
312 N Powell PKWY, Anna, TX 75409.

Applications will be processed on a first come first serve basis. City of Anna reserves the right to refuse participation to any applicant or vendor.

Upon application approval, a link will be sent to you with instructions on payment.