



# Landscape Plan/Revised Landscape Plan Checklist

The following is a partial listing of requirements for Landscape Plan applications as found in Anna's development regulations and policies. A completed checklist must be submitted with each application. Applicants shall indicate compliance with standards by checking the box adjacent to the standard. Failure to comply with standards could result in rejection of application and/or delay of Landscape Plan/Revised Landscape Plan approval. Adopted within Section 9.04.045 (Landscaping) of the Zoning Ordinance.

## Section 1 - Plan Format & General Standards *(check if provided; indicate NA if not applicable)*

Plan graphics shall comply with the following plan format and general standards:

- Sheet size shall be 24" x 36", black and white drawing on bond paper in landscape view. No blue-line copies will be accepted.
- Plan is clear and legible. Use a variety of line types and line weights. Do not use grey-scale shading; use stipple shading instead. Do not screen information.
- Permissible scale for plan is engineer scales not to exceed 1" = 100'. Larger scales may be used with prior approval. Architectural scales are not acceptable.
- Title block shall be in the lower, right-hand corner of the plan. The title block shall contain:
  - Plan type;
  - Project name (subdivision name, lot and block designations);
  - Gross acreage;
  - City, county and state name;
  - Survey and abstract name; and
  - Date of preparation.
- Provide 1 1/2" x 5" blank area above title block for city approval stamps.
- Label company name, preparer name, address, and phone number of plan preparer (e.g., surveyor, engineer, architect, landscape architect, etc.) in the vicinity of the title block.
- Label company name, contact name, address, and phone number of current property owner in the vicinity of the title block.
- Orient plan so that north is to the top or left-hand side of sheet.
- Provide north arrow, graphic scale, and written scale in close proximity to each other.
- Provide a vicinity map in the same orientation of plan showing subject property, north arrow, scale (or labeled "not to scale"), and adjacent thoroughfares within a one-mile radius of site.
- Provide landscape data summary table (available online).
- Plan meets the City of Anna General Landscape Standards.
- Include affidavit on the plan stating the irrigation, sprinkler, or water systems, including placement of water sources, shall be provided.
- Plan layout meets City of Anna Minimum landscaping requirements.
- No trees shall be planted closer than 8 feet from a water or sanitary sewer utility line, nor 4 feet to a right-of-way line, & no tree that has a mature height of 25 feet or greater shall be planted within 25 feet from the nearest or proposed overhead utility line.

LANDSCAPE PLAN  <b>Subdivision Name</b> <b>Block A, Lot 1</b>  Gross Acreage City of Anna, Collin County, Texas Survey And Abstract Name  Date of Preparation
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- If revised landscape plan, state purpose of revision (e.g., “The purpose of this revised landscape plan is \_\_\_\_.”)

## **Section 2 - Site Information** *(check if provided; indicate NA if not applicable)*

For the proposed site, provide the following:

- Plan is consistent with valid plans and plats approved for the site.
- Plan integrates with valid plans and plats approved for adjacent contiguous sites.
- Plan is consistent with zoning and/or specific use permits approved for site.
- Provide details for all entry features, sign structures, walls, fences, and pavements not addressed and referenced to standards. (\*separate sign permit is required for all site signage)
- Show and label graphically which are required and provided trees and shrubs in the landscape buffers/setbacks. If applicable, distinguish existing and mitigation trees.
- Show and label required and provided area for interior parking lot landscape.
- Show and label graphically which are required and provided trees for interior parking lot landscape. If applicable, distinguish existing and mitigation trees.
- Show and label required and provided open space on multifamily projects.
- Show and label graphically which are required and provided trees for open space on multifamily projects. If applicable, distinguish existing and mitigation trees.
- Show and label landscape plants with common name and size (caliper or container) or provide adequate legend.
- Provide landscape plant list indicating common and scientific name, plant spacing, size specifications and quantity of each.
- Show & label required landscape areas at street intersections & around signage
- Show current and proposed property boundaries/lot lines. Label distances and bearings or curve data as appropriate.
- Show and label existing and proposed buildings.
- If proposed lot is adjacent to or contains 100-year developed condition floodplain, label each building’s minimum finish floor elevation.
- Show and label vehicle circulation lanes, private drives, fire lanes, and driveways. Shade fire lanes with a ten percent stipple pattern. Dimension pavement widths, R.O.W., and/or easement widths, and label pavement construction (e.g., asphalt, concrete, etc.).
- Show, label, and dimension visibility access maintenance (VAM) easements and corner clips.
- Show existing and proposed water utilities and associated easements. Dimension easement widths. Label line sizes. Show and label water meters and provide identification symbols.
- Show and label valves, Fire Department connections, fire hydrants, detector check vaults, and other associated structures.
- Show existing and proposed sanitary sewer utilities and associated easements. Dimension easement widths. Label line sizes. Label cleanouts, manholes, and other associated structures.
- Show existing and proposed storm sewer utilities and associated easements. Dimension easement widths. Label line sizes. Label culverts, inlets, junction boxes, and other associated structures.
- Show and label floodway and drainage easement including access and maintenance easement.
- Show and label structural and nonstructural storm water controls/best management practices.

- Show and label type and height of screening walls and retaining walls. For living screens, state plant type, size, and spacing.

**Section 3 - R.O.W., Street Design, & Access Information** *(check if provided; indicate NA if not applicable)*

Provide the following R.O.W., street design, and access information for roadways within the site and contiguous to the site:

- Show public and private streets. Show and dimension approximate R.O.W. and/or easement widths. Label as existing or proposed.
- Show and dimension left turn lanes and deceleration lanes with associated storage and transition areas. Label as existing or proposed.
- Show driveways. Label as existing or proposed. Dimension driveway throat widths and approximate distances between driveways and intersecting streets.
- Show and label existing topography at five-foot contours referenced to sea-level datum.
- Show on-street parking. Label as existing or proposed.

**Section 4 - Adjacent Property Information** *(check if provided; indicate NA if not applicable)*

For properties contiguous to the site and for properties across R.O.W. contiguous to the site, provide the following:

- Label zoning and land use per City of Anna Schedule of Uses for each lot and parcel.

**Section 5 - Other** *(check if provided; indicate NA if not applicable)*

Indicate compliance with the following ordinances and guidelines:

- THOR - Thoroughfare Overlay District

By signing this document, I attest that this plan complies with the Zoning Ordinances and Subdivision Regulations, Engineering Standards, and all other applicable codes and ordinances of the City of Anna.

\_\_\_\_\_  
Preparer's Name (printed)

\_\_\_\_\_  
Preparer's Signature